

MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, January 14th, 2020
1:00 P.M.

1. CALL TO ORDER

President Kelley called the "Special Meeting" of the Board of Directors of the Avila Beach Community Services District, to order at 1:04 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present:	Ara Najarian Lynn Helenius Kristin Berry Howie Kennett Pete Kelley
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager and District Engineer Mike Seitz, Legal Counsel Cara Aguiar, FRM

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Coastal Station Commander Justin Nelson reported they had 77 calls for service in January, the calls resulted in five reports being generated. One noise complaint, and one assault took place on the 500 block of Front Street.

Cal Fire: Chief Lee was not able to attend the meeting in person, but he provided a summary of activity for the month of January that included: 60 calls for service, 33 were for medical aid. Cal Fire responded to an accident at the San Luis Bay Estate's where a child fatality took place involving a golf cart. In addition, Cal Fire staff provided event support at the New Year's Day Polar Bear Dip. Reminders: Roofs and gutters should be inspected for leaks to ensure water does not come into contact with the electrical systems. Also evict your Christmas tree if it is still residing in the house.

B. Conferences, Meetings and General Communications

None

5. CONSENT ITEMS

Director Helenius made a motion to approve Consent Items A. through D. The motion was seconded by Director Berry and it passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

The Board directed the General Manager to review the details of water leak at the Orth residence on San Rafael Street and the costs incurred by the District to make the emergency repairs and bring them back to the Board at a future meeting.

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Annual Review of District By-Laws

GM Hagemann explained that in accordance with District Policy, the Board reviews the District By-Laws each year to determine if they meet the current needs of the District. Legal Counsel also reviews the By-Laws and provides comments as to any changes that may be desirable from a legal point of view. GM Hagemann provided some suggested minor changes updating the Regular meeting day and time.

Director Najarian made a motion to adopt the District's By-Laws with suggested changes. The motion was seconded by Director Helenius and passed with a roll call vote 5-0.

AYES: Ara Najarian
Lynn Helenius
Howie Kennett
Kristin Berry
Pete Kelley

NOES: None

ABSENT: None

B. Results of 2019 Receiving Water and Outfall Inspection Report

GM Hagemann summarized the results of the report and noted the consultant concluded there are no apparent impacts due to the District's discharge to the ocean. Hagemann noted the Report will be submitted to the Regional Water Quality Control Board as part of the District's 2019 Annual Report Submittal. The Board received the Report.

C. Cost of Services and Rate Study Report Preliminary Findings

Clayton Tuckfield of Tuckfield and Associates provided a Power Point presentation that summarized the Study purpose and the process he used to develop the preliminary Study findings and recommendations. Tuckfield responded to the Board member's questions and comments and legal counsel Seitz provided comments on the Prop 218 hearing process for establishing new water and sewer rates.

After considerable discussion, Director Najarian made a motion to direct Tuckfield to complete the Study using Water rate Option #2 and Wastewater Option #2. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

Tuckfield will finalize the Study as directed and bring the Final Draft of the Study back for Board consideration at the March 10, 2020 Board meeting. The Board will also consider issuing the Prop 218 Hearing Notice at the March Board meeting.

AYES: Ara Najarian
Kristin Berry
Howie Kennett
Lynn Helenius
Pete Kelley

NOES: None

ABSENT: None

8. COMMUNICATIONS/CORRESPONDENCE


San Luis Obispo County Chapter of CSDA is holding it's annual meeting at Broken Earth Winery in Paso Robles on Thursday, January, 30th at 4:00pm. Please let Kristi know if you plan on attending.

9. ADJOURNMENT: The meeting was adjourned at 2:40 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, February 11th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE
General Manager