

# AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424  
Meeting Room and Office – 100 San Luis Street, Avila Beach  
Telephone (805) 595-2664 FAX (805) 595-7623  
E-mail: avilacsd@gmail.com

## BOARD MEETING AGENDA

**1:00 P.M. (Pacific Time) Tuesday, June 9th, 2020**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.**

**THE DISTRICT OFFICE WILL NOT BE OPEN TO THE PUBLIC.**  
**PUBLIC SHOULD ACCESS VIA ZOOM MEETING OR PHONE.**

**ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>**

**Meeting ID: 411 178 7571**

**Password: No Password Required.**

**BY PHONE: 1-669-900-9128**

- 1. CALL TO ORDER: 1:00 P.M.**
- 2. ROLL CALL: Board Members:**
  - Pete Kelley, President
  - Lynn Helenius, Vice President
  - Ara Najarian, Director
  - Kristin Berry, Director
  - Howie Kennett, Director
- 3. PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.
- 4. INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

  - A. County Reports
    1. SLO County Sheriff Department
    2. CalFire/County Fire Department

- B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

**5. CONSENT ITEMS:**

**These items are approved with one motion.** Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. March Meeting Minutes (continued from May meeting); May Board Meeting Minutes
- B. Monthly Financial Reviews for May
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Reports for May

**6. DISCUSSION OF PULLED CONSENT ITEMS**

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

**7. BUSINESS ITEMS:** Items where Board action is called for.

- A. PUBLIC HEARING: Fiscal Year 2020/21 Budget  
(Action Required: Receive Report, Open Public Hearing; Consider Adoption of Resolution No. 2020-04 Appropriations Limitations and Resolution No. 2020-05 Adopting a Final Fiscal Year 2020/21 Budget)
- B. Consideration of updating the Water and Wastewater Service Charge Assistance Program, Resolution No. 2020-06  
(Action Required: Receive Report; Provide Direction to Staff)

**8. COMMUNICATIONS/ COORESPONDENCE**

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

**9. Adjourn to next regularly scheduled meeting on July 9<sup>th</sup>, 2020.**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**MINUTES OF REGULAR MEETING  
Avila Beach Community Services District  
Tuesday, March 10th, 2020  
1:00 P.M.**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present:	Lynn Helenius Kristin Berry Pete Kelley
Board Members Absent:	Ara Najarian Howie Kennett

Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Accounting Mike Seitz, Legal Counsel
Staff Absent:	Cara Aguiar, FRM

**3. PUBLIC COMMENTS - No Public Comments.**  
Unanimous votes due to number of directors' present.

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

Cal Fire: Battalion Chief Lee reported 35 calls for service, seventeen were medical related. One accident left a victim in critical care. The incident took place at the keyhole area at Pirate's Cove. Under the influence of alcohol, the victim fell, bounced off the rocks and landed in the ocean below. With rain on the way, Cal Fire is preparing fuel breaks between each canyon. San Luis Bay Estates was approved for a grant of \$230,000 for fire breaks to be completed this summer. Public safety officials are meeting regularly to ensure they are prepared for the upcoming fire season. Cal Fire is also actively training prior to summer.

Sheriff's Report: Sheriff Nelson reported 110 calls. No thefts, or burglaries were reported this month. Only 1 call for disturbances in Avila. No other calls required call outs.

**B. Conferences, Meetings and General Communications**

None reported

## **5. CONSENT ITEMS**

Vice President Helenius asked that staff include a comment in the utility bill that notifies customers to only use the customer shut-off valve and do not touch the water meters. Customers will be responsible for damages if their water meter is tampered with in any way. Water meters are property of the District's. President Kelley asked if the See Canyon Wells are functional to delivery water. GM Hagemann responded that the wells are far from functional and that the District would need to spend considerable resources to comply with the Water Rights permit and make the wells functional. President Kelley requested that staff provide an update at a future Board meeting. Director Helenius made a motion to approve Consent Items A through D. The motion was seconded by Director Berry and it passed with a roll call vote 3-0.

AYES: Lynn Helenius  
Kristin Berry  
Pete Kelley  
NOES: None  
ABSENT: Howie Kennett  
Ara Najarian

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

## **7. BUSINESS ITEMS:**

**A. Consider Approval of Water and Sewer Rate Study and Draft Prop 218 Hearing Notice.** GM Hagemann summarized the staff report and stated staff recommendations the Board approve the Rate Study and recommended rate schedule; approve the Prop 218 Notice; and set Hearing date for May 12, 2020 at 1:00 PM. for the new water and wastewater rates. If the new rates are approved, they will go into effect July 1, 2020.

Director Berry made a motion to approve Resolution 2020-01. The motion was seconded by Director Kelley and it passed with a roll call vote 3-0.

AYES: Kristin Berry  
Pete Kelley  
Lynn Helenius  
NOES: None  
ABSENT: Howie Kennett  
Ara Najarian

## **B. Consider Adoption for Water Service Discontinuation Policy Consistent with SB 998, Resolution No. 2020-01**

GM Hagemann summarized the staff report and the new draft Policy No. 3039 "Discontinuance of Water Services" to comply with SB 998. Staff recommended the Board Adopt Resolution No. 2020-01 establishing Policy No. 3039.

Director Helenius made a motion to approve Resolution 2020-01. The motion was seconded by Director Berry and it passed with a roll call vote 3-0.

AYES: Lynn Helenius  
Kristin Berry  
Pete Kelley

NOES: None

ABSENT: Howie Kennett  
Ara Najarian

**C. Request from Avila Beach Farmers Market Association for electrical use by Farmers Market vendors for 2020.**

GM Hagemann summarized the staff report and noted for the past several years the District has agreed to allow the Avila Beach Farmers Market Association use power from District light poles to support vendors at the Market. There have not been any issues in past years with this practice. Staff recommended the Board direct the GM to sign the Memorandum for the 2020 Farmers Market season. The motion was by Director Helenius and seconded Director Kelley. It passed with a roll call vote 3-0.

AYES: Lynn Helenius  
Pete Kelley  
Kristin Berry

NOES: None

ABSENT: Howie Kennett  
Ara Najarian

**8. COMMUNICATIONS/CORRESPONDENCE**

**9. ADJOURNMENT:** The meeting was adjourned at 2:25 p.m.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, April 14th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE  
General Manager



**MINUTES OF REGULAR MEETING**  
**Avila Beach Community Services District**  
**Tuesday, May 12<sup>th</sup>, 2020**  
**1:00 P.M.**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE  
BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA  
TELECONFERENCE AND/OR ELECTRONICALLY.**

**BOARD MEETING**  
**1:00 P.M. (Pacific Time) Tuesday, May 12th, 2020**

**ZOOM MEETING:** <https://us02web.zoom.us/j/85192956452>

**Meeting ID: 851-9295-6452**  
**BY PHONE: 1-669-900-9128**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present via Zoom:	Lynn Helenius Ara Najarian
Board Members Present:	Pete Kelley Howie Kennett
Board Members Absent:	Kristin Berry
Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Accounting
Staff Present via Zoom:	Mike Seitz, Legal Counsel Carina Butler, FRM

**3. PUBLIC COMMENTS - No Public Comments.**

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

Cal Fire: Battalion Chief Lee 37 reported calls for service, were 13 medically related. Cal Fire is actively training prior to the upcoming fire season and assisting with Covid-19 response around the state and locally. Cal Fire was granted to two federal grants for San Luis Bay Estates and Squire Canyon for clearing. Chief Lee reminded the Board and public to complete your vegetation management by 10 A.M. May is weed abatement month. Please check that your property is clear of fire hazards and weeds.

Sheriff's Report: Sheriff Nelson reported 137 calls. Four thefts were reported this month. Thefts from vehicles occurred at the Bob Jones Trailhead parking lot. Please lock your cars and keep valuables out of sight. Credit cards were stolen from locked cars and charges of up to \$3,500.00 occurred.

**B. Conferences, Meetings and General Communications - None**

**5. CONSENT ITEMS**

All three Board members present at the March 2020 meeting were not present to approve the meeting minutes. Therefore, the March Meeting Minutes will be brought back to the June meeting for approval. Director Najarian made a motion to approve the Consent Items, except Item A, the March meeting minutes. The motion was seconded by Director Helenius and it passed with a roll call vote 4-0.

AYES:       Ara Najarian  
              Lynn Helenius  
              Howie Kennett  
              Pete Kelley  
NOES:       None  
ABSENT:     Kristin Berry

**6.       DISCUSSION OF PULLED CONSENT ITEMS: None**

**7.       BUSINESS ITEMS:**

**A.       Public Hearing related to Water & Wastewater Services Rate Increase.**

President Kelley opened the public hearing for any comments on the rate increase. Ms. Jean Nanney of 240 Ocean Oaks #17, Avila Beach voiced her approval for the rate changes; Ms. Betty Woody also supported the proposed rate changes. Staff noted that the District received one Protest letter. No other protest letters were received at the Hearing and staff confirmed that the District had received a total of one protest. Hearing no other comments, President Kelley closed the public hearing. Director Kelley made a motion to approve Resolution No. 2020-03 adopting the Water and Wastewater Rate Increase. The motion was seconded by Director Najarian and it passed with a roll call vote 4-0.

AYES:       Pete Kelley  
              Ara Najarian  
              Lynn Helenius  
              Howie Kennett  
NOES:       None  
ABSENT:     Kristin Berry



**B. Contract for CEQA Documentation support for the Sewage Force Main project and the Wastewater Treatment Plant Project.** GM Hagemann explained staff has been working with County Planning to obtain permits for the WWTP and force main project. Planning staff have indicated that CEQA review will be required for the projects and recommended the District consider combining the CEQA review process for both projects since they are related to wastewater collection and treatment. District staff recommended the District retain an experienced and qualified consultant to help with CEQA analysis and documentation process. Oliveria Environmental Consulting (OEC) is an experienced firm in the area and staff recommended the District retain OEC for an amount not to exceed \$13,655 to conduct the analysis and prepare the CEQA compliance documentation. Once the analysis and documentation is completed, staff will bring the CEQA certification documents back to the Board for certification. Director Helenius made a motion to approve a contract with OEC for CEQA Documentation Support for the wastewater collection and treatment projects. The motion was seconded by Director Najarian and it passed with a roll call vote.

AYES: Lynn Helenius  
Ara Najarian  
Pete Kelley  
Howie Kennett  
NOES: None  
ABSENT: Kristin Berry

**C. FY 2020/2021 Preliminary Budget.** GM Hagemann summarized the Staff Report and presented a series of slides that discussed the budget preparation process that included: the estimated year-end FY 2019/20 Revenue and Expenses; the proposed FY 20/21 budget revenue and expenses; and the Finance Committee's April 28<sup>th</sup> meeting input on the draft budget. The Board members briefly discussed the Preliminary Budget and directed staff to prepare a Hearing Notice for the budget adoption at the June 9<sup>th</sup>, 2020 regular Board Meeting.

**8. COMMUNICATIONS/CORRESPONDENCE**

**9. ADJOURNMENT:** The meeting was adjourned at 2:00 p.m.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, June 9th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE  
General Manager



**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**  
Post Office Box 309, Avila Beach, CA 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: June 9th, 2020

SUBJECT: Monthly Financial Review for May 2020

**Recommendation:**

Receive and file report.

**Overall Monthly Summary**

During the month of May, the District deposited \$133,066 and incurred \$73,987 in expenses (cash basis). Income for May included \$66,183 in County tax income, \$66,112 in monthly water and sewer fees.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheets for May are provided for your information.

**Utility Service Billing**

The District billed approximately \$66,228 in water and sewer service charges in May. Customer Rate Assistance reduced billing charges to the District in the amount of \$883.50. The water and sewer billing was approximately 14% lower compared to last year due to “shelter in place” order as a result of the Covid-19 pandemic.

**Operation and Maintenance**

The Fluid Resource Management (FRM) Statements for May 2020 is included in this report.

Avila Beach Community Services District  
Profit & Loss  
May 2020

	May 20
<b>Ordinary Income/Expense</b>	
Income	
4000 · Income Summary	
4010 · Operating Revenue	66,112.22
4012 · Solid Waste Franchise Fee	771.40
4030 · County Taxes	66,183.25
Total 4000 · Income Summary	133,066.87
Total Income	133,066.87
Gross Profit	133,066.87
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	14.85
5120 · Chase Paymentech	107.10
5140 · Invoice Cloud	342.33
Total 5100 · Merchant Credit Card Fees	464.28
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	2,591.60
5012 · Holiday Pay	176.70
5014 · Sick Pay	0.00
5016 · Vacation Pay	647.90
Total 5210 · Gross Wages	3,416.20
5230 · Payroll Taxes	58.23
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	600.00
Total 5240 · Health & Medical Exp.	600.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	328.42
Total 5250 · PERS Company Pd Expense	328.42
5280 · Payroll Administration & Misc.	104.12
Total 5200 · Payroll Expenses	4,506.97
6000 · Administrative Overheads	
6102 · Accounting	960.00

Avila Beach Community Services District  
Profit & Loss  
May 2020

	May 20
6117 · Billing Software & Service	179.88
6120 · Dues & Subscriptions	43.91
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	404.59
6143 · Supplies, Office	188.91
Total 6140 · Office Supplies & Postage	593.50
6150 · Rate Assistance	883.50
6170 · Website	200.00
Total 6000 · Administrative Overheads	2,860.79
6500 · Operating Expenses	
6503 · Chemicals	1,339.21
6505 · Contract Labor O & M	19,591.88
6506 · Contract Labor GM	4,567.50
6507 · Contract Labor Civil Engineer	7,612.50
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	9,501.84
6524 · Equip. Rep. & Maint. Avila Only	1,422.94
Total 6520 · Equipment Repair & Maint.	10,924.78
6535 · Insurance P/L	1,323.04
6540 · Lab Tests	13,745.80
6550 · Operating Supplies	224.08
6555 · Permits & Fees	1,121.90
6570 · Safety Gear	605.54
6580 · Solids Handling	1,278.00
6585 · Telephone / Internet	525.87
6590 · Utilities	3,295.40
Total 6500 · Operating Expenses	66,155.50
Total Expense	73,987.54
Net Ordinary Income	59,079.33
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245b · WWTP Phase I Design	6,122.71
Total 8245 · WWTP Improvement Project	6,122.71

Avila Beach Community Services District  
Profit & Loss  
May 2020

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	<u>May 20</u>
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	<u>1,221.87</u>
Total 8246 · WW Swr Ln Rplmt San Migl	<u>1,221.87</u>
Total 8230 · Capital Purchases in Prog Sani	<u>7,344.58</u>
Total 8200 · Non-Operating Expenses	<u>7,344.58</u>
Total Other Expense	<u>7,344.58</u>
Net Other Income	<u>-7,344.58</u>
Net Income	<u>51,734.75</u>

Avila Beach Community Services District  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Cash Summary	
1005 · Customer Cash	408.75
1008 · Petty Cash	86.28
1010 · Pacific Premier Checking	1,165,269.31
1050 · LAIF	3,101,680.08
<b>Total 1000 · Cash Summary</b>	<b>4,267,444.42</b>
<b>Total Checking/Savings</b>	<b>4,267,444.42</b>
<b>Accounts Receivable</b>	
1200 · *Accounts Receivable	117,879.50
<b>Total Accounts Receivable</b>	<b>117,879.50</b>
<b>Other Current Assets</b>	
1250 · Receivables	
1255 · Interest Receivable	19,364.33
1270 · Taxes Receivable	9,530.07
1280 · Water & Sewer Billings	81,393.43
<b>Total 1250 · Receivables</b>	<b>110,287.83</b>
1400 · Prepaid Summary	
1410 · Prepaid Insurance	2,577.15
<b>Total 1400 · Prepaid Summary</b>	<b>2,577.15</b>
<b>Total Other Current Assets</b>	<b>112,864.98</b>
<b>Total Current Assets</b>	<b>4,498,188.90</b>
<b>Fixed Assets</b>	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
<b>Total 1605 · Office Equipment</b>	<b>0.00</b>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
<b>Total 1610 · Fixed Asset -Office &amp; Admin.</b>	<b>0.00</b>
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10

Avila Beach Community Services District  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
<b>1626 · Collection Assets</b>	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-497,174.62
<b>Total 1626 · Collection Assets</b>	<b>821,700.64</b>
<b>1630 · Disposal Equipment</b>	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-264,042.83
<b>Total 1630 · Disposal Equipment</b>	<b>347,131.83</b>
<b>1635 · Treatment Plant</b>	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,177,733.59
<b>Total 1635 · Treatment Plant</b>	<b>976,364.71</b>
<b>1642 · Treatment Equipment</b>	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	-704,848.55
1642 · Treatment Equipment - Other	205,485.61
<b>Total 1642 · Treatment Equipment</b>	<b>588,047.60</b>
<b>Total 1620 · Fixed Assets - Sanitary</b>	<b>2,793,558.88</b>
<b>1650 · Fixed Assets - Water</b>	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
<b>Total 1652 · Equipment</b>	<b>0.00</b>
<b>1656 · Distribution Assets</b>	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	-657,239.98
<b>Total 1656 · Distribution Assets</b>	<b>606,756.79</b>
<b>Total 1650 · Fixed Assets - Water</b>	<b>606,756.79</b>
<b>1680 · Structures - Fixed Asset</b>	
1681 · Structures GFAAG - Sani & FA	74,061.65
1682 · Gen / Fire Accum Dep	-38,345.77
<b>Total 1680 · Structures - Fixed Asset</b>	<b>35,715.88</b>
<b>1690 · Construction in Progress</b>	<b>66,397.23</b>
<b>Total 1600 · Fixed Assets &amp; Acc. Depr.</b>	<b>3,502,428.78</b>



Avila Beach Community Services District  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
Total Fixed Assets	3,502,428.78
Other Assets	
1800 · Deferred Outflows of Resources	27,497.00
Total Other Assets	27,497.00
<b>TOTAL ASSETS</b>	<b>8,028,114.68</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	55,158.45
Total Accounts Payable	55,158.45
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	1,772.34
2260 · Vacation Payable	944.10
2262 · Sick Pay Accrued	274.60
Total 2200 · Payroll Liabilities	2,991.04
2300 · Deposits Held	
2303 · Water Deposits Held	4,610.00
Total 2300 · Deposits Held	4,610.00
Total Other Current Liabilities	7,601.04
Total Current Liabilities	62,759.49
Long Term Liabilities	
2400 · Net Pension Liability	126,061.00
2500 · Deferred Inflows of Resources	9,791.00
Total Long Term Liabilities	135,852.00
Total Liabilities	198,611.49
Equity	
3000 · Opening Bal Equity	177,766.56
3900 · Retained Earnings	7,305,462.00
Net Income	346,274.63
Total Equity	7,829,503.19
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>8,028,114.68</b>

# Avila Beach Community Services District

## Deposits by Fund

May 2020

06/02/20

Type	Date	Memo	Split	Amount	Balance
<b>General / Admin</b>					
Deposit	05/11/2020	TCF FY20 APR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-22,094.78	-22,094.78
Deposit	05/21/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-1,064.27	-23,159.05
Total General / Admin				-23,159.05	-23,159.05
<b>Lights</b>					
Deposit	05/11/2020	TCF FY20 APR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-1,578.20	-1,578.20
Deposit	05/21/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-76.01	-1,654.21
Total Lights				-1,654.21	-1,654.21
<b>Sanitary</b>					
Deposit	05/01/2020	Sani Rec	1010 · Pacific Premier Che...	-575.10	-575.10
Deposit	05/01/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-575.10
Deposit	05/01/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-575.10
Deposit	05/01/2020	1/2 Other 2	1010 · Pacific Premier Che...	12.35	-562.75
Deposit	05/02/2020	Sani Rec	1010 · Pacific Premier Che...	-197.60	-760.35
Deposit	05/02/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-760.35
Deposit	05/02/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-760.35
Deposit	05/02/2020	1/2 Other 2	1010 · Pacific Premier Che...	12.35	-748.00
Deposit	05/04/2020	Sani Rec	1010 · Pacific Premier Che...	-419.90	-1,167.90
Deposit	05/04/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-1,143.20
Deposit	05/04/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-1,143.20
Deposit	05/04/2020	1/2 Other 2	1010 · Pacific Premier Che...	8.43	-1,134.77
Deposit	05/05/2020	Sani Rec	1010 · Pacific Premier Che...	-3,763.40	-4,898.17
Deposit	05/05/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-4,861.12
Deposit	05/05/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-4,861.12
Deposit	05/05/2020	1/2 Other 2	1010 · Pacific Premier Che...	-1,131.55	-5,992.67
Deposit	05/06/2020	Sani Rec	1010 · Pacific Premier Che...	-532.09	-6,524.76
Deposit	05/06/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-6,512.41
Deposit	05/06/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,512.41
Deposit	05/06/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-6,512.41
Deposit	05/07/2020	Community Park Restrooms 3/27 - 4/2/20	1010 · Pacific Premier Che...	-266.24	-6,778.65
Deposit	05/07/2020	Sani Rec	1010 · Pacific Premier Che...	-555.75	-7,334.40
Deposit	05/07/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-7,309.70
Deposit	05/07/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-7,309.70
Deposit	05/07/2020	1/2 Other 2	1010 · Pacific Premier Che...	64.14	-7,245.56
Deposit	05/08/2020	Sani Rec	1010 · Pacific Premier Che...	-592.80	-7,838.36
Deposit	05/08/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-7,838.36
Deposit	05/08/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-7,838.36
Deposit	05/08/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-7,838.36
Deposit	05/09/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-8,023.61
Deposit	05/09/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-8,023.61
Deposit	05/09/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-8,023.61
Deposit	05/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	-190.71	-8,214.32

