

Avila Beach Community Services District

2016/17 Fiscal Year Budget

Presented to the Board of Directors

June 14, 2016

Peter Kelley, President
John Janowicz, Vice President
Lynn Helenius
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Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Actual Account Cash Balances
Estimated FY 2015/16 Ending Balances

LAIF - General

Beginning Balance	07/01/15	\$ 2,211,678
Interest		\$ 7,955
Approx Ending Balance	07/01/16	\$ 2,219,633

General Checking - Bank of America

Account Closed and funds transferred to Heritage Oaks Checking

Approx Ending Balance	06/30/16	\$ 0.00
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Payroll Checking - Bank of America

Approx Ending Balance	06/30/16	\$ 23,000
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Water Security Deposits - Bank of America

Account Closed and funds transferred to Heritage Oaks Checking

Approx Ending Balance	06/30/16	\$ 0.00
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General Checking - Heritage Oaks

Approx Ending Balance	06/30/16	\$ 325,000
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Totals

Approx Ending Balance	06/30/15	\$ 2,567,633
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**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
Operations Maintenance Budget

Combined Detail

Fiscal Year 2016/17

Ordinary Income/Expense	Combined	Admin	General	Sanitary	Water	Street Lights	Solid Waste	Total
Income								
4010 · Operating Revenue		0	0	475,000	467,500	0	16,000	958,500
4070 · Late Charge Penalty		0	0	0	1,000	0	0	1,000
4050 · Harbor Charges		0	0	60,000	0	1,200	0	61,200
4030 · County Taxes		0	220,000	236,000	80,000	15,500	0	551,500
4015 · Capacity Fees Paid		0	0	80,000	40,000	0	0	120,000
4600 · Interest Income		0	6,500	0	0	0	0	6,500
4080 · Plan Check Income		0	0	2,500	1,000	0	0	3,500
4090 · Rental Income		0	38,000	0	0	0	0	38,000
4060 · Installation Fees		0	0	0	0	0	0	0
4020 · Contract Services Ambulance		0	2,500	0	0	0	0	2,500
4100 · Misc Income (Refunds/PWS)		0	0	0	0	0	0	0
Total Income		0	267,000	853,500	589,500	16,700	16,000	1,742,700
Expense								
5280 · Payroll Expenses		35,000	0	0	0	0	0	35,000
5230 · Payroll Taxes		560	0	0	0	0	0	560
5250 · PERS		15,000	0	0	0	0	0	15,000
5260 · Work Comp Insurance		854	0	0	0	0	0	854
5242 · Health Insurance		10,200	0	0	0	0	0	10,200
6160 · Training		5,000	0	0	0	0	0	5,000
6570 · Safety Gear		0	0	450	50	0	0	500
6130 · LAFCo Fees		5,000	0	0	0	0	0	5,000
6120 · Dues & Subscriptions		4,000	0	500	500	0	0	5,000
6535 · Insurance		0	5,000	5,000	4,800	0	0	14,800
6585 · Telephone		3,000	0	4,000	0	0	0	7,000
6140 · Office Supplies & Postage		7,500	0	1,500	1,200	0	0	10,200
6503 · Chemicals		0	0	70,000	2,000	0	0	72,000
6550 · Operating Supplies		0	0	8,000	6,000	0	0	14,000
6575 · Small Tools		0	0	500	500	0	0	1,000
6145 · Public Notices		1,000	0	0	0	0	0	1,000
6510 · Critical Spare Parts		0	0	15,000	5,000	0	0	20,000
6520 · Equip Repairs & Maintenance		2,500	0	30,000	5,000	0	0	37,500
6530 · Generator Maintenance		0	0	4,000	0	0	0	4,000
6900 · Yard Improvements		0	0	0	500	0	0	500
6580 · Solids Handling		0	0	30,000	0	0	0	30,000
6165 · Fuel & Travel		500	0	1,000	500	0	0	2,000
6590 · Utilities		2,000	0	24,000	2,000	12,500	0	40,500
6155 · Rent		9,500	0	0	0	0	0	9,500
6825 · Weed Abatement		n/a	75	0	0	0	0	75
6560 · Plan Checks		0	0	2,500	1,000	0	0	3,500

