

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail avilacsd@gmail.com

REGULAR BOARD MEETING 1:00 PM Tuesday, May 11th, 2021

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

**THE DISTRICT OFFICE WILL NOT BE OPEN TO THE PUBLIC.
PUBLIC SHOULD ACCESS VIA ZOOM MEETING OR PHONE.**

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Lynn Helenius, Vice President
Ara Najarian, Director
Kristin Berry, Director
Howie Kennett, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

Items of District interest which may be placed on later agendas.

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of April 13th, 2021 Board Meeting
- B. Monthly Financial Review for April 2021
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for April 2021

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Weed Abatement Resolution No. 2021-01
(Action Required: Consider Adopting Resolution No. 2021-01)
- B. Fats, Oil and Grease Program Services Contract
(Action Required: Receive Report and Authorize Staff to Execute an FY 21/22 Fats, Oil and Grease Services Contract or Provide Other Direction to Staff)
- C. FY 2021/2022 Preliminary Budget
(Action Required: Receive Report and Provide Direction to staff)

8. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

Next regularly scheduled meeting is on Tuesday, June 8th, 2021 at 1:00 PM

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, April 13th, 2021
1:15 P.M.

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONTERENCE AND/OR ELECTRONICALLY.

BOARD MEETING
1:15 P.M. (Pacific Time) Tuesday, April 13th, 2021

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:15 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: Pete Kelley

Board Members Present in Person: Lynn Helenius

Ara Najarian

Kristin Berry

Board Members Absent: Howie Kennett

Staff Present: Brad Hagemann, General Manager and District Engineer

Kristi Dibbern, Accounting

Staff Present via Zoom: Tim Cary, Legal Counsel

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Lt. Stuart MacDonald reported 32 calls for service this month compared to 32 calls last year at this time. There were: 6 disturbances, zero assaults, three burglaries, no thefts, 3 suspicious circumstance reported, no phone scams or vandalism. The Sheriff's proactive efforts include 13 enforcements stops, & 9 preventative patrol activities. Lt. MacDonald announced the Cave Landing area

concerns are being addressed by the County Parks Department. More information should be available in next month's report. The Cave Landing area had 9 calls for service, 1 welfare check, 1 vehicle accident, 1 burglary and 1 disturbance call that resulted in an arrest for intoxication in public.

Cal Fire: Battalion Chief Paul Lee stated that there were 53 calls for service this month, 28 were medically related. There was a small structure fire on the 200 block of San Luis Street. Additionally, with the help of 2 Life Guards & 2 Harbor Patrol staff, CPR was administered to one victim who is now fully recovered. One accident resulted in a vehicle rolling 700 feet down Ontario Ridge Trail. The single victim accident resulted in hospitalization and a lengthy recovery for the driver. The canyon connecting Shell Beach to Avila is scheduled for vegetation management during April & May 2021. Cave Landing Road and Ontario Road work is being done as well. Please mow your yard prior to 10 A.M. and get started on weed abatement.

B. Conferences, Meetings and General Communications.

No Report.

5. CONSENT ITEMS

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 4-0.

AYES: Pete Kelley
 Kristin Berry
 Lynn Helenius
 Ara Najarian
NOES: None
ABSENT: Howie Kennett

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Sanitary Sewer Management Plan Audit and Update GM Hagemann summarized the staff report and recommended that the Board receive the updated SSMP and direct staff to post the updated SSMP on the District's website and certify the updated SSMP with the State Water Board. The Board received the report and directed staff to post the updated SSMP on the District's website and certify the SSMP with the State Water Board.

B. Consider providing the Directors to a paperless option for Board meeting agenda packets.

After much discussion among the Board & input from Legal Counsel Tim Cary, the Board decided to table the discussion. President Kelley made a motion to bring the topic of purchasing District Tablets/ iPads for Directors' use during their term of office for District business, back in 2 months. It was seconded by Director Berry and passed with a roll call vote 4-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Pete Kelley
Ara Najarian

NOES: None

ABSENT: Howie Kennett

COMMUNICATIONS/CORRESPONDENCE.

ADJOURNMENT: The meeting was adjourned at 2:30P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, May 11th, 2021 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 11th, 2021

SUBJECT: Monthly Financial Review for April

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of April, the District deposited \$161,643.57 and incurred \$62,664.69 in expenses (cash basis). Income included \$63,365.61 in County tax income and \$92,741.22 in monthly water and sewer fees.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of April.

Utility Service Billing

The District billed approximately \$91,046.40 in water and sewer service charges in April. Customer Rate Assistance reduced billing charges to the District in the amount of \$1,046.65.

Operation and Maintenance

The April statement for FRM (Fluid Resource Management) is attached.

Avila Beach Community Services District
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1008 · Petty Cash	82.83
1010 · Pacific Premier Checking	634,980.63
1050 · LAIF	3,878,008.56
	<hr/>
Total 1000 · Cash Summary	4,513,072.02
	<hr/>
Total Checking/Savings	4,513,072.02
Accounts Receivable	
1200 · *Accounts Receivable	52,322.45
	<hr/>
Total Accounts Receivable	52,322.45
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	11,317.42
1270 · Taxes Receivable	23,892.61
1280 · Water & Sewer Billings	114,035.18
	<hr/>
Total 1250 · Receivables	149,245.21
1400 · Prepaid Summary	
1410 · Prepaid Insurance	3,838.00
	<hr/>
Total 1400 · Prepaid Summary	3,838.00
	<hr/>
Total Other Current Assets	153,083.21
	<hr/>
Total Current Assets	4,718,477.68
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
	<hr/>
Total 1605 · Office Equipment	0.00
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	<hr/>
Total 1610 · Fixed Asset -Office & Ad...	0.00

Avila Beach Community Services District
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-545,463.32
Total 1626 · Collection Assets	<u>773,411.94</u>
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
Total 1630 · Disposal Equipment	<u>234,695.78</u>
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
Total 1634 · Other Equipment	<u>6,973.40</u>
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,248,125.98
Total 1635 · Treatment Plant	<u>905,972.32</u>
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum D...	-704,848.55
1642 · Treatment Equipment - Oth...	205,485.61
Total 1642 · Treatment Equipment	<u>588,047.60</u>
Total 1620 · Fixed Assets - Sanitary	<u>2,569,415.14</u>
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
1652 · Equipment - Other	74.79
Total 1652 · Equipment	<u>74.79</u>

Avila Beach Community Services District
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	-690,947.00
	<u>573,049.77</u>
Total 1656 · Distribution Assets	573,049.77
Total 1650 · Fixed Assets - Water	573,124.56
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	82,207.29
1682 · Gen / Fire Accum Dep	-46,485.99
	<u>35,721.30</u>
Total 1680 · Structures - Fixed Asset	35,721.30
1690 · Construction in Progress	248,213.98
	<u>3,426,474.98</u>
Total 1600 · Fixed Assets & Acc. Depr.	3,426,474.98
Total Fixed Assets	3,426,474.98
Other Assets	
1800 · Deferred Outflows of Resources	24,772.00
	<u>24,772.00</u>
Total Other Assets	24,772.00
TOTAL ASSETS	<u><u>8,169,724.66</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	69,461.88
	<u>69,461.88</u>
Total Accounts Payable	69,461.88
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	2,095.00
2260 · Vacation Payable	1,509.41
2262 · Sick Pay Accrued	787.39
2250 · PERS Liability	426.34
	<u>4,818.14</u>
Total 2200 · Payroll Liabilities	4,818.14

Avila Beach Community Services District
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
2300 - Deposits Held	
2303 - Water Deposits Held	4,610.00
Total 2300 - Deposits Held	<u>4,610.00</u>
Total Other Current Liabilities	<u>9,428.14</u>
Total Current Liabilities	78,890.02
Long Term Liabilities	
2400 - Net Pension Liability	131,246.00
2500 - Deferred Inflows of Resources	7,928.00
Total Long Term Liabilities	<u>139,174.00</u>
Total Liabilities	218,064.02
Equity	
3000 - Opening Bal Equity	85,498.07
3900 - Retained Earnings	7,669,835.26
Net Income	196,327.31
Total Equity	<u>7,951,660.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,169,724.66</u></u>

	<u>Apr 21</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	92,741.22
4012 · Solid Waste Franchise Fee	2,068.57
4030 · County Taxes	63,365.61
4600 · Interest Income	3,468.17
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Total 4000 · Income Summary	161,643.57
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Total Income	161,643.57
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Gross Profit	161,643.57
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Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	12.15
5120 · Chase Paymentech	100.91
5140 · Invoice Cloud	376.60
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Total 5100 · Merchant Credit Card Fees	489.66
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5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	2,723.94
5012 · Holiday Pay	187.32
5014 · Sick Pay	499.52
5016 · Vacation Pay	0.00
	<hr/>
Total 5210 · Gross Wages	3,410.78
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5230 · Payroll Taxes	61.06
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5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
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Total 5240 · Health & Medical Exp.	800.00
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5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	287.26
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Total 5250 · PERS Company Pd Expense	287.26
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5280 · Payroll Administration & Misc.	104.12
	<hr/>
Total 5200 · Payroll Expenses	4,663.22

Avila Beach Community Services District
Profit & Loss
April 2021

	<u>Apr 21</u>
6000 · Administrative Overheads	
6102 · Accounting	1,200.00
6103 · Accounting Audit	399.00
6120 · Dues & Subscriptions	14.99
6135 · Legal	391.00
6140 · Office Supplies & Postage	
6143 · Supplies, Office	77.71
6140 · Office Supplies & Postage - Other	12.80
	<hr/>
Total 6140 · Office Supplies & Postage	90.51
6150 · Rate Assistance	1,046.82
6170 · Website	200.00
	<hr/>
Total 6000 · Administrative Overheads	3,342.32
6500 · Operating Expenses	
6503 · Chemicals	4,930.92
6505 · Contract Labor O & M	20,179.64
6506 · Contract Labor GM	3,045.00
6507 · Contract Labor Civil Engineer	3,117.50
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	7,199.92
6524 · Equip. Rep. & Maint. Avila Only	669.58
6520 · Equipment Repair & Maint. - Other	320.58
	<hr/>
Total 6520 · Equipment Repair & Maint.	8,190.08
6525 · Fat Oil & Grease (FOG)	70.00
6535 · Insurance P/L	1,919.00
6540 · Lab Tests	3,686.00
6542 · Maintenance	2,055.00
6550 · Operating Supplies	41.40
6555 · Permits & Fees	130.50
6565 · Regulatory Compliance	9.72
6580 · Solids Handling	2,710.50
6585 · Telephone / Internet	483.53
6590 · Utilities	3,600.70
	<hr/>
Total 6500 · Operating Expenses	54,169.49
	<hr/>
Total Expense	62,664.69
	<hr/>
Net Ordinary Income	98,978.88

	<u>Apr 21</u>
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8232 · WW-2 Effluent Line Repair HD	675.00
8245 · WWTP Improvement Project	
8245d · WWTP Wallace Group Enginee...	<u>7,354.95</u>
Total 8245 · WWTP Improvement Project	<u>7,354.95</u>
Total 8230 · Capital Purchases in Prog Sani	<u>8,029.95</u>
Total 8200 · Non-Operating Expenses	<u>8,029.95</u>
Total Other Expense	<u>8,029.95</u>
Net Other Income	<u>-8,029.95</u>
Net Income	<u><u>90,948.93</u></u>

**Avila Beach Community Services District
Checks by Fund w/Accounts
April 2021**

05/05/21

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	04/01/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	11.90	11.90
Check	04/02/2021	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	211.90
Check	04/05/2021	EFT	Adobe.com		6120 · Dues & Subscripti...	14.99	226.89
Check	04/05/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	17.99	244.88
Check	04/05/2021		American Express Discount	Amex	5110 · Amex	12.15	257.03
Check	04/06/2021	EFT	Public Employees Retirement Sy...	Kristi 3/1 - 3/15/21	2250 · PERS Liability	212.68	469.71
Check	04/06/2021	EFT	Public Employees Retirement Sy...	Kristi 3/1 - 3/15/21	5256 · PERS Co Pd Kristi	34.73	504.44
Check	04/06/2021	EFT	Public Employees Retirement Sy...	Kristi 3/16 - 3/31/21	2250 · PERS Liability	241.96	746.40
Check	04/06/2021	EFT	Public Employees Retirement Sy...	Kristi 3/16 - 3/31/21	5256 · PERS Co Pd Kristi	39.36	785.76
Check	04/07/2021	2927	Fedak & Brown, LLP	2020-21 Audit	6103 · Accounting Audit	399.00	1,184.76
Check	04/07/2021	2929	Nikki Engle Bookkeeping	Inv. 2731 3/31/21	6102 · Accounting	720.00	1,904.76
Check	04/08/2021		U.S. Postal Service	Board packets	6140 · Office Supplies & ...	12.80	1,917.56
Check	04/10/2021	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Main...	40.00	1,957.56
Check	04/12/2021		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	376.60	2,334.16
Check	04/13/2021	2933	Hagemann & Associates	Inv. 1139 Contract Labor March 28th - April 1...	6506 · Contract Labor GM	3,045.00	5,379.16
Check	04/13/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.57	5,389.73
Check	04/14/2021		Caltronics Business Systems		6550 · Operating Supplies	41.40	5,431.13
Check	04/18/2021	EFT	Brezden Pest		6542 · Maintenance	65.00	5,496.13
Check	04/19/2021		Staples		6143 · Supplies, Office	77.71	5,573.84
Check	04/20/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	11.57	5,585.41
Check	04/22/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	48.88	5,634.29
Check	04/23/2021	EFT	PG&E	100 San Luis St.	6590 · Utilities	178.07	5,812.36
Check	04/25/2021	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Internet	214.95	6,027.31
Check	04/29/2021	2940	Nikki Engle Bookkeeping	Inv. 2739 4/14/21	6102 · Accounting	480.00	6,507.31
Total General / Admin							
							6,507.31
Lights							
Check	04/05/2021	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	101.40	101.40
Check	04/05/2021	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	408.67	510.07
Check	04/26/2021	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	311.17	821.24
Total Lights							821.24
Sanitary							
Check	04/02/2021	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.96	134.96
Check	04/06/2021		CCH Pools	Derek Ehinger Inv. 2021-0435 chlorine tablet...	6522 · Equip. Rep. & Mai...	587.22	722.18
Check	04/07/2021	2928	Abalone Coast Analytical, Inc.	Statement 4/1/21 Inv. 5216	6540 · Lab Tests	3,686.00	4,408.18
Check	04/07/2021	2930	Miners Ace Hardware	Acct: 126380 3/31/21	6524 · Equip. Rep. & Main...	10.76	4,418.94
Check	04/07/2021	2931	MBS Land Surveys, Inc.	Plot Easement for Title Report	8232 · WW-2 Effluent Lin...	675.00	5,093.94
Check	04/07/2021	2932	Fluid Resource Management, Inc.	March 2021 Ops. Sanitary Inv. F20633	6505 · Contract Labor O ...	15,136.72	20,230.66
Check	04/07/2021	2932	Fluid Resource Management, Inc.	A20533 Chemicals	6503 · Chemicals	169.85	20,400.51
Check	04/07/2021	2932	Fluid Resource Management, Inc.	A20534 Biosolids Report	6565 · Regulatory Compl...	9.72	20,410.23
Check	04/07/2021	2932	Fluid Resource Management, Inc.	W20146 Pipe Repair for Service Line	6522 · Equip. Rep. & Mai...	4,598.84	25,009.07
Check	04/07/2021	2932	Fluid Resource Management, Inc.	W20394 Storm Event	6522 · Equip. Rep. & Mai...	2,013.86	27,022.93
Check	04/07/2021	2932	Fluid Resource Management, Inc.	W20438 Burglar Alarm Callout WWTP	6524 · Equip. Rep. & Main...	373.16	27,396.09

Avila Beach Community Services District
Checks by Fund w/Accounts
April 2021

05/05/21

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	04/07/2021	2932	Fluid Resource Management, Inc.	W20441 Storm Water Discharge Complaint	6524 · Equip. Rep. & Main...	245.66	27,641.75	
Check	04/13/2021	2933	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor Ci...	1,595.00	29,236.75	
Check	04/13/2021	2934	Brenntag Pacific, Inc.	Inv. BPI 133573 4/1/21	6503 · Chemicals	1,312.69	30,549.44	
Check	04/13/2021	2935	Speed's, Inc.	Inv.# 65117 4/6/21	6580 · Solids Handling	1,340.50	31,889.94	
Check	04/13/2021	2936	SLO Co Health	Cross Connections Inv. IN0131778 4/1/21	6555 · Permits & Fees	130.50	32,020.44	
Check	04/13/2021	2937	Wallace Group, Inc.	WWTP Engineering Design Inv. 53124 Site ...	8245d · WWTP Wallace ...	7,354.95	39,375.39	
Check	04/13/2021	2937	Wallace Group, Inc.	Inv. 53008	6525 · Fat Oil & Grease (...)	70.00	39,445.39	
Check	04/14/2021	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Internet	23.50	39,468.89	
Check	04/16/2021	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	58.85	39,527.74	
Check	04/23/2021	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	2,196.18	41,723.92	
Check	04/26/2021	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	102.54	41,826.46	
Check	04/28/2021	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	186.23	42,012.69	
Check	04/29/2021	2939	Speed's, Inc.	Inv.# 65197 4/20/21	6580 · Solids Handling	1,370.00	43,382.69	
Check	04/29/2021	2941	Brenntag Pacific, Inc.	Inv. BPI 135287 4/9/21	6503 · Chemicals	1,431.72	44,814.41	
Check	04/29/2021	2941	Brenntag Pacific, Inc.	Inv. BPI 136881 4/15/21	6503 · Chemicals	931.88	45,746.29	
Check	04/29/2021	2941	Brenntag Pacific, Inc.	Inv. BPI 138838 4/22/21	6503 · Chemicals	1,084.78	46,831.07	
Check	04/29/2021	2942	Price, Postel & Parma LLC	Inv. 182593 Harbor District Mitg. and Easement	6135 · Legal	391.00	47,222.07	
Check	04/30/2021	ADJ	BALANCE ADJUSTMENT	CC BALANCE ADJ CCs	1280 · Water & Sewer Bil...	801.59	48,023.66	
Total Sanitary							48,023.66	48,023.66
Water								
Check	04/07/2021	2932	Fluid Resource Management, Inc.	March 2021 Ops. Water Inv. F20633	6505 · Contract Labor O ...	5,042.92	5,042.92	
Check	04/07/2021	2932	Fluid Resource Management, Inc.	W20432 Booster Station	6520 · Equipment Repair...	320.58	5,363.50	
Check	04/13/2021	2933	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor Ci...	1,522.50	6,886.00	
Check	04/23/2021	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	167.71	7,053.71	
Check	04/29/2021	2938	Toste Construction, Inc.	Hydrant Curb Painting	6542 · Maintenance	1,990.00	9,043.71	
Check	04/30/2021	ADJ	BALANCE ADJUSTMENT	CC BALANCE ADJ CCs	1280 · Water & Sewer Bil...	801.60	9,845.31	
Total Water							9,845.31	9,845.31
TOTAL							65,197.52	65,197.52