Avila Beach Community Services District

Deposits by Fund

May 2020

06/02/20

Type	Date	Memo	Split	Amount	Balance
Deposit	05/10/2020	Sani Rec	1010 · Pacific Premier Che...	-503.10	-8,717.42
Deposit	05/10/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-8,692.72
Deposit	05/10/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-8,692.72
Deposit	05/10/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-8,692.72
Deposit	05/11/2020	TCF FY20 APR ME - WASTE	1010 · Pacific Premier Che...	-31,583.12	-40,275.84
Deposit	05/11/2020	Sani Rec	1010 · Pacific Premier Che...	-3,937.99	-44,213.83
Deposit	05/11/2020	Rate Assistance	1010 · Pacific Premier Che...	61.75	-44,152.08
Deposit	05/11/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-44,152.08
Deposit	05/11/2020	1/2 Other 2	1010 · Pacific Premier Che...	-60.19	-44,212.27
Deposit	05/11/2020	Booked 5/7/20 Community Park Restrooms 3/27 - 4/2/20	1010 · Pacific Premier Che...	266.24	-43,946.03
Deposit	05/12/2020	Sani Rec	1010 · Pacific Premier Che...	-4,801.21	-48,747.24
Deposit	05/12/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-48,734.89
Deposit	05/12/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-48,734.89
Deposit	05/12/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-48,734.89
Deposit	05/13/2020	Sani Rec	1010 · Pacific Premier Che...	-367.25	-49,102.14
Deposit	05/13/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-49,102.14
Deposit	05/13/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-49,102.14
Deposit	05/13/2020	1/2 Other 2	1010 · Pacific Premier Che...	-21.19	-49,123.33
Deposit	05/14/2020	Sani Rec	1010 · Pacific Premier Che...	-1,456.90	-50,580.23
Deposit	05/14/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-50,555.53
Deposit	05/14/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-50,555.53
Deposit	05/14/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-50,555.53
Deposit	05/15/2020	Sani Rec	1010 · Pacific Premier Che...	-621.00	-51,176.53
Deposit	05/15/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-51,151.83
Deposit	05/15/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-51,151.83
Deposit	05/15/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.06	-51,151.89
Deposit	05/17/2020	Sani Rec	1010 · Pacific Premier Che...	-148.20	-51,300.09
Deposit	05/17/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-51,300.09
Deposit	05/17/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-51,300.09
Deposit	05/17/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-51,300.09
Deposit	05/18/2020	Sani Rec	1010 · Pacific Premier Che...	-4,004.20	-55,304.29
Deposit	05/18/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-55,291.94
Deposit	05/18/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-55,291.94
Deposit	05/18/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-55,291.94
Deposit	05/19/2020	Sani Rec	1010 · Pacific Premier Che...	-459.80	-55,751.74
Deposit	05/19/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-55,751.74
Deposit	05/19/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-55,751.74
Deposit	05/19/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-55,751.74
Deposit	05/20/2020	Sani Rec	1010 · Pacific Premier Che...	-305.50	-56,057.24
Deposit	05/20/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-56,057.24
Deposit	05/20/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-56,057.24
Deposit	05/20/2020	1/2 Other 2	1010 · Pacific Premier Che...	-61.75	-56,118.99
Deposit	05/21/2020	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier Che...	-1,515.78	-57,634.77
Deposit	05/21/2020	Sani Rec	1010 · Pacific Premier Che...	-61.75	-57,696.52
Deposit	05/21/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-57,696.52
Deposit	05/21/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-57,696.52

Avila Beach Community Services District

Deposits by Fund

May 2020

06/02/20

Type	Date	Memo	Split	Amount	Balance
Deposit	05/21/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-57,696.52
Deposit	05/22/2020	Sani Rec	1010 · Pacific Premier Che...	-222.30	-57,918.82
Deposit	05/22/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-57,918.82
Deposit	05/22/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-57,918.82
Deposit	05/22/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-57,918.82
Deposit	05/24/2020	Sani Rec	1010 · Pacific Premier Che...	-61.75	-57,980.57
Deposit	05/24/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-57,968.22
Deposit	05/24/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-57,968.22
Deposit	05/24/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-57,968.22
Deposit	05/25/2020	Sani Rec	1010 · Pacific Premier Che...	-195.75	-58,163.97
Deposit	05/25/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-58,163.97
Deposit	05/25/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-58,163.97
Deposit	05/25/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-58,163.97
Deposit	05/26/2020	Sani Rec	1010 · Pacific Premier Che...	-1,219.40	-59,383.37
Deposit	05/26/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-59,346.32
Deposit	05/26/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-59,346.32
Deposit	05/26/2020	1/2 Other 2	1010 · Pacific Premier Che...	9.75	-59,336.57
Deposit	05/27/2020	Sani Rec	1010 · Pacific Premier Che...	-1,581.37	-60,917.94
Deposit	05/27/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-60,905.59
Deposit	05/27/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-60,905.59
Deposit	05/27/2020	1/2 Other 2	1010 · Pacific Premier Che...	1,081.50	-59,824.09
Deposit	05/28/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-60,009.34
Deposit	05/28/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-59,972.29
Deposit	05/28/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-59,972.29
Deposit	05/28/2020	1/2 Other 2	1010 · Pacific Premier Che...	-301.23	-60,273.52
Deposit	05/29/2020	Sani Rec	1010 · Pacific Premier Che...	-135.85	-60,409.37
Deposit	05/29/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-60,409.37
Deposit	05/29/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-60,409.37
Deposit	05/29/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-60,409.37
Deposit	05/30/2020	Sani Rec	1010 · Pacific Premier Che...	-599.80	-61,009.17
Deposit	05/30/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-60,996.82
Deposit	05/30/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-60,996.82
Deposit	05/30/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-60,996.82
Deposit	05/31/2020	Sani Rec	1010 · Pacific Premier Che...	-65.25	-61,062.07
Deposit	05/31/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-61,062.07
Deposit	05/31/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-61,062.07
Deposit	05/31/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-61,062.07
Total Sanitary				-61,062.07	-61,062.07
<b>Solid Waste</b>					
Deposit	05/26/2020	Waste Connections Franchise Fee SW	1010 · Pacific Premier Che...	-771.40	-771.40
Total Solid Waste				-771.40	-771.40
<b>Water</b>					

# Avila Beach Community Services District

## Deposits by Fund

May 2020

06/02/20

Type	Date	Memo	Split	Amount	Balance
Deposit	05/01/2020	Water Rec	1010 · Pacific Premier Che...	-368.15	-368.15
Deposit	05/01/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-368.15
Deposit	05/01/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-368.15
Deposit	05/01/2020	1/2 Other 2	1010 · Pacific Premier Che...	11.40	-356.75
Deposit	05/02/2020	Water Rec	1010 · Pacific Premier Che...	-182.40	-539.15
Deposit	05/02/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-527.75
Deposit	05/02/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-527.75
Deposit	05/02/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-527.75
Deposit	05/04/2020	Water Rec	1010 · Pacific Premier Che...	-467.40	-995.15
Deposit	05/04/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-972.35
Deposit	05/04/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-972.35
Deposit	05/04/2020	1/2 Other 2	1010 · Pacific Premier Che...	7.79	-964.56
Deposit	05/05/2020	Water Rec	1010 · Pacific Premier Che...	-1,562.30	-2,526.86
Deposit	05/05/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-2,492.66
Deposit	05/05/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-2,492.66
Deposit	05/05/2020	1/2 Other 2	1010 · Pacific Premier Che...	-1,044.50	-3,537.16
Deposit	05/06/2020	Water Rec	1010 · Pacific Premier Che...	-580.20	-4,117.36
Deposit	05/06/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-4,105.96
Deposit	05/06/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-4,105.96
Deposit	05/06/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-4,105.96
Deposit	05/07/2020	San Juan Irrigation 3/27 - 4/2/20	1010 · Pacific Premier Che...	-1,003.20	-5,109.16
Deposit	05/07/2020	Community Park Restrooms 3/27 - 4/2/20	1010 · Pacific Premier Che...	-182.40	-5,291.56
Deposit	05/07/2020	Water Rec	1010 · Pacific Premier Che...	-513.00	-5,804.56
Deposit	05/07/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-5,781.76
Deposit	05/07/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-5,781.76
Deposit	05/07/2020	1/2 Other 2	1010 · Pacific Premier Che...	59.20	-5,722.56
Deposit	05/08/2020	Water Rec	1010 · Pacific Premier Che...	-467.20	-6,189.76
Deposit	05/08/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-6,189.76
Deposit	05/08/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,189.76
Deposit	05/08/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-6,189.76
Deposit	05/09/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-6,360.76
Deposit	05/09/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-6,360.76
Deposit	05/09/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,360.76
Deposit	05/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	-176.04	-6,536.80
Deposit	05/10/2020	Water Rec	1010 · Pacific Premier Che...	-444.60	-6,981.40
Deposit	05/10/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-6,958.60
Deposit	05/10/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,958.60
Deposit	05/10/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-6,958.60
Deposit	05/11/2020	TCF FY20 APR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-7,890.99	-14,849.59
Deposit	05/11/2020	Water Rec	1010 · Pacific Premier Che...	-4,604.65	-19,454.24
Deposit	05/11/2020	Rate Assistance	1010 · Pacific Premier Che...	57.00	-19,397.24
Deposit	05/11/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-19,397.24
Deposit	05/11/2020	1/2 Other 2	1010 · Pacific Premier Che...	-55.56	-19,452.80
Deposit	05/11/2020	Booked 5/7/20 San Juan Irrigation 3/27 - 4/2/20	1010 · Pacific Premier Che...	1,003.20	-18,449.60
Deposit	05/11/2020	Booked 5/7/20 Community Park Restrooms 3/27 - 4/2/20	1010 · Pacific Premier Che...	182.40	-18,267.20
Deposit	05/12/2020	Water Rec	1010 · Pacific Premier Che...	-4,639.80	-22,907.00

# Avila Beach Community Services District

## Deposits by Fund

May 2020

06/02/20

Type	Date	Memo	Split	Amount	Balance
Deposit	05/12/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-22,895.60
Deposit	05/12/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-22,895.60
Deposit	05/12/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-22,895.60
Deposit	05/13/2020	Water Rec	1010 · Pacific Premier Che...	-319.20	-23,214.80
Deposit	05/13/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-23,214.80
Deposit	05/13/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-23,214.80
Deposit	05/13/2020	1/2 Other 2	1010 · Pacific Premier Che...	-19.56	-23,234.36
Deposit	05/14/2020	Water Rec	1010 · Pacific Premier Che...	-2,644.25	-25,878.61
Deposit	05/14/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-25,855.81
Deposit	05/14/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-25,855.81
Deposit	05/14/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-25,855.81
Deposit	05/15/2020	Water Rec	1010 · Pacific Premier Che...	-627.00	-26,482.81
Deposit	05/15/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-26,460.01
Deposit	05/15/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-26,460.01
Deposit	05/15/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.06	-26,460.07
Deposit	05/17/2020	Water Rec	1010 · Pacific Premier Che...	-136.80	-26,596.87
Deposit	05/17/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-26,596.87
Deposit	05/17/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-26,596.87
Deposit	05/17/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-26,596.87
Deposit	05/18/2020	Water Rec	1010 · Pacific Premier Che...	-3,739.20	-30,336.07
Deposit	05/18/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-30,324.67
Deposit	05/18/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-30,324.67
Deposit	05/18/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-30,324.67
Deposit	05/19/2020	Water Rec	1010 · Pacific Premier Che...	-342.00	-30,666.67
Deposit	05/19/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-30,666.67
Deposit	05/19/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-30,666.67
Deposit	05/19/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-30,666.67
Deposit	05/20/2020	Water Rec	1010 · Pacific Premier Che...	-262.20	-30,928.87
Deposit	05/20/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-30,928.87
Deposit	05/20/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-30,928.87
Deposit	05/20/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-30,928.87
Deposit	05/21/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-380.10	-31,365.97
Deposit	05/21/2020	Water Rec	1010 · Pacific Premier Che...	-57.00	-31,422.97
Deposit	05/21/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-31,422.97
Deposit	05/21/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-31,422.97
Deposit	05/21/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-31,422.97
Deposit	05/22/2020	Water Rec	1010 · Pacific Premier Che...	-292.70	-31,715.67
Deposit	05/22/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-31,715.67
Deposit	05/22/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-31,715.67
Deposit	05/22/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-31,715.67
Deposit	05/24/2020	Water Rec	1010 · Pacific Premier Che...	-57.00	-31,772.67
Deposit	05/24/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-31,761.27
Deposit	05/24/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-31,761.27
Deposit	05/24/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-31,761.27
Deposit	05/25/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-31,932.27
Deposit	05/25/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-31,932.27

**Avila Beach Community Services District**  
**Deposits by Fund**  
May 2020

06/02/20

Type	Date	Memo	Split	Amount	Balance
Deposit	05/25/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-31,932.27
Deposit	05/25/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-31,932.27
Deposit	05/26/2020	Water Rec	1010 · Pacific Premier Che...	-1,039.55	-32,971.82
Deposit	05/26/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-32,937.62
Deposit	05/26/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-32,937.62
Deposit	05/26/2020	1/2 Other 2	1010 · Pacific Premier Che...	9.00	-32,928.62
Deposit	05/27/2020	Water Rec	1010 · Pacific Premier Che...	-4,125.45	-37,054.07
Deposit	05/27/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-37,042.67
Deposit	05/27/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,042.67
Deposit	05/27/2020	1/2 Other 2	1010 · Pacific Premier Che...	998.30	-36,044.37
Deposit	05/28/2020	Water Rec	1010 · Pacific Premier Che...	-71.00	-36,115.37
Deposit	05/28/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-36,081.17
Deposit	05/28/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-36,081.17
Deposit	05/28/2020	1/2 Other 2	1010 · Pacific Premier Che...	-278.05	-36,359.22
Deposit	05/29/2020	Water Rec	1010 · Pacific Premier Che...	-125.40	-36,484.62
Deposit	05/29/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-36,484.62
Deposit	05/29/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-36,484.62
Deposit	05/29/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-36,484.62
Deposit	05/30/2020	Water Rec	1010 · Pacific Premier Che...	-547.20	-37,031.82
Deposit	05/30/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-37,020.42
Deposit	05/30/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,020.42
Deposit	05/30/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,020.42
Deposit	05/31/2020	Water Rec	1010 · Pacific Premier Che...	-57.00	-37,077.42
Deposit	05/31/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-37,077.42
Deposit	05/31/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,077.42
Deposit	05/31/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,077.42
Total Water				-37,077.42	-37,077.42
<b>TOTAL</b>				<b>-123,724.15</b>	<b>-123,724.15</b>

Avila Beach Community Services District  
Checks by Fund w/Accounts

06/02/20

May 2020

Type	Date	Num	Name	Memo	Account	Amount	Balance
<b>General / Admin</b>							
Check	05/01/2020		Staples	merchant cc fees	6143 · Supplies, Office	31.30	31.30
Check	05/04/2020		Paymenttech	Inv. 2418 4/30/20	5120 · Chase Paymentech	10.78	42.08
Check	05/05/2020	2675	Nikki Engle Bookkeeping	Customer Number 849 Run Date 2/28/2020 Water ...	6102 · Accounting	480.00	522.08
Check	05/05/2020	2677	Creative Technologies, Inc.		6142 · Postage & Shipping	149.31	671.39
Check	05/05/2020	EFT	Adobe.com		6120 · Dues & Subscriptions	14.99	686.38
Check	05/05/2020		American Express Discount	Amex	5110 · Amex	14.85	701.23
Check	05/05/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	23.42	724.65
Check	05/06/2020		InvoiceCloud		5140 · Invoice Cloud	342.33	1,066.98
Check	05/07/2020		U.S. Postal Service		6142 · Postage & Shipping	74.80	1,141.78
Check	05/10/2020		Cal Tec Computers		6524 · Equip. Rep. & Maint. A...	40.00	1,181.78
Check	05/12/2020	EFT	Hagemann & Associates	computer repairs	6506 · Contract Labor GM	2,755.00	3,936.78
Check	05/13/2020	2679	Paymenttech	Inv. 1093 April 26th - May 9th, 2020 Contract Labor...	5120 · Chase Paymentech	11.32	3,948.10
Check	05/15/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	12.29	3,960.39
Check	05/18/2020		Zoom	merchant cc fees	6120 · Dues & Subscriptions	14.99	3,975.38
Check	05/20/2020	EFT	AmazonPrime	Amazon Prime membership	6120 · Dues & Subscriptions	13.93	3,989.31
Check	05/20/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.44	3,999.75
Check	05/21/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	38.85	4,038.60
Check	05/25/2020	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Internet	214.95	4,253.55
Check	05/26/2020	EFT	PG&E	100 San Luis St.	6590 · Utilities	164.07	4,417.62
Check	05/26/2020	2684	Nikki Engle Bookkeeping	Inv. 2427 5/13/2020	6102 · Accounting	480.00	4,897.62
Check	05/26/2020	2685	Creative Technologies, Inc.	Customer Number 849 Run Date 4/30/2020 Water ...	6142 · Postage & Shipping	151.68	5,049.30
Check	05/26/2020	2685	Creative Technologies, Inc.	Weed Abatement Notices	6142 · Postage & Shipping	28.80	5,078.10
Check	05/27/2020	2686	Hagemann & Associates	General Manager May 10th - 23rd, 2020 Inv. 10...	6506 · Contract Labor GM	1,812.50	6,890.60
Check	05/27/2020		Staples	Kristi 4/16 - 4/30/20	6143 · Supplies, Office	71.82	6,962.42
Check	05/27/2020	EFT	Public Employees Retirement System	Kristi 4/16 - 4/30/20	2250 · PERS Liability	184.06	7,146.48
Check	05/27/2020	EFT	Public Employees Retirement System	Kristi 5/1 - 5/15/20	5256 · PERS Co Pd Kristi	19.18	7,165.66
Check	05/27/2020	EFT	Public Employees Retirement System	Kristi 5/1 - 5/15/20	2250 · PERS Liability	233.76	7,399.42
Check	05/27/2020	EFT	Public Employees Retirement System	Kristi 5/1 - 5/31/20	5256 · PERS Co Pd Kristi	24.10	7,423.52
Check	05/27/2020	EFT	Public Employees Retirement System	Kristi 5/16 - 5/31/20	2250 · PERS Liability	90.20	7,513.72
Check	05/27/2020	EFT	Public Employees Retirement System	Kristi 5/16 - 5/31/20	5256 · PERS Co Pd Kristi	123.16	7,636.88
Check	05/28/2020		Amazon	webcam Order #111-2396878-6770656	6143 · Supplies, Office	85.79	7,722.67
Check	05/29/2020		Acrobat Pro Subs	monthly ABCSD Streamline	6117 · Billing Software & Ser...	179.88	7,902.55
Check	05/31/2020	EFT	Digital Deployment		6170 · Website	200.00	8,102.55
Total General / Admin						8,102.55	8,102.55
<b>Lights</b>							
Check	05/04/2020	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	100.58	100.58
Check	05/04/2020	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	491.41	591.99
Check	05/26/2020	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	281.39	873.38
Total Lights						873.38	873.38
<b>Sanitary</b>							
Check	05/01/2020	2670	Miners Ace Hardware	Acct: 126380 4/3/2020 Inv. 24429 & Inv. 25740 4/2...	6550 · Operating Supplies	224.08	224.08
Check	05/02/2020	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.02	358.10
Check	05/05/2020	2671	Speed's, Inc.	Inv. #62966 4/28/20 Solids Handling	6580 · Solids Handling	1,278.00	1,636.10
Check	05/05/2020	2672	Michael Nunley & Assoc.	WWTP Design Inv #6900 4/28/2020	8245b · WWTP Phase I Des...	6,122.71	7,758.81
Check	05/05/2020	2673	County of SLO Emergency Services	Multi-Jurisdictional Hazard Mitigation Plan 4/24/20	6555 · Permits & Fees	500.00	8,258.81
Check	05/05/2020	2674	Brenntag Pacific, Inc.	Inv. 3136323 4/23/20	6503 · Chemicals	627.23	8,886.04
Check	05/05/2020	2676	Fluid Resource Management, Inc.	April 2020 Ops. Sanitary Inv. F19391	6505 · Contract Labor O & M	14,695.84	23,581.88