Avila Beach Community Services District
 Operations Maintenance Budget

Combined Detail

Fiscal Year 2016/17

	Admin	General	Sanitary	Water	Street Lights	Solid Waste	Total
6505 · Contract Labor	125,000	175,000	185,000	70,000	0	0	555,000
6135 · Legal	25,000	0	10,000	2,000	0	0	37,000
6525 · Fat Oil & Grease Program	0	0	6,000	0	0	0	6,000
6515 · Engineering	0	0	25,000	20,000	0	0	45,000
6543 · Management	0	0	0	0	0	0	0
6102 · Accounting	15,000	0	0	0	0	0	15,000
6565 · Regulatory Permit Compliance	0	0	25,000	10,000	0	0	35,000
6540 · Lab Tests	0	0	45,000	2,000	0	0	47,000
6555 · Permits & Fees	0	0	10,000	4,500	0	0	14,500
6541 · Licenses	0	0	0	200	0	0	200
6805 · State Water	0	0	0	125,000	0	0	125,000
6802 · Lopez Water	0	0	0	100,000	0	0	100,000
6545 · Miscellaneous	0	0	0	0	0	0	0
Sub total Operating Expense	266,614	180,075	502,450	362,750	12,500	0	1,324,389
Allocation of Admin Transfer	10%		45%	35%	5%		
6104 · Administrative Transfer	-266,614	26,661	119,976	93,315	13,331	13,331	0
Total Expense	0	206,736	622,426	456,065	25,831	13,331	1,324,389
1600 · Fixed Assets Depreciation	0	0	100,474	29,680	0	0	130,154
Net Profit/ Loss	0	60,264	130,600	103,755	-9,131	2,669	288,157

Updated: 6/1/16

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Administrative Fund

Avila Beach Community Services District
Administrative Budget
 Fiscal Year 2016/17

Administrative	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0		0	
4070 · Late Charge Penalty	0	0		0	
4050 · Harbor Charges	0	0		0	
4030 · County Taxes	0	0		0	
4015 · Capacity Fees Paid	0	0		0	
4600 · Interest Income	0	0		0	
4080 · Plan Check Income	n/a	n/a		0	
4090 · Rental Income	0	0		0	
4060 · Installation Fees	0	0		0	
4020 · Contract Services Ambulance	0	0		0	
4089 · Misc Income (Refunds/PWS)	0	0		0	
Total Income	0	0		0	
Expense					
5200 · Payroll Expenses	35,000	34,000		35,000	
5230 · Payroll Taxes	560	560		560	
5250 · PERS	2,275	15,000		15,000	\$3k EE; \$12k Retiree Unfunded Liability
5260 · Work Comp Insurance	854	830		854	
5242 · Health Insurance	12,000	10,000		10,200	
6160 · Training	3,000	1,000		5,000	Board Direction to Increase
6560 · Safety Gear	0	0		0	
6130 · LAFCo Fees	4,300	4,500		5,000	
6120 · Dues & Subscriptions	4,000	3,800		4,000	
6535 · Insurance	0	0		0	
6585 · Telephone	2,400	3,000		3,000	
6140 · Office Supplies & Postage	5,500	7,500	New Server and set-up	7,500	EI Dorado software upgrade \$2000
6503 · Chemicals	0	0		0	
6550 · Operating Supplies	0	0		0	
6145 · Public Notices	1,000	1,000		1,000	
6520 · Equip Repairs & Maint	2,000	2,500	IT support	2,500	Set-up separate IT Support account
6900 · Yard Improvements	0	0		0	
6165 · Fuel & Travel	500	500		500	
6590 · Utilities	2,000	2,000		2,000	

Avila Beach Community Services District
Administrative Budget
 Fiscal Year 2016/17

