

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 191 San Miguel Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
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AGENDA

REGULAR BOARD MEETING
7:00 pm Tuesday May 12, 2015
BOARD MEETING LOCATION
CENTRAL COAST AQUARIUM
50 SAN JUAN STREET,
AVILA BEACH, CALIFORNIA

1. **CALL TO ORDER: 7:00 P.M.**
2. **ROLL CALL: Board Members:**
 - Pete Kelley, President
 - Steve Waldron, Vice President
 - Lynn Helenius, Director
 - John Janowicz, Director
 - Shanna Richards, Director
3. **PUBLIC COMMENT; 7:00 P.M.**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on tonight's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda
4. **INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board

 - A. County Reports
 1. SLO County Sheriff Department
 2. CalFire/County Fire Department
 - B. Reports on Attended Conferences, Meetings, and General Communications of District Interest
5. **CONSENT ITEMS:**

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

 - A. Minutes of Regular Meeting April 14th, Minutes, Closed Session Minutes April 14th, 2015
 - B. Monthly Financial Review
 - C. General Manager and District Engineer Report

- D. Water and Wastewater Superintendent Report
- E. Sub- Committee Reports
- F. Capital Projects Status Report

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Resolution Honoring John Wallace, District Engineer
(Action Required: Consider Resolution)
- B. Resolution Acknowledging Public Works Week
(Action Required: Consider Resolution)
- C. Resolution Weed Abatement
(Action Required: Consider Resolution)
- D. Status of Drought and Update of Governor’s Declaration
(Action Required: Receive Report)
- E. Intent to Serve: Avila Schoolhouse 90 San Antonia Street
(Action Required: Consider Intent to Serve)
- F. Intent to Serve: 356 First Street, Parcel Number: Co.15-0005
(Action Required: Consider Intent to Serve)
- G. Intent to Serve: Front Street, APN: 076-218-013
(Action Required: Consider Intent to Serve)
- H. Intent to Serve: Colony Estates, Lots 8, 9, 10, 12, 13
(Action Required: Consider Intent to Serve)

8. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- 9. A. Anticipated Litigation,
Significant exposure to litigation pursuant to Government Code §54956.9(b) 2 cases, Facts and circumstances unknown to opposing party.

ADJOURN TO CLOSED SESSION

10. REPORT ON CLOSED SESSION / ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

11. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 191 San Miguel Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**AVILA BEACH COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING
April 14th, 2015**

1. CALL TO ORDER

The Board of Directors of the Avila Beach Community Services District, meeting in Regular Session at 7:00 p.m. on the above date, in the Avila Community Building meeting room, was called to order by President Kelley.

2. ROLL CALL

Board Members Present: Pete Kelley
 John Janowicz
 Lynn Helenius
 Steve Waldron
 Shanna Richards

Board Members Absent: None

Staff Present: John Eulberg, Interim General Manager
 John Wallace, District Engineer
 Mike Seitz, District Legal Counsel
 Kristi Dibbern, Accounting Clerk

3. PUBLIC COMMENTS

Micheal Kidd from Avila Beach commented on the need to conserve water and voiced his opinion and concern for State water allocations.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

1. SLO Sheriff:

Officer Odom reported from the Sheriff's office that there were 100 calls for service. 9 incomplete 911 calls. 10 disturbances, 4 alarms calls, 4 traffic stops & 4 pedestrian stops.

2. CAL Fire Report:

Captain Byrnes from CALFire advised there were 50 calls for service this month, 23 calls were medical. CALFire will be participating in the AMGEN planning and preparation. Byrnes reminded us it is fire season and to please take caution.

B. Reports on Attended Conferences, Meetings and General Communications of District Interest.

CSD Staff attended the AMGEN planning meeting on April 1st at 10 am. Parking Passes were issued by the CSD office. Parking passes for local residents can be picked up in the District office.

John Wallace District Engineer attended a Zone 3 Meeting. Also a drought sub-committee meeting took place on April 14th, at 5:00pm in the District office prior to the Regular Board Meeting. The committee members discussed the potential impact of the Governor's April 5th, 2015 drought declaration.

5. CONSENT ITEMS

President Kelley introduced the consent items and inquired if any member of the Board or public, wished to address any items. **It was moved by Director Janowicz, seconded by Director Kelley and passed unanimously to approve the consent items as submitted.**

- A. Approval of the Minutes for the following meetings: March 10th, 2015 Regular Meeting & March 19th, 2015 Special Meeting
- B. Monthly Financial Review
- C. General Manager Report
- D. District Engineer Report
- E. Water & Wastewater Superintendent Report
- F. Subcommittee Reports
- G. Capital Projects Status Report

6. DISCUSSION OF PULLED CONSENT ITEMS.

No items were pulled for discussion.

7. BUSINESS ITEMS

A. Intent to Serve, Avila Schoolhouse 90 San Antonia Street.

Mike Hodge, from Shear Edge Development and Top of the Hill was present at the meeting. Ann Brown and Terri Frank, representing "Save Our Schools" spoke regarding concern for the schoolhouse building to preserve it for historical use as well as the proposed Bed and Breakfast. Discussion took place regarding the concern for water and what the drought means for "Will Serves" in general. Mike Hodge asked that this "Will

Serve” for water be decided at this meeting. The Board decided they needed more information that will be available from the State in the next 3 weeks regarding drought regulations.

It was moved by Director Kelley, and seconded by Director Richards and passed on the following roll call vote to postpone the “Intent to Serve” request for water for 90 San Antonia Street, Avila Schoolhouse, for 1 month until the directives come from the State regarding water restrictions.

AYES: Kelley, Helenius, Richards
NOES: Waldron, Janowicz
ABSTAIN: None
ABSENT: None

B. Intent to Serve: 356 First Street Parcel Number Co. 15-005

It was moved by Director Kelley, and seconded by Director Richards and passed on the following roll call vote to postpone the “Intent to Serve” request for water for 356 First Street, for 1 month until the directives come from the State regarding water restrictions.

AYES: Kelley, Helenius, Richards
NOES: Waldron, Janowicz
ABSTAIN: None
ABSENT: None

C. Status of Draft Agreement with Port San Luis Harbor District for Wastewater Treatment Disposal.

The Port Agreement was reviewed by District Engineers. The District Engineer recalculated the Biochemical Oxygen Demand loading from the Port and District and included the loading ratio in the draft Port Agreement. Loch Dreizler from Port San Luis informed the Board that the Port was meeting with their Legal Counsel on April 15th to review the agreement. **No reportable action was taken.**

D. Change of Venue for May 12th, 2015 Regular Board Meeting to Central Coast Aquarium at 50 San Juan Street. Director Kelley made a motion to move the venue for the Regular Board Meeting to Central Coast Aquarium. The motion was seconded by Director Janowicz. It was unanimously passed by the Board.

E. Scheduled Water and Sewer Rate Increases per Resolution 2014-07

Much discussion took place whether or not to postpone or continue with the regularly scheduled rate increase. Many Capital Improvement Projects and the upgrade of the

waste water treatment plant was discussed. **A motion was made by Director Kelley, seconded by Director Waldron to adopt FY2015/16 Rate Structure as proposed. The motion passed on a roll call vote.**

AYES: Kelley, Waldron, Helenius, Janowicz
NOES: Richards
ABSENT: None
ABSTAIN: None

- F. Waste Water Treatment Plant Effluent Line and Valve Repairs.**
District Engineer John Wallace recommended staff solicit design services from Kennedy Jenks and proceed with design and bidding of the outfall line re-route. Director Kelley made a motion to direct staff to solicit design services and proceed with the outfall line re-route. Director Janowicz seconded the motion and it passed unanimously.
- G. San Luis Street and Avila Beach Drive Sewer Line Replacement.**
District Engineer Wallace suggested to the Board that the San Luis Street and Avila Beach Drive Sewer Line project Contract Documents be awarded at a date that will allow for construction to begin in September 2015, following the peak summer tourism season. Director Waldron made a motion to delay the contract documents, Director Helenius seconded the motion and it passed unanimously.
- H. Update on Drought status and Action to be taken.**
District Engineer Wallace recommended the Board send a letter to County to: re-characterize the District's Lopez water into State water; begin a discussion on purchasing State buffer water for the future; set a meeting for the ABCSD Ad Hoc Committee prior to the May Board meeting. Also, direct staff to coordinate the District's required actions pursuant to the Governor's declaration of water supply adjustments and water use restrictions. The Board decided to set the Ad Hoc Drought Committee meeting for April 30th, 2015 at 1:30pm in the District office. A motion was made by Director Kelley, and seconded by Director Janowicz to send the recommended letter to County Public Works. The motion passed unanimously.
- I. District Banking and Accounting.**
Interim General Manager John Eulberg informed the Board that Bank of America is raising their fees and have cut back on the number of available banking sites and tellers. This makes it inconvenient to do District business. Interim General Manager Eulberg suggested to the Board that a local bank, Heritage Oaks, be selected and that the 3 checking accounts be merged into one account. Director Kelley made a motion to direct staff to change District banking business to Heritage Oaks and

consolidate accounts, Director Janowicz seconded the motion and it passed unanimously by the Board.

K. Support and Coordination for AMGEN Tour.

Interim General Manager Eulberg informed the Board that the AMGEN Bicycle Tour is to take place in Avila Beach on May 13th. The District office will provide parking passes to local residents. The roads in and out of Avila will have restricted travel from 2:30 – 4:30pm and will be closed for approximately 30 minutes as the racers move through town and cross the finish line. Race organizers anticipate the race will end between 3:15 and 3:45p.m. The Board received this report and took no action.

9. COMMUNICATATIONS:

None.

10. PUBLIC COMMENT ON CLOSED SESSION ITEMS.

None.

Legal Counsel Seitz advised that the Board will adjourn to Closed Session in accordance with Government Code §54956.9(b), Anticipated Litigation: Significant exposure to litigation: 2 case facts and circumstances unknown to opposing party.

10. ADJOURNMENT: The meeting was adjourned at 9:00p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for May 12th, 2015 at 7:00 pm. This meeting will be held at the Central Coast Aquarium located at 50 San Juan Street. Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann,
General Manager

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Minutes

**CLOSED SESSION SPECIAL MEETING
Tuesday, April 14th, 2015**

**MEETING LOCATION
Avila Beach Community Center
191 SAN MIGUEL STREET, AVILA BEACH, CALIFORNIA**

1. CALL TO ORDER: 9:00 P.M.

2. ROLL CALL: Committee Members:

Pete Kelley, President
Steve Waldron, Vice President
John Janowicz
Lynn Helenius
Shanna Richards

3. PUBLIC COMMENT:

Member of the public wishing to comment or bring forward any items concerning District operations which do not appear on today's agenda may address the Board and limit presentations to 3 minutes. State law does not allow Board action on items not appearing on the agenda.

4. BUSINESS ITEM:

Anticipated Litigation: Significant exposure to litigation: 2 case facts and circumstances unknown to opposing party. Government Code §54956.9(b)

5. ACTION: No reportable action was taken.

6. CLOSED SESSION MEETING ADJOURNED AT 9:45p.m.

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**AVILA BEACH
COMMUNITY SERVICES DISTRICT**
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: Monthly Financial Review, Summary of Contract Expenditures for April 2015

Recommendation:

Receive and file report.

Overall Monthly Summary

During April the District made deposits in the amount of \$ 233,314 and experienced \$90,149 in expenses (cash basis). Income in April was significantly higher than usual because the District received \$93,412 in County tax income and approximately \$84,000 in connection fees. Water and Sewer fees were within typical levels. Monthly expenses are also within the anticipated range.

Detailed financial reports including a Balance Sheet, Deposit Detail, Check Detail and Combined Profit and Loss Budget vs. Actual are provided for your information. I will continue to work on a limited basis with former Interim GM, John Eulberg, and our auditor clear up journal entries and improve our overall accounting system.

Utility Service Billing

For the month of April the District billed \$ 68,136.97 in water and sewer service charges. Customer Rate Assistance amounted in a reduction of billing charges to the District in the amount of \$358.16. Of the approximately 350 accounts only 12 are over 60 days late and most of those have made partial payments.

Wallace Group Invoice

The April 2015 Wallace Group invoice is attached and broken down into project phases (phase codes for Administration, Engineering and separate phase codes for major projects and capital items). A relatively large amount of time was spent on Regulatory Compliance activities meeting with and preparing responses to the recent Regional Water Quality Control Board Notice of Violation and Mandatory Minimum Penalty Complaint. Engineering staff also spent a considerable amount of time on the San Luis Street/Avila Beach Drive sewer replacement project. As we noted last month, we anticipate that project going out to bid this summer and work starting after Labor Day.

