

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
e-mail: avilacsd@gmail.com

REGULAR BOARD MEETING **1:00 PM Tuesday, May 9th, 2023**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, STAFF AND
PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR
ELECTRONICALLY.**

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

Director Najarian attending via teleconference:
182 San Miguel Street
Avila Beach, CA 93424

In accordance with Government Code Section 54953(b), this agenda will be posted at the above teleconference location and this location will be accessible to the public.

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Ara Najarian, Vice President
Kristin Berry, Director
Howie Kennett, Director
John Janowicz, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of April 18th, 2023, Regular Board Meeting
- B. Monthly Financial Review for April 2023
- C. General Manager and District Engineer Report
- D. Water and Wastewater Operations Reports for April 2023

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Resolution 2023-05 switching District Banking to Five Star Bank**
(Action Required: Receive report and consider adopting Resolution)

- B. PUBLIC HEARING: Fiscal Year 2023/24 Budget**
(Action Required: Receive Report, Open Public Hearing; Consider Adoption of Resolution No. 2023-06 Appropriations Limitations and Resolution No. 2023-07 Adopting a Final Fiscal Year 2023/24 Budget)

- C. Contract Review for Legal Counsel**
(Action Required: Receive report and give direction to Staff)

8. COMMUNICATIONS/ CORESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

The next SPECIAL Board meeting will be held on Tuesday, June 6th at 1:00 PM.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, April 18th, 2023
1:00 P.M.

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:04 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present	Pete Kelley Kristin Berry John Janowicz Howie Kennett
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Board Members Absent:	Ara Najarian
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Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Office Manager
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FRM Operations:	Jeff Cedillos, FRM Operations
Legal Counsel:	Not Present

3. PUBLIC COMMENTS

Pete Kelley commented on the large turnout for the Avila Beach Historical society presentation.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Stuart MacDonald reported via Zoom for the month of March, 6 Disturbances, 3 burglaries, 4 suspicious circumstances and 10 preventative patrol stops.

Cal Fire: Chief Lee attended the meeting and reported 62 calls for service this month, 28 were medically related. Cal Fire reported that pre-fire season clearing on the mountain roads is underway. Davis & Squire Canyon piles of brush will be burned in early Spring. New Avila Captains: Ryan Greeby and Danny Woodman. Weed abatement will be checked in mid-May this year.

B. Conferences, Meetings and General Communications. GM Hagemann invited the Directors to the CSDA Chapter meeting on April 21st. It will be held at the Civic Association at 11:30 AM on April 21st. Box lunches will be provided.

5. CONSENT ITEMS

Director Berry made a motion to approve the Consent Items. It was seconded by Director Kennett and passed with a roll call vote 4-0, with one absent.

AYES: Kristin Berry
Howie Kennett
John Janowicz
Pete Kelley

NOES: None

ABSENT: Ara Najarian

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Weed Abatement Resolution No. 2023-04

GM Hagemann recommended the Board adopt Resolution 2023-04 to declare weeds a nuisance in the District and have residents abate the weeds on their property. Cal Fire will perform an inspection in mid-May for compliance. Director Berry made the motion to pass Resolution 2023-04, Director Kennett seconded the motion and it passed with a roll call vote 4-0, with one absent.

AYES: Kristin Berry
Howie Kennett
John Janowicz
Pete Kelley

NOES: None

ABSENT: Ara Najarian

B. FY 2023-24 Preliminary Budget.

GM Hagemann summarized the preliminary budget staff report and a Powerpoint presentation. The Board discussed the 3% increase in water and sewer service fees in compliance with the Proposition 218 guidelines. The Board directed staff to include the recommended 3% rate increase in the final draft of the budget and to schedule the Budget Public Hearing for May 9th, 2023 at 1:00 PM.

C. Consideration of Request from Fish and Farmers' Market for Sponsorship.

Director Janowicz made the motion to approve the request for Fish and Farmers' Market.
President Kelley seconded the motion and it passed with a roll call vote 4-0, with one absent.

AYES: John Janowicz
 Pete Kelley
 Howie Kennett
 Kristin Berry
NOES: None
ABSENT: Ara Najarian

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 2:15 P.M.

The next Regular Meeting of the Avila Beach Community Services District is scheduled for Tuesday, May 9th, 2023, at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 9th, 2023

SUBJECT: Monthly Financial Review for April

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of April, the District deposited \$102,756.8 and incurred \$84,644.96 in expenses (cash basis). Water and sewer revenue for the month of April was \$88,325.70. Cal Fire is currently billing the District per quarter for fire protection. Last month a quarterly payment was made in the amount of \$23,723.43.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for April.

Utility Service Billing

The District billed approximately \$87,381.83 in water and sewer service charges in April. Customer Rate Assistance reduced billing charges to the District in the amount of \$868.87.

Operation and Maintenance

The statement for April from Fluid Resource Management (FRM) is attached.

Avila Beach Community Services District

Profit & Loss

April 2023

05/04/23

Accrual Basis

	Apr 23
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	88,325.70
4012 · Solid Waste Franchise Fee	2,766.90
4030 · County Taxes	53,691.96
4050 · Harbor Charges	
4052 · Front Street Lighting	264.00
4053 · WWTP O&M	36,463.00
	36,727.00
Total 4050 · Harbor Charges	36,727.00
4600 · Interest Income	20,422.44
	201,934.00
Total 4000 · Income Summary	201,934.00
Total Income	201,934.00
Gross Profit	201,934.00
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	10.00
5120 · Chase Paymentech	139.38
5140 · Invoice Cloud	467.06
	616.44
Total 5100 · Merchant Credit Card Fees	616.44
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,916.35
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
	3,916.35
Total 5210 · Gross Wages	3,916.35
5230 · Payroll Taxes	68.38
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
	800.00
Total 5240 · Health & Medical Exp.	800.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	244.77
	244.77
Total 5250 · PERS Company Pd Expense	244.77
5280 · Payroll Administration & Misc.	114.32
	5,143.82
Total 5200 · Payroll Expenses	5,143.82
6000 · Administrative Overheads	
6102 · Accounting	1,650.00
6103 · Accounting Audit	550.00
6120 · Dues & Subscriptions	403.28
6135 · Legal	920.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	195.35
6143 · Supplies, Office	83.58
	278.93
Total 6140 · Office Supplies & Postage	278.93
6150 · Rate Assistance	868.87
6170 · Website	200.00
	4,871.08
Total 6000 · Administrative Overheads	4,871.08
6500 · Operating Expenses	
6503 · Chemicals	1,116.88

Avila Beach Community Services District
Profit & Loss
 April 2023

	Apr 23
6505 · Contract Labor O & M	23,180.18
6506 · Contract Labor GM	4,350.00
6507 · Contract Labor Civil Engineer	2,550.00
6518 · Equipment Expense	240.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	15,045.62
6524 · Equip. Rep. & Maint. Avila Only	40.00
6520 · Equipment Repair & Maint. - Other	290.00
Total 6520 · Equipment Repair & Maint.	15,375.62
6525 · Fat Oil & Grease (FOG)	672.98
6530 · Generator Maintenance	1,782.83
6535 · Insurance P/L	2,034.74
6542 · Maintenance	307.25
6550 · Operating Supplies	766.76
6585 · Telephone / Internet	312.30
6590 · Utilities	3,720.03
Total 6500 · Operating Expenses	56,409.57
6600 · Cal Fire Contract Labor	23,723.43
Total Expense	90,764.34
Net Ordinary Income	111,169.66
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7220 · CIP Harbor	36,208.00
Total 7200 · Non-Operating Income	36,208.00
Total Other Income	36,208.00
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245d · WWTP Wallace Group Engineering	1,651.00
Total 8245 · WWTP Improvement Project	1,651.00
Total 8230 · Capital Purchases in Prog Sani	1,651.00
Total 8200 · Non-Operating Expenses	1,651.00
Total Other Expense	1,651.00
Net Other Income	34,557.00
Net Income	145,726.66