	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Administrative					
6155 · Rent	9,337	9,337		9,500	
6560 · Plan Checks	n/a	n/a		n/a	
6505 · Contract Labor	85,000	85,000		125,000	Contract GM & District Engineer
6135 · Legal	30,000	15,000	Legal attending Board mtg's as needed	25,000	Continue existing as-needed policy
6515 · Engineering	58,000	35,000			Moved to Contract Labor
6543 · Management	5,000	5,000	Moved to Contract Labor		Moved to Contract Labor
6102 · Accounting	7,500	15,000	Included Audit and Accounting	15,000	Establish separate line item for Audit?
6540 · Lab Tests	0	0		0	
6555 · Permits & Fees	0	0		0	
6541 · Licenses	0	0		0	
6805 · State Water	0	0		0	
6802 · Lopez Water	0	0		0	
6545 · Miscellaneous	0	0		0	
6104 · Administrative Transfer	0	0		0	
Total Expense	270,226	250,527		266,614	

Administrative costs spread to other funds: Street Lights & Solid Waste 5% each, General 10% Water 35% & Sanitary 45%

Notes:

Rent amount to change probably COLA increase

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

General Fund/Fire Department

Avila Beach Community Services District
 General Fund
 Fiscal Year 2016/17

General Ordinary Income/Expense	15/16		16/17	
	Budget	Projected	Proposed Budget	Comments
Income				
4010 · Operating Revenue				
4070 · Late Charge Penalty				
4050 · Harbor Charges				
4030 · County Taxes	209,000	209,000	220,000	70% GF Tax
4015 · Capacity Fees Paid	0	0	0	
4600 · Interest Income	5,000	6,500	6,500	LAIF interest
4080 · Plan Check Income	0		0	
4090 · Rental Income	36,350	36,350	38,000	5% increase per with lease
4060 · Installation Fees	2,700			
4020 · Contract Services Ar	500	2,500	2,500	
4089 · Misc Income (Refunds/PWS)				
Total Income	253,550	254,350	267,000	
Expense				
5200 · Payroll Expenses				
5210 · Gross Wages	0	0	0	
Total 5200 · Payroll Expens	0	0	0	
5230 · Payroll Taxes				
503M · Medicare	0	0	0	
Total 5230 · Payroll Taxes	0	0	0	
5250 · PERS	0		0	
5260 · Work Comp Insuranc	0		0	
5242 · Health Insurance	0		0	
6560 · Safety Gear	0		0	
6130 · LAFCo Fees	0		0	
6120 · Dues & Subscription	0		0	
6535 · Insurance	4,800	4,800	5,000	
6585 · Telephone	0		0	
6140 · Office Supplies & Po	0		0	
6503 · Chemicals	0		0	
6550 · Operating Supplies	0		0	
6145 · Public Notices	0		0	
6542 · Maintenance	0		0	
6165 · Fuel & Travel	0		0	
6590 · Utilities	0		0	

Avila Beach Community Services District
 General Budget
 Fiscal Year 2016/17

General	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
6825 · Weed Abatement	75			75	
6505 · Contract Labor	161,285	161,285		175,000	in accordance with CDF Contract
6135 · Legal	0			0	
6515 · Engineering	0			0	
6543 · Management	0			0	
6102 · Accounting	0			0	
6540 · Lab Tests	0			0	
6555 · Permits & Fees	0			0	
6541 · Licenses	0			0	
6805 · State Water	0			0	
6802 · Lopez Water	0			0	
6545 · Miscellaneous	0			0	
Sub Total Operating Expense	166,160	166,085		180,075	
6104 · Administrative Trans	21,955	25,053		26,661	10% of Admin Costs
Total Operating Expense	188,115	191,138		206,736	
Net Income/ Expense	65,435	63,212		60,264	

Notes:

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2016/17

Sanitary	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	400,000	380,000		475,000	25% rate increase
4005 · Late Charge Penalty	1,000	0		0	Rolled in to Revenue
4007 · Harbor Charges	50,000	60,000		60,000	
4009 · County Taxes	215,325	225,000		236,000	5% estimated increase
4015 · Capacity Fees Paid	0	70,000		80,000	
4029 · Interest Income	0	0		0	
4039 · Plan Check Income	2,500	1,500		2,500	New Projects
4059 · Rental Income	0	0		0	
4069 · Installation Fees	0	0		0	
4079 · Contract Services Ambulance	0	0		0	
4089 · Misc Income (Refunds/PWS)	0	0		0	
Total Income	668,825	736,500		853,500	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	0	0		0	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	0	0		0	
5250 · PERS	0	0		0	
5260 · Work Comp Insurance	0	0		0	
5242 · Health Insurance	0	0		0	
6570 · Safety Gear	450	320	Gloves/Safety gear	450	
6130 · LAFCo Fees	0	0		0	
6120 · Dues & Subscriptions	500	350		500	Underground Service Alert
6535 · Insurance	5,000	5,000		5,000	Rates anticipated to remain stable
6585 · Telephone	4,000	3,500		4,000	SCADA line & plant line
6140 · Office Supplies & Postage	1,500	1,000		1,500	
6503 · Chemicals	48,000	65,000		70,000	Significant increase in chemicals
6550 · Operating Supplies	8,000	7,500		8,000	
6575 · Small Tools	500	350		500	
6145 · Public Notices	100	100		100	
6510 · Critical Spare Parts	15,000	10,000		15,000	Move to Admin 6145

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2016/17

	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Sanitary					
6520 · Equip Repairs & Maintenance	25,000	25,000		30,000	age of equipment
6530 · Generator Maintenance	2,500	4,100		4,000	
6900 · Yard Improvements					
6580 · Solids Handling	30,000	28,000		30,000	Include in 5520
6165 · Fuel & Travel	1,000	1,000		1,000	Bio Solids Transport & Disposal
6590 · Utilities	24,000	24,000		24,000	Rates Stable
Power					
Water, Sewer, Trash					
6560 · Plan Checks	2,500	2,500		2,500	
6505 · Contract Labor	170,000	170,000		185,000	Anticipates 5% increase
6135 · Legal	3,000	6,000		10,000	Anticipates additional support for permit renewal
6525 · Fat Oil & Grease Program	6,000	5,200		6,000	Contract program
6515 · Engineering	25,000	7,500		25,000	Contract as needed Non-CIP
6543 · Management					
6102 · Accounting					
6565 · Regulatory Permit Compliance	25,000	1,500	No Permit Renewal yet	25,000	Contract as needed
6540 · Lab Tests	45,000	42,000		45,000	
6555 · Permits & Fees	10,000	9,000		10,000	anticipates 10% increase
6541 · Licenses	0	0		0	Combine with Permits & Fees
6805 · State Water	0	0		0	
6545 · Miscellaneous	132,000	132,000		0	No Pending Penalties
Sub Total Operating Expense	584,050	550,820		502,450	
6104 · Administrative Transfer	121,602	112,737		119,976	45% of Admin Cost
Total Operating Expense	705,652	663,557		622,426	
170 · Fixed Assets Depreciation	100,474	100,474		100,474	
Net Income/ Expense	-137,301	-27,531		130,600	

Notes:

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District

Water Budget

Fiscal Year 2016/17

Water	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	430,000	425,000		467,500	10% rate increase
4005 · Late Charge Penalty	1,000	1,000		1,000	
4007 · Harbor Charges	0			0	
4009 · County Taxes	74,725	75,000		80,000	25% GF tax
4015 · Capacity Fees Paid	0	30,000		40,000	
4029 · Interest Income	0			0	
4039 · Plan Check Income	1,000	1,000		1,000	
4059 · Rental Income	0			0	
4069 · Installation Fees	0			0	
4079 · Contract Services Ambulance	0			0	
4089 · Misc Income (Refunds/PWS)	0			0	
Total Income	506,725	532,000		589,500	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	0	0		0	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	0	0		0	
5250 · PERS	0			0	
5260 · Work Comp Insurance	0			0	
5242 · Health Insurance	0			0	
6570 · Safety Gear	50			50	
6130 · LAFCo Fees	0			0	
6120 · Dues & Subscriptions	500	500		500	
6535 · Insurance	4,800	4,800		4,800	
6585 · Telephone	0			0	
6140 · Office Supplies & Postage	1,200	1,200		1,200	
6503 · Chemicals	2,000	2,000		2,000	
6500 · Operating Supplies	6,000	6,000		6,000	
6575 · Small Tools	500	250		500	
6145 · Public Notices	200	100		200	
6510 · Critical Spare Parts	5,000	4,500		5,000	

