



Avila Beach Community Services District

2018/19 Fiscal Year Budget

Presented to the Board of Directors

June 13, 2018

Peter Kelley, President
Lynn Helenius, Vice President
Eric DeWeese
Ara Najarian
Kristin Berry

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2017/18 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/18	<u>\$ 400,000</u>
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Payroll Checking - Bank of America

Approx Ending Balance	06/30/18	\$ 0.00
Account Closed		

LAIF - Account Balance

Beginning Balance	07/01/17	\$ 2,234,087
Transfer In/Out		\$ 705,000
Interest earned		\$ 26,400

<u>LAIF Approx Ending Balance</u>	06/30/18	<u>\$ 2,965,487</u>
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Reserve Account Balances

Water		
Operating Reserve		\$ 365,685
Capital Replacement Reserve		\$ 200,000
Emergency Capital Reserve		\$ 55,000
Rate Stabilization		\$ 60,000
Total Water		<u>\$ 680,685</u>

Wastewater		
Operating Reserve		\$ 466,680
Capital Replacement Reserve		\$ 1,500,000
Emergency Capital Reserve		\$ 155,000
Rate Stabilization		\$ 80,000
Total Wastewater		<u>\$ 2,201,680</u>

Unallocated General Reserves		\$ 83,122
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Total Approx Ending Balance	06/30/18	<u><u>\$ 3,365,487</u></u>
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**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail
 Fiscal Year 2018/19

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Ordinary Income/Expense						
Income						
4010 · Operating Revenue	0	506,000	477,500	0		983,500
4012 · S W Franchise Fee					17,500	17,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4029 · Interest Income	30,000	0	0	0	0	30,000
4030 · County Taxes	225,000	275,000	85,000	16,000	0	601,000
4050 · Harbor Charges	0	50,000	0	1,200	0	51,200
4100 · Misc Income	0	0	0	0	0	0
Total Income	258,800	831,000	562,500	17,200	17,500	1,687,000
Expense						
5100 · Merch CC Fees TIB	3,000					3,000
5210 · Gross Wages	40,000	0	0	0	0	40,000
5230 · Payroll Taxes	1,200	0	0	0	0	1,200
5242 · Health Insurance	8,400	0	0	0	0	8,400
5254 · CalPERS Kathy	12,000	0	0	0	0	12,000
5256 · CalPERS Kristi	4,000	0	0	0	0	4,000
5260 · Work Comp Insurance	700	0	0	0	0	700
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	12,000	0	0	0	0	12,000
6103 · Accounting Audit	9,500	0	0	0	0	9,500
6120 · Dues & Subscriptions	5,500	500	650	0	0	6,650
6130 · LAFCo Fees	5,500	0	0	0	0	5,500
6135 · Legal	15,000	20,000	2,000	0	0	37,000
6140 · Office Supplies & Postage	7,500	1,000	1,200	0	0	9,700
6145 · Public Notices	1,000					1,000
6150 · Rate Assistance	0	3,500	3,500	0	0	7,000
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,400	0	0	0	0	2,400
6503 · Chemicals	0	70,000	2,000	0	0	72,000
6505 · Contract Labor O & M	2,500	185,000	65,000	0	0	252,500
6506 · Contract Labor GM	27,000	87,750	20,250	0	0	135,000
6510 · Critical Spare Parts	0	7,500	5,500	0	0	13,000
6515 · Engineering	0	7,500	15,000	0	0	22,500
6520 · Equip Repairs & Maintenance	3,000	35,000	15,000	4,000	0	57,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail
 Fiscal Year 2018/19

