

# AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424  
Meeting Room and Office – 191 San Miguel Street, Avila Beach  
Telephone (805) 595-2664 FAX (805) 595-7623  
E-Mail avilacsd@gmail.com

## AGENDA

**REGULAR BOARD MEETING**  
**7:00 pm Tuesday, October 10th, 2017**  
**BOARD MEETING LOCATION**  
**AVILA BEACH CIVIC ASSOCIATION**  
**191 SAN MIGUEL STREET**  
**AVILA BEACH, CALIFORNIA**

**CALL TO ORDER: 7:00 P.M.**

**1. ROLL CALL: Board Members:**

Pete Kelley, President  
Lynn Helenius, Vice President  
Eric DeWeese, Director  
Ara Najarian, Director  
Kristin Berry, Director

**2. PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on tonight's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

**3. INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

**4. CONSENT ITEMS:**

**These items are approved with one motion.** Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of September 12<sup>th</sup>, 2017 Regular Meeting
- B. Monthly Financial Review
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report

**5. DISCUSSION OF PULLED CONSENT ITEMS**

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

**6. BUSINESS ITEMS:** Items where Board action is called for.

- A. District Policy Manual  
(Action Required: Review Purchasing Policy (3041) and Consider Changes)
- B. Capital Improvement Program Quarterly Report  
(Action Required: Receive Report and Provide Direction to Staff)
- C. Fluid Resources Management Operations Contract Renewal  
(Action Required: Extend Operations and Maintenance Contract for another year or request a 30 or 60 day extension to continue negotiations)
- D. Hiring an Engineering Intern  
(Action Required: Receive Report and Provide Direction to Staff)
- E. Status of Moving Administrative Offices to the Former Fire Station  
(Action Required: Receive Report and Provide Direction to Staff)

**7. COMMUNICATIONS/ CORESPONDENCE**

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

**8. Adjourn to next regularly scheduled meeting on November 14<sup>th</sup>, 2017**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 191 San Miguel Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.