Engineering staff also completed the routine engineering and administrative activities such as preparing for and attending Board and Committee meetings include the Zone 3 TAC, Zone 3 Advisory Committee and meeting with County Public Works staff to

discuss water the pros and cons of re-classifying State water and Lopez water deliveries for 2014 and 2015.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: General Manager/District Engineer Report

Contract Update with Port San Luis Harbor District

Staff continues to work with Port staff and management. Our proposed schedule is to have the Port Board consider the Agreement at their May 26, 2015, regular meeting and then have the District Board consider at our regularly scheduled June 9, 2015 meeting. I have requested a meeting with Port staff during the week of May 11 to work out any further details.

Information Technology Systems Upgrade

One of my highest short-term priorities is to increase the productivity of our administrative responsibilities. The El Dorado utility billing software and hardware implemented a year has been a great improvement. However, this program, the accounting program and other project files are running on isolated computers and sharing files is cumbersome and inefficient. We also need to upgrade our internet firewall to ensure that our accounting and billing system files are secure. I am getting recommendations and competitive quotes from two vendors to install a small office network system that will link the District's three workstations. The system will: provide a central file storage/server; will allow all three machines to share files; provide a much higher level of data security; provide more efficient and secure file back-up system; and provide a much larger amount of file/data storage. Increased file storage will be needed as we transfer design drawings, as-built drawings and other project files from our engineers. I anticipate the cost will be approximately \$4,000 for the upgrade. I understand this cost is within the General Manager purchasing authority, but I wanted to inform you of the project and provide an opportunity for you to comment.

Water System Consumer Confidence Report

FRM has prepared the District's 2014 water system Consumer Confidence Report. The annual report is required to be prepared and made available to all of our water customers. The report provides our water customers with a summary of water quality results for constituents specified by the Division of Drinking Water and general information about the District's water system. FRM is using the State's approved form and format for the report. A copy of the report is attached for your information.

PG&E/SLO County Energy Watch/Energy Audit

Operations and Engineering staff participated on a conference call with County and PG&E contract staff as a follow-up to the field inspection completed on April 1, 2015. The audit has identified potential energy savings measures for the wastewater collection and treatment systems and water distribution system. The purpose of the call was to discuss and prioritize the measures and then provide the PG&E engineering contractor with details of the system components. The process will result in a report summarizing the potential energy savings and budget estimates associated with installing any new equipment.

2014 Consumer Confidence Report

Water System Name: Avila Beach CSD Report Date: April 22, 2015

We test the drinking water quality for many constituents as required by state and federal regulations. This report shows the results of our monitoring for the period of January 1 - December 31, 2014 and may include earlier monitoring data.

Este informe contiene información muy importante sobre su agua potable. Tradúzcalo ó hable con alguien que lo entienda bien.

Type of water source(s) in use: Lopez Lake Water Supply Project

Name & general location of source(s): Lopez Lake Treatment

Drinking Water Source Assessment information: A source water assessment was completed for the Lopez Water Treatment Plant in June of 2001. Assessment available at: County of San Luis Obispo, Department of Public Works, County Government Center, Room 207, San Luis Obispo, CA 93408

Time and place of regularly scheduled board meetings for public participation: Second Tuesday of every month At 7:00pm Civic Association building 191 San Miguel St, Avila Beach, CA

For more information, contact: Avila Beach CSD District Office Phone: (805) 595-2664

TERMS USED IN THIS REPORT

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency (USEPA).

Public Health Goal (PHG): The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Primary Drinking Water Standards (PDWS): MCLs and MRDLs for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.

Secondary Drinking Water Standards (SDWS): MCLs for contaminants that affect taste, odor, or appearance of the drinking water. Contaminants with SDWSs do not affect the health at the MCL levels.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

Regulatory Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Variations and Exemptions: Department permission to exceed an MCL or not comply with a treatment technique under certain conditions.

ND: not detectable at testing limit

ppm: parts per million or milligrams per liter (mg/L)

ppb: parts per billion or micrograms per liter (µg/L)

ppt: parts per trillion or nanograms per liter (ng/L)

ppq: parts per quadrillion or picogram per liter (pg/L)

pCi/L: picocuries per liter (a measure of radiation)

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- *Microbial contaminants*, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- *Inorganic contaminants*, such as salts and metals, that can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- *Pesticides and herbicides*, that may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- *Organic chemical contaminants*, including synthetic and volatile organic chemicals, that are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, agricultural application, and septic systems.
- *Radioactive contaminants*, that can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the USEPA and the California Department of Public Health (Department) prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. Department regulations also establish limits for contaminants in bottled water that provide the same protection for public health.

Tables 1, 2, 3, 4, 5, 7, and 8 list all of the drinking water contaminants that were detected during the most recent sampling for the constituent. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. The Department allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data, though representative of the water quality, are more than one year old.

TABLE 1 – SAMPLING RESULTS SHOWING THE DETECTION OF COLIFORM BACTERIA

Microbiological Contaminants (complete if bacteria detected)	Highest No. of Detections	No. of months in violation	MCL	MCLG	Typical Source of Bacteria
Total Coliform Bacteria	(In a mo.)	0	More than 1 sample in a month with a detection	0	Naturally present in the environment
Fecal Coliform or <i>E. coli</i>	(In the year)	0	A routine sample and a repeat sample detect total coliform and either sample also detects fecal coliform or <i>E. coli</i>	0	Human and animal fecal waste

TABLE 2 – SAMPLING RESULTS SHOWING THE DETECTION OF LEAD AND COPPER

Lead and Copper (complete if lead or copper detected in the last sample set)	Sample Date	No. of samples collected	90 th percentile level detected	No. sites exceeding AL	AL	PHG	Typical Source of Contaminant
Lead (ppb)	2013	9	ND	0	15	0.2	Internal corrosion of household water plumbing systems; discharges from industrial manufacturers; erosion of natural deposits
Copper (ppm)	2013	9	0.35	0	1.3	0.3	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

TABLE 3 – SAMPLING RESULTS FOR SODIUM AND HARDNESS

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL	PHG (MCLG)	Typical Source of Contaminant
Sodium (ppm)	Exempt			none	none	Salt present in the water and is generally naturally occurring
Hardness (ppm)	Exempt			none	none	Sum of polyvalent cations present in the water, generally magnesium and calcium, and are usually naturally occurring

*Any violation of an MCL or AL is asterisked. Additional information regarding the violation is provided later in this report.

TABLE 4 – DETECTION OF CONTAMINANTS WITH A PRIMARY DRINKING WATER STANDARD

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL [MRDL]	PHG (MCLG) [MRDLG]	Typical Source of Contaminant
Total Trihalomethanes (TTHM's) (ug/L)- San Juan Park- Locational Running Annual Average	2014	35.8	22 - 70	80	NA	By-product of drinking water disinfection
Total Trihalomethanes (TTHM's) (ug/L)- San Miguel Street- Locational Running Annual Average	2014	33.3	22 - 62	80	NA	By-product of drinking water disinfection
Haloacetic Acids (ug/L)- San Juan Park- Locational Running Annual Average	2014	28.0	21 - 43	60	NA	By-product of drinking water disinfection
Haloacetic Acids (ug/L)- San Miguel Street- Locational Running Annual Average	2014	30.8	20 - 55	60	NA	By-product of drinking water disinfection

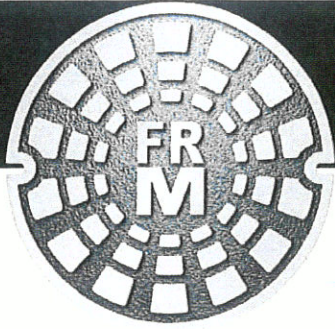
*Any violation of an MCL, MRDL, or TT is asterisked. Additional information regarding the violation is provided later in this report.

Additional General Information on Drinking Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the USEPA's Safe Drinking Water Hotline (1-800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. USEPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Lead-Specific Language for Community Water Systems: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. **Lopez Lake Water Supply Project** is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.



Date: May 4, 2015
To: Brad Hagemann, District Manager
From: Carinna Butler, FRM Operations Manager

Monthly Facility Report for the May 2015 Board Meeting

Wastewater:

The facility continues to meet discharge limitations despite high influent flows and heavy influent BOD and TSS loading. The average influent BOD for the 5 samples collect this month was 459 mg/L (Plant Design – 270 mg/L) with a high of 523 mg/L on April 16th. The average influent TSS for the month was 466mg/L with a high of 736 mg/L on April 22th. The average effluent BOD for the 5 samples collected this month was 35 mg/L (Permit Limit – 40 mg/L Monthly Average) with a high of 40mg/L on April 28th. The average effluent TSS for the month was 31mg/L (permit limit – 40 mg/L Monthly Average) with a high of 44 on April 4th. The monthly influent Port San Luis BOD sample collected on April 4th was 417mg/L. The monthly influent flow reported by Port San Luis was 163,400 gallons.

The wastewater plants annual sampling was completed this month. The sampling includes Influent, Effluent and Biosolids (sludge) testing.

Staff responded to a call out from the SCADA system on April 20th for a Recirculation Pump fail. The electrical overloads and the variable frequency drive (VFD) needed to be cleared and reset. The cause of the failure is believed to be from a section of aluminum wire that was found in the electrical panel and a short on the pump run hour meter. The aluminum wire was replaced and new hour meters have been ordered.

Per the request of the District, FRM will staff the facility from 12:00pm to 5:00pm during the Amgen race with an Operator, Maintenance Tech, a gang truck with a crane and a vacuum truck.

Routine weekly, monthly and quarterly maintenance was performed at the wastewater treatment plant, lift station and water system. A total of 72 work orders were completed during the month of April.

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

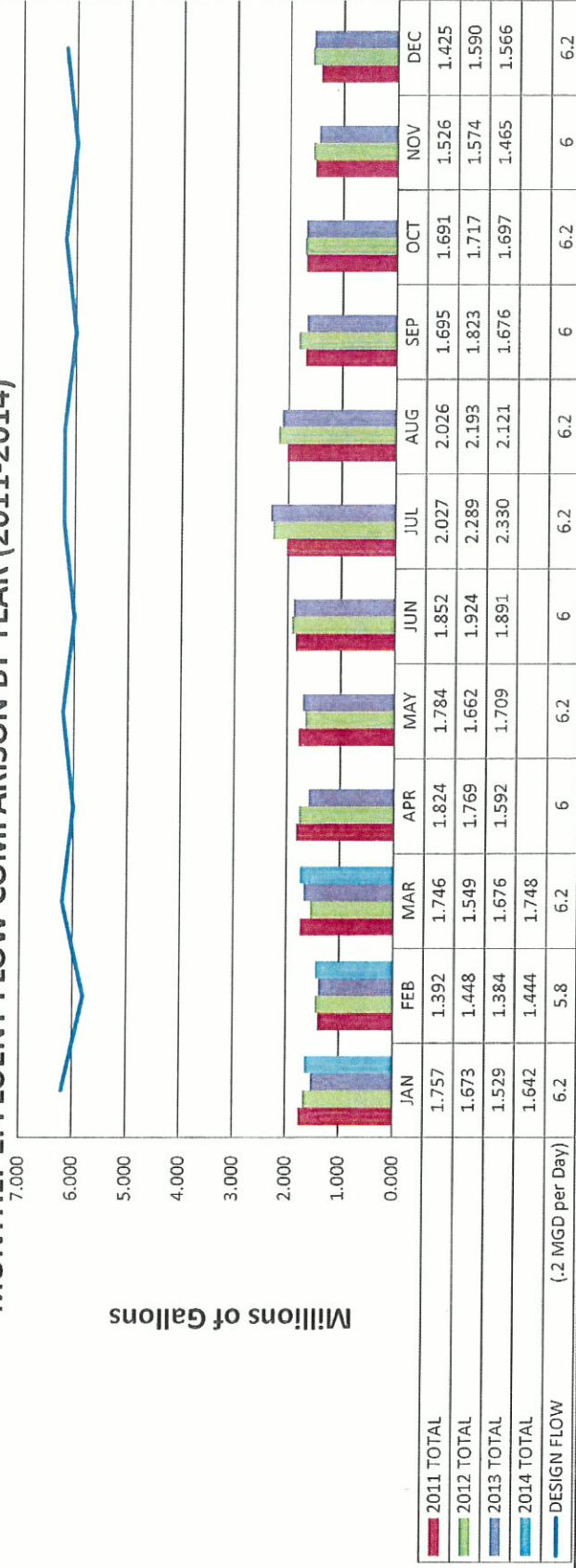
Operations Staff had approximately 6,000 gallons of sludge hauled out of the Digester during the month of April.

