

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
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REGULAR BOARD MEETING 1 PM Tuesday, October 10th, 2023

STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING IN PERSON AT THE ADDRESS ABOVE OR, VIA TELECONFERENCE AND/OR ELECTRONICALLY.

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

In accordance with Government Code Section 54953(b), this agenda will be posted at the above teleconference location and this location will be accessible to the public.

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Ara Najarian, Vice President
Kristin Berry, Director
Howie Kennett, Director
John Janowicz, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of September 12th, 2023, Regular Board Meeting
- B. Monthly Financial Review for September 2023
- C. General Manager and District Engineer Report
- D. Water and Wastewater Operations Reports for September 2023

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Provide Authorization to Staff for the District to Participate in the Regional Biosolids Cooperative Memorandum of Understanding
(Action Required: Review Staff Report and Provide Direction to Staff)
- B. Consider Adoption of Resolution No. 2023-08 authorizing employee health care benefits from Special Districts Risk Management Authority (SDRMA)
(Action Required: Review Staff Report and Approve Resolution No. 2023-08 or Provide Other Direction to Staff)
- C. Consider a request from the Avila Beach Civic Association for forgiveness on a utility bill due to a leak from their drip irrigation system
(Action Required: Review Staff Report and Request from the Civic Association and Provide Direction to Staff)

8. COMMUNICATIONS/ CORRESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

The next Regular Board meeting will be held on Tuesday, November 14th, 2023 at 1:00 P.M.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, September 12th, 2023
1:00 P.M.

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:04 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present

Pete Kelley
Howie Kennett
John Janowicz
Kristin Berry
Ara Najarian

Board Members Absent:

None

Staff Present:

Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Office Manager

FRM Operations:

Jeff Cedillos, FRM Operations

Legal Counsel:

Not Present

3. PUBLIC COMMENTS

No Public Comment.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff MacDonald reported 40 calls for service last month. Three thefts, 15 enforcement stops, 13 preventive patrol stops and twelve burglaries. Seven suspicious circumstances were investigated. No vandalism was reported during August.

Cal Fire: No Report.

B. Conferences, Meetings and General Communications. General Manager Hagemann reported a CSDA Chapter meeting will be held on October 26th in North County. More details to follow.

5. CONSENT ITEMS

Director Janowicz made a motion to approve the Consent Items. It was seconded by Director Najarian and passed with a roll call vote 5-0.

AYES: John Janowicz
 Ara Najarian
 Kristin Berry
 Howie Kennett
 Pete Kelley

NOES: None

ABSENT: None

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

7. **BUSINESS ITEMS:**

A. Consider Revisions to the Scope of Work for the Operations Contract. GM Hagemann explained the purpose of this item is to discuss options and seek direction from the Board as staff begins the process of updating the Operations and Maintenance Contract Scope of Work.

Staff is recommending the Board consider hiring a full-time operations supervisor to take on the lion's share of the District's operations activities. The District will still need contract support for on-call, reporting and compliance, collection system line cleaning, emergency response and other non-routine activities. The Board discussed the advantages and disadvantages of this "highbred" operational concept. The Board concluded that with the new MBR unit, it may be most cost effective and provide a highly level of service to District customers if the District hired an Operations Supervisor. The Board directed staff to prepare a position description and advertise an opening for a Water and Wastewater Operations Supervisor.

FRM Operations Supervisor, Jeff Cedilla was present at the meeting and he stated that FRM does provide this type of support to other clients. District staff will discuss extending the existing O & M contract with FRM (which expires October 31, 2023) on a Time and Materials basis until the District has hired an Operations Supervisor.

The meeting was adjourned at approximately 1:50 PM and reconvened at the Avila Beach CSD Wastewater Treatment Plant at approximately 2:00 PM

B. Open House and Tours for the New Membrane Bioreactor Plant at the District's Wastewater Treatment Plant, 2850 Avila Beach Drive.

The Board of Directors, Staff and local dignitaries convened at the WWTP for a tour of the newly installed MBR facilities. Representatives from Hartzell Construction, Cannon, Wallace Group, Cloacina, Fluid Resource Management, and San Luis Harbor District were present along with several local residents.

President Kelley accepted Certificates of Recognition from Assembly Member, Dawn Addis' office and Senator John Laird's office.

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at approximately 3:50 PM

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 10th, 2023

SUBJECT: Monthly Financial Review for September

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of September, the District deposited \$104,540.38 and incurred \$321,076.86 in expenses (cash basis). Water and sewer revenue for the month of September was \$85,678.25. The District expenses included our annual loan payment to City National Bank for the WWTP Upgrade project in the amount of \$205,816.99. Expenses less the loan payment were approximately \$115,000 for the month.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for September.

Utility Service Billing

The District billed approximately \$83,915.20 in water and sewer service charges in September. Customer Rate Assistance reduced billing charges to the District in the amount of \$812.30.

Operation and Maintenance

The statement for September from Fluid Resource Management (FRM) is attached. The Statement did not reflect our \$72,700 payment. However, we have edited the Statement to reflect the payment.

Avila Beach Community Services District
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1017 · Five Star Bank MM	200,968.03
1015 · Five Star Bank Checking	481,750.57
1005 · Customer Cash	838.97
1008 · Petty Cash	45.48
1010 · Pacific Premier Checking	221,367.87
1050 · LAIF	3,987,344.87
Total 1000 · Cash Summary	<u>4,892,315.79</u>
Total Checking/Savings	4,892,315.79
Accounts Receivable	
1200 · *Accounts Receivable	-79,878.25
Total Accounts Receivable	<u>-79,878.25</u>
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	7,280.62
1270 · Taxes Receivable	57,104.14
1280 · Water & Sewer Billings	158,870.46
Total 1250 · Receivables	<u>223,255.22</u>
1400 · Prepaid Summary	
1410 · Prepaid Insurance	-6,056.72
Total 1400 · Prepaid Summary	<u>-6,056.72</u>
Total Other Current Assets	<u>217,198.50</u>
Total Current Assets	5,029,636.04
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-16,373.00
Total 1605 · Office Equipment	<u>-8,139.42</u>

Avila Beach Community Services District
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	<hr/>
Total 1610 · Fixed Asset -Office & Ad...	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,334.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,517,267.58
1628 · Collect Assets Accum Depr	-593,752.02
	<hr/>
Total 1626 · Collection Assets	923,515.56
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
	<hr/>
Total 1630 · Disposal Equipment	234,695.78
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
	<hr/>
Total 1634 · Other Equipment	6,973.40
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,519,694.40
	<hr/>
Total 1635 · Treatment Plant	634,403.90
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum D...	-787,343.49
1642 · Treatment Equipment - Oth...	205,485.61
	<hr/>
Total 1642 · Treatment Equipment	505,552.66
Total 1620 · Fixed Assets - Sanitary	2,365,475.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
	<hr/>
Total 1652 · Equipment	0.00

Avila Beach Community Services District
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	<u>-755,498.34</u>
Total 1656 · Distribution Assets	<u>515,073.91</u>
Total 1650 · Fixed Assets - Water	515,073.91
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	164,414.58
1682 · Gen / Fire Accum Dep	<u>-109,252.42</u>
Total 1680 · Structures - Fixed Asset	55,162.16
1690 · Construction in Progress	<u>2,220,035.96</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>5,147,608.01</u>
Total Fixed Assets	5,147,608.01
Other Assets	
1800 · Deferred Outflows of Resources	<u>28,724.00</u>
Total Other Assets	<u>28,724.00</u>
TOTAL ASSETS	<u><u>10,205,968.05</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	<u>193,478.86</u>
Total Accounts Payable	193,478.86
Credit Cards	
2140 · Five Star MC x0557	<u>-337.40</u>
Total Credit Cards	-337.40

Avila Beach Community Services District
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>
Other Current Liabilities	
2200 · Payroll Liabilities	
2255 · Accrued Interest FB Auditor	71,347.50
2201 · Accrued Payroll	2,540.00
2260 · Vacation Payable	3,791.40
2262 · Sick Pay Accrued	2,308.92
2250 · PERS Liability	271.76
	<hr/>
Total 2200 · Payroll Liabilities	80,259.58
2300 · Deposits Held	
2303 · Water Deposits Held	6,430.00
	<hr/>
Total 2300 · Deposits Held	6,430.00
	<hr/>
Total Other Current Liabilities	86,689.58
	<hr/>
Total Current Liabilities	279,831.04
Long Term Liabilities	
2400 · Net Pension Liability	92,927.00
2450 · U.S. Bank Loan WWTP	2,608,366.02
2500 · Deferred Inflows of Resources	86,221.00
2999 · Unbalanced Classes	-3,992,989.31
	<hr/>
Total Long Term Liabilities	-1,205,475.29
	<hr/>
Total Liabilities	-925,644.25
Equity	
3900 · Retained Earnings	11,236,399.61
Net Income	-104,787.31
	<hr/>
Total Equity	11,131,612.30
	<hr/>
TOTAL LIABILITIES & EQUITY	10,205,968.05
	<hr/> <hr/>

	<u>Sep 23</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	85,678.25
4012 · Solid Waste Franchise Fee	2,369.74
4020 · Contract Services-Ambulance	1,166.22
4030 · County Taxes	1,622.70
4600 · Interest Income	618.43
	<hr/>
Total 4000 · Income Summary	91,455.34
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Total Income	91,455.34
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Gross Profit	91,455.34
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	10.00
5120 · Chase Paymentech	182.34
5140 · Invoice Cloud	430.45
	<hr/>
Total 5100 · Merchant Credit Card Fees	622.79
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	4,120.30
5012 · Holiday Pay	248.46
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
	<hr/>
Total 5210 · Gross Wages	4,368.76
5230 · Payroll Taxes	74.94
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
	<hr/>
Total 5240 · Health & Medical Exp.	800.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	401.24
	<hr/>
Total 5250 · PERS Company Pd Expe...	401.24
5280 · Payroll Administration & Misc.	121.32
	<hr/>
Total 5200 · Payroll Expenses	5,766.26

12:32 PM
10/04/23
Accrual Basis

Avila Beach Community Services District
Profit & Loss
September 2023

	<u>Sep 23</u>
6000 · Administrative Overheads	
6102 · Accounting	3,282.50
6115 · Bank Service Charges	1.69
6120 · Dues & Subscriptions	217.08
6135 · Legal	207.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	213.23
6143 · Supplies, Office	98.86
	<hr/>
Total 6140 · Office Supplies & Postage	312.09
6145 · Public Notices	0.00
6150 · Rate Assistance	812.30
6170 · Website	249.00
	<hr/>
Total 6000 · Administrative Overheads	5,081.66
6500 · Operating Expenses	
6503 · Chemicals	3,599.77
6505 · Contract Labor O & M	24,299.00
6506 · Contract Labor GM	2,550.00
6507 · Contract Labor Civil Engineer	7,050.00
6518 · Equipment Expense	173.98
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	18,310.89
6524 · Equip. Rep. & Maint. Avila Only	5,006.92
	<hr/>
Total 6520 · Equipment Repair & Maint.	23,317.81
6525 · Fat Oil & Grease (FOG)	456.67
6535 · Insurance P/L	2,034.74
6542 · Maintenance	714.50
6550 · Operating Supplies	3,522.07
6565 · Regulatory Compliance	183.00
6580 · Solids Handling	990.00
6585 · Telephone / Internet	278.55
6590 · Utilities	12,354.40
	<hr/>
Total 6500 · Operating Expenses	81,524.49
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Total Expense	92,995.20
	<hr/>
Net Ordinary Income	-1,539.86
Other Income/Expense	
Other Expense	
9990 · Refund	448.26

	<u>Sep 23</u>
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245e · WWTP Construction	27,125.71
8245g · WWTP Cannon CM Services	<u>1,192.00</u>
Total 8245 · WWTP Improvement Proj...	<u>28,317.71</u>
Total 8230 · Capital Purchases in Prog ...	<u>28,317.71</u>
Total 8200 · Non-Operating Expenses	<u>28,317.71</u>
Total Other Expense	<u>28,765.97</u>
Net Other Income	<u>-28,765.97</u>
Net Income	<u><u>-30,305.83</u></u>

**Avila Beach Community Services District
Deposits by Fund
September 2023**

10/04/23

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	09/11/2023	S L Ambulance Contract Services	1015 · Five Star Ba...	-1,166.22	-1,166.22
Deposit	09/11/2023	TCF FY 23 JUN ME - Waste - .55 Sani and .45 Admin	1015 · Five Star Ba...	-363.12	-1,529.34
Deposit	09/11/2023	TCF FY 23 JUN ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1015 · Five Star Ba...	-571.04	-2,100.38
Deposit	09/15/2023	Deposit	1010 · Pacific Prem...	-345.60	-2,445.98
Deposit	09/30/2023	FS MM Bank interest	1017 · Five Star Ba...	-618.43	-3,064.41
Total General / Admin				-3,064.41	-3,064.41
Lights					
Deposit	09/11/2023	TCF FY 23 JUN ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1015 · Five Star Ba...	-40.79	-40.79
Total Lights				-40.79	-40.79
Sanitary					
Deposit	09/01/2023	Sani Rec	1010 · Pacific Prem...	0.00	0.00
Deposit	09/01/2023	Rate Assistance	1010 · Pacific Prem...	0.00	0.00
Deposit	09/01/2023	Other 1	1010 · Pacific Prem...	0.00	0.00
Deposit	09/01/2023	Other 2	1010 · Pacific Prem...	-118.75	-118.75
Deposit	09/05/2023	Sani Rec	1015 · Five Star Ba...	-1,228.16	-1,346.91
Deposit	09/05/2023	Rate Assistance	1015 · Five Star Ba...	58.51	-1,288.40
Deposit	09/05/2023	Other 1	1015 · Five Star Ba...	0.00	-1,288.40
Deposit	09/05/2023	Other 2	1015 · Five Star Ba...	0.00	-1,288.40
Deposit	09/06/2023	Sani Rec	1015 · Five Star Ba...	-468.98	-1,757.38
Deposit	09/06/2023	Rate Assistance	1015 · Five Star Ba...	19.20	-1,738.18
Deposit	09/06/2023	Other 1	1015 · Five Star Ba...	0.00	-1,738.18
Deposit	09/06/2023	Other 2	1015 · Five Star Ba...	-712.49	-2,450.67
Deposit	09/07/2023	Sani Rec	1015 · Five Star Ba...	-560.28	-3,010.95
Deposit	09/07/2023	Rate Assistance	1015 · Five Star Ba...	7.73	-3,003.22
Deposit	09/07/2023	Other 1	1015 · Five Star Ba...	0.00	-3,003.22
Deposit	09/07/2023	Other 2	1015 · Five Star Ba...	115.17	-2,888.05
Deposit	09/08/2023	Sani Rec	1015 · Five Star Ba...	-134.40	-3,022.45
Deposit	09/08/2023	Rate Assistance	1015 · Five Star Ba...	10.58	-3,011.87
Deposit	09/08/2023	Other 1	1015 · Five Star Ba...	0.00	-3,011.87
Deposit	09/08/2023	Other 2	1015 · Five Star Ba...	13.32	-2,998.55
Deposit	09/09/2023	Sani Rec	1015 · Five Star Ba...	-91.56	-3,090.11
Deposit	09/09/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-3,090.11