Avila Beach Community Services District
Checks by Fund w/Accounts
 April 2023

05/03/23

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	04/02/2023	EFT	GetStreamline.com / Di...	monthly ABCSD Streamline	6170 · Website	200.00	200.00
Check	04/03/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	6.25	206.25
Check	04/04/2023	3460	Hagemann & Associates	Inv. 1211 4/3/23 March 12th - 25th, 2023 ...	6506 · Contract Labor ...	1,800.00	2,006.25
Check	04/04/2023	3461	SLO CO Fire Department	Fire Protection 1st Quarter Actual FY 2022...	6600 · Cal Fire Contra...	23,723.43	25,729.68
Check	04/04/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	2.69	25,732.37
Check	04/05/2023		Caltronics Business Sys...	merchant cc fees	6550 · Operating Sup...	61.93	25,794.30
Check	04/05/2023		Paymenttech	Amex	5120 · Chase Payment...	1.23	25,795.53
Check	04/05/2023		American Express Disc...	merchant cc fees	5110 · Amex	10.00	25,805.53
Check	04/05/2023		Paymenttech	# 114-6700002-6781004	5120 · Chase Payment...	19.18	25,824.71
Check	04/06/2023		Amazon	merchant cc fees	6143 · Supplies, Office	31.03	25,855.74
Check	04/06/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	6.25	25,861.99
Check	04/10/2023	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & M...	40.00	25,901.99
Check	04/10/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	3.07	25,905.06
Check	04/10/2023		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	466.06	26,371.12
Check	04/11/2023	EFT	Brezden Pest		6542 · Maintenance	70.00	26,441.12
Check	04/12/2023		Amazon	# 114-5267327-0574667	6143 · Supplies, Office	52.55	26,493.67
Check	04/12/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	2.32	26,495.99
Check	04/12/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	1.14	26,497.13
Check	04/13/2023	3465	Coastline Cleaning Co.	Office Maintenance Inv. 3250 (Mar 2023)	6542 · Maintenance	165.00	26,662.13
Check	04/13/2023	3465	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and De...	6542 · Maintenance	25.00	26,687.13
Check	04/13/2023	3466	Nikki Engle Bookkeeping	Inv. 3302 3/31/23 Bookkeeping	6102 · Accounting	960.00	27,647.13
Check	04/13/2023	3466	Nikki Engle Bookkeeping	Inv. 3306 4/12/23 Bookkeeping	6102 · Accounting	690.00	28,337.13
Check	04/13/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	4.46	28,341.59
Check	04/14/2023		Docusign		6518 · Equipment Exp...	240.00	28,581.59
Check	04/17/2023		U.S. Postal Service		6142 · Postage & Ship...	15.90	28,597.49
Check	04/17/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	2.84	28,600.33
Check	04/18/2023	3467	Hagemann & Associates	GM Contract Labor Inv. 1213 March 26th ...	6506 · Contract Labor ...	2,550.00	31,150.33
Check	04/18/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	3.45	31,153.78
Check	04/19/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	2.25	31,156.03
Check	04/19/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	1.70	31,157.73
Check	04/20/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	2.94	31,160.67
Check	04/21/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	74.61	31,235.28
Check	04/24/2023	3470	Creative Technologies, I...	Customer Number 849 Inv. 8136 4/14/23	6142 · Postage & Ship...	179.45	31,414.73
Check	04/24/2023	3471	Price, Postel & Parma L...	File. 24425-00001 Inv. 202937 Inv Date: 4/...	6135 · Legal	920.00	32,334.73
Check	04/24/2023	3472	Perez Gardening Service	Inv. 30900 4/15/23 April	6542 · Maintenance	47.25	32,381.98
Check	04/24/2023	EFT	PG&E	100 San Luis St.	6590 · Utilities	253.40	32,635.38
Check	04/25/2023	3474	CJ Brown & Company ...	3/31/23 FY 22-23 Planning Engagement	6103 · Accounting Audit	550.00	33,185.38
Check	04/25/2023	3475	Fluid Resource Manage...	F22780 Fuel Surcharge	6505 · Contract Labor ...	104.40	33,289.78
Check	04/25/2023	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Int...	229.95	33,519.73
Check	04/25/2023		Paymenttech	merchant cc fees	5120 · Chase Payment...	2.09	33,521.82

Avila Beach Community Services District
Checks by Fund w/Accounts
 April 2023

05/03/23

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	04/26/2023		Paymenttech	merchant cc fees	5120 · Chase Paymen...	1.05	33,522.87	
Check	04/26/2023		The Tribune		6120 · Dues & Subscri...	403.28	33,926.15	
Check	04/26/2023		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	1.00	33,927.15	
Check	04/28/2023		Paymenttech	merchant cc fees	5120 · Chase Paymen...	1.86	33,929.01	
Total General / Admin							33,929.01	33,929.01
Lights								
Check	04/03/2023	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	451.32	451.32	
Check	04/03/2023	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	123.47	574.79	
Check	04/24/2023	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	369.45	944.24	
Total Lights							944.24	944.24
Sanitary								
Check	04/02/2023	3462	South County Sanitary ...	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	185.91	185.91	
Check	04/04/2023	3460	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor ...	450.00	635.91	
Check	04/04/2023		Grainger		6550 · Operating Sup...	461.15	1,097.06	
Check	04/11/2023		Verizon	WWTP Hotspot	6585 · Telephone / Int...	210.52	1,307.58	
Check	04/13/2023	3462	San Luis Powerhouse, L...	Inv. 48943 Testing Generator -- Lift Station...	6530 · Generator Mai...	1,117.83	2,425.41	
Check	04/13/2023	3462	San Luis Powerhouse, L...	Inv. 48943 Testing Generator- WWTP 3/...	6530 · Generator Mai...	665.00	3,090.41	
Check	04/13/2023	3463	Wallace Group, Inc.	Inv. 58791 Project #: 0245-0014-00 3/28/23	6525 · Fat Oil & Greas...	672.98	3,763.39	
Check	04/13/2023	3464	Port San Luis Harbor Di...	Inv. 2023-171 3/27/23 Mooring Repairs	6522 · Equip. Rep. & ...	419.75	4,183.14	
Check	04/14/2023		Miners Ace Hardware	Acct. 126380 2/28/23 Operating Supplies	6550 · Operating Sup...	145.44	4,328.58	
Check	04/17/2023	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Int...	23.50	4,352.08	
Check	04/18/2023	3467	Hagemann & Associates	Sanitary System Contract Labor	6507 · Contract Labor ...	900.00	5,252.08	
Check	04/18/2023	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Int...	58.85	5,310.93	
Check	04/24/2023	3468	Wallace Group, Inc.	Inv. 58806 3/28/23 WWTP MBR Project	8245d · WWTP Walla...	1,651.00	6,961.93	
Check	04/24/2023	3469	Brenntag Pacific, Inc.	BPI323194 4/13/23	6503 · Chemicals	1,116.88	8,078.81	
Check	04/24/2023	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	1,979.56	10,058.37	
Check	04/24/2023	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	140.92	10,199.29	
Check	04/25/2023	3473	USA Bluebook	Customer 916419 Inv. #312942 3/28/23	6550 · Operating Sup...	98.24	10,297.53	
Check	04/25/2023	3475	Fluid Resource Manage...	F22780 Monthly O&M	6505 · Contract Labor ...	16,603.46	26,900.99	
Check	04/25/2023	3475	Fluid Resource Manage...	F22793 Plant Expansion Coordination	6505 · Contract Labor ...	912.50	27,813.49	
Check	04/25/2023	3475	Fluid Resource Manage...	W22701 FFR Arms, Influent Lid and CCC ...	6522 · Equip. Rep. & ...	2,681.08	30,494.57	
Check	04/25/2023	3475	Fluid Resource Manage...	W22713 Replace lid on Influent Lift Station...	6522 · Equip. Rep. & ...	2,151.97	32,646.54	
Check	04/25/2023	3475	Fluid Resource Manage...	W22719 SCADA Graphing Issues Ticket #...	6522 · Equip. Rep. & ...	500.00	33,146.54	
Check	04/25/2023	3475	Fluid Resource Manage...	W22721 Primary Effluent SCADA Diagnosis	6522 · Equip. Rep. & ...	1,073.37	34,219.91	
Check	04/25/2023	3475	Fluid Resource Manage...	W22741 Tank Site SCADA Issues	6522 · Equip. Rep. & ...	5,036.42	39,256.33	
Check	04/25/2023	3475	Fluid Resource Manage...	W22772 Teamviewer WWTP SCADA	6520 · Equipment Rep...	290.00	39,546.33	

Avila Beach Community Services District
Checks by Fund w/Accounts
 April 2023

05/03/23

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	04/25/2023	3475	Fluid Resource Manags...	W22785 FFR Arm Troubleshooting	6522 · Equip. Rep. & ...	3,183.03	42,729.36	
Check	04/30/2023	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs	1280 · Water & Sewer...	33.26	42,762.62	
Total Sanitary							42,762.62	42,762.62
Water								
Check	04/04/2023	3460	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	150.00	150.00	
Check	04/18/2023	3467	Hagemann & Associates	Water System Contract Labor	6507 · Contract Labor ...	1,050.00	1,200.00	
Check	04/24/2023	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	216.00	1,416.00	
Check	04/25/2023	3475	Fluid Resource Manags...	F22780 Monthly O&M	6505 · Contract Labor ...	5,559.82	6,975.82	
Check	04/30/2023	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs	1280 · Water & Sewer...	33.27	7,009.09	
Total Water							7,009.09	7,009.09
TOTAL						84,644.96	84,644.96	