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Combined						
6525 · Fat Oil & Grease Program	0	6,000	0	0	0	6,000
6530 · Generator Maintenance		4,000				4,000
6535 · Insurance P/L	5,000	5,500	5,000	0	0	15,500
6540 · Lab Tests	0	42,000	2,000	0	0	44,000
6543 · Management	0	0	0	0	0	0
6545 · Miscellaneous	0	0	0	0	0	0
6550 · Operating Supplies	0	5,500	5,000	0	0	10,500
6555 · Permits & Fees	0	9,500	4,500	0	0	14,000
6565 · Regulatory Permit Compliance	0	15,000	2,500	0	0	17,500
6560 · Plan Checks	0	0	2,000	0	0	2,000
6567 · Bldg Maint & Repairs	2,500					2,500
6570 · Safety Gear	0	650	250	0	0	900
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		35,000				35,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	25,000	2,000	12,500	0	42,000
6591 · Yard Improvements	0	0	500	0	0	500
6805 · State Water	0	0	125,000	0	0	125,000
6802 · Lopez Water	0		110,000	0	0	110,000
Sub total Operating Expense	178,200	571,900	389,350	16,500	0	1,155,950
Allocation of Admin Transfer						
6104 · Admin Transfer	-178,200	89,100	71,280	8,910	8,910	178,200
Total Expense	0	661,000	460,630	25,410	8,910	1,155,950
6600 · Cal Fire Contract Labor	190,000					190,000
1600 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses	0	100,000	40,000	0	0	1,485,950
Net Profit/ Loss	68,800	70,000	61,870	-8,210	8,590	201,050

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Budget
 Fiscal Year 2018/19

Administrative/General Ordinary Income/Expense	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		3,800	
4030 · County Taxes	225,000	220,000		225,000	70% GF Tax
4050 · Harbor Charges	0	0		0	
4070 · Late Charge Penalty	0	0		0	
4090 · Rental Income	38,000	23,000		0	No longer renting property
4100 · Misc Income	0	41,000		0	Wallace Settlement
4600 · Interest Income	15,000	24,000	Higher Interest Rates	30,000	LAIF interest
Total Income	281,800	311,800		258,800	
Expense					
5100 · Merchant CC Fees TIB	0	3,000		3,000	
5210 · Gross Wages	37,000	38,000		40,000	5% Salary Increase
5230 · Payroll Taxes	800	1,150		1,200	
5242 · Health Insurance	8,400	7,500		8,400	\$700 monthly insurance
5254 · CalPERS Kathy	13,000	12,000		12,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,200	3,500		4,000	
5260 · Work Comp Insurance	1,100	700		700	SDRMA
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll People
6102 · Accounting Labor	12,000	12,000		12,000	
6103 · Accounting Audit	8,500	9,000		9,500	
6104 · Administrative Transfer	0	0		0	
6120 · Dues & Subscriptions	4,000	5,500		5,500	CSDA and USA Membership
6130 · LAFCo Fees	5,200	4,767		5,500	Anticipates a slight increase
6135 · Legal	25,000	15,000	Attending Mtgs as needed	15,000	COLA Increase
6140 · Office Supplies & Post	7,500	12,000	One-time Moving Expenses	7,500	
6145 · Public Notices	1,000	300		1,000	
6150 · Rate Assistance	0	0		0	
6155 · Rent	10,500	7,000		2,500	No Longer Renting
6160 · Training	5,000	500		1,000	
6165 · Travel	1,000	0		2,400	Streamline
6170 · Webpage Host & Support	2,400	2,400		2,500	
6505 · Contract Labor Admin	0	2,200		27,000	Contract GM Admin
6506 · Contract Labor GM	135,000	132,500		3,000	Copier & IT Support/Back-up
6520 · Equip Repairs & Maint	2,500	3,000		5,000	
6535 · Insurance	5,500	4,800		2,500	New Admin Office
6567 · Bidg Maint & Repairs	0	0		3,000	Admin Office
6585 · Telephone & Internet	3,000	2,500		2,500	Moved to New Office
6590 · Utilities	2,000	1,500		178,200	
Total Admin Expense	296,100	279,317		190,000	Cal Fire Contract Services
6600 · Cal Fire Contract Labor	175,000	183,000			