**Avila Beach Community Services District
Deposits by Fund
September 2023**

10/04/23

Type	Date	Memo	Split	Amount	Balance
Deposit	09/09/2023	Other 1	1015 · Five Star Ba...	0.00	-3,090.11
Deposit	09/09/2023	Other 2	1015 · Five Star Ba...	0.00	-3,090.11
Deposit	09/10/2023	Sani Rec	1015 · Five Star Ba...	-58.80	-3,148.91
Deposit	09/10/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-3,148.91
Deposit	09/10/2023	Other 1	1015 · Five Star Ba...	0.00	-3,148.91
Deposit	09/10/2023	Other 2	1015 · Five Star Ba...	0.00	-3,148.91
Deposit	09/11/2023	Community Park Restrooms 7/29 - 9/1/23	1010 · Pacific Prem...	-1,089.50	-4,238.41
Deposit	09/11/2023	TCF FY 23 JUN ME - Waste - .55 Sani and .45 Admin	1015 · Five Star Ba...	-443.81	-4,682.22
Deposit	09/11/2023	Sani Rec	1015 · Five Star Ba...	-497.70	-5,179.92
Deposit	09/11/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-5,179.92
Deposit	09/11/2023	Other 1	1015 · Five Star Ba...	0.00	-5,179.92
Deposit	09/11/2023	Other 2	1015 · Five Star Ba...	0.00	-5,179.92
Deposit	09/12/2023	Sani Rec	1015 · Five Star Ba...	-8,000.30	-13,180.22
Deposit	09/12/2023	Rate Assistance	1015 · Five Star Ba...	40.07	-13,140.15
Deposit	09/12/2023	Other 1	1015 · Five Star Ba...	0.00	-13,140.15
Deposit	09/12/2023	Other 2	1015 · Five Star Ba...	-40.52	-13,180.67
Deposit	09/13/2023	Sani Rec	1015 · Five Star Ba...	-348.80	-13,529.47
Deposit	09/13/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-13,529.47
Deposit	09/13/2023	Other 1	1015 · Five Star Ba...	0.00	-13,529.47
Deposit	09/13/2023	Other 2	1015 · Five Star Ba...	0.00	-13,529.47
Deposit	09/14/2023	Sani Rec	1015 · Five Star Ba...	-2,516.22	-16,045.69
Deposit	09/14/2023	Rate Assistance	1015 · Five Star Ba...	40.32	-16,005.37
Deposit	09/14/2023	Other 1	1015 · Five Star Ba...	0.00	-16,005.37
Deposit	09/14/2023	Other 2	1015 · Five Star Ba...	-114.04	-16,119.41
Deposit	09/15/2023	Sani Rec	1015 · Five Star Ba...	-523.23	-16,642.64
Deposit	09/15/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-16,642.64
Deposit	09/15/2023	Other 1	1015 · Five Star Ba...	0.00	-16,642.64
Deposit	09/15/2023	Other 2	1015 · Five Star Ba...	0.00	-16,642.64
Deposit	09/16/2023	Sani Rec	1015 · Five Star Ba...	-593.04	-17,235.68
Deposit	09/16/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-17,235.68
Deposit	09/16/2023	Other 1	1015 · Five Star Ba...	0.00	-17,235.68
Deposit	09/16/2023	Other 2	1015 · Five Star Ba...	0.00	-17,235.68
Deposit	09/17/2023	Sani Rec	1015 · Five Star Ba...	-167.16	-17,402.84
Deposit	09/17/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-17,402.84
Deposit	09/17/2023	Other 1	1015 · Five Star Ba...	182.58	-17,220.26
Deposit	09/17/2023	Other 2	1015 · Five Star Ba...	0.00	-17,220.26

**Avila Beach Community Services District
Deposits by Fund
September 2023**

10/04/23

Type	Date	Memo	Split	Amount	Balance
Deposit	09/18/2023	Sani Rec	1015 · Five Star Ba...	-12,524.11	-29,744.37
Deposit	09/18/2023	Rate Assistance	1015 · Five Star Ba...	92.66	-29,651.71
Deposit	09/18/2023	Other 1	1015 · Five Star Ba...	1,124.25	-28,527.46
Deposit	09/18/2023	Other 2	1015 · Five Star Ba...	0.00	-28,527.46
Deposit	09/19/2023	Sani Rec	1015 · Five Star Ba...	-90.30	-28,617.76
Deposit	09/19/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-28,617.76
Deposit	09/19/2023	Other 1	1015 · Five Star Ba...	0.00	-28,617.76
Deposit	09/19/2023	Other 2	1015 · Five Star Ba...	0.00	-28,617.76
Deposit	09/20/2023	Sani Rec	1015 · Five Star Ba...	0.00	-28,617.76
Deposit	09/20/2023	Rate Assistance	1015 · Five Star Ba...	-6,800.20	-35,417.96
Deposit	09/20/2023	Other 1	1015 · Five Star Ba...	50.99	-35,366.97
Deposit	09/20/2023	Other 2	1015 · Five Star Ba...	0.00	-35,366.97
Deposit	09/21/2023	Sani Rec	1015 · Five Star Ba...	672.88	-34,694.09
Deposit	09/21/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-34,694.09
Deposit	09/21/2023	Other 1	1015 · Five Star Ba...	0.00	-34,694.09
Deposit	09/21/2023	Other 2	1015 · Five Star Ba...	0.00	-34,694.09
Deposit	09/22/2023	Sani Rec	1015 · Five Star Ba...	0.00	-34,694.09
Deposit	09/22/2023	Rate Assistance	1015 · Five Star Ba...	-244.44	-34,938.53
Deposit	09/22/2023	Other 1	1015 · Five Star Ba...	0.00	-34,938.53
Deposit	09/22/2023	Other 2	1015 · Five Star Ba...	0.00	-34,938.53
Deposit	09/25/2023	Sani Rec	1015 · Five Star Ba...	0.00	-34,938.53
Deposit	09/25/2023	Rate Assistance	1015 · Five Star Ba...	-67.20	-35,005.73
Deposit	09/25/2023	Other 1	1015 · Five Star Ba...	0.00	-35,005.73
Deposit	09/25/2023	Other 2	1015 · Five Star Ba...	0.00	-35,005.73
Deposit	09/26/2023	Sani Rec	1015 · Five Star Ba...	0.00	-35,005.73
Deposit	09/26/2023	Rate Assistance	1015 · Five Star Ba...	-10,028.59	-45,034.32
Deposit	09/26/2023	Other 1	1015 · Five Star Ba...	7.73	-45,026.59
Deposit	09/26/2023	Other 2	1015 · Five Star Ba...	0.00	-45,026.59
Deposit	09/27/2023	Sani Rec	1015 · Five Star Ba...	3,632.10	-41,394.49
Deposit	09/27/2023	Rate Assistance	1015 · Five Star Ba...	-38.64	-41,433.13
Deposit	09/27/2023	Other 1	1015 · Five Star Ba...	0.00	-41,433.13
Deposit	09/27/2023	Other 2	1015 · Five Star Ba...	0.00	-41,433.13
Deposit	09/28/2023	Sani Rec	1015 · Five Star Ba...	0.00	-41,433.13
Deposit	09/28/2023	Rate Assistance	1015 · Five Star Ba...	-2,775.96	-44,209.09
Deposit	09/28/2023	Other 1	1015 · Five Star Ba...	0.00	-44,209.09
Deposit	09/28/2023	Other 2	1015 · Five Star Ba...	0.00	-44,209.09

Avila Beach Community Services District
Deposits by Fund
September 2023

10/04/23

Type	Date	Memo	Split	Amount	Balance
Deposit	09/29/2023	Sani Rec	1015 · Five Star Ba...	-267.12	-44,476.21
Deposit	09/29/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-44,476.21
Deposit	09/29/2023	Other 1	1015 · Five Star Ba...	0.00	-44,476.21
Deposit	09/29/2023	Other 2	1015 · Five Star Ba...	0.00	-44,476.21
Deposit	09/30/2023	Sani Rec	1015 · Five Star Ba...	-438.03	-44,914.24
Deposit	09/30/2023	Rate Assistance	1015 · Five Star Ba...	82.73	-44,831.51
Deposit	09/30/2023	Other 1	1015 · Five Star Ba...	0.00	-44,831.51
Deposit	09/30/2023	Other 2	1015 · Five Star Ba...	0.00	-44,831.51
Total Sanitary				-44,831.51	-44,831.51
Solid Waste					
Deposit	09/26/2023	Waste Connections Franchise Fee SW	1015 · Five Star Ba...	-2,369.74	-2,369.74
Total Solid Waste				-2,369.74	-2,369.74
Water					
Deposit	09/01/2023	Water Rec	1010 · Pacific Prem...	0.00	0.00
Deposit	09/01/2023	Rate Assistance	1010 · Pacific Prem...	0.00	0.00
Deposit	09/01/2023	Other 1	1010 · Pacific Prem...	0.00	0.00
Deposit	09/01/2023	Other 2	1010 · Pacific Prem...	0.00	0.00
Deposit	09/05/2023	Water Rec	1015 · Five Star Ba...	-882.08	-882.08
Deposit	09/05/2023	Rate Assistance	1015 · Five Star Ba...	93.52	-788.56
Deposit	09/05/2023	Other 1	1015 · Five Star Ba...	0.00	-788.56
Deposit	09/05/2023	Other 2	1015 · Five Star Ba...	0.00	-788.56
Deposit	09/06/2023	Water Rec	1015 · Five Star Ba...	-482.51	-1,271.07
Deposit	09/06/2023	Rate Assistance	1015 · Five Star Ba...	43.44	-1,227.63
Deposit	09/06/2023	Other 1	1015 · Five Star Ba...	0.00	-1,227.63
Deposit	09/06/2023	Other 2	1015 · Five Star Ba...	0.00	-1,227.63
Deposit	09/07/2023	Water Rec	1015 · Five Star Ba...	-568.77	-1,796.40
Deposit	09/07/2023	Rate Assistance	1015 · Five Star Ba...	11.88	-1,784.52
Deposit	09/07/2023	Other 1	1015 · Five Star Ba...	0.00	-1,784.52
Deposit	09/07/2023	Other 2	1015 · Five Star Ba...	0.00	-1,784.52
Deposit	09/08/2023	Water Rec	1015 · Five Star Ba...	-136.08	-1,920.60
Deposit	09/08/2023	Rate Assistance	1015 · Five Star Ba...	12.75	-1,907.85
Deposit	09/08/2023	Other 1	1015 · Five Star Ba...	0.00	-1,907.85
Deposit	09/08/2023	Other 2	1015 · Five Star Ba...	0.00	-1,907.85

Avila Beach Community Services District
Deposits by Fund
September 2023

10/04/23

Type	Date	Memo	Split	Amount	Balance
Deposit	09/09/2023	Water Rec	1015 · Five Star Ba...	-123.15	-2,031.00
Deposit	09/09/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-2,031.00
Deposit	09/09/2023	Other 1	1015 · Five Star Ba...	0.00	-2,031.00
Deposit	09/09/2023	Other 2	1015 · Five Star Ba...	0.00	-2,031.00
Deposit	09/10/2023	Water Rec	1015 · Five Star Ba...	-161.02	-2,192.02
Deposit	09/10/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-2,192.02
Deposit	09/10/2023	Other 1	1015 · Five Star Ba...	0.00	-2,192.02
Deposit	09/10/2023	Other 2	1015 · Five Star Ba...	0.00	-2,192.02
Deposit	09/11/2023	San Juan Irrigation 7/29 - 9/1/23	1010 · Pacific Prem...	-2,971.61	-5,163.63
Deposit	09/11/2023	Front Street Irrigation 7/29 - 9/1/23	1010 · Pacific Prem...	-1,026.38	-6,190.01
Deposit	09/11/2023	Community Park Restrooms 7/29 - 9/1/23	1010 · Pacific Prem...	-778.58	-6,968.59
Deposit	09/11/2023	TCF FY 23 JUN ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1015 · Five Star Ba...	-203.94	-7,172.53
Deposit	09/11/2023	Water Rec	1015 · Five Star Ba...	-562.14	-7,734.67
Deposit	09/11/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-7,734.67
Deposit	09/11/2023	Other 1	1015 · Five Star Ba...	0.00	-7,734.67
Deposit	09/11/2023	Other 2	1015 · Five Star Ba...	0.00	-7,734.67
Deposit	09/12/2023	Water Rec	1015 · Five Star Ba...	-2,847.63	-10,582.30
Deposit	09/12/2023	Rate Assistance	1015 · Five Star Ba...	45.54	-10,536.76
Deposit	09/12/2023	Other 1	1015 · Five Star Ba...	0.00	-10,536.76
Deposit	09/12/2023	Other 2	1015 · Five Star Ba...	0.00	-10,536.76
Deposit	09/13/2023	Water Rec	1015 · Five Star Ba...	-327.11	-10,863.87
Deposit	09/13/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-10,863.87
Deposit	09/13/2023	Other 1	1015 · Five Star Ba...	0.00	-10,863.87
Deposit	09/13/2023	Other 2	1015 · Five Star Ba...	0.00	-10,863.87
Deposit	09/14/2023	Water Rec	1015 · Five Star Ba...	-2,577.54	-13,441.41
Deposit	09/14/2023	Rate Assistance	1015 · Five Star Ba...	45.67	-13,395.74
Deposit	09/14/2023	Other 1	1015 · Five Star Ba...	0.00	-13,395.74
Deposit	09/14/2023	Other 2	1015 · Five Star Ba...	0.00	-13,395.74
Deposit	09/15/2023	Water Rec	1015 · Five Star Ba...	-438.09	-13,833.83
Deposit	09/15/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-13,833.83
Deposit	09/15/2023	Other 1	1015 · Five Star Ba...	0.00	-13,833.83
Deposit	09/15/2023	Other 2	1015 · Five Star Ba...	0.00	-13,833.83
Deposit	09/16/2023	Water Rec	1015 · Five Star Ba...	-695.15	-14,528.98
Deposit	09/16/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-14,528.98
Deposit	09/16/2023	Other 1	1015 · Five Star Ba...	0.00	-14,528.98
Deposit	09/16/2023	Other 2	1015 · Five Star Ba...	0.00	-14,528.98

