

# AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424  
Meeting Room and Office – 100 San Luis Street, Avila Beach  
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## BOARD MEETING 12:00 PM Wednesday, February 13th, 2019

BOARD MEETING LOCATION  
100 SAN LUIS STREET  
AVILA BEACH, CALIFORNIA

**1. CALL TO ORDER: 11:00 A.M.**

**2. ROLL CALL: Board Members:**

Pete Kelley, President  
Lynn Helenius, Vice President  
Ara Najarian, Director  
Kristen Berry, Director

**3. PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

**4. INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

**5. CONSENT ITEMS:**

**These items are approved with one motion.** Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of December 12, 2018 Special Meeting
- B. Monthly Financial Review for December & January
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Reports for December and January

**6. DISCUSSION OF PULLED CONSENT ITEMS**

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

**7. BUSINESS ITEMS:** Items where Board action is called for.

- A. Mid-Year Budget Review  
(Action Required: Receive Report and Provide Direction to Staff)
- B. Review of District By-Laws  
(Action Required: Receive Report; Review By-Laws; Direct Staff to Return With Any Proposed Changes for Approval at a Later Meeting)
- C. Status Report on the Wastewater Treatment Plant Alternatives Report  
(Action Required: Information Item, Receive Report and Provide Direction to Staff)
- D. Upgrade the El Dorado Water and Sewer Billing System  
(Action Required: Receive Report and Direct Staff to Upgrade Billing Software or Provide Other Direction to Staff)
- E. Consider Retaining a Consultant to Conduct a Cost of Services Study and Prepare a Draft Water and Sewer Rate Analysis  
(Action Required: Information Item, Receive Report and Provide Direction to Staff)
- F. District Assistance With Save our Schoolhouse Organization  
(Action Required: Information Item, Receive Report and Provide Direction to Staff)

**8. COMMUNICATIONS/ CORESPONDENCE**

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

**9. ADJOURN**

Next regularly scheduled meeting is on Wednesday, March 13th, 2019 at 11:00 AM

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.