

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-mail: avilacsd@gmail.com

BOARD MEETING AGENDA

1:00 P.M. (Pacific Time) Tuesday, December 8th, 2020

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

**THE DISTRICT OFFICE WILL NOT BE OPEN TO THE PUBLIC.
PUBLIC SHOULD ACCESS VIA ZOOM MEETING OR PHONE.**

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

1. **CALL TO ORDER: 1:00 P.M.**
2. **ROLL CALL: Board Members:**
 - Pete Kelley, President
 - Lynn Helenius, Vice President
 - Ara Najarian, Director
 - Kristin Berry, Director
 - Howie Kennett, Director
3. **PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.
4. **INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

 - A. County Reports
 1. SLO County Sheriff Department
 2. CalFire/County Fire Department

- B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. November Board Meeting Minutes
- B. Monthly Financial Reviews for November
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Reports for November

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Recognize General Counsel Mike Seitz for his service to the District and consider adopting Resolution No. 2020-10.
- B. Consider Retaining New General Counsel
(Action Required: Receive Report and Recommendation from Personnel Committee and consider taking action to retain new General Counsel)
- C. Election of Officers and Board Committee Appointments
(Action Required: Elect Board officers and Committee appointments for calendar year 2021)

8. COMMUNICATIONS/ CORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. Adjourn to next regularly scheduled meeting on Tuesday, January 12th, 2021.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, November 10th, 2020
1:00 P.M.**

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

**BOARD MEETING
1:00 P.M. (Pacific Time) Tuesday, November 10th, 2020**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom:	None
Board Members Present:	Pete Kelley Howie Kennett Kristin Berry
Board Members Absent:	Lynn Helenius Ara Najarian
Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Accounting
Staff Present via Zoom:	Mike Seitz, Legal Counsel

Vice President Helenius & Director Najarian joined the meeting via Zoom at 1:05 P.M.

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Cal Fire: CAL Fire - Battalion Chief Paul Lee stated that there were 61 calls for service this month, 38 were medically related. Fire season is still here with a slight downturn with the winter weather. Clean your gutters and make sure your roof is sealed with the rainy season approaching. A revised All Risks Pre-attack Map for Avila Beach and Pismo Beach areas is in the process of being updated after the Avila Fire. The map is critical to ensure quick containment of fires. The maps will be printed in January 2021. If anyone is interested, please contact Chief Lee for a kickoff meeting for grant funding for Vegetation Management Projects for 2021.

Sheriff's Report: Lt. Stuart MacDonald reported 75 calls for service this month compared to 71 calls last year at this time. There were: 10 disturbances, 1 assault, 1 burglar, 8 thefts, 1 vandalism, 1 phone scam & 1 suspicious circumstance reported. The Sheriff's proactive efforts include 27 enforcements stops, 22 preventative patrol activities and 32 Covid-19 Compliance checks.

B. Conferences, Meetings and General Communications.

GM Hagemann announced the San Luis Obispo Board of Supervisors approved the District's request to appoint Director Kristin Berry and Director Howie Kennett to the Avila Beach CSD Board of Directors for another term. Their term will expire in December of 2024.

5. CONSENT ITEMS

Legal Counsel Seitz commented that since Director Najarian was not present at the October meeting, he should not participate in the vote to approve the October meeting minutes. President Kelley made a motion to approve the Consent Items except Item 5.A. October meeting minutes. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Pete Kelley
 Kristin Berry
 Lynn Helenius
 Howie Kennett
 Ara Najarian

NOES: None
ABSENT: None

Director Kelley made a motion to approve Consent Items Item 5.A. October meeting minutes. The motion was seconded by Director Berry and passed with a roll call vote 4-0.

AYES: Pete Kelley
 Kristin Berry,
 Lynn Helenius
 Howie Kennett

NOES: None
ABSENT: None

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. District Financial Audit for Fiscal Year 2019-20

Chris Brown of Fedak & Brown, LLP presented the audit findings for 2019-20. Mr. Brown highlighted that the District is in good financial standing. The audit was considered clean with effective internal controls. Director Najarian made a motion to approve the Financial Audit for Fiscal Year 2019-20. It was seconded by Director Berry and it passed with a roll call vote 5-0.

AYES: Ara Najarian
Kristin Berry
Lynn Helenius
Howie Kennett
Pete Kelley

NOES: None
ABSENT: None

B. Certification of Mitigated Negative Declaration (MND) for Wastewater System Improvements, Resolution No 2020-08 In accordance with CEQA, Staff prepared and published a Draft MND for the WWTP system projects. The District did not receive any comments on the Draft MND. Resolution No. 2020-08 approves the MND and authorizes GM to file a Notice of Determination with County and State Clearinghouse. Director Berry made a motion to adopt Resolution No. 2020-08. It was seconded by Director Helenius and passed with a roll call vote 5-0.

AYES: Kristin Berry
Lynn Helenius
Howie Kennett
Pete Kelley
Ara Najarian

NOES: None
ABSENT: None

C. Award Contract of Final Design and Bid Services for the Wastewater Treatment Plant Redundancy Project. Staff received and reviewed two proposals for the Final Design and Bid Support Services for the WWTP Redundancy Project. Both firms are well-qualified to provide the support. MKN worked with Cloacina on an MBR installation in Fresno area and Wallace Group just recently worked with Cloacina on an MBR Design Build project at the San Diego Zoo Safari Park. The difference in price between the two firms' proposals is significant. After some discussion and an opportunity for public comment, the Board decided to award the contract for Final Design and Bid Services to Wallace Group. Director Najarian made a motion to award the contract for the Final Design and Bid Services in the not to exceed amount of \$132,000 to Wallace Group. It was seconded by Director Berry and it passed with a roll call vote 5-0.

AYES: Ara Najarian
Kristin Berry
Lynn Helenius
Howie Kennett
Pete Kelley

NOES: None
ABSENT: None

D. Consider Retaining New General Counsel. GM Hagemann explained that after review of the proposals, the Personnel Committee had chosen three firms to move to the next step of the selection process. The Committee directed the GM to schedule interviews with the top three firms over the next several weeks and they intend to provide a recommendation to the full Board at the December Board Meeting.

COMMUNICATIONS/CORRESPONDENCE.

General Counsel Mike Seitz announced his will be present at the next Board meeting in person. This is his final Board meeting as legal counsel. Mike is retiring after serving the District since 2012.

ADJOURNMENT: The meeting was adjourned at 2:18 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, December 8th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: December 8th, 2020

SUBJECT: Monthly Financial Review for November 2020

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of November, the District deposited \$127,484.17 and incurred \$149,066.72 in expenses (cash basis). Income included \$40,355.41 in County tax income and \$70,782.00 in monthly water and sewer fees. Expenses included \$51,495.22 for half of the District's total annual water purchase.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of November.

Utility Service Billing

The District billed approximately \$69,457.32 in water and sewer service charges in November. Customer Rate Assistance reduced billing charges to the District in the amount of \$1,324.68.

Operation and Maintenance

The December statement for FRM (Fluid Resource Management) was unavailable at the time of Board Packet production.

Avila Beach Community Services District
Profit & Loss
November 2020

	<u>Nov 20</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	70,782.00
4012 · Solid Waste Franchise Fee	1,451.99
4030 · County Taxes	40,355.41
4600 · Interest Income	10,465.40
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Total 4000 · Income Summary	123,054.80
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Total Income	123,054.80
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Gross Profit	123,054.80
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Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	16.20
5120 · Chase Paymentech	131.03
5140 · Invoice Cloud	396.38
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Total 5100 · Merchant Credit Card Fees	543.61
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5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,129.80
5012 · Holiday Pay	187.32
5014 · Sick Pay	0.00
5016 · Vacation Pay	437.08
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Total 5210 · Gross Wages	3,754.20
	<hr/>
5230 · Payroll Taxes	66.04
	<hr/>
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
	<hr/>
Total 5240 · Health & Medical Exp.	800.00
	<hr/>
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	353.04
	<hr/>
Total 5250 · PERS Company Pd Expense	353.04
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5280 · Payroll Administration & Misc.	104.12
	<hr/>
Total 5200 · Payroll Expenses	5,077.40
	<hr/>
6000 · Administrative Overheads	

Avila Beach Community Services District
Profit & Loss
November 2020

	<u>Nov 20</u>
6127 · Gifts	200.00
6102 · Accounting	960.00
6115 · Bank Service Charges	0.00
6120 · Dues & Subscriptions	164.99
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	334.93
6143 · Supplies, Office	233.36
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Total 6140 · Office Supplies & Postage	568.29
6145 · Public Notices	373.89
6150 · Rate Assistance	1,324.68
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Total 6000 · Administrative Overheads	3,591.85
6500 · Operating Expenses	
6503 · Chemicals	4,272.73
6505 · Contract Labor O & M	19,591.88
6506 · Contract Labor GM	3,117.50
6507 · Contract Labor Civil Engineer	8,410.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	26,193.34
6524 · Equip. Rep. & Maint. Avila Only	94.96
	<hr/>
Total 6520 · Equipment Repair & Maint.	26,288.30
6525 · Fat Oil & Grease (FOG)	1,187.50
6535 · Insurance P/L	1,919.00
6540 · Lab Tests	5,780.00
6550 · Operating Supplies	71.05
6555 · Permits & Fees	416.60
6580 · Solids Handling	2,756.00
6585 · Telephone / Internet	297.30
6590 · Utilities	4,112.67
	<hr/>
Total 6500 · Operating Expenses	78,220.53
6800 · Water	
6802 · Lopez	51,495.22
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Total 6800 · Water	51,495.22
	<hr/>
Total Expense	138,928.61
	<hr/>
Net Ordinary Income	-15,873.81
Other Income/Expense	
Other Income	

	<u>Nov 20</u>
7200 · Non-Operating Income	
7210 · Connection Fees	63,784.00
Total 7200 · Non-Operating Income	<u>63,784.00</u>
Total Other Income	63,784.00
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245b · WWTP Phase I Design	14,788.00
Total 8245 · WWTP Improvement Project	14,788.00
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	690.00
Total 8246 · WW Swr Ln Rplmt San Migl	690.00
Total 8230 · Capital Purchases in Prog Sani	15,478.00
8270 · Capital Purchases in Prog Water	
8272 · W-2 Water System Valve/ Meter	1,964.54
Total 8270 · Capital Purchases in Prog Wa...	1,964.54
Total 8200 · Non-Operating Expenses	17,442.54
Total Other Expense	17,442.54
Net Other Income	46,341.46
Net Income	<u><u>30,467.65</u></u>

Avila Beach Community Services District
Balance Sheet
As of November 30, 2020

	<u>Nov 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	212.40
1008 · Petty Cash	8.02
1010 · Pacific Premier Checking	1,019,533.88
1050 · LAIF	3,123,462.90
Total 1000 · Cash Summary	<u>4,143,217.20</u>
Total Checking/Savings	4,143,217.20
Accounts Receivable	
1200 · *Accounts Receivable	85,534.50
Total Accounts Receivable	<u>85,534.50</u>
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	19,364.33
1270 · Taxes Receivable	9,530.07
1280 · Water & Sewer Billings	100,970.74
Total 1250 · Receivables	<u>129,865.14</u>
1400 · Prepaid Summary	
1410 · Prepaid Insurance	14,687.11
Total 1400 · Prepaid Summary	<u>14,687.11</u>
Total Other Current Assets	<u>144,552.25</u>
Total Current Assets	4,373,303.95
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
Total 1605 · Office Equipment	<u>0.00</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21

Avila Beach Community Services District
Balance Sheet
As of November 30, 2020

	<u>Nov 30, 20</u>
Total 1610 · Fixed Asset -Office & Ad...	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	<u>-497,174.62</u>
Total 1626 · Collection Assets	821,700.64
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	<u>-264,042.83</u>
Total 1630 · Disposal Equipment	347,131.83
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	<u>-1,177,733.59</u>
Total 1635 · Treatment Plant	976,364.71
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum D...	-704,848.55
1642 · Treatment Equipment - Oth...	<u>205,485.61</u>
Total 1642 · Treatment Equipment	<u>588,047.60</u>
Total 1620 · Fixed Assets - Sanitary	2,793,558.88
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
1652 · Equipment - Other	<u>74.79</u>
Total 1652 · Equipment	74.79
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	<u>-657,239.98</u>
Total 1656 · Distribution Assets	<u>606,756.79</u>
Total 1650 · Fixed Assets - Water	606,831.58

Avila Beach Community Services District
Balance Sheet
As of November 30, 2020

	<u>Nov 30, 20</u>
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	74,061.65
1682 · Gen / Fire Accum Dep	<u>-38,345.77</u>
Total 1680 · Structures - Fixed Asset	35,715.88
1690 · Construction in Progress	<u>66,397.23</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>3,502,503.57</u>
Total Fixed Assets	3,502,503.57
Other Assets	
1800 · Deferred Outflows of Resources	<u>27,497.00</u>
Total Other Assets	<u>27,497.00</u>
TOTAL ASSETS	<u><u>7,903,304.52</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	<u>55,158.45</u>
Total Accounts Payable	55,158.45
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	1,772.34
2260 · Vacation Payable	944.10
2262 · Sick Pay Accrued	274.60
2250 · PERS Liability	<u>210.74</u>
Total 2200 · Payroll Liabilities	3,201.78
2300 · Deposits Held	
2303 · Water Deposits Held	<u>4,610.00</u>
Total 2300 · Deposits Held	<u>4,610.00</u>
Total Other Current Liabilities	<u>7,811.78</u>
Total Current Liabilities	62,970.23
Long Term Liabilities	
2400 · Net Pension Liability	126,061.00
2500 · Deferred Inflows of Resources	<u>9,791.00</u>

Avila Beach Community Services District
Balance Sheet
As of November 30, 2020

	<u>Nov 30, 20</u>
Total Long Term Liabilities	<u>135,852.00</u>
Total Liabilities	198,822.23
Equity	
3000 · Opening Bal Equity	177,730.13
3900 · Retained Earnings	7,670,171.36
Net Income	<u>-143,419.20</u>
Total Equity	<u>7,704,482.29</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,903,304.52</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 November 2020