Avila Beach Community Services District

Deposits by Fund

April 2023

05/03/23

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	04/06/2023	TCF FY 23 MAR ME - Waste - .55 Sani and .45 Admin	1010 · Pacific Premi...	-12,005.60	-12,005.60
Deposit	04/06/2023	TCF FY 23 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premi...	-18,909.00	-30,914.60
Total General / Admin				-30,914.60	-30,914.60
Lights					
Deposit	04/06/2023	TCF FY 23 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premi...	-1,350.63	-1,350.63
Total Lights				-1,350.63	-1,350.63
Sanitary					
Deposit	04/01/2023	Sani Rec	1010 · Pacific Premi...	-125.99	-125.99
Deposit	04/01/2023	Rate Assistance	1010 · Pacific Premi...	4.73	-121.26
Deposit	04/01/2023	Other 1	1010 · Pacific Premi...	0.00	-121.26
Deposit	04/01/2023	Other 2	1010 · Pacific Premi...	0.00	-121.26
Deposit	04/02/2023	Sani Rec	1010 · Pacific Premi...	-201.41	-322.67
Deposit	04/02/2023	Rate Assistance	1010 · Pacific Premi...	22.50	-300.17
Deposit	04/02/2023	Other 1	1010 · Pacific Premi...	0.00	-300.17
Deposit	04/02/2023	Other 2	1010 · Pacific Premi...	0.00	-300.17
Deposit	04/03/2023	Sani Rec	1010 · Pacific Premi...	-386.54	-686.71
Deposit	04/03/2023	Rate Assistance	1010 · Pacific Premi...	11.42	-675.29
Deposit	04/03/2023	Other 1	1010 · Pacific Premi...	0.00	-675.29
Deposit	04/03/2023	Other 2	1010 · Pacific Premi...	0.00	-675.29
Deposit	04/04/2023	Sani Rec	1010 · Pacific Premi...	-140.25	-815.54
Deposit	04/04/2023	Rate Assistance	1010 · Pacific Premi...	4.73	-810.81
Deposit	04/04/2023	Other 1	1010 · Pacific Premi...	0.00	-810.81
Deposit	04/04/2023	Other 2	1010 · Pacific Premi...	-5.52	-816.33
Deposit	04/05/2023	Sani Rec	1010 · Pacific Premi...	-434.93	-1,251.26
Deposit	04/05/2023	Rate Assistance	1010 · Pacific Premi...	6.69	-1,244.57
Deposit	04/05/2023	Other 1	1010 · Pacific Premi...	0.00	-1,244.57
Deposit	04/05/2023	Other 2	1010 · Pacific Premi...	-57.42	-1,301.99
Deposit	04/06/2023	TCF FY 23 MAR ME - Waste - .55 Sani and .45 Admin	1010 · Pacific Premi...	-14,673.51	-15,975.50
Deposit	04/06/2023	Sani Rec	1010 · Pacific Premi...	-3,146.75	-19,122.25
Deposit	04/06/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-19,122.25
Deposit	04/06/2023	Other 1	1010 · Pacific Premi...	0.00	-19,122.25
Deposit	04/06/2023	Other 2	1010 · Pacific Premi...	0.00	-19,122.25
Deposit	04/07/2023	Sani Rec	1010 · Pacific Premi...	-150.04	-19,272.29
Deposit	04/07/2023	Rate Assistance	1010 · Pacific Premi...	15.00	-19,257.29
Deposit	04/07/2023	Other 1	1010 · Pacific Premi...	0.00	-19,257.29
Deposit	04/07/2023	Other 2	1010 · Pacific Premi...	-3.85	-19,261.14
Deposit	04/08/2023	Sani Rec	1010 · Pacific Premi...	-102.74	-19,363.88
Deposit	04/08/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-19,363.88
Deposit	04/08/2023	Other 1	1010 · Pacific Premi...	0.00	-19,363.88
Deposit	04/08/2023	Other 2	1010 · Pacific Premi...	0.00	-19,363.88
Deposit	04/09/2023	Sani Rec	1010 · Pacific Premi...	-37.51	-19,401.39
Deposit	04/09/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-19,401.39
Deposit	04/09/2023	Other 1	1010 · Pacific Premi...	0.00	-19,401.39
Deposit	04/09/2023	Other 2	1010 · Pacific Premi...	0.00	-19,401.39
Deposit	04/10/2023	Sani Rec	1010 · Pacific Premi...	-437.89	-19,839.28
Deposit	04/10/2023	Rate Assistance	1010 · Pacific Premi...	10.27	-19,829.01
Deposit	04/10/2023	Other 1	1010 · Pacific Premi...	0.00	-19,829.01
Deposit	04/10/2023	Other 2	1010 · Pacific Premi...	0.00	-19,829.01
Deposit	04/11/2023	Sani Rec	1010 · Pacific Premi...	-109.72	-19,938.73
Deposit	04/11/2023	Rate Assistance	1010 · Pacific Premi...	17.77	-19,920.96
Deposit	04/11/2023	Other 1	1010 · Pacific Premi...	0.00	-19,920.96
Deposit	04/11/2023	Other 2	1010 · Pacific Premi...	0.00	-19,920.96
Deposit	04/12/2023	Sani Rec	1010 · Pacific Premi...	-979.66	-20,900.62
Deposit	04/12/2023	Rate Assistance	1010 · Pacific Premi...	11.42	-20,889.20
Deposit	04/12/2023	Other 1	1010 · Pacific Premi...	0.00	-20,889.20
Deposit	04/12/2023	Other 2	1010 · Pacific Premi...	88.42	-20,800.78
Deposit	04/13/2023	Sani Rec	1010 · Pacific Premi...	-88.88	-20,889.66
Deposit	04/13/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-20,889.66
Deposit	04/13/2023	Other 1	1010 · Pacific Premi...	0.00	-20,889.66
Deposit	04/13/2023	Other 2	1010 · Pacific Premi...	0.00	-20,889.66
Deposit	04/14/2023	Sani Rec	1010 · Pacific Premi...	-4,618.07	-25,507.73
Deposit	04/14/2023	Rate Assistance	1010 · Pacific Premi...	10.27	-25,497.46
Deposit	04/14/2023	Other 1	1010 · Pacific Premi...	0.00	-25,497.46
Deposit	04/14/2023	Other 2	1010 · Pacific Premi...	0.00	-25,497.46
Deposit	04/15/2023	Sani Rec	1010 · Pacific Premi...	-23.65	-25,521.11
Deposit	04/15/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-25,521.11

Avila Beach Community Services District

Deposits by Fund

April 2023

05/03/23

Type	Date	Memo	Split	Amount	Balance
Deposit	04/15/2023	Other 1	1010 · Pacific Premi...	0.00	-25,521.11
Deposit	04/15/2023	Other 2	1010 · Pacific Premi...	0.00	-25,521.11
Deposit	04/16/2023	Sani Rec	1010 · Pacific Premi...	-134.58	-25,655.69
Deposit	04/16/2023	Rate Assistance	1010 · Pacific Premi...	12.73	-25,642.96
Deposit	04/16/2023	Other 1	1010 · Pacific Premi...	0.00	-25,642.96
Deposit	04/16/2023	Other 2	1010 · Pacific Premi...	0.00	-25,642.96
Deposit	04/17/2023	Sani Rec	1010 · Pacific Premi...	-1,672.77	-27,315.73
Deposit	04/17/2023	Rate Assistance	1010 · Pacific Premi...	17.78	-27,297.95
Deposit	04/17/2023	Other 1	1010 · Pacific Premi...	0.00	-27,297.95
Deposit	04/17/2023	Other 2	1010 · Pacific Premi...	986.39	-26,311.56
Deposit	04/18/2023	Sani Rec	1010 · Pacific Premi...	-6,470.77	-32,782.33
Deposit	04/18/2023	Rate Assistance	1010 · Pacific Premi...	50.67	-32,731.66
Deposit	04/18/2023	Other 1	1010 · Pacific Premi...	2,070.40	-30,661.26
Deposit	04/18/2023	Other 2	1010 · Pacific Premi...	-958.04	-31,619.30
Deposit	04/19/2023	Sani Rec	1010 · Pacific Premi...	-3,072.10	-34,691.40
Deposit	04/19/2023	Rate Assistance	1010 · Pacific Premi...	4.73	-34,686.67
Deposit	04/19/2023	Other 1	1010 · Pacific Premi...	0.00	-34,686.67
Deposit	04/19/2023	Other 2	1010 · Pacific Premi...	43.92	-34,642.75
Deposit	04/20/2023	Sani Rec	1010 · Pacific Premi...	-46.27	-34,689.02
Deposit	04/20/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-34,689.02
Deposit	04/20/2023	Other 1	1010 · Pacific Premi...	0.00	-34,689.02
Deposit	04/20/2023	Other 2	1010 · Pacific Premi...	0.00	-34,689.02
Deposit	04/20/2023	Community Park Restrooms 3/1 - 3/24/23	1010 · Pacific Premi...	-144.99	-34,834.01
Deposit	04/20/2023	Return WWTP Hotspot	1010 · Pacific Premi...	-210.52	-35,044.53
Deposit	04/21/2023	Sani Rec	1010 · Pacific Premi...	-29.37	-35,073.90
Deposit	04/21/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-35,073.90
Deposit	04/21/2023	Other 1	1010 · Pacific Premi...	0.00	-35,073.90
Deposit	04/21/2023	Other 2	1010 · Pacific Premi...	0.00	-35,073.90
Deposit	04/22/2023	Sani Rec	1010 · Pacific Premi...	-9.79	-35,083.69
Deposit	04/22/2023	Rate Assistance	1010 · Pacific Premi...	1.96	-35,081.73
Deposit	04/22/2023	Other 1	1010 · Pacific Premi...	0.00	-35,081.73
Deposit	04/22/2023	Other 2	1010 · Pacific Premi...	0.00	-35,081.73
Deposit	04/24/2023	Sani Rec	1010 · Pacific Premi...	-197.34	-35,279.07
Deposit	04/24/2023	Rate Assistance	1010 · Pacific Premi...	22.50	-35,256.57
Deposit	04/24/2023	Other 1	1010 · Pacific Premi...	0.00	-35,256.57
Deposit	04/24/2023	Other 2	1010 · Pacific Premi...	-251.27	-35,507.84
Deposit	04/24/2023	Booked Separately 4/20/23 Community Park Restroom 3/1 - 3/2...	1010 · Pacific Premi...	144.99	-35,362.85
Deposit	04/24/2023	Nanci Bell ck # 42408 \$ 59.11 not deposited	1010 · Pacific Premi...	9.79	-35,353.06
Deposit	04/25/2023	Sani Rec	1010 · Pacific Premi...	-229.13	-35,582.19
Deposit	04/25/2023	Rate Assistance	1010 · Pacific Premi...	33.59	-35,548.60
Deposit	04/25/2023	Other 1	1010 · Pacific Premi...	0.00	-35,548.60
Deposit	04/25/2023	Other 2	1010 · Pacific Premi...	61.08	-35,487.52
Deposit	04/27/2023	Sani Rec	1010 · Pacific Premi...	-70.15	-35,557.67
Deposit	04/27/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-35,557.67
Deposit	04/27/2023	Other 1	1010 · Pacific Premi...	0.00	-35,557.67
Deposit	04/27/2023	Other 2	1010 · Pacific Premi...	0.00	-35,557.67
Deposit	04/28/2023	Sani Rec	1010 · Pacific Premi...	-29.37	-35,587.04
Deposit	04/28/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-35,587.04
Deposit	04/28/2023	Other 1	1010 · Pacific Premi...	0.00	-35,587.04
Deposit	04/28/2023	Other 2	1010 · Pacific Premi...	0.00	-35,587.04
Deposit	04/29/2023	Sani Rec	1010 · Pacific Premi...	-65.23	-35,652.27
Deposit	04/29/2023	Rate Assistance	1010 · Pacific Premi...	13.05	-35,639.22
Deposit	04/29/2023	Other 1	1010 · Pacific Premi...	0.00	-35,639.22
Deposit	04/29/2023	Other 2	1010 · Pacific Premi...	0.00	-35,639.22
Total Sanitary				-35,639.22	-35,639.22
Solid Waste					
Deposit	04/18/2023	Waste Connections Franchise Fee SW	1010 · Pacific Premi...	-2,766.90	-2,766.90
Total Solid Waste				-2,766.90	-2,766.90