Avila Beach Community Services District
Water Budget
Fiscal Year 2016/17

	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Water					
6520 · Equip Repairs & Maint	5,000	8,200		5,000	
6900 · Yard Improvements	500	500	New Solar Panel	500	
6165 · Fuel & Travel	500	500		500	
6590 · Utilities	2,000	1,500		2,000	
6560 · Plan Checks	7,500	1,500		1,000	Reimbursable account
6505 · Contract Labor	70,000	65,000		70,000	Contract Operations COLA
6135 · Legal	2,000	2,000		2,000	for water specific needs
6515 · Engineering	20,000	1,500		20,000	Contract as needed Non-CIP
6543 · Management	0			0	
6102 · Accounting	0			0	
6565 · Regulatory Permit Compliance	10,000	2,500		10,000	Contract as needed
6540 · Lab Tests	2,000	2,000		2,000	
6555 · Permits & Fees	4,000	4,200		4,500	Anticipates slight increase
6541 · Licenses	200	0		200	Roll to 6555
6805 · State Water	125,000	105,000		125,000	includes est. Drought Buffer cost
6802 · Lopez Water	100,000	110,000		100,000	Will take less Lopez Water this year
568 · Water Reserve	0			0	
6545 · Miscellaneous	0			0	
Sub Total Operating Expense	368,950	323,750		362,950	
6104 · Administrative Transfer	94,579	87,684		93,315	35% of Admin Cost
Total Operating Expense	463,529	411,434		456,265	
1600 · Fixed Assets Depreciation	29,680	29,680		29,680	
Net Income/ Expense	13,516	90,886		103,555	

Notes:

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
 Light Budget
 Fiscal Year 2016/17

Light Ordinary Income/Expense	5/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Income					
4010 · Operating Revenue	0			0	
4070 · Late Charge Penalty	0			0	
4050 · Harbor Charges	1,200	1,200		1,200	
4030 · County Taxes	14,950	15,000		15,500	5% GF Tax
4015 · Capacity Fees Paid	0	0		0	
4600 · Interest Income	0			0	
4080 · Plan Check Income	0			0	
4090 · Rental Income	0			0	
4060 · Installation Fees	0			0	
4020 · Contract Services Ar	0			0	
4089 · Misc Income (Refunds/PWS)				0	
Total Income	16,150	16,200		16,700	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	0	0		0	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	0	0		0	
5250 · PERS	0			0	
5260 · Work Comp Insuran	0			0	
5242 · Health Insurance	0			0	
6167 · Uniforms	0			0	
6130 · LAFCo Fees	0			0	
6120 · Dues & Subscription	0			0	
6535 · Insurance	0			0	
6585 · Telephone	0			0	
6140 · Office Supplies & Po	0			0	
6503 · Chemicals	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
6542 · Maintenance	1,000	1,000		0	
6165 · Fuel & Travel	0			0	
6590 · Utilities	12,500	12,500		12,500	

Avila Beach Community Services District
 Light Budget
 Fiscal Year 2016/17

Light	15/16		16/17	
	5/16 Budget	Projected	15/16 Comments	Proposed Budget
Town Lights				
Front Street	7,200		7,200	7,200
6505 · Contract Labor	5,300		5,300	5,300
6135 · Legal	0			0
6515 · Engineering	0			0
6543 · Management	0			0
6102 · Accounting	0			0
6540 · Lab Tests	0			0
6555 · Permits & Fees	0			0
6541 · Licenses	0			0
6805 · State Water	0			0
6802 · Lopez Water	0			0
6545 · Miscellaneous	0			0
Sub Total Operating Expense	13,500	13,500		12,500
6104 · Administrative Trans	0	12,526		13,331
Total Operating Expense	13,500	26,026		25,831
Net Income/Expense	2,650	-9,826		-9,131

