

**MINUTES OF REGULAR MEETING  
Avila Beach Community Services District  
Tuesday, December 8th, 2020  
1:00 P.M.**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONTERENCE AND/OR ELECTRONICALLY.**

**BOARD MEETING  
1:00 P.M. (Pacific Time) Tuesday, December 8th, 2020**

**ZOOM MEETING: 411 178 7571**

**Meeting ID: <https://us02web.zoom.us/j/4111787571>**

**BY PHONE: 1-669-900-9128**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present:	Pete Kelley Howie Kennett Kristin Berry
Board Members via Zoom:	Lynn Helenius Ara Najarian
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Accounting Mike Seitz, Legal Counsel

**3. PUBLIC COMMENTS**

Director Kristin Berry & Director Howie Kennett took the oath of office for a four-year term. Their terms expire December 2024.

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

**Cal Fire:** CAL Fire - Battalion Chief Paul Lee reported via Zoom that there were 48 calls for service in November, 24 were medically related. Fire season is still here with a slight downturn with the winter weather. Cal Fire is running at full staff with 1 Helitanker in Paso Robles, 3 tankers nearby, and 1 extra fire

engine for support. There were 3 fires reported this month. One in Nipomo, one in Santa Maria and the closest one to Avila is located in Price Canyon. The Price Canyon fire was contained due to a vegetation management project completed earlier this year by Cal Fire. Also, PG&E has reached out to Chief Lee regarding a controlled burn in January 2021. Chief Lee assured the Board when a controlled burn is scheduled, he will give the District office notification of the details. Additionally, if anyone is interested, please contact Chief Lee for a kickoff meeting for grant funding for Vegetation Management Projects for 2021.

**Sheriff's Report:** Lt. Stuart MacDonald reported 28 calls for service this month. There were: seven disturbances, no assaults, no burglaries, 6 thefts which included license plates that were later found in a stolen vehicle near Santa Maria. No vandalism, or phone scams were reported. The Sheriff's proactive efforts include 11 enforcements stops.

#### **B. Conferences, Meetings and General Communications.**

### **5. CONSENT ITEMS**

Vice President Helenius commented on the County Board of Supervisors (BOS) approving a funding agreement for preliminary planning for State Water Delta Conveyance Project (DCP). VP Helenius expressed her concerns regarding the District's vote of support for the preliminary planning work. GM Hagemann explained the State Water subcontractors (including the District) are advisory bodies to the county Board of Supervisors. The Supervisors agreed to move forward with 2 year funding agreement for the preliminary planning work and that they would reconsider their position in approximately two years. Director Berry made a motion to approve the Consent Items. The motion was seconded by Director Najarian and passed with a roll call vote 5-0.

AYES: Kristin Berry  
Ara Najarian  
Howie Kennett  
Lynn Helenius  
Pete Kelley

NOES: None  
ABSENT: None

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

7. **BUSINESS ITEMS:**

**A. Recognize General Counsel Mike Seitz for his service to the District.**

President Kelley recognized General Counsel Mike Seitz for his service to the District and read Resolution No. 2020-10 honoring Mike. Director Berry made a motion to adopt Resolution No. 2020-10. It was seconded by Director Kennett and it passed with a roll call vote 5-0.

AYES: Kristin Berry  
Howie Kennett  
Ara Najarian  
Lynn Helenius  
Pete Kelley

NOES: None  
ABSENT: None

**B. Consider Retaining New General Counsel.**

The Personnel Committee reviewed RFQ's from ten legal firms. Of those ten, they chose their top three to conduct Zoom interviews. General Manager Brad Hagemann reported to the Board that the recommendation from Personnel Committee was to retain Tim Cary from Price, Postel & Parma, LLP in Santa Barbara. President Kelley made a motion to retain Legal Counsel from Tim Cary of Price, Postel & Parma, LLP. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Pete Kelley  
Kristin Berry  
Lynn Helenius  
Howie Kennett  
Ara Najarian

NOES: None  
ABSENT: None

**C. Election of Officers and Board Committee Appointments**

After discussion the Board concurred to maintain Board leadership roles for 2021. Director Najarian made a motion to elect Pete Kelley as President, Lynn Helenius as Vice President and maintain the same committee appointments as the previous year, with no changes. The motion was seconded by Director Berry and it passed with a roll call vote 5-0.

AYES: Ara Najarian  
Kristin Berry  
Lynn Helenius  
Howie Kennett  
Pete Kelley

NOES: None  
ABSENT: None



**2021 Office Appointments**

President: Pete Kelley

Vice President: Lynn Helenius

**2021 Committee Appointments**

Finance: Directors Kristin Berry & Ara Najarian

Personnel: Directors Pete Kelley & Lynn Helenius

Facilities: Directors Pete Kelley & Howie Kennett

Drought: Directors Lynn Helenius & Ara Najarian

**COMMUNICATIONS/CORRESPONDENCE.**

**ADJOURNMENT:** The meeting was adjourned at 1:50 P.M.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, January 12th, 2021 at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE  
General Manager