Avila Beach Community Services District

Deposits by Fund

April 2023

05/03/23

Type	Date	Memo	Split	Amount	Balance
Water					
Deposit	04/01/2023	Water Rec	1010 - Pacific Premi...	-177.22	-177.22
Deposit	04/01/2023	Rate Assistance	1010 - Pacific Premi...	10.70	-166.52
Deposit	04/01/2023	Other 1	1010 - Pacific Premi...	0.00	-166.52
Deposit	04/01/2023	Other 2	1010 - Pacific Premi...	0.00	-166.52
Deposit	04/02/2023	Water Rec	1010 - Pacific Premi...	-292.58	-459.10
Deposit	04/02/2023	Rate Assistance	1010 - Pacific Premi...	34.62	-424.48
Deposit	04/02/2023	Other 1	1010 - Pacific Premi...	0.00	-424.48
Deposit	04/02/2023	Other 2	1010 - Pacific Premi...	0.00	-424.48
Deposit	04/03/2023	Water Rec	1010 - Pacific Premi...	-765.72	-1,190.20
Deposit	04/03/2023	Rate Assistance	1010 - Pacific Premi...	31.26	-1,158.94
Deposit	04/03/2023	Other 1	1010 - Pacific Premi...	0.00	-1,158.94
Deposit	04/03/2023	Other 2	1010 - Pacific Premi...	0.00	-1,158.94
Deposit	04/04/2023	Water Rec	1010 - Pacific Premi...	-181.40	-1,340.34
Deposit	04/04/2023	Rate Assistance	1010 - Pacific Premi...	10.70	-1,329.64
Deposit	04/04/2023	Other 1	1010 - Pacific Premi...	0.00	-1,329.64
Deposit	04/04/2023	Other 2	1010 - Pacific Premi...	0.00	-1,329.64
Deposit	04/05/2023	Water Rec	1010 - Pacific Premi...	-606.32	-1,935.96
Deposit	04/05/2023	Rate Assistance	1010 - Pacific Premi...	20.56	-1,915.40
Deposit	04/05/2023	Other 1	1010 - Pacific Premi...	0.00	-1,915.40
Deposit	04/05/2023	Other 2	1010 - Pacific Premi...	0.00	-1,915.40
Deposit	04/06/2023	TCF FY 23 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 - Pacific Premi...	-6,753.22	-8,668.62
Deposit	04/06/2023	Water Rec	1010 - Pacific Premi...	-186.51	-8,855.13
Deposit	04/06/2023	Rate Assistance	1010 - Pacific Premi...	0.00	-8,855.13
Deposit	04/06/2023	Other 1	1010 - Pacific Premi...	0.00	-8,855.13
Deposit	04/06/2023	Other 2	1010 - Pacific Premi...	0.00	-8,855.13
Deposit	04/07/2023	Water Rec	1010 - Pacific Premi...	-230.72	-9,085.85
Deposit	04/07/2023	Rate Assistance	1010 - Pacific Premi...	23.08	-9,062.77
Deposit	04/07/2023	Other 1	1010 - Pacific Premi...	0.00	-9,062.77
Deposit	04/07/2023	Other 2	1010 - Pacific Premi...	0.00	-9,062.77
Deposit	04/08/2023	Water Rec	1010 - Pacific Premi...	-123.72	-9,186.49
Deposit	04/08/2023	Rate Assistance	1010 - Pacific Premi...	0.00	-9,186.49
Deposit	04/08/2023	Other 1	1010 - Pacific Premi...	0.00	-9,186.49
Deposit	04/08/2023	Other 2	1010 - Pacific Premi...	0.00	-9,186.49
Deposit	04/09/2023	Water Rec	1010 - Pacific Premi...	-57.68	-9,244.17
Deposit	04/09/2023	Rate Assistance	1010 - Pacific Premi...	0.00	-9,244.17
Deposit	04/09/2023	Other 1	1010 - Pacific Premi...	0.00	-9,244.17
Deposit	04/09/2023	Other 2	1010 - Pacific Premi...	0.00	-9,244.17
Deposit	04/10/2023	Water Rec	1010 - Pacific Premi...	-403.24	-9,647.41
Deposit	04/10/2023	Rate Assistance	1010 - Pacific Premi...	12.37	-9,635.04
Deposit	04/10/2023	Other 1	1010 - Pacific Premi...	0.00	-9,635.04
Deposit	04/10/2023	Other 2	1010 - Pacific Premi...	0.00	-9,635.04
Deposit	04/11/2023	Water Rec	1010 - Pacific Premi...	-102.82	-9,737.86
Deposit	04/11/2023	Rate Assistance	1010 - Pacific Premi...	23.91	-9,713.95
Deposit	04/11/2023	Other 1	1010 - Pacific Premi...	0.00	-9,713.95
Deposit	04/11/2023	Other 2	1010 - Pacific Premi...	0.00	-9,713.95
Deposit	04/12/2023	Water Rec	1010 - Pacific Premi...	-1,765.64	-11,479.59
Deposit	04/12/2023	Rate Assistance	1010 - Pacific Premi...	31.26	-11,448.33
Deposit	04/12/2023	Other 1	1010 - Pacific Premi...	0.00	-11,448.33
Deposit	04/12/2023	Other 2	1010 - Pacific Premi...	0.00	-11,448.33
Deposit	04/13/2023	Water Rec	1010 - Pacific Premi...	-119.54	-11,567.87
Deposit	04/13/2023	Rate Assistance	1010 - Pacific Premi...	0.00	-11,567.87
Deposit	04/13/2023	Other 1	1010 - Pacific Premi...	0.00	-11,567.87
Deposit	04/13/2023	Other 2	1010 - Pacific Premi...	0.00	-11,567.87
Deposit	04/14/2023	Water Rec	1010 - Pacific Premi...	-1,701.16	-13,269.03
Deposit	04/14/2023	Rate Assistance	1010 - Pacific Premi...	12.37	-13,256.66
Deposit	04/14/2023	Other 1	1010 - Pacific Premi...	0.00	-13,256.66
Deposit	04/14/2023	Other 2	1010 - Pacific Premi...	0.00	-13,256.66
Deposit	04/15/2023	Water Rec	1010 - Pacific Premi...	-53.50	-13,310.16
Deposit	04/15/2023	Rate Assistance	1010 - Pacific Premi...	0.00	-13,310.16
Deposit	04/15/2023	Other 1	1010 - Pacific Premi...	0.00	-13,310.16
Deposit	04/15/2023	Other 2	1010 - Pacific Premi...	0.00	-13,310.16
Deposit	04/16/2023	Water Rec	1010 - Pacific Premi...	-226.54	-13,536.70
Deposit	04/16/2023	Rate Assistance	1010 - Pacific Premi...	13.21	-13,523.49
Deposit	04/16/2023	Other 1	1010 - Pacific Premi...	0.00	-13,523.49
Deposit	04/16/2023	Other 2	1010 - Pacific Premi...	0.00	-13,523.49
Deposit	04/17/2023	Water Rec	1010 - Pacific Premi...	-2,556.55	-16,080.04
Deposit	04/17/2023	Rate Assistance	1010 - Pacific Premi...	23.91	-16,056.13
Deposit	04/17/2023	Other 1	1010 - Pacific Premi...	0.00	-16,056.13
Deposit	04/17/2023	Other 2	1010 - Pacific Premi...	0.00	-16,056.13
Deposit	04/18/2023	Water Rec	1010 - Pacific Premi...	-9,478.09	-25,534.22