**Avila Beach Community Services District
Deposits by Fund
September 2023**

10/04/23

Type	Date	Memo	Split	Amount	Balance
Deposit	09/17/2023	Water Rec	1015 · Five Star Ba...	-146.69	-14,675.67
Deposit	09/17/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-14,675.67
Deposit	09/17/2023	Other 1	1015 · Five Star Ba...	0.00	-14,675.67
Deposit	09/17/2023	Other 2	1015 · Five Star Ba...	0.00	-14,675.67
Deposit	09/18/2023	Water Rec	1015 · Five Star Ba...	-13,626.60	-28,302.27
Deposit	09/18/2023	Rate Assistance	1015 · Five Star Ba...	109.26	-28,193.01
Deposit	09/18/2023	Other 1	1015 · Five Star Ba...	0.00	-28,193.01
Deposit	09/18/2023	Other 2	1015 · Five Star Ba...	0.00	-28,193.01
Deposit	09/19/2023	Water Rec	1015 · Five Star Ba...	-123.15	-28,316.16
Deposit	09/19/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-28,316.16
Deposit	09/19/2023	Other 1	1015 · Five Star Ba...	0.00	-28,316.16
Deposit	09/19/2023	Other 2	1015 · Five Star Ba...	0.00	-28,316.16
Deposit	09/20/2023	Water Rec	1015 · Five Star Ba...	-8,463.93	-36,780.09
Deposit	09/20/2023	Rate Assistance	1015 · Five Star Ba...	87.03	-36,693.06
Deposit	09/20/2023	Other 1	1015 · Five Star Ba...	0.00	-36,693.06
Deposit	09/20/2023	Other 2	1015 · Five Star Ba...	0.00	-36,693.06
Deposit	09/21/2023	Water Rec	1015 · Five Star Ba...	-339.43	-37,032.49
Deposit	09/21/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-37,032.49
Deposit	09/21/2023	Other 1	1015 · Five Star Ba...	0.00	-37,032.49
Deposit	09/21/2023	Other 2	1015 · Five Star Ba...	0.00	-37,032.49
Deposit	09/22/2023	Water Rec	1015 · Five Star Ba...	-241.29	-37,273.78
Deposit	09/22/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-37,273.78
Deposit	09/22/2023	Other 1	1015 · Five Star Ba...	0.00	-37,273.78
Deposit	09/22/2023	Other 2	1015 · Five Star Ba...	0.00	-37,273.78
Deposit	09/25/2023	Water Rec	1015 · Five Star Ba...	-68.04	-37,341.82
Deposit	09/25/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-37,341.82
Deposit	09/25/2023	Other 1	1015 · Five Star Ba...	0.00	-37,341.82
Deposit	09/25/2023	Other 2	1015 · Five Star Ba...	0.00	-37,341.82
Deposit	09/26/2023	Water Rec	1015 · Five Star Ba...	-13,485.04	-50,826.86
Deposit	09/26/2023	Rate Assistance	1015 · Five Star Ba...	11.88	-50,814.98
Deposit	09/26/2023	Other 1	1015 · Five Star Ba...	0.00	-50,814.98
Deposit	09/26/2023	Other 2	1015 · Five Star Ba...	0.00	-50,814.98
Deposit	09/27/2023	Water Rec	1015 · Five Star Ba...	-122.69	-50,937.67
Deposit	09/27/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-50,937.67
Deposit	09/27/2023	Other 1	1015 · Five Star Ba...	0.00	-50,937.67
Deposit	09/27/2023	Other 2	1015 · Five Star Ba...	0.00	-50,937.67

Avila Beach Community Services District
Deposits by Fund
 September 2023

10/04/23

Type	Date	Memo	Split	Amount	Balance
Deposit	09/28/2023	Water Rec	1015 · Five Star Ba...	-2,682.19	-53,619.86
Deposit	09/28/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-53,619.86
Deposit	09/28/2023	Other 1	1015 · Five Star Ba...	0.00	-53,619.86
Deposit	09/28/2023	Other 2	1015 · Five Star Ba...	0.00	-53,619.86
Deposit	09/29/2023	Water Rec	1015 · Five Star Ba...	-233.42	-53,853.28
Deposit	09/29/2023	Rate Assistance	1015 · Five Star Ba...	0.00	-53,853.28
Deposit	09/29/2023	Other 1	1015 · Five Star Ba...	0.00	-53,853.28
Deposit	09/29/2023	Other 2	1015 · Five Star Ba...	0.00	-53,853.28
Deposit	09/30/2023	Water Rec	1015 · Five Star Ba...	-462.04	-54,315.32
Deposit	09/30/2023	Rate Assistance	1015 · Five Star Ba...	81.39	-54,233.93
Deposit	09/30/2023	Other 1	1015 · Five Star Ba...	0.00	-54,233.93
Deposit	09/30/2023	Other 2	1015 · Five Star Ba...	0.00	-54,233.93
Total Water				-54,233.93	-54,233.93
TOTAL				-104,540.38	-104,540.38

**Avila Beach Community Services District
Checks by Fund w/Accounts
September 2023**

10/04/23

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	09/01/2023	EFT	PG&E	100 San Luis St.	6590 · Utilities	144.86	144.86
Check	09/04/2023	3549	Hagemann & Associates	General Manager Aug 13th - 26th, 2023 In...	6506 · Contract Labor ...	1,200.00	1,344.86
Check	09/04/2023	3548	VOID	VOID: void chk, wrong acct	6115 · Bank Service C...	0.00	1,344.86
Check	09/05/2023		American Express Disc...		5110 · Amex	10.00	1,354.86
Check	09/06/2023		Paymentech		5120 · Chase Paymen...	9.82	1,364.68
Check	09/07/2023	3550	Fire Chief Association o...	Haz Mat Fee 2023/24	6505 · Contract Labor ...	2,000.00	3,364.68
Check	09/07/2023	3551	Nikki Engle Bookkeeping	Inv. 3410 8/31/23 Bookkeeping	6102 · Accounting	1,657.50	5,022.18
Check	09/08/2023		Paymentech		5120 · Chase Paymen...	11.47	5,033.65
Check	09/08/2023		U.S. Postal Service		6142 · Postage & Ship...	9.24	5,042.89
Check	09/10/2023	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & M...	40.00	5,082.89
Check	09/11/2023		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	430.45	5,513.34
Check	09/11/2023		Paymentech		5120 · Chase Paymen...	2.74	5,516.08
Check	09/11/2023		AmazonPrime	Amazon Prime membership annual thru 9/...	6120 · Dues & Subscri...	149.08	5,665.16
Check	09/11/2023		Brezden Pest		6542 · Maintenance	70.00	5,735.16
Check	09/12/2023	3554	Hagemann & Associates	Inv. 1225 Aug 27th - Sept 9, 2023 Contract...	6506 · Contract Labor ...	1,350.00	7,085.16
Check	09/12/2023		Paymentech		5120 · Chase Paymen...	4.63	7,089.79
Check	09/13/2023		Paymentech		5120 · Chase Paymen...	1.01	7,090.80
Check	09/13/2023		Paymentech		5120 · Chase Paymen...	1.95	7,092.75
Check	09/13/2023		Miscellaneous Fees An...		6115 · Bank Service C...	1.69	7,094.44
Check	09/14/2023	EFT	Perez Gardening Service	Inv # 2850	6542 · Maintenance	550.00	7,644.44
Check	09/15/2023	EFT	Public Employees Retir...	Kristi 8/16 - 8/31/23	2250 · PERS Liability	263.98	7,908.42
Check	09/15/2023	EFT	Public Employees Retir...	Kristi 8/16 - 8/31/23	5256 · PERS Co Pd K...	62.88	7,971.30
Check	09/15/2023	EFT	Public Employees Retir...	Kristi 9/1 - 9/15/23	2250 · PERS Liability	274.34	8,245.64
Check	09/15/2023	EFT	Public Employees Retir...	Kristi 9/1 - 9/15/23	5256 · PERS Co Pd K...	65.31	8,310.95
Check	09/15/2023		Paymentech		5120 · Chase Paymen...	1.22	8,312.17
Check	09/15/2023		U.S. Postal Service		6142 · Postage & Ship...	13.70	8,325.87
Check	09/15/2023	EFT	McClatchy Company, LLC		6145 · Public Notices	345.60	8,671.47
Check	09/18/2023		Paymentech		5120 · Chase Paymen...	1.72	8,673.19
Check	09/19/2023		Paymentech		5120 · Chase Paymen...	5.62	8,678.81
Check	09/20/2023		Paymentech		5120 · Chase Paymen...	3.38	8,682.19
Check	09/20/2023		Paymentech		5120 · Chase Paymen...	1.19	8,683.38
Check	09/21/2023		Amazon		6143 · Supplies, Office	9.09	8,692.47
Check	09/21/2023		Paymentech		5120 · Chase Paymen...	73.13	8,765.60
Check	09/22/2023		U.S. Postal Service		6142 · Postage & Ship...	13.54	8,779.14
Check	09/25/2023	EFT	Spectrum	Acct #: 8245100980033571	6585 · Telephone / Int...	76.65	8,855.79
Check	09/25/2023	BPCK	Creative Technologies, I...	Customer Number 849	6142 · Postage & Ship...	176.75	9,032.54
Check	09/25/2023	BPCK	Price, Postel & Parma L...	File: 24425-00001	6135 · Legal	207.00	9,239.54
Check	09/25/2023	BPCK	Nikki Engle Bookkeeping	Inv. 3420 9/15/23 Bookkeeping	6102 · Accounting	1,625.00	10,864.54
Check	09/26/2023		Paymentech		5120 · Chase Paymen...	60.88	10,925.42
Check	09/26/2023		Paymentech		5120 · Chase Paymen...	1.98	10,927.40

Avila Beach Community Services District
Checks by Fund w/Accounts
 September 2023

10/04/23

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	09/27/2023		Five Star Mastercard		2140 · Five Star MC x...	336.90	11,264.30	
Check	09/29/2023		Five Star Mastercard		2140 · Five Star MC x...	838.67	12,102.97	
Check	09/29/2023		Paymentech		5120 · Chase Paymen...	1.60	12,104.57	
Total General / Admin							12,104.57	12,104.57
Lights								
Check	09/01/2023	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	130.04	130.04	
Check	09/01/2023	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	465.67	595.71	
Check	09/22/2023	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	493.46	1,089.17	
Total Lights							1,089.17	1,089.17
Sanitary								
Check	09/01/2023	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	0.00	0.00	
Check	09/02/2023	EFT	South County Sanitary ...	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	184.15	184.15	
Check	09/04/2023	3549	Hagemann & Associates	Contract Labor Sani System	6507 · Contract Labor ...	2,250.00	2,434.15	
Check	09/05/2023		Amazon	WWTP Keurig	6518 · Equipment Exp...	158.98	2,593.13	
Check	09/05/2023		Amazon		6518 · Equipment Exp...	15.00	2,608.13	
Check	09/05/2023	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs \$ 143.60	1280 · Water & Sewer...	71.80	2,679.93	
Check	09/12/2023	3554	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor ...	2,550.00	5,229.93	
Check	09/12/2023	EFT	PG&E	6/13 - 7/5/23	6590 · Utilities	2,051.88	7,281.81	
Check	09/12/2023	EFT	PG&E	7/6 - 8/3/23	6590 · Utilities	3,193.00	10,474.81	
Check	09/12/2023	EFT	PG&E	8/4 - 9/4/23	6590 · Utilities	5,048.54	15,523.35	
Check	09/14/2023	3703	City National Bank	Sept 2023 Payment Lease Agreement #21...	2450 · U.S. Bank Loa...	205,816.99	221,340.34	
Check	09/14/2023	EFT	Brenntag Pacific, Inc.	BPI3511 7/24/23	6503 · Chemicals	-374.49	220,965.85	
Check	09/14/2023	EFT	Brenntag Pacific, Inc.	BPI363894 8/11/23	6503 · Chemicals	1,526.31	222,492.16	
Check	09/14/2023	EFT	Brenntag Pacific, Inc.	BPI367030 8/24/23	6503 · Chemicals	909.36	223,401.52	
Check	09/14/2023	EFT	Brenntag Pacific, Inc.	BPI369089 8/31/23	6503 · Chemicals	389.71	223,791.23	
Check	09/14/2023	EFT	Brenntag Pacific, Inc.	BPI370521 9/7/23	6503 · Chemicals	1,148.88	224,940.11	
Check	09/15/2023		AT&T	hotspot & tablet acct # 287272916182	6585 · Telephone / Int...	127.00	225,067.11	
Check	09/19/2023	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Int...	74.90	225,142.01	
Check	09/22/2023	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	394.56	225,536.57	
Check	09/25/2023	BPCK	Speed's, Inc.	Inv # Solids Handling	6580 · Solids Handling	990.00	226,526.57	
Check	09/25/2023	BPCK	Cannon	MBR WWTP Project	8245g · WWTP Cann...	1,192.00	227,718.57	
Check	09/25/2023	BPCK	Wallace Group, Inc.		6525 · Fat Oil & Greas...	456.67	228,175.24	
Check	09/27/2023	BPCK	Fluid Resource Manage...	F23093	6505 · Contract Labor ...	16,603.46	244,778.70	
Check	09/27/2023	BPCK	Fluid Resource Manage...	Fuel Charge	6505 · Contract Labor ...	135.72	244,914.42	
Check	09/27/2023	BPCK	Fluid Resource Manage...	AWW23196	6522 · Equip. Rep. & ...	1,220.24	246,134.66	
Check	09/27/2023	BPCK	Fluid Resource Manage...	T2307	8245e · WWTP Const...	675.00	246,809.66	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W224041	8245e · WWTP Const...	11,996.74	258,806.40	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W22864	8245e · WWTP Const...	10,496.57	269,302.97	