Administrative costs spread to other funds: Street Lights & Solid Waste 5% each, Water 40% & Sanitary 50%

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2018/19

Sanitary Ordinary Income/Expense	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	17/18 Comments
Income					
4003 · Operating Revenue	450,000	450,000		506,000	10% rate increase
4007 · Harbor Charges	60,000	50,000		50,000	
4009 · County Taxes	265,000	265,000		275,000	
Total Income	<u>775,000</u>	<u>765,000</u>		<u>831,000</u>	
Expense					
6120 · Dues & Subscriptions	500	350		500	Underground Service Alert
6135 · Legal	10,000	2,000		20,000	Anticipates support for Brine Program
6140 · Office Supplies & Postage	1,500	500		1,000	
6150 · Rate Assistance	3,000	3,000		3,500	
6165 · Fuel & Travel	1,000	500		1,000	
6503 · Chemicals	75,000	65,000		70,000	Anticipate 5% Increase
6505 · Contract Labor O&M	185,000	175,000		185,000	Anticipates 5% increase
6506 · Contract Labor GM/Engr				87,750	Fund GM/Engr Direct
6510 · Critical Spare Parts	7,500	7,000		7,500	
6515 · Engineering	15,000	6,500		7,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	50,000	35,000		35,000	Age of equipment
6525 · Fat Oil & Grease Program	6,000	5,200		6,000	Contract program
6530 · Generator Maintenance	4,000	2,500		4,000	Added Generator
6535 · Insurance	5,500	5,000		5,500	10% Rate Increase
6540 · Lab Tests	45,000	40,000		42,000	
6545 · Miscellaneous	0	0		0	
6550 · Operating Supplies	6,500	5,500		5,500	
6555 · Permits & Fees	10,000	8,500		9,500	

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2018/19

Sanitary	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	17/18 Comments
6565 · Regulatory Permit Compliance	15,000	2,000		15,000	Brine Disposal Permit
6570 · Safety Gear	650	650		650	Gloves/Safety gear
6575 · Small Tools	500	350		500	
6580 · Solids Handling	33,000	32,000		35,000	Bio Solids Transport & Disposal
6585 · Telephone	4,400	4,200		4,500	SCADA line & plant line
6590 · Utilities	25,000	24,500		25,000	Electricity for WWTP
Sub Total Operating Expense	504,050	425,250		571,900	
6104 · Administrative Transfer	133,245	125,693		89,100	50% of Admin Cost
Total Operating Expense	637,295	550,943		661,000	
170 · Fixed Assets Depreciation	100,474	100,000		100,000	
Net Income/ Expense	37,231	114,057		70,000	
Other Income					
7210 · Capacity Fees Paid	80,000	30,000		60,000	

Notes:

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District

Water Budget

Fiscal Year 2018/19

Water	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	455,000	455,000		477,500	5% rate increase
4009 · County Taxes	75,000	75,000		85,000	25% GF tax
Total Income	<u>530,000</u>	<u>530,000</u>		<u>562,500</u>	
Expense					
6120 · Dues & Subscriptions	500	600		650	Rural Water Assc
6135 · Legal	2,000	2,000		2,000	
6140 · Office Supplies & Postage	1,200	1,200		1,200	
6150 · Rate Assistance	0	3,500		3,500	
6503 · Chemicals	2,000	1,500		2,000	
6505 · Contract Labor O & M	72,000	65,000		65,000	Contract Operations
6505 · Contract Labor GM/Engr				20,250	Direct Fund GM/Engr
6510 · Meters & Critical Spare P	5,000	4,500		5,500	
6515 · Engineering	20,000	1,500		15,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	10,000	15,650		15,000	
6535 · Insurance P/L	4,800	4,800		5,000	
6540 · Lab Tests	2,000	1,800		2,000	
6545 · Miscellaneous	0				
6550 · Operating Supplies	6,000	2,300		5,000	
6555 · Permits & Fees	4,500	4,000		4,500	Anticipates slight increase
6560 · Plan Checks	1,000	1,500		2,000	Consultant Support
6565 · Regulatory Permit Compt	10,000	2,100		2,500	Contract as needed
6570 · Safety Gear	100	125		250	
6575 · Small Tools	500	250		500	
6590 · Utilities	2,000	1,800		2,000	New Tank Mixer
6591 · Yard Improvements	500	500		500	