Avila Beach Community Services District

Deposits by Fund

April 2023

05/03/23

Type	Date	Memo	Split	Amount	Balance
Deposit	04/18/2023	Rate Assistance	1010 · Pacific Premi...	83.20	-25,451.02
Deposit	04/18/2023	Other 1	1010 · Pacific Premi...	0.00	-25,451.02
Deposit	04/18/2023	Other 2	1010 · Pacific Premi...	0.00	-25,451.02
Deposit	04/19/2023	Water Rec	1010 · Pacific Premi...	-5,096.95	-30,547.97
Deposit	04/19/2023	Rate Assistance	1010 · Pacific Premi...	10.70	-30,537.27
Deposit	04/19/2023	Other 1	1010 · Pacific Premi...	0.00	-30,537.27
Deposit	04/19/2023	Other 2	1010 · Pacific Premi...	0.00	-30,537.27
Deposit	04/20/2023	Water Rec	1010 · Pacific Premi...	-152.14	-30,689.41
Deposit	04/20/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-30,689.41
Deposit	04/20/2023	Other 1	1010 · Pacific Premi...	0.00	-30,689.41
Deposit	04/20/2023	Other 2	1010 · Pacific Premi...	0.00	-30,689.41
Deposit	04/20/2023	San Juan Irrigation 3/1 - 3/24/23	1010 · Pacific Premi...	-49.32	-30,738.73
Deposit	04/20/2023	Front Street Irrigation 3/1 - 3/24/23	1010 · Pacific Premi...	-49.32	-30,788.05
Deposit	04/20/2023	Community Park Restrooms 3/1 - 3/24/23	1010 · Pacific Premi...	-106.28	-30,894.33
Deposit	04/21/2023	Water Rec	1010 · Pacific Premi...	-147.96	-31,042.29
Deposit	04/21/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-31,042.29
Deposit	04/21/2023	Other 1	1010 · Pacific Premi...	0.00	-31,042.29
Deposit	04/21/2023	Other 2	1010 · Pacific Premi...	0.00	-31,042.29
Deposit	04/22/2023	Water Rec	1010 · Pacific Premi...	-49.32	-31,091.61
Deposit	04/22/2023	Rate Assistance	1010 · Pacific Premi...	9.86	-31,081.75
Deposit	04/22/2023	Other 1	1010 · Pacific Premi...	0.00	-31,081.75
Deposit	04/22/2023	Other 2	1010 · Pacific Premi...	0.00	-31,081.75
Deposit	04/24/2023	Water Rec	1010 · Pacific Premi...	-436.36	-31,518.11
Deposit	04/24/2023	Rate Assistance	1010 · Pacific Premi...	34.61	-31,483.50
Deposit	04/24/2023	Other 1	1010 · Pacific Premi...	0.00	-31,483.50
Deposit	04/24/2023	Other 2	1010 · Pacific Premi...	0.00	-31,483.50
Deposit	04/24/2023	Booked Separately 4/20/23 Front St Irrigation 3/1 - 3/24/23	1010 · Pacific Premi...	49.32	-31,434.18
Deposit	04/24/2023	Booked Separately 4/20/23 Community Park Restroom 3/1 - 3/2...	1010 · Pacific Premi...	106.28	-31,327.90
Deposit	04/24/2023	Booked Separately 4/20/23 San Juan Irrigation 3/1 - 3/24/23	1010 · Pacific Premi...	49.32	-31,278.58
Deposit	04/24/2023	Nanci Bell ck # 42408 \$ 59.11 not deposited	1010 · Pacific Premi...	49.32	-31,229.26
Deposit	04/25/2023	Water Rec	1010 · Pacific Premi...	-522.88	-31,752.14
Deposit	04/25/2023	Rate Assistance	1010 · Pacific Premi...	37.95	-31,714.19
Deposit	04/25/2023	Other 1	1010 · Pacific Premi...	0.00	-31,714.19
Deposit	04/25/2023	Other 2	1010 · Pacific Premi...	0.00	-31,714.19
Deposit	04/27/2023	Water Rec	1010 · Pacific Premi...	-170.50	-31,884.69
Deposit	04/27/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-31,884.69
Deposit	04/27/2023	Other 1	1010 · Pacific Premi...	0.00	-31,884.69
Deposit	04/27/2023	Other 2	1010 · Pacific Premi...	0.00	-31,884.69
Deposit	04/28/2023	Water Rec	1010 · Pacific Premi...	-147.96	-32,032.65
Deposit	04/28/2023	Rate Assistance	1010 · Pacific Premi...	0.00	-32,032.65
Deposit	04/28/2023	Other 1	1010 · Pacific Premi...	0.00	-32,032.65
Deposit	04/28/2023	Other 2	1010 · Pacific Premi...	0.00	-32,032.65
Deposit	04/29/2023	Water Rec	1010 · Pacific Premi...	-66.04	-32,098.69
Deposit	04/29/2023	Rate Assistance	1010 · Pacific Premi...	13.21	-32,085.48
Deposit	04/29/2023	Other 1	1010 · Pacific Premi...	0.00	-32,085.48
Deposit	04/29/2023	Other 2	1010 · Pacific Premi...	0.00	-32,085.48
Total Water				-32,085.48	-32,085.48
TOTAL				-102,756.83	-102,756.83

Avila Beach Community Services District
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	293.11
1008 · Petty Cash	45.48
1010 · Pacific Premier Checking	972,869.16
1050 · LAIF	3,900,151.61
1060 · US Bank MM WWTP	241,917.89
	<hr/>
Total 1000 · Cash Summary	5,115,277.25
	<hr/>
Total Checking/Savings	5,115,277.25
Accounts Receivable	
1200 · *Accounts Receivable	94,220.00
	<hr/>
Total Accounts Receivable	94,220.00
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	7,280.62
1270 · Taxes Receivable	57,104.14
1280 · Water & Sewer Billings	150,726.36
	<hr/>
Total 1250 · Receivables	215,111.12
1400 · Prepaid Summary	
1410 · Prepaid Insurance	4,116.98
	<hr/>
Total 1400 · Prepaid Summary	4,116.98
	<hr/>
Total Other Current Assets	219,228.10
	<hr/>
Total Current Assets	5,428,725.35
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-16,373.00
	<hr/>
Total 1605 · Office Equipment	-8,139.42

Avila Beach Community Services District
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	<hr/>
Total 1610 · Fixed Asset -Office & Ad...	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,334.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,517,267.58
1628 · Collect Assets Accum Depr	-593,752.02
	<hr/>
Total 1626 · Collection Assets	923,515.56
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
	<hr/>
Total 1630 · Disposal Equipment	234,695.78
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
	<hr/>
Total 1634 · Other Equipment	6,973.40
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,519,694.40
	<hr/>
Total 1635 · Treatment Plant	634,403.90
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum D...	-787,343.49
1642 · Treatment Equipment - Oth...	205,485.61
	<hr/>
Total 1642 · Treatment Equipment	505,552.66
Total 1620 · Fixed Assets - Sanitary	2,365,475.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
	<hr/>
Total 1652 · Equipment	0.00

Avila Beach Community Services District
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	<u>-755,498.34</u>
Total 1656 · Distribution Assets	<u>515,073.91</u>
Total 1650 · Fixed Assets - Water	515,073.91
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	164,414.58
1682 · Gen / Fire Accum Dep	<u>-109,252.42</u>
Total 1680 · Structures - Fixed Asset	55,162.16
1690 · Construction in Progress	<u>2,220,035.96</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>5,147,608.01</u>
Total Fixed Assets	5,147,608.01
Other Assets	
1800 · Deferred Outflows of Resources	<u>28,724.00</u>
Total Other Assets	<u>28,724.00</u>
TOTAL ASSETS	<u><u>10,605,057.36</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	<u>193,478.86</u>
Total Accounts Payable	193,478.86
Other Current Liabilities	
2200 · Payroll Liabilities	
2255 · Accrued Interest FB Auditor	71,347.50
2201 · Accrued Payroll	2,540.00
2260 · Vacation Payable	3,791.40
2262 · Sick Pay Accrued	2,308.92
2250 · PERS Liability	<u>489.54</u>
Total 2200 · Payroll Liabilities	80,477.36

Avila Beach Community Services District
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
2300 · Deposits Held	
2303 · Water Deposits Held	6,430.00
	<hr/>
Total 2300 · Deposits Held	6,430.00
	<hr/>
Total Other Current Liabilities	86,907.36
	<hr/>
Total Current Liabilities	280,386.22
	<hr/>
Long Term Liabilities	
2400 · Net Pension Liability	92,927.00
2450 · U.S. Bank Loan WWTP	2,814,183.01
2500 · Deferred Inflows of Resources	86,221.00
2999 · Unbalanced Classes	-3,992,989.31
	<hr/>
Total Long Term Liabilities	-999,658.30
	<hr/>
Total Liabilities	-719,272.08
	<hr/>
Equity	
3900 · Retained Earnings	12,342,527.65
Net Income	-1,018,198.21
	<hr/>
Total Equity	11,324,329.44
	<hr/>
TOTAL LIABILITIES & EQUITY	10,605,057.36



FLUID RESOURCE MANAGEMENT

OPERATIONS . MAINTENANCE . MECHANICAL

2385 Precision Drive
Arroyo Grande, CA 93420

Statement

Date

5/2/23

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:

Avila Beach Community Services District
P.O. Box 309
100 San Luis Street
Avilla Beach, CA 93424

		Amount Due	Amount Enc.		
		\$67,587.80			
Date	Transaction	Amount	Balance		
03/31/23	348F11001 Monthly OPS/Maint- INV #F22780. Orig. Amount \$22,267.68.	22,267.68	22,267.68		
04/30/23	INV #F22840. Orig. Amount \$22,267.68.	22,267.68	44,535.36		
04/19/23	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A22932. Orig. Amount \$485.26.	485.26	45,020.62		
04/19/23	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A22766. Orig. Amount \$2,213.18.	2,213.18	47,233.80		
04/19/23	INV #A22869. Orig. Amount \$3,504.48.	3,504.48	50,738.28		
03/17/23	348TWW21001 Plant Expansion Coordination- INV #T22793. Orig. Amount \$912.50.	912.50	51,650.78		
04/20/23	INV #T22910. Orig. Amount \$382.50.	382.50	52,033.28		
03/30/23	W22701 FFR Arms, Influent Lid, CCC Grate- INV #W22701. Orig. Amount \$2,681.08.	2,681.08	54,714.36		
03/30/23	W22713 Replace lid on Influent lift stati- INV #W22713. Orig. Amount \$2,151.97.	2,151.97	56,866.33		
03/21/23	W22719 SCADA Graphing Issues Ticket #1180- INV #W22719. Orig. Amount \$500.00.	500.00	57,366.33		
03/30/23	W22721 Primary Effluent Flow Ticket #1185- INV #W22721. Orig. Amount \$1,073.37.	1,073.37	58,439.70		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
29,491.75	38,096.05	0.00	0.00	0.00	\$67,587.80 \$ 29,491.75

