



Avila Beach Community Services District

2021/22 Fiscal Year Budget

Presented to the Board of Directors

June 8, 2021

Peter Kelley, President
Lynn Helenius, Vice President
Ara Najarian
Kristin Berry
Howie Kennett

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2020/21 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/21	\$ <u>850,000</u>
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LAIF - Account Balance

Beginning Balance	07/01/20	\$ 3,101,680
Transfer In/Out		\$ 750,000
Interest earned		\$ 26,327

<u>LAIF Approx Ending Balance</u>	06/30/21	\$ <u>3,878,007</u>
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Reserve Account Balances

Water

Operating Reserve		\$ 365,685
Capaital Replacement Reserve		\$ 200,000
Emergency Capital Reserve		\$ 55,000
Rate Stabilization		\$ 60,000
Total Water		<u>\$ 680,685</u>

Wastewater

Operating Reserve		\$ 466,680
Capaital Replacement Reserve		\$ 1,500,000
Emergency Capital Reserve		\$ 155,000
Rate Stabilization		\$ 80,000
Total Wastewater		<u>\$ 2,201,680</u>

Unallocated General Reserves		\$ 995,642
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Total Approx Ending Balance	06/30/21	\$ <u><u>4,728,007</u></u>
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**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Budget Summary

**Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Final**

Fiscal Year 2021/22
(June 8, 2021)

Combined	<u>Admin/Gen</u>	<u>Sanitary</u>	<u>Water</u>	<u>Street Lights</u>	<u>Solid Waste</u>	<u>Total</u>
Ordinary Income/Expense						
Income						
4010 · Operating Revenue	0	450,000	460,000	0		910,000
4012 · S W Franchise Fee					21,000	21,000
4020 · Ambulance Franchise Fee	4,000	0	0	0	0	4,000
4030 · County Taxes	464,000	220,000	100,000	16,000	0	800,000
4050 · Harbor O & M Reimbursement	0	65,000	0	1,000	0	66,000
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	30,000	0	0	0	0	30,000
Total Income	<u>498,000</u>	<u>735,000</u>	<u>560,000</u>	<u>17,000</u>	<u>21,000</u>	<u>1,831,000</u>
Expense						
5100 · Merch CC Fees TIB	6,500					6,500
5210 · Gross Wages	42,000	0	0	0	2,000	44,000
5230 · Payroll Taxes	950	0	0	0	0	950
5242 · Health Insurance	9,600	0	0	0	0	9,600
5254 · CalPERS Kathy	12,500	0	0	0	0	12,500
5256 · CalPERS Kristi	4,500	0	0	0	0	4,500
5260 · Work Comp Insurance	1,200	0	0	0	0	1,200
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	15,000	0	0	0	500	15,500
6103 · Accounting Audit	10,000	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	8,000	500	650	0	0	9,150
6130 · LAFCo Fees	5,500	0	0	0	1,000	6,500
6135 · Legal	15,000	10,000	2,000	0	1,000	28,000
6140 · Office Supplies & Postage	7,000	1,000	1,000	0	0	9,000
6145 · Public Notices	1,000			0	0	1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0		0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	70,000	2,000	0	0	72,000
6505 · Contract Labor O & M	4,000	197,000	65,000	0		266,000
6506 · Contract Labor GM	58,000	45,000	0	0	2,000	60,000
6507 · Contract Labor District Engr	0	58,000	35,000	0	0	93,000 80,000
6510 · Critical Spare Parts	0	5,000	4,000	0	0	9,000
6515 · Engineering	0	6,500	5,000	0	0	11,500
6520 · Equip Repairs & Maintenance	3,000	100,000	15,000	3,000	0	121,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000

