

**MINUTES OF REGULAR MEETING**  
**Avila Beach Community Services District**  
**Tuesday, June 9<sup>th</sup>, 2020**  
**1:00 P.M.**

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONTERENCE AND/OR ELECTRONICALLY.

**BOARD MEETING**  
**1:00 P.M. (Pacific Time) Tuesday, June 9th, 2020**

**ZOOM MEETING: 411 178 7571**

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present via Zoom: None

Board Members Present:           Pete Kelley  
  Lynn Helenius  
  Howie Kennett  
  Kristin Berry

Board Members Absent:           Ara Najarian

Staff Present:                     Brad Hagemann, General Manager and District Engineer  
  Kristi Dibbern, Accounting

Staff Present via Zoom:           Mike Seitz, Legal Counsel  
  Carina Butler, FRM

**3. PUBLIC COMMENTS - No Public Comments.**

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

Cal Fire: Battalion Chief Lee reported calls for 42 service, were 20 medically related. Cal Fire is actively training for the upcoming fire season. Chief Lee reported they are clearing brush in San Luis Bay Estates & Squire Canyon. Ontario Ridge & Caving Landing are also being served by hand crews. Chief Lee reminded the Board and public to complete your vegetation management

by 10 A.M. Please check that your property is clear of fire hazards and weeds. Also, wash your hands.

Sheriff's Report: Sheriff Nelson reported 38 calls. One theft was reported this month when a woman left her purse unattended on the beach. Please remember to lock your cars and keep valuables out of sight. There was one report of vandalism on Front Street in front of Hula Hut.

**Ara Najarian remotely joined the meeting at approximately 1:05 P.M. via Zoom.**

## **B. Conferences, Meetings and General Communications –**

Mike Seitz announced his retirement effective of December 31<sup>st</sup>, 2020. GM Hagemann advised the Board he has stepped in as interim General Manager for San Miguelito Mutual Water Company. Hagemann also reported that Chevron is working on conceptual plans for divesting the former tank farm property. Chevron desires to work with public agencies and non-governmental land conservation agencies to keep a majority of the property in open space/conservation easements. Staff advised Chevron that the District would be interested in acquiring the portion of the property where the District's water tanks are currently located and would consider installing a small solar energy field, if feasible. Chevron will continue to work with the District regarding acquisition of the tank site property. The Board directed Hagemann to update the Board as more information becomes available.

## **5. CONSENT ITEMS**

All three Board members present at the March 2020 meeting were not present at the April & May meetings to approve the March meeting minutes. Therefore, the March Meeting Minutes were removed from consent items ( Item A) and voted on separately. Director Helenius made a motion to approve the Consent Items, excluding the March Minutes (Item A). The motion was seconded by Director Berry and it passed with a roll call vote 4-0.

AYES: Lynn Helenius  
Ara Najarian  
Howie Kennett  
Pete Kelley

NOES: None

ABSENT: None

**Director Berry did not vote since she was not present at the meeting.**

President Kelley made the motion to approve the March Meeting Minutes and was seconded by Director Berry. It passed with a roll call vote. 3-0.

AYES: Lynn Helenius  
Kristin Berry  
Pete Kelley

NOES: None

ABSENT: None

**Director Najarian and Director Kennett did not vote since they were not present at the meeting**

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

7. **BUSINESS ITEMS:**

A. **PUBLIC HEARING: FY 2020/2021 Budget.** GM Hagemann presented the final draft of the FY 2020/21 Budget and responded to questions. President Kelly opened the Public Hearing. There were no public comments, and President Kelley closed the Public Hearing. Vice President Helenius made a motion to approve Resolution No. 2020-04 adopting Appropriations Limitations. The motion was seconded by Director Berry and it passed with a roll call vote 5-0.

AYES: Lynn Helenius  
Kristin Berry  
Pete Kelley  
Ara Najarian  
Howie Kennett  
NOES: None  
ABSENT: None

Director Helenius made a motion to approve Resolution No. 2020-05 Adopting the FY 2020/21 Budget. The motion was seconded by Director Berry and it passed with a roll call vote 5-0.

AYES: Lynn Helenius  
Pete Kelley  
Ara Najarian  
Howie Kennett  
Kristin Berry  
NOES: None  
ABSENT: None

B. **Updating the Water and Wastewater Service Charge Assistance Program, Resolution No. 2020-06.** GM Hagemann summarized the staff report. Diana Ruiz, property manager at Lachen Tara apartments, provided a letter supporting the rate assistance resolution. Director Kelley made a motion to approve Resolution No. 2020-06. The motion was seconded by Director Berry and it passed with a roll call vote.

AYES: Pete Kelley  
Kristin Berry  
Lynn Helenius  
Ara Najarian  
Howie Kennett  
NOES: None  
ABSENT: None

8. **COMMUNICATIONS/CORRESPONDENCE**

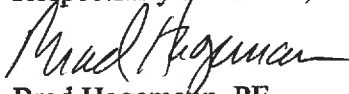
Director Helenius commented that Legal Counsel and General Manager annual contract reviews are normally completed during this time of year. GM Hagemann reported that the contract review forms will be mailed out during June and the contract reviews will be scheduled for the July Board meeting.

9. **ADJOURNMENT:** The meeting was adjourned at 2:00 p.m.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, July 14<sup>th</sup>, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE  
General Manager