12/02/20

Type	Date	Num	Name	Memo	Account	Amount	Balance	
General / Admin								
Check	11/02/2020		Microsoft Store		6143 · Supplies, Office	99.99	99.99	
Check	11/04/2020	EFT	Paymenttech	merchant cc fees	5120 · Chase Paymenttech	19.55	119.54	
Check	11/04/2020	EFT	Paymenttech	merchant cc fees	5120 · Chase Paymenttech	19.66	139.20	
Check	11/05/2020	2821	Nikki Engle Bookkeeping	Inv. 2573 10/28/20	6102 · Accounting	480.00	619.20	
Check	11/05/2020	EFT	Adobe.com		6120 · Dues & Subscriptions	14.99	634.19	
Check	11/05/2020		U.S. Postal Service	Board Packets	6142 · Postage & Shipping	25.25	659.44	
Check	11/05/2020	EFT	American Express Discount	Amex	5110 · Amex	16.20	675.64	
Check	11/09/2020	2824	Hagemann & Associates	Inv. 1116 Oct 25th - Nov 7th, 2020 GM Services	6506 · Contract Labor GM	1,740.00	2,415.64	
Check	11/09/2020	EFT	Paymenttech	merchant cc fees	5120 · Chase Paymenttech	11.28	2,426.92	
Check	11/10/2020	2827	Creative Technologies, Inc.	Inv. 5895 Customer Number 849 Run Date 9/30/20...	6142 · Postage & Shipping	154.84	2,581.76	
Check	11/10/2020	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Maint. A...	40.00	2,621.76	
Check	11/10/2020	2831	Transfer to LAIF	Txfr to LAIF - new process	6115 · Bank Service Charges	0.00	2,621.76	
Check	11/10/2020	EFT	InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	396.38	3,018.14	
Check	11/12/2020	EFT	Public Employees Retirement System	Kristi 10/1 - 10/15/20	2250 · PERS Liability	202.92	3,221.06	
Check	11/12/2020	EFT	Public Employees Retirement System	Kristi 10/1 - 10/15/20	5256 · PERS Co Pd Kristi	33.18	3,254.24	
Check	11/12/2020	EFT	Public Employees Retirement System	Kristi 10/16 - 10/31/20	2250 · PERS Liability	191.22	3,445.46	
Check	11/12/2020	EFT	Public Employees Retirement System	Kristi 10/16 - 10/31/20	5256 · PERS Co Pd Kristi	31.32	3,476.78	
Check	11/12/2020	EFT	Public Employees Retirement System	Kristi 11/1 - 11/15/20	2250 · PERS Liability	180.48	3,657.26	
Check	11/12/2020	EFT	Public Employees Retirement System	Kristi 11/1 - 11/15/20	5256 · PERS Co Pd Kristi	92.93	3,750.19	
Check	11/13/2020	EFT	Paymenttech	merchant cc fees	5120 · Chase Paymenttech	3,762.94	3,773.09	
Check	11/16/2020	EFT	Cafe Roma	merchant cc fees	5120 · Chase Paymenttech	10.15	3,773.09	
Check	11/19/2020	EFT	Paymenttech	GC Mike Seitz retirement	6127 · Gifts	200.00	3,973.09	
Check	11/19/2020	EFT	Staples	merchant cc fees	5120 · Chase Paymenttech	11.94	3,985.03	
Check	11/23/2020	EFT	PG&E	100 San Luis St.	6143 · Supplies, Office	133.37	4,118.40	
Check	11/23/2020	EFT	PG&E	merchant cc fees	6590 · Utilities	146.77	4,265.17	
Check	11/25/2020	EFT	Spectrum	Acct # 8245100980033571	5120 · Chase Paymenttech	45.70	4,310.87	
Check	11/25/2020	2834	Hagemann & Associates	Inv. 1119 Nov 8th - Nov 21st, 2020 Contract Labor	6585 · Telephone / Internet	214.95	4,525.82	
Check	11/30/2020	2836	Nikki Engle Bookkeeping	Inv. 2583 11/1/2020	6506 · Contract Labor GM	1,377.50	5,903.32	
Check	11/30/2020	2838	Creative Technologies, Inc.	Inv. 5972 Customer Number 849 Run Date 10/30/20...	6102 · Accounting	480.00	6,383.32	
Total General / Admin							6,538.16	6,538.16
Lights								
Check	11/02/2020	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	101.77	101.77	
Check	11/02/2020	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	409.53	511.30	
Check	11/24/2020	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	347.52	858.82	
Total Lights							858.82	858.82
Sanitary								
Check	11/02/2020	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.02	134.02	
Check	11/05/2020	2818	Miners Ace Hardware	Acct: 126380 10/31/20	6550 · Operating Supplies	71.05	205.07	
Check	11/05/2020	2819	Brenntag Pacific, Inc.	Inv.# 3191410 11/21/2020 BPI 92058	6503 · Chemicals	1,041.24	1,246.31	
Check	11/05/2020	2820	Oliveira Environmental Consulting, LLC	OEC2020036 11-3-2020	8245b · WWTP Phase I Des...	13,655.00	14,901.31	
Check	11/05/2020	2822	Wallace Group, Inc.	Fog Program Inv. #51955 10/31/2020	6525 · Fat Oil & Grease (FOG)	1,187.50	16,088.81	
Check	11/09/2020	2824	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor Civil E...	2,827.50	18,916.31	
Check	11/09/2020	2825	USA Services	Annual Fee Inv. 2020/102963	6120 · Dues & Subscriptions	75.00	18,991.31	
Check	11/09/2020	2826	Fluid Resource Management, Inc.	Oct 2020 Ops. Sanitary Inv. F20063	6505 · Contract Labor O & M	14,695.84	33,687.15	
Check	11/09/2020	2826	Fluid Resource Management, Inc.	Sec Sed Clarifier #2 Repair W19552	6522 · Equip. Rep. & Maint...	15,532.75	49,219.90	
Check	11/09/2020	2826	Fluid Resource Management, Inc.	Upper Eye Wash Station Replacement W19902	6522 · Equip. Rep. & Maint...	1,182.52	50,402.42	

Avila Beach Community Services District
Checks by Fund w/Accounts
 November 2020

12/02/20

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	11/09/2020	2826	Fluid Resource Management, Inc.	W19969 Parts Fabrication for Sec Sed #2	6522 · Equip. Rep. & Maint-...	9,478.07	59,880.49	
Check	11/10/2020	2828	Speed's, Inc.	Inv.# 63898 10/31/2020	6580 · Solids Handling	1,328.00	61,208.49	
Check	11/10/2020	2829	Garing, Taylor & Associates, Inc.	Inv. 17195 10/31/2020 San Miguel Sewer Line Project	8246c · WW Swr Ln Rplmt S...	690.00	61,898.49	
Check	11/10/2020	2830	Brenntag Pacific, Inc.	Inv. 3191411 11/21/2020 BPI 939966 10/30/20	6503 · Chemicals	1,218.11	63,116.60	
Check	11/10/2020	2833	Michael Nunley & Assoc.	Inv. 8195 WWTP Redundancy Project 9/28/2020	8245b · WWTP Phase I Des...	1,133.00	64,249.60	
Check	11/10/2020	2832	Telegram Tribune	WWTP Redundancy project	6145 · Public Notices	373.89	64,623.49	
Check	11/14/2020	EFT	AT&T	acct # 287272916182	6585 · Telephone / internet	23.50	64,646.99	
Check	11/17/2020	EFT	AT&T	acct # x 0885 internet	6585 · Telephone / internet	58.85	64,705.84	
Check	11/19/2020	EFT	Staples	3rd & San Fran St. pump	6524 · Equip. Rep. & Maint. A...	54.96	64,760.80	
Check	11/23/2020	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	2,681.89	67,442.69	
Check	11/24/2020	EFT	PG&E	Contract Labor Civil Eng. Sanitary System	6590 · Utilities	100.50	67,543.19	
Check	11/25/2020	2834	Hagemann & Associates	Contract Labor Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	2,755.00	70,298.19	
Check	11/30/2020	2835	Brenntag Pacific, Inc.	Inv. 3200297 11/21/2020 BPI 939966 11/6/2020	6503 · Chemicals	1,016.69	71,314.88	
Check	11/30/2020	2839	Speed's, Inc.	Inv.# 64356 11/3/2020	6580 · Solids Handling	1,428.00	72,742.88	
Check	11/30/2020	2840	Brenntag Pacific, Inc.	Inv. 3200298 11/13/2020	6503 · Chemicals	927.54	73,670.42	
Check	11/30/2020	ADJ	BALANCE ADJUSTMENT	CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	142.30	73,812.72	
Total Sanitary							73,812.72	73,812.72
Water								
Check	11/05/2020	2817	Aqua-Metric Sales, Inc.	Water Meters	8272 · W-2 Water System Val...	1,964.54	1,964.54	
Check	11/09/2020	2824	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor Civil E...	1,450.00	3,414.54	
Check	11/09/2020	2823	Abalone Coast Analytical, Inc.	Statement 5091 11/2/2020	6540 · Lab Tests	5,780.00	9,194.54	
Check	11/09/2020	2825	USA Services	Annual Fee Inv. 2020102963	6120 · Dues & Subscriptions	75.00	9,269.54	
Check	11/09/2020	2826	Fluid Resource Management, Inc.	Oct 2020 Ops. Water Inv. F20063	6505 · Contract Labor O & M	4,896.04	14,165.58	
Check	11/09/2020	2826	Fluid Resource Management, Inc.	Chemicals A19996	6503 · Chemicals	69.15	14,234.73	
Check	11/23/2020	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	190.67	14,425.40	
Check	11/25/2020	2834	Hagemann & Associates	Contract Labor Civil Eng. Water System	6507 · Contract Labor Civil E...	1,377.50	15,802.90	
Check	11/30/2020	2837	SLO County Public Works	Inv. 1162 Lopez Water Debt Service	6802 · Lopez	11,888.33	27,691.23	
Check	11/30/2020	2837	SLO County Public Works	Routine O & M CSA 12	6802 · Lopez	39,606.89	67,298.12	
Check	11/30/2020	2841	SLO Co Health	Cross Connections Inv. IN0127007 11/16/2020	6555 · Permits & Fees	110.30	67,408.42	
Check	11/30/2020	2842	California Dept of Fax and Fee Admin.	Water Rights Permits and Fees	6555 · Permits & Fees	306.30	67,714.72	
Check	11/30/2020	ADJ	BALANCE ADJUSTMENT	CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	142.30	67,857.02	
Total Water							67,857.02	67,857.02
TOTAL							149,066.72	149,066.72

**Avila Beach Community Services District
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Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	11/19/2020	TCF FY 21 OCT ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-14,149.23	-14,149.23
Total General / Admin				-14,149.23	-14,149.23
Lights					
Deposit	11/19/2020	TCF FY 21 OCT ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-1,010.66	-1,010.66
Total Lights				-1,010.66	-1,010.66
Sanitary					
Deposit	11/01/2020	Sani Rec	1010 · Pacific Premier C...	-1,396.00	-1,396.00
Deposit	11/01/2020	Rate Assistance	1010 · Pacific Premier C...	14.57	-1,381.43
Deposit	11/01/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,381.43
Deposit	11/01/2020	1/2 Other 2	1010 · Pacific Premier C...	102.07	-1,279.36
Deposit	11/01/2020	Sani Rec	1010 · Pacific Premier C...	-280.28	-1,559.64
Deposit	11/01/2020	Rate Assistance	1010 · Pacific Premier C...	17.26	-1,542.38
Deposit	11/01/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,542.38
Deposit	11/01/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-1,542.38
Deposit	11/02/2020	Sani Rec	1010 · Pacific Premier C...	-437.75	-1,980.13
Deposit	11/02/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-1,980.13
Deposit	11/02/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,980.13
Deposit	11/02/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-1,980.13
Deposit	11/03/2020	Sani Rec	1010 · Pacific Premier C...	-441.08	-2,421.21
Deposit	11/03/2020	Rate Assistance	1010 · Pacific Premier C...	4.59	-2,416.62
Deposit	11/03/2020	1/2 Other 1	1010 · Pacific Premier C...	59.37	-2,357.25
Deposit	11/03/2020	1/2 Other 2	1010 · Pacific Premier C...	57.38	-2,299.87
Deposit	11/04/2020	Sani Rec	1010 · Pacific Premier C...	-983.28	-3,283.15
Deposit	11/04/2020	Rate Assistance	1010 · Pacific Premier C...	48.77	-3,234.38
Deposit	11/04/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-3,234.38
Deposit	11/04/2020	1/2 Other 2	1010 · Pacific Premier C...	-186.00	-3,420.38
Deposit	11/05/2020	Community Park Restrooms 9/29 - 10/27/20	1010 · Pacific Premier C...	-698.72	-4,119.10
Deposit	11/05/2020	Sani Rec	1010 · Pacific Premier C...	-5,223.28	-9,342.38
Deposit	11/05/2020	Rate Assistance	1010 · Pacific Premier C...	49.56	-9,292.82
Deposit	11/05/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,292.82
Deposit	11/05/2020	1/2 Other 2	1010 · Pacific Premier C...	-48.93	-9,341.75
Deposit	11/06/2020	Sani Rec	1010 · Pacific Premier C...	-214.46	-9,556.21
Deposit	11/06/2020	Rate Assistance	1010 · Pacific Premier C...	19.95	-9,536.26
Deposit	11/06/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,536.26
Deposit	11/06/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-9,536.26
Deposit	11/07/2020	Sani Rec	1010 · Pacific Premier C...	-187.76	-9,724.02