**Avila Beach Community Services District
Operations & Maintenance Budget
Combined Detail - Final**

Fiscal Year 2021/22
(June 8, 2021)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6530 · Generator Maintenance		9,000		0	0	9,000
6535 · Insurance P/L	9,000	8,500	7,500	0	0	25,000
6540 · Lab Tests	0	49,000	2,000	0	0	51,000
6542 · Bldg Maintenance & Janitorial	5,000	0	0	0	0	5,000
6545 · Miscellaneous	0	0	2,000	0	0	2,000
6550 · Operating Supplies	0	4,000	4,000	0	0	8,000
6555 · Permits & Fees	0	10,000	4,500	0	0	14,500
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	5,000					5,000
6570 · Safety Gear	0	1,000	250	0	0	1,250
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		40,000		0	0	40,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	35,000	2,500	12,500	0	52,500
6802 · Lopez Water	0		150,000	0	0	150,000
6805 · State Water	0	0	200,000	0	0	200,000
6900 · Yard Improvements	0	0	1,000	0	0	1,000
Sub total Operating Expense	236,050	620,500	505,900	15,500	17,000	1,394,950
6600 · Cal Fire Contract Labor	234,000					
Total Expense	470,050	620,500	505,900	15,500	17,000	1,628,950
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses						1,768,950
Net Profit/ Loss	27,950	14,500	14,100	1,500	4,000	62,050

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Final Budget
 Fiscal Year 2021/22
 June 8, 2021

Administrative/General	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		4,000	
4030 · County Taxes	369,000	375,000		464,000	Tax Revenues Up
4050 · Harbor Charges	0			0	
4070 · Late Charge Penalty	0			0	
4600 · Interest Income	75,000	30,000	Significantly lower interest	30,000	LAIF interest lower
Total Income	447,800	408,800		498,000	
Expense					
5100 · Merchant CC Fees TIB	6,000	6,200		6,500	
5210 · Gross Wages	42,000	40,000		42,000	3% Salary Increase
5230 · Payroll Taxes	950	950		950	
5242 · Health Insurance	8,400	9,600		9,600	\$800 monthly stipend
5254 · CalPERS Kathy	12,000	12,000		12,500	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,500	4,000		4,500	
5260 · Work Comp Insurance	1,200	900		1,200	
5280 · Payroll Admin & Misc.	1,500	1,400		1,500	Payroll Processing Fees
6102 · Accounting Labor	15,000	14,000	Increased workload per auditor	15,000	Contract Controller
6103 · Accounting Audit	10,000	9,000		10,000	
6120 · Dues & Subscriptions	6,500	7,700		8,000	CSDA and USA Membership
6130 · LAFCo Fees	7,500	5,200		5,500	
6135 · Legal	15,000	10,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	8,000	5,000		7,000	Reduce \$1000
6145 · Public Notices	1,000	500		1,000	
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Funded from SW Revenue
6160 · Training	2,500	700		2,500	Required Director Training
6165 · Travel	1,000	500		1,000	
6170 · Webpage Host & Support	2,800	2,500		2,800	Streamline
6505 · Contract Labor Admin	5,000	2,800	Haz Mat Annual Fee	4,000	Haz Mat Annual Fee
6506 · Contract Labor GM	58,000	50,000		58,000	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	2,800		3,000	Copier & IT Support/Back-up
6535 · Insurance	8,000	8,500		9,000	SDRMA Increase
6542 · Bldg Maint & Janitorial	2,500	4,000	Pest Control issues	5,000	
6567 · Bldg Repairs	5,000	1,500		5,000	Admin Office
6585 · Telephone & Internet	3,000	2,800		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,300		2,500	Admin Office, Electrical
SubTotal Admin Expenses	232,850	204,850		236,050	
6600 · Cal Fire Contract Labor	234,000	234,000		234,000	Cal Fire Contract Services
Total Admin Expense	466,850	438,850		470,050	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
Fiscal Year 2021/22
June 8, 2021

