

MINUTES OF BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, February 11th, 2025
1:00 P.M.

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:02 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present	Pete Kelley Howie Kennett John Janowicz Kristin Berry
Board Members Present via Zoom:	Ara Najarian
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager Kristi Dibbern, Office Manager
Operations:	Shawn Powell, Chief Plant Operator
Legal Counsel via Zoom:	Craig Parton from Price, Postal, & Parma Shannon DeNatale Boyd

3. PUBLIC COMMENTS - None

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Abbas reported 32 calls for service during the month of January. Deputies conducted/investigated eleven preventive patrol stops, seven general disturbances, and five suspicious circumstances. The Sheriff's Auxiliary Volunteer Patrol (SAVP) program was established to assist the San Luis Obispo County Sheriff's Office in meeting its law enforcement mission. Citizen volunteers trained in a variety of law enforcement topics, such as observation skills, radio procedures and first aid, providing supplemental patrol in our neighborhoods and business districts. These volunteers act as additional "eyes and ears" to identify crime in our community and increase public safety.

Aside from patrolling the streets, auxiliary patrol members attend neighborhood watch meetings, perform [vacation house checks](#) and assist in educating the public about Sheriff's Office programs and resources. The Sheriff's Auxiliary Volunteer Patrol program is a partnership between law enforcement.

Cal Fire: No Report. Chief Lee was attending training during this meeting.

Without objection from the Board, President Kelley moved up the Closed Session Items prior to Consent Items.

5. PUBLIC COMMENT ON CLOSED SESSION ITEM

NO COMMENTS.

6. CLOSED SESSION

The Board had no objection to presenting Closed Session Item B in front of Item A.

The Board convened to closed session at 1:08 PM to discuss the following items:

B. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956(d)(2) and (e) (3)- Claim by Cheri Linegar [Pursuant to Government Code sections 54956(e) (3) and 54957.5(b)(1) &(2)(a). Number of Cases: One.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

The Board returned to regular session at 1:48 PM. No reportable action was taken by the Board of Directors during the closed session for Item A.

For Item B Director Kennett made a motion for the Board to deny the Linegar claim. Director Berry seconded the motion. The motion passed unanimously with a roll call vote 5-0.

7. CONSENT ITEMS:

8. DISCUSSION OF PULLED CONSENT ITEMS: None

Without objection, President Kelley then recommended the Board consider Item 7 (Consent Items) for approval.

After Board discussion and an opportunity for public comment, Director Berry made a motion to approve the Consent Items. It was seconded by Director Kennett and passed with a roll call vote 5-0.

AYES: Howie Kennett
 Kristin Berry
 Ara Najarian
 John Janowicz
 Pete Kelley

NOES: None

ABSENT: None

9. PULLED CONSENT ITEMS. None.

10. BUSINESS ITEMS:

A. Mid-Year Budget Review. GM Hagemann summarized the staff report regarding the mid-year budget review. Hagemann noted that estimated FY 2024/25 tax revenues are anticipated to come in slightly above the budget amount of \$850,000; water and sewer sales revenues are projected to come in on budget at approximately \$900,000; and interest income is projected to come in at approximately \$50,000 over the budgeted amount. Total operating expenses are at the benchmark for the first half of the fiscal year. This was an information item only. No action was taken.

B. Annual Review of District By-Laws. GM Hagemann quickly summarized the staff report, noting that in accordance with the District Policy, the Board reviews the District By-Laws each year. The By-Laws were reviewed by Legal Counsel Shannon DeNatale Boyd. The suggested changes were presented and reviewed by the Board.

The motion was made by Vice President Janowicz to accept the proposed changes to the By-Laws. The motion was seconded by Director Najarian and passed with a roll call vote 5-0.

AYES: John Janowicz
 Ara Najarian
 Kristin Berry
 Howie Kennett
 Pete Kelley

NOES: None


ABSENT: None

Staff reminded the Board that the March 11, Regular Board Meeting is canceled. The NEXT SPECIAL MEETING will be held on Tuesday, March 18, 2025, at 1:00PM.

ADJOURNMENT: The meeting was adjourned at approximately 2:45 PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE
General Manager