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Deposit	11/07/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-9,724.02
Deposit	11/07/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,724.02
Deposit	11/07/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-9,724.02
Deposit	11/08/2020	Sani Rec	1010 · Pacific Premier C...	-234.36	-9,958.38
Deposit	11/08/2020	Rate Assistance	1010 · Pacific Premier C...	1.90	-9,956.48
Deposit	11/08/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,956.48
Deposit	11/08/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-9,956.48
Deposit	11/09/2020	Sani Rec	1010 · Pacific Premier C...	-3,011.35	-12,967.83
Deposit	11/09/2020	Rate Assistance	1010 · Pacific Premier C...	46.08	-12,921.75
Deposit	11/09/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-12,921.75
Deposit	11/09/2020	1/2 Other 2	1010 · Pacific Premier C...	5.45	-12,916.30
Deposit	11/10/2020	Sani Rec	1010 · Pacific Premier C...	-8,813.74	-21,730.04
Deposit	11/10/2020	Rate Assistance	1010 · Pacific Premier C...	424.09	-21,305.95
Deposit	11/10/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-21,305.95
Deposit	11/10/2020	1/2 Other 2	1010 · Pacific Premier C...	284.09	-21,021.86
Deposit	11/10/2020	11/5/20 ACH Booked sep Community Park Restroom 9/29 - 10/27/20	1010 · Pacific Premier C...	698.72	-20,323.14
Deposit	11/11/2020	Sani Rec	1010 · Pacific Premier C...	-425.18	-20,748.32
Deposit	11/11/2020	Rate Assistance	1010 · Pacific Premier C...	57.95	-20,690.37
Deposit	11/11/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-20,690.37
Deposit	11/11/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-20,690.37
Deposit	11/12/2020	Sani Rec	1010 · Pacific Premier C...	-383.24	-21,073.61
Deposit	11/12/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-21,073.61
Deposit	11/12/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-21,073.61
Deposit	11/12/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-21,073.61
Deposit	11/13/2020	Sani Rec	1010 · Pacific Premier C...	-140.14	-21,213.75
Deposit	11/13/2020	Rate Assistance	1010 · Pacific Premier C...	18.05	-21,195.70
Deposit	11/13/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-21,195.70
Deposit	11/13/2020	1/2 Other 2	1010 · Pacific Premier C...	115.94	-21,079.76
Deposit	11/14/2020	Sani Rec	1010 · Pacific Premier C...	-72.84	-21,152.60
Deposit	11/14/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-21,152.60
Deposit	11/14/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-21,152.60
Deposit	11/14/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-21,152.60
Deposit	11/16/2020	Sani Rec	1010 · Pacific Premier C...	-2,287.03	-23,439.63
Deposit	11/16/2020	Rate Assistance	1010 · Pacific Premier C...	47.11	-23,392.52
Deposit	11/16/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-23,392.52
Deposit	11/16/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-23,392.52
Deposit	11/17/2020	Sani Rec	1010 · Pacific Premier C...	-9,978.47	-33,370.99
Deposit	11/17/2020	Rate Assistance	1010 · Pacific Premier C...	33.71	-33,337.28
Deposit	11/17/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-33,337.28
Deposit	11/17/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-33,337.28
Deposit	11/18/2020	Sani Rec	1010 · Pacific Premier C...	-4,731.67	-38,068.95

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Type	Date	Memo	Split	Amount	Balance
Deposit	11/18/2020	Rate Assistance	1010 · Pacific Premier C...	27.24	-38,041.71
Deposit	11/18/2020	Other 1	1010 · Pacific Premier C...	0.00	-38,041.71
Deposit	11/18/2020	Other 2	1010 · Pacific Premier C...	79.05	-37,962.66
Deposit	11/19/2020	TCF FY 21 OCT ME - Waste	1010 · Pacific Premier C...	-20,142.22	-58,104.88
Deposit	11/19/2020	Sani Rec	1010 · Pacific Premier C...	-1,193.92	-59,298.80
Deposit	11/19/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-59,298.80
Deposit	11/19/2020	Other 1	1010 · Pacific Premier C...	0.00	-59,298.80
Deposit	11/19/2020	Other 2	1010 · Pacific Premier C...	0.00	-59,298.80
Deposit	11/20/2020	Sani Rec	1010 · Pacific Premier C...	-492.61	-59,791.41
Deposit	11/20/2020	Rate Assistance	1010 · Pacific Premier C...	41.19	-59,750.22
Deposit	11/20/2020	Other 1	1010 · Pacific Premier C...	0.00	-59,750.22
Deposit	11/20/2020	Other 2	1010 · Pacific Premier C...	0.00	-59,750.22
Deposit	11/23/2020	Sani Rec	1010 · Pacific Premier C...	-1,253.64	-61,003.86
Deposit	11/23/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-61,003.86
Deposit	11/23/2020	Other 1	1010 · Pacific Premier C...	0.00	-61,003.86
Deposit	11/23/2020	Other 2	1010 · Pacific Premier C...	-0.37	-61,004.23
Deposit	11/24/2020	Sani Rec	1010 · Pacific Premier C...	-1,675.13	-62,679.36
Deposit	11/24/2020	Rate Assistance	1010 · Pacific Premier C...	54.16	-62,625.20
Deposit	11/24/2020	Other 1	1010 · Pacific Premier C...	0.00	-62,625.20
Deposit	11/24/2020	Other 2	1010 · Pacific Premier C...	0.00	-62,625.20
Deposit	11/25/2020	Sani Rec	1010 · Pacific Premier C...	-63.34	-62,688.54
Deposit	11/25/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-62,688.54
Deposit	11/25/2020	Other 1	1010 · Pacific Premier C...	0.00	-62,688.54
Deposit	11/25/2020	Other 2	1010 · Pacific Premier C...	2.42	-62,686.12
Deposit	11/27/2020	Sani Rec	1010 · Pacific Premier C...	-63.34	-62,749.46
Deposit	11/27/2020	Rate Assistance	1010 · Pacific Premier C...	12.67	-62,736.79
Deposit	11/27/2020	Other 1	1010 · Pacific Premier C...	0.00	-62,736.79
Deposit	11/27/2020	Other 2	1010 · Pacific Premier C...	0.00	-62,736.79
Deposit	11/30/2020	Sani Rec	1010 · Pacific Premier C...	-870.65	-63,607.44
Deposit	11/30/2020	Rate Assistance	1010 · Pacific Premier C...	14.57	-63,592.87
Deposit	11/30/2020	Other 1	1010 · Pacific Premier C...	0.00	-63,592.87
Deposit	11/30/2020	Other 2	1010 · Pacific Premier C...	0.00	-63,592.87
Total Sanitary				-63,592.87	-63,592.87
Solid Waste					
Deposit	11/23/2020	Waste Connections Franchise Fee SW	1010 · Pacific Premier C...	-1,451.99	-1,451.99
Total Solid Waste				-1,451.99	-1,451.99
Water					

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Type	Date	Memo	Split	Amount	Balance
Deposit	11/01/2020	Water Rec	1010 · Pacific Premier C...	-1,358.18	-1,358.18
Deposit	11/01/2020	Rate Assistance	1010 · Pacific Premier C...	22.40	-1,335.78
Deposit	11/01/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,335.78
Deposit	11/01/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-1,335.78
Deposit	11/01/2020	Water Rec	1010 · Pacific Premier C...	-287.28	-1,623.06
Deposit	11/01/2020	Rate Assistance	1010 · Pacific Premier C...	23.21	-1,599.85
Deposit	11/01/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,599.85
Deposit	11/01/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-1,599.85
Deposit	11/02/2020	Water Rec	1010 · Pacific Premier C...	-486.66	-2,086.51
Deposit	11/02/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-2,086.51
Deposit	11/02/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-2,086.51
Deposit	11/02/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-2,086.51
Deposit	11/03/2020	Water Rec	1010 · Pacific Premier C...	-742.00	-2,828.51
Deposit	11/03/2020	Rate Assistance	1010 · Pacific Premier C...	10.39	-2,818.12
Deposit	11/03/2020	1/2 Other 1	1010 · Pacific Premier C...	59.38	-2,758.74
Deposit	11/03/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-2,758.74
Deposit	11/04/2020	Water Rec	1010 · Pacific Premier C...	-908.07	-3,666.81
Deposit	11/04/2020	Rate Assistance	1010 · Pacific Premier C...	43.22	-3,623.59
Deposit	11/04/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-3,623.59
Deposit	11/04/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-3,623.59
Deposit	11/05/2020	San Juan Irrigation 9/29 - 10/27/20	1010 · Pacific Premier C...	-1,550.22	-5,173.81
Deposit	11/05/2020	Community Park Restrooms 9/29 - 10/27/20	1010 · Pacific Premier C...	-499.92	-5,673.73
Deposit	11/05/2020	Front St Irrigation 9/29 - 10/27/20	1010 · Pacific Premier C...	-1,258.47	-6,932.20
Deposit	11/05/2020	Water Rec	1010 · Pacific Premier C...	-1,799.23	-8,731.43
Deposit	11/05/2020	Rate Assistance	1010 · Pacific Premier C...	70.93	-8,660.50
Deposit	11/05/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-8,660.50
Deposit	11/05/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-8,660.50
Deposit	11/06/2020	Water Rec	1010 · Pacific Premier C...	-288.23	-8,948.73
Deposit	11/06/2020	Rate Assistance	1010 · Pacific Premier C...	24.02	-8,924.71
Deposit	11/06/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-8,924.71
Deposit	11/06/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-8,924.71
Deposit	11/07/2020	Water Rec	1010 · Pacific Premier C...	-176.04	-9,100.75
Deposit	11/07/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-9,100.75
Deposit	11/07/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,100.75
Deposit	11/07/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-9,100.75
Deposit	11/08/2020	Water Rec	1010 · Pacific Premier C...	-244.38	-9,345.13
Deposit	11/08/2020	Rate Assistance	1010 · Pacific Premier C...	9.58	-9,335.55
Deposit	11/08/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,335.55
Deposit	11/08/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-9,335.55
Deposit	11/09/2020	Water Rec	1010 · Pacific Premier C...	-2,827.98	-12,163.53
Deposit	11/09/2020	Rate Assistance	1010 · Pacific Premier C...	43.93	-12,119.60

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Type	Date	Memo	Split	Amount	Balance
Deposit	11/09/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-12,119.60
Deposit	11/09/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-12,119.60
Deposit	11/10/2020	Water Rec	1010 · Pacific Premier C...	-8,704.75	-20,824.35
Deposit	11/10/2020	Rate Assistance	1010 · Pacific Premier C...	20.78	-20,803.57
Deposit	11/10/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-20,803.57
Deposit	11/10/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-20,803.57
Deposit	11/10/2020	11/5/20 ACH Booked sep San Juan Park 9/29 - 10/27/20	1010 · Pacific Premier C...	1,550.22	-19,253.35
Deposit	11/10/2020	11/5/20 ACH Booked sep Community Park Restroom 9/29 - 10/27/20	1010 · Pacific Premier C...	499.92	-18,753.43
Deposit	11/10/2020	11/5/20 ACH Booked sep Front St Irrigation 9/29 - 10/27/20	1010 · Pacific Premier C...	1,258.47	-17,494.96
Deposit	11/11/2020	Water Rec	1010 · Pacific Premier C...	-441.08	-17,936.04
Deposit	11/11/2020	Rate Assistance	1010 · Pacific Premier C...	67.05	-17,868.99
Deposit	11/11/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-17,868.99
Deposit	11/11/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-17,868.99
Deposit	11/12/2020	Water Rec	1010 · Pacific Premier C...	-475.43	-18,344.42
Deposit	11/12/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-18,344.42
Deposit	11/12/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-18,344.42
Deposit	11/12/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-18,344.42
Deposit	11/13/2020	Water Rec	1010 · Pacific Premier C...	-139.83	-18,484.25
Deposit	11/13/2020	Rate Assistance	1010 · Pacific Premier C...	15.96	-18,468.29
Deposit	11/13/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-18,468.29
Deposit	11/13/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-18,468.29
Deposit	11/14/2020	Water Rec	1010 · Pacific Premier C...	-111.96	-18,580.25
Deposit	11/14/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-18,580.25
Deposit	11/14/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-18,580.25
Deposit	11/14/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-18,580.25
Deposit	11/16/2020	Water Rec	1010 · Pacific Premier C...	-1,165.91	-19,746.16
Deposit	11/16/2020	Rate Assistance	1010 · Pacific Premier C...	44.52	-19,701.64
Deposit	11/16/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-19,701.64
Deposit	11/16/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-19,701.64
Deposit	11/17/2020	Water Rec	1010 · Pacific Premier C...	-10,723.51	-30,425.15
Deposit	11/17/2020	Rate Assistance	1010 · Pacific Premier C...	55.19	-30,369.96
Deposit	11/17/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-30,369.96
Deposit	11/17/2020	1/2 Other 2	1010 · Pacific Premier C...	433.56	-29,936.40
Deposit	11/18/2020	Water Rec	1010 · Pacific Premier C...	-5,726.81	-35,663.21
Deposit	11/18/2020	Rate Assistance	1010 · Pacific Premier C...	35.22	-35,627.99
Deposit	11/18/2020	Other 1	1010 · Pacific Premier C...	0.00	-35,627.99
Deposit	11/18/2020	Other 2	1010 · Pacific Premier C...	0.00	-35,627.99
Deposit	11/19/2020	TCF FY 21 OCT ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-5,053.30	-40,681.29
Deposit	11/19/2020	Water Rec	1010 · Pacific Premier C...	-1,591.32	-42,272.61
Deposit	11/19/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-42,272.61
Deposit	11/19/2020	Other 1	1010 · Pacific Premier C...	0.00	-42,272.61

Avila Beach Community Services District
Deposits by Fund
November 2020

12/02/20

Type	Date	Memo	Split	Amount	Balance
Deposit	11/19/2020	Other 2	1010 · Pacific Premier C...	0.00	-42,272.61
Deposit	11/20/2020	Water Rec	1010 · Pacific Premier C...	-330.92	-42,603.53
Deposit	11/20/2020	Rate Assistance	1010 · Pacific Premier C...	36.59	-42,566.94
Deposit	11/20/2020	Other 1	1010 · Pacific Premier C...	0.00	-42,566.94
Deposit	11/20/2020	Other 2	1010 · Pacific Premier C...	0.00	-42,566.94
Deposit	11/23/2020	Water Rec	1010 · Pacific Premier C...	-1,877.03	-44,443.97
Deposit	11/23/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-44,443.97
Deposit	11/23/2020	Other 1	1010 · Pacific Premier C...	0.00	-44,443.97
Deposit	11/23/2020	Other 2	1010 · Pacific Premier C...	0.00	-44,443.97
Deposit	11/24/2020	Water Rec	1010 · Pacific Premier C...	-1,988.75	-46,432.72
Deposit	11/24/2020	Rate Assistance	1010 · Pacific Premier C...	49.41	-46,383.31
Deposit	11/24/2020	Other 1	1010 · Pacific Premier C...	0.00	-46,383.31
Deposit	11/24/2020	Other 2	1010 · Pacific Premier C...	0.00	-46,383.31
Deposit	11/25/2020	Water Rec	1010 · Pacific Premier C...	-64.08	-46,447.39
Deposit	11/25/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-46,447.39
Deposit	11/25/2020	Other 1	1010 · Pacific Premier C...	0.00	-46,447.39
Deposit	11/25/2020	Other 2	1010 · Pacific Premier C...	0.00	-46,447.39
Deposit	11/27/2020	Water Rec	1010 · Pacific Premier C...	-22.15	-46,469.54
Deposit	11/27/2020	Rate Assistance	1010 · Pacific Premier C...	12.82	-46,456.72
Deposit	11/27/2020	Other 1	1010 · Pacific Premier C...	0.00	-46,456.72
Deposit	11/27/2020	Other 2	1010 · Pacific Premier C...	0.00	-46,456.72
Deposit	11/30/2020	Water Rec	1010 · Pacific Premier C...	-845.10	-47,301.82
Deposit	11/30/2020	Rate Assistance	1010 · Pacific Premier C...	22.40	-47,279.42
Deposit	11/30/2020	Other 1	1010 · Pacific Premier C...	0.00	-47,279.42
Deposit	11/30/2020	Other 2	1010 · Pacific Premier C...	0.00	-47,279.42
Total Water				-47,279.42	-47,279.42
TOTAL				-127,484.17	-127,484.17

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: December 8, 2020

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee and State Water Subcontractors

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday November 4th. The agenda packet for the November 4th meeting was included with the November 10th Board meeting packet. The next TAC meeting is scheduled for December 9th, 2020. As of this writing Lopez Lake is at an elevation of 481 feet, is at 41% of capacity and has approximately 20,300 acre feet of water in storage (600 AF less than a month ago). Rainfall totals are well behind the average for this time of year and the longer range forecasts are not encouraging.