Sanitary	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
Income					
4003 · Operating Revenue	450,000	450,000		450,000	No Rate Increase
4050 · Harbor O & M Reimbursement	65,000	65,000		65,000	
4030 · County Taxes	180,000	200,000		220,000	Transfer from General as Needed
Total Income	695,000	715,000		735,000	
Expense					
6120 · Dues & Subscriptions	500	500		500	Underground Service Alert
6135 · Legal	10,000	8,000		10,000	WWTP Upgrade Project
6140 · Office Supplies & Postage	1,000	1,000		1,000	
6150 · Rate Assistance				0	Fund w/Franchise Fees
6165 · Travel	1,000	1,000		1,000	
6503 · Chemicals	78,500	70,000	Below Budget	70,000	
6505 · Contract Labor O&M	197,000	190,000		197,000	Anticipates 3% increase
6507 · Contract Labor District Engr	58,000	53,000		58,000	
6510 · Critical Spare Parts	8,000	5,000		5,000	
6515 · Engineering	7,500	3,000		6,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	60,000	125,000	Major Repairs	100,000	Age of equipment
6525 · Fat Oil & Grease Program	5,000	4,000		5,000	Contract program
6530 · Generator Maintenance	10,000	6,500		9,000	
6535 · Insurance	7,800	7,500		8,500	Anticipates 15% Rate Increase
6540 · Lab Tests	45,000	44,000		49,000	Anticipate 10% Increase
6502 · Misc - Benthic Monitoring					Once every five years
6550 · Operating Supplies	3,500	3,500		4,000	
6555 · Permits & Fees	9,500	9,200		10,000	Anticipates 5% Increase

Avila Beach Community Services District
Sanitary Final Budget
Fiscal Year 2021/22
June 8, 2021

Sanitary	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
6565 · Regulatory Permit Compliance	5,000	7,000		5,000	As Needed
6570 · Safety Gear	650	1,000		1,000	Gloves/Safety gear
6575 · Small Tools	500	500		500	
6580 · Solids Handling	40,000	35,000		40,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line
6590 · Utilities	30,000	32,000		35,000	Electricity for WWTP
6591 · Yard Maintenance	2,500	2,500		2,500	Landscape Maintenance at WWTP
Sub Total Operating Expense	585,450	613,200		623,000	
Total Operating Expense	585,450	613,200		623,000	
170 · Fixed Assets Depreciation	100,000	100,000		100,000	
Net Income/ Expense	9,550	1,800		12,000	
Other Income					
7210 · Connection Fees Paid	60,000	70,000		60,000	
7220 · SL HD CIP Reimbursement		80000		100000	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Final Budget
Fiscal Year 2021/22
June 8, 2021

Water	<u>20/21 Budget</u>	<u>20/21 Projected</u>	<u>20/21 Comments</u>	<u>21/22 Proposed Budget</u>	<u>21/22 Comments</u>
Income					
4003 · Operating Revenue	425,000	455,000		460,000	No Rate Increase
4009 · County Taxes	100,000	100,000		100,000	<i>As Needed</i>
Total Income	<u>525,000</u>	<u>555,000</u>		<u>560,000</u>	
Expense					
6120 · Dues & Subscriptions	650	600		650	Rural Water Assc
6135 · Legal	2,000	1,000		2,000	
6140 · Office Supplies & Postage	1,000	1,000		1,000	
6549 · Rate Study				0	No Rate Study
6150 · Rate Assistance	0	0		0	Fund w/Franchise Fees
6503 · Chemicals	2,000	2,000		2,000	
6505 · Contract Labor O &M	65,000	63,000		65,000	Contract Operations
6507 · Contract Labor District Engr	27,000	30,000		35,000	Contract District Engineer
6510 · Critical Spare Parts	4,000	3,500		4,000	
6515 · Engineering	5,000	1,500		5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	15,000		15,000	
6535 · Insurance P/L	6,500	6,500		7,500	Anticipate 15% increase
6540 · Lab Tests	2,000	1,800		2,000	
6542 · Maintenance		2,000		2000	
6550 · Operating Supplies	4,000	2,300		4,000	
6555 · Permits & Fees	4,500	4,000		4,500	
6560 · Plan Checks	1,000	1,000		1,000	Consultant Support As Needed
6565 · Regulatory Permit Compliance	1,000	500		1,000	Contract as needed
6570 · Safety Gear	250	125		250	
6575 · Small Tools	500	250		500	
6590 · Utilities	2,500	2,100		2,500	Slight increase
6591 · Yard Improvements	500	500		1,000	

