

**MINUTES OF REGULAR MEETING  
Avila Beach Community Services District  
Tuesday, February 9th, 2021  
1:00 P.M.**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.**

**BOARD MEETING  
1:00 P.M. (Pacific Time) Tuesday, February 9<sup>th</sup>, 2021**

**ZOOM MEETING: 411 178 7571**

**Meeting ID: <https://us02web.zoom.us/j/4111787571>**

**BY PHONE: 1-669-900-9128**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present via Zoom: Pete Kelley  
Lynn Helenius  
Board Members Present in Person: Howie Kennett  
Kristin Berry  
Board Members Absent: Ara Najarian  
Staff Present: Brad Hagemann, General Manager and District Engineer  
Kristi Dibbern, Accounting  
Staff Present via Zoom: Tim Cary, Legal Counsel  
Carinna Butler, Fluid Resource Management

**3. PUBLIC COMMENTS - No Public Comments.**

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

**Sheriff's Report:** Lt. Stuart MacDonald reported 31 calls for service this month compared to 29 calls last year at this time. There were: 4 disturbances, 1 assault, no burglaries, 1 theft, 1 suspicious circumstance reported, no phone scams or vandalism. The Sheriff's proactive efforts include 13 enforcements stops, 10 preventative patrol activities and 1 Covid-19 Compliance checks. On February 3<sup>rd</sup>, a murder suspect wanted in Bakersfield caused a domestic disturbance at the San Luis Bay Inn. Thirty-two patrol units were dispatched to handle the situation, including a helicopter. The suspect and accomplice surrendered without incident.

**Cal Fire:** Battalion Chief Paul Lee stated that there were 51 calls for service this month, 28 were medically related. Cal Fire started baseline staffing, a decrease from peak fire season. FD has activated COVID POD's for fast tracking vaccine administration. With the current rain received control burns are underway. The Lighthouse burn will be postponed until October or November of 2021. Firehouse grant applications are being accepted, grant applications will be approved based on community betterment and vegetation abatement. Squire Canyon, Cave Landing and The Bob Jones Trail are all on the schedule for vegetation management during April & May 2021.

**B. Conferences, Meetings and General Communications.**

Directors Kelley, Kennett, Helenius and Berry have all completed the Anti-Harassment Training online this month with Target Solutions. Also the California Special District's Association SLO Chapter is meeting via Zoom on February 12, 2021 at 1:00 P.M. Directors who would like to attend please contact Kristi or Brad.

**5. CONSENT ITEMS**

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 4-0.

- AYES:           Pete Kelley  
                  Kristin Berry  
                  Lynn Helenius  
                  Howie Kennett
- NOES:           None
- ABSENT:       Ara Najarian

**6.       DISCUSSION OF PULLED CONSENT ITEMS: None**

**7.       BUSINESS ITEMS:**

**A. Mid-Year Budget Review**

GM Hagemann summarized highlights of the Mid-Year Budget stating that the District is in good financial standing. Tax revenues are up this year and overall, the District is at 55% of expected income and 57% of expenditures. As noted in the General Manager's Report, the County recently estimated that FY 2020/21 tax revenue will be \$713,000. This is an increase of \$13,000 from the approved budget amount of \$700,000. The two biggest income sources, Operating Revenue and County Taxes are slightly above the 50% benchmark. Staff anticipates year-end expenses will come in at about 95% - 100% of the budgeted amounts. No action was required on this item.

**B.       Preliminary Will Serve for Keese Project at 208 Front Street, APN 076-222-025**

GM Hagemann summarized the staff report and noted the applicants are requesting a Will Serve for new construction of 2- single family residential units on a single lot. Proposed unit A is 1,950 sf and includes 4 bedrooms; Unit B is also 1,950 sf and includes 5 bedrooms. The District has water and sewer capacity to serve the project. Director Helenius made a motion to approve the will serve. It was seconded by Director Berry and passed with a roll call vote 4-0.

- AYES:           Lynn Helenius  
                  Kristin Berry  
                  Howie Kennett  
                  Pete Kelley

NOES: None  
ABSENT: Ara Najarian

**C. Annual Review of District By-Laws**

Tim Cary, Legal Counsel reviewed the District By-Laws with the Board point by point. The Board agreed to approve the changes made by Legal Counsel.

Director Berry made a motion to approve the District By-Laws with changes suggested by Legal Counsel, as well as, delete the reference for use of a “podium” when the public is speaking. It was seconded by Director Kennett and it passed with a roll call vote 4-0.

AYES: Kristin Berry  
Howie Kennett  
Lynn Helenius  
Pete Kelley

NOES: None  
ABSENT: Ara Najarian


**COMMUNICATIONS/CORRESPONDENCE.**

**ADJOURNMENT:** The meeting was adjourned at 2:35 P.M.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, March 9th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

  
Brad Hagemann, PE  
General Manager