**Avila Beach Community Services District
Deposits by Fund
April 2021**

05/05/21

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	04/08/2021	TCF FY 21 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier...	-6,471.84	-6,471.84
Deposit	04/15/2021	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights ...	1010 · Pacific Premier...	-10,055.84	-16,527.68
Deposit	04/20/2021	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights ...	1010 · Pacific Premier...	-5,734.62	-22,262.30
Total General / Admin				-22,262.30	-22,262.30
Lights					
Deposit	04/08/2021	TCF FY 21 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier...	-462.27	-462.27
Deposit	04/15/2021	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights ...	1010 · Pacific Premier...	-718.27	-1,180.54
Deposit	04/20/2021	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights ...	1010 · Pacific Premier...	-409.62	-1,590.16
Total Lights				-1,590.16	-1,590.16
Sanitary					
Deposit	04/01/2021	Sani Rec	1010 · Pacific Premier...	-514.65	-514.65
Deposit	04/01/2021	Rate Assistance	1010 · Pacific Premier...	28.81	-485.84
Deposit	04/01/2021	Other 1	1010 · Pacific Premier...	0.00	-485.84
Deposit	04/01/2021	Other 2	1010 · Pacific Premier...	52.16	-433.68
Deposit	04/02/2021	Sani Rec	1010 · Pacific Premier...	-113.22	-546.90
Deposit	04/02/2021	Rate Assistance	1010 · Pacific Premier...	22.65	-524.25
Deposit	04/02/2021	Other 1	1010 · Pacific Premier...	0.00	-524.25
Deposit	04/02/2021	Other 2	1010 · Pacific Premier...	0.00	-524.25
Deposit	04/03/2021	Sani Rec	1010 · Pacific Premier...	-9.50	-533.75
Deposit	04/03/2021	Rate Assistance	1010 · Pacific Premier...	1.90	-531.85
Deposit	04/03/2021	Other 1	1010 · Pacific Premier...	0.00	-531.85
Deposit	04/03/2021	Other 2	1010 · Pacific Premier...	0.00	-531.85
Deposit	04/05/2021	Sani Rec	1010 · Pacific Premier...	-471.46	-1,003.31
Deposit	04/05/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-1,003.31
Deposit	04/05/2021	Other 1	1010 · Pacific Premier...	0.00	-1,003.31
Deposit	04/05/2021	Other 2	1010 · Pacific Premier...	0.00	-1,003.31
Deposit	04/06/2021	Sani Rec	1010 · Pacific Premier...	-725.78	-1,729.09
Deposit	04/06/2021	Rate Assistance	1010 · Pacific Premier...	42.69	-1,686.40
Deposit	04/06/2021	Other 1	1010 · Pacific Premier...	0.00	-1,686.40
Deposit	04/06/2021	Other 2	1010 · Pacific Premier...	-201.14	-1,887.54
Deposit	04/07/2021	Sani Rec	1010 · Pacific Premier...	-2,157.98	-4,045.52
Deposit	04/07/2021	Rate Assistance	1010 · Pacific Premier...	28.18	-4,017.34
Deposit	04/07/2021	Other 1	1010 · Pacific Premier...	0.00	-4,017.34
Deposit	04/07/2021	Other 2	1010 · Pacific Premier...	-1.71	-4,019.05
Deposit	04/08/2021	TCF FY 21 MAR ME - Waste	1010 · Pacific Premier...	-9,165.64	-13,184.69
Deposit	04/08/2021	Sani Rec	1010 · Pacific Premier...	-5,953.98	-19,138.67
Deposit	04/08/2021	Rate Assistance	1010 · Pacific Premier...	24.54	-19,114.13

**Avila Beach Community Services District
Deposits by Fund
April 2021**

05/05/21

Type	Date	Memo	Split	Amount	Balance
Deposit	04/08/2021	Other 1	1010 · Pacific Premier...	0.00	-19,114.13
Deposit	04/08/2021	Other 2	1010 · Pacific Premier...	-18.72	-19,132.85
Deposit	04/09/2021	Sani Rec	1010 · Pacific Premier...	-689.00	-19,821.85
Deposit	04/09/2021	Rate Assistance	1010 · Pacific Premier...	15.36	-19,806.49
Deposit	04/09/2021	Other 1	1010 · Pacific Premier...	0.00	-19,806.49
Deposit	04/09/2021	Other 2	1010 · Pacific Premier...	428.94	-19,377.55
Deposit	04/10/2021	Sani Rec	1010 · Pacific Premier...	-283.23	-19,660.78
Deposit	04/10/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-19,660.78
Deposit	04/10/2021	Other 1	1010 · Pacific Premier...	0.00	-19,660.78
Deposit	04/10/2021	Other 2	1010 · Pacific Premier...	0.00	-19,660.78
Deposit	04/11/2021	Sani Rec	1010 · Pacific Premier...	-9.50	-19,670.28
Deposit	04/11/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-19,670.28
Deposit	04/11/2021	Other 1	1010 · Pacific Premier...	0.00	-19,670.28
Deposit	04/11/2021	Other 2	1010 · Pacific Premier...	0.00	-19,670.28
Deposit	04/12/2021	Sani Rec	1010 · Pacific Premier...	-4,872.26	-24,542.54
Deposit	04/12/2021	Rate Assistance	1010 · Pacific Premier...	29.92	-24,512.62
Deposit	04/12/2021	Other 1	1010 · Pacific Premier...	0.00	-24,512.62
Deposit	04/12/2021	Other 2	1010 · Pacific Premier...	-1,206.74	-25,719.36
Deposit	04/13/2021	Sani Rec	1010 · Pacific Premier...	-362.62	-26,081.98
Deposit	04/13/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-26,081.98
Deposit	04/13/2021	Other 1	1010 · Pacific Premier...	0.00	-26,081.98
Deposit	04/13/2021	Other 2	1010 · Pacific Premier...	-77.67	-26,159.65
Deposit	04/14/2021	Sani Rec	1010 · Pacific Premier...	-1,555.35	-27,715.00
Deposit	04/14/2021	Rate Assistance	1010 · Pacific Premier...	29.93	-27,685.07
Deposit	04/14/2021	Other 1	1010 · Pacific Premier...	0.00	-27,685.07
Deposit	04/14/2021	Other 2	1010 · Pacific Premier...	-18.62	-27,703.69
Deposit	04/15/2021	Sani Rec	1010 · Pacific Premier...	-1,833.55	-29,537.24
Deposit	04/15/2021	Rate Assistance	1010 · Pacific Premier...	7.28	-29,529.96
Deposit	04/15/2021	Other 1	1010 · Pacific Premier...	0.00	-29,529.96
Deposit	04/15/2021	Other 2	1010 · Pacific Premier...	-75.11	-29,605.07
Deposit	04/15/2021	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier...	-14,262.88	-43,867.95
Deposit	04/16/2021	Sani Rec	1010 · Pacific Premier...	-357.08	-44,225.03
Deposit	04/16/2021	Rate Assistance	1010 · Pacific Premier...	44.18	-44,180.85
Deposit	04/16/2021	Other 1	1010 · Pacific Premier...	0.00	-44,180.85
Deposit	04/16/2021	Other 2	1010 · Pacific Premier...	0.00	-44,180.85
Deposit	04/16/2021	Community Park Restrooms 2/25 - 3/25/21	1010 · Pacific Premier...	-391.67	-44,572.52
Deposit	04/18/2021	Sani Rec	1010 · Pacific Premier...	-8,245.92	-52,818.44
Deposit	04/18/2021	Rate Assistance	1010 · Pacific Premier...	34.52	-52,783.92
Deposit	04/18/2021	Other 1	1010 · Pacific Premier...	73.09	-52,710.83
Deposit	04/18/2021	Other 2	1010 · Pacific Premier...	0.00	-52,710.83
Deposit	04/19/2021	Sani Rec	1010 · Pacific Premier...	-1,691.00	-54,401.83

Avila Beach Community Services District
Deposits by Fund
 April 2021

05/05/21

Type	Date	Memo	Split	Amount	Balance
Deposit	04/19/2021	Rate Assistance	1010 · Pacific Premier...	9.18	-54,392.65
Deposit	04/19/2021	Other 1	1010 · Pacific Premier...	0.00	-54,392.65
Deposit	04/19/2021	Other 2	1010 · Pacific Premier...	65.92	-54,326.73
Deposit	04/20/2021	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier...	-8,133.81	-62,460.54
Deposit	04/20/2021	Sani Rec	1010 · Pacific Premier...	-1,807.13	-64,267.67
Deposit	04/20/2021	Rate Assistance	1010 · Pacific Premier...	19.95	-64,247.72
Deposit	04/20/2021	Other 1	1010 · Pacific Premier...	0.00	-64,247.72
Deposit	04/20/2021	Other 2	1010 · Pacific Premier...	1,619.94	-62,627.78
Deposit	04/20/2021	SLOCo ACH booked separately 4/15/21 Community Park Restroom 2...	1010 · Pacific Premier...	391.67	-62,236.11
Deposit	04/21/2021	Sani Rec	1010 · Pacific Premier...	-49.88	-62,285.99
Deposit	04/21/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-62,285.99
Deposit	04/21/2021	Other 1	1010 · Pacific Premier...	0.00	-62,285.99
Deposit	04/21/2021	Other 2	1010 · Pacific Premier...	0.00	-62,285.99
Deposit	04/23/2021	Sani Rec	1010 · Pacific Premier...	-97.42	-62,383.41
Deposit	04/23/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-62,383.41
Deposit	04/23/2021	Other 1	1010 · Pacific Premier...	0.00	-62,383.41
Deposit	04/23/2021	Other 2	1010 · Pacific Premier...	0.00	-62,383.41
Deposit	04/27/2021	Sani Rec	1010 · Pacific Premier...	-487.99	-62,871.40
Deposit	04/27/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-62,871.40
Deposit	04/27/2021	Other 1	1010 · Pacific Premier...	0.00	-62,871.40
Deposit	04/27/2021	Other 2	1010 · Pacific Premier...	276.68	-62,594.72
Deposit	04/28/2021	Sani Rec	1010 · Pacific Premier...	-86.30	-62,681.02
Deposit	04/28/2021	Rate Assistance	1010 · Pacific Premier...	17.26	-62,663.76
Deposit	04/28/2021	Other 1	1010 · Pacific Premier...	0.00	-62,663.76
Deposit	04/28/2021	Other 2	1010 · Pacific Premier...	0.00	-62,663.76
Deposit	04/30/2021	Sani Rec	1010 · Pacific Premier...	-806.66	-63,470.42
Deposit	04/30/2021	Rate Assistance	1010 · Pacific Premier...	4.59	-63,465.83
Deposit	04/30/2021	Other 1	1010 · Pacific Premier...	0.00	-63,465.83
Deposit	04/30/2021	Other 2	1010 · Pacific Premier...	0.00	-63,465.83
Total Sanitary				-63,465.83	-63,465.83
Solid Waste					
Deposit	04/27/2021	Waste Connections Franchise Fee SW	1010 · Pacific Premier...	-2,068.57	-2,068.57
Total Solid Waste				-2,068.57	-2,068.57

**Avila Beach Community Services District
Deposits by Fund
April 2021**

05/05/21

Type	Date	Memo	Split	Amount	Balance
Water					
Deposit	04/01/2021	Water Rec	1010 · Pacific Premier...	-651.85	-651.85
Deposit	04/01/2021	Rate Assistance	1010 · Pacific Premier...	55.68	-596.17
Deposit	04/01/2021	Other 1	1010 · Pacific Premier...	0.00	-596.17
Deposit	04/01/2021	Other 2	1010 · Pacific Premier...	0.00	-596.17
Deposit	04/02/2021	Water Rec	1010 · Pacific Premier...	-124.11	-720.28
Deposit	04/02/2021	Rate Assistance	1010 · Pacific Premier...	24.83	-695.45
Deposit	04/02/2021	Other 1	1010 · Pacific Premier...	0.00	-695.45
Deposit	04/02/2021	Other 2	1010 · Pacific Premier...	0.00	-695.45
Deposit	04/03/2021	Water Rec	1010 · Pacific Premier...	-47.88	-743.33
Deposit	04/03/2021	Rate Assistance	1010 · Pacific Premier...	9.58	-733.75
Deposit	04/03/2021	Other 1	1010 · Pacific Premier...	0.00	-733.75
Deposit	04/03/2021	Other 2	1010 · Pacific Premier...	0.00	-733.75
Deposit	04/05/2021	Water Rec	1010 · Pacific Premier...	-500.49	-1,234.24
Deposit	04/05/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-1,234.24
Deposit	04/05/2021	Other 1	1010 · Pacific Premier...	0.00	-1,234.24
Deposit	04/05/2021	Other 2	1010 · Pacific Premier...	0.00	-1,234.24
Deposit	04/06/2021	Water Rec	1010 · Pacific Premier...	-1,124.07	-2,358.31
Deposit	04/06/2021	Rate Assistance	1010 · Pacific Premier...	40.08	-2,318.23
Deposit	04/06/2021	Other 1	1010 · Pacific Premier...	0.00	-2,318.23
Deposit	04/06/2021	Other 2	1010 · Pacific Premier...	0.00	-2,318.23
Deposit	04/07/2021	Water Rec	1010 · Pacific Premier...	-2,238.84	-4,557.07
Deposit	04/07/2021	Rate Assistance	1010 · Pacific Premier...	39.44	-4,517.63
Deposit	04/07/2021	Other 1	1010 · Pacific Premier...	0.00	-4,517.63
Deposit	04/07/2021	Other 2	1010 · Pacific Premier...	0.00	-4,517.63
Deposit	04/08/2021	TCF FY 21 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier...	-2,311.37	-6,829.00
Deposit	04/08/2021	Water Rec	1010 · Pacific Premier...	-2,303.70	-9,132.70
Deposit	04/08/2021	Rate Assistance	1010 · Pacific Premier...	34.41	-9,098.29
Deposit	04/08/2021	Other 1	1010 · Pacific Premier...	0.00	-9,098.29
Deposit	04/08/2021	Other 2	1010 · Pacific Premier...	0.00	-9,098.29
Deposit	04/09/2021	Water Rec	1010 · Pacific Premier...	-683.91	-9,782.20
Deposit	04/09/2021	Rate Assistance	1010 · Pacific Premier...	13.63	-9,768.57
Deposit	04/09/2021	Other 1	1010 · Pacific Premier...	0.00	-9,768.57
Deposit	04/09/2021	Other 2	1010 · Pacific Premier...	0.00	-9,768.57
Deposit	04/10/2021	Water Rec	1010 · Pacific Premier...	-302.52	-10,071.09
Deposit	04/10/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-10,071.09
Deposit	04/10/2021	Other 1	1010 · Pacific Premier...	0.00	-10,071.09
Deposit	04/10/2021	Other 2	1010 · Pacific Premier...	0.00	-10,071.09
Deposit	04/11/2021	Water Rec	1010 · Pacific Premier...	-47.88	-10,118.97
Deposit	04/11/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-10,118.97
Deposit	04/11/2021	Other 1	1010 · Pacific Premier...	0.00	-10,118.97

**Avila Beach Community Services District
Deposits by Fund
April 2021**

05/05/21

Type	Date	Memo	Split	Amount	Balance
Deposit	04/11/2021	Other 2	1010 · Pacific Premier...	0.00	-10,118.97
Deposit	04/12/2021	Water Rec	1010 · Pacific Premier...	-6,236.24	-16,355.21
Deposit	04/12/2021	Rate Assistance	1010 · Pacific Premier...	36.03	-16,319.18
Deposit	04/12/2021	Other 1	1010 · Pacific Premier...	0.00	-16,319.18
Deposit	04/12/2021	Other 2	1010 · Pacific Premier...	0.00	-16,319.18
Deposit	04/13/2021	Water Rec	1010 · Pacific Premier...	-431.88	-16,751.06
Deposit	04/13/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-16,751.06
Deposit	04/13/2021	Other 1	1010 · Pacific Premier...	0.00	-16,751.06
Deposit	04/13/2021	Other 2	1010 · Pacific Premier...	0.00	-16,751.06
Deposit	04/14/2021	Water Rec	1010 · Pacific Premier...	-1,707.57	-18,458.63
Deposit	04/14/2021	Rate Assistance	1010 · Pacific Premier...	36.03	-18,422.60
Deposit	04/14/2021	Other 1	1010 · Pacific Premier...	0.00	-18,422.60
Deposit	04/14/2021	Other 2	1010 · Pacific Premier...	0.00	-18,422.60
Deposit	04/15/2021	Water Rec	1010 · Pacific Premier...	-2,152.80	-20,575.40
Deposit	04/15/2021	Rate Assistance	1010 · Pacific Premier...	11.20	-20,564.20
Deposit	04/15/2021	Other 1	1010 · Pacific Premier...	0.00	-20,564.20
Deposit	04/15/2021	Other 2	1010 · Pacific Premier...	0.00	-20,564.20
Deposit	04/15/2021	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights ...	1010 · Pacific Premier...	-3,591.37	-24,155.57
Deposit	04/16/2021	Water Rec	1010 · Pacific Premier...	-238.24	-24,393.81
Deposit	04/16/2021	Rate Assistance	1010 · Pacific Premier...	38.92	-24,354.89
Deposit	04/16/2021	Other 1	1010 · Pacific Premier...	0.00	-24,354.89
Deposit	04/16/2021	Other 2	1010 · Pacific Premier...	0.00	-24,354.89
Deposit	04/16/2021	San Juan Irrigation 2/25 - 3/25/21	1010 · Pacific Premier...	-558.27	-24,913.16
Deposit	04/16/2021	Front Street Irrigation 2/25 - 3/25/21	1010 · Pacific Premier...	-47.88	-24,961.04
Deposit	04/16/2021	Community Park Restrooms 2/25 - 3/25/21	1010 · Pacific Premier...	-273.45	-25,234.49
Deposit	04/18/2021	Water Rec	1010 · Pacific Premier...	-9,227.91	-34,462.40
Deposit	04/18/2021	Rate Assistance	1010 · Pacific Premier...	46.42	-34,415.98
Deposit	04/18/2021	Other 1	1010 · Pacific Premier...	0.00	-34,415.98
Deposit	04/18/2021	Other 2	1010 · Pacific Premier...	0.00	-34,415.98
Deposit	04/19/2021	Water Rec	1010 · Pacific Premier...	-2,312.15	-36,728.13
Deposit	04/19/2021	Rate Assistance	1010 · Pacific Premier...	20.78	-36,707.35
Deposit	04/19/2021	Other 1	1010 · Pacific Premier...	0.00	-36,707.35
Deposit	04/19/2021	Other 2	1010 · Pacific Premier...	0.00	-36,707.35
Deposit	04/20/2021	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights ...	1010 · Pacific Premier...	-2,048.08	-38,755.43
Deposit	04/20/2021	Water Rec	1010 · Pacific Premier...	-3,017.52	-41,772.95
Deposit	04/20/2021	Rate Assistance	1010 · Pacific Premier...	24.02	-41,748.93
Deposit	04/20/2021	Other 1	1010 · Pacific Premier...	0.00	-41,748.93
Deposit	04/20/2021	Other 2	1010 · Pacific Premier...	0.00	-41,748.93
Deposit	04/20/2021	SLOCo ACH booked separately 4/15/21 Community Park Restroom 2...	1010 · Pacific Premier...	273.45	-41,475.48
Deposit	04/20/2021	SLOCo ACH booked separately 4/15/21 Front Street Irrigation 2/25 - ...	1010 · Pacific Premier...	47.88	-41,427.60
Deposit	04/20/2021	SLOCo ACH booked separately 4/15/21 San Juan Irrigation 2/25 - 3/2...	1010 · Pacific Premier...	558.27	-40,869.33