Avila Beach Community Services District  
Checks by Fund w/Accounts

06/02/20

May 2020

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	05/05/2020	2676	Fluid Resource Management, Inc.	Lift Station Back Up Pump Overhaul & Site Repair...	6522 · Equip. Rep. & Maint...	5,056.51	28,638.39
Check	05/05/2020	2676	Fluid Resource Management, Inc.	W19099 Secondary Sed Pump #1 WWTP	6522 · Equip. Rep. & Maint...	1,657.65	30,296.04
Check	05/05/2020	2676	Fluid Resource Management, Inc.	W19129 Pump Install Sec. Sed. Pump 3/11/20	6522 · Equip. Rep. & Maint...	1,780.68	32,076.72
Check	05/05/2020	2676	Fluid Resource Management, Inc.	W19139 Scum Pit Lid	6522 · Equip. Rep. & Maint...	693.00	32,769.72
Check	05/05/2020	2676	Fluid Resource Management, Inc.	W19330 Low Voltage Power Fail 4/7/2020	6522 · Equip. Rep. & Maint...	314.00	33,083.72
Check	05/05/2020	2678	Abalone Coast Analytical, Inc.	Statement 4938 5/1/2020	6540 · Lab Tests	12,745.80	45,829.52
Check	05/12/2020	2679	Hagemann & Associates	Contract Labor Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	1,740.00	47,569.52
Check	05/15/2020	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Internet	23.50	47,593.02
Check	05/17/2020	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	48.15	47,641.17
Check	05/26/2020	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	1,891.08	49,532.25
Check	05/26/2020	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	73.40	49,605.65
Check	05/26/2020	2681	Brenntag Pacific, Inc.	Inv. 3136323 4/23/20	6503 · Chemicals	711.98	50,317.63
Check	05/26/2020	2682	USA Bluebook	Inv #219203 4/27/2020 Customer # 916419	6570 · Safety Gear	605.54	50,923.17
Check	05/26/2020	2683	Garing, Taylor & Associates, Inc.	Inv. 16771 4/30/2020	8246c · WW Swr Ln Rplmt S...	1,221.87	52,145.04
Check	05/27/2020	2686	Hagemann & Associates	Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	1,957.50	54,102.54
Check	05/28/2020	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	239.27	54,341.81
Check	05/31/2020	ADJ	BALANCE ADJUSTMENT	\$ 95.00 CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	47.50	54,389.31
Total Sanitary							54,389.31
<b>Water</b>							
Check	05/05/2020	2673	County of SLO Emergency Services	Multi-Jurisdictional Hazard Mitigation Plan 4/24/20	6555 · Permits & Fees	500.00	500.00
Check	05/05/2020	2676	Fluid Resource Management, Inc.	April 2020 Ops. Water Inv. F19391	6505 · Contract Labor O & M	4,896.04	5,396.04
Check	05/05/2020	2676	Fluid Resource Management, Inc.	W19081 Tank Mixer Diagnosis	6524 · Equip. Rep. & Maint. A...	1,326.50	6,722.54
Check	05/05/2020	2676	Fluid Resource Management, Inc.	W19213 Mixer Contactor Replacement	6524 · Equip. Rep. & Maint. A...	56.44	6,778.98
Check	05/05/2020	2678	Abalone Coast Analytical, Inc.	Statement Statement 4938 5/1/2020	6540 · Lab Tests	1,000.00	7,778.98
Check	05/12/2020	2679	Hagemann & Associates	Contract Labor Civil Eng. Water System	6507 · Contract Labor Civil E...	2,392.50	10,171.48
Check	05/13/2020	2680	SLO Co Health	Inv. # 125968	6555 · Permits & Fees	47.30	10,218.78
Check	05/13/2020	2680	SLO Co Health	Inv. 126202	6555 · Permits & Fees	74.60	10,293.38
Check	05/26/2020	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	159.45	10,452.83
Check	05/27/2020	2686	Hagemann & Associates	Civil Eng. Water System	6507 · Contract Labor Civil E...	1,522.50	11,975.33
Check	05/31/2020	ADJ	BALANCE ADJUSTMENT	\$ 95.00 CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	47.50	12,022.83
Total Water							12,022.83
<b>TOTAL</b>							<b>75,388.07</b>



## FLUID RESOURCE MANAGEMENT

www.frm-ops.com CA Lic #937346  
OPERATIONS . MAINTENANCE . MECHANICAL  
2385 Precision Drive  
Arroyo Grande, CA 93420

## Statement

Date

6/1/20

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:

Avila Beach Community Services District  
P.O. Box 309  
100 San Luis Street  
Avila Beach, CA 93424


Amount Due	Amount Enc.
\$20,482.52	

Date	Transaction	Amount	Balance		
05/31/20	348F11001 Monthly OPS/Maint- INV #F19486. Orig. Amount \$19,591.88.	19,591.88	19,591.88		
05/15/20	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A19443. Orig. Amount \$117.03.	117.03	19,708.91		
05/26/20	W19364 142 Front St. Water Leak- INV #W19364. Orig. Amount \$203.18.	203.18	19,912.09		
05/26/20	W19377 Water Main Shutdown for New Constr- INV #W19377. Orig. Amount \$256.43.	256.43	20,168.52		
05/26/20	W19394 FFR Fan Replacement- INV #W19394. Orig. Amount \$314.00.	314.00	20,482.52		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
20,482.52	0.00	0.00	0.00	0.00	\$20,482.52

**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**  
Post Office Box 309, Avila Beach, CA. 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: June 9, 2020

SUBJECT: General Manager/District Engineer Report

**Zone 3 Technical Advisory Committee and Advisory Committee**

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday May 13<sup>th</sup> via computer ("Gotomeeting") and teleconference. The agenda packet for the meeting is attached to this staff report. As of this writing Lopez Lake is at an elevation of 490 feet, is at 51% of capacity and has approximately 25,025 acre feet of water in storage (500 AF less than a month ago). The key topic for the TAC is working through the proposed changes to the Zone 3 Water Contract that will provide for each contractor to store their surplus water in their own individual "buckets" rather than storing all surplus water in a common "bucket". The contract review sub-committee met again on June 3<sup>rd</sup> to finalize their recommendations that will be presented to the full TAC on June 10<sup>th</sup> and ultimately to the Advisory Committee on July 16<sup>th</sup>.

**State Water Project Subcontractor Committee**

On May 22, 2020, the Department of Water Resources notified State Water Contractors that the "Table A" water allocations were increasing from 15% to 20%. This will provide an approved allocation of 5,000 AF (25,000 AF x 20%) for San Luis Obispo County, which will cover all of the SLO County Subcontractors requests. The State Water Subcontractor Advisory Committee met on May 27, 2020. The Agenda materials for the meeting are attached to this staff report.

**CEQA processing for WWTP and Force Main Project**

At the May 12<sup>th</sup> Board meeting the District approved a contract with Oliveria Environmental Consulting (OEC) to prepare the CEQA documents and assist with the County permitting process. Even though the Force Main Project and the WWTP project will have very little native soil disturbance impacts, OEC has initiated the Assembly Bill (AB) 52 Tribal Consultation Process with the Native American Heritage Commission (NAHC). The NAHC provided a very timely response (attached) and I will be sending out a consultation invitation letter shortly. The representatives will have 30 days to request consultation on the projects.

**Follow-up on Water Rights Permit 20708 (Application 28995) with the State Water Resources Control Board, Division of Water Rights.**

At the March 2020 Board meeting staff advised the Board that in a February 26, 2020 letter, the Division of Water Rights cancelled (without prejudice of a future time extension request) the District's petition for extension of time due to lack of due diligence in developing the water supply for beneficial use (Water Code Section 1396). The Permit was initially issued on February 22, 1994 and the time to complete construction work ended on December 31, 1996. Annual progress reports have been filed by the District but the District has not moved forward with implementing the project due to the cost of installing the wells and the required well-head treatment equipment and the transmission line to transport the water to the District's distribution system. Staff contacted the Division of Water Rights via telephone and email to seek clarification on the District's options to submit a new petition for extension, but we have not yet received a response.

## ZONE 3 TECHNICAL ADVISORY COMMITTEE

Wednesday May 13, 2020

9:00 - 11:00 am

Due to COVID19 Meeting Protocols  
we will be teleconferencing via phone or GoTo Meeting



Phone line: +1 (872) 240-3311

Access Code: 409-364-501

OR

Webinar: <https://global.gotomeeting.com/join/409364501>

## Agenda

<b>1. Announcements</b> <ul style="list-style-type: none"><li>• Cloudseeding -update</li><li>• Surplus Water – June 2nd BOS</li><li>• Tule Removal/Plant Shutdown - May 18-22</li><li>• AG Creek GSP Funding</li></ul>	<b>All</b>
<b>2. General Operations and Water Report</b> <ul style="list-style-type: none"><li>• Summary Notes - April</li><li>• Monthly Operations Report – April</li><li>• Lopez Dam Storage Projections - April</li></ul>	<b>J. Ogren</b>
<b>3. Budget Status as of April 30, 2020</b>	<b>J. Ogren</b>
<b>4. Contract Changes Update</b> <ul style="list-style-type: none"><li>• Next Steps</li></ul>	<b>D. Heimel</b>
<b>5. Future Agenda items?</b> <ul style="list-style-type: none"><li>• Contract Changes Draft Document</li><li>• AG Creek GSP Grant/Groundwater Modeling Updates</li><li>• Stored State Water in Lopez - Evaporation</li><li>• LAFCO Boundary</li></ul>	<b>All</b>

### Attachments:

- A. Summary Notes – April
- B. Lopez Monthly Operations Report – April
- C. Lopez Reservoir Storage Projection Chart – April
- D. Budget Status Report - April

*Next Meeting Date: June 10, 2020*



## **ZONE 3**

### **TECHNICAL ADVISORY COMMITTEE**

**WEDNESDAY April 8, 2020 (9:00-11:00 AM)**

**Via Goto Meeting due to COVID-19 Protocol**

### **SUMMARY NOTES - DRAFT**

### **ARROYO GRANDE CITY HALL**

Attendees: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Jim Garing, Will Clemens (OCSD), Brad Hagemann (ABCSD), Vard Ikeda, Brian Talley, John Wallace, Dan Migliazzo, Dan Heimel (WSC Inc.), Jill Ogren (PW Dept), Jenny Williamson (LWTP).

#### **1. Announcements –**

- No Announcements.

#### **2. General Operations and Water Supply Report –**

- Jill Ogren reported the Lake Elev. = 491.14 ft, Storage = 25,631 AF @ 52% capacity. Downstream releases are at 2.1 MGD (instantaneous reading); WTP at 3.7 MGD; SWP at 0.7 MGD. Rainfall to date 16.26 inches.
- No comment on March Summary Notes.
- Jill Ogren reviewed the Monthly Operations Report for total usage of entitlement and surplus for the year. Oceano's remaining Surplus Water was purchased by Pismo. Grover Beach had 28 AF of unused Surplus Water for the 2019-20 water year. State Water deliveries unavailable and could not be included in the monthly operations report, these will be sent out to TAC separately.
- Jill Ogren reviewed the Storage Projections Chart. Jill noted that the rainfall for the month of March exceeded what was projected with April's expected rainfall possibly already met due to a recent storm at the start of April.

#### **3. Cloudseeding Update –**

- Jill Ogren reported March 10<sup>th</sup> as being the last airborne seeding date. The designated pilot for the program had passed away and the County was able to secure a pilot from Fresno for the March 10<sup>th</sup> storm. Arrangements were made with Santa Barbara County to utilize their ground cloudseeding site in Nipomo until April 15<sup>th</sup> when the program ends.
- Brian Talley noted a difference in water gauge readings between the Lopez Plant, Lopez Recreational Area and Lopez Dam. Jill confirmed the noticeable difference and mentioned a new rain gauge had been installed in the upper regions of the watershed to monitor rain fall. Calculations will be made to better understand the benefits of cloudseeding.
- Shane Taylor asked if there will be a reduction in costs due to non-aerial application, Jill confirmed that cost adjustment will take place in some form of credit.
- John Wallace asked if the consultant had an estimation on what may have caused the increase in storms, Jill stated the meteorologist had not offered an explanation pertaining to this year's rain season.

#### **4. Terminal Reservoir De-Commissioning**

- Jill Ogren discussed the Terminal Reservoir decommissioning and reviewed the structural assessment. DSOD has reviewed the report and wanted more testing with stricter testing methods based on the consultant's report to meet code. This would increase the \$90,000 estimate to \$300,000. DSOD requested the reservoir level to be lowered to mitigate the structural risk until repairs/updates could be made for seismic activity. Jill stated she had advised DSOD that lowering the reservoir was not acceptable due to the required level of head to keep the plant operational and provide water.
- **TAC has agreed to investigate legislation to make the reservoir exempt from body contact regulations for drinking water.**

**5. Surplus Water Declaration for 20/21**

- Jill Ogren will be going before the Board of Supervisors to declare 1,803 AF Surplus Water available on May 12<sup>th</sup>. A letter will be presented to request the Public Works Director be allowed to declare Surplus Water. Jill will be reaching out to agencies after May 12th to find out how much Surplus Water each agency will needed.

**6. Contract Changes Update –**

- Jill Ogren estimates that a draft of the Contract Changes should be available for review by TAC by the end of April based on the productivity level of the previous three meetings. Dan Heimel suggested making the draft review an agenda item for the May TAC meeting for discussion before it is submitted to legal counsel or Advisory Committee for their review.
- Will Clemens offered support in the draft being submitted to legal counsel for review before being sent to the Advisory Committee and Dan Heimel agreed.
- Brad Hagemann questioned if Environmental should also be brought in to discuss the next steps of going forward with CEQA. Jill Ogren and Dan Heimel agreed it would be beneficial to speak with Environmental to work on the next steps.

**7. Agenda Items Next month –**

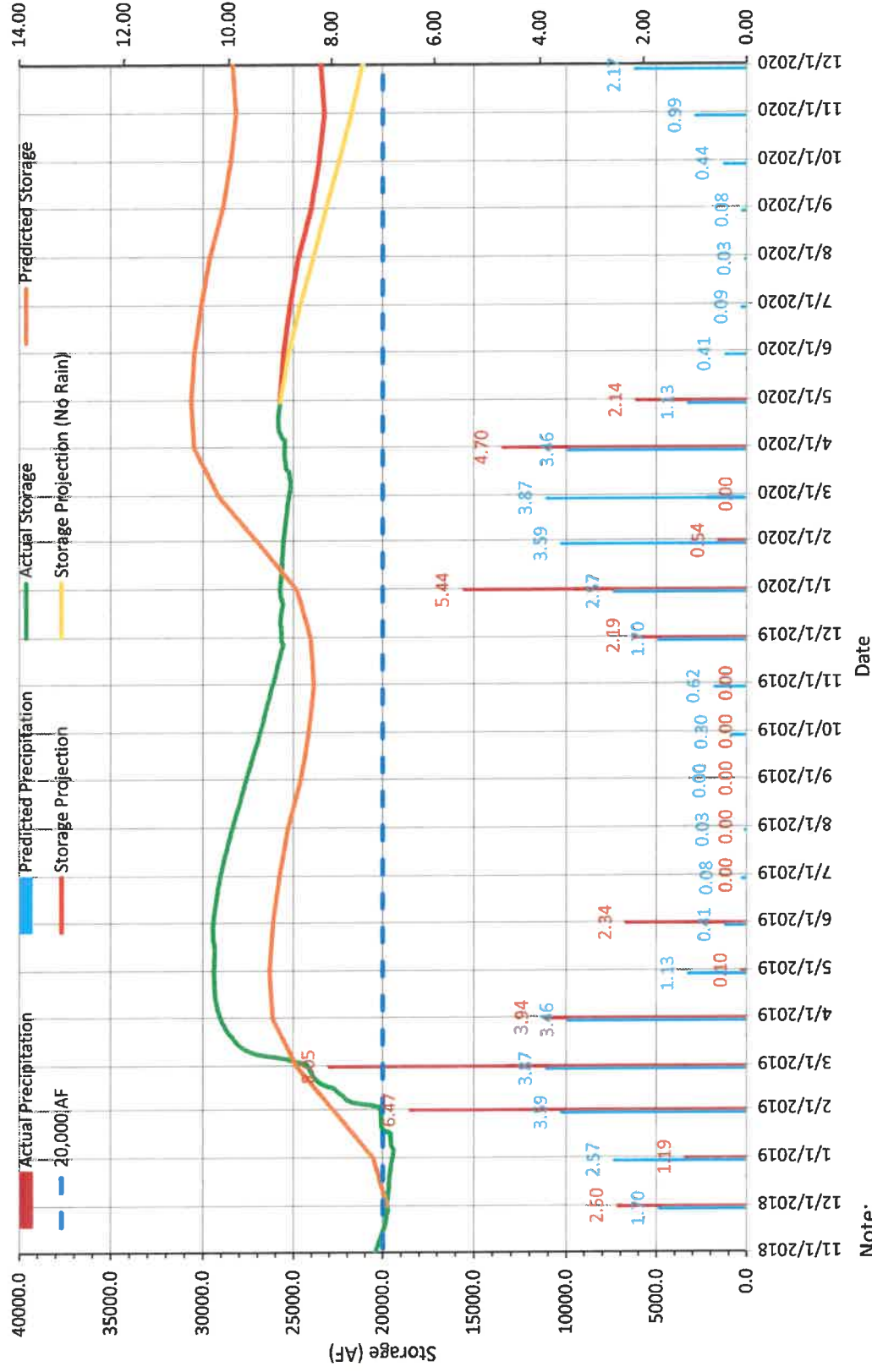
- AG Creek GSP Grant/Groundwater Modeling Updates
- Cloudseeding Updates
- Stored State Water in Lopez - Evaporation
- LAFCO Boundary

**Next Meeting May 13, 2020**

*Summary Notes Prepared by Jenny Williamson*



# LOPEZ RESERVOIR STORAGE PROJECTION



Note:

- Storage projection is based on predicted rainfall from longrangeweather.com, historic inflow based on predicted rainfall, 18-19 downstream release requests, and municipal usage.

**NOTICE TO STATE WATER PROJECT CONTRACTORS****Date:** MAY 22, 2020**Number:** 20-05**Subject:** 2020 State Water Project Allocation Increase from 15 to 20 Percent

**From:** Ted Craddock  
**Ted Craddock**  
**Deputy Director, State Water Project**  
Department of Water Resources

The Department of Water Resources (DWR) is increasing the allocation of 2020 State Water Project (SWP) water for long-term contractors from 635,434 acre-feet to 843,696 acre-feet. Based on the recent precipitation, runoff, and current water supply conditions, SWP supplies are projected to be 20 percent of most SWP contractors' 2020 requested Table A amounts, which totals 4,172,786 AF. Attached is the revised 2020 SWP 20 percent allocation table.