The State Water Subcontractors Advisory Committee met on November 18, 2020. The Agenda packet for the meeting is provided as an attachment. The County Flood Control District and the Central Coast Water Authority (CCWA) are teaming up to develop State Water management strategies that will allow coordinated exchanges, transfers and storage of State Water with other State Water Subcontractors. The project is titled "Water Management Tools Study" and is scheduled to be complete in late summer of 2021.

Also attached is the 2021 State Water Project Initial Allocation from the Department of Water Resources. DWR is initially approving delivery of 10% of contractors Table A allocation. This translates to 2,500 AF for the SLO County Flood Control District. This is not enough water to meet the subcontractor water service amount of 4,830 AF, but the District has a "healthy" amount of surplus water in storage at San Luis Reservoir, so they do not think it should be a concern for the local subcontractors. The DWR will periodically update the Table A allocation as we proceed through the winter season.

Finally, the County Board of Supervisors approved a funding agreement in the amount of \$750,000 with the Department of Water Resources for preliminary planning and design costs related to a potential State Water Delta Conveyance Project (DCP). The County staff report is provided as an attachment to this report and provides a good background discussion on the State Water Project and the proposed DCP.

Wastewater Treatment Plant Redundancy Project

On December 1, staff attended a project kick-off meeting at the WWTP with Cloacina, Wallace Group and FRM Operations and Maintenance staff to begin the integration and final design for the project. The meeting was very productive in discussing integration of the MBR unit processes with the existing plant, scoping out information needs and assigning responsibilities. The schedule is to bid documents available in early April and construction begin in late summer. Staff will continue to provide updates to the Board.



Notice of Meeting

STATE WATER SUBCONTRACTORS ADVISORY COMMITTEE

SAN LUIS OBISPO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Wednesday, November 18, 2020 – 9:00 to 10:00 AM

In accordance with the directives provided by Governor Newsom (Executive Order N-29-20), this meeting will be conducted as a phone-in and web-based meeting. Members of the public may participate via conference call and webinar.

Phone line: (646) 749-3122

Access Code: 359-511-221

Webinar: <https://global.gotomeeting.com/join/359511221>

Public comments can be submitted to: wthomson@co.slo.ca.us

For more information: <https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/State-Water-Project-and-Subcontractors-Advisory-Co.aspx>

Chair: Brad Hagemann (Avila Beach CSD)

Vice-Chair: Ben Fine (Pismo Beach)

AGENDA

- I. **Call to Order:** Roll Call & Quorum Count
- II. **Public Comment** *(For matters within the Committee's jurisdiction. May be limited to three minutes each.)*
- III. **Review of Last Meeting's Minutes**
 - A. Approve Minutes from Sep. 30, 2020
- IV. **Water Delivery Operations Report**
 - A. 2020 Delivery Update & Stored Water Projection
 - B. 2021 Delivery Request
- V. **Ongoing Updates**
 - A. Water supply contract extension amendment (No Update)
 - B. Delta Conveyance Project (DCP)
 - C. Water Management Contract Amendment
 - E. Committee Membership Appointments
- VI. **Committee Action Items**
 - A. Consider forming an ad-hoc sub-committee to participate in the Water Management Tools Study process
- VII. **Future Agenda Items**

Next Regular Meeting is tentatively set for Jan. 7, 2021

Attachments

1. Draft Minutes – Sep 30, 2020
2. Agenda Item IV – Staff Report

CONTACT: *All Americans with Disabilities Act (ADA) accommodations shall be promptly reviewed and resolved.* Persons who require accommodations for any audio, visual or other disability in order to review an agenda, or to participate in the meeting of the State Water Subcontractors Advisory Committee per the ADA, are encouraged to request such accommodation 48 hours in advance of the meeting from SWSAC Secretary, Wes Thomson at (805) 781-5252.

The purpose of the Committee is, "to monitor all aspects of this agreement and related agreements and to advise the governing bodies of District and Contractor on the functioning of this agreement and related agreements, and to recommend to the governing bodies of District and Contractor any modifications to said agreements that may, from time to time, be appropriate."
(Art. 31, Water Supply Agreement, 1992)

MINUTES (Draft)

Chairperson: Brad Hagemann
Vice Chairperson: Ben Fine
Secretary: Wes Thomson

The following action minutes are listed as they were acted upon by the State Water Subcontractors Advisory Committee (SWSAC) and as listed on the Regular Meeting agenda for **September 30th, 2020**, together with staff reports and related documents attached thereto and incorporated therein by reference.

- I. Call to Order & Roll Call (Quorum Count)
Call to order at approx. 2:07 PM; a quorum was established.
- II. Public Comment
No public comment.
- III. Review of Last Meeting's Minutes
 - A. Minutes from May 27 and July 22 2020 were finalized as-is.
 - B. W. Thomson proposed a draft calendar for 2021. Follow up with W. Thomson if the third Wednesday of each month does not work for your schedule.
 - C. Many agencies have vacancies and to achieve quorum on a regular basis those positions should be filled. Aiming to send a group board letter by end of January to mid-February.
- IV. Water Delivery Operations Report (see staff report)
 - A. W. Thomson provided update on 2020 Water Delivery Report (thru April 2020). DWR set the allocation to 20%. Deliveries are on track. Potential for a SWP spill at SLR if we see a wet winter. Current conditions resemble conditions before 18-19 spill. On January 1, 2021 SLR is projected to have over 13,000AF.
 - B. Request form will be sent out Sept. 30 and initial submittal to DWR is due by Oct. 1st. DWR is tentatively planning their "Annual Maintenance Shutdown" for Oct. 30 through Nov. 18. DWR will set initial allocation for 2021 in Dec 2020.
- V. Ongoing Updates (see staff report)
 - A. Water supply contract extension amendment. More updates to come in the fall or early 2021.
 - B. Water Management Tools Study. CCWA and Board of Supervisors have authorized moving forward with the study. Joint public working group meetings with CCWA members, subcontractor, and WRAC participation to outline the process. Amendment is available and planned to be signed by February, though not necessarily in time to address the existing risk of spill in 2021.
- VI. Committee Action Items (see staff report)
 - A. Delta Conveyance Project. Board will be considering participation in preliminary planning/design process on November 17th. The state is looking to finance over 4 years

instead of 5 years. Participation in the next phase keeps the door to continue studying the options, benefits, and policies. S. Gibson (OCSD) states that a 5-year payment plan is more ideal and other members agreed. Invoices will come out in January for the 60% portion of the first year's commitment. B. Hagemann asks if cost to repair Oroville been included in the 20-21 State Water billing, and W. Thomson will update committee once he gets that information.

- a. The District is asking for contractors' reliance on State Water. Percentages of current and expected production from State Water. Also, are there any Subcontractors required to submit an Urban Water Management Plan?

VII. Discuss Future Agenda Items

District will provide updates on the following:

- Next meeting is November 18, 2020
- Board direction/action – Nov 17 (Delta Conveyance – decision on preliminary participation)
- Operations / Ongoing Items (DCP, WSCE, WMT)
- Water Management Tools Study and Amendment

VIII. Action Items

- A. District staff to follow up w/above questions (DCP Cost, Benefits, and Oroville cost impacts)
- B. W. Thomson to solicit input via separate emails on 2021 calendar.
- C. SWSAC appointments and timing.
- D. Separate subcommittee for WMT study input – how/when to go about this?

Meeting Adjourned at 3:15 PM.



SAN LUIS OBISPO COUNTY
FLOOD CONTROL AND WATER CONSERVATION DISTRICT

TO: District State Water Subcontractors Advisory Committee (SWSAC)

FROM: Wes Thomson, P.E.
Water Utilities Engineer

Via: Courtney Howard
Water Resources Division Manager

DATE: November 18, 2020

SUBJECT: Agenda Item VI.A – Consider forming an ad-hoc sub-committee to participate in the Water Management Tools Study process

RECOMMENDATION

Recommend that Subcontractors consider forming an ad-hoc sub-committee to participate in the State Water Project Water Management Tools Study process.

DISCUSSION

The need for a Water Management Tools Study arose after the Department of Water Resources proposed a new State Water Project Contract Amendment. The Amendment suggests changes to the existing SWP Water Supply Contracts that provide for more flexibility associated with transfers and exchanges.

To evaluate and plan for the opportunities provided by the Water Management Tools Amendment, the Central Coast Water Authority (CCWA) and the District are working with a consultant with expertise in SWP issues. The scope of work for the consultant is included as Attachment 1. It is anticipated that this study will help staff develop updated policy recommendations regarding State Water, particularly as it relates to storing and/or transferring participating Subcontractors' water amounts and the District's unsubscribed allocation.

Staff recommends the SWSAC consider whether to form an ad-hoc subcommittee of the SWSAC that would participate in more detail in the process by attending public meetings, reporting back to the SWSAC, and helping to develop SWSAC recommendations to the Board of Supervisors. The Water Resources Advisory committee also formed an ad-hoc subcommittee during their meeting on November 4th. **The first joint public meeting with CCWA stakeholders is anticipated to be held online the afternoon of November 30, 2020.**

› COASTAL BRANCH

Water Management Strategies Development

June 17, 2020

**HALLMARK
GROUP**

**PROVOST &
PRITCHARD**
CONSULTING GROUP

SCOPE OF WORK

To meet Central Coast Water Authority (“CCWA”) and San Luis Obispo County Flood Control and Water Conservation District (“SLO County”) identified needs, the following scope of work has been developed. This scope addresses tasks that would be conducted and describes the approach to each task. The scope assumes that there are no specific travel charges and that any meetings would be held through video-conferencing facilities. Any charges for physical travel to assigned meetings would be an additional charge in addition to the proposed budget.

Task 1 – Project Management

This task includes overall project administration, subconsultant management, monthly progress report preparation, and contract administration with the CCWA Program Manager.

This task includes attending a monthly video-conference meetings, one with the Coast Branch Program Managers (CCWA and San Luis Obispo County), “PM Meeting”. Additionally, four meetings will be held with the of Coastal Branch Stakeholders (a representative group of CCWA and SLO County Water Agencies), “Stakeholder Meetings”. The PM meetings will focus on the topics shown under Task 2 through 6. At each PM meeting a presentation will be given on progress and results, draft material for the Stakeholders meetings will be reviewed and comments will be solicited on draft sections and upcoming work. The updated presentations on work status and requests for policy input will be then be presented and discussed at the Stakeholders meeting, and discussion will be used as input to revise and update work products as applicable.

Deliverables:

- Monthly Progress Reports
- Materials and presentations for monthly meetings with Coastal Branch PM Group and for four Stakeholder Groups through July 2021

Task 2 – Review and Summarize Pertinent Rules and Requirements

Applicable regulatory requirements for water management options will be identified. As State Water Project (“SWP”) contractors, the starting point will be CCWA’s and San Luis Obispo County’s SQWP Water Supply Contracts. Currently, these contracts include provisions addressing factors such as storage in SWP facilities and outside a contractor’s service area (Article 56), transportation of non-project water (Article 55), and water transfers and exchanges. Additionally, there are supplemental guidelines (for example Notice to State Water Project Contractors #17-11) that address how the contract is being implemented. A new SWP Water Management amendment is being pursued that would make significant changes to the existing SWP Water Supply Contracts rules that will greatly facilitate implementation of effective water management strategies for agencies such as CCWA. The new amendment, for example, will allow annual or multi-year transfers that have been limited in the past.

In addition to SWP regulations, other agencies have jurisdiction over potential water management actions (such as banking, transfers, and exchanges) that may need to be addressed depending on the actions. These other agencies include the Department of Water Resources, the State Water Resources Control Board, the U.S. Bureau of Reclamation, the Delta Stewardship Council, the California Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, Groundwater Sustainability Agencies, and County Governments. Depending on the situation, other agencies with jurisdiction could include Integrated Regional Water Management Agencies, any adjudicated groundwater basin Watermasters, and the Regional Water Quality Control Board.

The product of this process will be a concise summary of the regulations that affect different types of water management actions at different locations. The regulations summary will be categorized by different types of management actions that will be considered for ongoing development and implementation of those actions.

Deliverable:

- Technical Memorandum summarizing Rules and Regulations affecting water management options for CCWA and SLO County.