**Avila Beach Community Services District
Water Fund Budget
Fiscal Year 2021/22
June 8, 2021**

Water	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
6805 · State Water	190,000	170,000		200,000	<i>Anticipates 5% Increase</i>
6802 · Lopez Water	121,000	150,000		150,000	
Sub Total Operating Expense	455,400	458,675		505,900	
Total Operating Expense	455,400	458,675		505,900	
Net Income/ Expense	39,600	66,645		54,100	
Other Income					
7210 · Connection Fees Paid	40,000	35,000		40,000	
Other Expenses					
1600 · Fixed Assets Depreciation	30,000	29,680		40,000	
8200 · Capital Replacement Transfer				80,000	
Net Net Income/ Expense				-25,900	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
Street Light Annual Budget
Fiscal Year 2021/22
 June 8, 2021

Light	<u>20/21 Budget</u>	<u>20/21 Projected</u>	<u>20/21 Comments</u>	<u>21/22 Proposed Budget</u>	<u>21/22 Comments</u>
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0			0	
4030 · County Taxes	16,000	16,000		16,000	
4050 · Harbor Charges	1,200	1,000		1,000	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income	0			0	
Total Income	<u>17,200</u>	<u>17,000</u>		<u>17,000</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	4,000	3,000		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights		7,200	7,200		7,200
Front Street		5,300	5,300		5,300
Sub Total Operating Expense	<u>16,500</u>	<u>15,000</u>		<u>15,500</u>	
6104 · Administrative Transfer	0			0	
Total Operating Expense	<u>16,500</u>	<u>15,000</u>		<u>15,500</u>	
Net Income/ Expense	700	2,000		1,500	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Solid Waste Fund

**Avila Beach Community Services District
Solid Waste Final Budget
Fiscal Year 2021/22
June 8, 2021**

Solid Waste	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,500	21,000		21,000	<i>Franchise Fee</i>
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>17,500</u>	<u>21,000</u>		<u>21,000</u>	
Expense					
5210 · Gross Wages	2,000	2,000		2,000	
6102 · Accounting	500	500		500	
6103 · Accounting Audit	1,000	1,000		1,000	
6130 · LAFCO Fees	1,000	1,000		1,000	
6135 · Legal	1,000	1,000		1,000	
6150 · Rate Assistance	9,500	9,500		9,500	
6506 · Contract Labor GM	2,000	2,000		2,000	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>17,000</u>	<u>17,000</u>		<u>17,000</u>	
Total Operating Expense	<u>17,000</u>	<u>17,000</u>		<u>17,000</u>	
Net Income/ Expense	17,500	4,000		4,000	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT WATER/SEWER RATE SCHEDULE FY 2021/22

ABCSD ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/21

(No Changes to Rates)

CLASS	<u>WATER CHARGES</u>		<u>SEWER CHARGES</u>	
	FIXED	VARIABLE (Tier I & II)	FIXED	VARIABLE
SINGLE FAMILY RES Over 5 units (water only)	\$47.88	\$4.05 \$11.67	\$9.50	\$13.46
MULTI-FAMILY Over 5 units (water only)	\$47.88	\$4.05 \$11.67	\$9.50	\$13.07
RESTAURANTS Over 5 units (water only)	\$47.88	\$4.05 \$11.67	\$9.50	\$39.25
COMMERCIAL/PUBLIC Over 5 units (water only)	\$47.88	\$4.05 \$11.67	\$9.50	\$16.41
INDUSTRIAL/LAUNDRY Over 5 units (water only)	\$47.88	\$4.05 \$11.67	\$9.50	\$14.98
HOTELS Over 5 units (water only)	\$47.88	\$4.05 11.67	\$9.50	\$18.13

Water & Sewer service charges are based on a fixed cost and a per unit of use variable cost.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2020-05

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

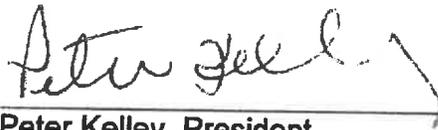
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