This allocation increase is made consistent with the long-term water supply contracts and public policy. DWR's approval considered several factors including existing storage in SWP conservation reservoirs, SWP operational constraints such as the conditions of the Biological Opinions for Delta Smelt and Salmonids, the Longfin Smelt Incidental Take Permit, and the 2020 contractor demands. DWR may revise this and any subsequent allocations if warranted by the year's developing hydrologic and water supply conditions.

To develop the new 20 percent schedule, DWR will scale up the current long-term SWP contractors' 10 percent schedules that were submitted in October 2019 (as part of their initial request), unless contractors submit updated schedules. DWR will send the approved monthly water delivery schedules to the long-term SWP contractors.

If you have any questions or need additional information, please contact Pedro Villalobos, Chief, State Water Project Analysis Office, at (916) 653-4313.

Attachment



**2020 STATE WATER PROJECT ALLOCATION  
(ACRE-FEET)**

<b>SWP CONTRACTORS</b>	<b>TABLE A</b>	<b>INITIAL REQUEST</b>	<b>APPROVED ALLOCATION</b>	<b>PERCENT INITIAL REQUEST APPROVED (3)/(2) (4)</b>
	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>
<b><u>FEATHER RIVER</u></b>				
County of Butte	27,500	27,500	6,000	22%
Plumas County FC&WCD	2,700	2,700	540	20%
City of Yuba City	9,600	9,600	2,880	30%
<b>Subtotal</b>	<b>39,800</b>	<b>39,800</b>	<b>9,420</b>	
<b><u>NORTH BAY</u></b>				
Napa County FC&WCD	29,025	29,025	8,708	30%
Solano County WA	47,756	47,756	14,327	30%
<b>Subtotal</b>	<b>76,781</b>	<b>76,781</b>	<b>23,035</b>	
<b><u>SOUTH BAY</u></b>				
Alameda County FC&WCD, Zone 7	80,619	80,619	16,124	20%
Alameda County WD	42,000	42,000	8,400	20%
Santa Clara Valley WD	100,000	100,000	20,000	20%
<b>Subtotal</b>	<b>222,619</b>	<b>222,619</b>	<b>44,524</b>	
<b><u>SAN JOAQUIN VALLEY</u></b>				
Oak Flat WD	5,700	5,700	1,140	20%
County of Kings	9,305	9,305	1,861	20%
Dudley Ridge WD	41,350	41,350	8,270	20%
Empire West Side ID	3,000	3,000	600	20%
Kern County WA	982,730	982,730	196,546	20%
Tulare Lake Basin WSD	87,471	87,471	17,494	20%
<b>Subtotal</b>	<b>1,129,556</b>	<b>1,129,556</b>	<b>225,911</b>	
<b><u>CENTRAL COASTAL</u></b>				
San Luis Obispo County FC&WCD	25,000	25,000	5,000	20%
Santa Barbara County FC&WCD	45,486	45,486	9,097	20%
<b>Subtotal</b>	<b>70,486</b>	<b>70,486</b>	<b>14,097</b>	
<b><u>SOUTHERN CALIFORNIA</u></b>				
Antelope Valley-East Kern WA	144,844	144,844	28,969	20%
Santa Clarita Valley WA	95,200	95,200	19,040	20%
Coachella Valley WD	138,350	138,350	27,670	20%
Crestline-Lake Arrowhead WA	5,800	5,800	1,160	20%
Desert WA	55,750	55,750	11,150	20%
Little Rock Creek ID	2,300	2,300	460	20%
Metropolitan WDSC	1,911,500	1,911,500	382,300	20%
Mojave WA	89,800	89,800	17,960	20%
Palmdale WD	21,300	21,300	4,260	20%
San Bernardino Valley MWD	102,600	102,600	20,520	20%
San Gabriel Valley MWD	28,800	28,800	5,760	20%
San Geronio Pass WA	17,300	17,300	3,460	20%
Ventura County WPD	20,000	20,000	4,000	20%
<b>Subtotal</b>	<b>2,633,544</b>	<b>2,633,544</b>	<b>526,709</b>	
<b>TOTAL</b>	<b>4,172,786</b>	<b>4,172,786</b>	<b>843,696</b>	



## **Notice of Meeting**

### **STATE WATER SUBCONTRACTORS ADVISORY COMMITTEE**

SAN LUIS OBISPO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Wednesday, May 27, 2020 – 2:00 to 3:00 PM

***In accordance with the directives provided by Governor Newsom (Executive Order N-29-20), this meeting will be conducted as a phone-in and web-based meeting. Members of the public may participate via conference call and webinar.***

Phone line: 646-749-3112

Access Code: 289-152-109

Webinar: <https://global.gotomeeting.com/join/289152109>

Public comments can be submitted to: [wthomson@co.slo.ca.us](mailto:wthomson@co.slo.ca.us)

For more information: <https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/State-Water-Project-and-Subcontractors-Advisory-Co.aspx>

Chair: Brad Hagemann (Avila Beach CSD)

Vice-chair: Ben Fine (Pismo Beach)

## **AGENDA**

- I. **Call to Order:** Roll Call & Quorum Count
- II. **Public Comment** *(For matters within the Committee's jurisdiction. May be limited to three minutes each.)*
- III. **Review of Last Meeting's Minutes**
  - A. Approve Minutes from Mar. 25, 2020
- IV. **Water Delivery Operations Report**
  - A. 2020 Delivery Update & End of Year Stored Water Projection
- V. **Ongoing Updates** (Informational Only)
  - A. Oroville: Financial impact of emergency response & recovery effort
  - B. Water supply contract extension amendment
  - C. DCP negotiations
  - D. Water management contract amendment
- VI. **Committee Action Items**
  - A. Proposed WMT Study with CCWA
- VII. **Future Agenda Items**

Next Regular Meeting is July 22, 2020

### **Attachments**

1. SWSAC Minutes – Mar 2020
2. Water Delivery Operations Report
3. Ongoing Updates
4. Proposed WMT Study with CCWA

**CONTACT:** *All Americans with Disabilities Act (ADA) accommodations shall be promptly reviewed and resolved.* Persons who require accommodations for any audio, visual or other disability in order to review an agenda, or to participate in the meeting of the State Water Subcontractors Advisory Committee per the ADA, are encouraged to request such accommodation 48 hours in advance of the meeting from Wes Thomson at (805) 781-5252.

**The purpose of the Committee** is, "to monitor all aspects of this agreement and related agreements and to advise the governing bodies of District and Contractor on the functioning of this agreement and related agreements, and to recommend to the governing bodies of District and Contractor any modifications to said agreements that may, from time to time, be appropriate."  
(Art. 31, Water Supply Agreement, 1992)



## **Notice of Meeting**

### **STATE WATER SUBCONTRACTORS ADVISORY COMMITTEE**

SAN LUIS OBISPO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

**\*\*\*CONFERENCE CALL / WEBINAR ONLY\*\*\***

Wednesday, May 27, 2020 – 2:00 to 3:00 PM

### **Important Notice Regarding COVID-19 Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:**

1. The meeting will only be held telephonically and via internet via the number and website link information provided on the agenda. After each item is presented, Committee Members will have the opportunity to ask questions. Participants on the phone will then be provided an opportunity to speak for 3 minutes as public comment prior to Committee deliberations and/or actions or moving on to the next item. The chat function on the webinar may also be used to submit comments and ask questions and will be verbalized by staff during the public comment period for each item. How to use the chat function will be demonstrated at the beginning of the meeting.
2. The Committee's agenda and staff reports are available at the following website:  
<https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/State-Water-Project-and-Subcontractors-Advisory-Co.aspx>.
3. If you choose not to participate in the meeting and wish to make a written comment on any matter within the Committee's subject matter jurisdiction, regardless of whether it is on the agenda for the Committee's consideration or action, please submit your comment via email or U.S. Mail by 5:00 p.m. on the Tuesday prior to the Committee meeting. Please submit your comment to Wes Thomson at [wthomson@co.slo.ca.us](mailto:wthomson@co.slo.ca.us). Your comment will be placed into the administrative record of the meeting.
4. If you choose not to participate in the meeting and wish to submit verbal comment, please call (805) 781-5252 and ask for Wes Thomson. If leaving a message, state and spell your name, mention the agenda item number you are calling about and leave your comment. The verbal comments must be received by no later than 9:00 a.m. on the morning of the noticed meeting and will be limited to 3 minutes. Every effort will be made to include your comment into the record, but some comments may not be included due to time limitations.

Mailing Address:

Attn: Wes Thomson  
County Government Center, Room 206  
San Luis Obispo, CA 93408

*All Americans with Disabilities Act (ADA) accommodations shall be promptly reviewed and resolved.* Persons who require accommodations for any audio, visual or other disability in order to review an agenda, or to participate in the meeting of the State Water Subcontractors Advisory Committee per the ADA, are encouraged to request such accommodation 48 hours in advance of the meeting from Wes Thomson at (805) 781-5252.

**MINUTES (Draft)**

Chairperson: Brad Hagemann  
Vice Chairperson: Ben Fine  
Secretary: Wes Thomson

The following action minutes are listed as they were acted upon by the State Water Subcontractors Advisory Committee (SWSAC) and as listed on the Regular Meeting agenda for **March 25<sup>th</sup>, 2020**, together with staff reports and related documents attached thereto and incorporated therein by reference.

I. Call to Order & Roll Call (Quorum Count)

- a. Call to order at approx. 2:00 PM; a quorum of 5+ was established.
- b. Election of Officers: Brad Hagemann volunteered to be chair (motion), seconded by Ben Fine, unanimously passed. Ben Fine volunteered to be vice chair (if Michael Fitzpatrick is declines), Rob Livick seconded, unanimously passed.

II. Public Comment

Ben Fine announced upcoming joint council meeting between Pismo, Grover Beach & Arroyo Grande, concerning presentation of a new MOA.

III. Review of Last Meeting's Minutes

Minutes from the November 20, 2019 were reviewed and approved. Motion by Ben Fine, seconded by Shirley Gibson. Unanimously approved.

IV. Water Delivery Operations Report

- a. 2020 Water Delivery Report (thru Feb 2020). DWR has allocation currently at 15%. DWR has indicated they may increase the allocation depending on the results of the April report.
- b. Projected 2020 "End of Year" Stored Water. 2020 began with 12,500 AF in San Luis Reservoir. Projects for end of 2020 year storage is 11,462 AF.

V. Ongoing Updates:

- a. Water management contract amendment and proposed joint study with CCWA
  - i. Re: joint study - the RFP is being prepared in coordination with CCWA, to ideally have study started by July 1. The ongoing pandemic may affect the schedule.
  - ii. Hagemann asks about cost. Thomson says the target budget for the total cost expected to be 100-150k, split 50-50 between District and CCWA.
  - iii. Livick asks about a financial arrangement for the District and Subs. Courtney says it may be a 3-way split between District, District allocation and Subcontractors. Sherri says it would likely be included in the fixed costs.
- b. DCP negotiations with DWR: see staff report.
- c. Water supply contract extension amendment: see staff report.
- d. Advisory committee appointments and bylaws: see staff report.

VI. Discuss Future Agenda Items

District will provide updates on the following:

- Board direction/action on WMT Study and amendment; tentatively planned for May;  
District may send an email for special meeting or comments on staff report prior to BOS meeting.

Meeting Adjourned at 3:08 PM.

**TO:** State Water Subcontractors Advisory Committee

**FROM:** Wes Thomson, P.E.

**DATE:** May 27, 2020

**SUBJECT:** Agenda Item IV: Water Delivery Operations Report

**Recommendation**

Receive updates on the 2020 SWP water delivery operations report.

**Discussion**

- A. 2020 Delivery Update & End of Year Stored Water:** See attached report.  
*Estimated 2020 "End of Year" Stored Water to be provided at SWSAC meeting.*

## 2020 STATE WATER DELIVERIES (DRAFT)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SHANDON TO CSA 16	0.0	0.0	0.0	0.0	-	-	-	-	-	-	-	-	0
CHORRO V. TO CMC	29.6	29.1	32	31	-	-	-	-	-	-	-	-	122
County Ops	31.4	30.9	34	33	-	-	-	-	-	-	-	-	130
Cuesta	14.4	14.1	17	16	-	-	-	-	-	-	-	-	61
City of Morro Bay	75.5	81.9	73	77	-	-	-	-	-	-	-	-	308
LOPEZ TO City of Pismo Beach	9.0	64.4	24	39	-	-	-	-	-	-	-	-	136
Oceano CSD	0.0	0.0	0	0	-	-	-	-	-	-	-	-	0
San Miguelito MWC	7.9	11.9	9	10	-	-	-	-	-	-	-	-	39
Avila Beach CSD	1.0	1.0	1	1	-	-	-	-	-	-	-	-	4
Avila Valley MWC	0.8	1.0	1	2	-	-	-	-	-	-	-	-	4.8
San Luis Coastal USD	0.1	0.1	0	0	-	-	-	-	-	-	-	-	0.2
<b>TOTAL</b>	<b>170</b>	<b>234</b>	<b>191</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>805</b>

**Note:** 1. Deliveries based on CCWA monthly delivery reporting and subcontractor request.  
2. All delivery values reported are in volumetric units of acre-feet (AF).

## 2020 DELIVERY REQUESTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SHANDON TO CSA 16	0	0	0	0	0	0	0	0	0	0	0	0	0
CHORRO V. TO CMC	33	33	33	33	33	33	33	33	33	33	33	33	396
County Ops	35	35	35	35	35	35	35	35	35	35	35	35	420
Cuesta	16	16	17	17	17	17	17	17	17	17	16	16	200
City of Morro Bay	100	100	100	100	100	100	100	100	100	100	100	100	1200
LOPEZ TO City of Pismo Beach	9	0	19	39	68	70	100	90	70	85	39	19	608
Oceano CSD	0	0	0	0	0	0	0	30	30	30	30	30	150
San Miguelito MWC	7	7	10	12	13	13	13	12	9	9	7	8	120
Avila Beach CSD	1	1	1	1	1	2	3	2	1	1	0	0	14
Avila Valley MWC	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	2.0	20
San Luis Coastal USD	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	6
<b>TOTAL</b>	<b>203</b>	<b>194</b>	<b>217</b>	<b>240</b>	<b>270</b>	<b>273</b>	<b>304</b>	<b>322</b>	<b>298</b>	<b>313</b>	<b>262</b>	<b>244</b>	<b>3134</b>

**Note:** DWR delivery allocation assumed\* = 100%

\*Assumes District can supply requested delivery under 100% allocation scenario.

## STATE WATER PROJECT

San Luis Obispo County Flood Control and Water Conservation District

P:\State Water\Water Ops\_DELIVERY\Actuals\2020\District Accounting and Analysis\200527-Subcon-Deliveries thru April 2020\_DRAFT

Prepared by WT, 5/22/2020

**TO: State Water Subcontractors Advisory Committee**

**FROM: Wes Thomson, P.E.**

**DATE: May 27, 2020**

**SUBJECT: Agenda Item V: Ongoing Updates**

**Recommendation**

Receive updates on various ongoing efforts.

**Discussion**

**A. Oroville Financial Impact of emergency response & recovery effort.**

DWR just initiated a second appeal to address costs presented for FEMA coverage reimbursement; that effort is now in process and could take another year or so until it is resolved, but it is estimated to be about a 5% chance of success (based on past second appeals). So it could change the total cost for Oroville repairs by about \$160M (that's the latest number tied to the second appeal) in addition to other costs that will get passed on to all the Contractors (statewide). We will work on getting more details on potential impact to the District as soon as we can.

**B. Water Supply Contract Extension Amendment.**

Staff just learned this week that DWR is estimating that they may be in a position as soon as 2024 to begin implementation of the water supply contract extension amendment, and will report back once we've had an opportunity to better understand the timeline and implications for the District as it considers the decision to extend the contract.

**C. DCP Negotiations.**

The AIP negotiations between DWR and the Contractors reached a conclusion on April 30, 2020, with the Contractors and DWR agreeing to return at a later date to fill in the table indicating PWA participation and finalizing the AIP (see attached).

**D. Water Management Contract Amendment.**

Water Management "Tools" (WMT) Contract Amendment – DWR is finalizing the draft agreement and in the process of completing the required CEQA documentation. DWR has indicated that it is committed to wrapping this effort up in a timely manner and is prioritizing it to be ready for consideration in the near future.

Proposed Joint Study with CCWA – See Committee action item in this agenda packet.



**TO: State Water Subcontractors Advisory Committee**

**FROM: Wes Thomson, P.E.**

**DATE: May 27, 2020**

**SUBJECT: Agenda Item VI: Proposed WMT Study with CCWA**

**Recommendation**

Recommend District Staff request District Board of Supervisors to authorize the County Public Works Director to sign a Funding Agreement with the Central Coast Water Authority to participate in a State Water Project- Water Management Tools Study in an amount not to exceed \$75,000; All Districts.

**Discussion**

The District staff and CCWA have prepared the attached RFQ and solicited proposals, Consultant selection is underway. Attached is a draft Board letter which provides additional detail on the requested action item for the Committee's consideration, which staff anticipate presenting to the Board in June.



## NATIVE AMERICAN HERITAGE COMMISSION

June 2, 2020

Brad Hagemann, General Manager  
Avila Beach Community Services District

Via Email to: [hagemann.associates@gmail.com](mailto:hagemann.associates@gmail.com)

CHAIRPERSON  
**Laura Miranda**  
Luiseño

VICE CHAIRPERSON  
**Reginald Pagaling**  
Chumash

SECRETARY  
**Merri Lopez-Keifer**  
Luiseño

PARLIAMENTARIAN  
**Russell Attebery**  
Karuk

COMMISSIONER  
**Marshall McKay**  
Wintun

COMMISSIONER  
**William Mungary**  
Paiute/White Mountain  
Apache

COMMISSIONER  
**Julie Tumamait-Stenslie**  
Chumash

COMMISSIONER  
**[Vacant]**

COMMISSIONER  
**[Vacant]**

EXECUTIVE SECRETARY  
**Christina Snider**  
Pomo

**NAHC HEADQUARTERS**  
1550 Harbor Boulevard  
Suite 100  
West Sacramento,  
California 95691  
(916) 373-3710  
[nahc@nahc.ca.gov](mailto:nahc@nahc.ca.gov)  
[NAHC.ca.gov](http://NAHC.ca.gov)

**Re: Native American Tribal Consultation, Pursuant to the Assembly Bill 52 (AB 52), Amendments to the California Environmental Quality Act (CEQA) (Chapter 532, Statutes of 2014), Public Resources Code Sections 5097.94 (m), 21073, 21074, 21080.3.1, 21080.3.2, 21082.3, 21083.09, 21084.2 and 21084.3, ABCSD Force Main Realignment and Wastewater Treatment Redundancy Project, San Luis Obispo County**

Dear Mr. Hagemann:

Pursuant to Public Resources Code section 21080.3.1 (c), attached is a consultation list of tribes that are traditionally and culturally affiliated with the geographic area of the above-listed project. Please note that the intent of the AB 52 amendments to CEQA is to avoid and/or mitigate impacts to tribal cultural resources, (Pub. Resources Code §21084.3 (a)) ("Public agencies shall, when feasible, avoid damaging effects to any tribal cultural resource.")

Public Resources Code sections 21080.3.1 and 21084.3(c) require CEQA lead agencies to consult with California Native American tribes that have requested notice from such agencies of proposed projects in the geographic area that are traditionally and culturally affiliated with the tribes on projects for which a Notice of Preparation or Notice of Negative Declaration or Mitigated Negative Declaration has been filed on or after July 1, 2015. Specifically, Public Resources Code section 21080.3.1 (d) provides:

*Within 14 days of determining that an application for a project is complete or a decision by a public agency to undertake a project, the lead agency shall provide formal notification to the designated contact of, or a tribal representative of, traditionally and culturally affiliated California Native American tribes that have requested notice, which shall be accomplished by means of at least one written notification that includes a brief description of the proposed project and its location, the lead agency contact information, and a notification that the California Native American tribe has 30 days to request consultation pursuant to this section.*

The AB 52 amendments to CEQA law does not preclude initiating consultation with the tribes that are culturally and traditionally affiliated within your jurisdiction prior to receiving requests for notification of projects in the tribe's areas of traditional and cultural affiliation. The Native American Heritage Commission (NAHC) recommends, but does not require, early consultation as a best practice to ensure that lead agencies receive sufficient information about cultural resources in a project area to avoid damaging effects to tribal cultural resources.