**Avila Beach Community Services District
Deposits by Fund
April 2021**

05/05/21

Type	Date	Memo	Split	Amount	Balance
Deposit	04/21/2021	Water Rec	1010 · Pacific Premier...	-60.03	-40,929.36
Deposit	04/21/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-40,929.36
Deposit	04/21/2021	Other 1	1010 · Pacific Premier...	0.00	-40,929.36
Deposit	04/21/2021	Other 2	1010 · Pacific Premier...	0.00	-40,929.36
Deposit	04/23/2021	Water Rec	1010 · Pacific Premier...	-127.68	-41,057.04
Deposit	04/23/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-41,057.04
Deposit	04/23/2021	Other 1	1010 · Pacific Premier...	0.00	-41,057.04
Deposit	04/23/2021	Other 2	1010 · Pacific Premier...	0.00	-41,057.04
Deposit	04/27/2021	Water Rec	1010 · Pacific Premier...	-579.02	-41,636.06
Deposit	04/27/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-41,636.06
Deposit	04/27/2021	Other 1	1010 · Pacific Premier...	0.00	-41,636.06
Deposit	04/27/2021	Other 2	1010 · Pacific Premier...	0.00	-41,636.06
Deposit	04/28/2021	Water Rec	1010 · Pacific Premier...	-116.01	-41,752.07
Deposit	04/28/2021	Rate Assistance	1010 · Pacific Premier...	23.21	-41,728.86
Deposit	04/28/2021	Other 1	1010 · Pacific Premier...	0.00	-41,728.86
Deposit	04/28/2021	Other 2	1010 · Pacific Premier...	0.00	-41,728.86
Deposit	04/30/2021	Water Rec	1010 · Pacific Premier...	-966.08	-42,694.94
Deposit	04/30/2021	Rate Assistance	1010 · Pacific Premier...	10.39	-42,684.55
Deposit	04/30/2021	Other 1	1010 · Pacific Premier...	0.00	-42,684.55
Deposit	04/30/2021	Other 2	1010 · Pacific Premier...	0.00	-42,684.55
Total Water				-42,684.55	-42,684.55
TOTAL				-132,071.41	-132,071.41



FLUID RESOURCE MANAGEMENT

www.frm-ops.com CA Lic #937346
 OPERATIONS . MAINTENANCE . MECHANICAL
 2385 Precision Drive
 Arroyo Grande, CA 93420

Statement

Date
5/2/21

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

Amount Due	Amount Enc.
\$32,094.67	


Date	Transaction	Amount	Balance
04/30/21	348F11001 Monthly OPS/Maint- INV #F20710. Orig. Amount \$20,179.64.	20,179.64	20,179.64
04/15/21	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A20662. Orig. Amount \$21.28.	21.28	20,200.92
04/26/21	348TWW21001 Plant Expansion Coordination- INV #T20672. Orig. Amount \$1,365.66.	1,365.66	21,566.58
06/24/20 08/07/20	W19552 First Street Lift Station Pumps, S- INV #W19552. Orig. Amount \$549.50. PMT #2743.	6.50 -6.50	21,573.08 21,566.58
03/31/21	W20483 GwA Burglar Alarm- INV #W20483. Orig. Amount \$448.16.	448.16	22,014.74
04/27/21	W20514 Power Outage 03/01/2021- INV #W20514. Orig. Amount \$343.16.	343.16	22,357.90
04/13/21	W20527 Secondary Sed Pump 2- INV #W20527. Orig. Amount \$519.75.	519.75	22,877.65
04/26/21	W20535 Primary Draining / Valve Replaceme- INV #W20535. Orig. Amount \$8,334.62.	8,334.62	31,212.27
04/13/21	W20538 1st Street LS Scada Antenna- INV #W20538. Orig. Amount \$882.40.	882.40	32,094.67

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
31,646.51	448.16	0.00	0.00	0.00	\$32,094.67

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 11, 2021

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee

The Zone 3 Technical Advisory Committee met on Wednesday April 14th. The agenda packet for the April 14th meeting is included with this staff report. As of this writing Lopez Lake is at an elevation of 478 feet, is at 38% of capacity and has approximately 18,650 acre feet of water in storage. For the season, the lake received approximately 10.65 inches rainfall, which is about 53% of normal for the season.

The highest priority for the Zone 3 Contractors and County staff is completing the Zone 3 contract amendment/update. County staff circulated a Notice of Intent to prepare the CEQA documentation for the contract update and is now preparing the Initial Study and draft CEQA document. The draft CEQA document is scheduled to be circulated for public comment in May.

Redevelopment Alternatives for the Unocal Tank Farm Property, now owned by Chevron

Staff has been periodically meeting the County Parks and Chevron staff to discuss potential uses for the former Unocal Tank Farm site. Chevron is in the process of withdrawing their application for a proposed resort and instead is looking at much less intensive options that include open space, hiking trails and limited development. The new proposed concepts will be included in the draft Avila Plan Update that is scheduled for circulation by County Planning later this year. As the Board knows, the CSD currently has a licensed Easement Agreement to use a portion of the property for the District's water storage tanks. Any proposed new uses will continue to include the District's ability to maintain their water storage tanks and area could be added that would allow the District to install solar panels that would be used to off-set energy costs at the District's wastewater treatment plant.

District Transparency Certificate of Excellence

Staff is working with the California Special Districts Association and the Special District Leadership Foundation to complete the requirements for the District Transparency Certification of Excellence. The purpose is to promote transparency in the operations and governance of Special Districts to the public and provide Special Districts an opportunity to explain what they do and how they operate. The Basic Requirements for applying for the Certification of Excellence is attached to the staff report. The Board members play an active role in completing the application by ensuring their required training is up to date and documented and their biographies are posted on the District website.

**ZONE 3
TECHNICAL ADVISORY COMMITTEE
Wednesday April 14, 2021
9:00 - 11:00 am**

Agenda

Phone line: +1 (646) 749-3122

Access Code: 617-462-197

OR

Webinar: <https://global.gotomeeting.com/join/617462197>

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none"> • Summary Notes – March • Monthly Operations Report – March • Lopez Storage Projections – March 	David
3. FY 20-21 Budget Status as of February 28	David
4. State Drought <ul style="list-style-type: none"> • SWRCB Notification • Senate and Assembly Agriculture Committee Letter 	David
5. LRRP Update	David
6. Cloud Seeding Report March 2021	David
7. CIP Project Update <ul style="list-style-type: none"> • Cathodic Protection RFP 	David
8. Contract Changes Update	Dan Heimel
9. Future Agenda items? <ul style="list-style-type: none"> • Project Updates • HCP/Instream Studies • Stored State Water in Lopez - Evaporation • Zone 3 Boundary Change 	All

Attachments:

- A. Summary Notes – March
- B. Lopez Monthly Operations Report – March
- C. Lopez Storage Projections Chart – March
- D. Budget Status Report
- E. State Drought Memo
- F. Senate and Assembly Agriculture Committee Letter
- G. Cloud Seeding Report March 2021

Next Meeting Date: May 12, 2021

ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY March 10, 2020 (9:00-11:00 AM)

Via Goto Meeting due to COVID-19 Protocol

SUMMARY NOTES - DRAFT

Attendees via GoTo Meeting: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Greg Ray (Grover Beach), Will Clemens (OCSD), Brad Hagemann (ABCSD), Dan Migliazzo (San Miguelito), Vard Ikeda, John Wallace, Dan Heimel (WSC Inc.), David Spiegel (PW Dept), Mark Chiramonte (Utilities Div. Mgr), Jenny Williamson (LWTP).

• **Announcements –**

- City of Pismo announced Central Coast Blue has received a preliminary notice of violation for sign ordinance by County of San Luis Obispo. Drilling operations have completed, and a pump test is schedule for today. EIR was certified by City of Pismo, city council will consider the MOA in a week. Once MOA agreement passes, it will be forwarded to City of Arroyo Grande and Grover Beach to solidify partnerships.
- City of Oceano was preliminarily awarded the Prop 1 grant for Stormwater Capture and Groundwater Recharge Project at Oceano Elementary School. Acceptance Resolution is in process and expected to be completed by the end of March.

• **General Operations and Water Supply Report –**

- Jenny Williamson reported the Lake Elev. = 479.61 ft, Storage = 19,508 AF @ 40% Capacity. Downstream releases are at 1.9 MGD (instantaneous reading); WTP at 3.75 MGD; SWP at 0.75 MGD. Rainfall to date 10.22 inches.
- No comments on February Summary notes. An update was requested concerning the release of the Administrative Chapters 1 thru 3 of the AG Creek Sub-Basin GSP, currently Chapters 1 and 2 are in draft form and release has not occurred yet for public review.
- David Spiegel reviewed the Monthly Operations Report.
- David Spiegel reviewed the Storage Projections Chart.

• **Estimated Surplus Water in WY 20/21 –**

- Review of the estimated surplus water contract for WY 20/21.
- Contract will be presented to the Advisory Committee on March 18th for approval. Once approved, the contract will go to the Board of Supervisors.
- City of Arroyo Grande reported numbers were a little high and will need to be reviewed.
- Discussion on whether to initiate the LRRP via a special request to the Board of Supervisors or wait until the contract changes take effect. LRRP normally cannot be initiated unless a drought emergency is declared. **TAC agreed that a look into how to initiate the LRRP with no drought emergency called is needed. David Spiegel will be following up with Environmental on the CEQA discussion and whether the state or the Board of Supervisors are looking to declare a drought before next TAC meeting.**
- TAC suggested voluntarily reductions in water as one pathway.

• **FY 20/21 Budget Status as of January 31st –**

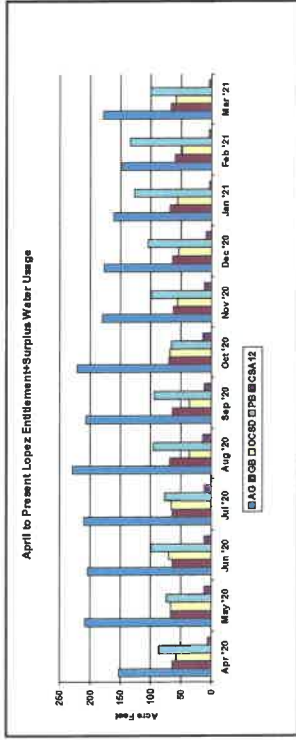
- Review of the Zone 3 Budget Status Report during the period of July 1st to January 31st.
- 58% of the year is complete.
- O&M Budget - 42.8% of the budget has been spent, leaving \$2,368,492 available.
- Capital Project Budget - 7.7% of the budget has been spent, leaving \$902,823 available.
- Labor hours are currently sitting at 54%.

- City of Arroyo Grande has some comments on the FY budget that will be forwarded to David Spiegel.
- **Cloudseeding Winter 20/21 Update –**
 - Review of the Cloudseeding Program report during the 2020 WY.
 - **Request made for the report and CEQA document to be posted to the Zone 3 website.**
 - Program performed by NAWC for the water year cost a total of \$165,525 and resulted in a calculated inflow (Lopez Lake runoff captured) increase of an estimated 468 AF of water. This equates to a cost of \$353 per AF and \$52 per AF for precipitation, less than other sources of water in the region.
 - NAWC updated the target area and watershed maps to ensure an accurate estimate of the 2019/20 program benefits after reviewing the watershed files and comparing them to the Basin maps provided by California Nevada River Forecast Center (CNRFC).
 - During a typical year, total inflow numbers for Lopez Lake from Lopez Creek can be estimated using stream gage data. For the 2020 WY, NAWC has been unable to locate data sufficient for determining seasonal stream flow totals from the USGS. Daily data is charted online but is insufficient for a reliable seasonal estimate. NAWC estimates that 1,452 AF of inflow occurred through Lopez Creek by using total inflow estimates provided by the County and a regression derived from a multi-year evaluation.
- **CIP Project Update –**
 - Review of the Zone 3 CIP Projects.
 - Tesla Battery Storage – 50% plans are being developed. Electricraft reviewed the proposal and did not see any issues. District met with Tesla Engineering to confirm all questions related to operation.
 - Cathodic Protection RFP – No change, RFP has been prepared for design of the system and will be put out to bid shortly. An estimate of \$848,000 to completely repair the system. This will be a 3-4 year phased project to begin this year.
- **Contract Changes Update –**
 - A written update will be provided from Dan Heimel and emailed to TAC.
 - Keith Miller with County Environmental is moving ahead with the CEQA document in process.
- **Future Agenda Items –**
 - Project Updates
 - HCP/Instream Studies
 - Stored State Water in Lopez – Evaporation
 - Zone 3 Boundary Change

Next Meeting April 14, 2021

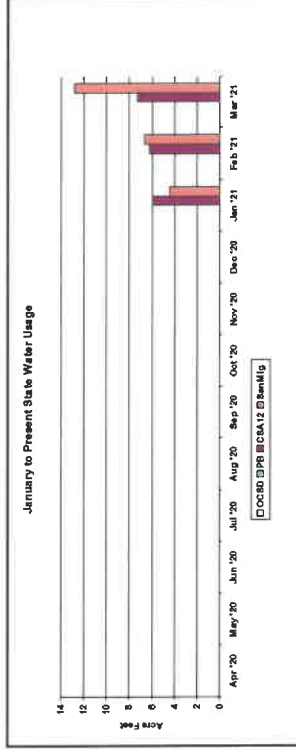
**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
March, 2021**

Contractor	Lopez Water Deliveries												State Water Deliveries										
	This Month				April to Present				This Month				January to Present										
	Entl.	Surplus Water Declared	Surplus Requested	Total Available Water	Entitlement Usage	%	Surplus Usage	%	Entitlement Usage	%	Surplus Usage	%	Total Usage	%	Annual Request	Usage	% of Annual Request	Change in Storage	SWP Deliveries	Usage	% of Annual Request	SWP Deliveries	Total Water Deliveries This Month
Arroyo Grande	2290	911.00	111.00	2401.00	178.85	7.8%	0.00	0.0%	2277.86	99.5%	0.00	0.0%	2277.86	94.9%	0	0.00	0.0%			0.00	0.0%		178.85
Oceano CSD	303	121.00	371.00	674.00	0.00	0.0%	58.57	15.8%	303.00	100.0%	370.74	99.9%	673.74	100.0%	25	0.00	0.0%			0.00	0.0%		58.57
Grover Beach	800	318.00	100.00	900.00	66.54	8.3%	0.00	0.0%	787.96	98.5%	0.00	0.0%	787.96	87.6%	96	7.28	7.6%			19.37	20.2%		66.54
Pismo Beach	892	355.00	605.00	1497.00	0.00	0.0%	99.60	16.5%	892.00	100.0%	263.24	43.5%	1155.24	77.2%	120	12.83	10.7%			23.91	19.9%		99.6
CSA 12	245	98.00	0.00	245.00	4.98	2.0%	0.00	0.0%	111.83	45.6%	0.00	0.0%	111.83	45.6%	241	20.11	8.3%	76	55.89	43.28	18.0%	218.00	12.83
Total	4530	1803.00	1187.00	5717.00	250.37	5.5%	158.17	13.3%	4372.65	96.5%	633.98	53.4%	5006.63	87.6%				1426.5		43.28		218.00	428.65



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

Lopez Dam Operations	This Month	Year to Date
Lake Elevation (full at 522.37 feet)	479.16	-43.21
Storage (full at 49200 acre feet)	19297	39.2%
Rainfall	1.79	11.30
Downstream Release (4200 acre feet/year)	57.6	2760.82
Spillage (acre feet)	0	0.00

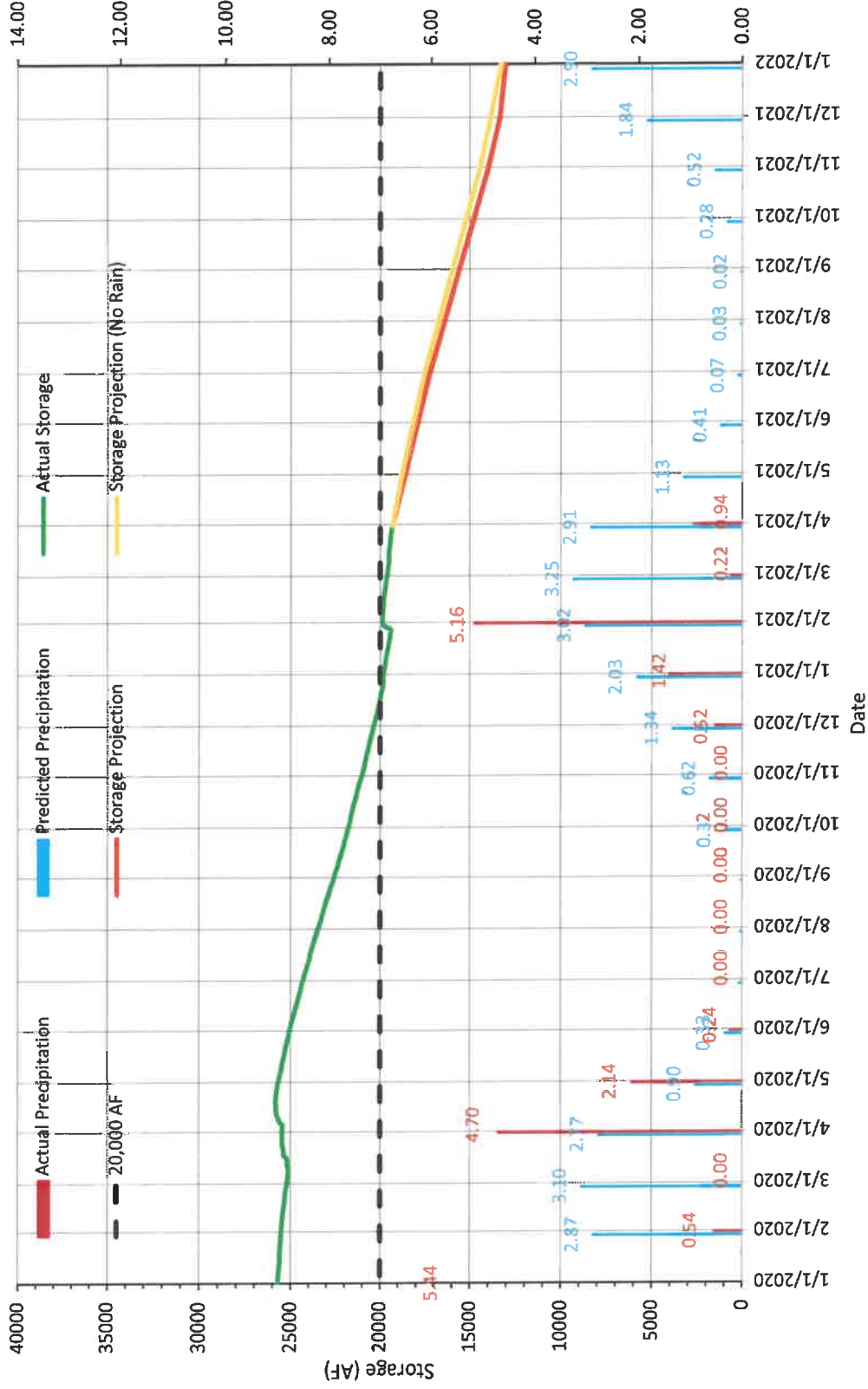


"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Comments:

- Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.69 AF delivered to Canyon Crest was added to Oceano's water usage this month and 1.69 AF was subtracted from Arroyo Grande's usage this month.
- OCSB revised their annual State Water Delivery Request on September 10th 2020 from 150 AF to 60 AF.
- In February 2021 Pismo granted 50AF of its surplus water to OCSB. Pismo's Surplus Water Requested was adjusted from 655 AF to 605 AF and OCSB's Surplus Water Request was adjusted from 321 AF to 371 AF.