5% of Admin Cost

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Budget
 Fiscal Year 2016/17

	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	13,800	15,750		16,000	Franchise Fee
4070 · Late Charge Penalty	0			0	
4050 · Harbor Charges	0			0	
4030 · County Taxes	0			0	
4015 · Capacity Fees Paid	0	0		0	
4600 · Interest Income	0			0	
4080 · Plan Check Income	0			0	
4090 · Rental Income	0			0	
4060 · Installation Fees	0			0	
4020 · Contract Services Ambulance	0			0	
4089 · Misc Income (Refunds/PWS)	0			0	
Total Income	13,800	15,750		16,000	
Expense					
5200 · Payroll Expenses	0			0	
5210 · Gross Wages	0			0	
Total 5200 · Payroll Expenses	0			0	
5230 · Payroll Taxes	0			0	
503M · Medicare	0			0	
Total 5230 · Payroll Taxes	0			0	
5250 · PERS	0			0	
5260 · Work Comp Insurance	0			0	
5242 · Health Insurance	0			0	
6167 · Uniforms	0			0	
6130 · LAFCo Fees	0			0	
6120 · Dues & Subscriptions	0			0	
6535 · Insurance	0			0	
6585 · Telephone	0			0	
6140 · Office Supplies & Postage	0			0	
6503 · Chemicals	0			0	

Avila Beach Community Services District
Solid Waste Budget
 Fiscal Year 2016/17

	15/16 Budget	15/16 Projected	15/16 Comments	16/17 Proposed Budget	16/17 Comments
Solid Waste					
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
6542 · Maintenance	0			0	
6165 · Fuel & Travel	0			0	
6590 · Utilities	0			0	
Town Lights	0			0	
Front Street	0			0	
6505 · Contract Labor	0			0	
6135 · Legal	0			0	
6515 · Engineering	0			0	
6543 · Management	0			0	
6102 · Accounting	0			0	
6540 · Lab Tests	0			0	
6555 · Permits & Fees	0			0	
6541 · Licenses	0			0	
6805 · State Water	0			0	
6802 · Lopez Water	0			0	
6545 · Miscellaneous	0			0	
Sub Total Operating Expense	0	0		0	
6104 · Administrative Transfer	10,387	12,526		13,331	5% of Admin Cost
Total Operating Expense	10,387	12,526		13,331	
Net Income/Expense	3,413	3,224		2,669	

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT

ABCSD ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/16

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	\$10.84	\$11.23	5 UNITS	\$54.20	\$56.15	\$110.35
MULTI-FAMILY	\$10.84	\$11.86	5 UNITS	\$54.20	\$59.30	\$113.50
RESTAURANTS	\$10.84	\$16.16	5 UNITS	\$54.20	\$80.80	\$135.00
COMMERCIAL/PUBLIC	\$10.84	\$15.13	5 UNITS	\$54.20	\$75.65	\$129.85
INDUSTRIAL/LAUNDRY	\$10.84	\$17.25	5 UNITS	\$54.20	\$86.25	\$140.45

Adopted Water Rate increase 10%

Adopted Sewer Rate Increase 25%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

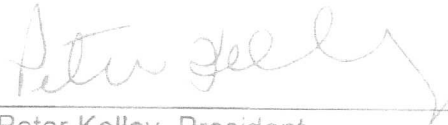
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



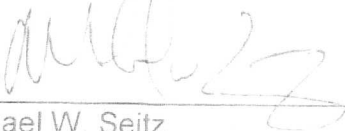
Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.69	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,651	\$2,063
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add	\$25,815.10	3.60	\$18,567	\$23,226
if Serving Meals add (per seat)	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Meicall and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.36	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee) or, if larger (per 1,000 square feet)	\$156.95 \$470.49	0.11 0.32	\$1,000 \$2,999	\$1,331 \$3,991
Drug Store** w/Fountain Service add † Serving Meals add (per seat)	\$1,961.88 \$5,297.09 \$166.19	1.33 3.60 0.13	\$12,505 \$33,765 \$1,251	\$16,641 \$44,931 \$1,664
Laundry** (per Standard washing machine)	\$3,923.77	2.67	\$25,011	\$33,282
Meat Market** (per 1,000 square feet of floor area)	\$196.19	0.13	\$1,251	\$1,664
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building** (per employee) or, if larger, (per 1,000 square feet)	\$98.09 \$470.85	0.07 0.32	\$625 \$3,001	\$832 \$3,994
Physicians Office** (per examining room)	\$784.75	0.53	\$5,002	\$6,656
Restaurant** (per seat at 20 gallons per day per seat)	\$78.48	0.05	\$500	\$666
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments** (per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1 ABCSD currently refers to the Capacity Fee as a Hookup Fee however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
 2 For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
 3 Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