The NAHC also recommends, but does not require that agencies should also include with their notification letters, information regarding any cultural resources assessment that has been completed on the area of potential effect (APE), such as:

1. The results of any record search that may have been conducted at an Information Center of the California Historical Resources Information System (CHRIS), including, but not limited to:

- A listing of any and all known cultural resources that have already been recorded on or adjacent to the APE, such as known archaeological sites;
- Copies of any and all cultural resource records and study reports that may have been provided by the Information Center as part of the records search response;
- Whether the records search indicates a low, moderate, or high probability that unrecorded cultural resources are located in the APE; and
- If a survey is recommended by the Information Center to determine whether previously unrecorded cultural resources are present.

2. The results of any archaeological inventory survey that was conducted, including:

- Any report that may contain site forms, site significance, and suggested mitigation measures.

All information regarding site locations, Native American human remains, and associated funerary objects should be in a separate confidential addendum, and not be made available for public disclosure in accordance with Government Code section 6254.10.

3. The result of any Sacred Lands File (SLF) check conducted through the Native American Heritage Commission was positive. Please contact the San Luis Obispo County Chumash Council on the attached list for more information.

4. Any ethnographic studies conducted for any area including all or part of the APE; and

5. Any geotechnical reports regarding all or part of the APE.

Lead agencies should be aware that records maintained by the NAHC and CHRIS are not exhaustive and a negative response to these searches does not preclude the existence of a tribal cultural resource. A tribe may be the only source of information regarding the existence of a tribal cultural resource.

This information will aid tribes in determining whether to request formal consultation. In the event that they do, having the information beforehand will help to facilitate the consultation process.

If you receive notification of change of addresses and phone numbers from tribes, please notify the NAHC. With your assistance, we can assure that our consultation list remains current.

If you have any questions, please contact me at my email address: [Sarah.Fonseca@nahc.ac.gov](mailto:Sarah.Fonseca@nahc.ac.gov).

Sincerely,



Sarah Fonseca  
Cultural Resources Analyst

Attachment





June 3, 2020

Avila Beach Community Services District  
100 San Luis Street  
Avila Beach, CA 93424

**SUBJECT: MAY 2020 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT  
WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

**WASTEWATER TREATMENT PLANT**

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

The fixed film reactor (FFR) fan was not operating properly so Staff replaced it with the spare fan from inventory and ordered a new one to be put on the spare part shelf.

Staff installed pressure gauges on the pumps that feed the FFR to allow observation of the operating parameters for the pumps.

**WATER SYSTEM**

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed.

Staff coordinated with the onsite contractor and District on assisting with the mainline shutdown for San Antonio Street and post work sampling.

Staff has been performing the annual maintenance on the valves and hydrants and performing distribution flushing on an as needed basis.

**COMPLIANCE RECORD AND PLANT PERFORMANCE**

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

**FLUID RESOURCE MANAGEMENT**



Carinna Butler  
Operations Manager

**ATTACHMENTS**

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2018-2020)
- ABCSD Monthly Total WWTP Effluent Flow (2018-2020)
- Port San Luis Monthly Total Flow (2018-2020)
- Monthly Average Influent BOD (2018-2020)
- Monthly Average Effluent BOD (2018-2020)
- Monthly Water Purchased from Lopez (2018-2020)
- ABCSD Monthly Water Sold (2018-2020)



# Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month  
Annual report due January 30

Month: MAY 2020

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.033066	79	23			<0.02
2	0.038653	87	27			<0.02
3	0.035626	79	25			<0.02
4	0.029834	77	20			<0.02
5	0.028140	79	20	<2	<2	<0.02
6	0.032178	63	22			<0.02
7	0.030584	69	21	<2	<2	<0.02
8	0.033950	78	24			<0.02
9	0.044040	86	31			<0.02
10	0.039868	88	28			<0.02
11	0.034148	81	24			<0.02
12	0.030150	70	21	<2	<2	<0.02
13	0.033284	80	23			<0.02
14	0.034331	85	24	2	<2	<0.02
15	0.039430	87	28			<0.02
16	0.053836	94	38			<0.02
17	0.048401	94	34			<0.02
18	0.036461	100	25			<0.02
19	0.029193	58	20	<2	<2	<0.02
20	0.032747	92	23			<0.02
21	0.035238	69	25	5	<2	<0.02
22	0.040690	86	28			<0.02
23	0.058361	97	41			<0.02
24	0.066301	99	46			<0.02
25	0.060462	101	42			<0.02
26	0.041997	86	29			<0.02
27	0.042584	84	30	5	<2	<0.02
28	0.045364	87	32	2	<2	<0.02
29	0.047609	134	33			<0.02
30	0.056371	99	39			<0.02
31	0.054167	96	38			
Min	0.028140	58	20	<2	<2	<0.02
Mean	0.040873	86	29	<2	<2	<0.02
Max	0.066301	134	46	5	<2	<0.02
Total	1.267064	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received

Date	Volume (Gallons)
	N/A

Sludge Removal

Date	Gallons
5/19/20	4,500

Effluent and Influent Monitoring					
Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
5/3/20	28	15	546	413	
5/7/20	15	10	526	305	
5/10/20	21	16	339	280	
5/14/20	16	12	354	220	
5/17/20	17	18	393	238	
5/21/20	13	12	657	337	
5/24/20	24	21	376	235	
5/28/20		14		258	
5/31/20					
Min	13	10	339	220	
Mean	19	15	456	286	
Max	28	21	657	413	
BOD Removal: 95.8%			TSS Removal: 94.8%		

Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
5/7/20	<0.1	18.0	7.0	71
5/14/20	<0.1	18.6	6.9	69
5/21/20	<0.1	17.4	6.8	70
5/28/20	<0.1	11.4	6.7	69
Min	<0.1	11.4	6.7	69
Mean	<0.1	16.4	6.9	70
Max	<0.1	18.6	6.9	70

Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

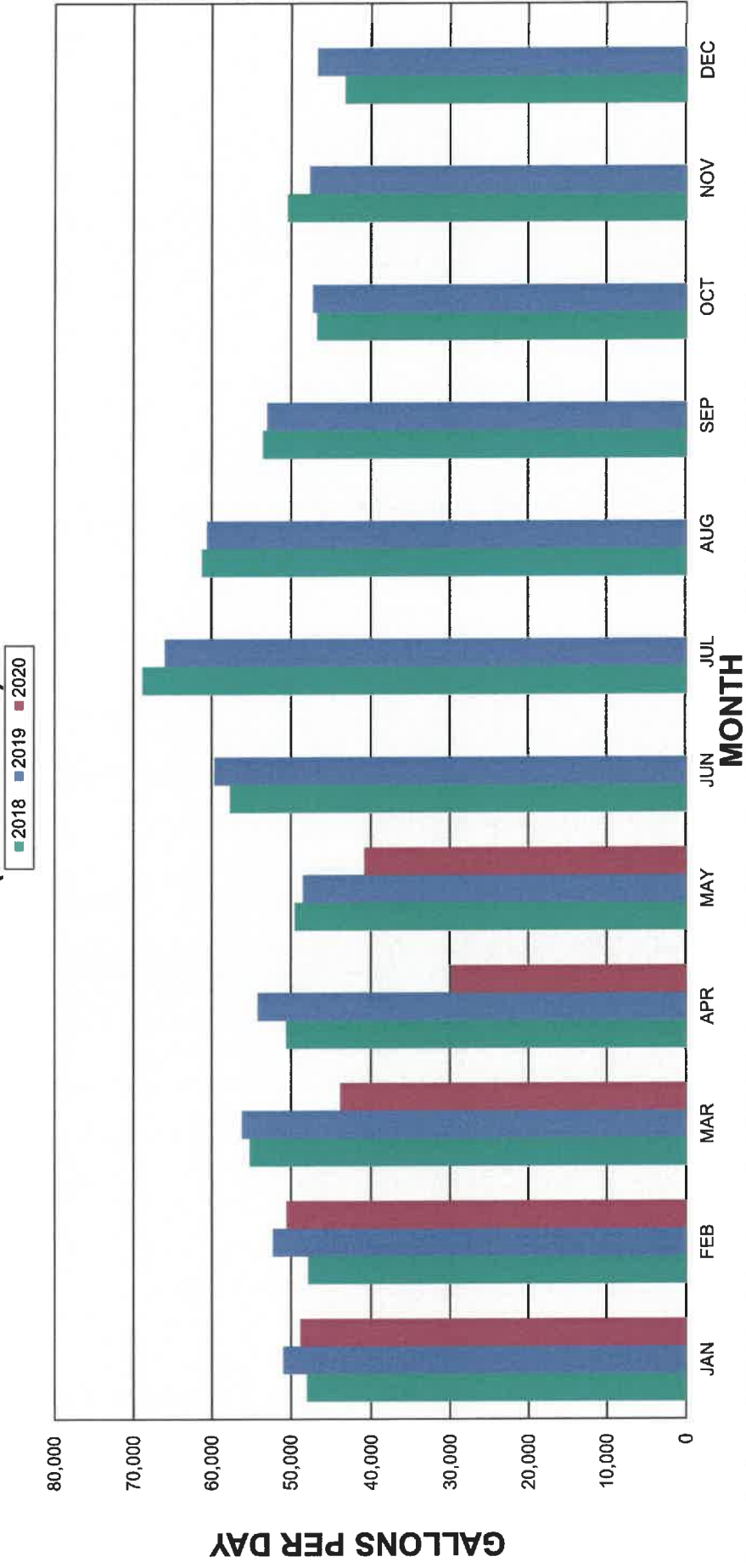
SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