LOPEZ RESERVOIR STORAGE PROJECTION



1. Storage projection is based on predicted rainfall from longrangeweather.com, inflow based on predicted rainfall, 20-21 downstream release requests, and municipal usage.
2. Municipal Usage is based on Jan 2010- Dec 2020 average monthly deliveries.
3. Predicted inflow is based off of historical precipitation and storage data. Antecedent moisture conditions are factored into the model. The first rainstorms after months without rain will cause less inflow than rainstorms during the rainy season. If the average daily rainfall for the previous three months is below 1 inch the model will multiply the predicted inflow by 0.1, if the average is above 1 inch the inflow is multiplied by 1.25.

State Water Resources Control Board

March 22, 2021

ONGOING DRY CONDITIONS IN MOST CALIFORNIA WATERSHEDS – PREPARE FOR DROUGHT IMPACTS STATEWIDE

After two years of low precipitation, the U.S. Drought Monitor now reports that 95 percent of California is experiencing Moderate to Exceptional Drought. Reservoir and groundwater levels are significantly below average, and despite recent storms, snowpack is only 58 percent of average as of March 10, 2021. Continued dry conditions can threaten water supplies, impair critical habitat, reduce recreational opportunities, and create uncertainty for all water users. Hydrologic conditions since 2020 have been very similar to the drought years of 2014 and 2015.

Your early efforts can help minimize the potential impact of water management actions on businesses, homes, farms, and California’s public trust resources. Start planning now for potential water supply shortages later this year and identify practical actions you can take to increase drought resilience, such as increasing water conservation measures, reducing irrigated acreage, managing herd size, using innovative irrigation and monitoring technologies, or diversifying your water supply portfolio.

The Division of Water Rights (Division) relies on accurate and timely water use data from you and other diverters to help manage California’s water. All diverters must report their annual water use, and many diverters must report diversion metering or measuring data. By accurately reporting your water diversion and use data on time, you fulfill your legal reporting obligation and provide critically important information for managing the state’s water resources.

The Division is monitoring the situation closely and plans to engage more frequently with water users if dry conditions continue or worsen. We encourage you to work collaboratively with your community to develop cooperative water management solutions that meet both local and state-level needs.

More information on **Drought Conditions** can be found at: <https://www.drought.gov/drought-status-updates/drought-status-update-california-nevada>

More information about the **Division of Water Rights** can be found at: <https://www.waterboards.ca.gov/waterrights/>

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov

CALIFORNIA LEGISLATURE

STATE CAPITOL
SACRAMENTO, CALIFORNIA
95814

April 7, 2021

Governor Gavin Newsom
State Capitol
Sacramento, CA 95814

Re: Request for Statewide Emergency Declaration on California's Drought

Dear Governor Newsom:

As Chairs of the Senate and Assembly Agriculture Committees, we submit to you the following request for a statewide declaration of emergency. In light of the recent water allocation announcement to California farmers and growers, we are writing to share our concerns and respectfully request that your administration take steps to address this pending statewide emergency. California produces half of the nation's livestock and produce products, which are an essential part of our economy and a crucial aspect of our national security.

In March of 2020 at the beginning of the COVID-19 pandemic, frontline workers in the agricultural industry stepped up to keep food on the table for our state and nation. The pandemic exposed the vulnerabilities of our food supply chain and highlighted the importance of food and water security to prevent California's reliance on foreign imports.

The California Department of Water Resources (DWR), in conjunction with your administration, announced a five-percent allocation to farmers and growers on March 23, 2021. It is not without coincidence that this was also National Agriculture Day. This will weaken California's food supply chain, and endanger underserved communities that depend upon clean, reliable water.

Droughts are obviously not new to this state. We had similar drought conditions in 2014, when allocations to the State Water Project (SWP) were reduced to 5%. At that time, the Governor declared a state of emergency in order to provide flexibility and commonsense streamlining to utilize our limited water in the most efficient way possible. These temporary measures acknowledged that during severe droughts, the state has to be able to provide water to the 27 million Californians and 750,000 acres of farmland currently served by the SWP.

California's Central Valley legislators want to be a part of the solution to protect California's rural communities. Therefore, the Chairs of the Senate and Assembly Agriculture Committees and the undersigned request the following:

1) **Statewide Emergency Declaration:**

Approximately 1 million acres of San Joaquin Valley farmland is expected to be fallowed over two to three decades because of reduced ground and surface water availability. California is also expected to shed approximately 85,000 jobs as a direct result of reduced water access – not including indirect job loss from supporting industries. By providing agencies more flexibility under a state of emergency order, state agencies and stakeholders can work together to adapt to this challenging, but temporary, situation. All tools should be available to incentivize water conservation, minimizing red tape for water transfers, and allowing state agencies to modify certain reservoir release standards to allow for more water to go to communities throughout the state.

2) **Consultation with Department of Water Resources Officials:**

Members of the Legislature representing the San Joaquin Valley should be extended the opportunity to provide input with your administration. Counties such as Fresno, Tulare, Kern, Kings, San Joaquin, Stanislaus, Merced, Madera, Monterey and others are expected to endure the largest losses in employment under drought conditions and reduced water access. We respectfully request a meeting to discuss the impact these water restrictions will have on California's underrepresented communities.

3) **Financial Assistance for Food Producers:**

An estimated \$7.2 billion in annual farm revenue loss is expected to occur given reduced surface and ground water access for food producers. Given California's unanticipated revenue of \$14.3 billion, California's food producers should be provided financial assistance to sustain their operation through the drought.

In conclusion, we believe that these steps will allow California's farmers and farmworkers to continue to receive the water necessary to provide food for our state and nation as well as clean drinking water. On behalf of California's agricultural communities, we sincerely appreciate your consideration of these requests.

Sincerely,



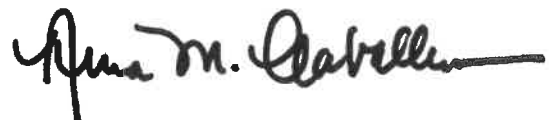
ANDREAS BORGEAS
Chair, Senate Agriculture Committee



ROBERT RIVAS
Chair, Assembly Agriculture Committee



SHANNON GROVE
16th Senate District



ANNA CABALLERO
12th Senate District

VINCE FONG
34th Assembly District

FRANK BIGELOW
5th Assembly District

HEATH FLORA
12th Assembly District

JIM PATTERSON
23rd Assembly District

DEVON MATHIS
26th Assembly District

RUDY SALAS
32nd Assembly District

ADAM GRAY
21st Assembly District

Cc: President pro Tempore Toni G. Atkins
Speaker Anthony Rendon
Senator Nancy Skinner
Assembly Member Phil Ting

North American Weather Consultants, Inc.

8180 South Highland Drive, Suite B-2
Sandy, Utah 84093
Telephone 801-942-9005
Facsimile 801-942-9007
Email nawc@nawcinc.com

Air Quality, Applied Meteorology, Meteorological Research, Weather Modification

April 7, 2021

David Spiegel
San Luis Obispo County, Department of Public Works
1055 Monterey Street
San Luis Obispo, CA 93408

Dear David:

This report covers the weather and operations for the Lake Lopez Watershed cloud seeding program located in San Luis Obispo County, during the month of March 2021.

The weather pattern over the Central Coast during the month of March was generally characterized by warm and dry conditions during the first week of the month. The second week brought the only seeding opportunity of the month, during the 9th through the 10th period. Beyond this, there were two additional systems that affected the county in March but were not seeded as precipitation amounts remained less than 0.15 inches. A synopsis of the March weather is located below in the weather and operations section.

March Weather and Operations Summary

The weather pattern through most of the month was characterized by high pressure over the central and southern parts of California. The strongest and the only seeded storm of the month occurred March 9-10 and is summarized below. After this, there were three weaker storms that moved onshore either too far to the north or south to bring any substantial precipitation to the area. Table 1 shows flares dispensed during the month.

Table 1
March 2021 Seeding Flares Dispensed

Seeding Period	Mt. Lospe	AG Site	Berros Peak	Total
March 9	0	8	2	10
March 10	0	4	3	7
March Total	0	12	5	17

March 9-10, 2021

A closed low was located off the northern California coast with the low center containing rather robust convection. There were three seeded bands that were associated with this low, as it slowly moved into California. The first band was seeded between 2100 and 2300 PST (Figure 1) on March 9. The band was impacting locations north of the area earlier in the day, with modest rainfall totals observed, but did not affect the Lopez Watershed until around 2100 PST. Temperatures were around -9°C when seeding operations began. Winds were moderately strong and southerly near the surface becoming more southwesterly with height (Figure 2).

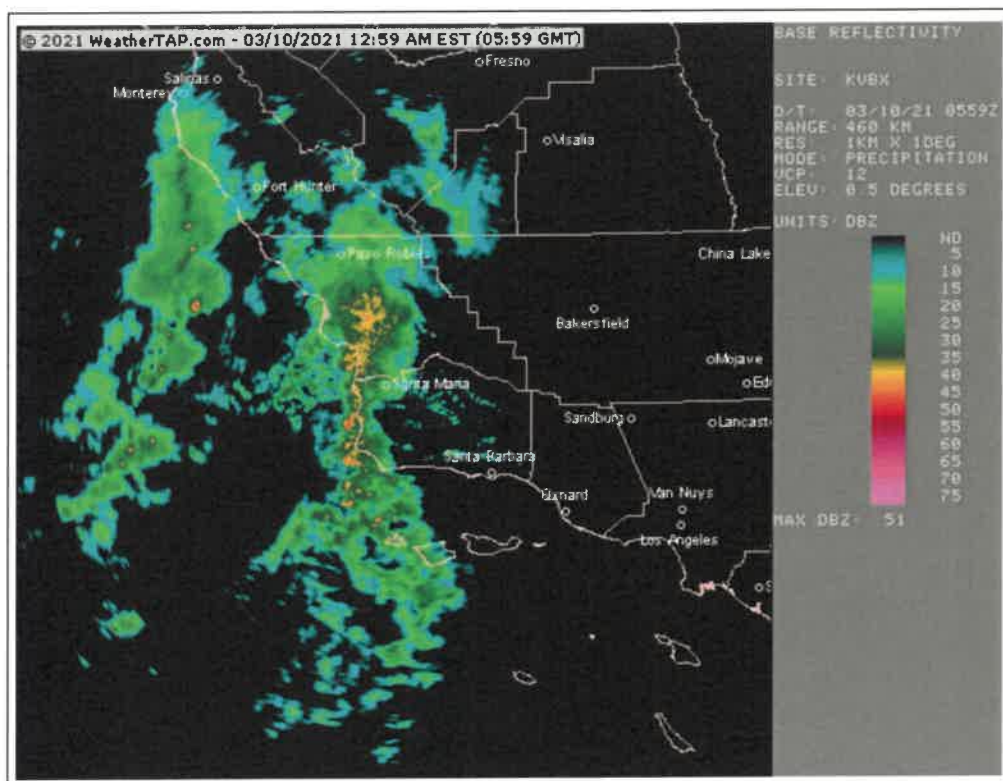


Figure 1 Radar reflectivity on March 9 2021 at 2159 PST

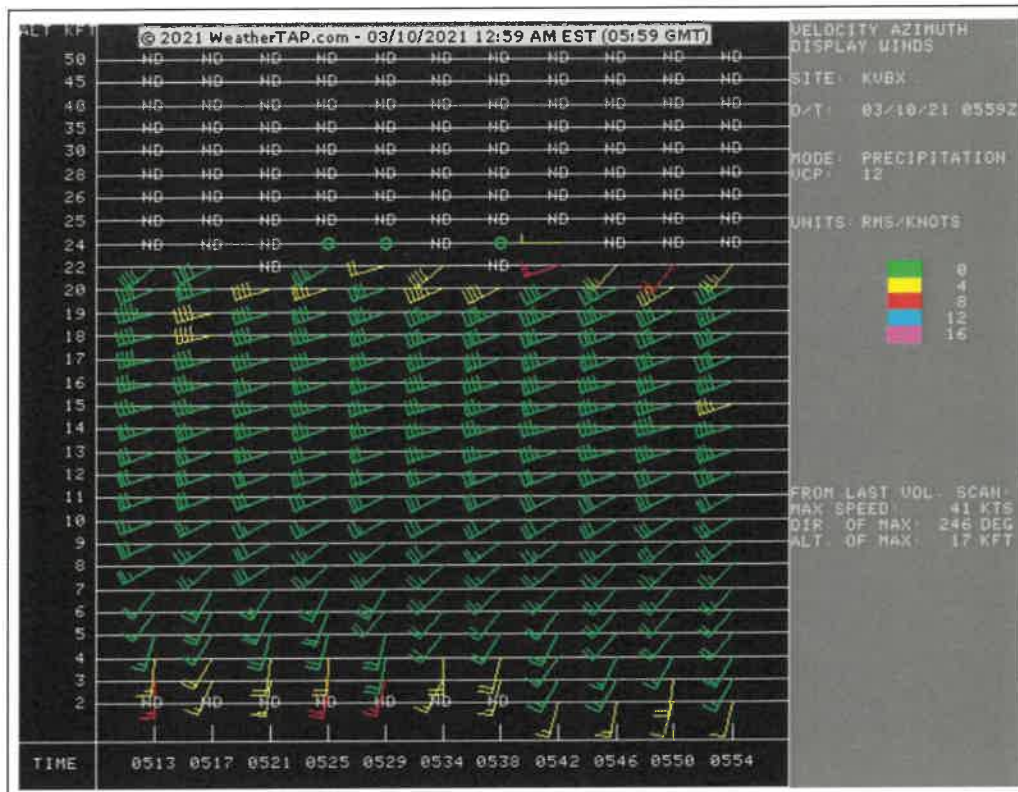


Figure 2 VAD wind profile on March 9 2021 ending at 2154 PST

Shortly after midnight on the 10th, another band affected the area and seeding was conducted. It was a bit more robust than the first band and exhibited higher intensity precipitation (Figure 3). Winds were about the same as the previous band (Figure 4), with 700 mb temperatures remaining around -9°C.

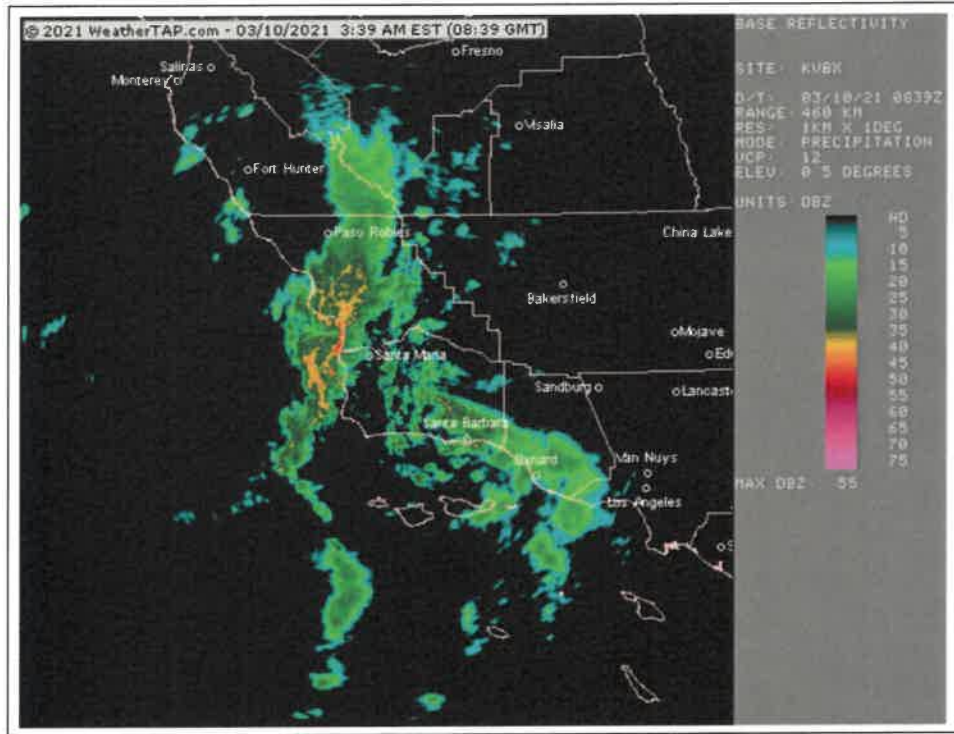


Figure 3 Radar Reflectivity on March 10 2021 at 0039 PST

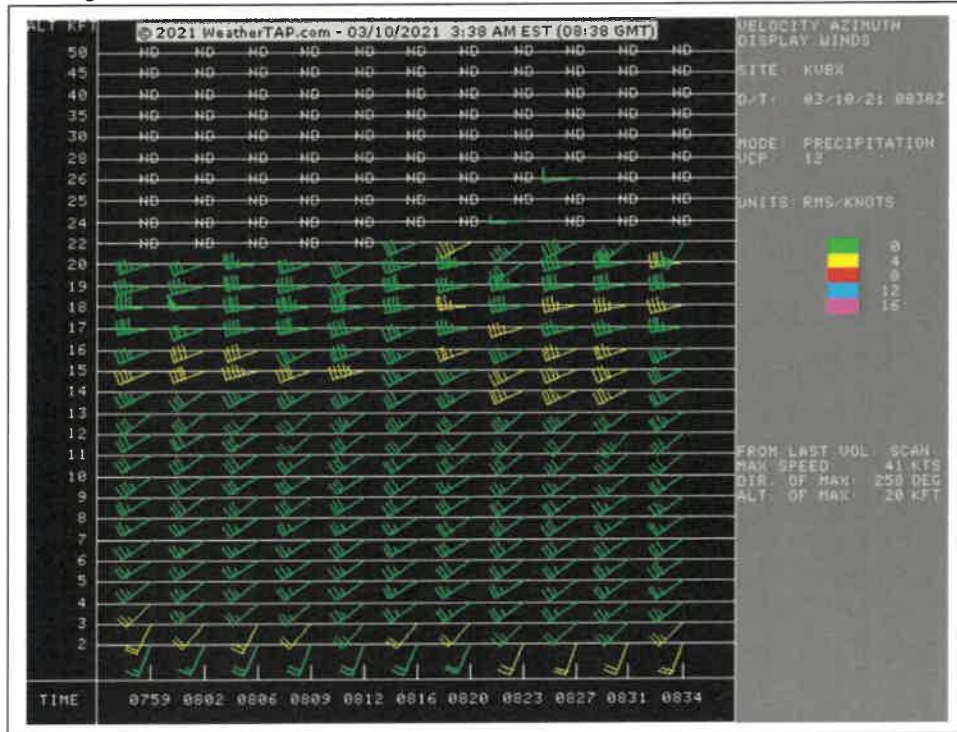


Figure 4 VAD wind profile on March 9 2021 ending at 0034 PST

Finally, between 0900 and 1000 PST on the 10th, a third band affected the county. This band presentation on radar was weaker (Figure 5) than the previous two but conditions were still

favorable for seeding. Temperatures had decreased slightly at 700 mb to around -11°C , and winds were more westerly (Figure 6) with this band as the trough was finally moving into coastal California. A total of 17 flares were dispensed from two ground sites through all three seeded bands.