Water:

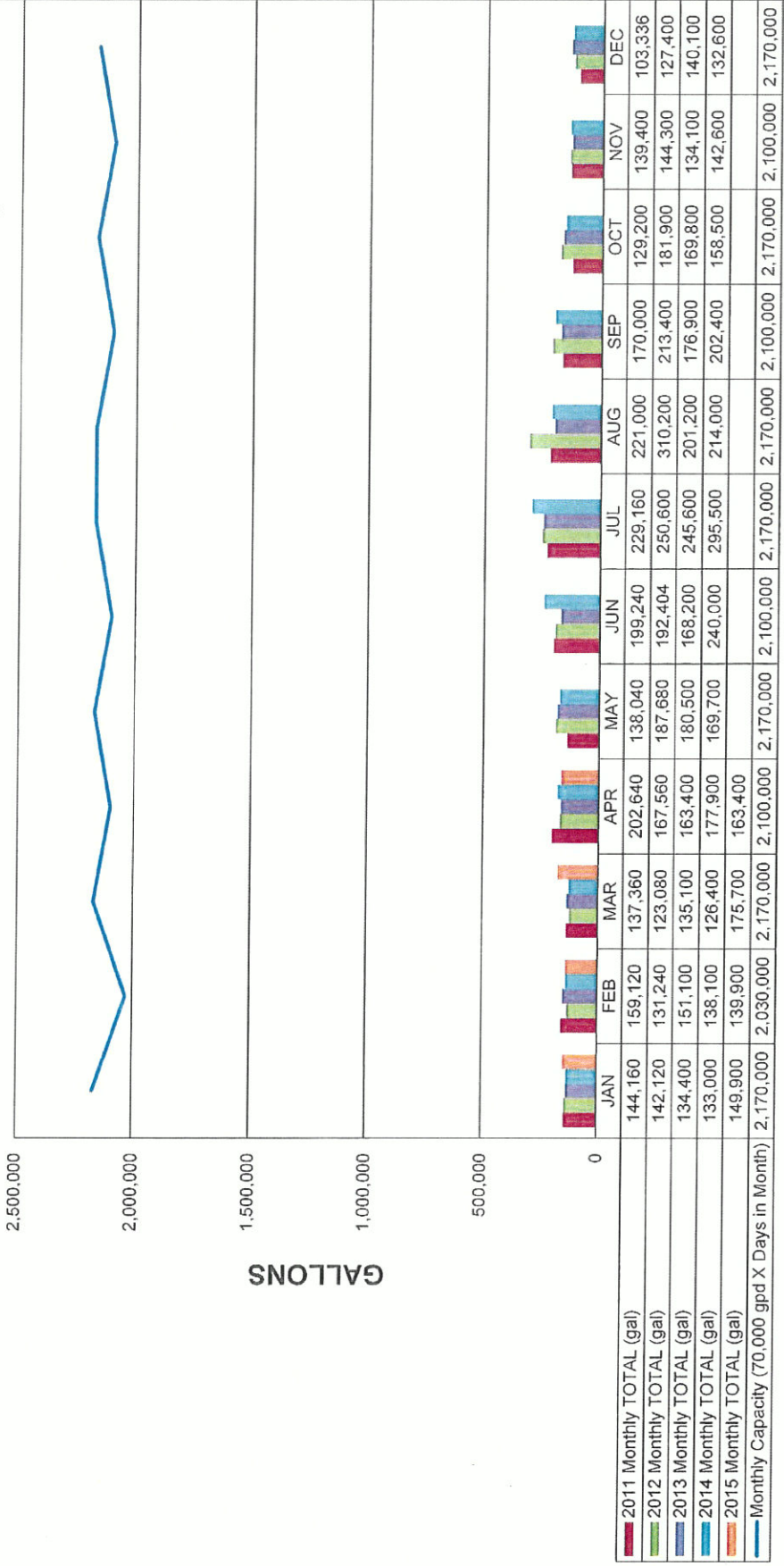
The small water storage tank continues to be used as standby, with staff monitoring the water quality in the tank and flushing as needed. Chlorine residuals in the water storage tank and distribution have started to stabilize due to the cooler weather. Operations staff continues to monitor the chlorine residuals and shock the system with additional chlorine as needed.

The water storage tank transducer that reads the level in the tank was replaced after years of service. The SCADA system uses this transducer to set off alarms and open and close the tank fill line valve. The battery for the solar system at the tank site was replaced due to low voltage. New solar larger solar panels have been ordered for the system and will be installed when they arrive.

MONTHLY EFFLUENT FLOW COMPARISON BY YEAR (2011-2014)



MONTHLY PORT SAN LUIS FLOW TOTAL COMPARISON (2011-2015)



GALLONS

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, PE General Manager

DATE: May 12, 2015

SUBJECT: Capital Projects Status Report

Recommendation:
Receive and File

Discussion:

As previously directed by the Board, staff has continued to update a listing of Capital Improvement Projects to be undertaken by the District in FY 2014-15, as well as, projects that are budgeted for subsequent years. Shown below is an update on all of the projects. For ease of review, we have included a notation in brackets as to whether the project summary has been updated since the last Board meeting or if there have been no reportable changes.

WATER SYSTEM CIP'S

W-C1 Water tank storage improvements—Phase 1 [No Change]

Project will be implemented if necessary. SCADA control of the tank may solve the nitrification problem. We have been coordinating with the City of Arroyo Grande who has been testing several brands of in-tank mixers with limited success. Therefore the investigation will continue (so we don't invest in an inadequate system) while we evaluate the SCADA monitoring for valving changes that may solve the problem. Our Nitrification Monitoring Report has been submitted and approved by the State Division of Drinking Water (formerly State Health Department).

W-1- Misc Water Projects [Updated]

Projects are to be implemented as necessary. Water line valves are being evaluated for replacement as we identify them during our routine valve exercising program and/or as we conduct normal operations in the system. The valve exercising program identifies valves that are reaching their useful life. In January 2015, we identified a project to replace the valves that allow an emergency supply connection between San Miguelito Mutual, Port San Luis and the Avila Beach CSD. Operations staff has replaced the vault cover and we are coordinating the design, construction and financing with the other affected agencies.

W-2 SCADA Improvements [No changes]

Because SLO County will be making the information available on line, the District may not need to implement this project. However, staff is monitoring the County's design to verify information that can be provided. The design was approved by the County on October 24, 2014, and we have coordinated with Public Works to see what info will be available on-line. At this time, it looks like the data to be provided on line will satisfy our needs without having to add on to the proposed County system.

W-3 Water System Critical Spare Parts [No changes]

Operations Staff and the General Manager are refining the list of critical spare parts to be purchased. The highest priority parts will be purchased prior to the end of the fiscal year as funds allow. We anticipate having a line item in next year's budget to purchase any remaining critical spare parts.

WF-1 Miscellaneous Water Line Replacements [No changes]

No specific projects have been identified as necessary at this time. Most likely several major projects will be implemented in FY 2015-16.

WF-2 Lopez Booster Pumps [No changes]

This project is scheduled for FY 2015-16. Lopez line pressures are adequate at this time. County or Port drainage improvements at the intersection of First and San Francisco Streets may interfere with a proposed solution.

WASTEWATER SYSTEM CIP'S

WWC-1 Upgrade of Wastewater Treatment Plant [No changes]

The Preliminary Design report was completed by Kennedy Jenks Consultants and presented to the Board in July 2014. At the August meeting the Board approved completion of a "Peer Review" of the design report by Carollo Engineering. A teleconference with District Engineers, Operations Staff and District General Manager was completed on October 24th, 2014. Staff has completed follow-up notes and information and forwarded them to Kennedy Jenks Consultants for review and consideration. In late December Kennedy Jenks Consultants provided their comments on the Peer Review report (included in the January 13, 2015 Board packet). KJC concluded that their proposed Preliminary Design represents a reasonable and efficient combination of alternatives in careful consideration of cost/benefit.

WWC-2 Chlorine Contact Chamber Coasting [Updated]

This project will be combined with WWC-4, Wet Well Coating project. It is anticipated that a request for proposals will be made in June with completion of the project by the end of the calendar year.

WWC-3 Sewer Line Repairs [No changes]

This is meant to fund small repairs (spot repairs). The large sewer line replacements are budgeted as a separate project.

WWC-4 Wet Well Coating Repair [No changes]

This project will be combined with WW-C3, Chlorine Contact Chamber Coating. (see WWC-2 above).

WW-5 Pump Room Improvements [Updated]

This project was delayed pending a decision regarding the outfall line repair. Recall, the existing outfall line is under the concrete floor of the pump room and any repairs to that line would necessitate removing the improvements contemplated by this project (shower and changing room). We are now recommending that we re-route the outfall line around the clarifier therefore we can move forward on the pump room improvement project. Staff has reviewed the scope of work for the project and based on the limited scope and cost (less than \$5,000) intends on moving forward with this project as soon as possible.

WW-1 Miscellaneous Waste Water Projects [Updated]

These projects are implemented as determined by operations. These are generally small projects and currently there are six projects being worked on.

- Scum box/pit recoating completed
- Brine receiving station WDR/NPDES permit modified to provide for implementing. We won't have an answer until we receive a draft order from the Water Board, probably mid 2015
- Alarm system for the WWTP completed
- SCADA level alarms for the WWTP completed
- Possible outfall line/scum box leak re-route outfall line
- Underground valve replacements Staff anticipates replacing these valves as part of the outfall line re-route project.

WW-2 and WW-3 San Luis Street & Avila Beach Drive Sewer Line Replacements [Updated]

At the April 2015 meeting the Board approved adjusting the schedule for this project to avoid a major construction activity during peak summer tourist season. The project is scheduled to be bid this summer and construction initiated in mid-September.

WW-4 Wastewater System Critical Spare Parts [Updated]

Operations and Administrative staff have completed their list and ordered the wastewater system critical spare parts. As parts are received they are inventoried and stored. As critical parts are "pulled off the shelf", staff will be re-order and re-stock.

WW-5 First Street Lift Station Pump Upgrade [No Changes]

Operations installed both new pumps in February 2015. We originally anticipated installing only one pump now and one later. However, both pumps were starting to have ragging issues so we decided to install them both at the same time.

WW-6 Repair to Decking at WWTP [Updated]

Matrix Consulting Engineers transmitted their draft plans and specifications to the District and Engineering staff in mid-January. Engineering staff has reviewed the draft plans and specifications and sent our comments back to Matrix. Matrix has now provided their final work product to engineering staff for inclusion in the final bid documents. We anticipate that we will bid the project in June and have the Board consider awarding a construction contract at the July Board meeting.

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION 2015-03

RESOLUTION COMMENDING

JOHN L. WALLACE, PE

**FOR DISTRICT ENGINEERING SERVICES TO THE AVILA BEACH
COMMUNITY SERVICES DISTRICT**

WHEREAS, JOHN L. WALLACE has served the Avila Beach Community Services District since 1995 as the District Engineer for the Board; and

WHEREAS, JOHN was instrumental in providing engineering expertise and project management at the start-up of the secondary treatment process of the wastewater treatment plant; and

WHEREAS, JOHN provided solid engineering leadership, guidance and direction to the District throughout the Unocal Remediation project; and

WHEREAS, JOHN provided engineering services to the District in the formation of the Community Services District from a Water District; and

WHEREAS, JOHN provided engineering expertise to the District in obtaining grant funds to construct a new water tank to provide the community with adequate storage to allow the town of Avila to rebuild to current codes; and

WHEREAS, JOHN was instrumental in obtaining grant funding and overseeing the design and installation to extend the District's outfall line; and

WHEREAS, JOHN provided outstanding engineering and project management services to the Board for capital improvement and operation and maintenance projects; and

WHEREAS, JOHN has earned the respect and admiration of his engineering peers and colleagues and the community for his dedication and service to the community of Avila Beach;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

That the Avila Beach Community Services District does hereby recognize and commend JOHN L. WALLACE, PE for his years of dedication, leadership, and extraordinary commitment as District Engineer of the Avila Beach Community Services District.