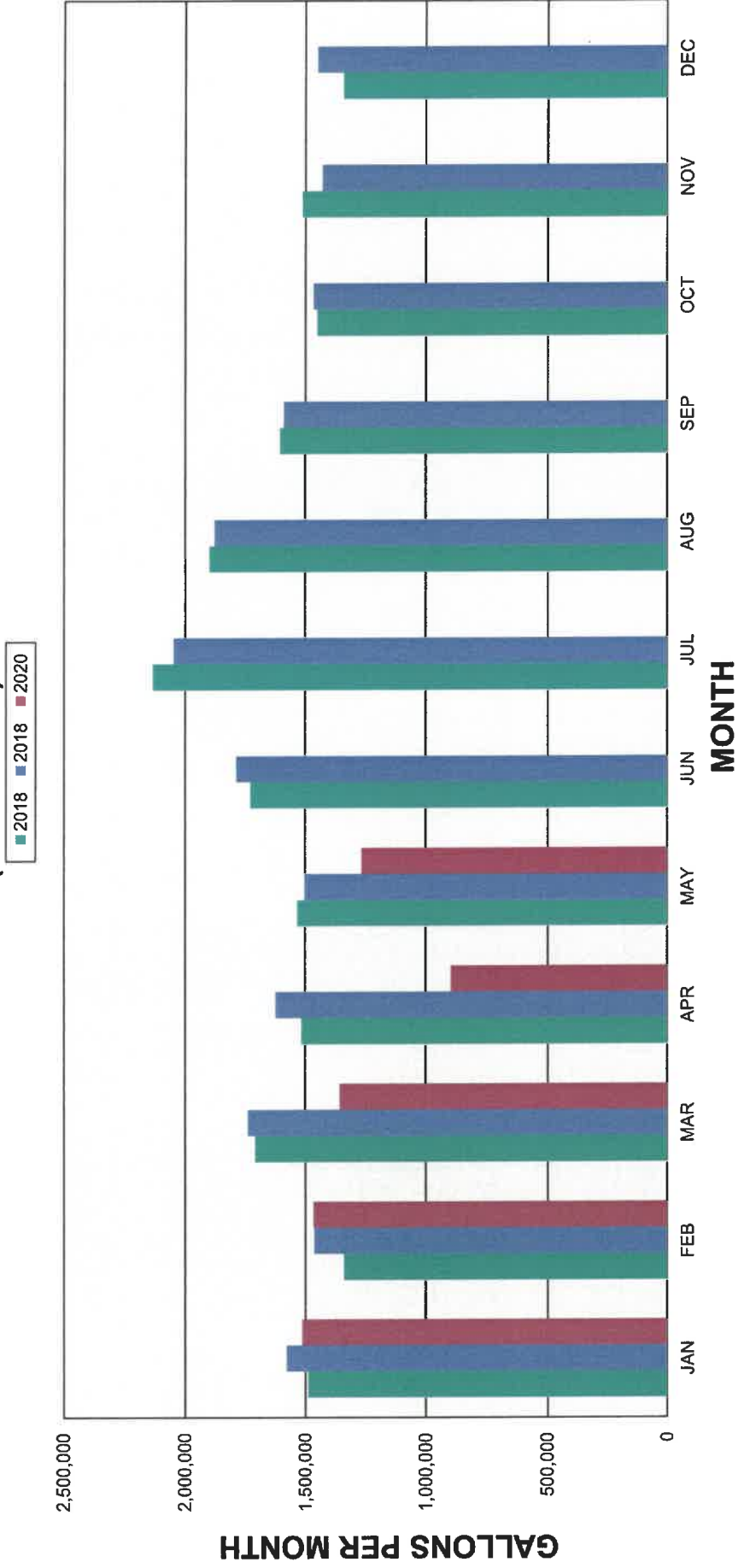
TITLE: \_\_\_\_\_

# ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2018 - 2020)



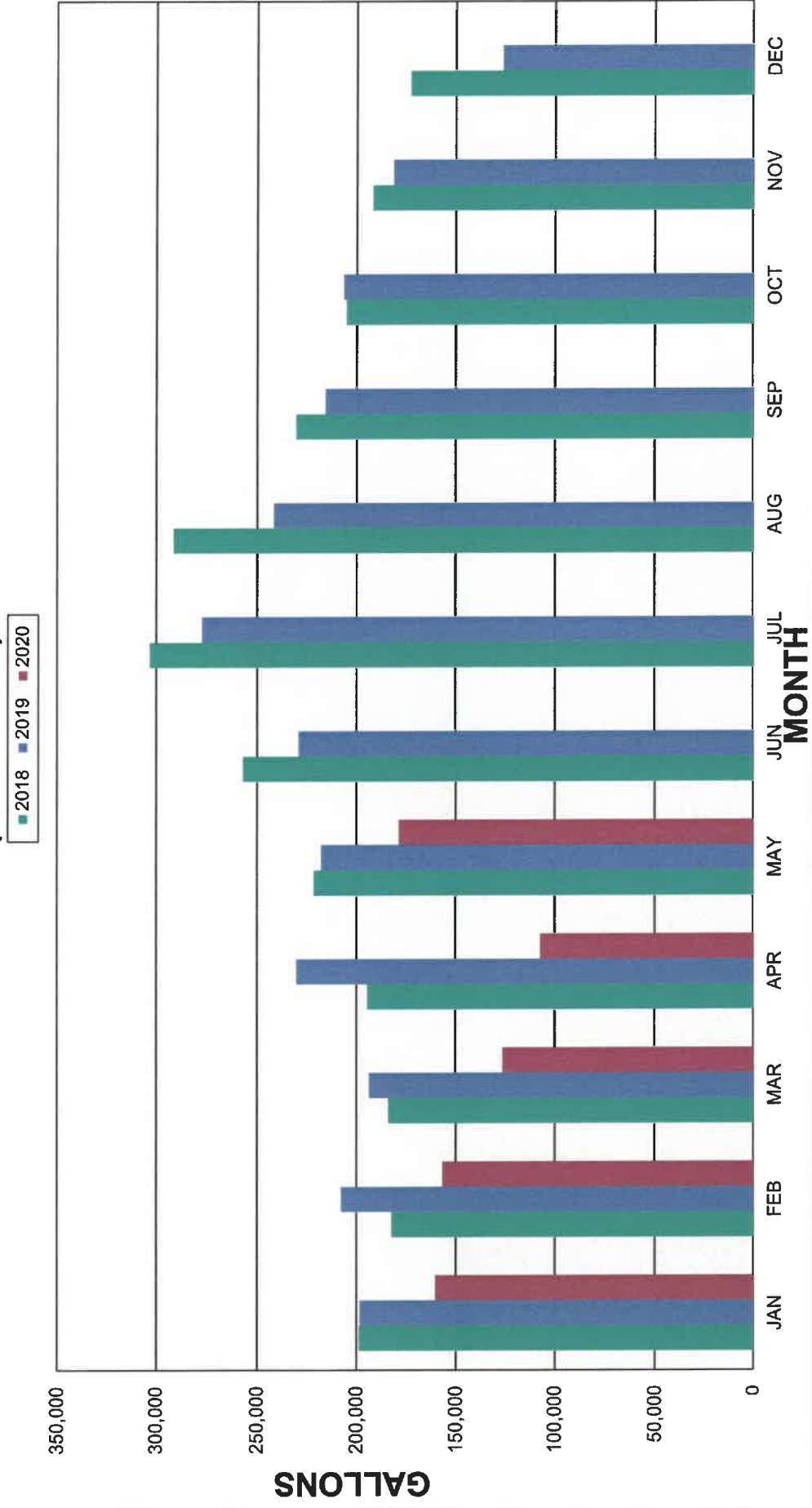


# **ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2018 - 2020)**

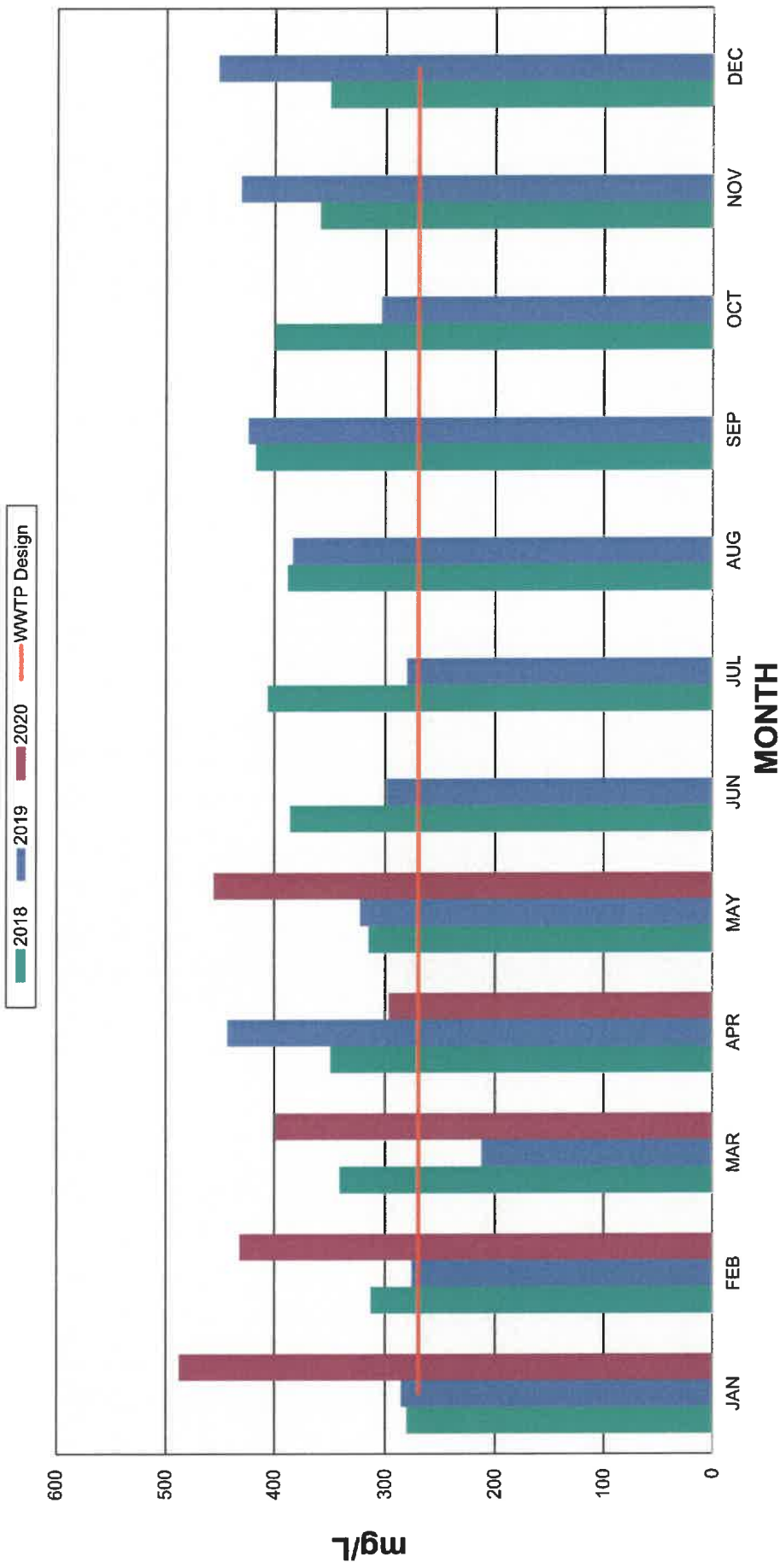




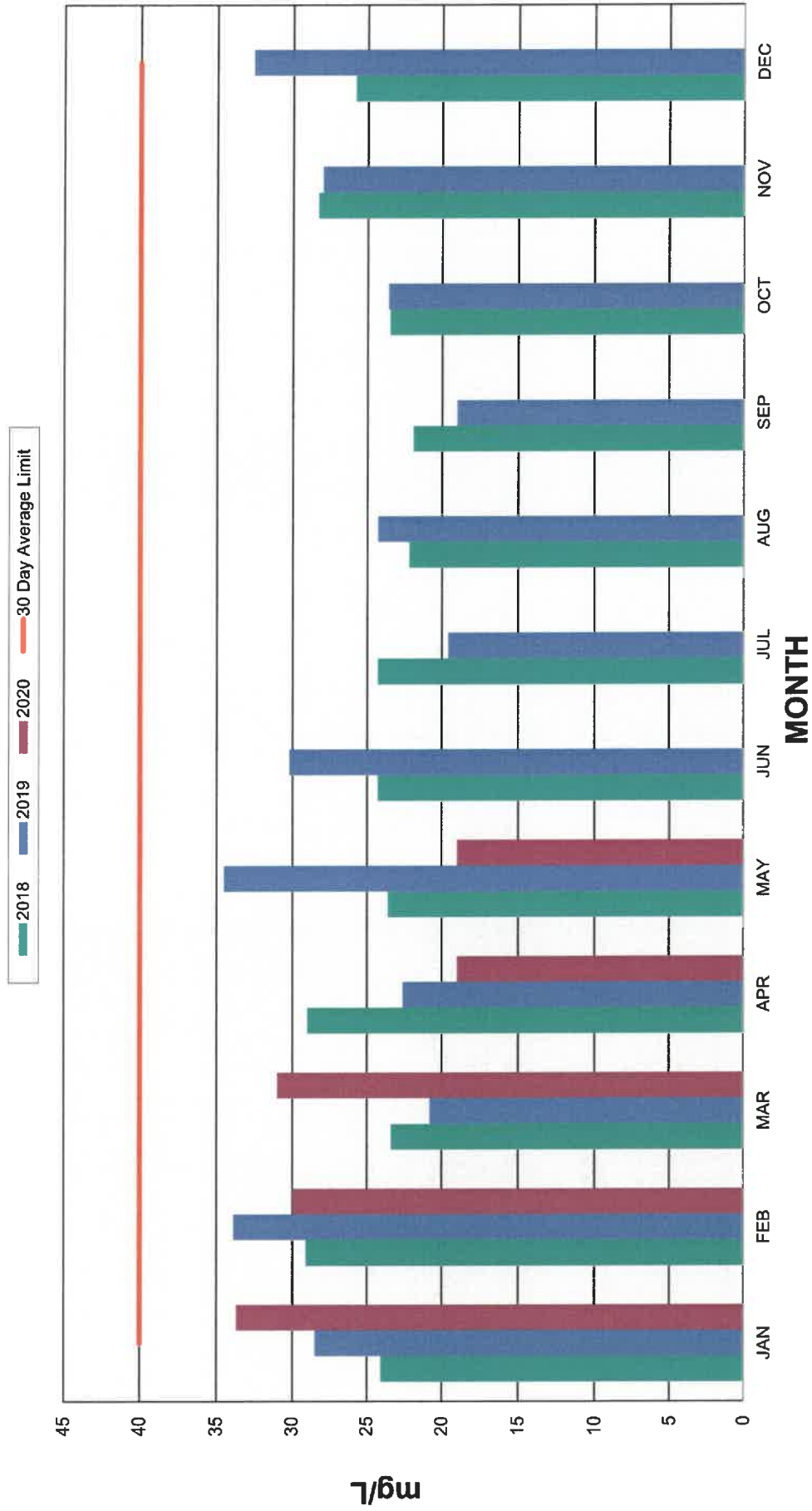
# **PORT SAN LUIS MONTHLY TOTAL FLOW (2018 - 2020)**



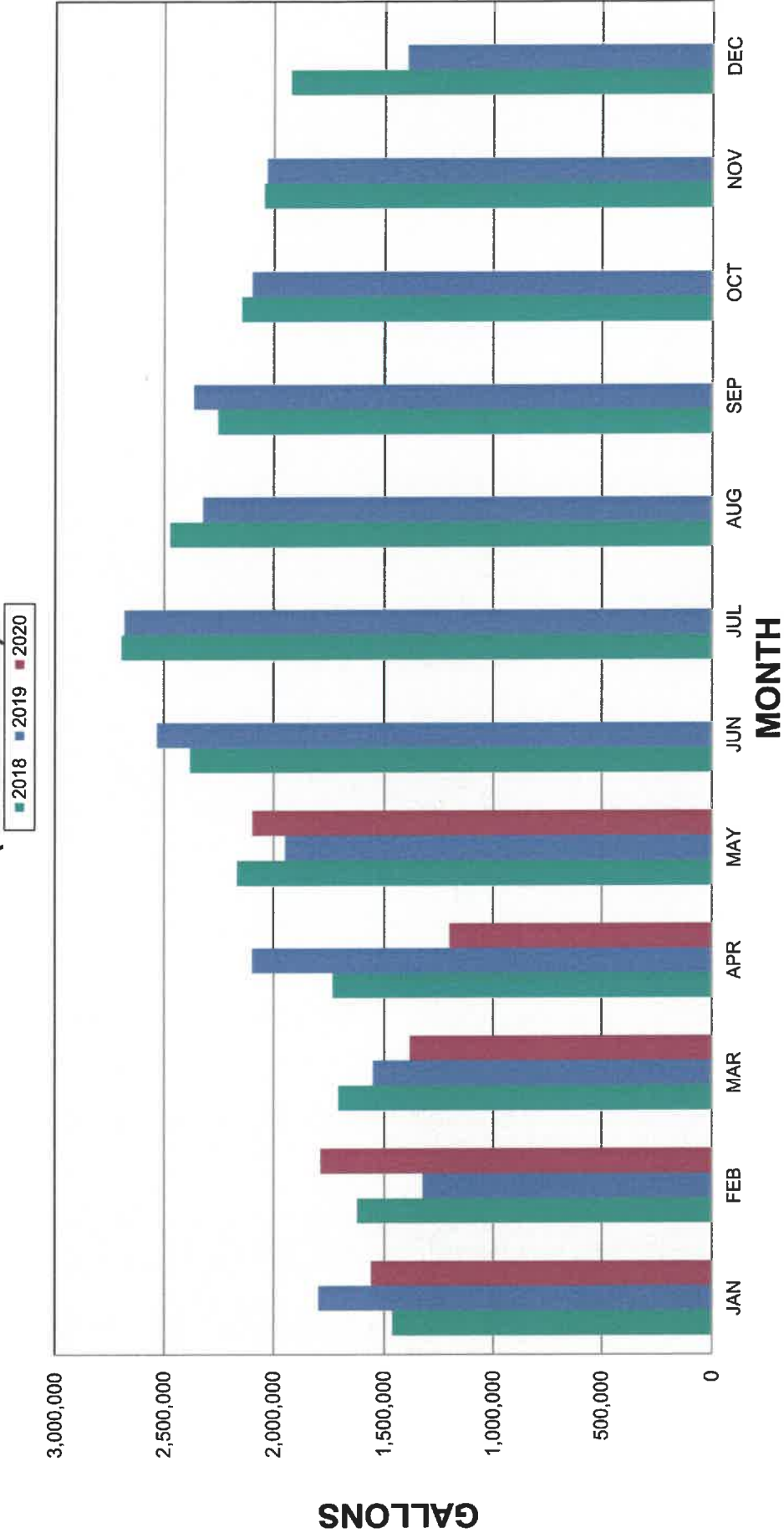
# ABCSD MONTHLY AVERAGE INFLUENT BOD (2018 - 2020)



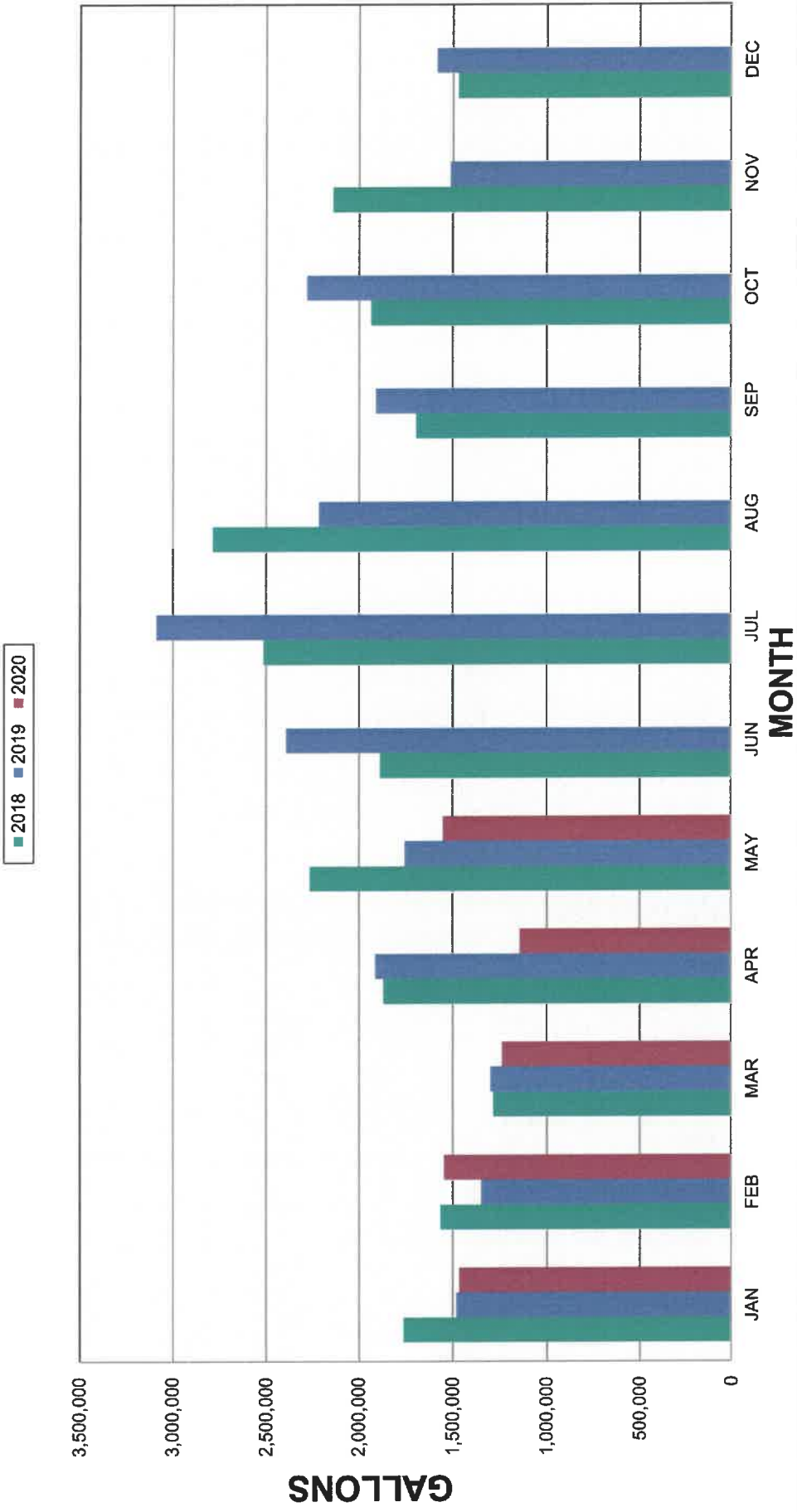
# ABCSD MONTHLY AVERAGE EFFLUENT BOD (2018 - 2020)



# ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2018 - 2020)



# **ABCSD MONTHLY WATER SOLD (2018 - 2020)**





# AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: June 9, 2020

SUBJECT: Consider Adoption of the FY 2020-21 Annual Budget including: Resolutions No.'s 2020-04, a Resolution for Determination of Appropriation Limitation for the FY 2020-21 and Resolution No. 2020-05 Adopting the FY 2020-21 Budget.

Recommendation:

1. Receive Staff Report and Board Comment on the Proposed FY 2020/21 Budget
2. Open Public Hearing and Receive any Public Comment
3. Close the Public Hearing
4. Consider any further changes to the proposed budget
5. Adopt as Final, the Proposed Budget for FY 2020-21, by adopting Resolution Nos. 2019-05 and 2019-06, or if necessary, continue this item to a date certain for further consideration.

Discussion:

Each year the District prepares and adopts an operating and capital projects budget for the coming Fiscal Year. The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In late 2019 the Board retained a consultant to prepare a Cost of Services and Rate Study. In March 2020, the Board approved the Rate Study and directed staff to issue a Prop 218 Hearing Notice for May 12, 2020, to adopt new water and wastewater rates. The Board adopted the new rate schedule at the May 12, 2020 meeting and the rates will be effective July 1, 2020. The new rate schedule is designed to provide a 3% increase in both water and wastewater revenues.

Staff met with the Finance Committee on April 28, 2020 to review the FY 2020/21 Preliminary Budget. The Committee reviewed the estimated FY 2019/20 year end revenues and expenses; the projected FY 2020/21 revenues and expenses; and the proposed FY 2020/21 Capital Improvement Program and provided recommendations for preparation of the Preliminary Budget. On May 12, 2020, the full Board reviewed the Preliminary Budget and directed staff to prepare the Draft Final budget and schedule the public hearing for June 9, 2020.

Attached is the Draft Final FY 2020/21 budget for the Board's review and approval. The draft budget anticipates:

- Implementation of the revised water or sewer rate schedule that includes fixed fees and variable cost fees based on the number of units of water used;
- 5% increase in county tax revenue;
- 4 - 5% increase in most O & M expenses;
- Connection fee revenue of approximately \$75,000; and
- The District obtaining a loan for the WWTP project in the fall of 2020 that will result in an annual loan payment of approximately \$100,000 in FY 2020/21 and \$140,000 in future fiscal years.

Following staff's presentation/summary of the Final Draft Budget, the Board should open the public hearing, receive public comment, close the public hearing, consider any further changes and then consider adoption of Resolution No. 2020-04, (which increases the District's Appropriation Limitations) and Resolution No. 2020-05 which formally adopts the FY 2020/21 District Budget. Alternatively, the Board may direct staff to make changes to the Final Draft Budget and bring it back for Board consideration.



**AVILA BEACH COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2020-04**

**A RESOLUTION FOR DETERMINATION OF  
APPROPRIATION LIMITATION FOR THE  
2020-2021 FISCAL YEAR  
AND  
REQUESTING DISTRIBUTION OF  
SPECIAL DISTRICT AUGMENTATION FUNDS**

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in either the California Per Capita Personal Income or the change in the local assessment roll due to local residential construction; and

WHEREAS, the State Department of Finance has determined that the percent change in the California Per Capita Personal Income (CPCPI) is **1.0373** and the percent change in the population (POP) of the unincorporated areas of San Luis Obispo County is **-0.41** and,

WHEREAS, the appropriation, subject to limitation (estimated net tax proceeds excluding Augmentation Funds) has been determined to be **\$6,068,825**; and

WHEREAS, the appropriation limit exceeds the appropriation subject to limitation; and,

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows:

$$1.0373 \times 0.9959 = 1.0331$$

2. That the 2020-2021 Appropriation Limit is and is determined as follows:

2019-2020 Limitation		\$ <u>6,068,825</u>
2020-2021 Ratio of Change	X	<u>1.0331</u>
2020-2021 Appropriation Limitation		\$ <u>6,269,096</u>

3. That the Appropriation Limitation (\$6,269,096) exceeds the Appropriation subject to Limitation (\$478,389) by \$5,790,707.

4. No further adjustment to the 2020-2021 Appropriation Limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceeds from Taxes" used to finance mandates in fiscal year 2020-2021.
5. That the County of San Luis Obispo distribute to the District, the District's share of the Special District's Augmentation Funds, if any, as determined by the Board of Supervisors.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 9<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Peter Kelley, President

ATTEST:

\_\_\_\_\_  
Secretary to the Board of Directors

**AVILA BEACH COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2020-05**

**A RESOLUTION ADOPTING THE 2020-2021 FISCAL YEAR BUDGET**

WHEREAS, The District is required, pursuant to state codes to designate a custodian for its monies; and,

WHEREAS, such custodianship requires that proper methods be used for the acquisition and disbursement of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2020-2021 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of directors, Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed budget entitled, "Avila Beach Community Services District 2020/21 Fiscal Year Budget," be adopted as submitted or amended.
2. That the budget be administered as established by past policies and practices.

ON MOTION of Director \_\_\_\_\_ seconded by Director \_\_\_\_\_, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing resolution is hereby adopted this 9<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Peter Kelley, President

ATTEST:

\_\_\_\_\_  
Secretary to the Board of Directors

## AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	P.O.	Amount	Cols	Depth
347024	0004653951	NOTICE OF PUBLIC HEARING AVILA BEACH C	Legal Notice	\$137.94	3	3.43 In

**Attention:** Brad Hagemann

AVILA BEACH COMMUNITY SERVICE  
 PO BOX 309  
 AVILA BEACH, CA 93424

In The Superior Court of The State of  
 California  
 In and for the County of San Luis Obispo

1 Insertions

Beginning issue of: 05/22/2020

Ending issue of: 05/22/2020



Legals Clerk


STATE OF TEXAS )

.SS

County of Dallas)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen and not interested in the above entitled matter; I am now, and at all times embraced in the publication herein mentioned was, the principal clerk of the printers and publishers of The Tribune, a newspaper of general Circulation, printed and published daily at the City of San Luis Obispo in the above named county and state; that notice at which the annexed clippings is a true copy, was published in the above-named newspaper and not in any supplement thereof - on the following dates to wit:  
 From 5/22/2020 To 05/22/2020 that said newspaper was duly and regularly ascertained and established a newspaper of general circulation by Decree entered in the Superior Court of San Luis Obispo County, State of California, on June 9, 1952, Case #19139 under the Government Code of the State of California.

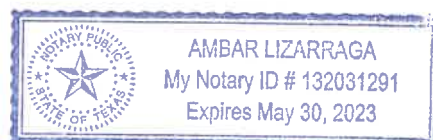
I certify (or declare) under the penalty of perjury that the foregoing is true and correct.



(Signature of Principal Clerk)

DATED:

**NOTICE OF PUBLIC HEARING**  
**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
**ADOPTION OF FISCAL YEAR 2020/2021 BUDGET**  
**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.**  
**THE DISTRICT OFFICE WILL NOT BE OPEN TO THE PUBLIC. INSTRUCTIONS FOR JOINING THE MEETING WILL BE AVAILABLE ON THE DISTRICT'S WEBSITE.**  
**DATE:** June 9, 2020  
**TIME:** 1:00 PM  
**PLACE:** District Meeting Room  
 100 San Luis Street,  
 Avila Beach, CA 93422  
**PLEASE TAKE NOTICE:**  
 1. The District has prepared a proposed final Budget for Fiscal Year 2020/21. The Budget is available for inspection, by appointment, at the District office located at 100 San Luis Street, Avila Beach, California.  
 2. On June 9, 2020, at 1:00 PM, the District's Board of Directors will meet to consider the adoption of the final Budget.  
 3. Any person may submit comments and be heard regarding any item in the Budget, including the addition of other items.  
 4. The public hearing may be continued from time to time.  
 If you should have questions, please contact the District Office at [avilacsd@gmail.com](mailto:avilacsd@gmail.com) or (805) 595-2664.  
 5/22/2020 4653951



Extra charge for lost or duplicate affidavits.  
 Legal document please do not destroy!