Ad. B11



FLUID RESOURCE MANAGEMENT

OPERATIONS . MAINTENANCE . MECHANICAL

2385 Precision Drive

Arroyo Grande, CA 93420

Statement

Date

5/2/23

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:

Avila Beach Community Services District
 P.O. Box 309
 100 San Luis Street
 Avila Beach, CA 93424

Amount Due	Amount Enc.
\$67,587.80	


Date	Transaction	Amount	Balance												
03/31/23	W22741 Tank Site SCADA Issues- INV #W22741. Orig. Amount \$5,036.42.	5,036.42	63,476.12												
03/31/23	W22772 TeamViewer Issues Fix- INV #W22772. Orig. Amount \$290.00.	290.00	63,766.12												
03/31/23	W22785 FR Arm Troubleshooting- INV #W22785. Orig. Amount \$3,183.03.	3,183.03	66,949.15												
04/21/23	W22806 Pump #2 Diagnosis- INV #W22806. Orig. Amount \$638.65.	638.65	67,587.80												
<table border="1"> <thead> <tr> <th>CURRENT</th> <th>1-30 DAYS PAST DUE</th> <th>31-60 DAYS PAST DUE</th> <th>61-90 DAYS PAST DUE</th> <th>OVER 90 DAYS PAST DUE</th> <th>Amount Due</th> </tr> </thead> <tbody> <tr> <td>29,491.75</td> <td>38,096.05</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>\$67,587.80 \$ 29,491.75</td> </tr> </tbody> </table>		CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	29,491.75	38,096.05	0.00	0.00	0.00	\$67,587.80 \$ 29,491.75		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due										
29,491.75	38,096.05	0.00	0.00	0.00	\$67,587.80 \$ 29,491.75										

pd. (B)

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 9, 2023

SUBJECT: General Manager/District Engineer Report

Zone 3 Advisory Committee and State Water Subcontractors Advisory Committee

The Zone 3 Technical Advisory Committee last met on March 8, 2023. The March 8th meeting agenda and excerpts from the agenda packet are provided as an attachment to this staff report. The April 12th TAC meeting was cancelled and the May 18th Zone 3 Advisory Meeting has also been cancelled. The next TAC meeting is scheduled for May 10th.

As of this writing (May 4, 2023), the Lopez reservoir is at 100.4% of capacity with 49,563 AF in storage. The winter storms dumped approximately 48 inches of rain in the Lopez watershed. This is 239% of the average year rainfall. County Public Works continues to repair the roads in the Lopez Lake Recreation Area. The washed out pipeline that carries treated wastewater from the Lopez Lake WWTP to the percolation disposal area has also been repaired.

State Water Project – The State Water Subcontractors Advisory Committee is scheduled to meet on May 5, 2023. The Agenda packet for the meeting is attached to this staff report. On April 20, 2023, the Department of Water Resources announced that they are increasing the Table A State Water Allocation from 75% to 100% of the contractor's Maximum Table A amounts. This is the first time since 2006 that the State Water allocation has been 100%.

Wastewater Treatment Plant Project Status Report

The electrical switchgear components have been delivered and installed by the General Contractor in April. We are now waiting for PG&E to install their transformer and pull the wire needed to energize the new electrical meter we need to come in and install the transformer and wiring needed to energize the new motor control center. PG&E has advised us that they have scheduled our installation for June 13. Unfortunately, until we get the new power connection we are not able to initiate the MBR start-up process and testing. We are optimistic that the project will be ready for Commissioning and start-up in late June and fully operational by late July or early August.

ZONE 3 TECHNICAL ADVISORY COMMITTEE

Agenda

Wednesday March 8, 2023

9:00 - 11:00 am

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 261 220 685 070

Passcode: pjuWGG

Or call in (audio only)

[+1 831-296-4487,,420020900#](#) United States, Salinas

Phone Conference ID: 420 020 900#

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes – January• Monthly Operations Report – February• Lopez Storage Projections – February	David
3. Current Reservoir Conditions	Kyle (Verbal)
4. 2023/2024 Budget and Q2 Budget Report	David/Megan
5. Surplus Water	David
6. Downstream Releases	David
7. 1960's Storms	David
8. Future Agenda items? <ul style="list-style-type: none">• Project Updates• HCP/Instream Studies• Zone 3 Boundary Change	All

Attachments:

- A. Meeting Minutes - December
- B. Lopez Monthly Operations Report – February
- C. Lopez Storage Projections Chart – February
- D. 2023/2024 Budget
- E. Surplus Water
- F. 1960's Storms

Next Meeting Date: April 12, 2023

ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY FEBRUARY 8, 2023 (9:00-11:00 AM)

Via Microsoft Teams

SUMMARY NOTES

Attendees via Microsoft Teams: Ben Fine (Pismo Beach), Will Clemens (OCSD), Vard Ikeda (SMMWC), Brad Hagemann (ABCSD), Jim Garing, John Wallace, Greg Ray (Grover Beach), Kyle James (PW Dept), David Spiegel (PW Dept), Desiree Bravo (PW Dept), Megan Schotborgh (PW Dept), Francesca Devlin (PW Dept)

1. Announcements

- **Central Coast Blue (CCB)**

- Ben Fine (Pismo Beach) announces that a closed-session meeting was held to negotiate a contract for the General Manager position, the appointment of which has not yet been publicized.
- Staff was directed to negotiate with the property owner of a eucalyptus grove (out South); Grover Beach is taking the lead on negotiations to acquiring the property.
- Waiting to hear about Prop 1 funding.
- Jim Garing recommends viewing Practical Engineering's report about the Oroville Dam Spillway.

2. General Operations and Water Report

- David Spiegel (PW) reviews the Monthly Operations Report.
 - Desiree Bravo (PW) created a chart to account for annual evaporation losses.
- David Spiegel (PW) reviews the Lopez Storage Projections.
 - The brown line represents lake capacity if storage is taken out (as per last meeting's discussion to take out the district stored state water and add storage rights).
- Jim Garing inquires about the sturdiness of the spillway underdrain covers.
 - David Spiegel (PW) explains that the covers are anchored down and maintained routinely. Public Works is working on potentially sealing cracks with silicone because the covers are not watertight.
 - The velocity of water and the possibility of a protrusion in the flow resulting in overwhelming pressure under the slabs is a high concern; maintenance is performed to avoid this.
- David Spiegel (PW) announces that the agencies are officially out of the LRRP, and entitlements have been returned to full.
 - Jim Garing advises resurrecting the draft to be revised in case the LRRP is to be reinstated.

3. Current Reservoir Conditions

- Kyle James (PW) reports the following data:
 - Rainfall to date since July 1, 2022 is 28.98in
 - 145% above annual average
 - Current elevation 493.31 ft

- Storage capacity 26,938.8 AF @ 54.5%
- SWP at 1.0 MGD
- WTP at 2.6 MGD
- Downstream releases 1.9 MGD

4. **Unused State Water Balances**

- David Spiegel (PW) asks if AIE (Agency Initiated Exchange) should be automated so that when an agency uses less than the amount of water requested the remainder goes into storage.
 - General consensus: If usage is lower than the amount requested, the District will carry over that small balance and deliver in November/December depending on project operations.
 - District storage state water for November/December will be given to agencies in lieu of bringing in new state water.
- Greg Ray (Grover Beach) inquires about the issues with district stored state water.
 - David Spiegel (PW) explains that taxpayers are paying for the water but have no access to it, and the water ends up evaporating before being used.
 - Will Clemens (OCSD) explains that district stored state water was important at the time (during drought) to maintain reservoir levels.
- Greg Ray (Grover Beach) states agencies/state water contractors should be responsible for purchasing state water, not the District.
- John Wallace requests a glossary of terms to define items discussed.

5. **Floating Pump Barge**

- David Spiegel (PW) reviews a report created by Jimmy Trout (PW Utilities Engineer) regarding the Floating Pump Station.
 - Current budget estimates range from 100K-250K for the pump and barge; 450K-800K for total project.

6. **Endorse Advisory Committee Alt Member**

- David Spiegel (PW) reviews request to appoint Stacy Inman as an alternate to the Zone 3 Advisory Committee for the City of Pismo
 - Committee is in favor of endorsement.

7. **Cloud Seeding**

- David Spiegel (PW) reviews the Seeding Operations Report from January 2023
 - On January 5, five flares were sent via ground (in AG) and three flares via aircraft.
 - Cloud seeding is suspended as of January 9 due to heavy rainfall and widespread flooding until further notice.