Upon Motion of Director _____, seconded by Director _____, and on the following roll call vote to wit:

AYES:
NOES:
ABSENT:

The foregoing Resolution 2015-03 Commending John L. Wallace, PE is hereby adopted this 12th day of May, 2015.

Peter Kelley, President

John Janowicz, Director

Stephen Waldron, Vice President

Lynn Helenius, Director

Shanna Richards, Director

ATTEST:

Bradley E. Hagemann, PE
General Manager

**Avila Beach Community Services District
Resolution 2015 -04**

**Proclaiming the Week of
May 17 - May 23, 2015
National Public Works Week**

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, street lighting, and solid waste administration;

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services;

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work that they perform.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Avila Beach Community Services District does hereby proclaim the week of May 17 through May 23, 2015

“NATIONAL PUBLIC WORKS WEEK”

In the Community of Avila Beach, and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions in which public works officials make every day to our health, safety, comfort, and quality of life.

PASSED AND ADOPTED on this 12th day of May 2015, by the following vote, to-wit:

AYES: Helenius, Janowicz, Richards, Waldron

NOES: None

ABSENT: Kelley

ATTEST:

ATTESTED:

Brad Hagemann, General Manager

Steve Waldron, Vice President

AVILA BEACH

COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors
FROM: Brad Hagemann, General Manager
DATE: May 12, 2015
SUBJECT: 2015 Weed Abatement Program

Recommendation:

Review attached procedures and consider adopting Resolution 2015-05 Declaring Weed, Dry Grass and Trash to be a Nuisance and provide for Abatement. Set June 9th, 2015 as the Public Hearing to hear any objections to the required clearance.

Discussion:

Each year the District provides for the annual weed abatement program in the community. Attached for the Board review are the procedures previously utilized by the District, and Resolution 2015-05 providing the schedule for completing of this work.

It would be appropriate for the Board to adopt Resolution 2015-05 and direct the District's Fire Chief (CalFire) to proceed with posting of properties with Avila Beach.

Avila Beach Community Service District

Resolution No. 2015-05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT DECLARING WEEDS, DRY GRASS, AND TRASH TO BE A NUISANCE AND THREAT TO PUBLIC SAFETY, AND PROVIDING FOR ABATEMENT

WHEREAS, there exists on certain lots and parcels of real property within the District, weeds, dry grass, brush, litter and other flammable material which endanger the public safety,

WHEREAS, The Board of Directors finds these conditions constitute a public nuisance and safety hazard and deem that these conditions should be abated,

WHEREAS, pursuant to law, notice shall be given to destroy, remove, and clear, dry weeds, grass, brush, litter, trash and other flammable materials on certain lots and parcels of land within the District, and a hearing where concerns about such matters will be heard is hereby set for the 9th day of June at 7:00 P.M. at the Avila Beach Community Services District meeting place at 191 San Miguel Street, Avila Beach Ca. 93424,

WHEREAS, the Fire Chief of the Avila Beach Fire Department (CAL Fire Contract Agency) is hereby designated as the person referred to in the Health and Safety code 14890, to abate these condition. **NOW, THEREFORE**, be it resolved that the Fire Chief is hereby directed to post notice and send written notice to property owners where the conditions described above exist.

ON MOTION of Director _____, seconded by

Director _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing resolution is hereby adopted this 12th day of May, 2015.

ATTEST:

Steve Waldron, Vice President

Brad Hagemann, General Manager



AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA 93424
Office and Meeting Room - 191 San Miguel Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail Avilacsd@gmail.com

To: Fire Staff
From: Brad Hagemann, General Manager
Subject: Weed Abatement
Date: May 12, 2015

At the Board May 12, 2015 District Board Meeting, the Board adopted Resolution 2015-05 Declaring Weeds, Dry Grass and Trash to be a nuisance and to provide for abatement.

I have enclosed for your information in posting the lots in Avila Beach, a copy of the 2015 procedures, a draft letter to the property owners, (this will be mailed out by the CSD following your posting), 2 pages of the weed abatement log (copies may be made if needed), District map with parcel numbers, & posters to use in posting lots (more can be made if necessary).

If I can be of any assistance give me a call at 595-2664.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: Status of Drought and Update of Governor's Declaration

Recommendation:

1. Receive report and sign the One-Time Extension request from County Public Works Department.
2. Direct staff to continue to work with our customers to increase water conservation, with a focus on our high use customers.

Funding:

Unknown at this time. Increased water conservation efforts will likely result in lower consumption and therefore less water and sewer revenue, especially for the larger users.

Adjustment of water supplies between sources will slightly affect Lopez and State Water costs; the exact difference is unknown at this time.

Discussion:

Our March and April Board packets included an extensive discussion on the status of the various State and County water conservation and water supply issues. Recall, that Governor Brown signed Executive Order No. B-29-15, on April 1, 2015. This order mandates a 25% reduction in water usage for "urban areas". The implementation "rules" were considered and adopted at a public hearing by the State Water Board on May 5th and 6th, 2015. The new requirements primarily affect water suppliers serving more than 3,000 connections since those suppliers account for more than 90% of the water served in California. However, Small water suppliers, such as the District are required to achieve a 25% conservation standard or restrict outdoor water irrigation to no more than two days per week. The Board adopted a resolution in 2014 that limits outdoor irrigation to Mondays and Thursday only, so the District appears to be in compliance with the latest State Board directive. A copy of the State Board's May 5th, 2015 Media Release on the topic is attached.

Staff will continue to track this issue and provide a monthly update to the Board.

At the April 2015 meeting the Board approved sending a letter to the County Public Works Department stating the District desires to re-classify water that was delivered in 2014 from Lopez water to State Water. The advantage of making this re-classification is that it allows the Zone 3 members to store more local Lopez water behind the dam. In 2014, the District used 67.8 acre feet of Lopez Water and 19.9 acre feet of State Water for a total of 87.7 acre feet. If we are successful in converting our Lopez Water usage to State Water (total entitlement of 100 acre feet), that would mean that the District's total water used in 2014 (87.3 acre feet) would be State Water and we can carry over our total Lopez Water Entitlement of 68.3 Acre feet to be used in subsequent years. The use of State Water is possible, even with only 20% deliveries because the County has "stored" State Water available for this "re-characterization".

On May 6, 2015 the County sent the attached letter to Zone Contractors requesting written agreement not to object to the one time extension of the time period within which each agency can request an amendment to its water delivery schedule for the water year ending March 31, 2015. For the reasons discussed above and as discussed in the April 2015 Agenda packet, staff recommends the Board sign the attached agreement.

Summary:

Staff will continue to monitor the State and County actions, actively participate in the Zone 3 Technical Advisory Committee and continue with monthly status reports to the Board.



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PUBLIC WORKS

Wade Horton, Director

County Government Center, Room 206 • San Luis Obispo CA 93408 • (805) 781-5252

Fax (805) 781-1229

email address: pwd@co.slo.ca.us

May 6, 2015

City of Pismo Beach
Oceano Community Services District
City of Grover Beach
City of Arroyo Grande
County Service Area 12

Subject: Request for Agreement not to Object to One-Time Extension of Time

Dear Zone 3 Water Contractor:

Last month Zone 3 contractors were notified of a water management opportunity regarding entitlements of State Water and Lopez Water, both delivered through the Zone 3 distribution system. With the implementation of the Low Reservoir Response Plan for the Lopez system agencies now have the opportunity to “carryover” unused Lopez water in an agency specific water account. Consequently, agencies that are subscribed to both Zone 3 and State Water have inquired about the ability to implement a retroactive water accounting change to effectively exchange Lopez water used in 2014 for a like amount of unused State Water. This exchange is possible because during the spring of 2014 State Water was moved into Lopez Reservoir for the benefit of State Water subcontractors connected to the Lopez turnout. Therefore, this exchange could be accommodated using the stored State Water in Lopez Reservoir.

In order to affect any requested water accounting changes, a key process needs to occur, because it requires the Flood Control District to extend the period of time within which an agency can request an amendment to its water delivery schedule for the water year ending on March 31, 2015:

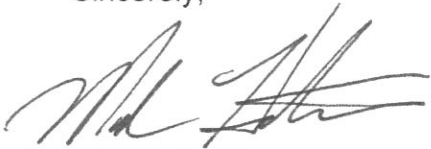
Both the Water Supply Contracts for Lopez Water and the Water Supply Agreements for State Water do not permit after-the-fact changes in water deliveries at the request of the agency. Article 8 paragraph (c) (3) of the State Water agreement states *“The water delivery schedule may be amended by the District upon the District’s initiative or upon the Contractor’s written request. Proposed amendments shall be submitted by the Contractor within a reasonable time before the desired change is to become effective, and shall be subject to review and modification by the District in like manner as the schedule itself”* [underline added]. Article 9 paragraph (C) of the Lopez contract states *“Proposed amendments to such schedules shall be submitted by the Agency within a reasonable time prior to the date the desired change is to become effective, and they shall be subject to review and modification by the District in the same manner as the preliminary water schedule described in paragraph (B) above”* [underline

added]. However, the Flood Control District can extend the time period within which each agency can request an amendment to the water delivery schedules pursuant to Article 8 paragraph (c) (3) of the State Water agreement and Article 9 paragraph (C) of the Lopez contract provided that none of the agencies object to said extension. In addition, Article 23 (C) of the Lopez contracts state that any amendment to said contracts must be approved by the unanimous written consent of all agencies.

Therefore, this letter seeks your written agreement not to object to the one time extension of the time period within which each agency can request an amendment to its water delivery schedule for the water year ending on March 31, 2015 (see attached). Your response by May 19 would be greatly appreciated, however, if you need more time to process an official response please let us know.

If you have any questions about this opportunity or would like to discuss this process further, please contact me at (805) 781-5458 or mhutchinson@co.slo.ca.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Hutchinson', with a stylized flourish at the end.

MARK HUTCHINSON
Director of Public Works

c Wade Horton, Director of Public Works

File: CF 970.01.01

**CONSENT TO ONE-TIME EXTENSION
UNDER ARTICLE 8 PARAGRAPH (c) (3)
OF THE STATE WATER SUPPLY AGREEMENTS**

The San Luis Obispo County Flood Control and Water Conservation District (“Flood Control District”) offered each agency that is a party to both a Lopez Water Supply Contract and a State Water Supply Agreement (the City of Pismo Beach, Oceano Community Services District, Avila Beach Community Services District, Avila Valley Mutual Water Company, and San Luis Coastal Unified School District) the opportunity to request a modification to their water delivery schedules for the prior year on or before May 31, 2015. These agencies may receive an additional benefit under the carryover provisions of the recently enacted Lopez Low Reservoir Response Plan by decreasing their Lopez water deliveries and increasing their State water deliveries during the prior year.

The _____ (“Agency”) hereby affirms that it has no objection to and will not challenge the Flood Control District’s one-time extension of the period of time within which the City of Pismo Beach, Oceano Community Services District, Avila Beach Community Services District, Avila Valley Mutual Water Company, and San Luis Coastal Unified School District can request an amendment to their water delivery schedules for the prior year (year ending on December 31, 2014) pursuant to Article 8 Paragraph (c) (3) of the State Water Supply Agreements.

Signature

Date

Name – Print

Title



Media Release

State Water Board Adopts 25 Percent Mandatory Water Conservation Regulation

For Immediate Release
May 5, 2015

Contact: George Kostyrko
gkostyrko@waterboards.ca.gov

SACRAMENTO – With emergency drought conditions persisting throughout California, the State Water Resources Control Board Tuesday adopted an [emergency regulation](#) requiring an immediate 25 percent reduction in overall potable urban water use statewide in accordance with Gov. Jerry Brown’s April 1 [Executive Order](#).

The Governor’s Executive Order required, for the first time in the state’s history, mandatory conservation for all residents and directed several state agencies, including the State Water Board, to take immediate action to safeguard the state’s remaining potable urban water supplies in preparation for a possible fifth year of drought.

A 25 percent savings in potable urban water use amounts to more than 1.2 million acre-feet of water over the next nine months, or nearly as much water as is currently in Lake Oroville.

Tuesday’s action follows the release of water production figures for the month of March which registered only a slight increase from the amount of water saved in the prior month. The amount of water conserved in March 2015, as compared to March 2013 was 3.6 percent, up less than one percent from February’s results.

Since the State Water Board adopted its initial emergency urban conservation regulation in July 2014, voluntary statewide conservation efforts have reached 9 percent overall – far short of the 20 percent Governor Brown called for in 2014. To see how various regions and communities have done conserving water, please visit this link [here](#).