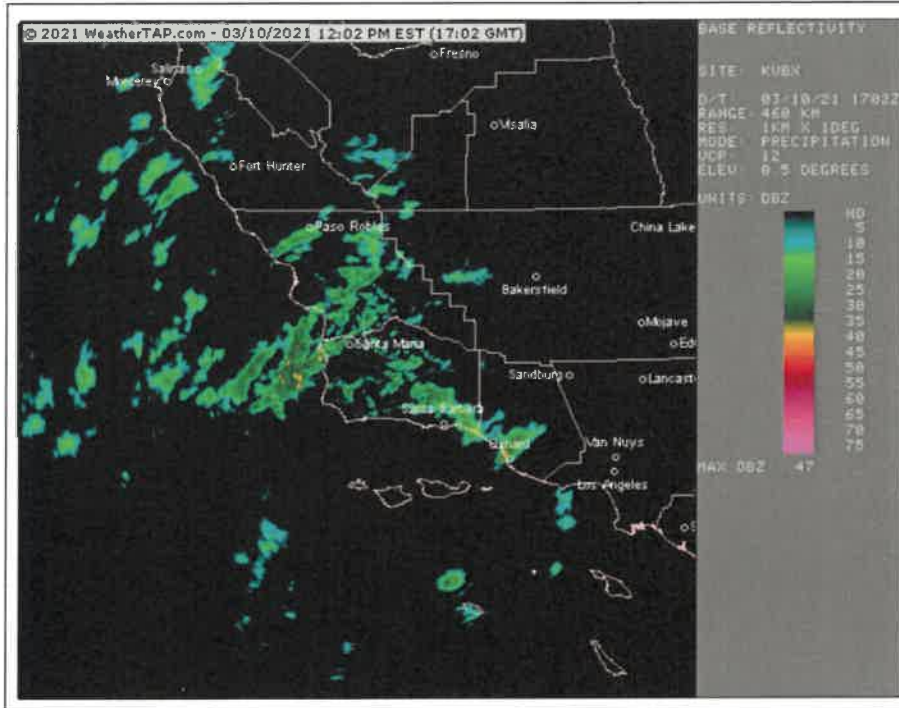


Figure 5 Radar Reflectivity on March 10 2021 at 0902 PST

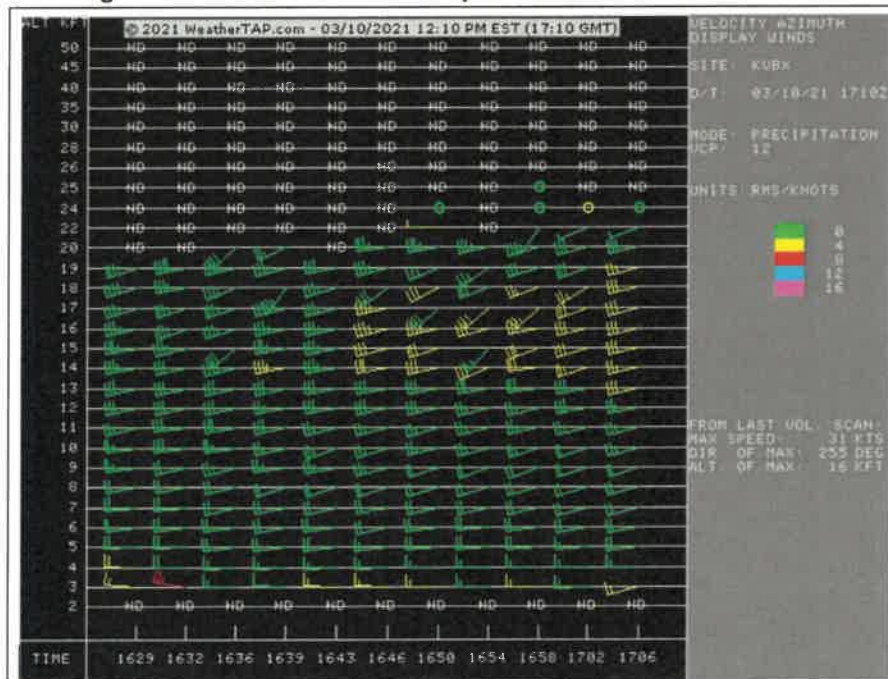


Figure 6 VAD wind profile on March 10 2021 ending at 0906 PST

Precipitation Data

Table 2 provides the March 2021 and Water Year 2021 (beginning July 1st) to date precipitation totals for select locations in the county representing the Lake Lopez Watershed operational area. March provided another below normal month precipitation for the 2021 Water Year, similar to February.

**Table 2
March 2021 and Water Year 2021 Precipitation through March**

Station	March 2021 Precipitation (inches)	Water Year Precipitation (inches)
Arroyo Grande Creek	1.64	9.50
Davis Peak	1.64	15.07
Lopez Dam	1.64	10.65
Salinas Dam	1.60	11.57
Santa Margarita	1.20	11.33
SLO Reservoir	1.20	11.52

(Data for this table taken from the San Luis Obispo County Public Works Website)

The program became active on December 1, 2020 and will continue through April 15, 2021. Please call our office if you have any questions or comments.

Sincerely,

Stephanie Beall
Project Manager/Meteorologist



SHOWCASE YOUR DISTRICT'S COMMITMENT TO TRANSPARENCY

District Transparency Certificate of Excellence

Purpose

To promote transparency in the operations and governance of special districts to the public/constituents and provide special districts with an opportunity to showcase their efforts in transparency.

Duration

3 Years

Application Cost

FREE

Electronic filing is preferable.

info@sdlf.org

District Receives

- Certificate for display (covering 3 years)
- Press release template
- Recognition on the SDLF website
- Letter to legislators within the district's boundaries announcing the achievement
- Recognition in social media, and the CSDA eNews
- Window cling

Basic Requirements

Current Ethics Training for All Board Members *(Government Code Section 53235)*

- Provide names of board members and copies of training certificates along with date completed

Compliance with the Ralph M. Brown Act *(Government Code Section 54950 et. al)*

- Provide copy of current policy related to Brown Act compliance
- Provide copy of a current meeting agenda (including opportunity for public comment)

Adoption of Policy Related to Handling Public Records Act Requests

- Provide copy of current policy

Adoption of Reimbursement Policy, If District Provides Any Reimbursement of Actual and Necessary Expenses *(Government Code Section 53232.2 (b))*

- Provide copy of current policy

Annual disclosure of board member or employee reimbursements for individual charges over \$100 for services or products. This information is to be made available for public inspection. "Individual charge" includes, but is not limited to: one meal, lodging for one day, or transportation. *(Government Code Section 53065.5)*

- Provide copy of the most recent document and how it is accessible.

Timely Filing of State Controller's Special Districts Financial Transactions Report - Includes Compensation Disclosure. *(Government Code Section 53891)*

- Provide copy of most recent filing.

SDLF staff will verify that district is not listed on the State Controller's 'non-compliance list'

Conduct Audits As Required By Law *(Government Code Section 26909 and 12410.6)*

- Provide copy of most recent audit, management letter, and a description of how/where documents were made available to the public

Other Policies – Have Current Policies Addressing the Following Areas

Provide copies of each:

- Conflict of Interest
- Provide copies of Form 700 cover sheet for board members and general manager
- Code of Ethics/Values/Norms or Board Conduct
- Financial Reserves Policy

Website Requirements

Maintain a district website with the following items Required. (provide direct website links for each item) - Required items available to the public:

- Names of board members and their full terms of office to include start and end date
- Name of general manager and key staff along with contact information
- Election/appointment procedure and deadlines
- Board meeting schedule
(Regular meeting agendas must be posted 72 hours in advance pursuant to *Government Code Section 54954.2 (a)(1) and Government Code Section 54956 (a)*)
- District's mission statement
- Description of district's services/functions and service area
- Authorizing statute/Enabling Act (Principle Act or Special Act)
- Current District budget
- Most recent financial audit
- Archive of Board meeting minutes for at least the last 6 months
- Link to State Controller's webpages for district's reported board member and staff compensation (*Government Code Section 53908*)
- Link to State Controller's webpages for district's reported Financial Transaction Report (*Government Code Section 53891 (a)*)
- Reimbursement and Compensation Policy
- Home page link to agendas/board packets (*Government Code Section 54957.5*)
- SB 272 compliance-enterprise catalogs (*Government Code Section 6270.5*)
- Machine readable/searchable agendas

Additional items – website also must include at least 4 of the following items:

- Post board member ethics training certificates
- Picture, biography and e-mail address of board members
- Last (3) years of audits
- Financial Reserves Policy
- Online/downloadable public records act request form
- Audio or video recordings of board meetings
- Map of district boundaries/service area
- Link to California Special Districts Association mapping program
- Most recent Municipal Service Review (MSR) and Sphere of Influence (SOI) studies (full document or link to document on another site)
- Link to www.districtsmakethedifference.org site or a general description of what a special district is
- Link most recently filed to FPPC forms

Outreach/Best Practices Requirements - (Must complete at least 2 of the following items)

Regular district newsletter or communication (printed and/or electronic) that keeps the public, constituents and elected officials up-to-date on district activities (at least twice annually)

- Provide copy of most recent communication and short description on the frequency of the communication, how it's distributed and to whom.

Community notification through press release to local media outlet announcing upcoming filing deadline for election or Appointment and process for seeking a position on the district board, prior to that election (or prior to the most recent deadline For consideration of new appointments for those districts with board members appointed to fixed-terms).

- Provide copy of the press release (and the printed article if available)

Complete salary comparison/benchmarking for district staff positions using a reputable salary survey (at least every 5 years)

- Provide brief description of the survey and process used as well as the general results

Special Community Engagement Project

Designed and completed a special project promoting community engagement with the district (potential projects may be broad in nature or focus on specific issues such as rate-setting, recycled water, identifying community needs, etc.)

- Submit an overview of the community engagement project reviewing the process undertaken and results achieved

Hold annual informational public budget hearings that engage the public (outreach, workshops, etc.) Prior to adopting the budget

- Provide copy of most recent public budget hearing notice and agenda.

Community Transparency Review

The district would be required to obtain a completed overview checklist from at least 2 of the following individuals (the district may choose to conduct the overview with these individuals simultaneously or separately):

- Chair of the County Civil Grand Jury
- Editor of a reputable local print newspaper (only one may count toward requirement)
- LAFCO Executive Officer
- County Auditor-Controller
- Local Legislator (only one may count toward requirement)
- Executive Director or President of local Chamber of Commerce
- General Manager of a peer agency (special district, city, county, neighborhood association, community organization or county administrative officer)
 - Provide proof of completion signed by individuals completing Community Transparency Review



SHOWCASE YOUR DISTRICT'S COMMITMENT TO TRANSPARENCY

District Transparency Certificate of Excellence

Submit Application

Submit this application along with all required documentation to:

Electronic filing is preferable.

info@sdlf.org

Special District Leadership Foundation
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 916-231-2909 • Fax: 916-442-7889

District:		
Mailing Address:		
City:	State:	Zip:
Contact Name:		
Contact Title:		
Phone:	Fax:	
Email:	Website:	
Assembly Member(s)*:		
Senator*:		
Local Newspaper(s):		
I certify that the information submitted is accurate and complete to the best of my knowledge.		Signature:

**include all state legislators representing the district's area of operation*



May 3, 2021

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

**SUBJECT: APRIL 2021 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT
WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

The First Street LS pumps were removed to measure the impeller, this was done to ensure their production when the force main is relocated.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed. Staff has been performing distribution flushing on an as needed basis.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

FLUID RESOURCE MANAGEMENT



Carinna Butler
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2019-2021)
- ABCSD Monthly Total WWTP Effluent Flow (2019-2021)
- Port San Luis Monthly Total Flow (2019-2021)
- Monthly Average Influent BOD (2019-2021)
- Monthly Average Effluent BOD (2019-2021)
- Monthly Water Purchased from Lopez (2019-2021)
- ABCSD Monthly Water Sold (2019-2021)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **APRIL 2021**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.060038	82	42	<2	<2	<0.02
2	0.065918	125	46			<0.02
3	0.064437	83	45			<0.02
4	0.062404	86	44			<0.02
5	0.053676	87	37			<0.02
6	0.053054	81	37	7	<2	<0.02
7	0.053987	89	38			<0.02
8	0.054119	90	38	27	<2	<0.02
9	0.059317	95	41			<0.02
10	0.062835	93	44			<0.02
11	0.058983	96	41			<0.02
12	0.045369	84	32			<0.02
13	0.042072	70	29	5	<2	<0.02
14	0.040047	73	28			<0.02
15	0.043289	68	30	49	2	<0.02
16	0.046601	87	37			<0.02
17	0.061265	87	38			<0.02
18	0.059940	89	42			<0.02
19	0.045808	83	38			<0.02
20	0.040633	82	38	<2	<2	<0.02
21	0.036423	65	25			<0.02
22	0.041510	70	29	2	<2	<0.02
23	0.048798	93	34			<0.02
24	0.058286	86	38			<0.02
25	0.053449	81	37			<0.02
26	0.041020	75	29			<0.02
27	0.036922	72	26	<2	<2	<0.02
28	0.041983	73	36			<0.02
29	0.040491	68	28			
30	0.052549	97	37			<0.02
31						
Min	0.036423	65	25	<2	<2	<0.02
Mean	0.050841	84	36	10.6	<2	<0.02
Max	0.065918	125	46	49	2	<0.02
Total	1.525223	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received	
Date	Volume (Gallons)
	N/A

Sludge Removal	
Date	Gallons
4/20/21	4,500

Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
4/1/21	34	33	375	287	
4/4/21	51	33	408	256	
4/8/21	30	26	479	490	
4/11/21	33	24	410	208	
4/14/21	28	21	---	---	
4/15/21	22	12	370	220	
4/16/21	20	10	---	---	
4/18/21	25	18	469	412	
4/22/21	19	15	453	368	
4/25/21	51	39	373	186	
4/29/21					
Min	19	10	370	186	0
Mean	31.3	23.1	417.1	303.4	#DIV/0!
Max	51	39	479	490	0
BOD Removal: 92.5%			TSS Removal: 92.4%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
4/1/21	<0.1	44.8	7.0	65
4/8/21	<0.1	36.7	7.1	66
4/15/21	<0.1	15.4	6.9	64
4/22/21	<0.1	20.0	6.8	65
4/29/21				
Min	<0.1	15.4	6.8	64
Mean	<0.1	29.2	7.0	65
Max	<0.1	44.8	7.1	66

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

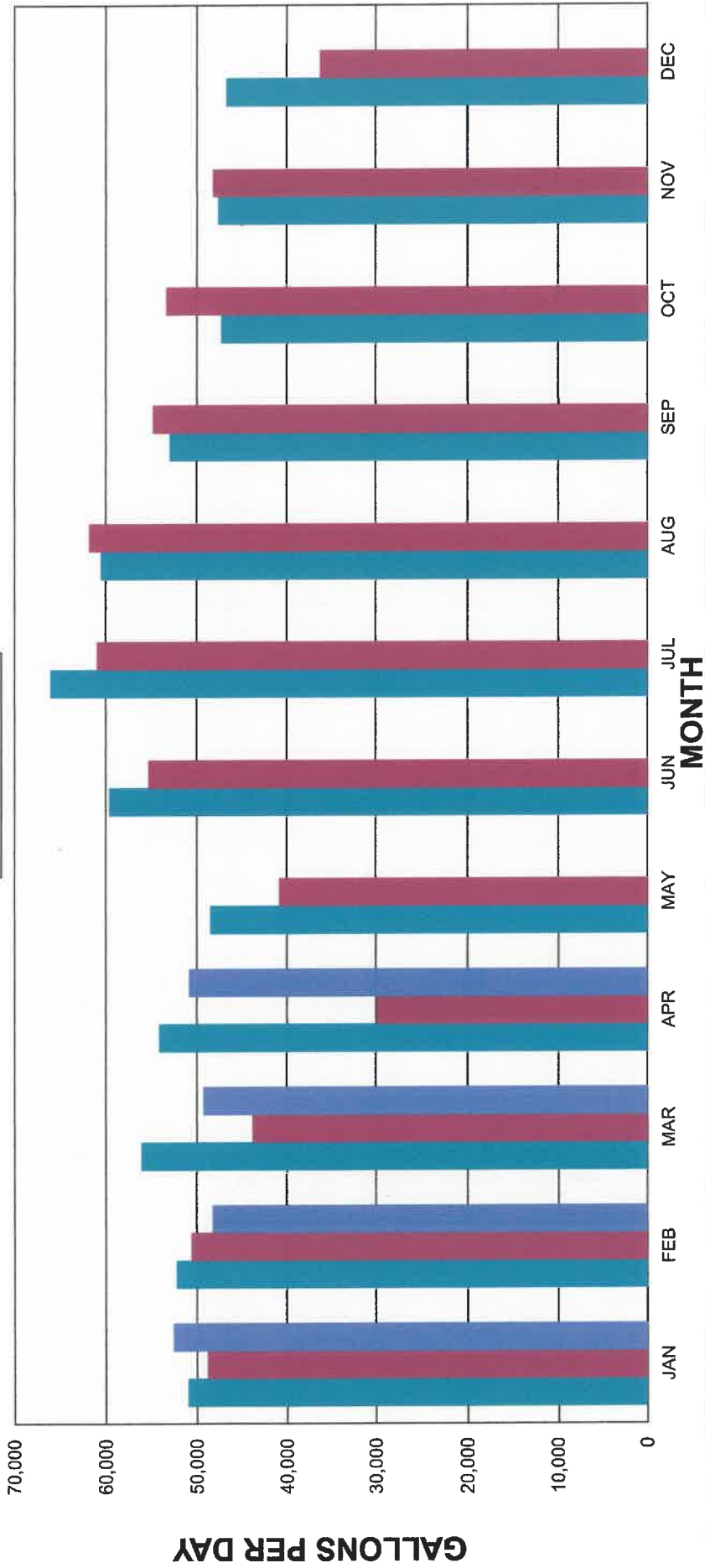
DATE: _____

PRINTED NAME: _____

TITLE: _____

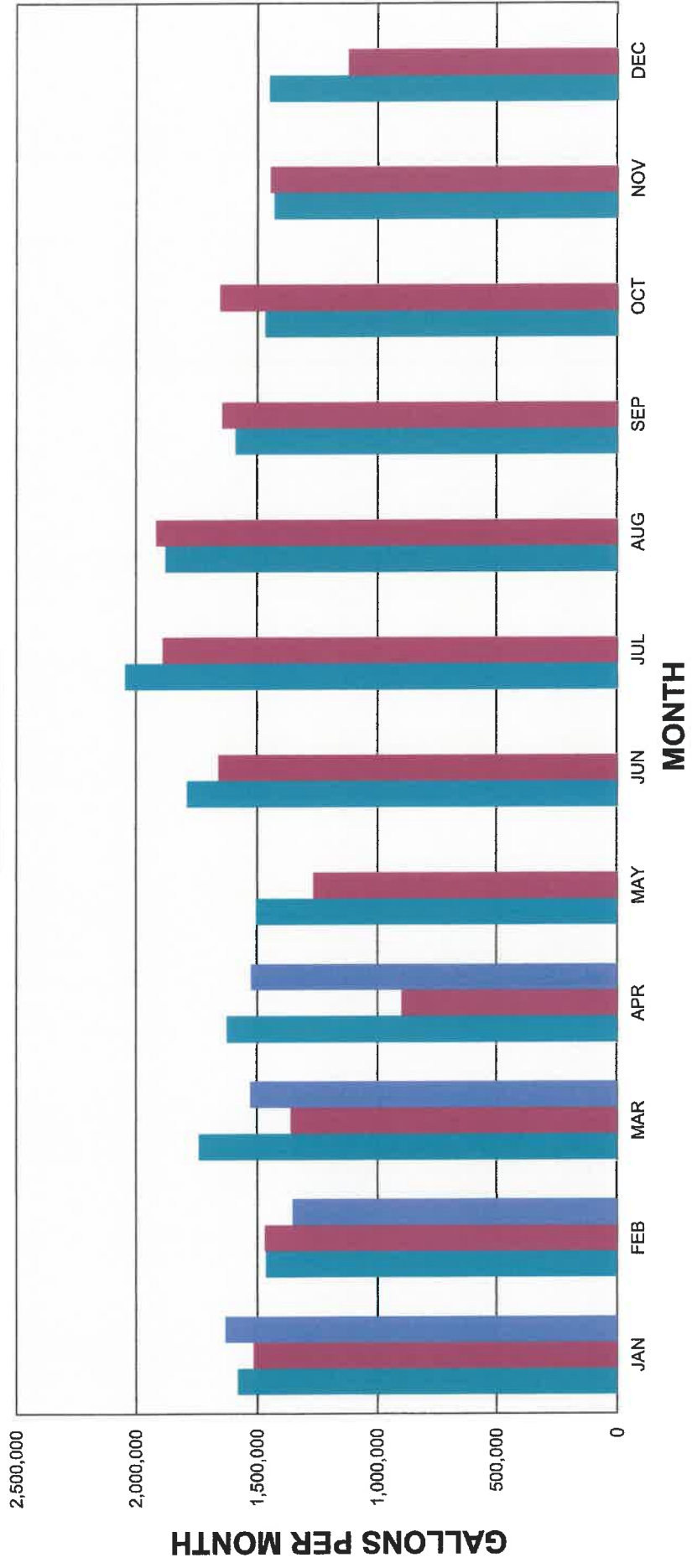
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2019 - 2021)

