MINUTES OF BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, January 14th, 2025
1:00 P.M.

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. OATH OF OFFICE

Directors Kennett and Berry completed their Oath of Office

3. ROLL CALL

Board Members Present	Pete Kelley Howie Kennett John Janowicz Kristin Berry
Board Members Present via Zoom:	Ara Najarian
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager Kristi Dibbern, Office Manager
Operations:	Shawn Powell, Chief Plant Operator
Legal Counsel via Zoom:	Craig Parton from Price, Postal, & Parma

4. PUBLIC COMMENTS - None

5. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Brad Adams reported 26 calls for service during the month of December. Deputies conducted/investigated five preventive patrol stops, three general disturbances, and three suspicious circumstances. Two vandalisms took place in Pirate's Cove and two enforcement stops were conducted in Avila.

Cal Fire: Chief Lee reported 56 calls for service, 31 were medically related. Two water rescues occurred during the month of December, one in Private's Cove and one in Shell Beach. Cal Fire responded to a fire on Ontario Ridge that was reportedly started by a homeless camp. The fire was quickly contained. The Fire Safe Council meets January 15, to award grant applicants. The grants for Cal Fire will allow them to continue to build fire breaks and clear vegetation throughout our area. Chief Lee provided some helpful hints to prevent wildfires from spreading. He mentioned vegetation management near your property's structures. For local updates he recommended downloading a local app such as "Watch Duty" or other fire hazard apps, on your phone. He referenced: www.readyforwildfires.org, for packing a "go bag". Having extra medications or prescriptions packed in case of an emergency are all important preventative measures.

GM Hagemann noted that the San Luis Obispo Chapter of the California Special District Association will meet on January 23rd, at 5 PM at Café Roma. District directors are invited to attend. GM Hagemann suggested the Directors sign up with Kristi Dibbern.

Without objection from the Board, President Kelley moved up the Closed Session Item.

8. PUBLIC COMMENT ON CLOSED SESSION ITEM

NO COMMENTS.

9. CLOSED SESSION

The Board convened to closed session at 1:13 PM to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

The Board returned to regular session at 1:54 PM. No reportable action was taken by the Board of Directors during the closed session.

Out of courtesy to the Waste Connections staff in attendance, and without objection, President Kelley moved Business Item 10.A. in front of Item 6. Consent Items.

10. BUSINESS ITEMS:

A. Public Hearing Relating to Solid Waste Rate Increase, Consider Adoption of Resolution No. 2025-01 Solid Waste Franchise Rate Increase.

President Kelley opened the Public Hearing at 1:55 PM. Staff reported that no protest ballots or comments had been submitted. President Kelley noted that no members of the public were present in person or on Zoom. President Kelley closed the Public Hearing at 1:59 PM. and returned the item to the Board for discussion and consideration of adoption of Resolution No. 2025-01.

After some discussion, Director Kennett made a motion to approve Resolution No. 2025-01, approving the solid waste rate increase retroactive to January 1, 2025. The motion was seconded by Director Berry and passed with a roll call vote 4-1.

AYES:	Howie Kennett
	Kristin Berry
	John Janowicz
	Pete Kelley
NOES:	Ara Najarian
ABSENT:	None

Amendment #1 to the Solid Waste Collection Franchise Agreement to include Appendix 1, the Annual Solid Waste Rate Adjustment Methodology and authorize the General Manager to execute the amended agreement with South County Sanitation Service/Waste Connections US, Inc.

After some discussion, the Board decided not to take any action on the proposed amendments to the franchise agreement changes. The Board directed staff to work with District legal counsel and Waste Connections staff and bring the item back to the Board at the February or March meeting.

Without objection, President Kelley then recommended the Board consider Item 6. approval of the Consent Items.

6. CONSENT ITEMS:

After Board discussion and an opportunity for public comment, Director Janowicz made a motion to approve the Consent Items. It was seconded by Director Berry and passed with a roll call vote 5-0.

AYES:	John Janowicz
	Kristin Berry
	Ara Najarian
	Pete Kelley
	Howie Kennett
NOES:	None
ABSENT:	None

7. DISCUSSION OF PULLED CONSENT ITEMS: None

10. BUSINESS ITEMS

B. Water Tank Inspection Report. GM Hagemann summarized the staff report, noting that on December 12, 2024, Advanced Technical Services (ATS) inspected and cleaned the District's Water Tank #1. Hagemann noted that the District will retain consultants and contractors to accomplish the inspection recommendations, the most significant (costly) being recoating the exterior of the tank. Staff intends to work with ATS to prepare the specifications and bid documents for re-coating the tank. The work will likely be scheduled for the fall of 2025. **This was an information item only; no action was taken.**

C. Board Committee Appointments for 2025.
After some discussion, the Board agreed by acclamation that Directors would serve on the following committees:

Financial Committee: Ara Najarian & Kristin Berry

Personnel Committee: John Janowicz & Peter Kelley

Facilities Committee: Howie Kennett & Kristin Berry

Drought Committee: John Janowicz & Ara Najarian

An ad hoc Negotiations Committee for the San Miguelito Mutual Water Company Wastewater Options was added to the District's committees. Pete Kelley and John Janowicz will serve on this committee with Kristin Berry as an alternate committee member in one of their absences.

10. BUSINESS ITEMES (cont.)

D. Board Meeting Schedule for 2025. (Informational Item)
No action was taken. GM Hagemann proposed a schedule for the future Board meetings for 2025.

Regular Meeting	January 14, 2025
Regular Meeting	February 11, 2025
Special Meeting	March 18, 2025 - Special Meeting
Regular Meeting	April 8, 2025
Regular Meeting	May 13, 2025
Special Meeting	June 24, 2025 – Special Meeting
Regular Meeting	July 8, 2025 - CANCELLED
Regular Meeting	August 12, 2025
Regular Meeting	September 9, 2025
Regular Meeting	October 14, 2025
Special Meeting	November 18, 2025- Special Meeting
Regular Meeting	December 9, 2025 - CANCELED

ADJOURNMENT: The meeting was adjourned at approximately 2:55 PM.

NEXT MEETING: Tuesday, February 11th, 2025, at 1:00PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE
General Manager