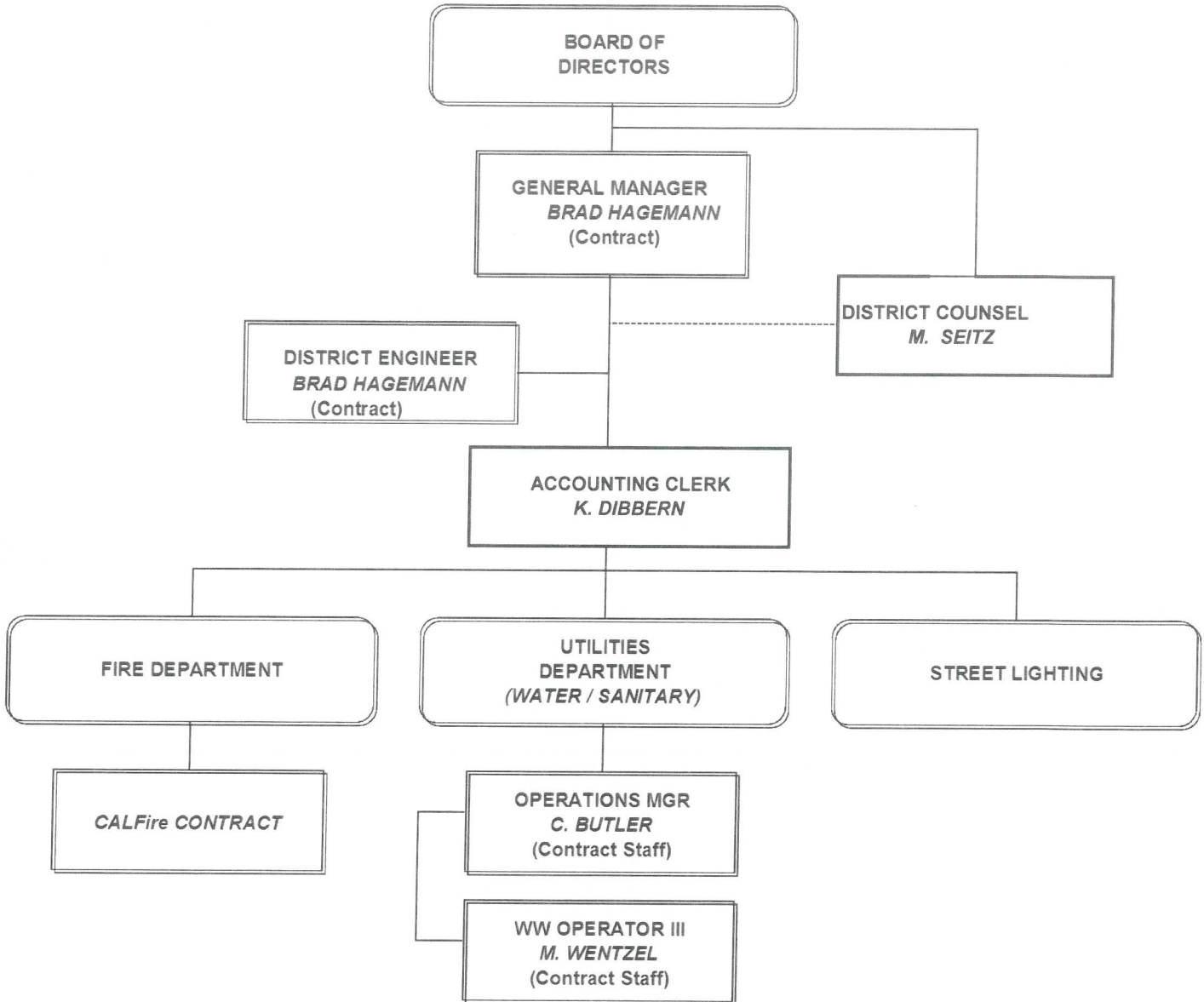
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially 100% water used, 60% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
Table of Organization