■ 2019 ■ 2020 ■ 2021



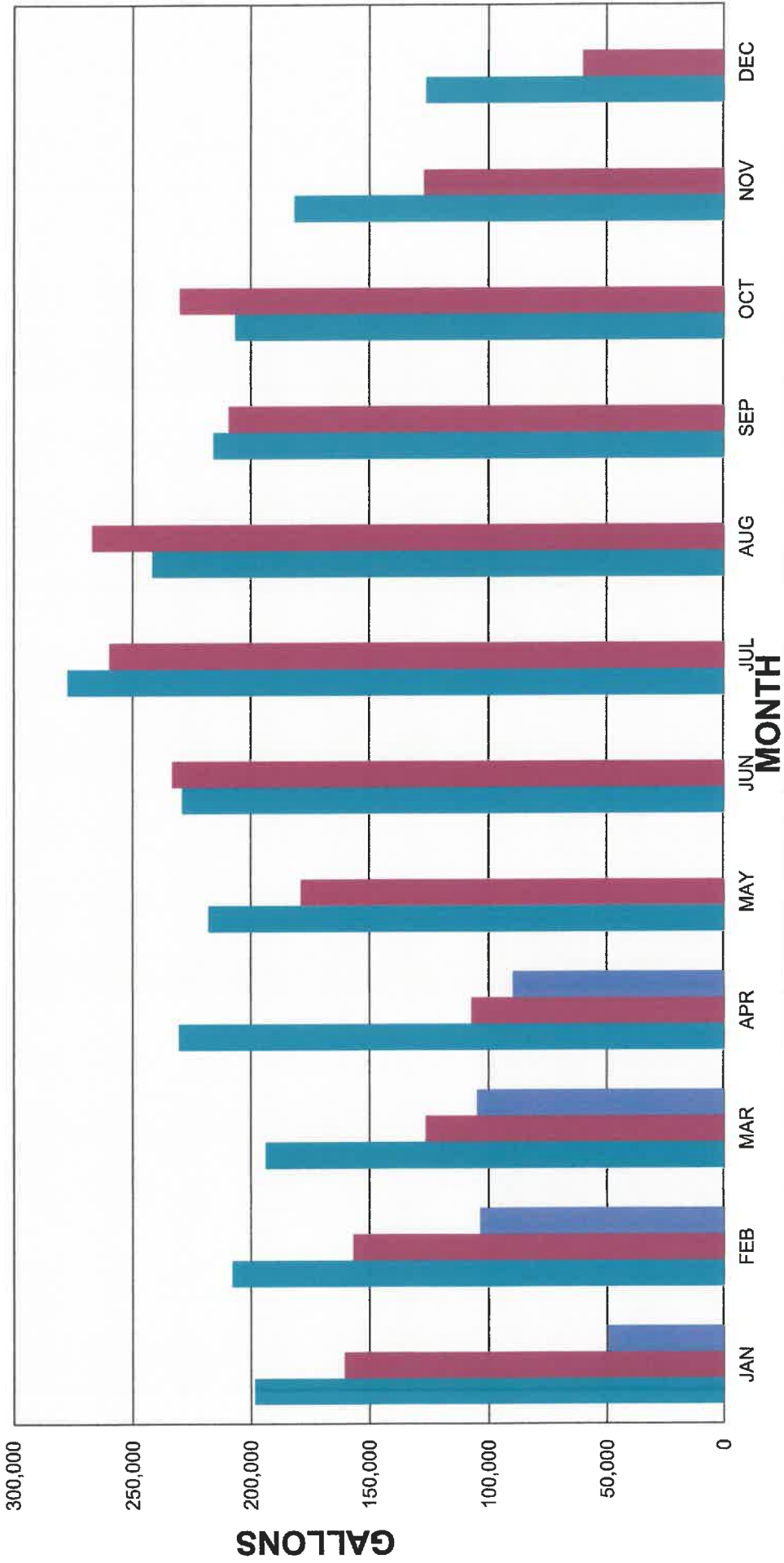
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2019 - 2021)

■ 2019
 ■ 2020
 ■ 2021



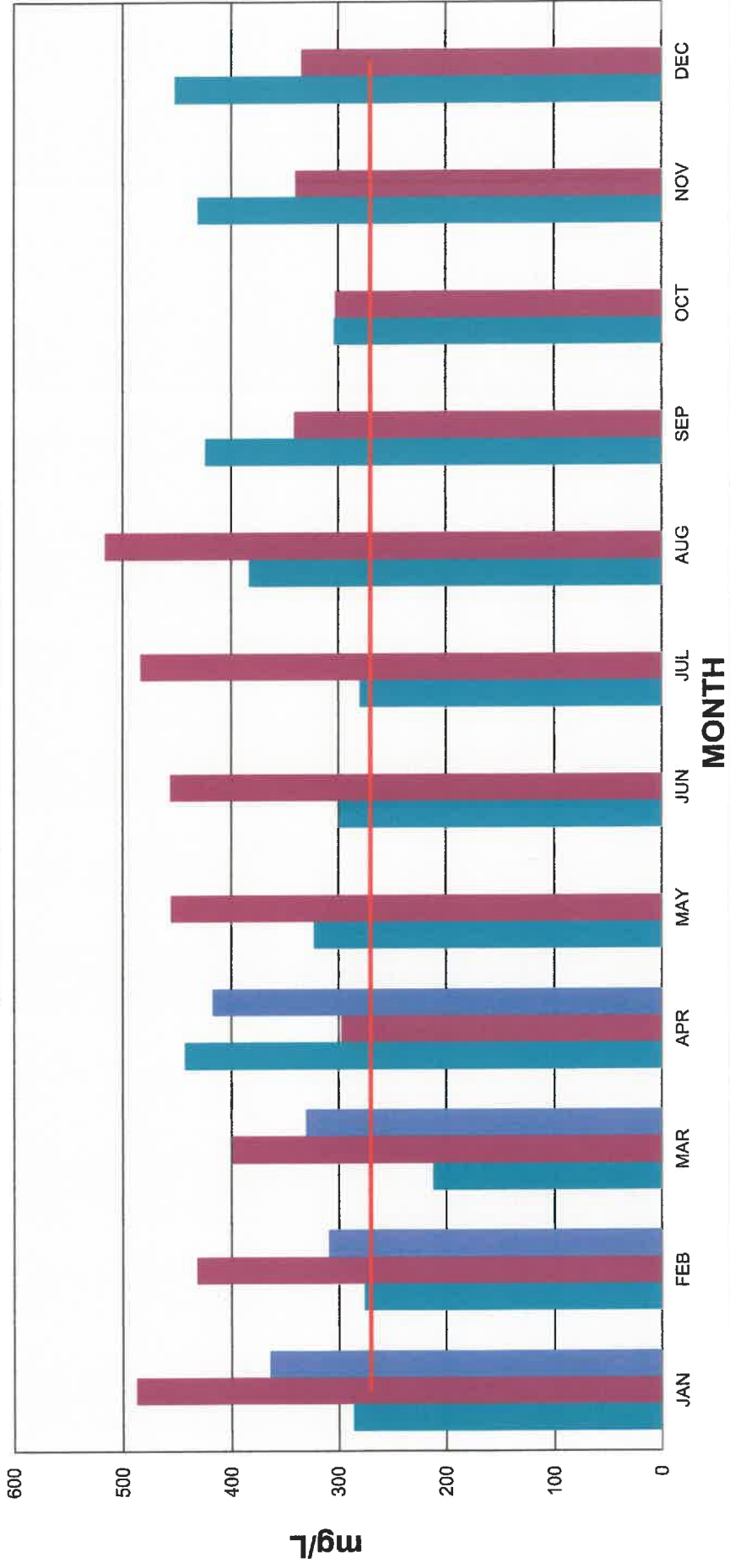
PORT SAN LUIS MONTHLY TOTAL FLOW (2019 - 2021)

■ 2019 ■ 2020 ■ 2021

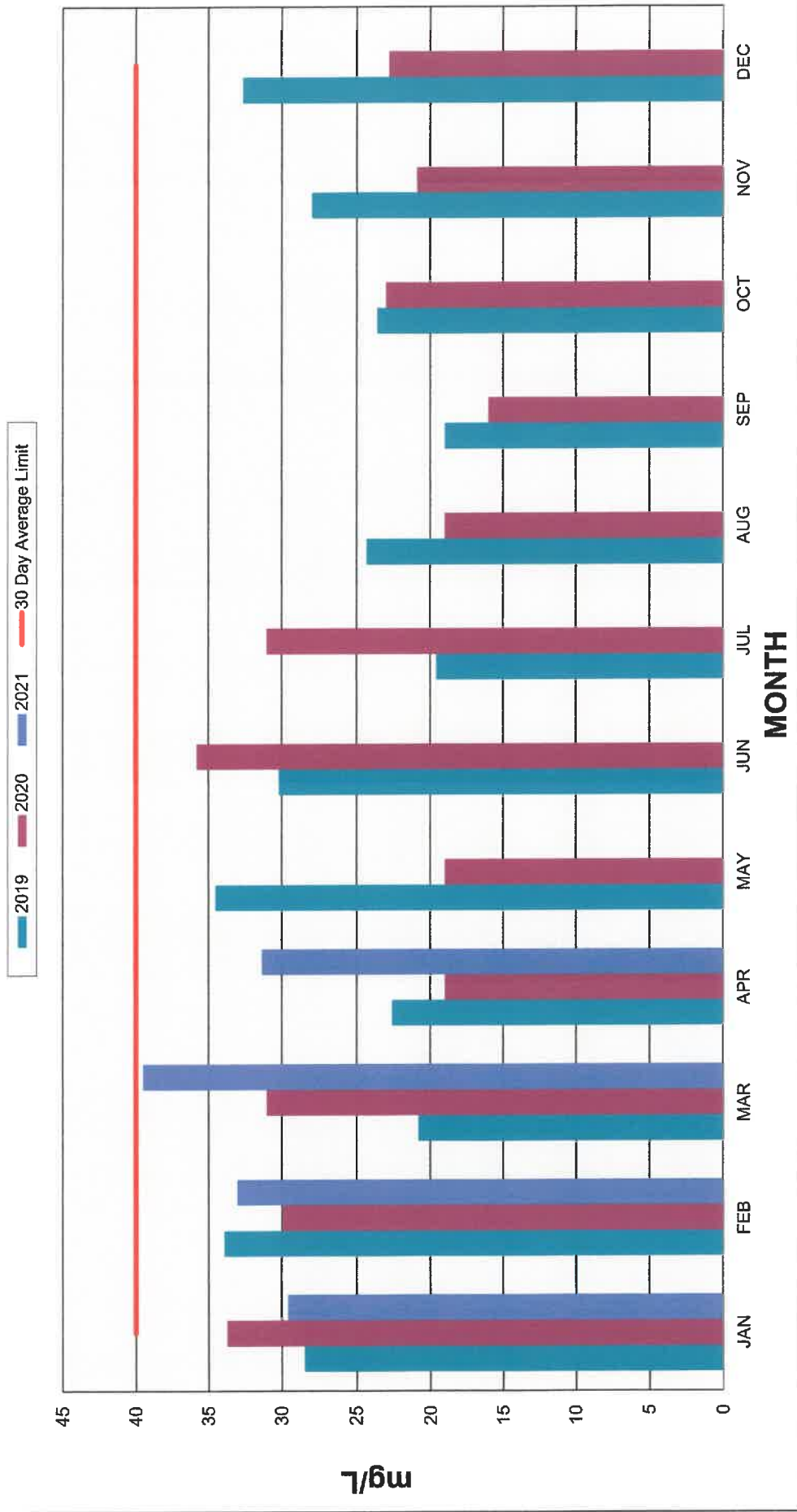


ABCSD MONTHLY AVERAGE INFLUENT BOD (2019 - 2021)

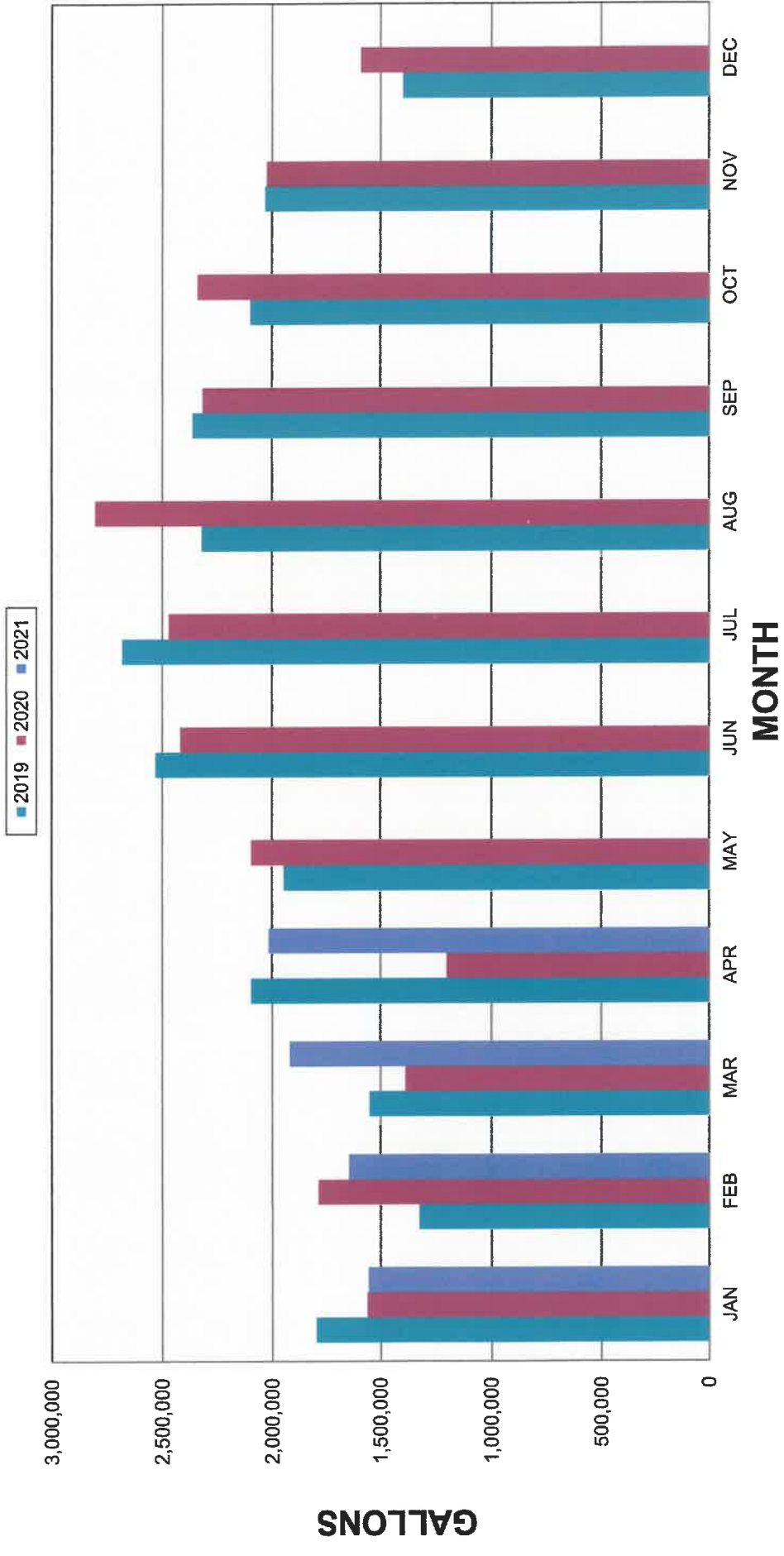
■ 2019
 ■ 2020
 ■ 2021
 — WWTP Design



ABCSD MONTHLY AVERAGE EFFLUENT BOD (2019 - 2021)

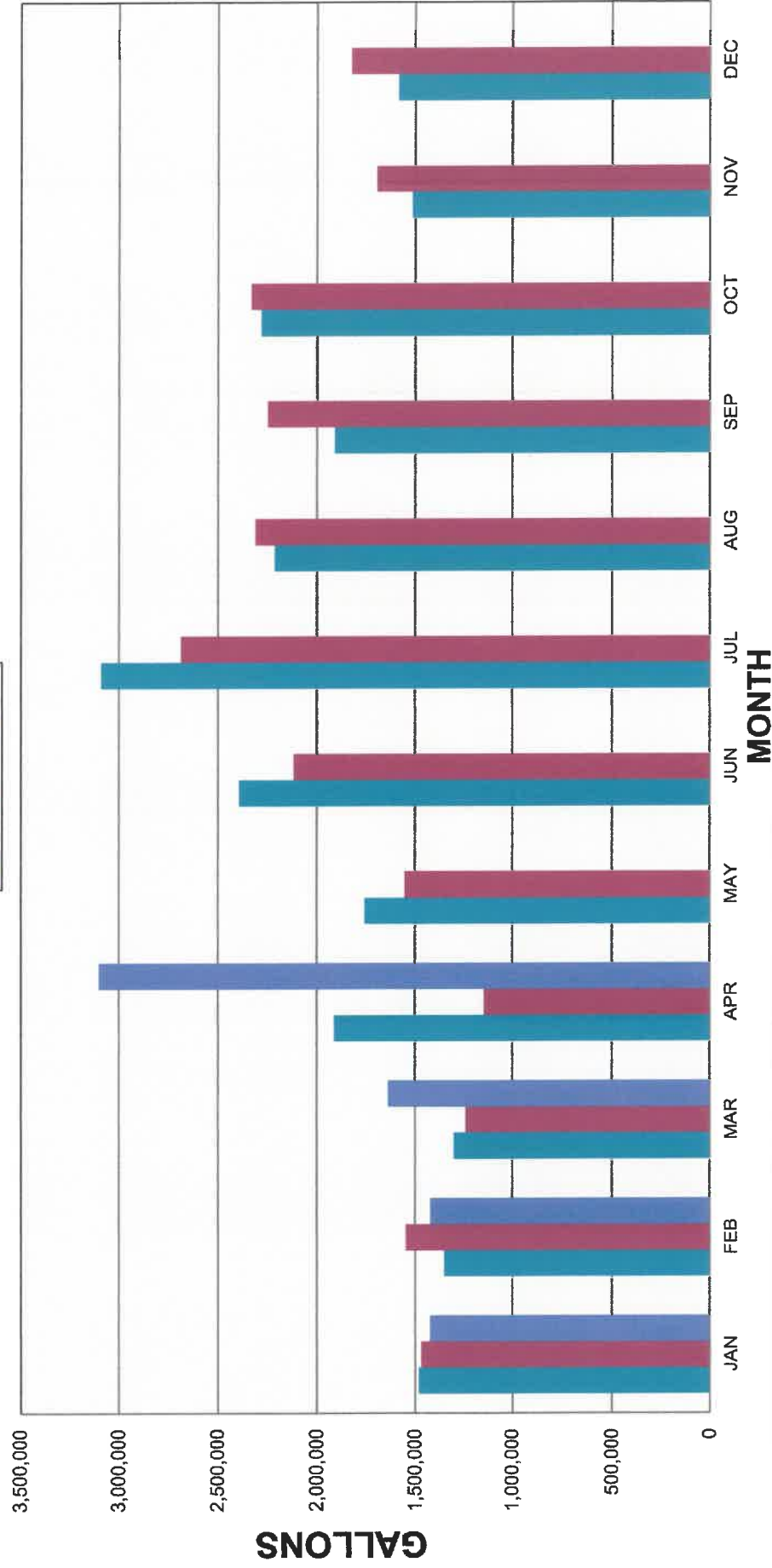


ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2019 - 2021)



ABCSD MONTHLY WATER SOLD (2019 - 2021)

■ 2019 ■ 2020 ■ 2021




**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 11th, 2021

SUBJECT: 2021 Annual Weed Abatement Program.