Avila Beach Community Services District

Water Budget

Fiscal Year 2018/19

Water	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
6805 · State Water	125,000	115,000		125,000	<i>Includes Drought Buffer Cost</i>
6802 · Lopez Water	100,000	105,000		110,000	
Sub Total Operating Expense	369,100	334,625		389,350	
6104 · Administrative Transfer	94,579	97,761		71,280	40% of Admin Cost
Total Operating Expense	463,679	432,386		440,380	
1600 · Fixed Assets Depreciat	30,000	29,680		40,000	
Net Income/ Expense	36,321	67,934		82,120	
Other Income					
7210 · Connection Fees Paid	40,000	14,000		40,000	

Notes:

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Street Lighting Fund

**Avila Beach Community Services District
Light Budget
Fiscal Year 2018/19**

Ordinary Income/Expense	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Light Income					
4010 · Operating Revenue	0	0		0	
4030 · County Taxes	16,000	15,500		16,000	7% GF Tax
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	17,200	16,700		17,200	
Total Income	<u>17,200</u>	<u>16,700</u>		<u>17,200</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	5,000	11,000	LED Puck Lights	4,000	Install LED lights
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,500		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>17,500</u>	<u>23,500</u>		<u>16,500</u>	
6104 · Administrative Transfer	0	13,966		8,910	5% of Admin Cost
Total Operating Expense	<u>17,500</u>	<u>37,466</u>		<u>25,410</u>	
Net Income/ Expense	-300	-20,766		-8,210	

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District

Solid Waste Budget

Fiscal Year 2018/19

	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,000	17,500		17,500	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>17,000</u>	<u>17,500</u>		<u>17,500</u>	
Expense					
6102 · Accounting	0			0	
6104 · Administrative Transfer	14,680	13,966		8,910	5% of Admin Cost
6135 · Legal	0			0	
6505 · Contract Labor	0			0	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>0</u>			<u>0</u>	
Total Operating Expense	<u>14,680</u>	<u>13,966</u>		<u>8,910</u>	
Net Income/ Expense	2,320	3,534		8,590	

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2018/19 Budget

ABCSD ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/18

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	\$11.40	\$12.35	5 UNITS	\$57.00	\$61.75	\$118.75
MULTI-FAMILY	\$11.40	\$13.05	5 UNITS	\$57.00	\$65.25	\$122.25
RESTAURANTS	\$11.40	\$17.78	5 UNITS	\$57.00	\$88.90	\$145.90
COMMERCIAL/PUBLIC	\$11.40	\$16.64	5 UNITS	\$57.00	\$83.20	\$140.20
INDUSTRIAL/LAUNDRY	\$11.40	\$18.98	5 UNITS	\$57.00	\$94.90	\$151.90

Water Rate increase 5%

Sewer Rate Increase 10%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

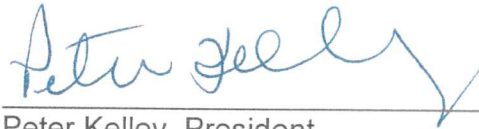
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

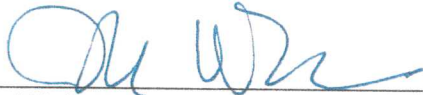
ABSENT: Richards

ABSTAIN: None



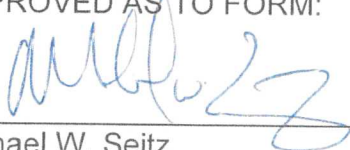
Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,587	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,765	\$44,931
if Serving Meals add (per seat):	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meal Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,091	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