# **Avila Beach Community Services District**

## **2020/21 Fiscal Year Budget**

Presented to the Board of Directors

June 9, 2020

Peter Kelley, President  
Lynn Helenius, Vice President  
Ara Najarian  
Kristin Berry  
Howie Kennett

Proposed by:

Brad Hagemann  
General Manager/District Engineer

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Fund Balances**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
**Cash Account Balances**  
**Estimated FY 2019/20 Ending Balances**

**General Checking - Pacific Premier**

Approx Ending Balance	06/30/20	<b><u>\$ 1,140,000</u></b>
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**LAIF - Account Balance**

Beginning Balance	07/01/19	\$ 3,030,370
Transfer In/Out		\$ 0.00
Interest earned		\$ 71,310

<b><u>LAIF Approx Ending Balance</u></b>	06/30/20	<b><u>\$ 3,101,680</u></b>
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**Reserve Account Balances**

**Water**

Operating Reserve		\$ 365,685
Capital Replacement Reserve		\$ 200,000
Emergency Capital Reserve		\$ 55,000
Rate Stabilization		<u>\$ 60,000</u>
Total Water		<u>\$ 680,685</u>

**Wastewater**

Operating Reserve		\$ 466,680
Capital Replacement Reserve		\$ 1,500,000
Emergency Capital Reserve		\$ 155,000
Rate Stabilization		<u>\$ 80,000</u>
Total Wastewater		<u>\$ 2,201,680</u>

Unallocated General Reserves		\$ 219,315
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Total Approx Ending Balance	06/30/20	<b><u><u>\$ 4,241,680</u></u></b>
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**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Budget Summary**



Avila Beach Community Services District  
Operations Maintenance Budget  
Combined Detail - Draft  
Fiscal Year 2020/21  
(June 2, 2020)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Ordinary Income/Expense						
Income						
4010 · Operating Revenue	0	450,000	425,000	0		875,000
4012 · S W Franchise Fee					17,500	17,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4030 · County Taxes	404,000	180,000	100,000	16,000	0	700,000
4050 · Harbor O & M Reimbursement	0	65,000	0	1,200	0	66,200
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	65,000	0	0	0	0	65,000
Total Income	472,800	695,000	525,000	17,200	17,500	1,727,500
Expense						
5100 · Merch CC Fees TIB	6,000					6,000
5210 · Gross Wages	40,000	0	0	0	2,000	42,000
5230 · Payroll Taxes	950	0	0	0	0	950
5242 · Health Insurance	8,400	0	0	0	0	8,400
5254 · CalPERS Kathy	12,000	0	0	0	0	12,000
5256 · CalPERS Kristi	4,500	0	0	0	0	4,500
5260 · Work Comp Insurance	1,200	0	0	0	0	1,200
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	15,000	0	0	0	500	15,500
6103 · Accounting Audit	10,000	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	6,500	500	650	0	0	7,650
6130 · LAFCo Fees	7,500	0	0	0	1,000	8,500
6135 · Legal	15,000	10,000	2,000	0	1,000	28,000
6140 · Office Supplies & Postage	8,000	1,000	1,000	0	0	10,000
6145 · Public Notices	1,000			0	0	1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	78,500	2,000	0	0	80,500
6505 · Contract Labor O & M	5,000	197,000	65,000	0		267,000
6506 · Contract Labor GM	58,000	0	0	0	2,000	60,000
6507 · Contract Labor District Engr	0	58,000	27,000	0	0	85,000
6510 · Critical Spare Parts	0	8,000	4,000	0	0	12,000
6515 · Engineering	0	7,500	5,000	0	0	12,500
6520 · Equip Repairs & Maintenance	3,000	60,000	15,000	3,000	0	81,000

Avila Beach Community Services District  
Operations Maintenance Budget  
Combined Detail - Draft

Fiscal Year 2020/21  
(June 2, 2020)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000
6530 · Generator Maintenance		10,000		0	0	10,000
6535 · Insurance P/L	8,000	7,800	6,500	0	0	22,300
6540 · Lab Tests	0	45,000	2,000	0	0	47,000
6542 · Bldg Maintenance & Janitorial	2,500	0	0	0	0	2,500
6545 · Miscellaneous	0	0	0	0	0	0
6550 · Operating Supplies	0	3,500	4,000	0	0	7,500
6555 · Permits & Fees	0	9,500	4,500	0	0	14,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	5,000					5,000
6570 · Safety Gear	0	1,000	250	0	0	1,250
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		40,000		0	0	40,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	30,000	2,500	12,500	0	47,500
6802 · Lopez Water	0		121,000	0	0	121,000
6805 · State Water	0	0	190,000	0	0	190,000
6900 · Yard Improvements	0	0	1,000	0	0	1,000
Sub total Operating Expense	230,850	583,300	455,900	15,500	17,000	1,302,550
6600 · Cal Fire Contract Labor	234,000					
Total Expense	464,850	583,300	455,900	15,500	17,000	1,536,550
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses						1,676,550
Net Profit/ Loss	7,950	11,700	29,100	1,700	500	50,950

Updated: 4/6/20

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**General/Administrative Fund**

Avila Beach Community Services District  
Admin/General Budget  
Fiscal Year 2020/21  
June 2, 2020

Administrative/General	19/20 Budget	19/20 Projected	19/20 Comments	20/21 Proposed Budget	20/21 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800			3,800	
4030 · County Taxes	369,000			404,000	
4050 · Harbor Charges	0			0	
4070 · Late Charge Penalty	0			0	
4600 · Interest Income	75,000	70,000		65,000	LAIF interest lower
Total Income	447,800	70,000		472,800	
Expense					
5100 · Merchant CC Fees TIB	4,800	6,000		6,000	
5210 · Gross Wages	40,000	38,000		40,000	3% Salary Increase
5230 · Payroll Taxes	950	900		950	
5242 · Health Insurance	7,200	7,000		8,400	\$700 monthly stipend
5254 · CalPERS Kathy	11,000	10,000		12,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,500	3,750		4,500	Assume increase
5260 · Work Comp Insurance	750	875		1,200	Assume 30% Increase
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing
6102 · Accounting Labor	10,000	14,000	Increased workload per auditor	15,000	Contract Controller
6103 · Accounting Audit	8,500	10,000		10,000	
6120 · Dues & Subscriptions	6,000	6,200		6,500	CSDA and USA Membership
6130 · LAFCo Fees	4,500	7,000		7,500	
6135 · Legal	15,000	10,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	8,200	5,000		8,000	
6145 · Public Notices	1,000	500		1,000	
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Funded from SW Revenue
6160 · Training	2,500	700		2,500	
6165 · Travel	1,000	500		1,000	
6170 · Webpage Host & Support	2,800	2,500		2,800	Streamline
6505 · Contract Labor Admin	2,500	2,500	Haz Mat Annual Fee	5,000	Haz Mat Annual Fee
6506 · Contract Labor GM	55,500	55,600		58,000	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	2,800		3,000	Copier & IT Support/Back-up
6535 · Insurance	5,900	5,200		8,000	SDRMA Increase
6542 · Bldg Maint & Janitorial	2,500	2,500		2,500	
6567 · Bldg Repairs	2,500	750		5,000	Admin Office
6585 · Telephone & Internet	3,000	2,800		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,300		2,500	Admin Office, Electrical
SubTotal Admin Expenses	207,600	198,875		230,850	
6600 · Cal Fire Contract Labor	216,000	216,000		234,000	Cal Fire Contract Services
Total Admin Expense	423,600	414,875		464,850	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Sanitary Fund**

**June 2, 2020**

Page 1 of 4

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2020/21

June 2, 2020

Sanitary	19/20			20/21	
	Budget	Projected	Comments	Proposed Budget	Comments
6565 · Regulatory Permit Compliance	5,000	2,000		5,000	As Needed
6570 · Safety Gear	650	1,000		1,000	Gloves/Safety gear
6575 · Small Tools	500	500		500	
6580 · Solids Handling	40,000	35,000		40,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line
6590 · Utilities	30,000	29,000		30,000	Electricity for WWTP
6591 · Yard Maintenance	2,500	2,500		2,500	Landscape Maintenance at WWTP
Sub Total Operating Expense	622,850	627,000		585,800	
Total Operating Expense	622,850	627,000		585,800	
170 · Fixed Assets Depreciation	100,474	100,000		100,000	
Net Income/ Expense	1,676	-32,000		9,200	
Other Income					
7210 · Connection Fees Paid	60,000	70,000		60,000	
7220 · SL HD CIP Reimbursement		80000		100000	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water Fund**



**Avila Beach Community Services District**  
**Water Budget**  
**Fiscal Year 2020/21**  
June 2, 2020

Water	19/20		20/21	20/21 Comments
	Budget	Projected	Proposed Budget	
<b>Income</b>				
4003 · Operating Revenue	477,500	420,000	425,000	3% Rate Increase of Projected
4009 · County Taxes	85,000	85,000	100,000	As Needed
<b>Total Income</b>	<b>562,500</b>	<b>505,000</b>	<b>525,000</b>	
<b>Expense</b>				
6120 · Dues & Subscriptions	650	600	650	Rural Water Assc
6135 · Legal	2,000	1,000	2,000	
6140 · Office Supplies & Postage	1,000	1,000	1,000	
6549 · Rate Study	15,000	15,000	0	No Rate Study
6150 · Rate Assistance	0	0	0	Fund w/Franchise Fees
<b>6503 · Chemicals</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	
6505 · Contract Labor O & M	65,000	63,000	65,000	Contract Operations
6507 · Contract Labor District Engr	27,000	25,500	27,000	Contract District Engineer
6510 · Critical Spare Parts	4,500	3,500	4,000	
6515 · Engineering	5,000	1,500	5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	10,250	15,000	
6535 · Insurance P/L	5,500	5,000	6,500	Anticipate big increase
6540 · Lab Tests	2,000	1,800	2,000	
6545 · Miscellaneous				
6550 · Operating Supplies	5,000	2,300	4,000	
6555 · Permits & Fees	4,500	4,000	4,500	Anticipates slight increase
6560 · Plan Checks	1,000	1,000	1,000	Consultant Support As Needed
6565 · Regulatory Permit Compliance	1,000	1,000	1,000	Contract as needed
6570 · Safety Gear	250	125	250	
6575 · Small Tools	500	250	500	
6590 · Utilities	2,000	2,000	2,500	Slight increase
6591 · Yard Improvements	500	500	1,000	

Avila Beach Community Services District

Water Budget

Fiscal Year 2020/21

June 2, 2020

Water	19/20		20/21 Proposed Budget	20/21 Comments
	19/20 Budget	Projected		
6805 - State Water	160,000	170,000	190,000	Anticipates 10% Increase
6802 - Lopez Water	115,000	110,000	121,000	Anticipates 10% Increase
Sub Total Operating Expense	434,400	421,325	455,900	
Total Operating Expense	434,400	421,325	455,900	
Net Income/ Expense	98,100	53,995	69,100	
Other Income				
7210 - Connection Fees Paid	40,000	35,000	40,000	
Other Expenses				
1600 - Fixed Assets Depreciation	30,000	29,680	40,000	
8200 - Capital Replacement Transfer			80,000	
Net Net Income/ Expense			-10,900	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Street Lighting Fund**

**Avila Beach Community Services District**  
**Street Light Budget**  
**Fiscal Year 2020/21**  
June 2, 2020

Light	19/20 Budget	19/20 Projected	19/20 Comments	20/21 Proposed Budget	20/21 Comments
<b>Ordinary Income/Expense</b>					
Income					
4010 · Operating Revenue	0			0	
4030 · County Taxes	16,000	16,000		16,000	
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income					
<b>Total Income</b>	<b>17,200</b>	<b>17,200</b>		<b>17,200</b>	
<b>Expense</b>					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
<b>Total 5200 · Payroll Expenses</b>	<b>0</b>	<b>0</b>		<b>0</b>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
<b>Total 5230 · Payroll Taxes</b>	<b>0</b>	<b>0</b>		<b>0</b>	
6542 · Maintenance	4,000	3,000		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
<b>Sub Total Operating Expense</b>	<b>16,500</b>	<b>15,000</b>		<b>15,500</b>	
6104 · Administrative Transfer	0				
<b>Total Operating Expense</b>	<b>16,500</b>	<b>15,000</b>		<b>15,500</b>	
<b>Net Income/ Expense</b>	<b>700</b>	<b>2,200</b>		<b>1,700</b>	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Solid Waste Fund**

Avila Beach Community Services District  
**Solid Waste Budget**  
Fiscal Year 2020/21  
June 2, 2020

Ordinary Income/Expense	19/20 Budget	19/20 Projected	19/20 Comments	20/21 Proposed Budget	20/21 Comments
<b>Income</b>					
4012 · Solid Waste Franchise Fees	19,500	17,500		17,500	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
<b>Total Income</b>	<b>19,500</b>	<b>17,500</b>		<b>17,500</b>	
<b>Expense</b>					
5210 · Gross Wages	2,000	2,000		2,000	
6102 · Accounting	500	500		500	
6103 · Accounting Audit	1,000	1,000		1,000	
6130 · LAFCO Fees	1,000	1,000		1,000	
6135 · Legal	1,000	1,000		1,000	
6150 · Rate Assistance	9,500	9,500		9,500	
6506 · Contract Labor GM	2,000	2,000		2,000	
6542 · Maintenance	0	0		0	
6543 · Management	0	0		0	
6545 · Miscellaneous	0	0		0	
6550 · Operating Supplies	0	0		0	
6567 · Repairs	0	0		0	
<b>Sub Total Operating Expense</b>	<b>17,000</b>	<b>17,000</b>		<b>17,000</b>	
<b>Total Operating Expense</b>					
<b>Net Income/ Expense</b>	<b>19,500</b>	<b>500</b>		<b>500</b>	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water and Sewer Rates**

## Proposed Water Fixed and Variable Charges

	Current Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
<b>Fixed Charges</b>	<b>Fixed Charge (\$ per month)</b>					
All Customers	\$57.00	\$47.88	\$49.32	\$50.80	\$52.33	\$53.90
	<b>Variable Charge (\$ per HCF)</b>					
<b>All Customers</b>						
Tier 1 - 0 to 5 units	\$0.00	\$4.05	\$4.18	\$4.31	\$4.44	\$4.58
Tier 2 - Over 5 units	\$11.40	\$11.67	\$12.02	\$12.39	\$12.77	\$13.16

## Proposed Wastewater Fixed and Variable Charges

Classification	Current July 1, 2017	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
	<b>Fixed Charge (\$ per month)</b>					
All Customers	\$61.75	\$9.50	\$9.79	\$10.08	\$10.38	\$10.69
	<b>Variable Charge (\$ per HCF)</b>					
<b>Single-family</b>						
0 to 5 HCF	\$0.00	\$13.46	\$13.86	\$14.28	\$14.71	\$15.15
Over 5 HCF	12.35	13.46	13.86	14.28	14.71	15.15
<b>Multifamily</b>						
0 to 5 HCF	0.00	13.07	13.46	13.86	14.28	14.71
Over 5 HCF	13.05	13.07	13.46	13.86	14.28	14.71
<b>Commercial</b>						
0 to 5 HCF	0.00	16.41	16.90	17.41	17.93	18.47
Over 5 HCF	16.64	16.41	16.90	17.41	17.93	18.47
<b>Hotels</b>						
0 to 5 HCF	0.00	18.13	18.67	19.23	19.81	20.40
Over 5 HCF	16.64	18.13	18.67	19.23	19.81	20.40
<b>Restaurants</b>						
0 to 5 HCF	0.00	39.25	40.43	41.64	42.89	44.18
Over 5 HCF	17.78	39.25	40.43	41.64	42.89	44.18
<b>Industrial</b>						
0 to 5 HCF	0.00	14.98	15.43	15.89	16.37	16.86
Over 5 HCF	\$18.98	\$14.98	\$15.43	\$15.89	\$16.37	\$16.86



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water and Sewer Capacity Fees**

## **RESOLUTION NO. 2013- 08**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

**WHEREAS**, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

**WHEREAS**, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

**WHEREAS**, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

**WHEREAS**, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

**WHEREAS**, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

**WHEREAS**, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

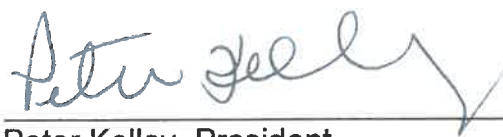
**PASSED AND ADOPTED** by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



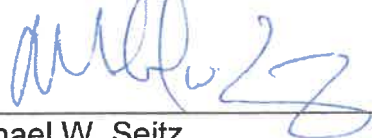
Peter Kelley, President  
Avila Beach Community Services District

ATTEST:



John Wallace  
District General Manager and  
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz  
District Legal Counsel

AVILA BEACH COMMUNITY SERVICES DISTRICT  
Water and Wastewater Capacity Charge Analysis  
Water Fee Classification and Calculation of Maximum Fee

**EXHIBIT 10**  
Preliminary Draft: Do Not Cite / Distribute.

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee <sup>1,2</sup>	Equivalence to a 2-Bedroom SFR Unit <sup>3</sup>	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,063
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,557	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meal Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee <sup>1,2</sup>	Equivalence to a 2-Bedroom SFR Unit <sup>3</sup>	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling <sup>*</sup>				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home <sup>*</sup>	\$980.94	0.67	\$6,253	\$8,320
Barber Shop <sup>**</sup> (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop <sup>**</sup> (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office <sup>**</sup> (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store <sup>**</sup>	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,765	\$44,931
if Serving Meals add (per seat):	\$196.19	0.13	\$1,251	\$1,664
Laundry <sup>**</sup>	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meal Market <sup>**</sup>	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building <sup>**</sup>				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$2,999	\$3,994
Physicians Office <sup>**</sup>	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant <sup>**</sup>	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre <sup>**</sup> (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments <sup>**</sup>				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club <sup>**</sup> (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

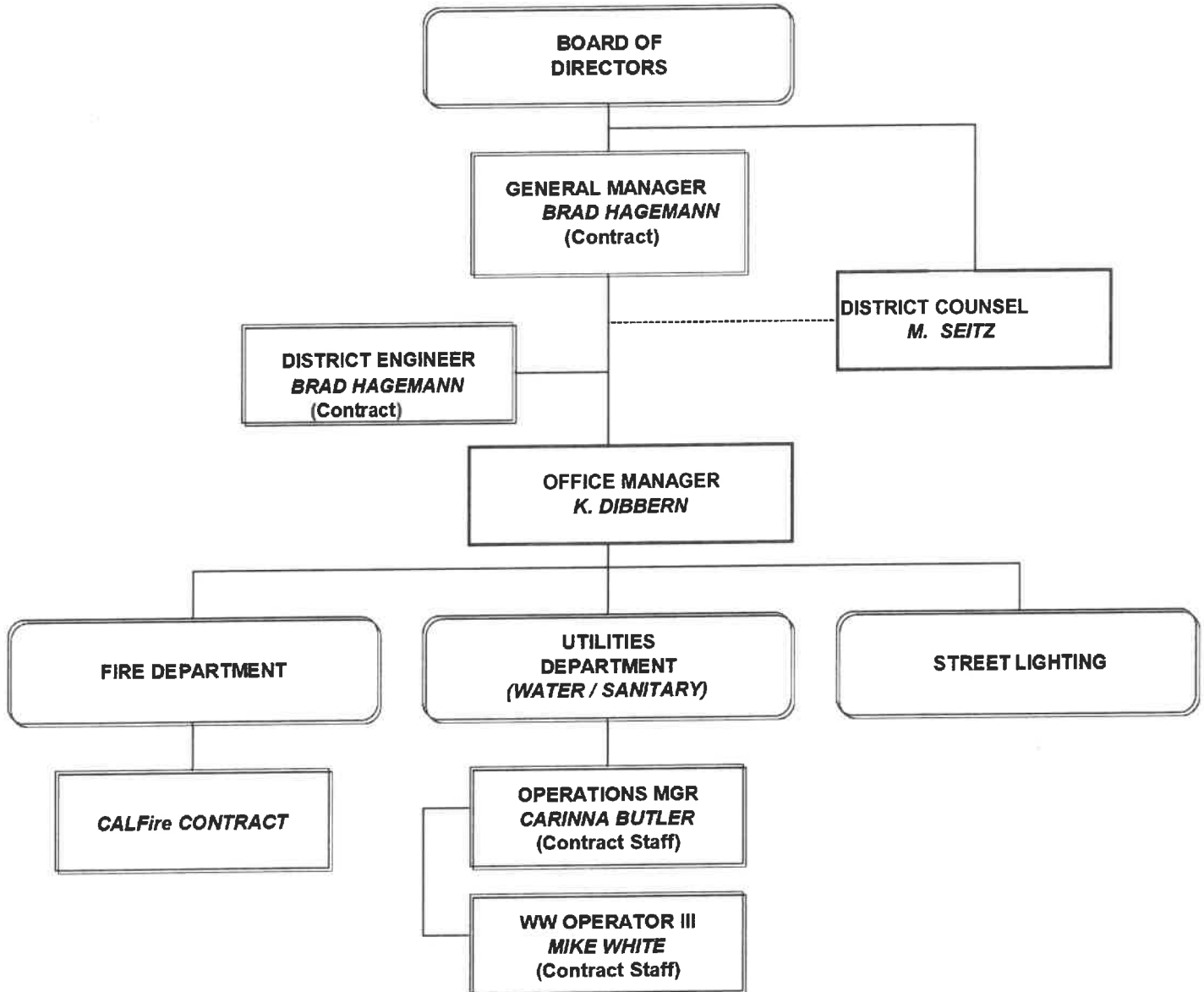
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by \*.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by \*\*