“This is the drought of the century, with greater impact than anything our parents and grandparents experienced, and we have to act accordingly,” said Felicia Marcus, Chair of the State Water Resources Control Board.

“Today we set a high but achievable bar, with the goal of stretching urban California’s water supply. We have to face the reality that this drought may continue and prepare as if that’s the case. If it rains and snows next winter, we celebrate. If the drought continues, we’ll be glad we took difficult but prudent action today. It’s the responsible thing to do.”



Conservation Standard

The emergency regulation identifies how much water communities must conserve based on their average residential water use, per person per day, last summer. Every person should be able keep indoor water use to no more than 55 gallons per day. For the most part, the amount of water that each person uses in excess of this amount is water that is applied to lawns and other ornamental landscapes.

On average, 50 percent of total residential use is outdoors, in some cases up to 80 percent. To save water now, during this drought emergency, the regulation targets these outdoor uses. Communities that are approaching, at or below the indoor target, are assigned a modest conservation standard while communities that use water well above the indoor target will be asked to do much more.

To reduce water use by 25 percent statewide, the regulation adopted by the Board this week places each urban water supplier into one of eight tiers which are assigned a conservation standard, ranging between four percent and 36 percent. Each month, the State Water Board will compare every urban water suppliers' water use with their use for the same month in 2013 to determine if they are on track for meeting their conservation standard. Local water agencies will determine the most cost effective and locally appropriate way to achieve their standard. The State Water Board will be working closely with water suppliers to implement the regulations and improve local efforts that are falling short.

“This likely will result in all communities significantly cutting back on outdoor watering, particularly ornamental landscapes surrounding homes, institutions, and businesses, resulting in many golden landscapes statewide,” said Marcus. “This will be a heavy lift for some, but we believe that the regulatory strategy adopted today is doable – in fact, many communities that have focused on conserving water have already achieved significant conservation without losing their landscapes.”

Residential customers of water suppliers with a conservation standard of 36 percent currently use between 216 and 614 gallons of water per person per day during the months of July, August, and September. Reducing their water use by 36 percent will still leave these residents with a minimum of 137 and up to 393 gallons of water per person per day; far more than the accepted standard of 55 gallons per person per day for indoor use. The difference between 55 gallons per person per day and 137 – 393 gallons per person per day means that these residents will still have water available for outdoor irrigation. Communities using less than 65 gallons per person per day will be required to reduce their overall water use by 8 percent.

“Over the longer term, we have many ways to extend our precious water resources, particularly in urban areas — conservation, recycling, stormwater capture, and desalination in appropriate cases have great promise. Many communities have done a lot already, or have ambitious goals that we hope to help them achieve. In the short run however, conservation is the cheapest, fastest and smartest way to become more resilient in the face of drought today and climate change in the future,” said Marcus.

Summary of New Requirements

- The conservation savings for all urban water suppliers (serving more than 3,000 connections) are allocated across nine tiers of increasing levels of residential gallons per capita per day (R-GPCD) water use to reduce water use by 25 percent statewide and will take effect June 1st. For specific information on the tiers and the suppliers in each tier, please visit [here](#).
- Smaller water suppliers (serving fewer than 3,000 connections) must either reduce water use by 25 percent, or restrict outdoor irrigation to no more than two days per week. These smaller urban suppliers, that collectively serve less than 10 percent of Californians, must submit a report on December 15, 2015 to demonstrate compliance.
- Commercial, Industrial and Institutional properties that are not served by a water supplier (or are self-supplied, such as by a groundwater well) also must either reduce water use by 25 percent or restrict outdoor irrigation to no more than two days per week. No reporting is required but these properties must maintain documentation of their water use and practices.
- The new prohibitions in the Executive Order apply to all Californians and will take effect immediately upon approval of the regulation by the Office of Administrative Law. These include:
 - Irrigation with potable water of ornamental turf on public street medians; and
 - Irrigation with potable water outside of newly constructed homes and buildings not in accordance with emergency regulations or other requirements established by the Building Standards Commission and the Department of Housing and Community Development.
- These are in addition to the existing restrictions that prohibit:
 - Using potable water to wash sidewalks and driveways;
 - Allowing runoff when irrigating with potable water;
 - Using hoses with no automatic shutoff nozzles to wash cars;
 - Using potable water in decorative water features that do not recirculate the water;
 - Irrigating outdoors during and within 48 hours following measureable rainfall; and
 - Restaurants serving water to their customers unless the customer requests it.
- Additionally, hotels and motels must offer their guests the option to not have their linens and towels laundered daily and prominently display this option in each guest room.



Enforcement

In addition to other powers, local agencies can fine property owners up to \$500 a day for failure to implement the water use prohibitions and restrictions. The State Water Board can issue informational orders, conservation orders or cease and desist orders to water suppliers for failure to meet their conservation standard. Water agencies that violate cease and desist orders are subject to a civil liability of up to \$10,000 a day.

Next Steps

Following Board adoption, the regulation will be submitted to the Office of Administrative Law, which has 10 days to approve or deny the regulation. If approved by the Office of Administrative Law, the regulation will take effect immediately and remain in effect for 270 days from that date.

For more information, please visit the [Emergency Water Conservation](#) website.

To learn more about the state's drought response, visit [Drought.CA.Gov](#).

Every Californian should take steps to conserve water. Find out how at [SaveOurWater.com](#).

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: Preliminary Intent to Serve Request 90 San Antonia Street;

Recommendation:

Receive Staff Report; Approve the Preliminary Intent to Serve Request

Funding:

A \$1,000 processing fee and deposit is required and will be used for applicable charges as described in Resolution 97-2 for processing an "Intent to Serve" letter review. This deposit has been received by the District.

Discussion:

This item was initially considered by the Board at the April 14, 2015 Board meeting. At that time the Board decided to defer consideration of issuing the Preliminary Intent to Serve pending final action on water conservation measures by the State Water Resources Control Board. The State Board took action at their May 5-6, 2015 meeting. Since the District has fewer than 3,000 connections we will be required to achieve a 25% conservation standard or restrict outdoor irrigation to no more than two days per week. The District has already adopted a resolution to limit outdoor irrigation to no more two days per week.

Although the state is experiencing a historic drought, the District has adequate supplies at this time to serve this project.

Attached for Board consideration is a request from Mike Hodge, Shear Edge Development Avila, LLC for an "Intent to Serve" letter Preliminary plans have been received and reviewed.

After issuance of an "Intent to Serve" letter the applicant will need to provide the District with a final set of plans detailing the entire project. Staff will advise the developer what District improvements will be required and what connection fees will need to be paid to the District as those plans are evaluated.

90 San Antonia Street aka AvilaSchoolhouse

Hodge Company
Land Planning + Civil Engineering

March 9, 2015

Avila Beach Community Services District
191 San Miguel
Avila Beach, CA. 93424

Attention: John Eulberg
Re: 190 San Antonia Street

Dear Mr. Eulberg;

This letter is a request for a preliminary will-serve letter for to the restoration of the schoolhouse on San Antonia Street. The attached drawings show a preliminary site plan and building elevations of the exterior's restoration to its original architecture.

The proposed adaptive reuse of the interior is a 10 room B& B Inn and a small ancillary building on the west side for guests' check in, along with a studio for the on-site manager.

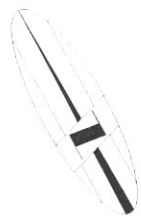
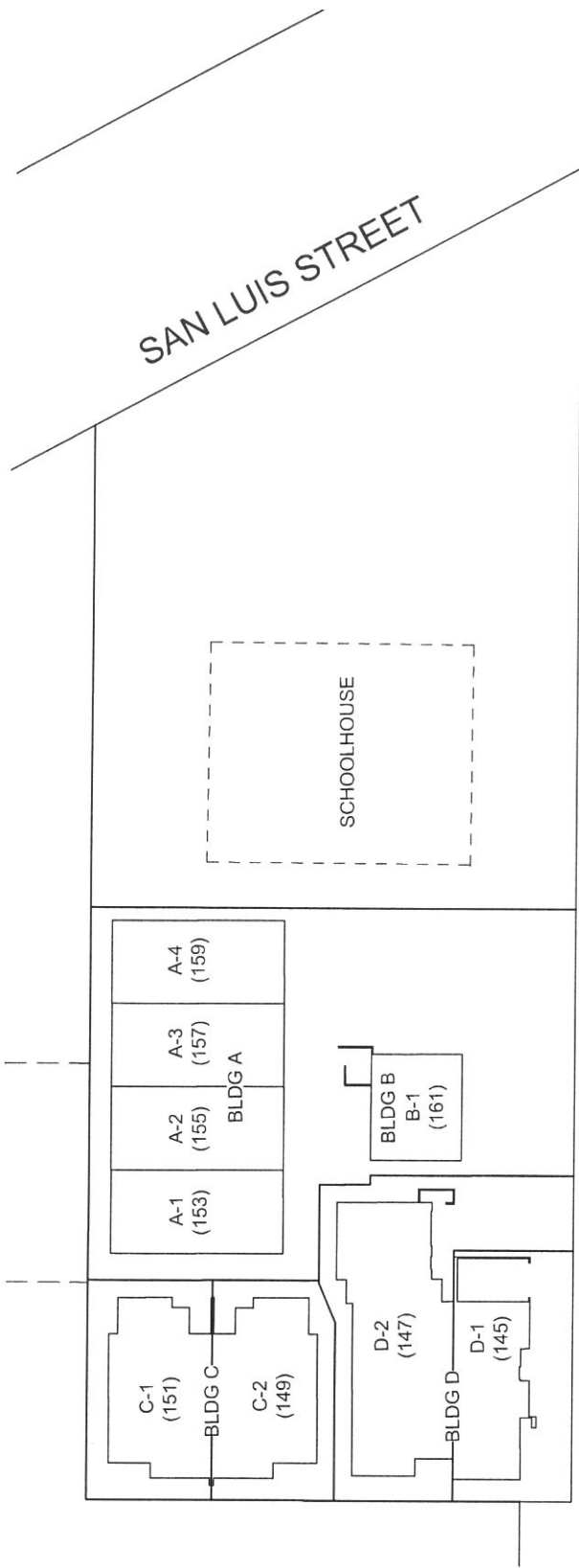
The schoolhouse has an existing active water meter, which has been used in the past for the original schoolhouse and subsequently, the Christian Fellowship School. We hope these past uses provide a credit towards our proposed water use.

Please schedule our request for the next available CSD hearing. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Hodge", with a long horizontal line extending to the right and a large circular flourish underneath.

Michael Hodge, P.E.



SCALE: 1" = 40'

TRACT 2667

BUILDING	UNIT	BEDROOMS
A	A-1	2
	A-2	2
	A-3	2
	A-4	2
B	B-1	STUDIO
C	C-1	3
	C-2	3
D	D-1	1
	D-2	3

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: Preliminary Intent to Serve Request; 356 First Street

Recommendation:

Receive Staff Report; Approve the Preliminary Intent to Serve Request

Funding:

A \$1,000 processing fee and deposit is required and will be used for applicable charges as described in Resolution 97-2 for processing an "Intent to Serve" letter review. This deposit has been received by the District.

Discussion:

This item was initially considered by the Board at the April 14, 2015 Board meeting. At that time the Board decided to defer consideration of issuing the Preliminary Intent to Serve pending final action on water conservation measures by the State Water Resources Control Board. The State Board took action at their May 5-6, 2015 meeting. Since the District has fewer than 3,000 connections we will be required to achieve a 25% conservation standard or restrict outdoor irrigation to no more than two days per week. The District has already adopted a resolution to limit outdoor irrigation to no more two days per week.

Although the state is experiencing a historic drought, the District has adequate supplies at this time to serve this project.

Attached for Board consideration is a request from Mike Hodge, Shear Edge Development Avila, LLC for an "Intent to Serve" letter for 356 First Street. The 3 existing one bedroom residences, each with a water meter will remain but the rear unit will be remodeled. The proposed new structures include a small commercial space fronting First Street, with a residential studio above and a two bedroom residential unit to be built adjacent to the house slated for remodel. Preliminary plans have been received and will be forwarded to the District Engineer for review.

After issuance of an "Intent to Serve" letter the applicant will need to provide the District with a final set of plans detailing the entire project. Staff will advise the developer what District improvements will be required and what connection fees will need to be paid to the District as those plans are evaluated.