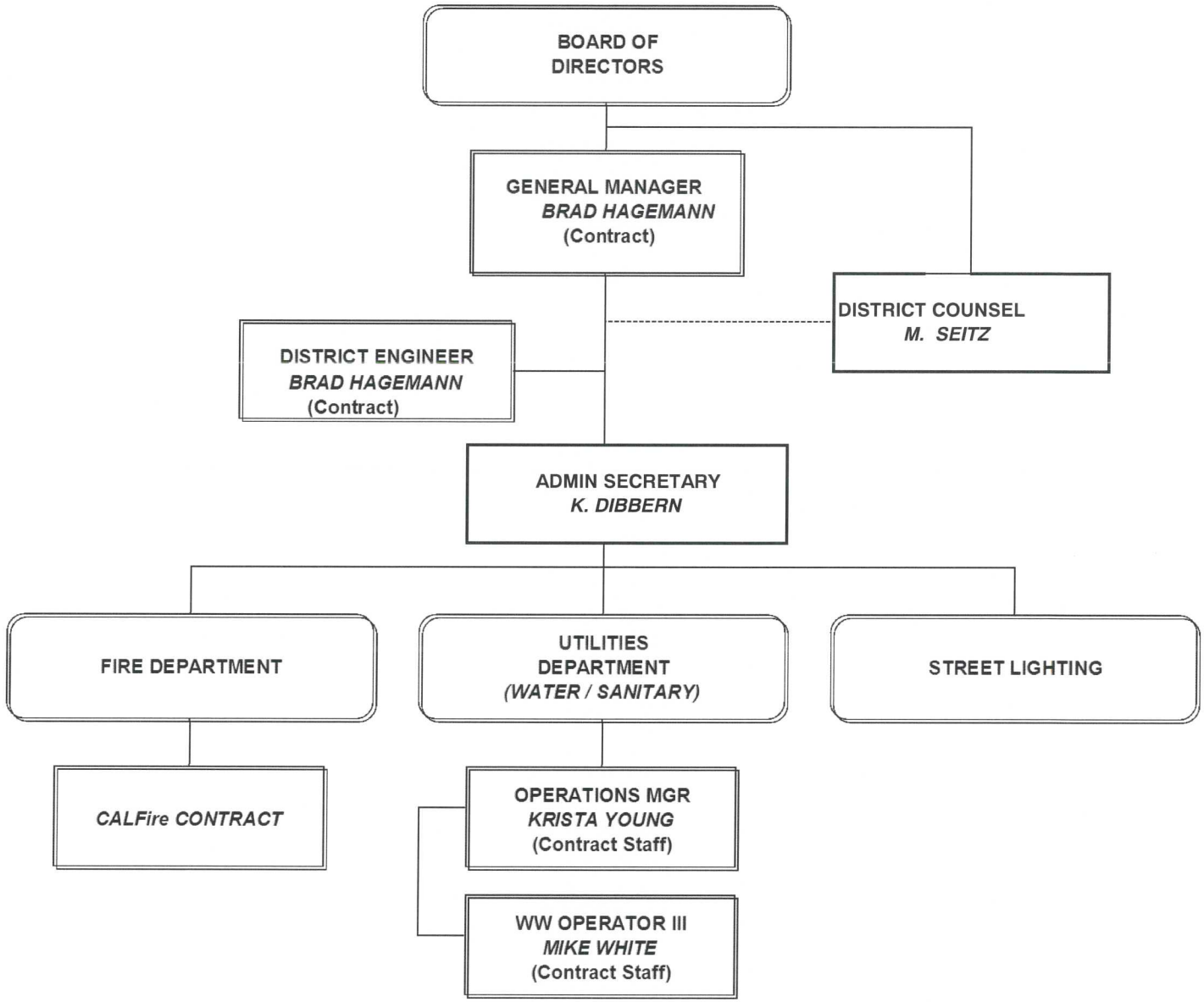
1 ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
 2 For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
 3 Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