**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

**Compensation
Effective 7/1/16**

**2016/17 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/16**

	GRADE 4 Existing 1.0%*	GRADE 5 Existing 1.0%*	GRADE 7 Existing 1.0%*	GRADE 9 Existing 1.0%*
STEP 1	13.50	16.14	19.09	26.44
STEP 2	14.18	17.63	20.55	27.90
STEP 3	14.88	19.09	22.01	29.10
STEP 4	16.14	20.55	23.53	30.85
STEP 5	17.63	22.01	25.00	32.39
				31.16
				32.71

DEPARTMENT

Administration	Clerk Typist	Accounting Clerk	Admin Secretary	Office Manager
Operations	Laborer	Utility Worker I	Utility Worker II	Chief Plant Operator

STEP PARAMETERS

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.

COST OF LIVING ADJUSTMENT

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2016-17 Fiscal Year Budget**

Capital Equipment/Projects

2016/17 Fiscal Year Budget
Avila Beach Community Services District
Preliminary Capital Improvement Program

Item Description	Total 5 Years	2016/17 1	2017/18 2	2018/19 3	2019/20 4	2021/22 5
Administration						
ADM-1 General Administrative Capital Equipment	\$ 15,500	\$ 6,500	\$ 2,500	\$ 1,500	\$ 2,500	\$ 2,500
Subtotal:	\$ 15,500	\$ 6,500	\$ 2,500	\$ 1,500	\$ 2,500	\$ 2,500
Water						
W-1 Storage System Improvements - Water Tank #1	\$ 35,000	\$ 35,000				
W-2 Water System Meter/Valve Replacement	\$ 275,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
W-3 Misc Water Line Replacements	\$ 125,000	\$ 25,000	\$ 50,000	\$ 50,000		
W-F5 Lopez Booster Pumps	\$ 125,000		\$ 50,000	\$ 75,000		
	\$ 0.00					
	\$ 0.00					
Subtotal:	\$ 560,000	\$ 135,000	\$ 150,000	\$ 175,000	\$ 50,000	\$ 50,000
Wastewater						
WW-1 WWTP Upgrade	\$ 1,550,000	\$ 125,000	\$ 100,000	\$ 125,000	\$ 800,000	\$ 400,000
WW-2 Effluent Line Repair	\$ 40,000	\$ 40,000				
WW-3 Chlorination System Improvements	\$ 50,000		\$ 50,000			
WW-4 Wastewater Collection Line Repair	\$ 140,000	\$ 75,000	\$ 25,000	\$ 20,000	\$ 20,000	
WW-5 Influent Wet Well Coating Repairs	\$ 40,000	\$ 40,000				
WW-7 Miscellaneous Wastewater Projects	\$ 225,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW-9 Repair to Decking at WWTP	\$ 25,000	\$ 25,000				
WW-F3 First Street Sewer Line Replacement	\$ 200,000					\$ 200,000
WW-F4 Ocean Outfall Inspection and Benthic Monitoring	\$ 100,000			\$ 100,000		
WW-F5 Front Street Sewer Line Replacement	\$ 150,000				\$ 50,000	\$ 100,000
WW-F6 San Miguel Street Sewer Line Replacement	\$ 300,000			\$ 50,000	\$ 200,000	\$ 50,000
Subtotal:	\$ 2,820,000	\$ 330,000	\$ 225,000	\$ 345,000	\$ 1,170,000	\$ 750,000
Street Lighting						
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Subtotal:	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Total Capital Equipment / Projects by Fiscal year:		\$ 479,000	\$ 385,000	\$ 529,000	\$ 1,230,000	\$ 810,000
Total 5-Year Capital Equipment / Projects	\$ 3,433,000					

KEY

ADM#= ADMINISTRATION

W#= WATER

W-F#= FUTURE WATER - NEXT FISCAL YEAR

WW#= WASTEWATER

WW-F#= FUTURE WASTEWATER - NEXT FISCAL YEAR

L#= STREET LIGHTING

*= Maintenance Project (Cost Sharing is Flow Based, with PSLHD contributing 15% of the costs)

**= Capital Improvement Project (Cost Sharing is Ownership Based, with PSLHD contributing 35% of the costs)