Hodge
Land Planning + Civil Engineering

March 20, 2015

Avila Beach Community Services District
191 San Miguel
Avila Beach, CA. 93424

Attention: John Eulberg
Re: 356 First Street

Dear Mr. Eulberg;

This letter is a request for a preliminary will-serve letter for the redevelopment of the property at 356 First Street. The property has split zoning with commercial retail on the front half and multi-family residential on the rear half.

Current development includes three existing one bedroom residences, each with a water meter. All three houses will remain, with the rear unit to be remodeled.

Proposed structures include a small commercial space fronting First Street (300 s.f.) and a residential studio above (550 s.f.). Two 2- bedroom residential units are proposed for the rear portion of the property, each with 1,500 s.f. and located adjacent to the aforementioned house slated for remodel.

Attached is an overall site/topography plan that shows the existing and proposed development and a project elevation, as seen from First Street, showing the mixed use building in context with surrounding existing development.

Please schedule this project for the next available CSD hearing. Thank you.

Sincerely,



Michael Hodge, P.E.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: Preliminary Intent to Serve Request: Portwood Mixed Use Project, Front Street
APN: 076-218-013

Recommendation:

Receive Staff Report; Approve the Preliminary Intent to Serve Requests

Funding:

A \$1,000 processing fee and deposit has been received and will be used for applicable charges as described in Resolution 97-2 for processing an "Intent to Serve" letter review.

Discussion:

Attached for Board consideration is a request from Tim Ronda, Principal Architect at Studio Design Group, representing Phil and Sue Portwood for an "Intent to Serve" letter for a mixed use project on the 300 block of Front Street. The lot is currently vacant and is located next to the Avila Grocery and Deli. The Portwood's are proposing to develop the lot with approximately 4,900 square feet of parking and storage on the Basement level, 4,400 square feet of retail on the street level and 4,550 square feet of single family residential that will include 3 bedrooms and 3 bathrooms on the upper level.

After issuance of an "Intent to Serve" letter the applicant will need to provide the District with a final set of plans detailing the entire project. Staff will advise the developer what District improvements will be required and what connection fees will need to be paid to the District as those plans are evaluated.

Front St. APN: 076-218-013



April 24, 2015

Brad Hagemann
General Manager
Avila Beach Community Services District
P.O. Box 309
Avila Beach, CA 93424

RE: Water and Sewer Will Serve Letter Request
Front Street Mixed Use Project, APN: 076-218-013

Dear Brad,

On behalf of the developers for the above project we are requesting a will-serve letter from the Avila CSD for a mixed-use project on Front Street as shown on the attached exhibits. The project developers are:

Phil and Sue Portwood
PO Box 781
Wasco, CA 93280

We understand that the Avila CSD Board will review this request at their regularly scheduled meeting on May 12.

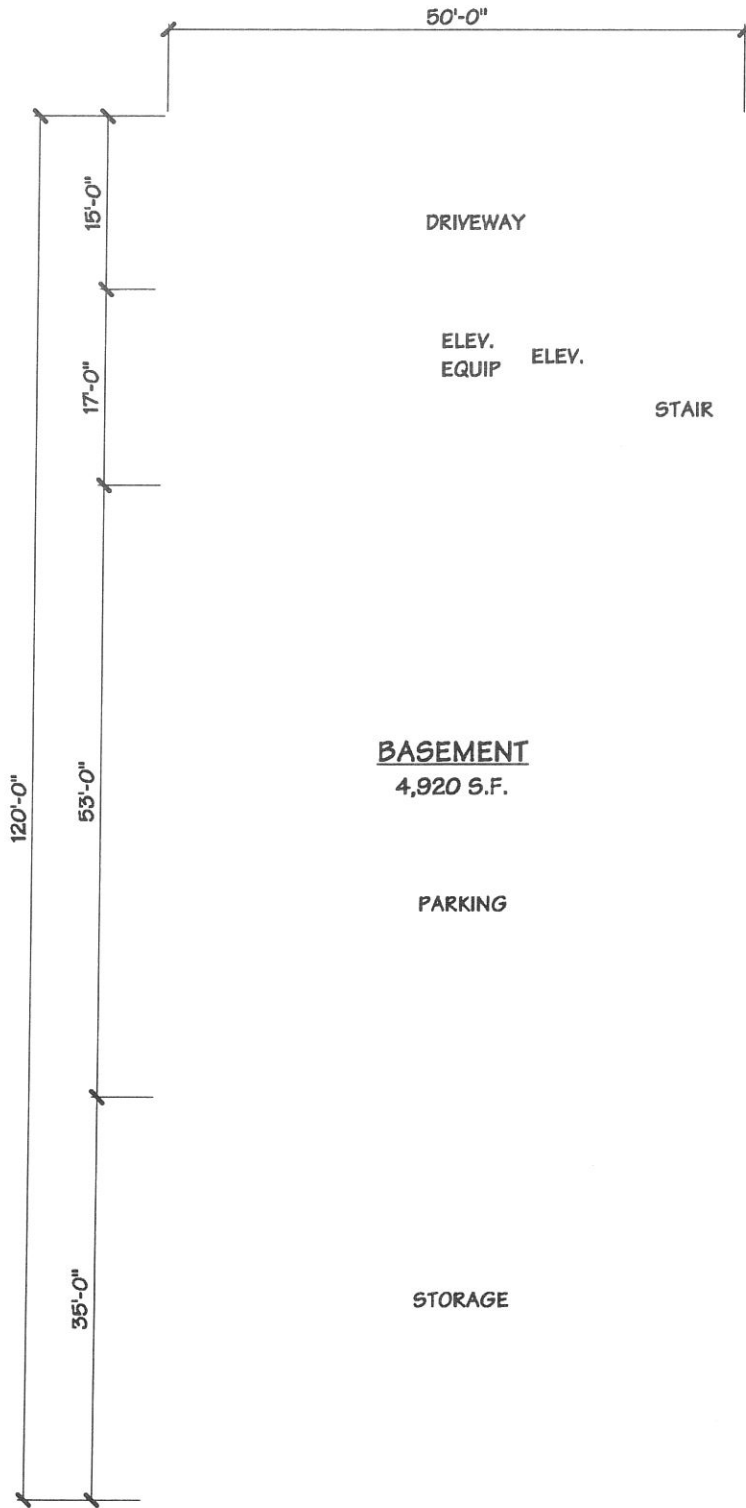
Please let us know if there is anything else you need to process this request. If there is an application fee let us know what the amount is and we will follow up with a check for payment.

Sincerely,
SDG

A handwritten signature in black ink, appearing to read "T. Ronda".

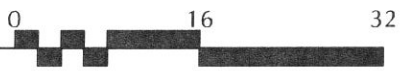
Tim Ronda LEED AP
Principal Architect, CFO