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**District Organization Chart**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
***FY 2020/21 Organization Chart***



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Compensation  
Effective 7/1/20**



**2020/21 Fiscal Year Budget  
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps  
for Permanent Employees  
To Be Effective 7/1/20**

	<b>GRADE 4</b>	<b>GRADE 5</b>	<b>GRADE 7</b>	<b>GRADE 9</b>
STEP 1	15.05	17.99	21.48	29.45
STEP 2	15.95	19.07	22.77	31.22
STEP 3	16.91	20.21	24.13	33.09
STEP 4	17.92	21.43	25.58	35.08
STEP 5	19.00	22.71	27.12	37.18
STEP 6	20.14	24.07	28.75	39.41
<b>DEPARTMENT</b>				
Administration	Clerk Typist	Accounting Clerk	Admin Secretary	Office Manager

**STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP**

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.  
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.  
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.  
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.  
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.  
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

**\*COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Capital Equipment/Projects**

**2020/21 Fiscal Year Budget**  
**Avila Beach Community Services District**  
**Capital Improvement Program**  
(June 2, 2020)

Item Description	2020/21 1	2021/22 2	2022/23 3	2023/24 4	2024/25 5
<b>General/Administration</b>					
General Administrative Capital Equipment	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
<b>Subtotal:</b>	<b>\$ 5,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Water</b>					
W-2020/21 - 1 Water System Meter/Valve Replacement	0	\$ 100,000	\$ 75,000	\$ 50,000	
W-2020/21 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future Water Tank #2 Maintenance or Replace	\$ 0.00	\$ 150,000	\$ 75,000		
W-Future Lopez Booster Pumps	\$ 0.00	\$ 50,000	\$ 75,000		
W-Future Re-Coat Water Tank #1	\$ 0.00	\$ -	\$ 125,000	\$ 150,000	
<b>Subtotal:</b>	<b>\$ 25,000</b>	<b>\$ 325,000</b>	<b>\$ 375,000</b>	<b>\$ 225,000</b>	<b>\$ 25,000</b>
<b>Wastewater</b>					
WWTP Upgrade - 1 WWTP 2ndary Treatment Redundancy	\$ 230,000	\$ 1,500,000	\$ 750,000	\$ 0.00	\$ 0.00
WW- 2020/21-2 San Miguel Street Sewer Line Replacement	\$ 150,000	\$ 125,000	\$ 0.00		
WW- 2020/21 - 3 Wastewater Collection Line Repair (As Needed)	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
WW -2020/21 -4 Miscellaneous Wastewater Projects (As Needed)	\$ 25,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW - F1 Brine Receiving Facilities	0	\$ 60,000	\$ 15,000	\$ 0.00	\$ 0.00
WW- F3 First Street Sewer Line Replacement	0	0	50,000	200,000	0
WW- F5 Front Street Sewer Line Replacement	0	0	0	50,000	100,000
<b>Subtotal:</b>	<b>\$ 420,000</b>	<b>\$ 1,760,000</b>	<b>\$ 890,000</b>	<b>\$ 375,000</b>	<b>\$ 125,000</b>
<b>Street Lighting</b>					
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
<b>Subtotal:</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>Total Capital Equipment / Projects by Fiscal year:</b>	<b>\$ 457,500</b>	<b>\$ 2,095,500</b>	<b>\$ 1,275,500</b>	<b>\$ 610,500</b>	<b>\$ 160,500</b>
<b>Total 5-Year Capital Equipment / Projects</b>	<b>\$ 457,500</b>	<b>\$ 2,095,500</b>	<b>\$ 1,275,500</b>	<b>\$ 610,500</b>	<b>\$ 160,500</b>

**KEY**

W-F#= FUTURE WATER -  
WW#= WASTEWATER  
WW-F#= FUTURE WASTEWATER -




**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: June 9, 2020

SUBJECT: Consideration of updating the Water and Wastewater Service Charge Assistance Program

Recommendation:

Receive Report and Consider Adoption of Resolution 2020-06 Updating the Low Income Customer Rate Assistance Program.

Discussion:

In July 2014 the Board adopted a Water and Sewer Rate Assistance Program that provided a 15% rate reduction for those customers that qualified for the "California Alternative Rates for Energy" (CARE) program. The CARE program provides a straightforward 20% discount on energy (gas and electric) for income-qualified households. The staff report from the July 8, 2014 Board meeting on this item is attached to this staff report for you information. In July 2018, the Board increased the water and sewer rate reduction to 20% as part of the FY 2018/19 budget adoption process.

Staff recommends maintaining the 20% rate reduction as the District implements the updated water and sewer rate schedule. Continuing this program for income qualified households will cost about \$9,500 per year and will be funded by general purpose property tax revenues and/or franchise fees.

**AVILA BEACH COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2020 -06  
LOW INCOME CUSTOMER RATE ASSISTANCE PROGRAM**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT  
UPDATING THE LOW INCOME CUSTOMER RATE ASSISTANCE PROGRAM**

**WHEREAS**, the District wants to continue to assist its low income customers in paying water and sewer bills; and

**WHEREAS**, the District considered a range of alternatives for doing so that are in the mainstream of programs offered by private and public sector utility companies in California and that are in accordance with the Article XIII (B) of the California Constitution.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED**, by the Board of Directors of the District as follows:

**Section 1.** Low Income Customer Assistance Program.

The District hereby continues a low income customer assistance program that provides eligible customers with a 20% discount from water and sewer rate charges.

**Section 2.** Eligibility.

Eligibility for rate assistance shall be determined based on the requirements of the "California Alternative Energy Rate" (CARE) program as they exist as of the date of the Resolution and may change in the future. In determining eligibility, customers can supply the documentation showing their participation in the CARE program via Southern California Gas Company or Pacific Gas and Electric Company or. In accordance with current CARE program requirements (and as these may change in the future), participants will be required to notify the District if they are no longer eligible; and participants will be required to "recertify" their eligibility every two years.

**Section 3.** Funding.

The program will be funded from general purpose revenues, of which property tax revenues and franchise fees are the primary source.

**Section 4.** Severance Clause.

If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Resolution. The Governing Board of the District hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsection, sentence, clause or phrase be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

**Section 5. Effect of Headings in Resolution.**

Title, division, part, chapter, article, and section headings contained herein do not in any manner affect the scope, meaning, or intent of the provisions of this Resolution.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon adoption.

Adopted by the Board of Directors of the Avila Beach Community Services District on this 9<sup>th</sup> day of June 2020 by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Peter Kelley, President  
Avila Beach Community Services District  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brad Hagemann  
Secretary to the Board

\_\_\_\_\_  
Michael Seitz  
District Legal Counsel

# **AVILA BEACH COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA 93424

## **MEMORANDUM**

---

TO: Board of Directors

VIA: Kathy Richardson, General Manager

FROM: Bill Statler, Consultant

DATE: July 8, 2014

SUBJECT: LOW INCOME CUSTOMER RATE ASSISTANCE PROGRAM

### **RECOMMENDATION**

Adopt a resolution establishing a rate assistance program for low income customers.

### **DISCUSSION**

#### **Overview**

The proposed program offers a reduced rate for water and sewer service to eligible low income customers of 15%. Eligibility is based on the "California Alternative Rates for Energy" (CARE) program provided by all private gas and electric companies (such as Southern California Gas Company, Pacific Gas and Electric Company and Southern California Edison) regulated by the Public Utilities Commission (PUC). While these private sector subsidy programs are funded through rates, this is not allowed for local government agencies under Article XIII (B) of the State Constitution. Accordingly, similar rate assistance programs in cities, counties and special districts in California are funded from general purpose revenues. For this reason, the District's proposed program will be funded from property tax revenues.

Based on participation by Avila Beach residents in the Southern California Gas Company's CARE program, implementing this program for water and sewer service will cost about \$8,400 in 2014-15 (\$4,700 in the Water Fund and \$3,700 in the Sewer Fund), reflecting a minor reduction in total revenues of less than 1% (0.8%).

#### **Background**

The concept of offering assistance to low income customers surfaced early in the District's rate review, with an initial concept of \$10 per month per eligible account. Based on rates on the time, this would be an equivalent reduction the combined water and sewer bill for eligible customers of 14.4%.

At its June 10, 2014 meeting when it adopted multi-year rates in meeting the District's operating and capital needs, the Board directed staff to return with a low income customer assistance program funded from general purpose revenues.



**Rate Assistance Programs in Other Agencies**

***Private Sector***

Rate assistance programs for low income customers are required to be provided by all private gas and electric companies (such as Southern California Gas Company, Pacific Gas and Electric Company and Southern California Edison) regulated by the PUC. There are two separate rate assistance programs, which are both funded through rates:

- **CARE Program.** The “California Alternative Rates for Energy” (CARE) program is offered by all private gas and electric companies regulated by the PUC. The CARE program provides a straightforward 20% discount on energy (gas and electric) for income-qualified households. The following outlines eligibility requirements based either on participation in public assistance programs or maximum household income (either option will qualify households for participation in the CARE program):

Public Assistance Programs	Maximum Household Income*	
	Number of Persons in Household	Total Annual Income**
If anyone the household participates in any of these programs: <ul style="list-style-type: none"> <li>• Medicaid or Medi-Cal</li> <li>• Medi-Cal for Families A&amp;B</li> <li>• Women, Infants, &amp; Children (WIC)</li> <li>• CalWORKs (TANF) or Tribal TANF</li> <li>• Head Start Income Eligible - Tribal Only</li> <li>• Bureau of Indian Affairs General Assistance</li> <li>• CalFresh (Food Stamps)</li> <li>• National School Lunch Program (NSLP)</li> <li>• Low Income Home Energy Assistance Program</li> <li>• Supplemental Security Income (SSI)</li> </ul>	1-2	\$31,460
	3	\$39,580
	4	\$47,700
	5	\$55,820
	6	\$63,940
	7	\$72,060
	8	\$80,180
	Each Additional Person	+\$8,120
* Effective June 1, 2014 to May 31, 2015 ** Current household income from all sources before deductions		

See Exhibit A for more detail on CARE program eligibility requirements.

- **FERA Program.** While similar in concept to the CARE program, the Family Electric Rate Assistance (FERA) program has the following key differences:
  - It only applies to electric bills (the CARE program applies to both gas and electric).
  - Only families are eligible (low income individuals are eligible to participate in the CARE program).
  - It only applies to part of the bill: “Tier 3” usage rates (under the CARE program, the 20% discount applies to the entire gas or electric bill).
  - Qualifying family incomes are higher.
  - Customers can only participate in one program or the other (when an application is submitted to an electric and/or gas company, it will automatically evaluate eligibility for either program).

## **Low Income Customer Rate Assistance Program**

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Given the straightforward nature of the CARE program, its eligibility criteria is the recommended model for the District's rate assistance program. In determining eligibility, customers can either supply the documentation noted above or simply show participation in the CARE program via Southern California Gas Company or PG&E. Fifty-eight (58) Avila Beach residents currently participate in Southern California Gas Company's CARE program.

### ***Local Government***

As noted above, the private sector assistance programs are funded through higher rates for non-subsidized customers. However, under Article XIII (B) of the State Constitution (commonly referred to as Proposition 218, which adopted this provision), local government agencies are precluded from funding low income customer assistance programs via rates. This does not mean that cities, counties and special districts are not allowed to offer rate assistance programs – but it does mean that they must be funded from general purpose revenues.

Locally, at least one agency offers a low income customer rate assistance program: the City of San Luis Obispo. Based on CARE program eligibility criteria, it offers a 15% discount to qualifying low income customers on its water and sewer bills. Consistent with Proposition 218 requirements, this program is funded through the City's General Fund.

### **Proposed Program**

There are four key issues in considering the District's rate assistance program:

- Discount Basis: Fixed Dollar Amount or Percentage of the Bill
- Amount of the Subsidy
- Eligibility
- Funding Source

#### ***Discount Basis: Fixed Dollar Amount or Percentage of the Bill***

The initial assistance concept was to provide a fixed dollar amount for the discount of \$10 per month per account. However, most agencies (both private and public sector) that provide a discount, do so on a percentage basis.

On one hand, fixed dollar amounts have the benefit of being easy to explain; and based on estimates of participating customers, of being easy to calculate program costs. On the other hand, these benefits are also true of percentage-based discounts. However, percentage-based discounts have the added benefit of retaining their relative value to the customer as rates increase, which will be the case for the District over the next four years.

For example, based on rates in effect at the time the discount concept first surfaced, a \$10 per month discount would have reflected a 14.4% discount from the combined water and sewer bill. However, under scheduled rate increases, \$10 per month will only reflect a 6.5% discount by July 1, 2018. While periodic increases in the fixed amount could achieve the same result, a percentage-based discount will be self-adjusting.

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Accordingly, setting aside the amount of the discount intended (options are discussed below), it is recommended that the discount be percentage-based rather than a fixed dollar amount: this is consistent with the prevailing practice in both the private and public section; and will retain the relative value of the discount to eligible low income customers as rates change over time.

### *Amount of the Subsidy*

Based on the 58 Avila Beach residents that currently participate in Southern California Gas Company's CARE program as well as rates as of July 1, 2014 and the Draft 2014-15 Budget, the sidebar chart summarizes the annual cost for sewer and water funds combined for various levels of subsidy on both a fixed amount and percentage basis.

As reflected in this chart, a 15% discount has about the same impact on overall water and sewer fund revenues as the initial concept of \$10 per month:

- The annual cost is minimally higher (\$1,460) – with a similar impact on annual revenues (0.7% versus 0.8%)
- And based on 2014-15 rates, offers a similar monthly discount: \$12.10 versus \$10.00.

At 15%, this discount is the same as that provided by the City of San Luis Obispo.

### *Eligibility*

As noted above, it is recommended that eligibility be based on the same criteria as participation in the CARE program. A summary of requirements through May 2015 is provided in Exhibit A. In determining eligibility, the attached resolution provides that customers can either supply the documentation noted above or simply show participation in the CARE program via Southern California Gas Company or PG&E.

Consistent with the current CARE program, participants will be required to notify the District if they are no longer eligible; and participants will be required to "recertify" their eligibility every two years. The attached resolution provides that if these requirements change in the future, the District's requirements will also change accordingly.

Low Income Assistance Options		
	Annual Cost	% of Revenues
<b>Fixed Discount Per Month</b>		
\$5 Per Account	\$3,480	0.3%
\$10 Per Account	\$6,960	0.7%
\$15 Per Account	\$10,440	1.0%
\$20 Per Account	\$13,920	1.3%
<b>Percentage-Based Discount Per Month</b>		
5% Discount	\$2,807	0.3%
10% Discount	\$5,613	0.5%
15% Discount	\$8,420	0.8%
20% Discount	\$11,226	1.1%
<b>Assumptions</b>		
Accounts		58
Monthly Average Bill as of July 1, 2014*		
Water		\$44.75
Sewer		\$35.90
Total Average Bill		\$80.65
Total Annual Revenues**		\$1,050,400

\* Based on minimum charge paid by 80% of customers

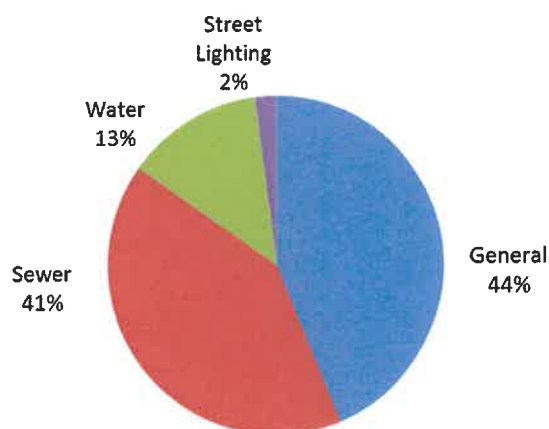
\*\* Draft 2014-15 Budget: Water and Sewer Funds

### *Funding Source*

As noted above, local agency discount programs cannot be funded from rates: they must be funded from general purpose revenues. The District's most significant source of general purpose revenues is property taxes. Property tax revenues in the Draft 2014-15 Budget are projected to be \$478,400. The Board determines the allocation of property tax revenues between funds, which are proposed as follows in the Draft 2014-15 Budget:

Property Tax Allocation by Fund: 2014-15		
Fund	Amount	Percent
General	209,400	44%
Sewer	196,300	41%
Water	62,700	13%
Street Lighting	10,000	2%
Total	\$478,400	100%

Property Tax Allocation by Fund: \$478,800  
Draft 2014-15 Budget



As reflected above, there is wide room to accommodate the proposed 15% discount program within the sewer and water funds:

- **Sewer Fund.** \$196,300 in allocated property tax revenues in the Sewer Fund compared with the estimated cost impact of \$3,700.
- **Water Fund.** \$62,700 in allocated property tax revenues in the Water Fund compared with the estimated cost impact of \$4,700.

While overall revenues will be slightly less than projected in both funds, no change in the allocation of property revenues or rates will be needed to fund the proposed discount due to its minor cost impact.

### **ALTERNATIVES**

**Do Not Implement a Discount Program for Low Income Customers.** Because it requires the use of general purpose revenues, many local agencies in California do not offer a water or sewer rate discount to their low income customers. Accordingly, not offering a discount would be in the mainstream of practice in the State. However, this would be inconsistent with prior Board direction.

**Use Different Eligibility Requirements.** The District could establish its own eligibility criteria. However, given the ease of administration in using the widely accepted standard of the CARE program, this option is not recommended.

**Offer a Fixed Dollar Amount Rather Than a Percentage-Based Discount.** As noted above, a percentage-based approach is the most common one used for utility discount programs in both the private and public sector. Additionally, it maintains the same relative benefit to low income customers over time as rates change. Accordingly, setting aside the intended level of subsidy as

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discussed below, it is recommend that the District adopt a percentage-based discount rather than a fixed dollar amount.

**Provide a Higher or Lower Level of Discount.** The analysis above shows a range of discount options, from a low annual cost for both water and sewer of \$3,840 at \$5 per month (0.3% of total revenues), to a high annual cost of \$11,226 at 20% of the bill (1.1% of total revenues). Each of these has a modest impact and is with the funding ability of existing property tax allocations. Given the recommendation for a percentage-based approach, 15% is recommended for two reasons: it is the closest in cost impact and subsidy to the initial concept of \$10 per month; and it is the same as that offered by at least one other local agency in the County (City of San Luis Obispo).

### **FISCAL IMPACT**

As discussed above, the proposed program will cost about \$8,400 per year: \$4,700 in the Water Fund and \$3,700 in the Sewer Fund. While overall revenues will be slightly less than projected in both funds, no change in the allocation of property revenues or rates will be needed to fund the proposed discount due to its minor cost impact (less than 1% of total revenues in both funds).

### **ATTACHMENTS**

- Resolution Adopting a Low Income Customer Rate Assistance Program
- Exhibit A: Summary of Current CARE Program Eligibility Requirements