8. **Future Agenda Items**

- Project Updates
- HCP/Instream Studies
- Zone 3 Boundary Change

Next Meeting Wednesday, March 8, 2023

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
February, 2023**

CONTRACTOR	AVAILABLE WATER										DELIVERIES										TOTAL WATER DELIVERIES THIS MONTH [AF]						
	ENTITLEMENT					TRANSFER					TOTAL AVAILABLE					THIS MONTH						APRIL TO PRESENT					
	ENTITLEMENT	SURPLUS	STORDED PROJECT WATER	STORDED PROJECT WATER	BALANCE STORDED PROJECT WATER	ENTITLEMENT	USAGE	%	ENTITLEMENT	SURPLUS	STORDED PROJECT WATER	STORDED PROJECT WATER	STORDED PROJECT WATER	STORDED PROJECT WATER	ENTITLEMENT	USAGE	%	ENTITLEMENT	SURPLUS	STORDED PROJECT WATER		STORDED PROJECT WATER	ENTITLEMENT	USAGE	%	ENTITLEMENT	USAGE
AG	2290.00	742.00	774.62	3806.62	111.02	4.8%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	111.02	2.9%	2.9%	1634.82	71.4%	0.00	0.0%	0.00	0.0%	0.00	0.0%	1634.82	42.9%
OCSD	303.00	375.00	379.7	1057.70	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%
GB	800.00	204.00	213.0	1217.02	60.30	7.5%	0.00	0.0%	0.00	0.0%	0.00	0.0%	60.30	5.0%	5.0%	5.0%	720.56	90.1%	0.00	0.0%	0.00	0.0%	0.00	0.0%	720.56	59.2%	
PB	892.00	1048.00	1061.4	3001.35	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.0%	278.23	31.7%	0.00	0.0%	0.00	0.0%	0.00	0.0%	278.23	9.3%
CSA 12	245.00	230.00	234.1	709.07	3.34	1.4%	0.00	0.0%	0.00	0.0%	0.00	0.0%	3.34	0.5%	0.5%	0.5%	66.48	27.1%	0.00	0.0%	0.00	0.0%	0.00	0.0%	66.48	9.4%	
SM																											
Total	4530	2599	2662.8	9791.76	174.66	3.9%	0.00	0.0%	0.00	0.0%	0.00	0.0%	174.66	1.8%	1.8%	1.8%	2700.09	59.6%	0.00	0.0%	0.00	0.0%	0.00	0.0%	2700.09	27.6%	

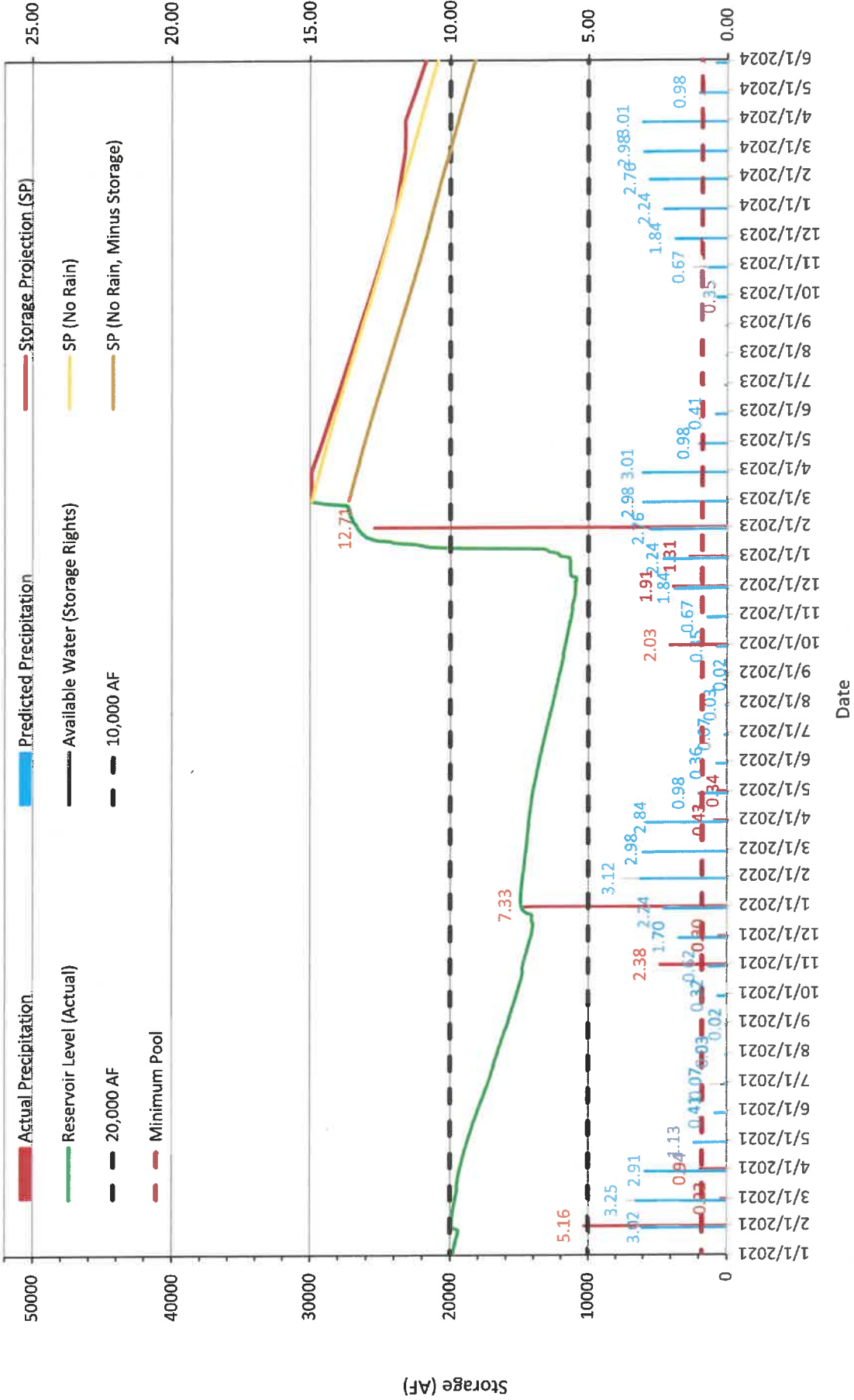
CONTRACTOR	AVAILABLE WATER										DELIVERIES										TOTAL						
	ENTITLEMENT					TRANSFER					TOTAL AVAILABLE					THIS MONTH						JANUARY TO PRESENT					
	ENTITLEMENT	SURPLUS	STORDED PROJECT WATER	STORDED PROJECT WATER	BALANCE STORDED PROJECT WATER	ENTITLEMENT	USAGE	%	ENTITLEMENT	SURPLUS	STORDED PROJECT WATER	STORDED PROJECT WATER	STORDED PROJECT WATER	ENTITLEMENT	USAGE	%	ENTITLEMENT	SURPLUS	STORDED PROJECT WATER	STORDED PROJECT WATER		ENTITLEMENT	USAGE	%	ENTITLEMENT	USAGE	%
AG	750	0	21.36	771.36	62.5	3.8%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	28.24	3.7%	3.7%	750	64.52	8.6%	0.00	0.0%	0.00	0.0%	0.00	0.0%	
OCSD	0	0	0	0	0	0.0%	0.0%	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.0%	0.00	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	
GB	1240	0	0	1240	103.33	7.4%	0.00	0.0%	0.00	0.0%	0.00	0.0%	92.21	7.4%	7.4%	7.4%	1240	189.31	15.3%	0.00	0.0%	0.00	0.0%	0.00	0.0%	189.31	15.3%
PB	96	0	0	96	6.5	5.6%	0.00	0.0%	0.00	0.0%	0.00	0.0%	5.41	5.6%	5.6%	5.6%	96	10.64	11.1%	0.00	0.0%	0.00	0.0%	0.00	0.0%	10.64	11.1%
CSA 12	90	0	0	90	7	3.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	2.67	3.0%	3.0%	3.0%	120	10.56	11.7%	0.00	0.0%	0.00	0.0%	0.00	0.0%	10.56	11.7%
SM	2176	0	21.36	2197.36	179.33	5.9%	0.00	0.0%	0.00	0.0%	0.00	0.0%	128.53	5.8%	5.8%	5.8%	275.030	12.6%	0.00	0.0%	0.00	0.0%	0.00	0.0%	275.03	12.5%	

DAM OPERATIONS	THIS MONTH	YEAR TO DATE	MAX CAPACITY	DISTRICT STORED SWP WATER (SSWPW)	
				[AF]	%
LAKE ELEVATION STORAGE [AF]	498.76	522.6	522.6	567.35	
MONTHLY RAINFALL (Annual from July 1- June 30)	30439	49200	49200	0	
DOWNSSTREAM RELEASES	6.57	31.67	31.67	-128.53	
LAKE TO TERMINAL [AF]	171.55	1825.95	4200	438.82	
SPILLAGE [AF]	197.33	0	0	1.04	

Notes:
1) On 1/19/23 AC endorsed the end of LRRP and return to 100% Lopez Entitlements retroactive to April 1st, 2022.
2) New Contract Changes will be effective beginning on October 1, 2022
3) As of 12/31/22 there was an estimated 655.5 AF of District Stored SWPW remaining including approximately 46 AF of water lost to evaporation in 2022.

GLOSSARY	
AIE: Agency Initiated Exchange	
DIE: District Initiated Exchange	
Project Water (PW): Lopez Water	
Surplus Water: Carry Over Water (LRRP)	
SWP: State Water Project	
SSWPW: Stored SWP Water	

LOPEZ RESERVOIR STORAGE PROJECTION



Notes:
 Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 2010-2021 average monthly deliveries
 Predicted Inflow: is dependent on the predicted rainfall obtained from longrangeweather.com
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the rainy season when the soil is saturated.
 The **Storage Projection Model** is based on a polynomial regression (concave in shape). The (concave) **Storage Projection Graph** will fall below the (linear) **Storage Projection with No Rain Graph** during months of low predicted rainfall.

Flood Control Zone 3

Proposed Budget



For
Fiscal Year

2023-24



FLOOD CONTROL ZONE 3 2023-24 PROPOSED BUDGET

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February 9, 2023

MEMORANDUM

TO: Flood Control Zone 3 Advisory Committee

FROM: Katie Franco, San Luis Obispo County Public Works Finance Manager

SUBJECT: Flood Control Zone 3 - Proposed Budget FY 2023-24

The 2023-24 Flood Control Zone 3 Proposed Budget has been prepared by the County Department of Public Works for your review. The proposed budget will also be mailed to the contracting agencies' Finance Directors and Technical Advisory Committee (TAC) members and City/General Managers. An in-depth review with agency Finance Staff and Technical Staff will be held before final review by the Zone 3 Advisory Committee, scheduled for **March 16, 2023**.