Task 3 – Identify Regional Opportunities and Challenges

The Coastal Branch SWP contractors represent a broad group of existing and potential users of the SWP Table A amounts of San Luis Obispo County and Santa Barbara County. These Coastal Branch Water Agencies have a wide variety of different water management opportunities and challenges. Some have more SWP Table A Amounts than they can use, but lack access to long term storage. Others have storage and demands, but limited conveyance. Concurrent with the documentation of water supply opportunities and challenges on the SWP, the water management capabilities and needs of Coastal Branch water users will be surveyed and documented. These will be summarized into a consistent format and reviewed as draft with the Coastal Branch PMs and the Coastal Branch Stakeholders. The results of this review will be documented in a technical document that can be incorporated into a final report.

Deliverable:

- Technical Memorandum summarizing water management capabilities and needs for Coastal Branch Water Agencies.

Task 4 – Development of Selection Criteria

This task will involve a process to develop local consensus for selection criteria for water management alternatives. The CCWA SOQ identifies many of the criteria that would be appropriate for selecting a project – cost, reliability and control of conveyance, ability to deliver water, ability to return water, water losses and other factors. These factors, and additional potential factors (e.g., water quality, location), will be summarized and reviewed with CCWA and affected stakeholders to develop final selection criteria. At least two meetings (potentially in conjunction with other meetings) will be conducted with CCWA and identified stakeholders to review potential selection criteria, refine the criteria, and settle on the final criteria and appropriate weighting.

Deliverable:

- Selection criteria for reviewing selecting water management alternatives.

Task 5 – Identify Water Management Components

An initial task will be to summarize the water management alternatives that are available to meet CCWA’s needs. The alternatives will include physical alternatives (such as a water bank) and operational alternatives (for example, transfers or exchanges with other agencies). A wide range of potential alternatives will be identified, including alternatives in San Luis Obispo and Santa Barbara Counties that have been proposed by local stakeholders, and these will be documented and screened for analysis. Other alternatives located in other parts of the state will be considered, including water banks and exchange programs with other agencies. Options that have been previously developed, but are currently operating at capacity and do not have the ability for additional participation from parties such as the Coastal Branch SWP contractors, like the Kern Water Bank, will not be considered in the analysis. The increased SWP Table A amounts currently being pursued by CCWA through purchase of the Suspended Coastal Branch Table A and through SWP-wide projects such as the Delta Conveyance Facility project will be included as potential water management components along with other identified measures.

Each screened alternative will be described consistent with selection criteria identified in Task 4, including a narrative overview, facilities configuration, capital cost, operating cost, conveyance requirements, total storage capacity, intake conveyance capability, and extraction conveyance capacity.

Deliverable:

- Technical Memorandum describing water management alternatives.

Task 6 – Identify Local and System Capacity Limitations

Conveyance will be needed to the sites to implement certain water management alternatives (both local and remote) and for return of water to the Coastal Branch region (for remote alternatives). The recent capacity assessment of the Coastal Branch Aqueduct prepared by WSC is helpful in this regard because it identifies existing and potential capacities for delivering water within San Luis Obispo and Santa Barbara Counties that are in excess of the design capacity level. Access to increased capacity for the Coastal Branch downstream of Polonio Pass Treatment Plant (“PPTP”) will also necessitate possible modifications at PPTP to provide the higher capacities identified. Coastal Branch capacity upstream of the PPTP is generally available for the reaches downstream of Devils Den Pumping Plant (“DDPP”) due to the higher capacity designed into those reaches to optimize power operations. Capacity in the Coastal Branch reaches upstream of the DDPP and in the California Aqueduct will be quantified based on recent operational capacity (reflecting impacts of subsidence) and historical delivery patterns for other water users.

Capacity in the California Aqueduct and other conveyance facilities needed for water management alternatives, such as water banks, will be quantified for the period of interest. For example, the ability to store carryover water later in the year will depend on the use of facilities by other water managers and

the relative priority of a CCWA alternative as compared to other SWP water users. The intent of this review will be to confirm that conveyance for recharge water is available during high demand periods when it is most needed. A similar analysis will be performed for conveyance to return water from a water bank, exchange, or some other type of water management alternative. Experiences during recent drought periods demonstrated that there can be limited capacity to return water by instantaneous exchange (for projects such as groundwater storage downstream of the Coastal Aqueduct) during extreme drought periods when the water is needed.

Task 7 – Quantify SWP Supply Capability

A primary goal of the evaluation will be to align the local demands with available SWP water supplies and water management alternatives. The primary source of SWP water supply information will be CALSIM reservoir operations studies for different assumptions about future regulatory conditions, facilities, and climate conditions. CALSIM studies will be obtained for monthly deliveries to SWP contractors for use in evaluations. Initially, these study results for Table A, Article 56, and Article 21 Water will be computed for San Luis Obispo and Santa Barbara Counties based on their Table A allocations. These monthly results will also be summarized annually for use in the management alternatives.

Adjustments to CALSIM operations based on recent historical operations will be identified and applied to CALSIM results as an alternative for analysis that may improve the utility of the results. The result of the SWP water supply analysis will be tables showing monthly and annual amounts of various types of SWP water available for San Luis Obispo and Santa Barbara Counties, as well as for other SWP contractors (outside of the Coastal Branch) that may be partners in water management alternatives such as banking, exchanges, or transfers.

Task 8 – Evaluate and Select Management Alternatives

The water supply and conveyance information identified in Tasks 6 and 7 will be combined with demand information for Central Coast Water Agencies to evaluate individual and combined water management alternatives. From three to ten different water management alternatives will be evaluated on an annual basis to quantify their performance for meeting Central Coast water users water needs. The evaluation will quantify the minimum level of deliveries, average level of deliveries, storage in banking sites, cost, and other parameters to be considered in the selection criteria. The use of annual operations analysis for the evaluation will be reviewed early in the process to determine its adequacy. If that approach is not adequate to meet CCWA planning needs, then a specific proposal for more detailed analysis will be presented to CCWA for their consideration.

The raw water supply benefits of water management components, including the Suspended Coastal Branch Table A purchase, will be quantified as will the benefits and associated costs of broader range of water management measures. The performance of the various management alternatives will be reviewed with CCWA and appropriate stakeholders to identify the best individual alternative or combination of alternatives. It is also possible that refinements to the alternatives can be developed based on feedback from CCWA and stakeholders. The completed result of this task will be an approach for water management options that meets CCWA needs in the most effective manner.

Task 9 – Prepare Water Management Strategies Summary

Based on the evaluation of identified water management alternatives using the selection criteria, a report will be prepared for the Coastal Branch that summarizes the selected water management alternatives. The summary will identify the roles of additional water supply alternatives as well as management measures such as conjunctive use, water transfers and water purchases, in meeting Coastal Branch water management challenges.

Deliverable:

- Report describing selected water management alternatives and approach to integrating those alternatives to meet overall water supply and financial objectives.

NOTICE TO STATE WATER PROJECT CONTRACTORS**Date: DECEMBER 1, 2020****Number: 20-06****Subject: 2021 State Water Project Initial Allocation – 10 Percent****From:**

Handwritten signature of Ted Craddock in blue ink.

Ted Craddock**Deputy Director, State Water Project**

Department of Water Resources

The Department of Water Resources (DWR) is initially approving 422,848 acre-feet (AF) of Table A water for the long-term State Water Project (SWP) contractors in 2021. SWP supplies are projected to meet 10 percent of most SWP contractors' requests for Table A water, which totals to be 4,172,786 AF. Attached is the initial 2021 SWP allocation table.

This initial allocation is made consistent with the long-term water supply contracts and public policy. DWR's approval considered several factors including existing storage in SWP conservation reservoirs, SWP operational constraints such as the conditions of the 2019 Biological Opinions for federally-listed species, the 2020 Incidental Take Permit for State-listed species and the 2021 SWP contractors' demands. DWR may revise this and any subsequent allocations if warranted by the developing hydrologic and water supply conditions.

To develop the 10 percent schedule, DWR will scale down the current long-term SWP contractors' 15 percent schedules that were submitted in October 2020 (as part of the initial requests), unless SWP contractors submit updated schedules. DWR will send the approved monthly water delivery schedules to the long-term SWP contractors.

If you have any questions or need additional information, please contact Dave Paulson, Acting Chief, State Water Project Analysis Office, at (916) 653-7402.

Attachment

**2021 STATE WATER PROJECT INITIAL ALLOCATION
(ACRE-FEET)**

SWP CONTRACTORS	TABLE A	INITIAL REQUEST	APPROVED ALLOCATION	PERCENT INITIAL REQUEST APPROVED
	(1)	(2)	(3)	(3)/(2) (4)
<u>FEATHER RIVER</u>				
County of Butte	27,500	27,500	4,000	15%
Plumas County FC&WCD	2,700	2,700	270	10%
City of Yuba City	9,600	9,600	1,440	15%
Subtotal	39,800	39,800	5,710	
<u>NORTH BAY</u>				
Napa County FC&WCD	29,025	29,025	4,354	15%
Solano County WA	47,756	47,756	7,163	15%
Subtotal	76,781	76,781	11,517	
<u>SOUTH BAY</u>				
Alameda County FC&WCD, Zone 7	80,619	80,619	8,062	10%
Alameda County WD	42,000	42,000	4,200	10%
Santa Clara Valley WD	100,000	100,000	10,000	10%
Subtotal	222,619	222,619	22,262	
<u>SAN JOAQUIN VALLEY</u>				
Oak Flat WD	5,700	5,700	570	10%
County of Kings	9,305	9,305	931	10%
Dudley Ridge WD	41,350	41,350	4,135	10%
Empire West Side ID	3,000	3,000	300	10%
Kern County WA	982,730	982,730	98,273	10%
Tulare Lake Basin WSD	87,471	87,471	8,747	10%
Subtotal	1,129,556	1,129,556	112,956	
<u>CENTRAL COASTAL</u>				
San Luis Obispo County FC&WCD	25,000	25,000	2,500	10%
Santa Barbara County FC&WCD	45,486	45,486	4,549	10%
Subtotal	70,486	70,486	7,049	
<u>SOUTHERN CALIFORNIA</u>				
Antelope Valley-East Kern WA	144,844	144,844	14,484	10%
Santa Clarita Valley WA	95,200	95,200	9,520	10%
Coachella Valley WD	138,350	138,350	13,835	10%
Crestline-Lake Arrowhead WA	5,800	5,800	580	10%
Desert WA	55,750	55,750	5,575	10%
Littlerock Creek ID	2,300	2,300	230	10%
Metropolitan WDSC	1,911,500	1,911,500	191,150	10%
Mojave WA	89,800	89,800	8,980	10%
Palmdale WD	21,300	21,300	2,130	10%
San Bernardino Valley MWD	102,600	102,600	10,260	10%
San Gabriel Valley MWD	28,800	28,800	2,880	10%
San Geronio Pass WA	17,300	17,300	1,730	10%
Ventura County WPD	20,000	20,000	2,000	10%
Subtotal	2,633,544	2,633,544	263,354	
TOTAL	4,172,786	4,172,786	422,848	

State Water Project Subcontractor Water Amounts

SUBCONTRACTOR	Water Service Amount (AFY)	Drought Buffer Amount (AFY)	Total Water Amounts (AFY)
CSA 16 (Shandon)	100	0	100
City of Morro Bay	1,313	2,290	3,603
CMC	400	400	800
County Ops Center	425	425	850
Cuesta College	200	200	400
City of Pismo Beach	1,240	1,240	2,480
Oceano CSD	750	750	1,500
San Miguelito MWC	275	275	550
Avila Beach CSD	100	100	200
Avila Valley MWC	20	20	40
San Luis Coastal USD	7	7	14
Subcontractor Total =	4,830	5,707	10,537
			Unsubscribed "Excess Allocation" = 14,463
			District's Total Contract Allocation = 25,000



**COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 11/17/2020	(3) CONTACT/PHONE Courtney Howard, Water Resources Division Manager (805) 781-1016	
(4) SUBJECT Submittal of a resolution authorizing the Director of Public Works, or designee, to execute a funding agreement, in the amount of \$750,000 with the Department of Water Resources for preliminary planning and design costs related to a potential State Water Delta Conveyance Project. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board, acting as the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District (District), adopt a resolution authorizing the Director of Public Works, or designee, as the authorized representative, to execute and implement an agreement in the amount of \$750,000 for the advance or contribution of money to the Department of Water Resources for preliminary planning and design costs related to a potential Delta Conveyance Project (Funding Agreement).			
(6) FUNDING SOURCE(S) San Luis Obispo County Flood Control and Water Conservation District- Fund Centers 450 and 537	(7) CURRENT YEAR FINANCIAL IMPACT FC 450 \$116,500; FC 537 \$73,300 for 6 months	(8) ANNUAL FINANCIAL IMPACT \$380,000 for Year 1; \$370,000 Year 2	(9) BUDGETED? yes
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input checked="" type="checkbox"/> Board Business (Time Est. 30 min)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: 2/4/2020, #26	
(17) ADMINISTRATIVE OFFICE REVIEW Kristin Eriksson			
(18) SUPERVISOR DISTRICT(S) All Districts			

Reference: 20.140



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Public Works
Courtney Howard, Water Resources Division Manager

VIA: Kate Ballantyne, Deputy Director of Public Works

DATE: 11/17/2020

SUBJECT: Submittal of a resolution authorizing the Director of Public Works, or designee, to execute a funding agreement, in the amount of \$750,000 with the Department of Water Resources for preliminary planning and design costs related to a potential State Water Delta Conveyance Project. All Districts.

RECOMMENDATION

It is recommended that the Board, acting as the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District (District), adopt a resolution authorizing the Director of Public Works, or designee, as the authorized representative, to execute and implement an agreement in the amount of \$750,000 for the advance or contribution of money to the Department of Water Resources for preliminary planning and design costs related to a potential Delta Conveyance Project (Funding Agreement).

DISCUSSION

Background

In 1963, the District signed a long-term water supply contract (Contract) with the California Department of Water Resources (DWR) for an annual allocation of up to 25,000 acre-feet per year (AFY) of water from the State Water Project (SWP)¹. Capacity for delivering the District's allocation of 25,000 AFY is included in the conveyance system that was built in the 1960s and 70s, to a point just east of the District boundary in Kern County (referred to as Devil's Den).