The following notes are applicable to the existing capacity fees:
 A. Uses in which a ration of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
 B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *.
 C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2018/19 Organization Chart



**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

**Compensation
Effective 7/1/18**

**2018/19 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/18**

	GRADE 4 Existing 4.0%*	GRADE 5 Existing 4.0%*	GRADE 7 Existing 4.0%*	GRADE 9 Existing 4.0%*
STEP 1	13.91 14.47	16.63 17.30	19.67 20.46	27.23 28.32
STEP 2	14.90 15.50	18.17 18.90	21.18 22.03	28.74 29.89
STEP 3	15.33 15.94	19.67 20.46	22.67 23.58	29.98 31.18
STEP 4	16.63 17.30	21.18 22.03	24.25 25.22	31.78 33.05
STEP 5	18.17 18.90	22.67 23.58	25.76 26.79	33.36 34.69

DEPARTMENT

Administration
Operations

Clerk Typist
Laborer

Accounting Clerk
Utility Worker I

Admin Secretary
Utility Worker II

Office Manager
Lead Plant Operator

STEP PARAMETERS

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Capital Equipment/Projects

2018/19 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program

Item Description	Total 5 Years				
	2018/19 1	2019/20 2	2020/21 3	2021/22 4	2022/23 5
General/Administration					
ADM-1 General Administrative Capital Equipment	\$ 8,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
ADM-2 Steel Building for Fire Truck	\$ 15,000				
Subtotal:	\$ 23,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Water					
W-2018/19 -1 Water Tank #2 Maintenance Items (ATS report)	\$ 50,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 0.00
W-2018/19 - 2 Water System Meter/Valve Replacement	\$ 80,000	\$ 75,000	\$ 50,000		
W-2018_19 - 3 Misc Water Line Replacements	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future Lopez Booster Pumps	\$ 0.00	\$ 50,000	\$ 75,000		
W-Future Re-Coat Tank #1	\$ 0.00	0	\$ 100,000	\$ 150,000	
Subtotal:	\$ 150,000	\$ 175,000	\$ 250,000	\$ 175,000	\$ 25,000
Wastewater					
WW -201-19 - 1 WWTP Upgrade/RW Analysis	\$ 65,000	\$ 100,000	\$ 800,000	\$ 500,000	\$ 400,000
WW - 2018/19 -2 Influent Wet Well Coating Repairs	\$ 45,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
WW - 2018/19 -3 Brine Receiving Facilities	\$ 50,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 0.00
WW- 2018/19 -4 San Miguel Street Sewer Line Replacement	\$ 50,000	\$ 200,000	\$ 50,000		
WW - 2018/19 -5 Wastewater Collection Line Repair	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 0.00
WW -2018/19 -6 Miscellaneous Wastewater Projects	\$ 10,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW - F2 Chlorination System Improvements	0	\$ 50,000			
WW- F3 First Street Sewer Line Replacement	0	0	0	50,000	200,000
WW- F4 Ocean Outfall Inspection and Benthic Monitoring	0	\$ 100,000	0	0	0.00
WW- F5 Front Street Sewer Line Replacement	0	0	0	\$ 50,000	\$ 100,000
Subtotal:	\$ 230,000	\$ 550,000	\$ 925,000	\$ 725,000	\$ 700,000
Street Lighting					
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Subtotal:	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Total Capital Equipment / Projects by Fiscal year:	\$ 411,000	\$ 735,500	\$ 1,185,500	\$ 910,500	\$ 735,500
Total 5-Year Capital Equipment / Projects	\$ 3,728,000				

KEY

- W-F#= FUTURE WATER - NEXT FISCAL YEAR
- WW#= WASTEWATER
- WW-F#= FUTURE WASTEWATER - NEXT FISCAL YEAR