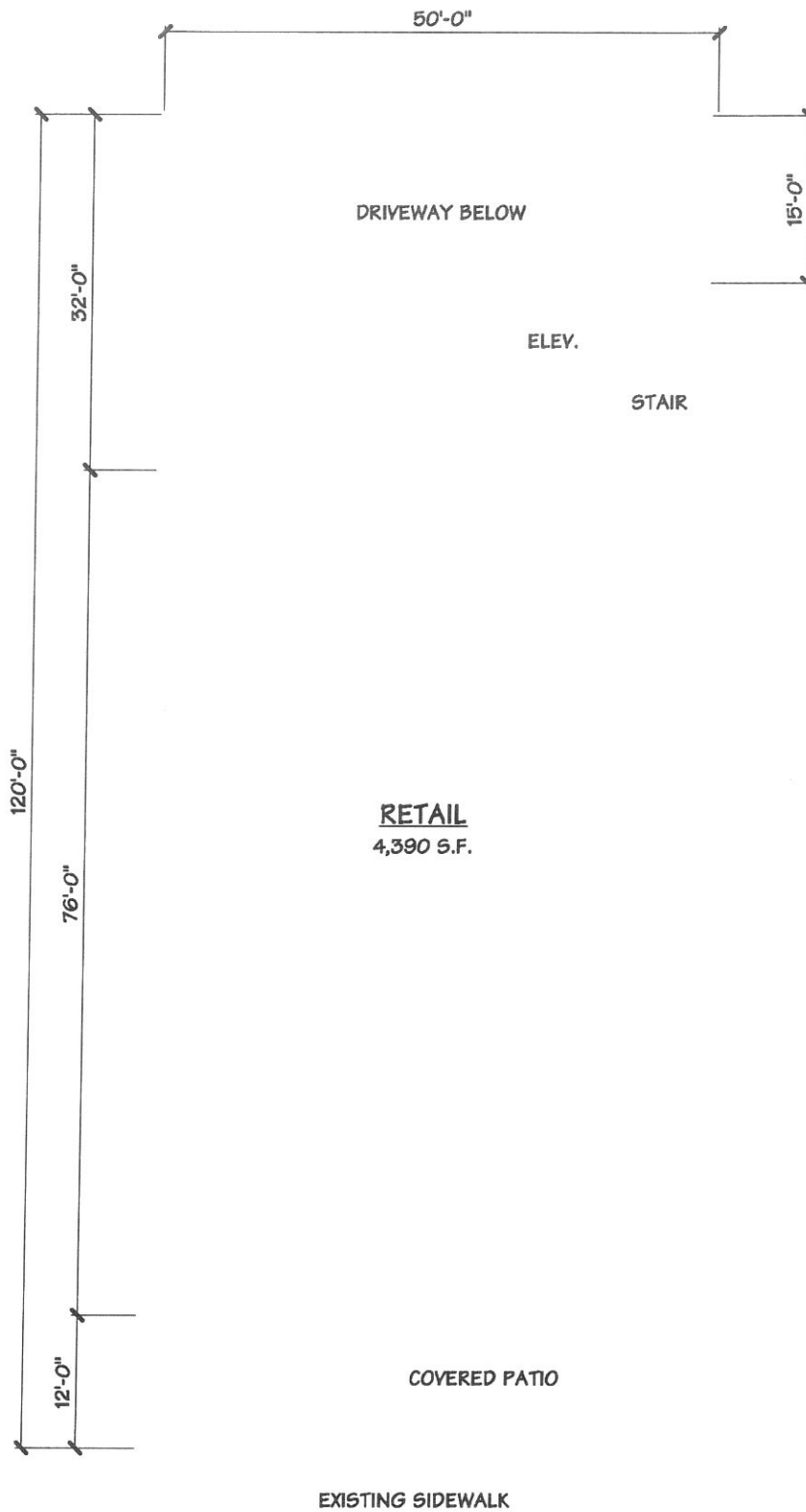
Enclosures



BASEMENT LEVEL

FRONT STREET MIXED USE
 APN: 076-218-013

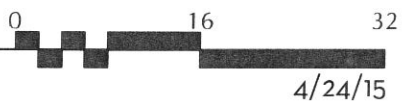


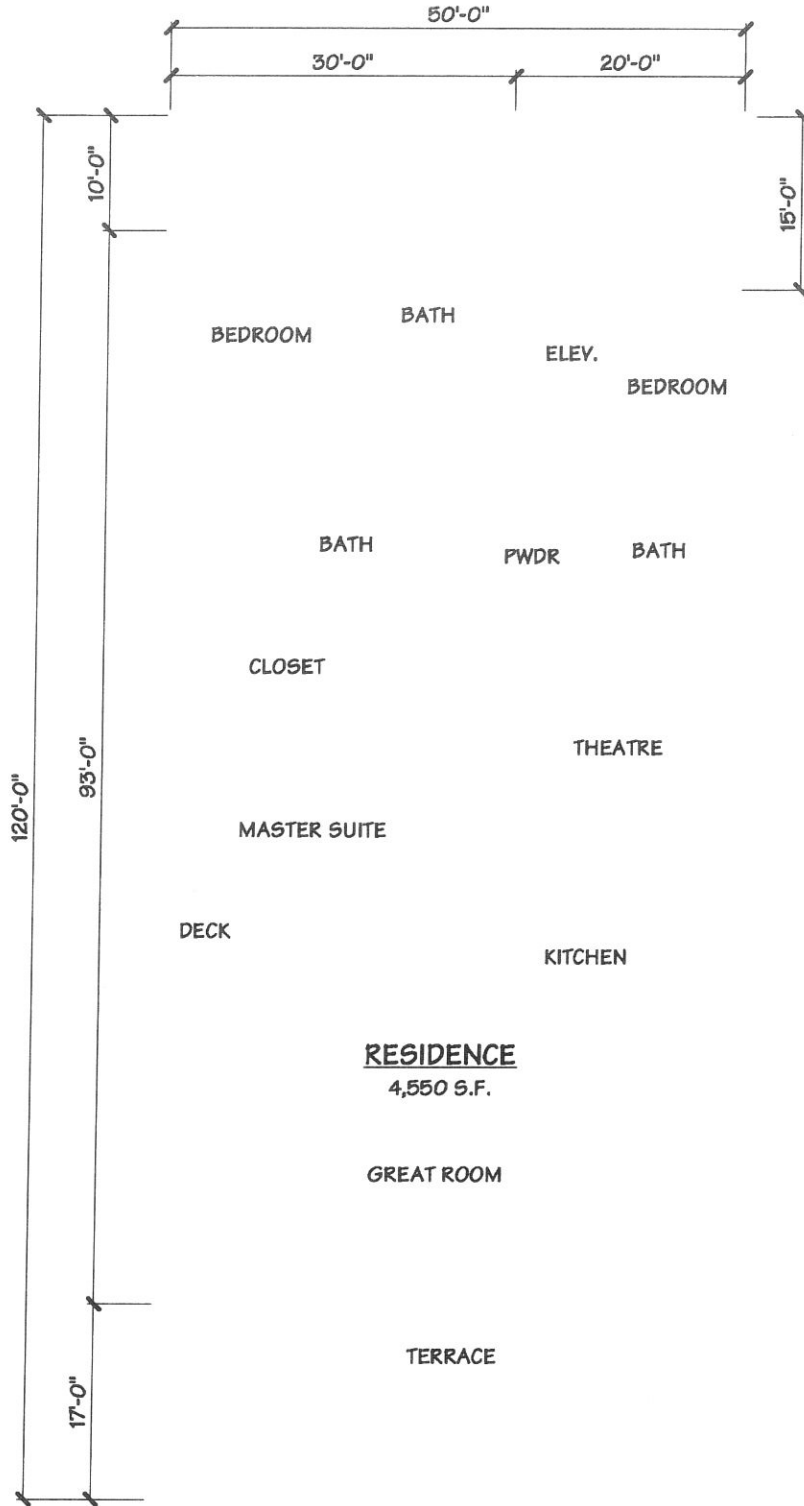


FRONT STREET

STREET LEVEL

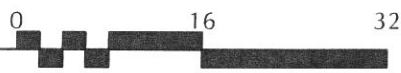
FRONT STREET MIXED USE
APN: 076-218-013





UPPER LEVEL

FRONT STREET MIXED USE
APN: 076-218-013



4/24/15



**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2015

SUBJECT: Preliminary Intent to Serve Request: Cagliero Brothers, Beach Colony Estates, Lots 8, 9, 10, 12, 13. APNs: 076-196-013, 076-196-014, 076-196-015, 076-196-017, 076-196-018

Recommendation:

Receive Staff Report; Approve the Preliminary Intent to Serve Requests

Funding:

A \$1,000 processing fee and deposit has been received for each Lot and will be used for applicable charges as described in Resolution 97-2 for processing an "Intent to Serve" letter review.

Discussion:

Attached for Board consideration is a request from the Cagliero Brothers for an "Intent to Serve" letter for five single family lots (Lots 8, 9, 10, 12 and 13) in Beach Colony Estates. The owners propose to build one single family residence of approximately 2,200 square feet on each of the five lots. The residences will have will be split-level with 3 to 4 bedrooms as shown on the attached renderings and site plan. The lots are currently vacant and located along Avila Beach Drive at shown on the attached aerial map.

After issuance of an "Intent to Serve" letter the applicant will need to provide the District with a final set of plans detailing the entire project. Staff will advise the developer what District improvements will be required and what connection fees will need to be paid to the District as those plans are evaluated.

Cagliero Beach Colony Estates

Cagliero Brothers
P.O. Box 3828
Paso Robles, CA 93447

May 2, 2015

Avila Beach Community Services District
P.O. Box 309
191 San Miguel Street
Avila Beach, CA 93424

Dear Board Members,

We are submitting an "Application for a Preliminary Will Serve/Intent-To Serve Letter".

We are proposing to build a single-family residence of approximately 2200 ft.²
It will have 3 to 4 bedrooms. The exact number of bedrooms and square footage could vary due to any additional requirements of the county of San Luis Obispo Building Department during the building permit application process.

Included with this request are artist renderings of the home and site plans.

The home will be similar in appearance to those already existing in this development.
During the Minor Use Permit/Building Permit application process, every effort will be made to make the homes unique and individual and appropriate for the Avila Beach community.

Should you have any questions, feel free to contact us or our agents. Thank you in advance for your consideration.

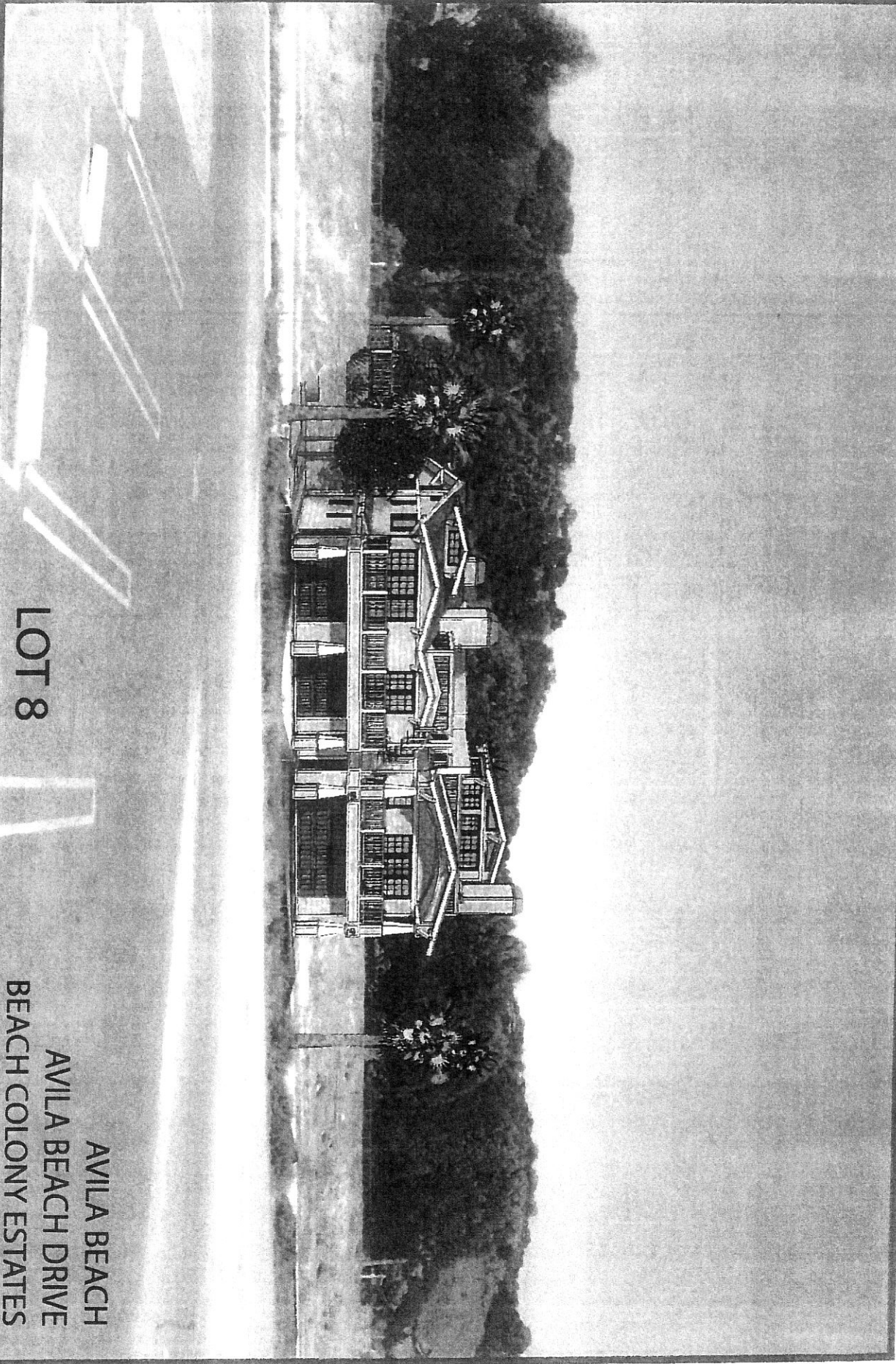
Respectfully Submitted,

Owners:
Phillip Cagliero
(805) 674-0675
Jon Cagliero
(805)610-7040

Contractor/Agent:
Steve S. Price
805-235-9538

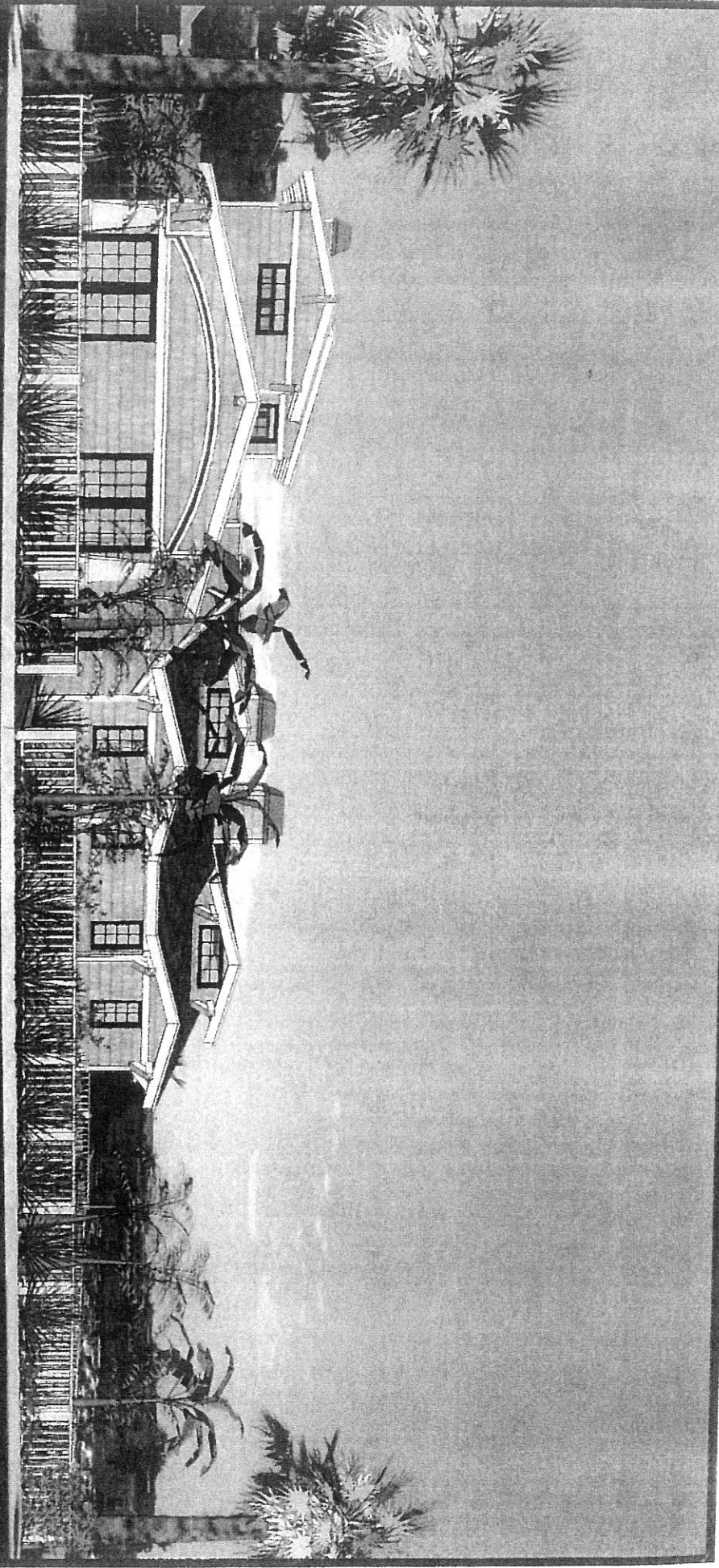
Architect/Agent:
Joe Silvaggio
(805) 440-6284





