

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, September 14th, 2021
1:00 P.M.**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:07 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: None

Board Members Present in Person: Pete Kelley
Ara Najarian
Howie Kennett
Kristin Berry

Board Members Absent: Lynn Helenius

Staff Present: Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Accounting

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Lt. Stuart MacDonald reported 49 calls for service this month. There were: 9 disturbances, 1 assault, three burglaries, three thefts, 2 suspicious circumstances reported, no phone scams and 3 vandalisms. The Sheriff's proactive efforts include 17 enforcements stops and 11 preventative patrol activities.

Cal Fire: Battalion Chief Paul Lee stated that there were 83 calls for service this month, 41 were medically related. Cal Fire has sent resources to the Northern California fires. Price Canyon Vegetation Management Project is underway. All grant funding has been consumed on the Squire Canyon Fire Safe Project building a fire break all the way to Price Canyon. No fire permits have been issued so if you see smoke, please dial 911.

B. Conferences, Meetings and General Communications.

5. CONSENT ITEMS

Director Najarian made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 4-0.

AYES: Ara Najarian
 Kristin Berry
 Howie Kennett
 Pete Kelley
NOES: None
ABSENT: Lynn Helenius

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Preliminary Will Serve for 51 San Luis Street, APN 076-218-016 The applicant is requesting water and sewer service for the existing vacant lot at 51 San Luis Street. A two story mixed-use project that includes: 3 residential condos (one 4 bedroom, one 3 bedroom and one 2 bedroom), approx. 800 sq ft of commercial space that may include wine tasting and an office and nine parking spaces in the basement. The motion was made by Director Berry and it was seconded by Director Kennett and passed with a roll call vote 4-0.

AYES: Kristin Berry
 Howie Kennett
 Ara Najarian
 Pete Kelley
NOES: None
ABSENT: Lynn Helenius

B. Award Construction Contract for Relocating the First Street Lift Station Force Main (Receive Staff Report and Award Construction Contract or Provide other Direction to Staff)

The scope of the project is to re-route the existing First Street Lift Station force main from the intersection of San Miguel Street and First Street to the sewer main in Avila Beach Drive. The new 4” force main will be installed under the Port San Luis Harbor District parking lot using trenchless horizontal directional drilling techniques. The District issued a Notice to Bidders and circulated the bid documents through the usual outlets including the Builders Exchange and word of mouth with contractors and we conducted a job-walk and pre-bid conference on August 19, 2021. The District received two bids at the September 7th bid opening from the following firms:

- Hartzell General Engineering \$163,100
- Kies & Son Construction Inc. \$162,389

Both bids were approximately 10% above the Engineer's estimate, but since the bids were within \$700 of each other, staff believes the bids are reasonable. Kies and Son Construction appears to be the lowest responsible bidder for the project. Staff recommends the Board approve the bid and direct staff to enter a contract with Kies and Son Construction to complete the project.

Director Najarian made the motion to adopt Resolution No. 2021-04. It was seconded by Director Berry and passed with a roll call vote 4-0.

- AYES: Ara Najarian
 Kristin Berry
 Howie Kennett
 Pete Kelley
- NOES: None
- ABSENT: Lynn Helenius

- C. Comments on the Avila Community Plan
 The Board members have received a copy of the Avila Plan for their review and comment. The purpose of this item is to provide the Board an opportunity to provide their comments on the Plan and have staff consolidate those comments in to and transmit them to the County Planning Dept. by Sept 17th, 2021. No formal action was taken on this item.

COMMUNICATIONS/CORRESPONDENCE.

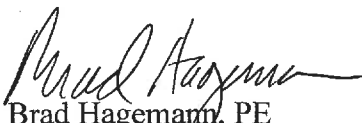
None

ADJOURNMENT: The meeting was adjourned at 2:35 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, October 14th, 2021 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE
General Manager