Recommendation:

Adopt Resolution No. 2021-01 Declaring Weeds, Dry Grass and Trash to be a Nuisance and provide for Abatement. Set June 8th, 2021, as the Public Hearing to hear any objections to the required clearance and to coordinate with CAL Fire for their participation.

Discussion:

Each year the District coordinates an Annual Weed Abatement Program in the community to ensure that weeds, dry grass and trash are cleaned up and do not pose a fire hazard. Typically, property owners take steps to clean up trash and provide proper weed abatement. However, even after an initial request, several parcels in town typically require posting and cleanup. Most property owners comply with the posting and clean up the posted lots in a timely manner. Attached to this staff report are the Weed Abatement Notification sent out with the May, water and sewer bill and Resolution No. 2021-01.

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2021-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT DECLARING WEEDS, DRY GRASS, AND TRASH TO BE A NUISANCE AND THREAT TO PUBLIC SAFETY AND PROVIDING FOR ABATEMENT

WHEREAS, there exists on certain lots and parcels of real property within the District, weeds, dry grass, brush, litter and other flammable material which endanger the public safety;

WHEREAS, The Board of Directors finds these conditions constitute a public nuisance and safety hazard and deem that these conditions should be abated;

WHEREAS, pursuant to law, notice shall be given to destroy and remove, and clear, dry weeds, grass brush, litter, trash and other flammable materials on certain lots and parcels of land within the District, and a hearing where concerns about such matters will be heard is hereby set for **8th day of June, 2021, at 1:00 P.M. at the Avila Beach Community Services District meeting place at 100 San Luis Street, Avila Beach CA 93424,**

WHEREAS, the Fire Chief of CAL FIRE is hereby designated as the person referred to in the Health and Safety code 14890, to abate these conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Fire Chief is hereby directed to post notice and send written notice to property owners where the conditions described above exists.

ON MOTION of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 11th day of May 2021.

Peter Kelley, President

Attest: Brad Hagemann
General Manager

WEED ABATEMENT TIME

It is once again time for the Fire Department to inspect for fire dangers that may exist in our community.

Please take a moment to insure your property is safe from fire hazards.


**For questions contact the District office at:
avilacsd@gmail.com
805-595-2664**

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 11, 2021

SUBJECT: Fats, Oils and Grease (FOG) Program Services, Consider Awarding a Contract to Wallace Group Consulting Engineers

Recommendation:

Staff recommends the Board authorize staff to enter in to an agreement with Wallace Group to provide FOG Program Services for FY 2021-22.

Funding:

The draft FY 2021-22 Budget includes a \$5,000 line item to fund the District's on-going Fats, Oils and Grease Program services.

Discussion:

The District's wastewater collection system Sanitary Sewer Management Plan requires the District to implement an active FOG program to minimize sanitary sewer overflows caused by or exacerbated by accumulated FOG in the collection system. The scope of services for the program generally includes:

- Routine inspection of restaurant's grease control devices
- Issuance of Permits to the restaurants
- Assistance with public outreach and enforcement (if needed)
- Preparation of monthly status reports

Wallace Group has historically provided FOG program services for the District and they continue to provide FOG services to several local municipalities. Wallace Group has done a commendable job on the program to date and staff recommends retaining Wallace Group to provide FOG program services for FY 2021-22 in accordance with their attached proposal for an amount not to exceed \$5,000.

April 26, 2021

Brad Hagemann
Avila Beach Community Services District
PO Box 309
Avila Beach, California 93424

Subject: FOG Control Services 2021/2022 FY

Dear Mr. Hagemann:

Wallace Group appreciates the opportunity to provide you with our proposal for Public Works Administration services for the above referenced project. Based on our discussion, the following Scope of Services has been prepared for your consideration:

PROJECT UNDERSTANDING

The Avila Beach CSD (District) requires regulatory compliance services for administration and inspection for their existing FOG Program. The District's FOG Program consists of permitting, semi-annual inspections, and follow-up on non-compliance with approximately 12 food service establishments (FSEs). The District requested Wallace Group to prepare a proposal for the management of the FOG Control program for the 2021/2022 Fiscal year.

SCOPE OF SERVICES

FOG Program Management

Wallace Group will perform FOG permitting, inspections, and re-inspections for the District's FSEs for the 2021/2022 fiscal year upon notification from the District to start work and receipt of a signed notice-to-proceed.

The FOG Program is an element of the District's Sewer System Management Plan (SSMP) which is a requirement of the Statewide General Waste Discharge Requirement 2006-0003-DWQ enacted by the State Water Resources Control Board. The FOG program will include:

1. Semi-annual inspection of approximately 12 FSEs.
2. Performance of re-inspections when needed to assist in FSE compliance.
3. Assistance with enforcements of significant violations.
4. Re-permitting of all FSEs enrolled in the FOG Program.
5. Permitting of new FSEs that opened for business in 2021/2022 fiscal year and removal from the FOG Program of those FSEs that have closed.
6. Issuance of monthly FOG program status reports.

Deliverables:

- Electronic copies of all inspection reports (PDF format)
- Electronic copies of FOG inspection procedure updates as applicable
- Electronic copies of all permit applications and permits issued (PDF format)
- Monthly reporting of FOG Inspection program status (PDF format)
- Electronic copies of updated outreach materials provided to FSEs as applicable (PDF format)



CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us



- Electronic copies of updated outreach materials for residential FOG education as applicable (Word format)
- Electronic copies of updated FOG Inspection Procedures (PDF format)

SCHEDULE

FOG Inspections will be conducted at 6-month intervals with re-inspections occurring based on the status of each FSE's compliance status. All FSE FOG Permits will be issued for a 3-year period.

TO BE PROVIDED BY THE CLIENT

- Verification of current list of FSE's.

PROJECT FEES

FOG Program Management

Due to the variability of FSEs, and re-inspections during the year, Wallace Group will perform the services denoted in the proposed Scope of Services on a time and materials basis. For budgeting purposes, our preliminary estimate is that our fees will not exceed \$5,000. These estimates reflect the cost for program administration and to have one (1) inspector perform each inspection and re-inspection. These services will be invoiced monthly on an accrued basis in accordance with the attached Schedule of Fees (Exhibit A). Reimbursables are included in the time and materials estimated fee amount stated above.

Cost Breakdown

Task	Estimated Cost
Project Management	
Bi-Annual Inspections	\$340
Re-inspections	\$2,250
Permitting	\$1,050
End of Month Reports	\$760
Reimbursables	\$450
Total	\$5,000

At your request, additional services to the Scope of Services will be performed by Wallace Group following the signature of our Contract Amendment or the initiation of a new contract.

TERMS AND CONDITIONS

In order to convey a clear understanding of the matters related to our mutual responsibilities regarding this proposal, the attached Standard Terms and Conditions (Exhibit B) are considered a part of our proposal agreement. If this proposal meets with your approval, please sign where indicated and return one original to our office, which will serve as our notice-to-proceed.



We want to thank you for this opportunity to present our proposal for professional services. If you would like to discuss this proposal in greater detail, please feel free to contact me or Glenn Rider.

Sincerely,

WALLACE GROUP, a California Corporation

TERMS AND CONDITIONS ACCEPTED:

A handwritten signature in blue ink, appearing to read "Bill Callahan".

Bill Callahan
Senior Environmental Compliance Specialist
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Signature

Printed Name

Title

Date

Attachments
KC: PP21-7256, 2019, std
Exhibit A
Exhibit B

THIS PROPOSAL IS VALID FOR 60 DAYS FROM THE DATE OF THIS DOCUMENT.

Exhibit A
Standard Billing Rates



Public Works Administration Services:

Project Analyst I - IV.....	\$110 - \$140
Senior Project Analyst I - III	\$145 - \$155
Senior Environmental Compliance Specialist I - III.....	\$160 - \$170

Support Services:

Office Assistant.....	\$ 85
Project Assistant I - III.....	\$ 90 - \$100

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$300 an hour. As authorized in advance by the Client, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- delivery/copy services
- sub-consultant services
- mileage (per IRS rates)
- agency fees
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

Right to Revisions:


Wallace Group reserves the right to revise this Schedule of Fees on an annual basis, personnel classifications may be added as necessary.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 11, 2021

SUBJECT: Presentation and Review of Preliminary FY 2021-22 District Budget

Recommendation:

1. Receive and provide comments on the Preliminary FY 2021/22 Budget
2. Advertise two weeks in advance for a public hearing and anticipated adoption of the Final Budget on June 8th, 2021.

Funding:

Revenues and Expenditures for FY 2021-22 are to be administered in accordance with the adopted budget.

Discussion:

Each year the District prepares and adopts an operating and capital projects budget for the coming Fiscal Year. The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In late 2019 the Board retained a consultant to prepare a Cost of Services and Rate Study. In May 2020, the Board concluded the Prop 218 Hearing Process and adopted a five year rate schedule that included a 3% per year water and sewer revenue increase.

The Finance Committee on April 8, 2021 to review the FY 2021/22 Preliminary Budget. The Committee reviewed the estimated FY 20/21 year end revenues and expenses; the projected FY 2021/22 revenues and expenses; and the proposed FY 2021/22 Capital Improvement Program.

The Finance Committee provided the following recommendations for the full Board's consideration:

- The Committee believes it is in the District's best interest to extend the Operations and Maintenance Contract with Fluid Resources Management for another year, effective through October 31, 2022. The draft FY 2021/22 budget assumes a 3% cost of living increase in accordance with the existing contract terms.

- The Committee also recommended the Board conduct a contract review for the General Manager/District Engineer as part of the June 2021 Board meeting. Since the Board just recently retained new General Counsel, the Committee does not see the need to review the General Counsel contract until June of 2022.
- The Committee was split on whether to include the 3% rate increase as recommended in the 2020 Rate Study. One Committee member believes it is best to include the 3% increase to keep up with the cost of goods and services increases by including relatively small annual increases. The other Committee member believes that it is prudent to not increase the rates due to the economic impacts from the COVID pandemic. In accordance with the Prop 218 Process, the Board may hold the rates steady or increase rate *up to 3%* in any given year. The Board is not allowed to increase the rates *greater than 3%* in any of the next 4 years.

Attached is the Preliminary FY 2020/21 budget for the Board's review and comment. The draft budget anticipates:

- A 3% increase in both water and wastewater revenues;
- 5% increase in county tax revenue;
- 3% increase in most O & M expenses;
- Connection fee revenue of approximately \$75,000; and
- The District obtaining a loan for the WWTP project in late summer or early fall of 2021 that will result in an annual loan payment of approximately \$210,000 starting in FY 2022/23. The Harbor District will reimburse the CSD for 33% of the loan payment (\$70,000 per year).

Staff will present an overview of the projected FY 2020/21 year-end budget figures and the preliminary FY 2021/22 operating budget and capital projects budget. Staff anticipates that the Board will consider adoption of the final FY 2021/22 budget at the Board's June 8th, 2021, Board meeting.

A formal Public Hearing Notice for the budget adoption will be published at least two weeks in advance of the June 8th, 2021 hearing date.

Avila Beach Community Services District

Preliminary

Draft

2021/22 Fiscal Year Budget

Presented to the Board of Directors

May 11, 2021

Peter Kelley, President
Lynn Helenius, Vice President
Ara Najarian
Kristin Berry
Howie Kennett

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2020/21 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/21	<u>\$ 750,000</u>
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LAIF - Account Balance

Beginning Balance	07/01/20	\$ 3,101,680
Transfer In/Out		\$ 750,000
Interest earned		\$ 26,327

<u>LAIF Approx Ending Balance</u>	06/30/21	<u>\$ 3,878,007</u>
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Reserve Account Balances

Water

Operating Reserve		\$ 365,685
Capaital Replacement Reserve		\$ 200,000
Emergency Capital Reserve		\$ 55,000
Rate Stabilization		\$ 60,000
Total Water		<u>\$ 680,685</u>

Wastewater

Operating Reserve		\$ 466,680
Capaital Replacement Reserve		\$ 1,500,000
Emergency Capital Reserve		\$ 155,000
Rate Stabilization		\$ 80,000
Total Wastewater		<u>\$ 2,201,680</u>

Unallocated General Reserves		\$ 995,642
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Total Approx Ending Balance	06/30/21	<u>\$ 4,628,007</u>
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**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Preliminary

Fiscal Year 2021/22
(May 11, 2021)

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Ordinary Income/Expense						
Income						
4010 · Operating Revenue	0	440,000	465,000	0		905,000
4012 · S W Franchise Fee					18,500	18,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4030 · County Taxes	415,000	200,000	100,000	16,000	0	731,000
4050 · Harbor O & M Reimbursement	0	65,000	0	1,200	0	66,200
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	35,000	0	0	0	0	35,000
Total Income	453,800	705,000	565,000	17,200	18,500	1,759,500
Expense						
5100 · Merch CC Fees TIB	6,500					6,500
5210 · Gross Wages	42,000	0	0	0	2,000	44,000
5230 · Payroll Taxes	950	0	0	0	0	950
5242 · Health Insurance	9,600	0	0	0	0	9,600
5254 · CalPERS Kathy	12,500	0	0	0	0	12,500
5256 · CalPERS Kristi	4,500	0	0	0	0	4,500
5260 · Work Comp Insurance	1,200	0	0	0	0	1,200
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	15,000	0	0	0	500	15,500
6103 · Accounting Audit	10,000	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	8,000	500	650	0	0	9,150
6130 · LAFCo Fees	5,500	0	0	0	1,000	6,500
6135 · Legal	15,000	10,000	2,000	0	1,000	28,000
6140 · Office Supplies & Postage	7,000	1,000	1,000	0	0	9,000
6145 · Public Notices	1,000					1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	70,000	2,000	0	0	72,000
6505 · Contract Labor O & M	4,000	197,000	65,000	0	0	266,000
6506 · Contract Labor GM	58,000	0	0	0	2,000	60,000
6507 · Contract Labor District Engr	0	58,000	35,000	0	0	93,000
6510 · Critical Spare Parts	0	5,000	4,000	0	0	9,000
6515 · Engineering	0	6,500	5,000	0	0	11,500
6520 · Equip Repairs & Maintenance	3,000	100,000	15,000	3,000	0	121,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Preliminary

Fiscal Year 2021/22
(May 11, 2021)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6530 · Generator Maintenance	9,000	9,000		0	0	9,000
6535 · Insurance P/L	0	8,500	7,500	0	0	25,000
6540 · Lab Tests	5,000	49,000	2,000	0	0	51,000
6542 · Bldg Maintenance & Janitorial	0	0	0	0	0	5,000
6545 · Miscellaneous	0	0	2,000	0	0	2,000
6550 · Operating Supplies	0	4,000	4,000	0	0	8,000
6555 · Permits & Fees	0	10,000	4,500	0	0	14,500
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance	5,000	5,000	1,000	0	0	6,000
6567 · Bldg Repairs	0	1,000	250	0	0	5,000
6570 · Safety Gear	0	500	500	0	0	1,250
6575 · Small Tools	0	40,000	0	0	0	1,000
6580 · Solids Handling	3,000	4,500	0	0	0	40,000
6585 · Telephone	2,500	35,000	2,500	12,500	0	7,500
6802 · Lopez Water	0	0	150,000	0	0	52,500
6805 · State Water	0	0	200,000	0	0	150,000
6900 · Yard Improvements	0	0	1,000	0	0	200,000
Sub total Operating Expense	236,050	620,500	505,900	15,500	17,000	1,394,950
6600 · Cal Fire Contract Labor	234,000					
Total Expense	<u>470,050</u>	<u>620,500</u>	<u>505,900</u>	<u>15,500</u>	<u>17,000</u>	<u>1,628,950</u>
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses		<u>100,000</u>	<u>40,000</u>	<u>0</u>	<u>0</u>	<u>1,768,950</u>
Net Profit/ Loss	<u>-16,250</u>	<u>-15,500</u>	<u>19,100</u>	<u>1,700</u>	<u>1,500</u>	<u>-9,450</u>

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Preliminary Budget
 Fiscal Year 2021/22
 May 11, 2021