Avila Beach Community Services District
Checks by Fund w/Accounts
September 2023

10/04/23

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23041	6522 · Equip. Rep. & ...	7,659.02	276,961.99	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23064	6522 · Equip. Rep. & ...	9,431.63	286,393.62	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23091	8245e · WWTP Const...	1,752.50	288,146.12	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23142 MMC Room	8245e · WWTP Const...	469.90	288,616.02	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23145 Programming Troubleshooting	8245e · WWTP Const...	500.00	289,116.02	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23146 Recirc Pumps	8245e · WWTP Const...	1,235.00	290,351.02	
Check	09/30/2023	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs	1280 · Water & Sewer...	140.99	290,492.01	
Total Sanitary							290,492.01	290,492.01
Water								
Check	09/01/2023	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	248.24	248.24	
Check	09/04/2023	3549	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,050.00	1,298.24	
Check	09/05/2023	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs \$ 143.60	1280 · Water & Sewer...	71.80	1,370.04	
Check	09/07/2023	3552	Aqua-Metric Sales, Inc.	Inv. SO0076068 8/17/23	6550 · Operating Sup...	1,488.00	2,858.04	
Check	09/07/2023	3552	Aqua-Metric Sales, Inc.	Inv. SO0076068 8/17/23	6550 · Operating Sup...	1,967.60	4,825.64	
Check	09/11/2023	3553	Real Property Manage...	Meter Misread at 85 San Antonio Street #3	9990 · Refund	448.26	5,273.90	
Check	09/12/2023	3554	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,200.00	6,473.90	
Check	09/14/2023	3555	Aqua-Metric Sales, Inc.	Inv. SO0076068 8/17/23 FREIGHT CHAR...	6550 · Operating Sup...	66.47	6,540.37	
Check	09/15/2023	EFT	San Luis County Enviro...	SLOENVIRONHEALTH	6565 · Regulatory Co...	183.00	6,723.37	
Check	09/27/2023	BPCK	Fluid Resource Manage...	F23093	6505 · Contract Labor ...	5,559.82	12,283.19	
Check	09/27/2023	BPCK	Fluid Resource Manage...	A23241	6524 · Equip. Rep. & M...	781.52	13,064.71	
Check	09/27/2023	BPCK	Fluid Resource Manage...	W23093 Laurel Street Angle Stop Repair	6524 · Equip. Rep. & M...	4,185.40	17,250.11	
Check	09/30/2023	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs	1280 · Water & Sewer...	141.00	17,391.11	
Total Water							17,391.11	17,391.11
TOTAL						321,076.86	321,076.86	



FLUID RESOURCE MANAGEMENT

OPERATIONS . MAINTENANCE . MECHANICAL
 2385 Precision Drive
 Arroyo Grande, CA 93420

Statement

Date
10/2/23

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

Amount Due	Amount Enc.
\$140,280.38	

Date	Transaction	Amount	Balance		
08/31/23	348F11001 Monthly OPS/Maint- INV #F23093. Orig. Amount \$22,299.00.	22,299.00	22,299.00		
09/30/23	INV #F23162. Orig. Amount \$22,351.20.	22,351.20	44,650.20		
08/21/23	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A23241. Orig. Amount \$781.52.	781.52	45,431.72		
09/19/23	INV #A23362. Orig. Amount \$683.83.	683.83	46,115.55		
08/17/23	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #AWW23196. Orig. Amount \$1,220.24.	1,220.24	47,335.79		
09/20/23	INV #AWW23337. Orig. Amount \$794.15.	794.15	48,129.94		
08/21/23	348TWW21001 Plant Expansion Coordination- INV #T23207. Orig. Amount \$675.00.	675.00	48,804.94		
09/20/23	INV #T23264. Orig. Amount \$8,532.00.	8,532.00	57,336.94		
08/29/23	W22404 Cloacina Plant Installation:W22404P1 Plant Installation:W22404P2 Plant Reassembly- INV #W224041-2.3. Orig. Amount \$11,996.74.	11,996.74	69,333.68		
08/17/23	W22864 Rock Damage Control:W22864-2 Rock Damage 2- INV #W22864-2. Orig. Amount \$10,496.57.	10,496.57	79,830.25		
09/18/23	W22991 Avila WWTP Sludge Pump Motor- INV #W22991. Orig. Amount \$15,809.16.	15,809.16	95,639.41		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
67,577.86	72,702.52	0.00	0.00	0.00	\$140,280.38

Paid 9/27/23

*Balance:
\$67,577.86*



FLUID RESOURCE MANAGEMENT

OPERATIONS . MAINTENANCE . MECHANICAL
 2385 Precision Drive
 Arroyo Grande, CA 93420

Statement

Date
10/2/23

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

Amount Due	Amount Enc.
\$140,280.38	

Date	Transaction	Amount	Balance		
08/28/23	W23041 Secondary Sludge Piping Repairs- INV #W23041. Orig. Amount \$7,659.02.	7,659.02	103,298.43		
08/28/23	W23046 Plug Valves Replacement- INV #W23046. Orig. Amount \$9,431.63.	9,431.63	112,730.06		
09/18/23	W23083 Inspect clarifier- INV #W23083. Orig. Amount \$4,874.36.	4,874.36	117,604.42		
08/29/23	W23091 Sludge Haul- INV #W23091. Orig. Amount \$1,752.50.	1,752.50	119,356.92		
08/29/23	W23093 245 Laurel Angle Stop repair- INV #W23093. Orig. Amount \$4,185.40.	4,185.40	123,542.32		
08/30/23	W23142 Install UPS MCC Room- INV #W23142. Orig. Amount \$469.90.	469.90	124,012.22		
08/29/23	W23145 Sampler Programming Troubleshootin- INV #W23145. Orig. Amount \$500.00.	500.00	124,512.22		
08/29/23	W23146 Recirc Pumps Hour Totalizing- INV #W23146. Orig. Amount \$1,235.00.	1,235.00	125,747.22		
09/18/23	W23158 Cleanout Influent Lift Station- INV #W23158. Orig. Amount \$2,616.00.	2,616.00	128,363.22		
09/26/23	W23161 Identify and Organize Spare Parts- INV #W23161. Orig. Amount \$1,522.64.	1,522.64	129,885.86		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
67,577.86	72,702.52	0.00	0.00	0.00	\$140,280.38

paid 9/27/23

*Balance:
\$67,577.86*



FLUID RESOURCE MANAGEMENT

OPERATIONS . MAINTENANCE . MECHANICAL
 2385 Precision Drive
 Arroyo Grande, CA 93420

Statement

Date
10/2/23

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

Amount Due	Amount Enc.
\$140,280.38	

Date	Transaction	Amount	Balance										
09/18/23	W23167 Sed Sed Pump 2 Diagnosis- INV #W23167. Orig. Amount \$3,498.97.	3,498.97	133,384.83										
09/18/23	W23179 High Scum Pit Level- INV #W23179. Orig. Amount \$370.73.	370.73	133,755.56										
09/27/23	W23202 Diagnose issues with pump controls- INV #W23202. Orig. Amount \$1,645.62.	1,645.62	135,401.18										
09/27/23	W23216 Exercised and Fixed Sluice Valves- INV #W23216. Orig. Amount \$730.36.	730.36	136,131.54										
09/27/23	W23218 Moyono Sludge Pump Diagnosis- INV #W23218. Orig. Amount \$1,696.56.	1,696.56	137,828.10										
09/28/23	W23282 water line repair- INV #W23282. Orig. Amount \$2,452.28.	2,452.28	140,280.38										
<table border="1"> <thead> <tr> <th>CURRENT</th> <th>1-30 DAYS PAST DUE</th> <th>31-60 DAYS PAST DUE</th> <th>61-90 DAYS PAST DUE</th> <th>OVER 90 DAYS PAST DUE</th> <th>Amount Due</th> </tr> </thead> <tbody> <tr> <td>67,577.86</td> <td>72,702.52</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>\$140,280.38</td> </tr> </tbody> </table>		CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	67,577.86	72,702.52	0.00	0.00	0.00	\$140,280.38
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due								
67,577.86	72,702.52	0.00	0.00	0.00	\$140,280.38								


Paid 9/27/23

*Balance:
\$67,577.86*

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 10, 2023

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee (TAC)

August 12, 2023, Zone 3 Technical Advisory Committee was cancelled. The Zone 3 Technical Advisory Committee last met on September 13, 2023. The Agenda packet for the meeting is provided as an attachment to this Staff Report. The TAC's next meeting is scheduled for October 11, 2023. As of this writing (October 5, 2023), the Lopez reservoir is at 96% of capacity with 47,500 AF in storage (600 AF less than a month ago). The latest National Weather Service projections are for average to above average rainfall for the 2023/24 rain season due to the projected El Nino conditions. With just average rainfall for the season, lake storage levels are projected to remain above 42,000 AF through July 2024.

US Bureau of Reclamation (USBR) Grant Funding Notice

On September 27, 2023, San Luis Obispo County staff notified us that the County was awarded a WaterSMART Water Recycling and Desalination grant for the full amount of \$548,410. The Award Notification from USBR is provided as an attachment to this Staff Report. The grant funds will be used for funding Phase 2 of the County's Desalination Executable Solution and Logistics (DESAL) Plan. District staff has been actively participating on the DESAL and will continue to participate.

Status on the Recruitment for an Operations Supervisor

In accordance with the Board's direction, staff developed a position description and published a recruitment notice on the District's website and in the local newspaper. Staff is currently reviewing the applications and intends to conduct interviews during the week of October 16th, 2023.

ZONE 3 TECHNICAL ADVISORY COMMITTEE

Agenda

Wednesday September 13, 2023

9:00 - 11:00 am

Join on your computer, mobile app or room device

Meeting ID: 261 220 685 070

Passcode: pjuWGG

Or call in (audio only)

+1 831-296-4487,420020900# United States, Salinas

Phone Conference ID: 420 020 900#

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes – July• Monthly Operations Report – July• Monthly Operations Report – August• Lopez Storage Projections – August	David
3. Current Reservoir Conditions	Kyle (Verbal)
4. Taste and Odor Update	David
5. 4th Quarter Finance Report	David
6. Project Updates	David
7. Future Agenda items?	All

Attachments:

- A. Meeting Minutes - July
- B. Lopez Monthly Operations Report – July
- C. Lopez Monthly Operations Report – August
- D. Lopez Storage Projections Chart – August
- E. 4th Quarter Finance Report
- F. Project Updates

Next Meeting Date: October 11, 2023

ZONE 3
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY JULY 12, 2023 (9:00-11:00 AM)

Via Microsoft Teams

SUMMARY NOTES

Attendees via Microsoft Teams: Brad Hagemann (ABCSD), Will Clemens (OCSD), Dwayne Chisam (San Miguelito), Brandon Shea (Pismo Beach), Vard Ikeda (SMMWC), Shane Taylor (Arroyo Grande), Jim Garing (Grover Beach), John Wallace, David Spiegel (PW Dept), Megan Schotborgh (PW Dept), Francesca Devlin (PW Dept)

1. Announcements

- No announcements.

2. General Operations and Water Report

- **David Spiegel (PW) reviews the June 14, 2023 Meeting Summary Notes.**
- **David Spiegel (PW) reviews the Monthly Operations Report.**
 - Will Clemens (OCSD) comments it is difficult to tell how much of an agency's entitlement has been used in the year and suggests that "Credit to Entitlement Due to the Spill" should reference total credit for the year opposed to the month.
 - Shane Taylor (Arroyo Grande) suggests changing "AG Wheeling to Oceano" to "AG Wheeling to Oceano Water" for clarity.
- **David Spiegel (PW) reviews the Lopez Storage Projections.**

3. Current Reservoir Conditions

- **David Spiegel (PW) reports the following data:**
 - Current elevation 522.24 ft
 - Storage capacity 99.3% @ 49,058 AF
 - SWP 2.5 MGD
 - WTP 3.5 MGD
 - Spillway releases 6.8 CFS
 - Downstream releases 4.2 MGD
 - There are currently no plans to reduce flow as the creek level has returned to normal, but adjustments will be made if necessary.

4. CSA-12 Annexation

- David Spiegel (PW) reports the Weldon property has submitted their application to LAFCO for annexation to CSA-12. Weldon is looking to annex only the two building envelopes and not the entirety of the parcel. LAFCO has approved this decision.
- The Weldon property has 6 AF of water that is currently within CSA-12.
- John Wallace asks if there will be greater tax revenue to Zone 3 if Weldon were to annex the entire parcel. David Spiegel (PW) will investigate.
- Will Clemens (OCSD) recommends ensuring that the Weldon property is annexed to both CSA-12 and Zone 3 to avoid losing tax revenue.

5. Cloud Seeding

- Members have agreed to suspend cloud seeding for the next year. The project consultant has agreed to this decision and will be working on a new pricing proposal with lower costs should the program continue.
- John Wallace asks if an evaluation or estimate of the increased production of rainfall from the program has been created. David Spiegel (PW) explains the report has not been finalized.

