# MINUTES OF BOARD OF DIRECTORS MEETING
## Avila Beach Community Services District
## Tuesday, April 9th, 2024
## 1:00 P.M.

### 1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:03 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

### 2. ROLL CALL

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| Board Members Present | Pete Kelley<br>Howie Kennett<br>Kristin Berry<br>John Janowicz |
| Board Members Absent: | Ara Najarian |
| Staff Present: | Brad Hagemann, General Manager & District Engineer<br>Kristi Dibbern, Office Manager |
| Operations: | Shawn Powell, Chief Plant Operator |
| Legal Counsel: | Not Present |

**Director Najarian joined the meeting at 1:06 PM.**

### 3. PUBLIC COMMENTS

CSDA Local Chapter Meeting will be held on April 25th from 11:30 AM – 1:30 PM in the County Library Community Room at 995 Palm Street in San Luis Obispo. Please RSVP to Kristi if you plan to attend.

### 4. INFORMATION AND DISCUSSION ITEMS

**A. County Reports**

**Sheriff's Report:** Sheriff MacDonald reported 26 calls for service last month. Six preventive patrol stops, 2 burglaries, and three suspicious circumstances were investigated. One vehicle was vandalized at the Bob Jones trailhead. Three loud music complaints and nine enforcement stops also occurred.

**Cal Fire:** Chief Lee emailed his report. There were 49 calls for service and 32 were medically related. The SLO Fire Safe Council announced last Friday that the hills surrounding Shell Beach, Pismo Beach and Avila will receive half a million dollars in grant funding this spring and summer. This dollar amount was first reported as $330,000, additional funds have become available. This funding in partnership with CAL FIRE will reduce vegetation using hand crews and prescribed burning. The fuel reduction will help better protect our community from fast-moving wildland fire.

Over the next month please watch for your green grass to stop growing and when it does, please start your vegetation clearance around your home. Please complete mowing before 11AM.

## 5. CONSENT ITEMS

Director Kennett made a motion to approve the Consent Items except for the approval of the February 13th meeting minutes. It was seconded by Director Janowicz and passed with a roll call vote 5-0.

AYES: Kristin Berry
Howie Kennett
Pete Kelley
Ara Najarian
John Janowicz
NOES: None

ABSENT: None

Director Janowicz made a motion to approve the Consent Item for the February 13th meeting minutes. It was seconded by Director Kelley and passed with a roll call vote 3-0.

AYES:
Howie Kennett
Pete Kelley
John Janowicz
NOES: None
ABSENT: None
ABSTAINED: Ara Najarian
Kristin Berry

## 6. DISCUSSION OF PULLED CONSENT ITEMS: None

## 7. BUSINESS ITEMS:

### A. Annual Audit for FY 2022-23

Jonathan Abadesco of Fedak and Brown, LLC presented findings and conclusions for the FY 2022-23 Financial Audit to the Board. Jonathan reported that it was a "clean audit" with no significant findings. Director Najarian made the motion to approve the FY 2022-23 Audit. It was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Howie Kennett
John Janowicz
Pete Kelley
Ara Najarian
Kristin Berry
NOES: None
ABSENT: None

**B. Weed Abatement Resolution No 2024-04**

GM Hagemann recommended the Board adopt Resolution 2024-04 to declare weeds a nuisance in the District and have residents abate the weeds on their property. Cal Fire will perform an inspection in mid-June for compliance. A motion was made by Director Najarian to adopt Resolution 2024-04. The motion was seconded by Director Janowicz and passed with a roll call vote 5 – 0.

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|---|---|
| AYES: | Ara Najarian |
| | John Janowicz |
| | Kristin Berry |
| | Howie Kennett |
| | Pete Kelley |
| NOES: | None |
| ABSENT: | None |

**C. FY 2024-25 Preliminary Budget.**

GM Hagemann summarized the preliminary budget staff report with a Power Point presentation. The Board directed staff to prepare the final draft of the budget and to schedule the Budget Public Hearing for May 21st, 2024, at 1:00 PM with no rate increase for water and sewer customers.

**D. Revision to County Long Term Encroachment Permit for Maintenance for the "Welcome to Avila" Sign on San Miguel and Avila Beach Drive.**

In late 2022 the County Public Works Department sent an email asking if the CSD would agree to maintain the existing "Welcome to Avila Beach" sign at the corner of Avila Beach Drive and San Miguel Street. It was the Public Works Department's understanding that the sign was located on County right of way, but the County did not want to be responsible for maintaining the sign

The County would now like to revise the Encroachment Permit because a portion of the sign is on private property, not County property. The property owner has agreed to move the sign off his property, approximately 7 - 8 feet closer to the intersection (relocation map attached). The Avila Valley Advisory Committee is in agreement. The CSD, does not have any jurisdiction or ownership of the property and moving the sign does not present any issues to the CSD's agreement to maintain the sign and landscaping. Informational item only. No formal action was taken.

**ADJOURNMENT:** The meeting was adjourned at approximately 2:35 PM.

The next meeting is scheduled for Tuesday, May 21st, 2024, at 1:00 PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE
General Manager