MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, April 8th, 2025
1:00 P.M.

1. CALL TO ORDER

President Kelley called the special meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:01 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present	Pete Kelley
	Howie Kennett
	John Janowicz
	Kristin Berry
	Ara Najarian
Board Members Present via Zoom:	None
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager
	Kristi Dibbern, Office Manager
Operations:	Shawn Powell, Chief Plant Operator
Legal Counsel via Zoom:	Craig Parton from Price, Postal, & Parma

3. PUBLIC COMMENTS - None

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Abbas reported 86 calls for service during the month of March. Deputies conducted six preventive patrol stops, investigated five general disturbances & seven burglaries. Sheriff Abbas mentioned the Bob Jones Trailhead parking lot is a target for theft. He reminded the Board & public to please lock your vehicles and "hide" valuables in the trunk if you are not keeping them on your person as you hike the Bob Jones Trail.

Cal Fire: Chief Paul Lee reported 48 calls for service this month, 29 were medically related. An unfortunate accident occurred on Avila Beach Drive involving a motorcycle going off the edge near the Cal Poly Pier and crashing into the rocks. Chief Lee believes the victim should make a full recovery. The Fire Safe Council will be awarding its grant money soon. These funds make it possible for Cal Fire to clear vegetation and build fire breaks in our area. Chief Lee announced that Captain Nicoli Mackiewicz has joined Station 62 in Avila Beach.

5. PUBLIC COMMENT ON CLOSED SESSION ITEM

GM Hagemann announced that the Local California Special Districts Association San Luis Obispo chapter is holding its quarterly meeting at McPhee's in Templeton on April 24th from 11:30 AM – 1:30 PM if anyone is interested in attending, please let Kristi know. Pre-registration is required to attend.

6. CLOSED SESSION

The Board convened to closed session at 1:15 PM to discuss the following items:
A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

The Board returned to regular session at 1:46 PM. No reportable action was taken by the Board of Directors during the closed session.

7. CONSENT ITEMS:

After Board discussion and no public comment, Director Janowicz made a motion to approve the Consent Items. Director Berry seconded the motion and the motion passed with a roll call vote 5-0.

AYES: John Janowicz
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley
NOES: None
ABSENT: None

8. PULLED CONSENT ITEMS. None.

9. BUSINESS ITEMS:

A. Weed Abatement Program. Consider adoption of Resolution No. 2025-02 declaring weeds a nuisance and provide for abatement by June 24th, 2025. Each year the District coordinates an Annual Weed Abatement Program in the community to ensure that weeds, dry grass and trash are cleaned up and do not pose a fire hazard. Cal Fire will perform an inspection in mid-June for compliance. Property owners will have until June 24th, 2025, to comply with the posting.

Director Najarian made a motion to adopt Resolution No. 2025-02 declaring weeds a nuisance. Vice President Janowicz seconded the motion, and it passed with a roll call vote 5-0.

AYES: Ara Najarian
John Janowicz
Howie Kennett
Kristin Berry
Pete Kelley
NOES: None
ABSENT: None

B. Presentation and Review of the Preliminary FY 2025/26 Budget. This was an informational only item. GM Hagemann summarized the preliminary budget staff report with a Power Point presentation. The Board directed staff to prepare the final draft of the budget consistent with the preliminary draft and to schedule the Budget Public Hearing for May 13th, 2025, at 1:00 PM with no rate increase for water and sewer customers.

C. Consider Awarding a Contract to GSE Construction, Inc., for repairs and coating of the WWTP primary clarifier trough (launder). GM Hagemann summarized the Staff Report. Recently, staff noted that the clarifier trough coating has deteriorated and needs to be re-coated. Staff requested quotes from three contractors and only one contractor (GSE Inc.) responded. GSE Construction is a relatively large firm that is working on a WWTP project at Cal Poly. Director Najarian made a motion to approve the bid from GSE, Inc. Vice President Janowicz seconded the motion, and it passed with a roll call vote 5-0.

AYES:	Ara Najarian
	John Janowicz
	Kristin Berry
	Howie Kennett
	Pete Kelley
NOES:	None
ABSENT:	None

Staff reminded the Board that The NEXT MEETING will be held on Tuesday, May 13th, 2025, at 1:00PM.

ADJOURNMENT: The meeting was adjourned at approximately 2:45 PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE
General Manager