6. Bathymetric Survey

- Consultants recommend conducting a bathymetric survey now that the reservoir is full. It costs less to conduct a bathymetric study when the water is high than to do a photogrammetry study when the water is low.
- The last bathymetry survey was conducted between 2002-2004. The new surveys will be conducted on the Salinas reservoir and the Lopez reservoir.
- Savings from the suspended cloud seeding program could fund this survey. If more funds are needed, they will be taken from the cloud seeding budget for 2023-24.
- Shane Taylor (AG), Brad Hagemann (ABCSD), Jim Garing (Grover Beach), and John Wallace endorse the survey.
- Jim Garing (Grover Beach) asks if a cost estimate has been quoted. David Spiegel (PW) explains the County has reached out to several companies who have quoted ~\$50-75K per reservoir.
- Will Clemens (OCSD) inquires the benefits of conducting a bathymetric survey.
 - David Spiegel (PW) explains that the survey will show how much the reservoirs have changed in the past 20 years, especially due to recent heavy rainfall. The survey will show whether the maximum capacity (currently 49,388 AF) of the reservoir has changed, as well as identify the contours and sedimentation around the intakes. Having an updated understanding of the reservoirs' capacity and structure will allow for more accurate calculations and inflow data.
 - Will (OCSD) raises the concern of potentially losing water if the survey reveals a capacity that reduces the current safe yield. John Wallace and Jim Garing (Grover Beach) explain that it will ultimately be more beneficial to have an updated measurement of the reservoirs' capacity.
- John Wallace suggests taking caution when sounding into brushier areas of the reservoir as it may return inaccurate data.
- Members agree to move forward with the survey. David Spiegel (PW) will gather proposals and narrow down the scope of work

7. Project Updates

- **Spillway Assessment and Investigation**
 - Developing scope and schedule for non-destructive testing. Project was on hold due to spill event. Current plans are to look at seepage from underdrain system for jetsam.
 - Remainder of project ~minimum of \$300,000
- **Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)**
 - GEI is working on Geotechnical Engineering Report

- Budget ~\$500,000
 - **Cathodic Protection Repair Project**
 - Farwest is preparing traffic control plans for encroachment permits.
 - Project kickoff TBD
 - Budget \$449,933
 - **CO2 Injection System (No Change)**
 - CO2 Tank and Carbonic Acid Skid has been delivered.
 - Budget ~\$256,000
 - **Chemical Tank Replacement**
 - Re-bidding tanks
 - Budget ~\$256,000
 - **Sludge Bed Curtain Wall Rehabilitation**
 - Developed new scope; observed seepage in sludge bed #1 and leaks in existing cutoff walls.
 - Getting new bids
 - ~\$50,000 per initial quote
 - **Completed Projects**
 - Lopez Water Treatment Plant Rack 1 Membrane Replacement
 - Tesla Battery Storage
 - Lopez WTP Safety Upgrades (Canceling)
 - Equipment Storage Building (Canceling)
 - Chlorine Dioxide Bulk Storage Tank
8. **Interim Downstream Release Schedule**
- Jim Garing (Grover Beach) asks whether any of the recommended instream improvement projects were underway.
 - David Spiegel (PW) explains that some projects have moved forward, (ex. Arroyo Grande Fish Passage). He will further investigate the progress of other projects.
9. **Future Agenda Items**
- Project Updates
 - HCP/Instream Studies
 - David Spiegel (PW) will provide updates in the next meeting.
 - Zone 3 Boundary Change

Next Meeting Wednesday: August 9, 2023

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
July, 2023**

CONTRACTOR	PROJECT WATER DELIVERIES										YTD CREDIT TO ENTITLEMENT DUE TO SPILL [AF]	
	AVAILABLE WATER (APR-MAR)					THIS MONTH						MONTHLY CREDIT TO ENTITLEMENT DUE TO SPILL [AF]
	ENTITLEMENT	STORED PW*	TOTAL AVAILABLE PW	ENTITLEMENT USAGE	STORED PW USAGE	TOTAL USAGE	ENTITLEMENT %	STORED PW %	TOTAL %	ALLOCATION %		
AG	2290.0	0.0	2290.0	207.59	0.0	207.6	9%	0.0	9%	693.3	30%	0.00
OCSD	303.0	0.0	303.0	63.37	0.0	63.4	21%	0.0	21%	201.7	67%	0.00
GB	800.0	0.0	800.0	69.27	0.0	69.3	9%	0.0	9%	265.6	33%	0.00
PB	892.0	0.0	892.0	5.84	0.0	5.8	1%	0.0	1%	376.7	42%	0.00
CSA 12	245.0	0.0	245.0	12.01	0.0	12.0	5%	0.0	5%	32.1	13%	0.00
SM	N/A	0.0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.00
TOTAL	4530.0	0.0	4530.0	358.08	0.0	358.1	7.9%	0.0	7.9%	1559.4	34.6%	0.00

CONTRACTOR	STATE WATER PROJECT WATER DELIVERIES										TOTAL MONTHLY DELIVERIES [AF]	
	CUMULATIVE SSWPW ***					THIS MONTH						TOTAL USAGE
	ANNUAL REQUEST**	REQUEST	ALLOCATION USAGE	DIE USAGE	AIE USAGE	TOTAL USAGE	ALLOCATION %	DIE %	AIE %	TOTAL %		
AG	N/A	0.0	N/A	N/A	0.0	0.0	N/A	0.0	0.0	0.0	0.0	0.0
OCSD	187.5	0.0	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	50%	94.6
GB	N/A	0.0	N/A	N/A	0.0	0.0	N/A	0.0	0.0	0.0	N/A	0.0
PB	1070.0	0.0	160.0	160.0	0.0	160.0	15%	0.0	0.0	438.5	41%	0.0
CSA 12	96.0	0.0	8.5	8.50	0.0	8.5	9%	0.0	0.0	48.9	51%	0.0
SM	90.0	0.0	8.0	3.47	0.0	3.5	4%	0.0	0.0	40%	40%	36.3
TOTAL	1483.5	0.0	176.5	171.97	0.0	172.0	12%	0.0	0.0	618.3	43%	618.3

DRAIN OPERATIONS				DISTRICT STORED SWP WATER	
LAKE ELEVATION (ft)	THIS MONTH	WY TO DATE	MAX CAPACITY	PREVIOUS MONTH	[AF]
STORAGE [AF]	522.01	N/A	522.6		
MONTHLY RAINFALL (in)	48847	N/A	49200		
(Annual: July 1 - June 30)	0.00	0.00	N/A		
DOWNSTREAM RELEASES [AF]	394.05	1254.3	4200.0		
LAKE TO TERMINAL [AF]	366.7	1762.2	N/A		
SPILLAGE [AF] (WY)	0.00	8968.1	N/A		
				AG WHEELING OCEANO WATER	2.17

GLOSSARY	
AIE:	Agency Initiated Exchange
DIE:	District Initiated Exchange
N/A:	Not Applicable
PW:	Project Water aka Lopez Water
Surplus Water:	Carry Over Water (LRRP)
SWP:	State Water Project
SSWPW:	Stored SWP Water

Notes:
 * Stored PW includes Surplus water declared
 ** Actual Amount available is dependent on the State's (DWR) delivery %
 *** Stored SWP water resulting from AIE

- 1) New Contract Changes effective October 1, 2022
- 2) On 12/31/22 there was an estimated 655.5 AF of District SSWPW remaining including approximately 46 AF of water lost to evaporation in 2022.
- 3) In March 2023, 5489 AF of water spilled resulting in loosing all of the District SSWPW, Agency SSWPW, and Stored PW.
- 4) 44.53 AF of March Project Water Deliveries will be credited to Stored PW at the end of the water year (WY) due to March spill event.
- 5) End of WY water credit of 44.53 AF was added to Stored PW. 44.53 AF of Stored PW was lost due to April spill event.
- 6) 364.03 AF of April Project Water Deliveries will be credited to Stored PW at the end of the WY due to April spill event.
- 7) 426.5 AF of May Project Water Deliveries will be credited to Stored PW at the end of the WY due to May spill event.
- 8) 170.59 AF of June Project Water Deliveries will be credited to Stored PW at the end of the WY due to June spill event.

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
August, 2023**

CONTRACTOR	PROJECT WATER DELIVERIES										MONTHLY CREDIT TO ENTITLEMENT DUE TO SPILL [AF]	YTD CREDIT TO ENTITLEMENT DUE TO SPILL [AF]			
	AVAILABLE WATER (APR-MAR)					DELIVERIES									
	ENTITLEMENT	STORED PW**	TOTAL AVAILABLE PW	ENTITLEMENT USAGE	%	STORED PW USAGE	%	TOTAL USAGE	%	APRIL TO PRESENT USAGE			%		
AG	2290.0	0.0	2290.0	178.91	8%	0.0	0.0	178.91	8%	872.2	38%	872.2	38%	0.00	405.05
OCSD	303.0	0.0	303.0	62.14	21%	0.0	0.0	62.1	21%	263.9	87%	263.9	87%	0.00	96.60
GB	800.0	0.0	800.0	67.12	8%	0.0	0.0	67.1	8%	332.7	42%	332.7	42%	0.00	164.17
PB	892.0	0.0	892.0	0.00	0%	0.0	0.0	0.0	0%	376.7	42%	376.7	42%	0.00	275.16
CSA.12	245.0	0.0	245.0	8.91	4%	0.0	0.0	8.9	4%	41.0	17%	41.0	17%	0.00	20.11
SM	N/A	0.0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.00	N/A
TOTAL	4530.0	0.0	4530.0	317.08	7.0%	0.0	0.0	317.1	7.0%	1886.5	41.6%	1886.5	42%	0.00	961.09

CONTRACTOR	STATE WATER PROJECT WATER DELIVERIES										TOTAL MONTHLY DELIVERIES [AF]			
	CUMULATIVE SSWPW***					JANUARY TO PRESENT								
	ANNUAL REQUEST**	REQUEST	ALLOCATION USAGE	%	DIE USAGE	AIE USAGE	TOTAL USAGE	ALLOCATION USAGE	%	DIE USAGE		AIE USAGE	TOTAL USAGE	
AG	N/A	0.0	N/A	N/A	N/A	0.0	0.0	0.0	N/A	N/A	0	0.0	0.0	178.91
OCSD	187.5	0.0	0.0	0%	0.0	0.0	0.0	94.6	50%	0	0	94.6	62.14	
GB	N/A	0.0	N/A	N/A	N/A	0.0	0.0	0.0	N/A	N/A	0	0.0	67.12	
PB	1070.0	0.0	160.0	14%	0.0	0.0	149.0	427.5	40%	0	0	427.5	149.00	
CSA.12	96.0	0.0	9.5	10%	0.0	0.0	9.5	49.9	52%	0	0	49.9	20.11	
SM	90.0	0.0	8.0	7%	0.0	0.0	5.9	38.8	43%	0	0	38.8	18.41	
TOTAL	1443.5	0.0	177.5	11%	0.0	0.0	164.4	610.8	47%	0	0	610.8	481.51	

CONTRACTOR	DAM OPERATIONS			GLOSSARY
	THIS MONTH	WY TO DATE	MAX CAPACITY	
	LAKE ELEVATION (ft)	521.31	N/A	
STORAGE [AF]	48211	N/A	49200	
MONTHLY RAINFALL [in]	0.00	0.00	N/A	
(Annual: July 1 - June 30)				
DOWNSTREAM RELEASES [AF]	394.97	1649.2	4200.0	
LAKE TO TERMINAL [AF]	445.9	2208.1	N/A	
SPILLAGE [AF] (WY)	0.00	8968.1	N/A	

DISTRICT STORED SWP WATER	
PREVIOUS MONTH	[AF]
DWR METER DELIVERIES	
THIS MONTH	
AG WHEELING OCEANO WATER	2.26

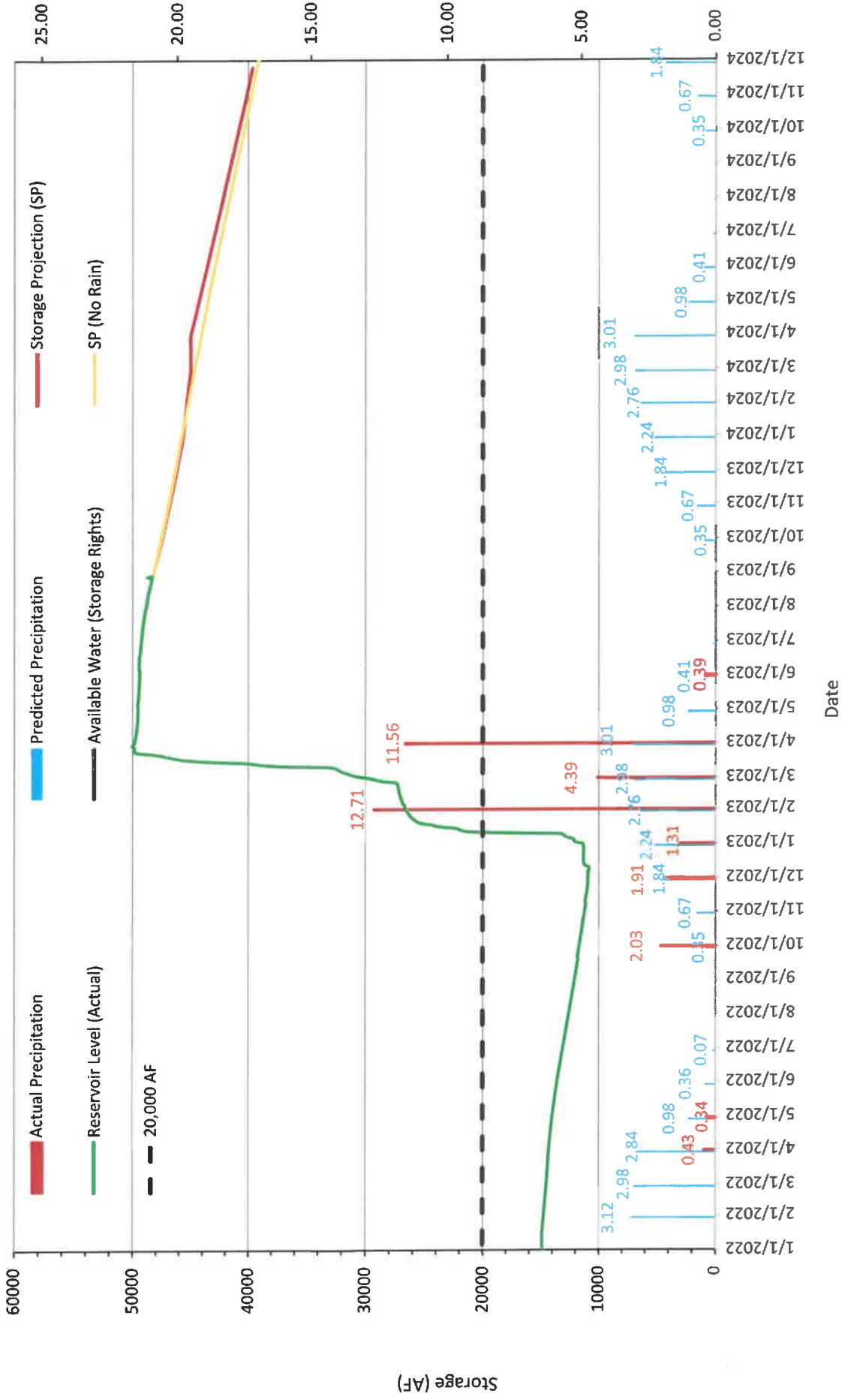
TOTAL MONTHLY DELIVERIES	
CONTRACTOR	
AG	178.91
OCSD	62.14
GB	67.12
PB	149.00
CSA.12	18.41
SM	5.93
TOTAL	481.51

Notes:

- ** Stored PW includes Surplus water declared
- *** Actual Amount available is dependent on the State's (DWR) delivery %
- **** Stored SWP water resulting from AIE

1) New Contract Changes effective October 1, 2022
2) On 12/31/22 there was an estimated 655.5 AF of District SSWPW remaining including approximately 46 AF of water lost to evaporation in 2022.
3) In March 2023, 5489 AF of water spilled resulting in losing all of the District SSWPW, Agency SSWPW, and Stored PW.
4) 44.53 AF of March Project Water Deliveries will be credited to Stored PW at the end of the water year (WY) due to March spill event.
5) End of WY water credit of 44.53 AF was added to Stored PW. 44.53 AF of Stored PW was lost due to April spill event.
6) 364.03 AF of April Project Water Deliveries will be credited to Stored PW at the end of the WY due to April spill event.
7) 426.5 AF of May Project Water Deliveries will be credited to Stored PW at the end of the WY due to May spill event.
8) 170.59 AF of June Project Water Deliveries will be credited to Stored PW at the end of the WY due to June spill event.