In the 1990s, eleven local agencies (Subcontractors) entered into contracts² with the District (Subcontracts) to take delivery of 4,830 AFY of treated Project water, referred to as their Water Service Amount. Consistent with Subcontractor participation decisions, the District entered into agreements with DWR

¹ The District is one of 29 agencies that have entered into substantially similar Contracts; these agencies are collectively referred to as Project Contractors.

² The Subcontracts carry forward the terms and conditions in the District's Contract with DWR.

and/or the Central Coast Water Authority (CCWA)³ for the construction and operation of pumping plants, a treatment plant and pipelines to convey the Subcontractor Water Service Amount of 4,830 AFY from Devil's Den to two delivery points in the District (see Attachment 1). Subcontractors have also reserved 5,707 AFY for use when Project water allocations are less than 100%⁴, referred to as their Drought Buffer Amount (see Attachment 2).

Delta Conveyance Project Preliminary Design and Benefits

Since the initial construction of the SWP, DWR has been working to define a solution to address SWP water delivery issues associated with relying on the natural and human-made structures in the Delta⁵ to bring water south. DWR is currently working on defining a proposed single tunnel project, which is being referred to as the Delta Conveyance (Facilities) Project (DCP). The DCP's overarching objective is to protect the SWPs ability to continue to deliver water south of the Delta. Additional objectives include making the SWP more resilient to the impacts of changing and extreme weather events; minimizing the potential public health and safety impacts from reduced quantity and quality of water caused by earthquakes; and providing SWP operational flexibility to improve aquatic conditions and better manage risks of additional future regulatory constraints on project operations. Anticipated benefits of, and a timeline for, the DCP are further described in Attachment 3.

Locally, participation in the DCP would result in deliveries estimated to be about 12% more reliable, on average. The District's investment in State Water would be better protected from sea level rise and levee failure due to seismic events in the Delta Region. Finally, participation in the DCP could play a role in advancing local water projects by increasing the value of the unsubscribed allocation when it is exchanged or transferred via the Water Management Tools.⁶ This revenue could be reinvested in local water projects. As an example, the District participated in two water transfer programs led by DWR during periods of drought, netting \$6.36M.

Funding Agreement

DWR is now asking the District to indicate whether it will participate in the first two years of a four-year preliminary planning and design phase for the DCP in proportion to its allocation amount (25,000 AFY)⁷ by signing a Funding Agreement to advance two years' worth (\$750,000) of the District's share of costs (\$2M) for those preliminary efforts (Attachment 4). In mid to late 2022, staff would return to the Board to consider whether the District will continue participating and advancing funds for the final two years, or to discontinue DCP participation. The Funding Agreement would be substantially like the draft included

³ CCWA is a Joint Powers Authority of the agencies that receive Project Water Service Amounts in Santa Barbara County. It was formed to manage participation in the Project on behalf of the Santa Barbara County Flood Control and Water Conservation District, the agency that is Project Contractor. CCWA entered into an agreement with DWR to construct the Coastal Branch pumping plants and pipeline; DWR owns these facilities and CCWA operates them. CCWA owns and operates the treatment facility.

⁴ DWR establishes the amount of annual allocations available prior to and during each calendar year. The analysis used to establish the allocation includes, but is not limited to, predicted and actual hydrologic conditions and legal requirements. <https://water.ca.gov/Programs/State-Water-Project/Operations-and-Maintenance>

⁵ The confluence of the Sacramento and San Joaquin rivers and San Francisco bay, and network of levees therein to manage water supply, water quality and flooding in Northern California, is known as the Delta.

⁶ Opportunities to exchange or transfer the unsubscribed allocation in accordance with a potential Water Management Tools Amendment to the State Water contract with DWR are being studied in coordination with the Central Coast Water Authority per Board direction on August 18, 2020.

⁷ After fifteen public Contract amendment negotiations in early 2020, DWR and SWP Contractors agreed that Contractors must either proportionately participate in the DCP at or above their allocation amount, or not at all.

with the Resolution, with minor changes anticipated after DWR's finalization prior to execution. An estimate and schedule of the total potential cost share advance for the District (\$1.183M) and its Subcontractors (\$862,000) is included in Attachment 5.

In summary, if the District approves the Resolution authorizing the Director of Public Works, or designee, to sign the Funding Agreement:

- the District will be included as a DCP participant for the purposes of the preliminary planning and design phase for the DCP for two years,
- the District and its Subcontractors would advance \$750,000 of the preliminary planning and design phase costs to DWR over the course of two years, which is a proportionate share based on the District's 25,000 AFY allocation, and
- the District would continue evaluating the benefits and cost (currently estimated at \$255 per AFY⁸) of the DCP and decide whether or not to continue participating in the preliminary planning and design phase in mid to late 2022.

If the District does not authorize signing the Funding Agreement, the District would be deciding that it will not participate in the DCP and other Contractors would absorb the District's share in the DCP.

CEQA Determination

The recommended actions do not qualify as a "project" subject to CEQA because the actions constitute (1) continuing administrative or maintenance activities, such as general policy and procedure making; (2) government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment; and (3) organizational or administrative activities of a public agency that will not result in direct or indirect physical changes in the environment. (State CEQA Guidelines, § 15060(c)(3).)

OTHER AGENCY INVOLVEMENT/IMPACT

The State Water Subcontractors Advisory Committee (SWSAC) was formed to monitor, and advise relevant governing bodies, on all aspects of the Subcontracts and related agreements. On November 20, 2019, the SWSAC voted 4-0 with 3 abstentions to recommend participating during the planning phase with the understanding that the Subcontractors' initial share of costs would be billed over a longer period of time.

The District's Water Resources Advisory Committee (WRAC) was formed to advise the Board concerning all policy decisions relating to the water resources of the District. On November 4, 2020, the WRAC voted 10-7 to recommend not participating in the preliminary planning and design phase.

County Counsel reviewed the draft Funding Agreement. If the Resolution is approved, County Counsel will also review and approve the final Funding Agreement as to form and effect.

⁸ The estimated cost of the DCP as described in Attachment 3, in 2020 dollars and with planning level contingencies, is \$15.9B. Participating in proportion to the District's 25,000 AFY allocation would be a 0.6% share.

FINANCIAL CONSIDERATIONS

Per the terms of the Funding Agreement, and shown in Attachment 5, the District will be billed the estimated total due to DWR for commitment years 2021 and 2022 in the annual Statement of Charges invoices over the course of two years. These invoices will represent advances for its share of the costs for 2021 and 2022 covering the estimated preliminary planning and design efforts.

The District's Flood Control Zone General FY 2020-21 operating budget in FC 450 includes funding to cover these payments for the District's "unsubscribed" share for the first six months of 2021. Revenue from sales of State Water via special programs in 2008-09 and 2013-14 is currently in the District's Flood Control Zone General designated reserves. It will be used to reimburse the operating budget, and to cover these payments for the remainder of 2021 and 2022 via a budget request known as Flood Control Contribution to State Water, FC 536.

The State Water Project FC 537 contains budget for payments to DWR for the Subcontractors' share of the invoices. In order to help smooth the impact these new amounts have on the DWR charges which are allocated and billed to the Subcontractors each year, the District will bill them over the course of three (3) years. The billing difference this creates for the first six months will be covered by the District's Flood Control Zone General FY 2020-21 operating budget in FC 450. The District's designated reserves will be used to reimburse the operating budget, and to cover the billing differences created in subsequent years via a budget request known as Flood Control Contribution to State Water, FC 537.

The Funding Agreement provides that the District would be reimbursed or receive a credit for the advanced funds upon the first sale of revenue bonds to pay for the DCP. To the extent the DCP does not proceed, the advanced funds would not be recovered from DWR.

RESULTS

Approval of the recommended action will take steps toward sustaining the reliability of an important long-term supply of State Water for the District and its Subcontractors' water portfolio, and will contribute to a more livable and well-governed community as it relates to managing the District's water resources.

ATTACHMENTS

- 1 Vicinity Map
- 2 Local SWP Participants
- 3 Description of the DCP
- 4 Letter from DWR
- 5 Estimated Cost Share for DCP Preliminary Efforts
- 6 Resolution authorizing the Director of Public Works, or designee, as the authorized representative, to execute and implement an agreement for the advance or contribution of money to the Department of Water Resources for preliminary planning and design
- 7 PowerPoint

File: CF 950.130.01 - Delta Conveyance (rename file)

Reference: 20.140



December 2, 2020

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

**SUBJECT: NOVEMBER 2020 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES
DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

Staff confirmed proper operation of sludge pump and refueled all back-up generators

Staff responded to onsite issues with SCADA computer that were likely caused by intermittent problems with incoming power.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed. Staff has been performing distribution flushing on an as needed basis.

The potable water tank flowmeter failed, was diagnosed, and is needing to be replaced. Staff worked with the District to approve an action plan for replacement; Staff will proceed with replacing the flowmeter once parts are available.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Staff is continuing to work on the Sewer System Management Plan (SSMP) updates required by the Regional Water Quality Control Board (RWQCB) every five years.

Sincerely,

FLUID RESOURCE MANAGEMENT



Carinna Butler
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2018-2020)
- ABCSD Monthly Total WWTP Effluent Flow (2018-2020)
- Port San Luis Monthly Total Flow (2018-2020)
- Monthly Average Influent BOD (2018-2020)
- Monthly Average Effluent BOD (2018-2020)
- Monthly Water Purchased from Lopez (2018-2020)
- ABCSD Monthly Water Sold (2018-2020)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **NOVEMBER 2020**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.054685	63	38			<0.02
2	0.046999	55	33			<0.02
3	0.041817	83	29	<2	<2	<0.02
4	0.047920	79	28			<0.02
5	0.045391	87	32	<2	<2	<0.02
6	0.054649	88	38			<0.02
7	0.063523	92	44			<0.02
8	0.052560	100	37			<0.02
9	0.045045	103	31			<0.02
10	0.038324	66	27	<2	<2	<0.02
11	0.044506	86	31			<0.02
12	0.043427	79	30	<2	<2	<0.02
13	0.048215	79	33			<0.02
14	0.058519	97	49			<0.02
15	0.058262	103	41			<0.02
16	0.042886	80	30			<0.02
17	0.038947	74	27	2	<2	<0.02
18	0.041191	72	29			<0.02
19	0.035955	66	25	<2	<2	<0.02
20	0.042000	98	29			<0.02
21	0.053847	87	38			<0.02
22	0.059539	90	42			<0.02
23	0.054412	85	38			<0.02
24	0.049788	84	35	<2	<2	<0.02
25	0.048495	103	34	2	<2	<0.02
26	0.044815	84	31			<0.02
27	0.053581	97	37			<0.02
28	0.054504	93	44			<0.02
29	0.045847	90	34			
30	0.037373	81	34			<0.02
31						
Min	0.035955	55	25	<2	<2	<0.02
Mean	0.048234	85	34	<2	<2	<0.02
Max	0.063523	103	49	2	<2	<0.02
Total	1.447022	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received	
Date	Volume (Gallons)
	N/A

Sludge Removal	
Date	Gallons
11/3/20	4,500
11/24/20	4,800

Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
11/1/20	26	18	397	246	
11/5/20	14	14	379	192	
11/8/20	27	15	603	227	
11/12/20	24	15	263	235	3.1 DNQ
11/15/20	28	21	225	176	
11/19/20	14	8	324	150	
11/22/20	18	14	296	265	
11/25/20	16	15	231	160	
11/29/20					
Min	14	8	225	150	3.1 DNQ
Mean	20.9	15.0	339.8	206.4	3.1 DNQ
Max	28	21	603	265	3.1 DNQ
BOD Removal: 93.9%			TSS Removal: 92.7%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
11/5/20	<0.1	19.4	6.7	70
11/12/20	<0.1	16.8	7.0	64
11/19/20	<0.1	10.7	6.8	72
11/25/20	<0.1	17.5	6.8	65
Min	<0.1	10.7	6.7	64
Mean	<0.1	16.1	6.8	68
Max	<0.1	19.4	7.0	72