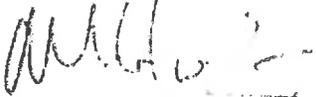
Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$8,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,325	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.68	0.32	\$1,652	\$2,063
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,517	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,668	\$17,205
Meal Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,280
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,888.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee	Equivalence to a 2-Bedroom SFR Unit	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,861.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*				
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)				
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)				
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)				
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)				
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.48	0.32	\$2,999	\$3,991
Drug Store**				
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.08	3.60	\$33,745	\$44,931
if Serving Meals add (per seat):	\$186.19	0.13	\$1,251	\$1,664
Laundry**				
Laundry** (per Standard washing machine)	\$3,923.77	2.67	\$21,011	\$33,282
Meat Market**				
Meat Market** (per 1,000 square feet of floor area)	\$196.19	0.13	\$1,251	\$1,664
Motel or Hotel (per room)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
Office Building** (per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,031	\$3,994
Physicians Office**				
Physicians Office** (per examining room)	\$784.75	0.53	\$5,002	\$6,656
Restaurant**				
Restaurant** (per seat at 20 gallons per day per seat)	\$78.48	0.05	\$500	\$668
Theatre** (per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
Other non water intensive establishments** (per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)				
Boarding School, Elem (per student)	\$284.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)				
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)				
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)				
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)				
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)				
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)				
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)				
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)				
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is
2. For those uses not specifically included in the surcharging Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

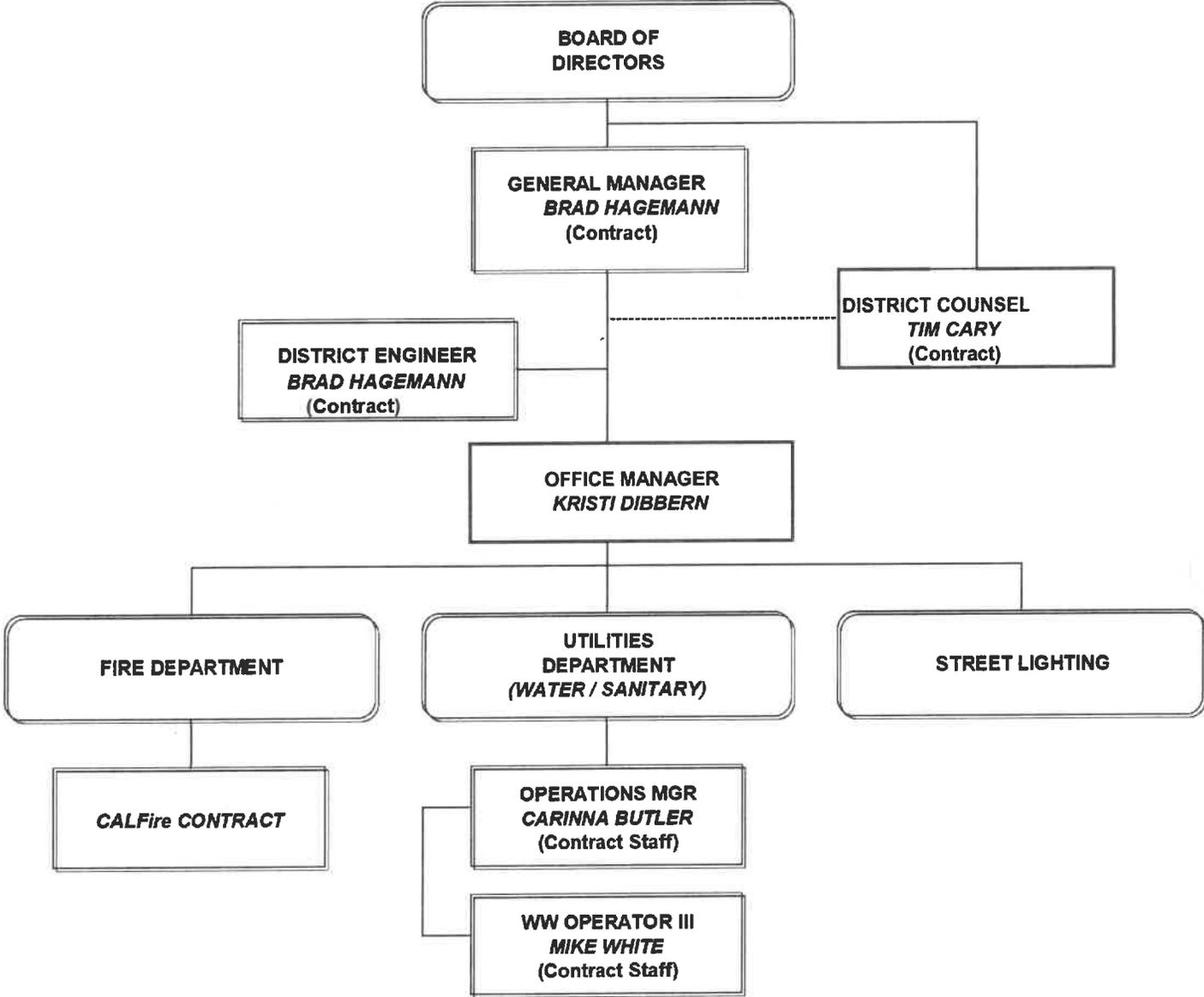
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2021/22 Organization Chart



