AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
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SPECIAL BOARD MEETING
1 PM Tuesday, November 17, 2026

STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING IN PERSON AT THE ADDRESS ABOVE OR, VIA TELECONFERENCE AND/OR ELECTRONICALLY.

ZOOM MEETING: https://us02web.zoom.us/j/4111787571

Meeting ID: 411 178 7571 **Password: No Password Required.**

BY PHONE: 1-669-900-9128

Director Najarian will attend the meeting via Zoom at the following address:
3480 East Guasti Road, Ontario, CA

In accordance with Government Code Section 54953(b), this agenda will be posted at the above teleconference location and this location will be accessible to the public.

1. **CALL TO ORDER: 1:00 P.M.**

2. **ROLL CALL: Board Members**: Pete Kelley, President
John Janowicz, Vice President
Kristin Berry, Director
Howie Kennett, Director
Board Members Joining Remote: Ara Najarian, Director

3. **PUBLIC COMMENT**
Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state your name and address before addressing the Board and **limit presentations to 3 minutes.** State law does not allow Board action on items not appearing on the agenda.

4. **INFORMATION AND DISCUSSION ITEMS**
County Reports
    1. SLO County Sheriff Department
    2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item or may pull any item which is then added to the business agenda.

A. Minutes of Oct 20th, 2026, Special Board Meeting
B. Monthly Financial Review for October 2026
C. General Manager and District Engineer Report
D. Water and Wastewater Operations Reports for October 2026

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

A. Consider awarding a contract to Tuckfield and Associates for preparation of a cost of services and five-year rate study (Action Required: Review staff report and award the contract to Tuckfield and Associates or provide other direction to staff)

B. Consider awarding a Contract to R Baker Inc. for installation of new water service facilities (Action Required: Review staff report and award the contract to R. Baker Inc., or provide other direction to staff)

C. Consider approval of an updated Personnel Policy (Action Required: Review staff report and Draft Policy. Approve the Policy or provide other direction to staff)

8. COMMUNICATIONS/ CORRESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

The Tuesday, December 8th, 2026, Regular Board meeting is canceled. The next Regular Board meeting is scheduled for Tuesday, January 12th, 2027 at 1:00 PM.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.