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

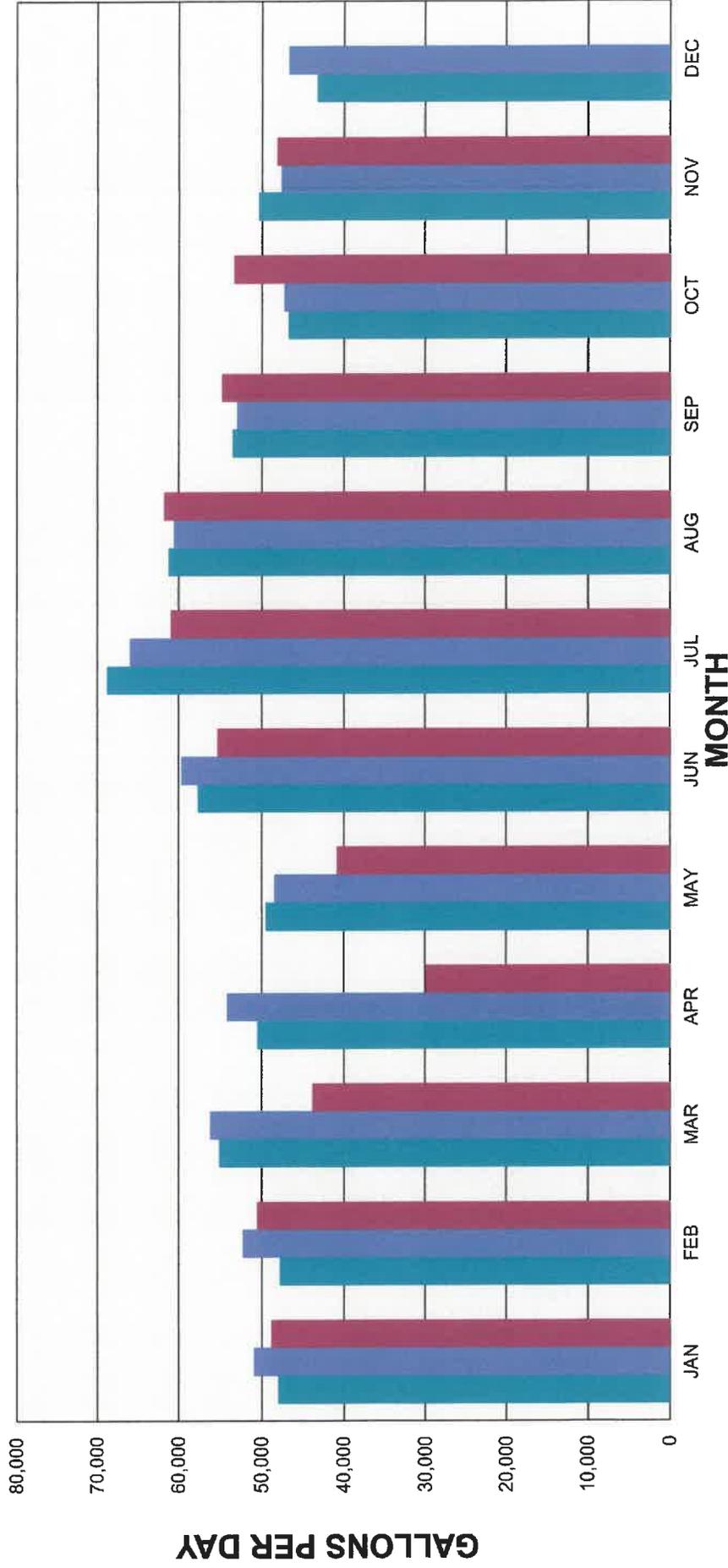
DATE: _____

PRINTED NAME: _____

TITLE: _____

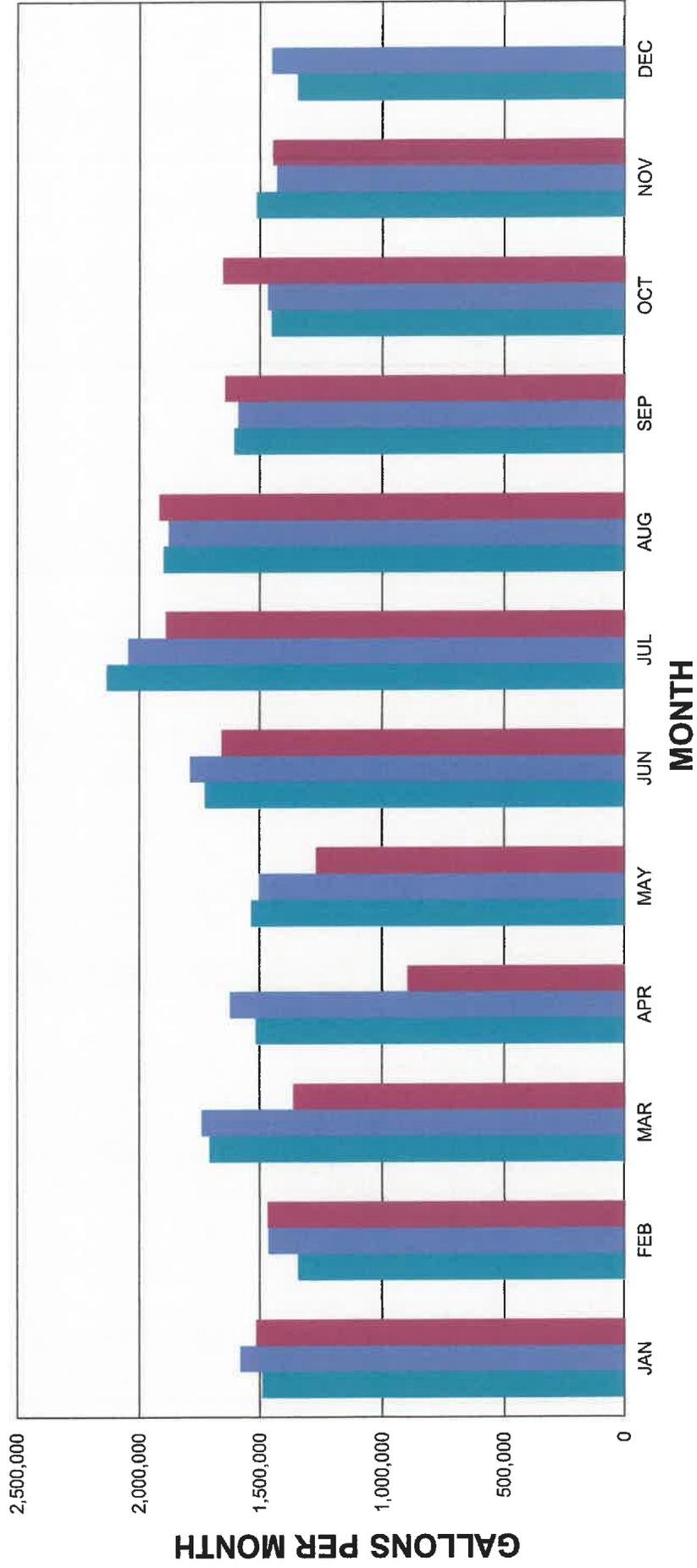
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2018 - 2020)

■ 2018 ■ 2019 ■ 2020



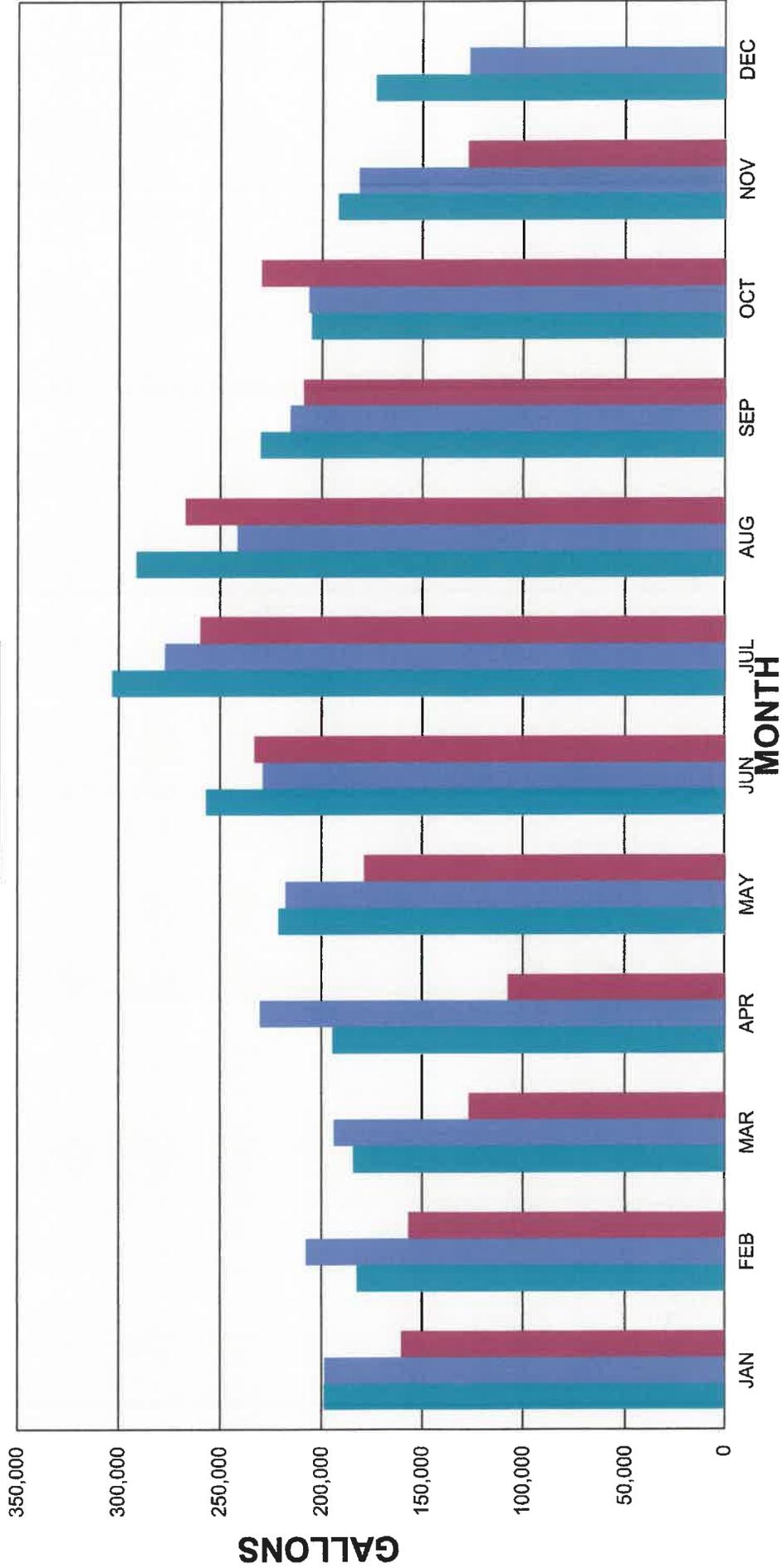
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2018 - 2020)

■ 2018 ■ 2019 ■ 2020



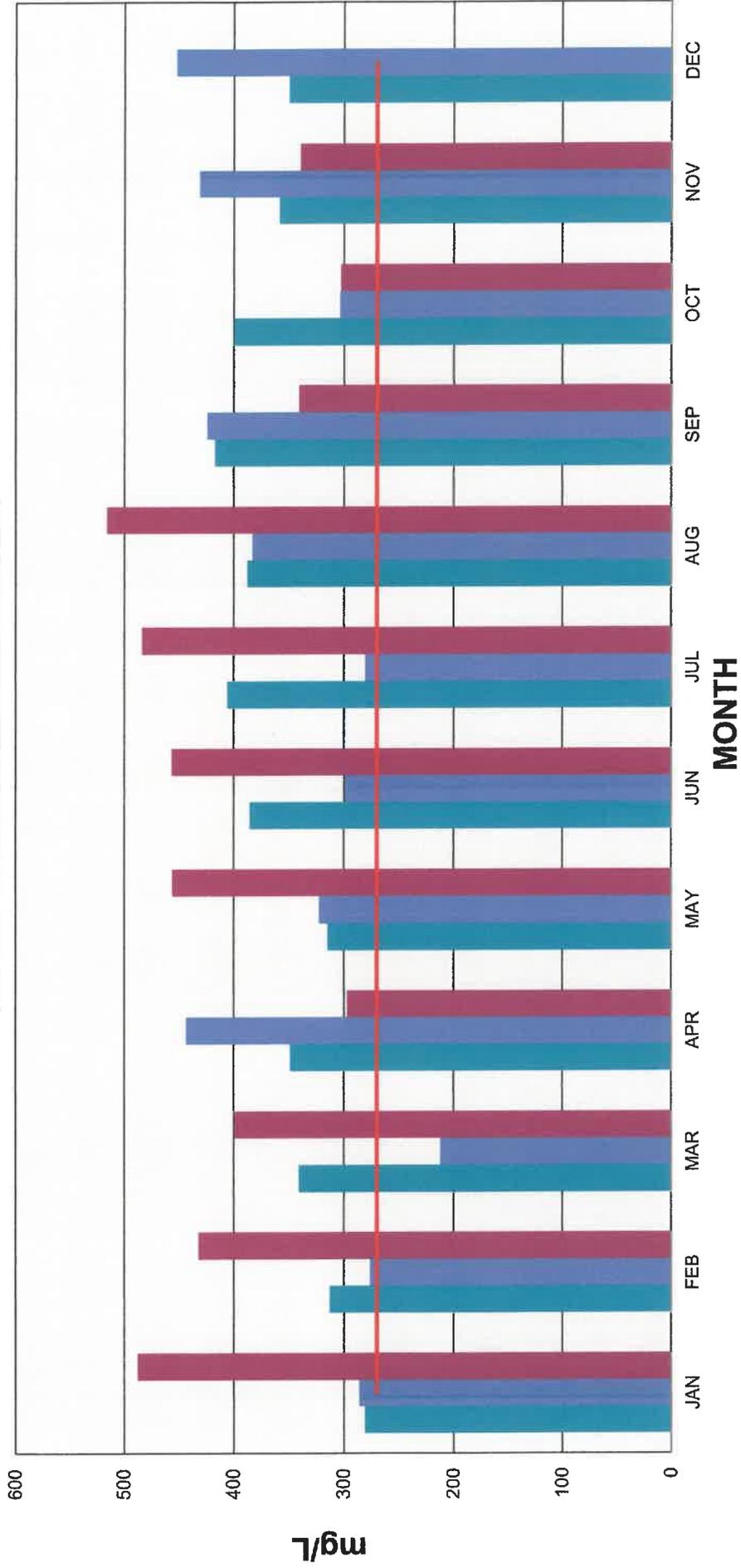
PORT SAN LUIS MONTHLY TOTAL FLOW (2018 - 2020)