**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

**Compensation
Effective 7/1/21**

**2021/22 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/21**

	GRADE 4		GRADE 5		GRADE 7		GRADE 9	
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
STEP 1	15.05	15.50	17.99	18.53	21.48	22.12	29.45	30.33
STEP 2	15.95	16.43	19.07	19.64	22.77	23.45	31.22	32.15
STEP 3	16.91	17.42	20.21	20.82	24.13	24.86	33.09	34.08
STEP 4	17.92	18.46	21.43	22.07	25.58	26.35	35.08	36.13
STEP 5	19.00	19.57	22.71	23.39	27.12	27.93	37.18	38.30
STEP 6	20.14	20.74	24.07	24.80	28.75	29.61	39.41	40.59
DEPARTMENT								
Administration	Clerk Typist		Accounting Clerk		Admin Secretary		Office Manager	

STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Capital Equipment/Projects

**2021/22 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(June 8, 2021)**

Item Description		Total 5 Years	2021/22 1	2022/23 2	2023/24 3	2024/25 4	2025/26 5
General/Administration							
ADM-1	General/Administrative Capital Improvements	\$ 75,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	Subtotal:	\$ 75,000	\$ 15,000				
Water							
W-2020/21 - 1	Water System Meter/Valve Replacement	\$ 275,000	\$ 50,000	\$ 100,000	\$ 75,000	\$ 50,000	
W-2020/21 - 2	Misc Water Line Replacement/Repair (As Needed)	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future	Water Tank #2 Maintenance or Replace	\$ 225,000	\$ 0.00	\$ 150,000	\$ 75,000		
W-Future	Lopez Booster Pumps	\$ 125,000	\$ 0.00	\$ 0.00	\$ 50,000	\$ 75,000	
W-Future	Re-Coat Water Tank #1	\$ 275,000	\$ 0.00	\$ 0.00	\$ 125,000	\$ 150,000	
	Subtotal:	\$ 1,025,000	\$ 75,000	\$ 275,000	\$ 350,000	\$ 300,000	\$ 25,000
Wastewater							
WWTP Upgrade	WWTP Improvements/Redundancy Project	\$ 990,000	\$ 150,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
WW- 2021/22-2	Force Main Realignment & San Miguel St Sewer Repair	\$ 325,000	\$ 175,000	\$ 150,000	\$ 0.00		
WW - 2020/21 -3	Wastewater Collection Line Repair (As Needed)	\$ 115,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
WW -2020/21 -4	Miscellaneous Wastewater Projects (As Needed)	\$ 220,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW - F1	Brine Receiving Facilities	\$ 75,000	0	\$ 60,000	\$ 15,000	\$ 0.00	\$ 0.00
WW- F3	First Street Sewer Line Replacement	\$ 250,000	0	0	50,000	200,000	0
WW- F5	Front Street Sewer Line Replacement	\$ 150,000	0	0	0	\$ 50,000	\$ 100,000
	Subtotal:	\$ 2,125,000	\$ 360,000	\$ 495,000	\$ 350,000	\$ 585,000	\$ 335,000
Street Lighting							
L-1	Repair or Replace Lights and Electrical Systems (As Needed)	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
	Subtotal:	\$ 37,500	\$ 7,500				
Total Capital Equipment / Projects by Fiscal year:			\$ 457,500	\$ 792,500	\$ 722,500	\$ 907,500	\$ 382,500
Total 5-Year Capital Equipment / Projects		\$ 3,262,500					

KEY

W-F# = FUTURE WATER -
 WW# = WASTEWATER
 WW-F# = FUTURE WASTEWATER -