LOPEZ RESERVOIR STORAGE PROJECTION



Notes:
 Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 2010-2021 average monthly deliveries
 Predicted Inflow: is dependent on the predicted rainfall obtained from longrangeweather.com
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the dry months than during the rainy season when the soil is saturated.
 The Storage Projection Model is based on a polynomial regression (concave in shape). The (concave) Storage Projection will fall below the (linear) Storage Projection with No Rain Graph during months of low predicted rainfall.



**COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF PUBLIC WORKS**

FOR IMMEDIATE RELEASE

Date: August 22, 2023
Contact: Jeromy Caldera, Chief Water Plant Operator - Lopez, (805) 473-7152
Faith Zenker, Water Quality Lab Manager, (805) 781-5111

Musty/Earthy Taste in Water No Cause for Concern

SAN LUIS OBISPO COUNTY – Lopez Project customers in San Luis Obispo County who receive water from the Lopez Water Treatment Plant (WTP), including the cities of Pismo Beach, Arroyo Grande, Grover Beach, Oceano, Avila Beach, and Shell Beach, may experience an unusual taste and/or odor in their potable water over the next week.

The unusual taste or odors that some customers may detect are due to compounds produced primarily from blue-green algae and organic matter in surface waters, imparting a musty or earthy taste and odor. Although some customers may find these tastes or odors to be unpleasant, they do not present any health risk. They are routinely monitored and regulated only as an aesthetic concern and not as a health concern.

The WTP is adding additional treatment to the water leaving their plant and can assure residents that the water supply is perfectly safe to drink, and no water quality standards are being violated.

For the next week, customers can improve the taste of their drinking water by using a water (carbon) filter pitcher. Please see attached map for possible affected areas.

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September 21, 2023

MEMORANDUM

TO: Flood Control Zone 3 Advisory Committee
FROM: Megan Schotborgh, Accountant
SUBJECT: Flood Control Zone 3, Fourth Quarter Budget Status, Fiscal Year 2022-23

Recommendation

The item to be received and filed.

Summary

Attached please find a comparison of the budget to actual expenses for the end of fiscal year 2022-23. The \$8.2M budget is broken into three categories: Routine Operations & Maintenance, Non-Routine Operations & Maintenance, and Capital Outlay. At the end of the fiscal year, 68% of the total annual budget has been expended.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
8,246,013	5,570,824	2,675,189	68%

Routine O&M: This category has a budget of \$4.6M dollars. At the end of the fiscal year, expenses were 99% of the annual budget.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
4,623,290	4,574,004	49,286	99%

Non-Routine O&M: This category has a budget of approximately \$1.8M. At the end of the fiscal year, expenses were 42% of the annual budget. As shown in the table, approximately \$1.05M will be carried forward into the FY 2023-24 for continued work.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
1,812,008	767,261	1,044,747	42%
Estimated Carryforward		1,044,747	

Capital Outlay: This category has a budget of almost \$1.8M with the increase of \$520,000 for a mid-year budget adjustment request for a Chemical Tank Replacement. At the end of the fiscal year, expenses were 13% of the annual budget. As shown in the table, approximately \$1.6M will be carried forward into FY 2023-24 to continue the projects through completion.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
1,810,715	229,559	1,581,156	13%
Estimated Carryforward		1,581,156	

Other Agency Involvement/Impact

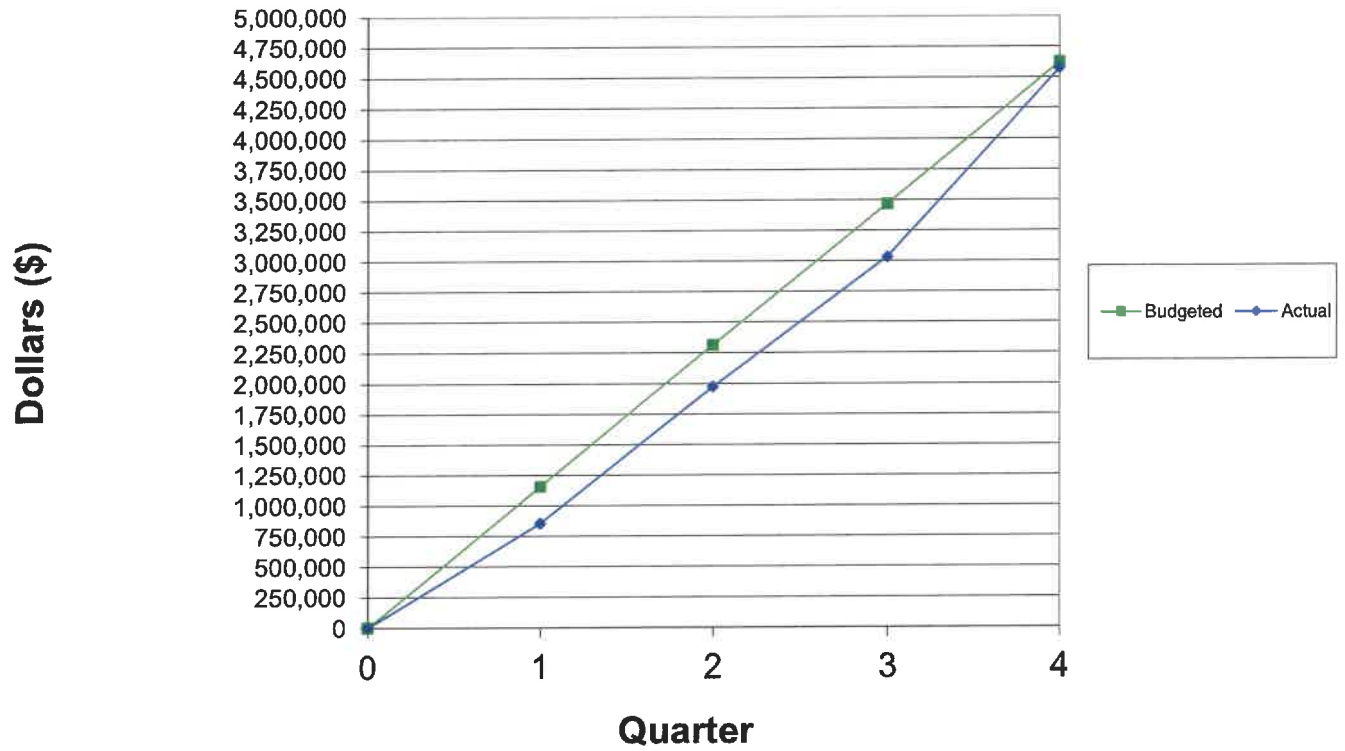
The agencies involved: City of Arroyo Grande, City of Grover Beach, City of Pismo Beach, Oceano Community Services District, and County Service Area 12. Subcontractors of CSA 12 include Port San Luis Harbor District and Avila Beach Community Services District.

Financial Consideration

The estimated credits for FY 2022-23 total \$49,286 which will be allocated to the agencies and mailed along with the 2nd installment for FY 2023-24 billing due January 1, 2024.

Zone 3 Budget Status
4th Quarter FY22/23

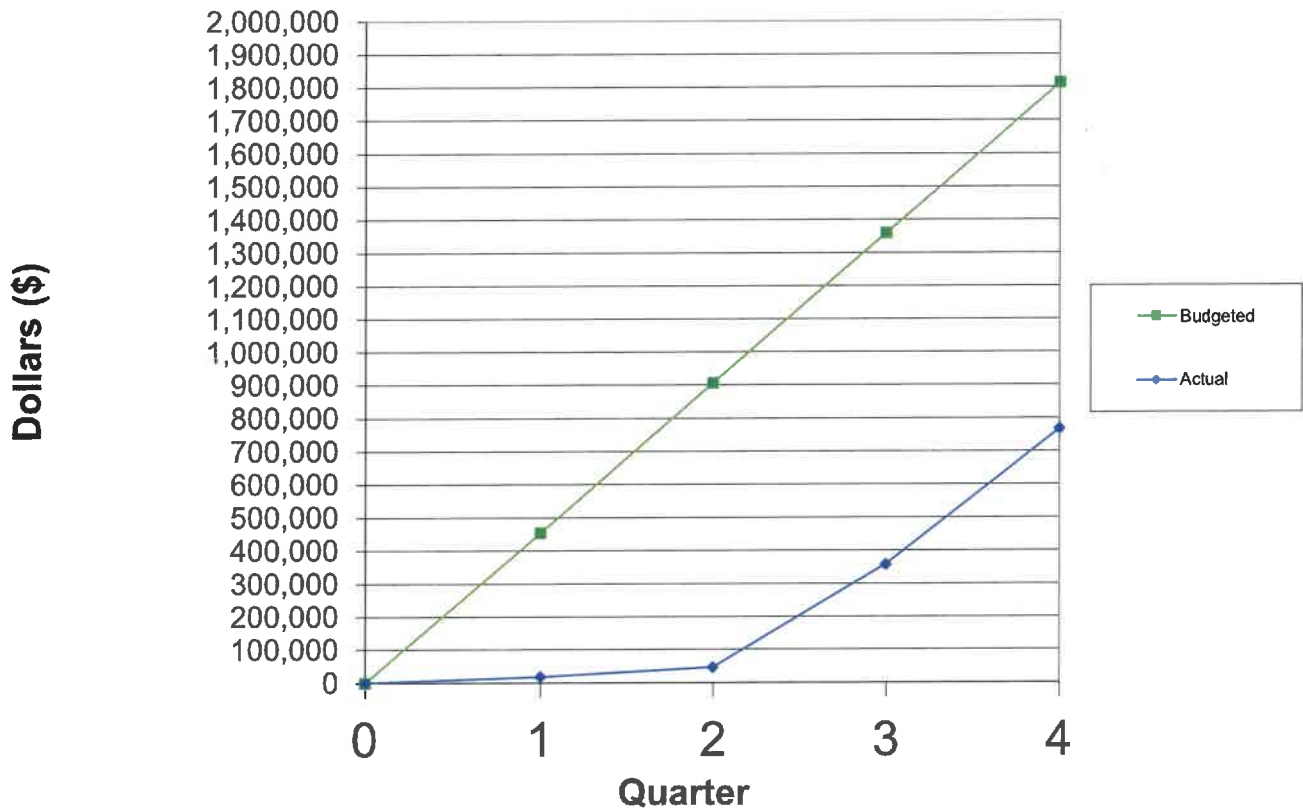
Routine Operation and Maintenance



O&M Routine Category	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Total Exp as % of Budget	Total Balance Avail
Labor Hours	22,728	4,694	5,952	4,695	6,940	22,280	98%	
Chemicals - Water Treatment Plant	\$ 324,900	\$ 88,821	\$ 98,434	\$ 91,339	\$ 190,976	\$ 469,570	145%	\$ (144,670)
Water Quality Testing - Treatment Plant	-	10,707	14,933	10,848	13,673	50,161	0%	(50,161)
Electricity - Water Treatment Plant	271,219	86,231	71,148	71,438	83,902	312,718	115%	(41,500)
All Other Costs - Water Treatment Plant	2,110,524	410,854	526,607	474,911	723,489	2,135,862	101%	(25,338)
Terminal	290,954	24,780	36,882	47,410	74,339	183,411	63%	107,543
Main Dam	415,260	58,300	57,688	111,822	155,959	383,769	92%	31,491
Other	1,210,434	175,153	312,873	249,859	300,628	1,038,513	86%	171,921
Expenses		854,846	1,118,565	1,057,627	1,542,966	4,574,004	99%	49,286
Budget	4,623,290	1,155,823	1,155,823	1,155,823	1,155,823	4,623,294		
Variance (over)/under		300,977	37,258	98,196	(387,143)	49,286		
% Variance		26%	3%	8%	-33%			

