

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, October 13, 2020
1:00 P.M.**

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

**BOARD MEETING
1:00 P.M. (Pacific Time) Tuesday, October 13th, 2020**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: Lynn Helenius
Pete Kelley
Board Members Present: Howie Kennett
Board Members Absent: Ara Najarian
Kristin Berry
Staff Present: Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Accounting
Staff Present via Zoom: Mike Seitz, Legal Counsel
Cara Aguiar, FRM

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Cal Fire: CAL Fire - Battalion Chief Paul Lee stated that there were 62 calls for service of which 32 were medically related. Over 4 million acres have burned in California. We have the support of the National Guard who are receiving training from Cal Fire as hand crews. Chief Lee suggested with the high winds be sure to clear 5 feet away from your home and out-buildings. Chief Lee pointed out that Cal Fire's website has a number of applications available to assist with CPR and First Aid Procedures. There is also an app "Pulse Point" for your smart devices with emergency information and live coverage for incidents in SLO County.

Sheriff's Report: Lt. Stuart MacDonald introduced himself as he is newly assigned to our local station. Seventy nine calls for service this month. There were: two batteries and assaults, 22 disturbances, 4 vehicle burglaries, 10 thefts, 3 vehicles vandalized, 3 mailbox thefts and five suspicious circumstances reported. The Sheriff's proactive efforts include 34 enforcements including 30 stops, 3 bicycles and one pedestrian. One nuisance package delivery was brought to the officer's attention.

B. Conferences, Meetings and General Communications. General Manager Brad Hagemann announced there will be a CSDA Virtual meeting on October 29, at 11:00 via Zoom. Directors are welcome to join.

Director Berry joined the meeting in person at the District office at 1:19 P.M.

5. CONSENT ITEMS

Legal Counsel Seitz commented that since Director Berry was not present at the September meeting, she should not participate in the vote to approve the September meeting minutes. President Kelley made a motion to approve the Consent Items except Item 5.A. September meeting minutes. The motion was seconded by Director Kennett and it passed with a roll call vote 3-0.

AYES: Pete Kelley
 Howie Kennett
 Lynn Helenius
NOES: None
ABSENT: Ara Najarian

Director Berry made a motion to approve Consent Items Item 5.A. September meeting minutes. The motion was seconded by Director Kennett and it passed with a roll call vote 4-0.

AYES: Kristin Berry
 Howie Kennett
 Pete Kelley
 Lynn Helenius
NOES: None
ABSENT: Ara Najarian

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Award Notice of Intent to Purchase Membrane Bioreactor Unit to Cloacina, LLC.

GM Hageman summarized the staff report noting that staff and consultant (MKN) have gone through a thorough process to prepare a Request for Proposals (RFP), review and rank proposals to provide a recommendation on which firm to select to manufacture the Membrane Bioreactor Unit. Staff concluded that Cloacina LLP was clearly the best fit for the CSD for a number of reasons: Price, local vendor that will save on shipping costs, familiarity with operations and maintenance of the ABCSD WWTP and the best methods for integrating the MBR in to the CSD WWTP. Staff recommended the Board issue a Notice of Intent to Purchase to Cloacina, LLC as the best vendor for the MBR.

Director Helenius made a motion directing staff to prepare and issue a Notice of Intent to Purchase MBR unit. It was seconded by Director Berry and it passed with a roll call vote 4-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Pete Kelley

NOES: None

ABSENT: Ara Najarian

B. Notice of Intent to Adopt a Mitigated Negative Declaration (MND) for Wastewater System Improvements.

This was an information only item for the Board.

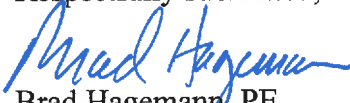
COMMUNICATIONS/CORRESPONDENCE.

ADJOURNMENT: The meeting was adjourned at 2:15 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, November 10th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE
General Manager