LOT 8

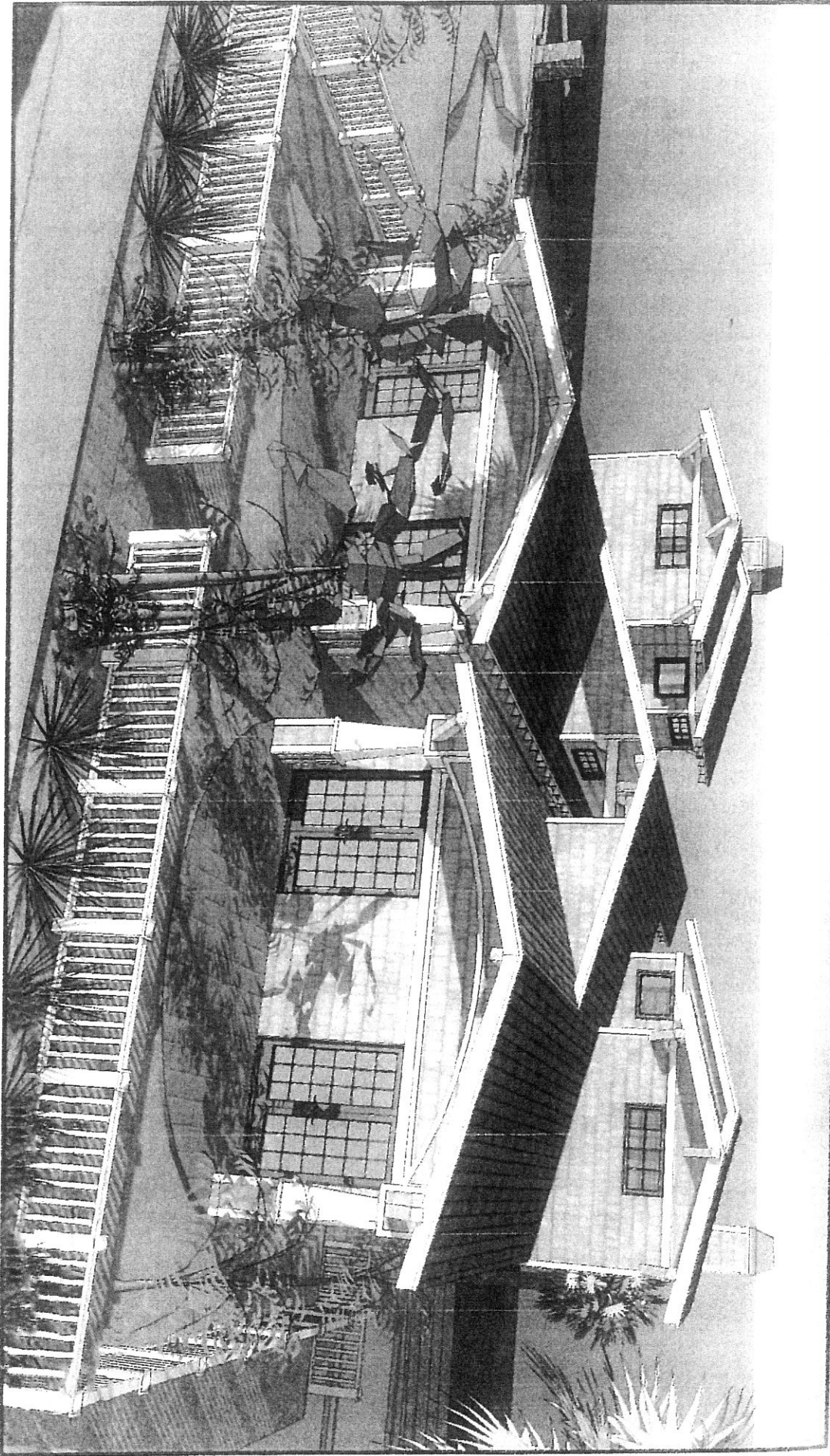
AVILA BEACH
AVILA BEACH DRIVE
BEACH COLONY ESTATES



LOT 9

AVILA BEACH
AVILA BEACH DRIVE
BEACH COLONY ESTATES

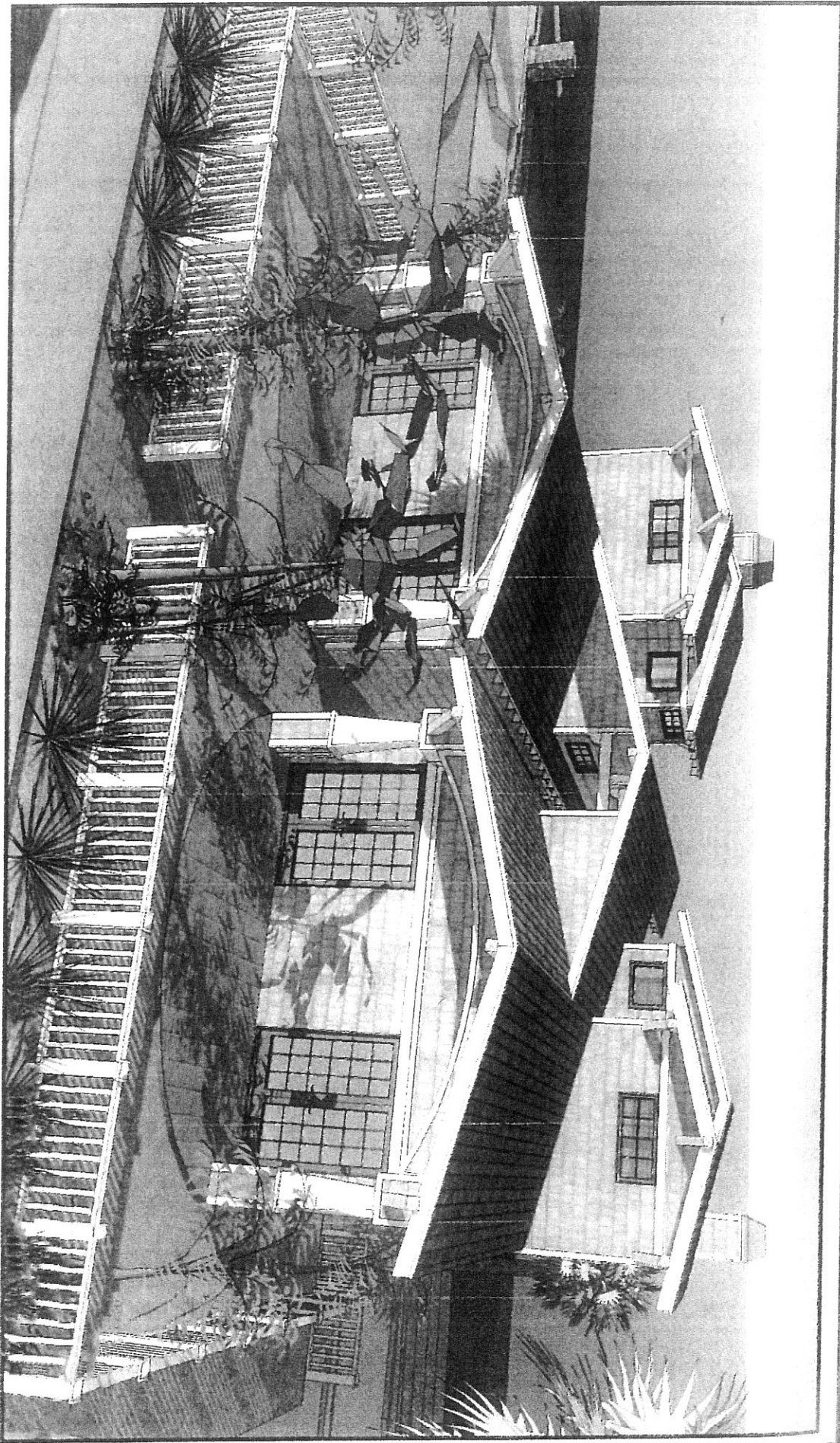
ALLOWABLE LIVING AREA TOTAL = 2,800
PROPOSED LIVING AREA TOTAL = 2,262



LOT 10

AVILA BEACH
AVILA BEACH DRIVE
BEACH COLONY ESTATES

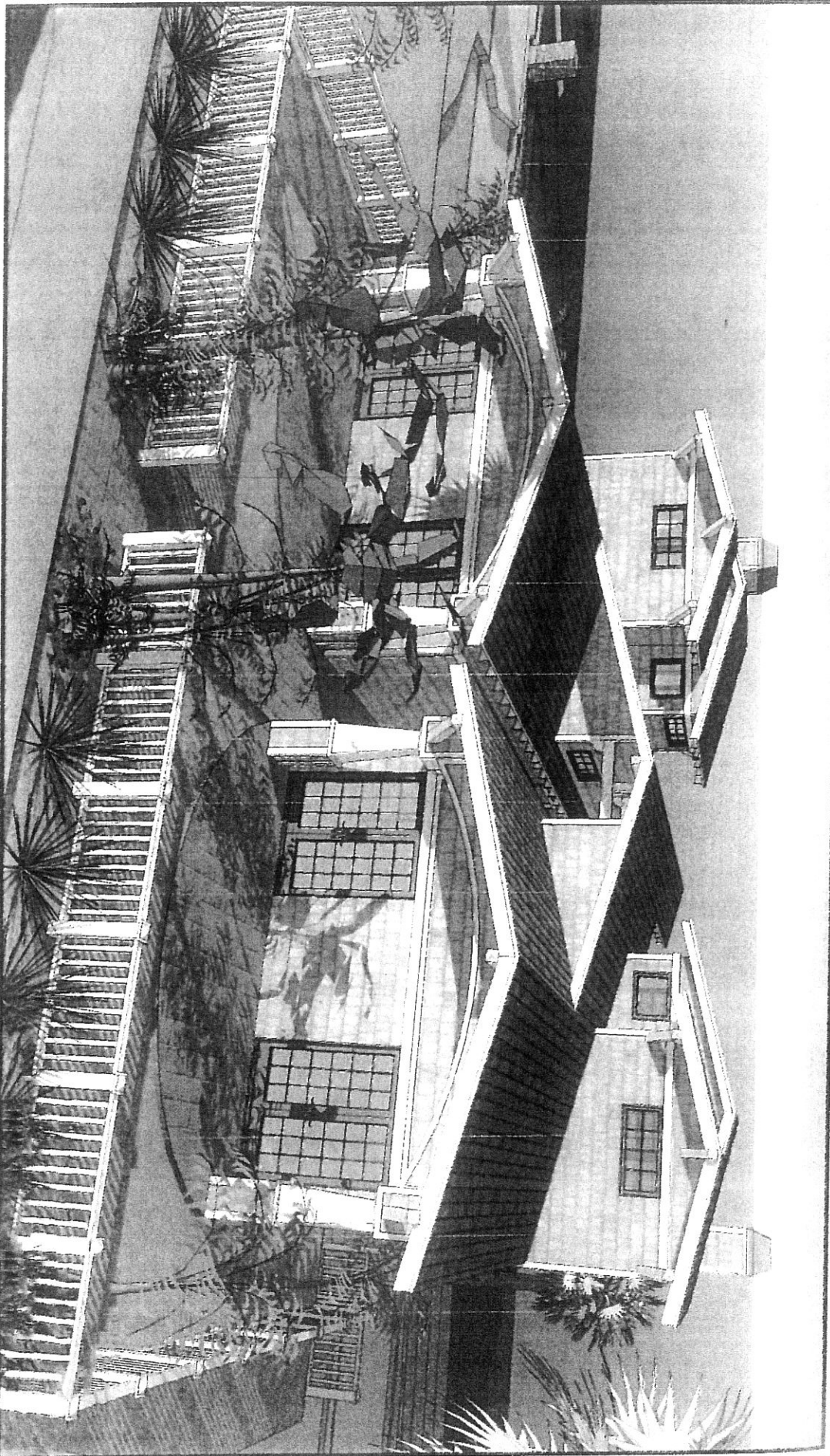
ALLOWABLE LIVING AREA TOTAL = 2,100
PROPOSED LIVING AREA TOTAL = 2,100



LOT 12

AVILA BEACH
AVILA BEACH DRIVE
BEACH COLONY ESTATES

ALLOWABLE LIVING AREA TOTAL = 2,100
PROPOSED LIVING AREA TOTAL = 2,100



LOT 13

**AVILA BEACH
AVILA BEACH DRIVE
BEACH COLONY ESTATES**

ALLOWABLE LIVING AREA TOTAL = 2,100
PROPOSED LIVING AREA TOTAL = 2,100