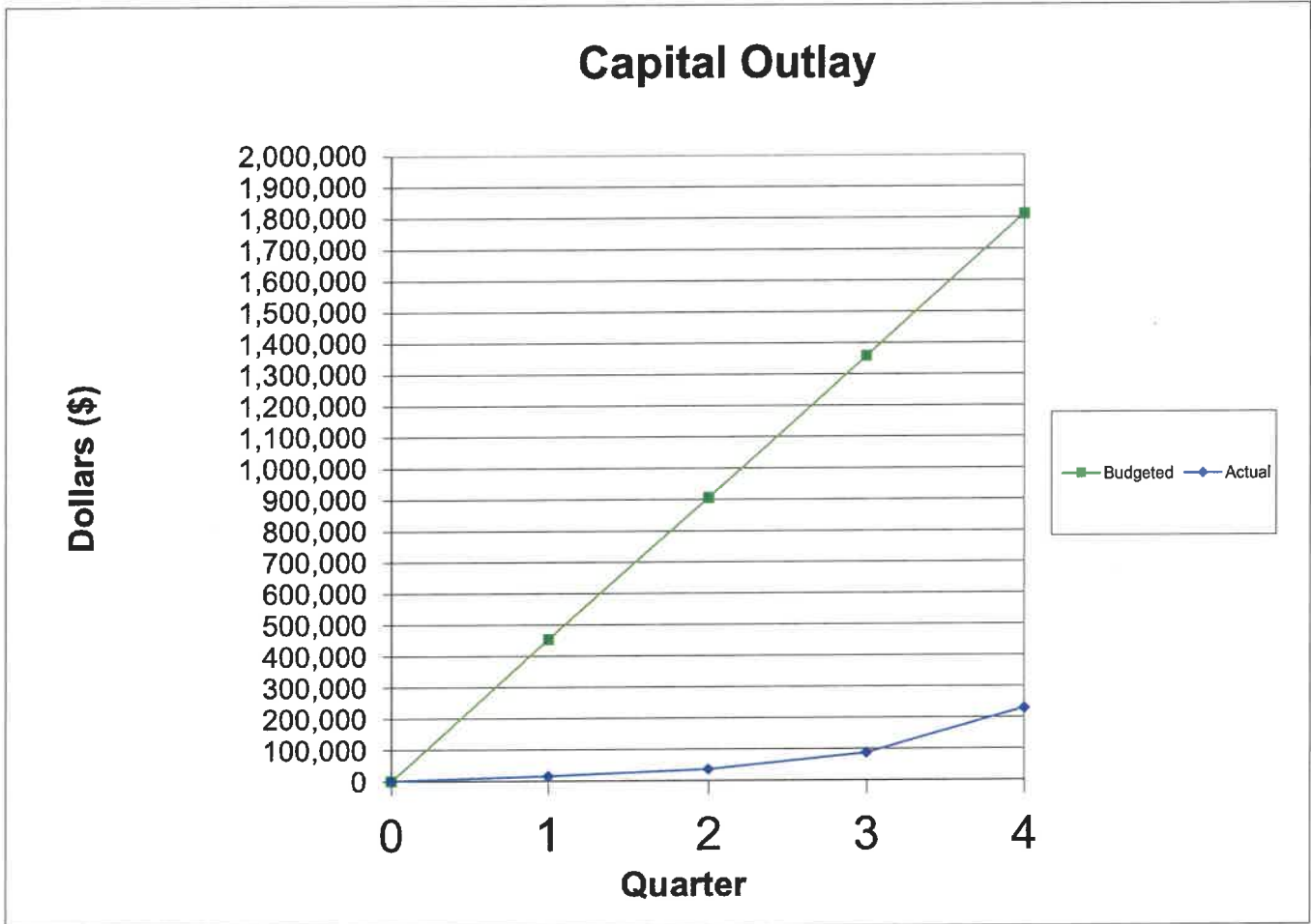
Zone 3 Budget Status
4th Quarter FY22/23

Non-Routine Operation and Maintenance



O&M Non Routine Category	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Total Exp as % of Budget	Total Balance Avail
Lopez Water Rights /HCP	\$ 324,159	\$ 13,687	\$ 17,117	\$ 5,704	\$ 56,090	\$ 92,598	29%	\$ 231,561
Cathodic Protection Maint	-	\$ -	\$ -	\$ -	\$ -	-	0%	-
Geotech Test/Seismic Alt Study Terminal Dam	540,941	3,739	3,318	11,042	354,106	372,203	69%	168,738
Safety Upgrades to WTP	-	-	-	-	-	-	0%	-
Replace Obsolete Hach Turbidimeters	-	-	-	-	-	-	0%	-
Water Treatment Alternatives Study	-	-	-	-	-	-	0%	-
Risk Assessment Fault Zone Left Abutment	-	-	-	-	-	-	0%	-
Cloud Seeding Program	493,574	559	618	291,902	-	293,079	59%	200,495
Domestic Tank Repair	-	-	-	-	-	-	0%	-
Spillway Physical Investigation	413,334	-	7,237	2,144	-	9,381	2%	403,953
Contr to FC General AG Creek Subbasin	-	-	-	-	-	-	0%	-
552TEMP03 Replace Stern Wall Sludge Bed 2 Expenses	40,000	17,985	28,288	310,792	410,196	767,261	42%	1,044,747
Budget	1,812,008	453,002	453,002	453,002	453,002	1,812,008		
Variance (over)/under		435,017	424,714	142,210	42,806	1,044,747		
% Variance		96%	94%	31%	9%			

Zone 3 Budget Status
4th Quarter FY22/23



Capital Outlay Projects	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Total Exp as % of Budget	Total Balance Avail
Improved Boat Access at Term Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Equip Storage Garage Design	-	872	(906)	-	-	(34)	0%	34
Fireflow Tank Repair	295,674	-	-	-	-	-	0%	295,674
Cathodic Protection Units 1-3	495,456	3,341	10,321	1,255	124	15,041	3%	480,415
Dump Trailer	-	-	-	-	-	-	0%	-
ATV, Polaris	-	-	-	-	-	-	0%	-
New Water Treatment Barge	-	-	-	-	-	-	0%	-
Upgrade EQ Pump	17,623	-	-	-	-	-	0%	17,623
Carbon Dioxide Injection System	133,933	-	-	23,274	153,343	176,617	132%	(42,684)
WTP Membrane Filter Modules (2 Racks)	348,029	10,627	11,316	26,611	(10,619)	37,935	11%	310,094
Chemical Tank Replacement (Mid-Yr BAR)	520,000	-	-	-	-	-	-	520,000
Expenses	-	14,840	20,731	51,140	142,848	229,559	13%	1,581,156
Budget	1,810,715	452,679	452,679	452,679	452,679	1,810,715		
Variance (over)/under		437,839	431,948	401,539	309,831	1,581,156		
% Variance		97%	95%	89%	68%			



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE

DATE: September 13, 2023

SUBJECT: Zone 3 Projects Update

Project Updates:

- Membrane Module Replacement
 - Purchasing 2 racks of modules
 - Going to BOS for approval in October
 - R Budget ~\$600,000

- Spillway Assessment and Investigation
 - Performed Electrical Resistivity Test
 - Developing Scope and schedule for Non-destructive testing
 - Remainder of project ~ minimum of \$300,000

- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam
 - Draft Seismic Hazard TM has been prepared
 - Sending to DSOD for comment
 - GEI is working on Geotechnical Engineering Report
 - Budget ~\$500,000

- Cathodic Protection Repair Project
 - Farwest is preparing traffic control plans for encroachment permits
 - Awaiting long lead electrical items
 - Project Kick off TBD
 - Budget ~\$449,933

- CO2 Injection System (No Change)
 - CO2 Tank and Carbonic Acid Skid has been delivered
 - Budget ~\$256,000

- Chemical Tank Replacement
 - Ordering tanks
 - Budget ~\$350,000

- Sludge Bed Curtain Wall Rehabilitation
 - Soliciting Quotes
 - ~\$50,000 per initial quote



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

Completed Projects

- Lopez Water Treatment Plant Rack 1 Membrane Replacement
- Tesla Battery Storage
- Lopez WTP Safety Upgrades (Cancelling)
- Equipment Storage Building (Cancelling)
- Chlorine Dioxide Bulk Storage Tank



— BUREAU OF —
RECLAMATION

2023 Water Recycling and Desalination Construction Planning Funding Selected Projects

California

City of Burbank, Potable Reuse Planning, Environmental Compliance, and Pre-Final Design Study

Reclamation Funding: \$400,000

Total Project Cost: \$800,000

The City of Burbank (City), located in Los Angeles County, California, will assess the feasibility of purifying a portion of the City's recycled water for potable uses to maximize the beneficial use of 4.2 million gallons per day of recycled water that is currently produced by the City but is discharged to the ocean. The City plans to use the recycled water to augment potable supplies, including augmenting groundwater by surface spreading or well injection. The City is currently 100% dependent on imported potable water supplies from the State Water Project and the Colorado River, and the use of recycled water for potable uses will provide a drought resilient water source and reduce the City's reliance on imported supplies. The study's scope of work will include a feasibility assessment, facility planning, environmental compliance, pre-final design, and community outreach and engagement to ensure public support.

City of Cloverdale, Recycled Water Planning Program

Reclamation Funding: \$577,500

Total Project Cost: \$1,155,000

The City of Cloverdale (City), located in northern California, will assess the feasibility of utilizing recycled water from its wastewater treatment facility to supply an estimated 260 acre-feet of recycled water annually. Based on current and projected water use, approximately 30 percent of the City's water demands could be met with recycled water, which would significantly reduce strain on existing surface water supplies. Advancing the use of recycled water will improve drought resiliency by allowing the City to offset a portion of its potable water use. Planning activities will include a feasibility study, a basis of design and pre-design report, and public outreach to foster support of using recycled water as a sustainable option to enhance water supply reliability and combat the escalating impacts of drought. The study will focus on potential agricultural sites and existing large, landscaped areas that can be converted to recycled water for irrigation. Additional potential recycled water uses, such as cooling tower use and other industrial uses, will also be investigated.

distribute recycled effluent to customers. The City currently relies on surface water from the Feather River as its primary source of water, and future water shortages are expected to worsen as drought and climate change continue to impact the area. In an effort to develop a new drought resistant water supply, the City's recycled water feasibility study will be used to identify a cost-effective strategy to increase capacity to produce and distribute reclaimed water, primarily for outdoor use and agriculture. The study will also consider opportunities for groundwater recharge and strategies to improve water quality through advanced tertiary treatment.

County of San Luis Obispo, Desalination Executable Solution and Logistics (DESAL) Plan

Reclamation Funding: \$548,410

Total Project Cost: \$1,096,820

The County of San Luis Obispo (County), located on the central coast of California, will develop Phase 2 of its DESAL Plan. Despite ongoing efforts to conserve water and develop new water supplies, the County faces long-term water supply shortages and sustainably challenges to meet future water demands. Desalination is a County priority to address current and projected water supply imbalances. As part of the Phase 2 DESAL Plan development, the County will investigate and evaluate saline and brackish water sources, treatment technologies, and uses for the treated water. Planning activities will include developing and implementing a public and stakeholder engagement process, developing ranking criteria for concept alternatives, identifying concept alternatives, and developing a short-list of preferred projects to further pursue.

Inland Empire Utilities Agency, Chino Basin Advanced Treated Recycled Water, Storage, and Production

Reclamation Funding: \$2,843,353

Total Project Cost: \$11,373,412

The Inland Empire Utilities Agency, located in San Bernardino County in southern California, will complete planning, regulatory compliance and permitting, and pre-final design activities for the Chino Basin Program (Program). Once constructed, the Program will include an advanced water purification facility to provide approximately 15,000 acre-feet per year of treated water for recharging the Chino Basin. Groundwater in the area is affected by high concentrations of salts, nitrates, and other constituents. By replenishing the groundwater basin with highly treated recycled water, the Program will improve the sustainability of a resource that would otherwise be gradually degraded beyond use, resulting in loss of local supplies and increased reliance on State Water Project supplies. The project will also provide more flexibility during future extended droughts.

Mesa Water District, Local Groundwater Supply Improvement Project

Reclamation Funding: \$250,000

Total Project Cost: \$500,000


The Mesa Water District, located in Orange County, California, will develop a feasibility study for a potential new brackish groundwater desalination facility. Coastal agencies in the study area face water supply challenges from climate change induced imbalances of water supplies and

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 10, 2023

SUBJECT: Approve District Participation in the Local Regional Biosolids Cooperative

Recommendation:

Receive Report and approve staff to sign the Memorandum of Agreement, subject to legal counsel approval, or provide other direction to staff

Discussion:

In May 2023, many of the local Cities and Community Services Districts that operate wastewater treatment plants met and discussed the concept of forming a Regional Biosolids Management Facility that will meet existing and proposed California biosolids management regulations. Fifteen different agencies, ranging from San Miguel in the north to Santa Barbara in the south indicated an interest in further investigating the concept. The agencies recognized the potential value in cooperating to improve management of our region's biosolids.

Since that time, representatives from the City of Paso Robles and the City of San Luis Obispo have led the effort to develop a Memorandum of Understanding (MOU) between the various agencies. The MOU is a first step to document all that was learned in our series of workshops and clarify how we are going to cooperate going forward. The MOU will be an important foundation for future efforts like pursuing grants and hiring professional service providers. The draft MOU is provided as an attachment to this staff report.

This MOU is meant to be a first formal step towards cooperating to establish a regional advanced biosolids processing facility. The MOU has no legal or financial obligations from the agencies, but it does provide a foundation that the Group can use to seek grant funding. We anticipate the MOU will be amended from time to time in the future as the project evolves.

The Avila Beach WWTP generates a relatively small amount of biosolids that are currently trucked to the City of Soledad Wastewater Treatment Plant. This is a relatively economical method for biosolids disposal, but with new regulations, this may not be a sustainable practice.

Staff recommends the Board direct staff to sign the MOU on behalf of the District, subject to legal counsel approval.

Memorandum of Understanding for Central Coast Regional Biosolids Cooperative

This Memorandum of Understanding (“MOU”), effective as of the last date signed below, is by and among the following government entities in the Central Coast region of California: City of San Luis Obispo, City of Paso Robles, City of Santa Maria, City of Atascadero, San Luis Obispo County Public Works Department, City of Morro Bay, Cayucos Sanitary District, South San Luis Obispo County Sanitation District, Avila Beach Community Services District, San Miguelito Mutual Water Company, Templeton Community Services District, San Miguel Community Services District, Cambria Community Services District, City of Pismo Beach, and the City of Santa Barbara. These agencies are individually referred to herein as a “Party,” and collectively as “Parties”.

Whereas, all the Parties operate wastewater treatment systems that generate biosolids. The volume of biosolids each Party generates varies, depending on the size and type of its wastewater system (e.g., ponds systems vs. mechanical treatment processes), but all Parties have a similar need to properly dispose biosolids.

Whereas, biosolids contain pollutants and are closely regulated by the State of California (Central Coast Regional Water Quality Control Board) and U.S. Environmental Protection Agency. The County of San Luis Obispo has a moratorium on land application of biosolids. Landfill regulations recently changed and biosolids may no longer be disposed in landfills. Due to a lack of local disposal options, most Parties haul their biosolids to facilities in Santa Maria or Kern County, where it is mixed with other organic waste streams and composted, then applied to land.