■ 2018 ■ 2019 ■ 2020

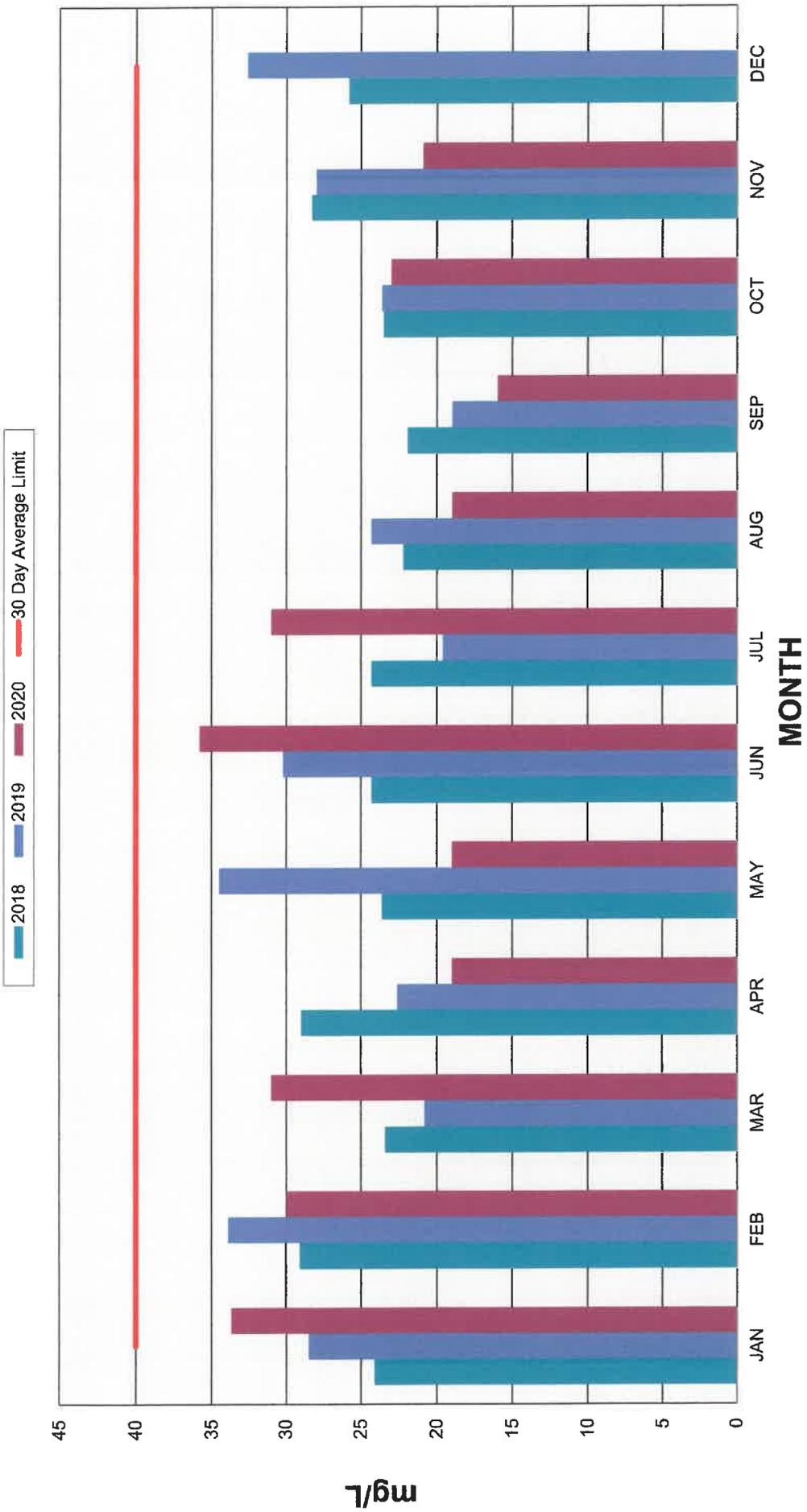


ABCSD MONTHLY AVERAGE INFLUENT BOD (2018 - 2020)

■ 2018
 ■ 2019
 ■ 2020
 — WWTP Design

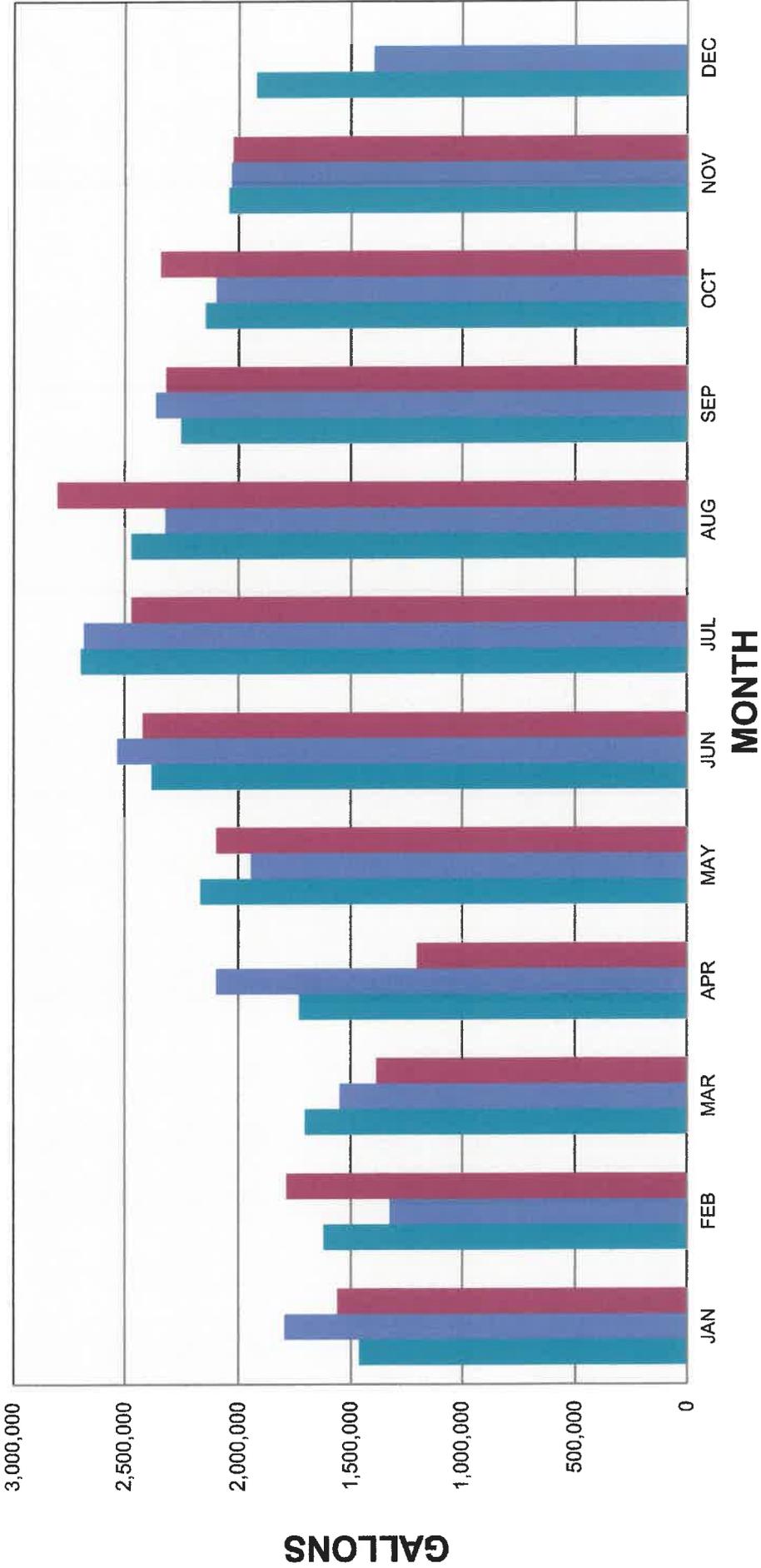


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2018 - 2020)



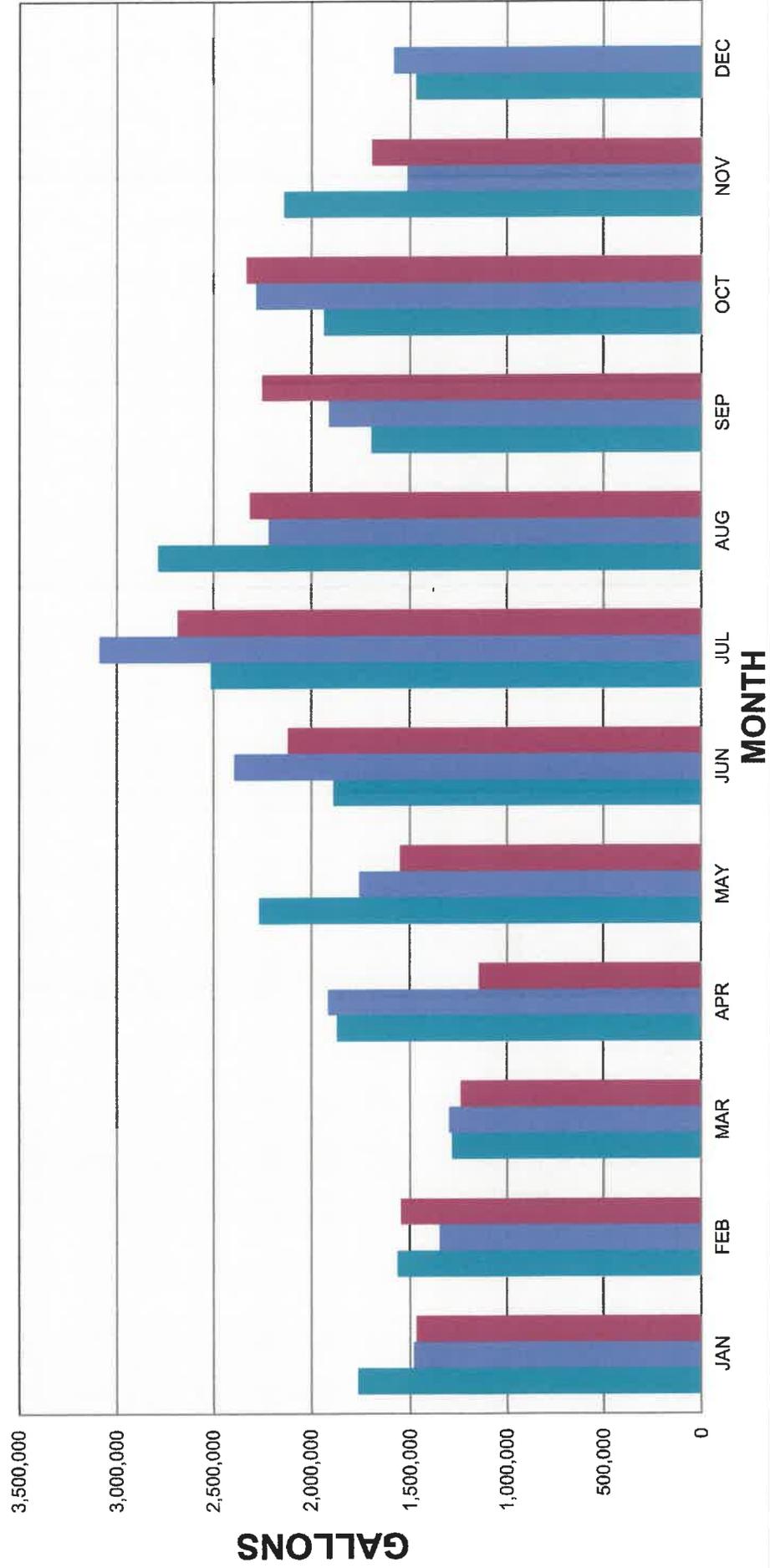
ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2018 - 2020)

2018 2019 2020



ABCSD MONTHLY WATER SOLD (2018 - 2020)

■ 2018 ■ 2019 ■ 2020



AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2020-10

RESOLUTION COMMENDING

MICHAEL W. SEITZ

FOR SERVICE TO THE AVILA BEACH COMMUNITY SERVICES DISTRICT

WHEREAS, MICHAEL SEITZ has faithfully served the Avila Beach Community Services District as Legal Counsel since 2012 and;

WHEREAS, MICHAEL SEITZ was effective in providing consistent representation to the District, in his role as the District's Legal General Counsel and;

WHEREAS, MICHAEL SEITZ provided the District guidance and legal support regarding compliance with the Brown Act and the conduct of open meetings and;

WHEREAS, MICHAEL SEITZ provided the District guidance regarding personnel matters, regulatory compliance matters, the Prop 218 process for establishing updated water and sewer rate schedules and was instrumental in updating the Wastewater Treatment Plant contract with the Port San Luis Harbor District and:

WHEREAS, MICHAEL SEITZ served the District in the capacity of initiating and implementing the District Policies and Procedures Manual that provided comprehensive guidance on the District's operations and;

WHEREAS, MICHAEL SEITZ has earned the respect and admiration of his colleagues and the community for his continued dedication and service to the community of Avila Beach;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

That the Avila Beach Community Services District does hereby recognize and commend, **MICHAEL SEITZ** for his years of dedicated leadership and service as General Legal Counsel for the Avila Beach Community Services District and adopts this Resolution as a public statement of their recognition.

UPON MOTION of President Kelley seconded by Vice President Helenius and on the following roll call vote to wit:

AYES: Pete Kelley
 Lynn Helenius
 Kristin Berry
 Howie Kennett
 Ara Najarian

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 8th day of December 2020.

Peter Kelley, President

Lynn Helenius, Vice President

Attest: Brad Hagemann, General Manager

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: December 8, 2020

SUBJECT: Consider Awarding a Contract for New General Counsel

Recommendation:

Receive Personnel Committee Recommendation and Consider Awarding a Contract to Retain General Counsel Services

Discussion:

In early October, staff prepared and circulated a Request for Qualifications for General Counsel Services for the District. The RFQ was posted on the California Special Districts Associated (CSDA) website, the District website and was sent to several law firms that are currently providing legal services to local CSDs and Special Districts. The deadline for responding to the RFQ was Monday November 1, 2020. The District received proposals from 10 firms. Staff organized and provided the proposals to the Personnel Committee for initial review and consideration. The Personnel Committee reviewed the RFQs and decided to interview the three top firms during the week of November 16th – 20th.

The Personnel Committee intends to conclude their deliberation this week and will provide their review and recommendation to the full Board at the December 8th, 2020, Board meeting. All of the Proposals will be available to the Board members and the public at the District office and at the December Board meeting.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: December 8, 2020

SUBJECT: Election of Board Officers for Calendar Year 2021
Director Appointments to Committees

Recommendation:

Elect officers for the calendar year 2021; appoint Directors to standing committees.

Discussion:

At the end of each calendar year it is customary to elect the officers of the Board and to appoint committee membership for the upcoming year.

1. Election of Officers

At this time, it would be appropriate to elect offices for the positions of Board President and Vice President.

The officers for the calendar year of 2020 were as follows:

President	Pete Kelley
Vice President	Lynn Helenius

Nominations should first be taken from the floor for the office of President; nominations do not require a second. After there are no further nominations, a motion should be made and seconded to close nominations. A vote is then taken for each candidate. The candidate receiving the most votes, and a majority, of votes of the quorum present, is elected to office. The office of Vice President should be elected in the same manner as President.

2. Committee Appointments

At the beginning of the calendar year it is customary to appoint members of the Board to committees for the coming year.

Listed below are the CSD standing committees for the 2020 calendar year; additionally, Ad-Hoc committees may be designated, as necessary.

Standing Committees

Finance:	Directors Kristin Berry, Ara Najarian
Personnel:	Directors Pete Kelley, Lynn Helenius
Facilities:	Directors Pete Kelley, Howie Kennett
Drought:	Directors Ara Najarian, Lynn Helenius