Administrative/General Ordinary Income/Expense	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		3,800	
4030 · County Taxes	369,000	375,000		415,000	
4050 · Harbor Charges	0			0	
4070 · Late Charge Penalty	0			0	
4600 · Interest Income	75,000	30,000	Significantly lower interest	0	LAIF interest lower
Total Income	447,800	408,800		35,000	
Expense				453,800	
5100 · Merchant CC Fees TIB	6,000	6,200		6,500	
5210 · Gross Wages	42,000	40,000		42,000	3% Salary Increase
5230 · Payroll Taxes	950	950		950	
5242 · Health Insurance	8,400	9,600		9,600	\$800 monthly stipend
5254 · CalPERS Kathy	12,000	12,000		12,500	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,500	4,000		4,500	
5260 · Work Comp Insurance	1,200	900		1,200	
5280 · Payroll Admin & Misc.	1,500	1,400		1,500	Payroll Processing Fees
6102 · Accounting Labor	15,000	14,000	Increased workload per auditor	15,000	Contract Controller
6103 · Accounting Audit	10,000	9,000		10,000	CSDA and USA Membership
6120 · Dues & Subscriptions	6,500	7,700		8,000	
6130 · LAFCo Fees	7,500	5,200		5,500	
6135 · Legal	15,000	10,000	Attend Mtgs as needed	15,000	Reduce \$1000
6140 · Office Supplies & Post	8,000	5,000		7,000	Funded from SW Revenue
6145 · Public Notices	1,000	500		1,000	Required Director Training
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Streamline
6160 · Training	2,500	700		2,500	Haz Mat Annual Fee
6165 · Travel	1,000	500		1,000	Contract GM Admin
6170 · Webpage Host & Support	2,800	2,500		2,800	Copier & IT Support/Back-up
6505 · Contract Labor Admin	5,000	2,800	Haz Mat Annual Fee	4,000	SDRMA Increase
6506 · Contract Labor GM	58,000	50,000		58,000	Admin Office
6507 · Contract Labor District Engr				4,000	Admin Office
6520 · Equip Repairs & Maint	3,000	2,800		58,000	Admin Office, Electrical
6535 · Insurance	8,000	8,500		3,000	
6542 · Bldg Maint & Janitorial	2,500	4,000	Pest Control issues	9,000	
6567 · Bldg Repairs	5,000	1,500		5,000	
6585 · Telephone & Internet	3,000	2,800		5,000	
6590 · Utilities, Electrical	2,500	2,300		3,000	
SubTotal Admin Expenses	232,850	204,850		236,050	
6600 · Cal Fire Contract Labor	234,000	234,000		234,000	Cal Fire Contract Services
Total Admin Expense	466,850	438,850		470,050	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2021/22
 May 11, 2021

Sanitary	20/21 Budget	20/21 Projected	20/21 Comments	21/22 Proposed Budget	21/22 Comments
Income					
4003 · Operating Revenue	450,000	430,000		440,000	3% Increase of Projected Revenue
4050 · Harbor O & M Reimbursement	65,000	65,000		65,000	
4030 · County Taxes	180,000	200,000		200,000	Transfer from General as Needed
Total Income	<u>695,000</u>	<u>695,000</u>		<u>705,000</u>	
Expense					
6120 · Dues & Subscriptions	500	500		500	Underground Service Alert
6135 · Legal	10,000	8,000		10,000	WWTP Upgrade Project
6140 · Office Supplies & Postage	1,000	1,000		1,000	
6150 · Rate Assistance	1,000	1,000		0	Fund w/Franchise Fees
6165 · Travel	1,000	1,000		1,000	
6503 · Chemicals	78,500	70,000	Below Budget	70,000	
6505 · Contract Labor O&M	197,000	190,000		197,000	Anticipates 3% increase
6507 · Contract Labor District Engr	58,000	53,000		58,000	
6510 · Critical Spare Parts	8,000	5,000		5,000	
6515 · Engineering	7,500	3,000		6,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	60,000	125,000	Major Repairs	100,000	Age of equipment
6525 · Fat Oil & Grease Program	5,000	4,000		5,000	Contract program
6530 · Generator Maintenance	10,000	6,500		9,000	
6535 · Insurance	7,800	7,500		8,500	Anticipates 15% Rate Increase
6540 · Lab Tests	45,000	44,000		49,000	Anticipate 10% Increase
6502 · Misc - Benthic Monitoring					Once every five years
6550 · Operating Supplies	3,500	3,500		4,000	
6555 · Permits & Fees	9,500	9,200		10,000	Anticipates 5% Increase

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2021/22
 May 11, 2021

Sanitary	20/21		20/21 Comments	21/22	
	Budget	Projected		Proposed Budget	Comments
6565 · Regulatory Permit Compliance	5,000	7,000		5,000	As Needed
6570 · Safety Gear	650	1,000		1,000	Gloves/Safety gear
6575 · Small Tools	500	500		500	
6580 · Solids Handling	40,000	35,000		40,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line
6590 · Utilities	30,000	32,000		35,000	Electricity for WWTP
6591 · Yard Maintenance	2,500	2,500		2,500	Landscape Maintenance at WWTP
Sub Total Operating Expense	585,450	613,200		623,000	
Total Operating Expense	585,450	613,200		623,000	
170 · Fixed Assets Depreciation	100,000	100,000		100,000	
Net Income/ Expense	9,550	-18,200		-18,000	
Other Income					
7210 · Connection Fees Paid	60,000	70,000		60,000	
7220 · SL HD CIP Reimbursement		80000		100000	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Budget
Fiscal Year 2021/22
 May 11, 2021

Water	20/21		21/22	
	Budget	Projected	Budget	Comments
Income				
4003 · Operating Revenue	425,000	450,000	465,000	3% Rate Increase of Projected
4009 · County Taxes	100,000	100,000	100,000	As Needed
Total Income	<u>525,000</u>	<u>550,000</u>	<u>565,000</u>	
Expense				
6120 · Dues & Subscriptions	650	600	650	Rural Water Assc
6135 · Legal	2,000	1,000	2,000	
6140 · Office Supplies & Postage	1,000	1,000	1,000	
6549 · Rate Study			0	No Rate Study
6150 · Rate Assistance	0	0	0	Fund w/Franchise Fees
6503 · Chemicals	2,000	2,000	2,000	
6505 · Contract Labor O &M	65,000	63,000	65,000	Contract Operations
6507 · Contract Labor District Engr	27,000	30,000	35,000	Contract District Engineer
6510 · Critical Spare Parts	4,000	3,500	4,000	
6515 · Engineering	5,000	1,500	5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	15,000	15,000	
6535 · Insurance P/L	6,500	6,500	7,500	Anticipate 15% increase
6540 · Lab Tests	2,000	1,800	2,000	
6542 · Maintenance		2,000	2000	
6550 · Operating Supplies	4,000	2,300	4,000	
6555 · Permits & Fees	4,500	4,000	4,500	
6560 · Plan Checks	1,000	1,000	1,000	Consultant Support As Needed
6565 · Regulatory Permit Compliance	1,000	500	1,000	Contract as needed
6570 · Safety Gear	250	125	250	
6575 · Small Tools	500	250	500	
6590 · Utilities	2,500	2,100	2,500	Slight increase
6591 · Yard Improvements	500	500	1,000	

Avila Beach Community Services District
Water Budget
Fiscal Year 2021/22
 May 11, 2021

Water	20/21		21/22	
	Budget	Projected	Proposed Budget	Comments
6805 - State Water	190,000	170,000	200,000	Anticipates 5% Increase
6802 - Lopez Water	121,000	150,000	150,000	
Sub Total Operating Expense	455,400	458,675	505,900	
Total Operating Expense	455,400	458,675	505,900	
Net Income/ Expense	39,600	61,645	59,100	
Other Income				
7210 - Connection Fees Paid	40,000	35,000	40,000	
Other Expenses				
1600 - Fixed Assets Depreciation	30,000	29,680	40,000	
8200 - Capital Replacement Transfer			80,000	
Net Net Income/ Expense			-20,900	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
Street Light Budget
Fiscal Year 2021/22
 May 11, 2021

Light	<u>20/21 Budget</u>	<u>20/21 Projected</u>	<u>20/21</u> Comments	<u>21/22 Proposed Budget</u>	<u>21/22</u> Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0			0	
4030 · County Taxes	16,000	16,000		16,000	
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income					
Total Income	<u>17,200</u>	<u>17,200</u>		<u>17,200</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	4,000	3,000		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>16,500</u>	<u>15,000</u>		<u>15,500</u>	
6104 · Administrative Transfer	0				
Total Operating Expense	<u>16,500</u>	<u>15,000</u>		<u>15,500</u>	
Net Income/ Expense	700	2,200		1,700	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Budget
 Fiscal Year 2021/22
 May 11, 2021

21/22

Solid Waste	20/21 Budget	20/21 Projected	20/21 Comments	Proposed Budget	21/22 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,500	18,500		18,500	<i>Franchise Fee</i>
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>17,500</u>	<u>18,500</u>		<u>18,500</u>	
Expense					
5210 · Gross Wages	2,000	2,000		2,000	
6102 · Accounting	500	500		500	
6103 · Accounting Audit	1,000	1,000		1,000	
6130 · LAFCO Fees	1,000	1,000		1,000	
6135 · Legal	1,000	1,000		1,000	
6150 · Rate Assistance	9,500	9,500		9,500	
6506 · Contract Labor GM	2,000	2,000		2,000	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>17,000</u>	<u>17,000</u>		<u>17,000</u>	
Total Operating Expense					
Net Income/ Expense	17,500	1,500		1,500	

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Water and Sewer Rates

Proposed Water Fixed and Variable Charges

	Current Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per month)						
All Customers	\$57.00	\$47.88	\$49.32	\$50.80	\$52.33	\$53.90
Variable Charge (\$ per HCF)						
All Customers						
Tier 1 - 0 to 5 units	\$0.00	\$4.05	\$4.18	\$4.31	\$4.44	\$4.58
Tier 2 - Over 5 units	\$11.40	\$11.67	\$12.02	\$12.39	\$12.77	\$13.16

Proposed Wastewater Fixed and Variable Charges

Classification	Current July 1, 2017	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per month)						
All Customers	\$61.75	\$9.50	\$9.79	\$10.08	\$10.38	\$10.69
Variable Charge (\$ per HCF)						
Single-family						
0 to 5 HCF	\$0.00	\$13.46	\$13.86	\$14.28	\$14.71	\$15.15
Over 5 HCF	12.35	13.46	13.86	14.28	14.71	15.15
Multifamily						
0 to 5 HCF	0.00	13.07	13.46	13.86	14.28	14.71
Over 5 HCF	13.05	13.07	13.46	13.86	14.28	14.71
Commercial						
0 to 5 HCF	0.00	16.41	16.90	17.41	17.93	18.47
Over 5 HCF	16.64	16.41	16.90	17.41	17.93	18.47
Hotels						
0 to 5 HCF	0.00	18.13	18.67	19.23	19.81	20.40
Over 5 HCF	16.64	18.13	18.67	19.23	19.81	20.40
Restaurants						
0 to 5 HCF	0.00	39.25	40.43	41.64	42.89	44.18
Over 5 HCF	17.78	39.25	40.43	41.64	42.89	44.18
Industrial						
0 to 5 HCF	0.00	14.98	15.43	15.89	16.37	16.86
Over 5 HCF	\$18.98	\$14.98	\$15.43	\$15.89	\$16.37	\$16.86

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

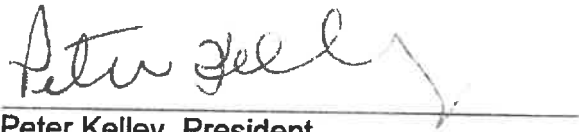
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

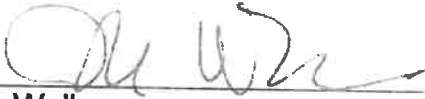
ABSENT: Richards

ABSTAIN: None



Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,325	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.68	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,517	\$23,228
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,168	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Meltall and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee**	Equivalence to a 2-Bedroom SFR Unit	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,255	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,885
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*				
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)				
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)				
Beauty Shop** (per chair)	\$480.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)				
Dentist Office** (per chair)	\$2,842.83	2.00	\$18,758	\$24,962
Department Store (per employee)				
Department Store (per employee)	\$156.95	0.11	\$1,007	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**				
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,745	\$44,931
if Serving Meals add (per seat):	\$196.19	0.13	\$1,231	\$1,664
Laundry**				
Laundry** (per Standard washing machine)	\$3,923.77	2.67	\$21,011	\$33,282
Meat Market**				
Meat Market** (per 1,000 square feet of floor area)	\$196.19	0.13	\$1,231	\$1,664
Motel or Hotel (per room)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
Office Building** (per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,001	\$3,994
Physicians Office**				
Physicians Office** (per examining room)	\$784.75	0.53	\$5,002	\$6,656
Restaurant**				
Restaurant** (per seat at 20 gallons per day per seat)	\$78.48	0.05	\$500	\$668
Theatre** (per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
Other non water intensive establishments** (per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)				
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)				
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)				
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)				
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)				
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)				
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)				
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)				
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)				
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

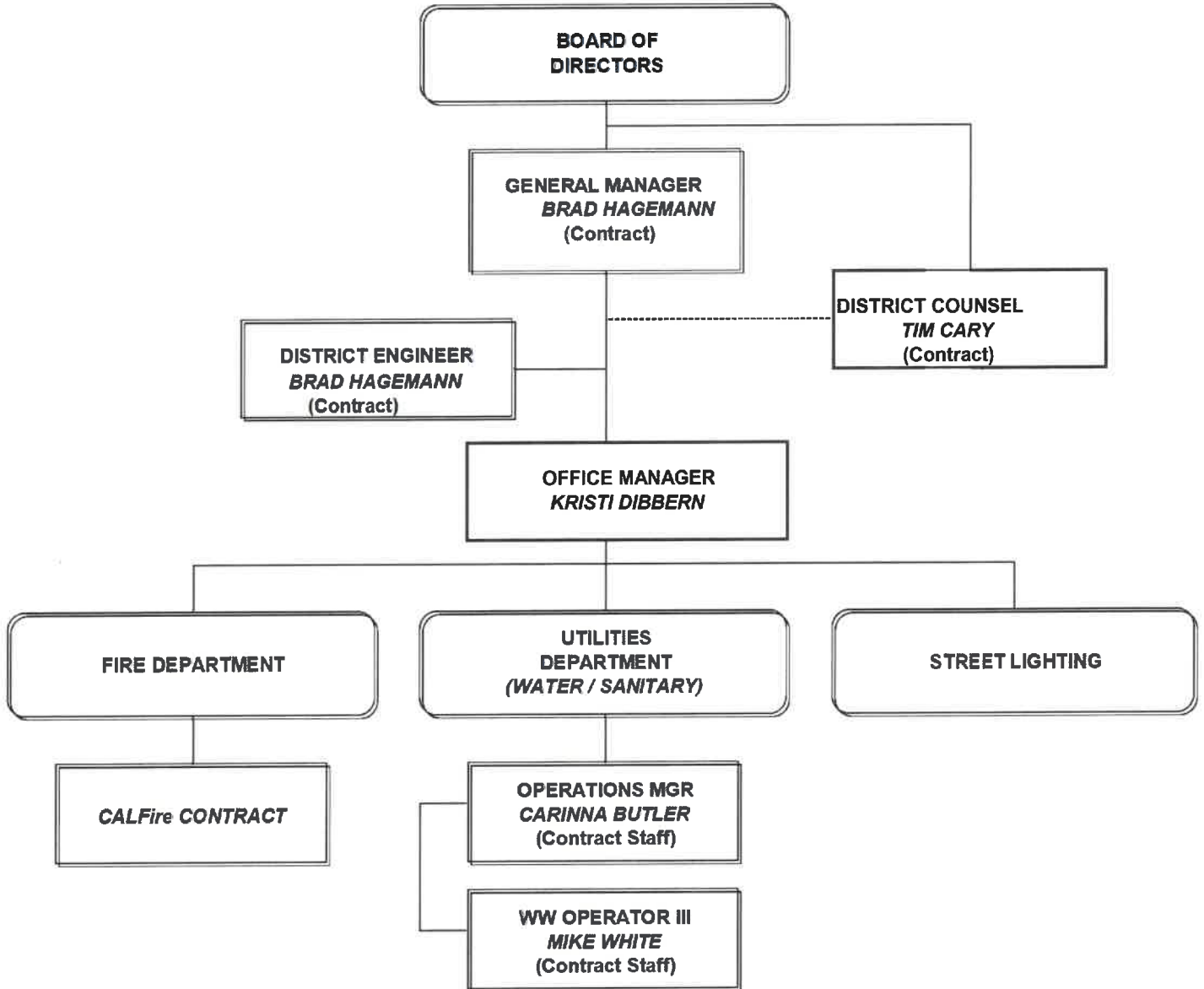
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2021/22 Organization Chart



**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

**Compensation
Effective 7/1/21**

**2021/22 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/21**

	GRADE 4		GRADE 5		GRADE 7		GRADE 9	
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
STEP 1	15.05	15.50	17.99	18.53	21.48	22.12	29.45	30.33
STEP 2	15.95	16.43	19.07	19.64	22.77	23.45	31.22	32.15
STEP 3	16.91	17.42	20.21	20.82	24.13	24.86	33.09	34.08
STEP 4	17.92	18.46	21.43	22.07	25.58	26.35	35.08	36.13
STEP 5	19.00	19.57	22.71	23.39	27.12	27.93	37.18	38.30
STEP 6	20.14	20.74	24.07	24.80	28.75	29.61	39.41	40.59
DEPARTMENT								
Administration				Accounting Clerk		Admin Secretary		Office Manager

STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 Increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2021-22 Fiscal Year Budget**

Capital Equipment/Projects

**2021/22 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(May 11, 2021)**

Item Description	Total 5 Years	Fiscal Year				
		2021/22 1	2022/23 2	2023/24 3	2024/25 4	2025/26 5
General/Administration						
ADM-1 General/Administrative Capital Improvements	\$ 27,000	\$ 15,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Subtotal:	\$ 27,000	\$ 15,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Water						
W-2020/21 - 1 Water System Meter/Valve Replacement	\$ 275,000	\$ 50,000	\$ 100,000	\$ 75,000	\$ 50,000	
W-2020/21 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future Water Tank #2 Maintenance or Replace	\$ 225,000	\$ 0.00	\$ 150,000	\$ 75,000		
W-Future Lopez Booster Pumps	\$ 125,000	\$ 0.00	\$ 0.00	\$ 50,000	\$ 75,000	
W-Future Re-Coat Water Tank #1	\$ 275,000	\$ 0.00	\$ 0.00	\$ 125,000	\$ 150,000	
Subtotal:	\$ 1,025,000	\$ 75,000	\$ 275,000	\$ 350,000	\$ 300,000	\$ 25,000
Wastewater						
WWTP Upgrade WWTP Improvements/Redundancy Project	\$ 990,000	\$ 150,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
WW- 2021/22-2 Force Main Realignment	\$ 335,000	\$ 135,000	\$ 200,000	\$ 0.00		
WW - 2020/21 -3 Wastewater Collection Line Repair (As Needed)	\$ 115,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
WW -2020/21 -4 Miscellaneous Wastewater Projects (As Needed)	\$ 220,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW- F1 Brine Receiving Facilities	\$ 75,000	\$ 0	\$ 60,000	\$ 15,000	\$ 0.00	\$ 0.00
WW- F3 First Street Sewer Line Replacement	\$ 250,000	\$ 0	\$ 0	\$ 50,000	\$ 200,000	\$ 0
WW- F5 Front Street Sewer Line Replacement	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 100,000
Subtotal:	\$ 2,135,000	\$ 320,000	\$ 545,000	\$ 350,000	\$ 585,000	\$ 335,000
Street Lighting						
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Subtotal:	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Total Capital Equipment / Projects by Fiscal year:		\$ 417,500	\$ 830,500	\$ 710,500	\$ 895,500	\$ 370,500
Total 5-Year Capital Equipment / Projects	\$ 3,224,500					

KEY

- W-F#= FUTURE WATER -
- WW#= WASTEWATER
- WW-F#= FUTURE WASTEWATER -