Whereas, the State of California recently required most Parties to test their biosolids for polyfluorinated alkyl substances (PFAS), which are commonly referred to as “forever chemicals” due to their resistance to degradation in the environment. PFAS have been widely used in common household and personal care products for many years. In general, all Parties have low levels of various PFAS species in their biosolids.

Whereas, composting does not break down PFAS, because very high temperatures are required to break the strong carbon-fluorine bonds in PFAS. Consequently, compost derived from biosolids contains PFAS. Compost also contains micro-plastics, which is an emerging concern for local farmers. Existing biosolids receiving facilities do not have plans to address these issues, and rather, are counting on classification as PFAS passive receivers in order to be exempt from liability, which is uncertain.

Whereas, in 2021, representatives of the Cities of Paso Robles and San Luis Obispo began to collectively explore ways to advance the processing of their biosolids and eliminate potential future liabilities associated with PFAS. They discovered new technologies are available, such as high-temperature pyrolysis, which are capable of

eliminating PFAS in biosolids and converting biosolids into valuable products such as biochar. These technologies would be very expensive for any individual Party to install and operate, but may be cost-effective if all wastewater agencies in the region pool their biosolids waste streams and process it all at one regional facility.

In 2022 and 2023, the Parties convened a series of workshops, conducted by a professional facilitator, to explore interest in a regional biosolids cooperative. The Parties learned:

- a. Most of the communities between northern San Luis Obispo County and northern Santa Barbara County already cooperate on a variety of common areas of interest, including water and solid waste management;
- b. Pending regulatory changes at the State and Federal level could lead to a prohibition of land application of biosolids or compost derived from biosolids;
- c. Cooperating would enable a facility to be large enough that it would be economical to install advanced processing equipment;
- d. A local facility would reduce out-of-county truck trips, thus help control long-term costs and reduce greenhouse gas emissions;
- e. Advanced processing would greatly reduce the volume of biosolids and convert the material into valuable products such as renewable natural gas and biochar. These products may be sold to markets and the revenue may be used to offset the cost of an advanced processing facility;
- f. Cooperating increases the likelihood that private enterprises will participate in establishing a new facility, by ensuring the facility receives enough feedstock to justify a large expenditure for advanced equipment;
- g. Several regional biosolids cooperatives are presently forming throughout California;
- h. State Senate Bill (SB) 1383 has created demand for new facilities that divert organic waste streams from landfills and process it into valuable products such as renewable natural gas;
- i. Grant funding is available from the State of California for establishment of new organic waste processing facilities;
- j. There may be potential to further improve the economics of a regional facility by making it large enough to receive and process all organic waste streams, including green waste collected by waste haulers, spoiled packaged food waste, agricultural waste, etc.; and
- k. Additional work is needed, such as evaluating available technologies, visiting model facilities in other areas, and soliciting proposals from professional engineering firms to help with project delivery.

In May and June 2023, representatives of the Parties each stated informally their commitment to participate in a cooperative with the purpose of establishing a regional facility capable of advanced processing of biosolids. The purpose of this MOU is to formalize that commitment and clarify how the Parties will participate.

NOW, THEREFORE, the Parties do hereby agree as follows:

- a. The Parties will support further efforts to plan a regional advanced biosolids processing facility by allowing appropriate staff to participate in any future workshops and providing any non-confidential information about their biosolids reasonably requested.
- b. Parties will, in each Party's reasonable discretion, cooperate on applications to the State and Federal government for grant funding. For example, if any one Party takes the lead on a grant application, the other Parties agree to provide information and timely letters of support as needed.
- c. Grant programs often require "matching funds" in the form of "in-kind" or "cost share," which can be fulfilled by staff time spent working on the funded project. If necessary, Parties agree to the extent reasonably feasible to track and report their staff time spent on the grant-funded activity.
- d. The Parties will endeavor to establish a regional facility that receives and processes biosolids for a fee that is no greater than the average cost of what all Parties are currently paying (e.g., \$70 per ton) for biosolids hauling and disposal. However, the Parties acknowledge that current costs are projected to rise and will take that into consideration when evaluating the cost of a new regional facility. The Parties will also consider the many other less quantifiable benefits of a new regional facility, such as environmental improvements (e.g., reduction of greenhouse gas emissions) and reduction of liabilities associated with pollutants such as PFAS.
- e. Many private entities are well-equipped to efficiently deliver advanced biosolids processing facilities. The Parties or a Party may solicit proposals from private entities to design, build, operate, and finance a new regional advanced biosolids processing facility. This MOU is intended to signal to such private entities that the Parties will commit to supporting the facility by entering into long-term agreements to deliver their biosolids.
- f. This MOU does not include any financial obligations for the Parties other than staff time at this time. However, this MOU may be amended from time-to-time, as needed, to address the evolving needs of the Parties as they explore establishing a regional facility. For example, if funding is needed for planning, siting, or environmental permitting, the Parties may decide to share the costs.
- g. This MOU shall not be changed or amended except upon written consent of the Parties.
- h. This MOU is not intended to and does not create any legally binding obligations, rights or remedies between the Parties. This MOU reflects the good-faith intention of the Parties to cooperate in the manner set forth herein, while recognizing that no Party shall be bound to any action as a result of this MOU.

- i. Each Party represents that each such Party signing this MOU has been duly authorized by that entity to execute this Memorandum of Understanding on its behalf.
- j. Any Party may withdraw from this MOU at any time for any reason. However, the Parties will use best efforts to provide not less than 60 days' notice of a Party's intent to withdraw.
- k. This MOU may be executed in counterparts, each of which shall constitute an original, but all of which shall constitute one and the same agreement.
- l. Each Party agrees and acknowledges that this MOU does not commit any agency to take any action, expend any funds or commit to any specific project. Any future facility will be subject to review pursuant to the California Environmental Quality Act.
- m. This MOU shall become effective on the last date set forth below.

By: _____ Date: _____
Aaron Floyd
Utilities Director
City of San Luis Obispo

By: _____ Date: _____
Christopher Alakel
Utilities Director
City of Paso Robles

By: _____ Date: _____
Shad Springer
Utilities Director
City of Santa Maria

By: _____ Date: _____
Nick DeBar
Public Works Director
City of Atascadero

By: _____ Date: _____
John Diodati
Public Works Director
County of San Luis Obispo

By: _____ Date: _____
Greg Kwolek
Public Works Director
City of Morro Bay

By: _____ Date: _____
Rick Koon
District Manager
Cayucos Sanitary District

By: _____ Date: _____
Jeremy Ghent
District Administrator
South San Luis Obispo County Sanitation District

By: _____ Date: _____
Brad Hagemann
General Manager
Avila Beach Community Services District

By: _____ Date: _____
Dwayne Chisam
General Manager
San Miguelito Mutual Water Company

By: _____ Date: _____
Jeff Briltz
General Manager
Templeton Community Services District

By: _____ Date: _____
Kelly Dodds
General Manager
San Miguel Community Services District

By: _____ Date: _____
Matthew McElhenie
General Manager
Cambria Community Services District

By: _____ Date: _____
Ben Fine
Public Works Director
City of Pismo Beach

By: _____ Date: _____
Clifford Maurer
Public Works Director
City of Santa Barbara


END OF DOCUMENT

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 10th, 2023

SUBJECT: Authorizing Participation in the Special District Risk Management Authority (SDRMA) Health Benefits Program

Recommendation: Consider Adoption of Resolution No. 2023-08 and the accompanying Memorandum of Understanding (MOU)

Background/Discussion:

At the September 12, 2023, Board meeting, the Board received a Staff Report discussing the options of hiring an Operations Supervisor and modifying the District's Operation and Maintenance Contract to compliment the Operations Supervisor. The Board directed staff to proceed with developing a position description and advertise the position. Staff is currently reviewing applications and will conduct interviews the week of October 16th.

Since the District currently only has one employee, the District is not able to offer employee health insurance. The District must have at least two employees in order for the District to sign up with a health insurance company. Staff contacted our Workman's Compensation and Liability insurance carrier, Special District Risk Management Authority (SDRMA) regarding adding health insurance to our existing coverage. SDRMA is a pooled insurance carrier that limits participation exclusively for public agencies. In addition to Workman's Comp and Liability insurance, SDRMA also offers several health insurance options at a competitive rate, provided the agency has at least two employees.

In order to initiate the process of adding health insurance coverage to our existing coverage, the District must adopt the attached Resolution and Memorandum of Understanding. Following adoption of the Resolution and accompanying MOU, staff will complete an application that provides details of the District employees. The application will be submitted to the insurance company underwriting for approval. This process takes approximately 2 – 4 weeks for review and approval.

Staff recommends the Board adopt Resolution No. 2023-08 and the accompanying MOU in order to initiate the process of adding health insurance to the District's existing insurance coverage.

RESOLUTION NO. 2023-08

A RESOLUTION OF THE OF THE BOARD OF DIRECTORS of the Avila Beach Community Services District APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Avila Beach Community Services District ("District") a public agency duly organized and existing under and by virtue of the laws of the State of California, has determined that it is in the best interest and to the advantage of the "District" to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the District to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The District's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the District.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the District and the Authority, in the form presented at this meeting and on file with the District Secretary, is hereby approved. The ABCSD Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The District's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the District are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this ____ day of _____, 20____ by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Name

Title

Avila Beach CSD Secretary

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE AVILA BEACH COMMUNITY SERVICES DISTRICT (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA was appointed administrator for the purpose of enrolling small public entities into the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "PROGRAM"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the PROGRAM (the "COMMITTEE") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the PROGRAM.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. **PURPOSE.** ENTITY is signatory to this MEMORANDUM for the express purpose of enrolling in the PROGRAM.
2. **ENTRY INTO PROGRAM.** ENTITY shall enroll in the PROGRAM by making application through SDRMA which shall be subject to approval by the PROGRAM's Underwriter and governing documents and in accordance with applicable eligibility guidelines.
3. **MAINTENANCE OF EFFORT.** PROGRAM is designed to provide an alternative health benefit solution to all participants of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional). ENTITY public officials may participate in the PROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements
4. **PREMIUMS.** ENTITY understands that premiums and rates for the PROGRAM are set by the COMMITTEE. ENTITY will remit monthly premiums based upon rates established for each category of participants and the census of covered employees, public officials, dependents and retirees.

Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to,

demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.

SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

5. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the PROGRAM and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to PROGRAM underwriter for approval.
6. **COVERAGE DOCUMENTS.** Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.
7. **PROGRAM FUNDING.** It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.
8. **ASSESSMENTS.** Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:
 - a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.
 - b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.

- c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.
 - d. Fund equity will be evaluated on a total PROGRAM-wide basis as opposed to each year standing on its own.
9. **WITHDRAWAL.** ENTITY may withdraw subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY may rescind its notice of intent to withdraw. Once ENTITY withdraws from the PROGRAM, there is a 3-year waiting period to come back into the PROGRAM, and the ENTITY will be subject to underwriting approval again.
10. **LIAISON WITH SDRMA.** Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.
11. **GOVERNING LAW.** This MEMORANDUM shall be governed in accordance with the laws of the State of California.
12. **VENUE.** Venue for any dispute or enforcement shall be in Sacramento, California.
13. **ATTORNEY FEES.** The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
14. **COMPLETE AGREEMENT.** This MEMORANDUM together with the related PROGRAM documents constitutes the full and complete agreement of the ENTITY.
15. **SEVERABILITY.** Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
16. **AMENDMENT OF MEMORANDUM.** This MEMORANDUM may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any ENTITY who fails or refuses to execute an amendment to this MEMORANDUM shall be deemed to have withdrawn from the PROGRAM on the next annual renewal date.
17. **EFFECTIVE DATE.** This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA.
18. **EXECUTION IN COUNTERPARTS.** This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Avila Community Services District

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 10th, 2023

SUBJECT: Avila Beach Civic Association Request for Forgiveness on Their Utility Bills Due to an Irrigation Leak

Background/Discussion:

In a letter dated September 7, 2023, the Avila Beach Civic Association (Association) requested forgiveness on a portion of the amount due for their July and August utility bills. The Association's letter is provided as an attachment to this Staff Report. The Association historically uses an average of approximately 4 to 5 units of water per month and an average monthly amount due of approximately \$225 per month. The Association's landscape irrigation system had a leak and the July and August the utility bills jumped up to approximately a combined total \$875 for the two months.

The Association's Executive Director, informed staff that they have addressed the leak in the irrigation system by completely replacing the irrigation system. The Civic Association is asking if our Board will reduce the two high consecutive bills down to approximately \$250 each, consistent with their monthly average and forgive approximately \$400 on the amount due.

The District's Policy allows for staff to administratively offer forgiveness on a utility bill for this type of situation once per year. Staff provided that forgiveness in January 2023, with a \$400 forgiveness allowance and an assurance that the irrigation leak would be repaired.

Recommendation:

Since the Association has now replaced their irrigation system and should not have this issue in the future, staff is comfortable with providing the requested forgiveness. Staff is bringing this issue to the Board their concurrence, since it is outside of the Board Policy.



September 7, 2023

Brad Hagemann, General Manager
Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

Dear Brad:

On Tuesday, September 5, I was alerted to a leak from our drip system in our Healing Garden. I immediately called our gardener to come and take care of the problem as soon as possible. Fortunately, he was working in the area and dropped everything and rushed down to the Community Center to turn off the water and fix the leak.

Later that day, I received our monthly invoice from the Avila Beach CSD that our water bill was \$875.36. I was very surprised to see the amount of the invoice but know that it was because of the drip system leak. I scheduled a check in the amount of \$407.88 today in hopes that you will be able to help us.

I realize that we cannot always ask for forgiveness when something like this happens but whatever you and the Board can do to help us would be greatly appreciated. After being closed for almost three years due to the pandemic, we are still trying to dig ourselves out of the financial hole that we have and your assistance would really benefit us.

Thanks and have a great day.

Sincerely,

Mary Foppiano
Executive Director

The Avila Beach Community Center is supported by grants from the Avila Beach Community Foundation and other local organizations. Funding is also provided through rentals of the facilities and donations to the Avila Beach Civic Association, a non-profit organization (95-6067627)