A summary of changes from the 2022-23 budget to the proposed 2023-24 budget is as follows:

Description	2022-23 Budget	2023-24 Budget	Dollar Change	Percentage Change
Operations & Maintenance				
Billable Routine	4,615,331	4,921,200	305,869	6.6%
Billable Non-Routine *	250,000	300,000	50,000	20%
Total O&M	4,865,331	5,221,200	355,869	7.3%
Billable Capital Outlay/Reserves *	500,000	450,000	(50,000)	(10%)
Billable Debt Service	2,270,899	2,243,327	(27,571)	(1.2%)
Total Contractor Billings	\$7,636,230	\$7,914,527	\$278,297	3.6%

* Non-Routine O&M & Capital	750,000	750,000	0	(0.0%)
--	----------------	----------------	----------	---------------

Variance Discussion:

The overall contractor billings will increase by 3.6% for FY 2023-24. Overall operations and maintenance billings have increased approximately 6.6%. Documents within this booklet analyze the details related to changes between the 2023-24 and 2022-23 Proposed Budgets. On a bottom-line basis, total billings to agencies are approximately \$278,000 more than the current year.

The following further explains the major reasons for the changes.

Billable Routine O&M Expenditures - (Increase of 6.6%)

The net increase in Routine O&M is due to new increases across several line items that exceed the decreases in several other line items. In association with higher wages negotiated by the union, the increase in Utilities Operation Staff and Environmental Staff hours are in anticipation of work for Unit repairs, tank replacements, and water treatment operations. Decreases include reduced labor hours at the main and terminal dam to better align with actual labor hours. The net difference per agency is demonstrated on page 4.

Billable Non-Routine O&M and Capital Outlay/Reserves - (Status Quo of 0.0%)

Non-Routine O&M items are for special projects and studies, as well as major maintenance efforts that run from one to three years. Capital expenditures are “pay-as-you-go” and are not generally funded through use of Flood Control Zone 3 reserves and/or other sources of funding such as grants or loans.

The Technical Advisory Committee (TAC) reviews and prioritizes the Non-Routine O&M projects in conjunction with the Capital projects when developing the 5-Year Capital Outlay Plan. This year’s projects have been reviewed and approved by the TAC prior to being included in this proposed budget. The status quo change is due to the TAC maintaining their billable target of \$750,000.

Details of each of these projects may be found on page 15.

Billable Debt Service - (Decrease of 1.2%)

The debt service costs should remain at this level until the bonds are paid off in the year 2030 or until refinanced. Minor fluctuations in billable amounts are due to fluctuating tax estimates that are collected and dedicated toward debt service.

Reserve Policies (see pages 8-10 for projected reserve levels)

DISTRICT FUNDED RESERVES:

The balances within these reserves are derived from pre-2000 property tax revenues, and annual interest earnings and rents.

1976 – 2000: A portion of the 1% property tax established by Proposition 13 was annually apportioned to the Flood Control District. Of those Flood Control District’s funds, a portion was further segregated annually into Zone 3, although the funds are not legally restricted to use within Zone 3.

2000: Pursuant to the Zone 3 Water Contracts, the above-mentioned funds annually segregated into Zone 3 were contractually restricted to paying debt service on the Lopez Dam seismic remediation project. Therefore, funds existing in Zone 3 District Reserves since 2000 are essentially a “draw down” account utilized towards Zone 3 projects and efforts, though not legally restricted to use within Zone 3.

Operating Reserves - the District will strive to maintain an operating reserve at a minimum of 50% of routine operations and maintenance expenditures.

Designated Reserves - Reserves collected and set aside for significant scheduled maintenance and capital costs will be separately identified as part of the annual proposed budget and will be incorporated in the annual final budget only after review by the Zone 3 Advisory Committee.

The Zone 3 Advisory Committee has recommended utilizing the District Funded Designated Reserves toward the efforts shown in the following chart. Specific requests by the Advisory Committee require approval by the San Luis Obispo County Board of Supervisors either via the annual budget process or mid-year requests prior to their use.

Estimated Available Balance	District Funded Designated Reserves Utilization Plan
\$50,000	HCP Planning & Resulting Projects (established in FY 11/12)
\$558,805	Public safety related to water quality and quantity purposes
\$608,805	TOTAL District Funded Designated Reserves Projected at 6/30/23

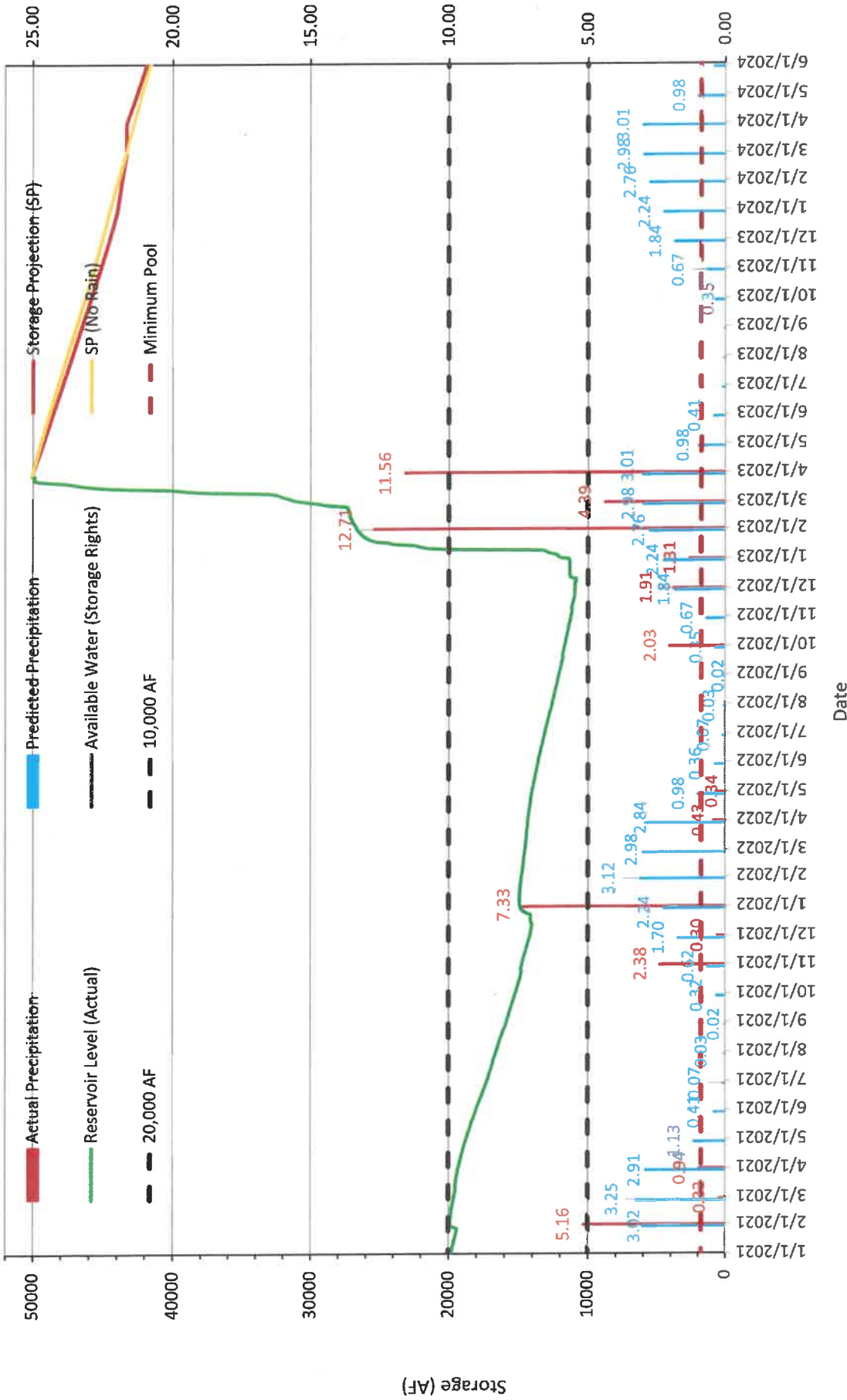
CONTRACTOR FUNDED RESERVES:

These reserves are funded by contributions from individual contractors or other participants of the District project. Additions to these reserves will be made via annual billings based on approved budgeted amounts. Any distributions of these reserves will be based on actual requirements. These reserves will be accounted for separately by contributor. The annual budget process will provide a statement of reserve activity. A portion of the costs of significant scheduled maintenance items or capital items, as identified in the long-range capital improvement plan, may be set aside in each annual budget of the District. Additionally, each agency may opt to establish reserves to be used to stabilize billings from year to year. Said reserves will be separately identified and will be incorporated in the annual final budget only after review by the Zone 3 Advisory Committee.

DEBT RESERVES:

Debt reserves are contractually mandated and are not addressed as part of this policy.

LOPEZ RESERVOIR STORAGE PROJECTION - Through March 30, 2023



Notes:
 Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 2010-2021 average monthly deliveries
 Predicted Inflow: is dependent on the predicted rainfall obtained from longrangeweather.com
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the rainy season when the soil is saturated.
 The **Storage Projection Model** is based on a polynomial regression (concave in shape). The (concave) **Storage Projection Graph** will fall below the (linear) **Storage Projection with No Rain Graph** during months of low predicted rainfall.



Notice of Meeting

STATE WATER SUBCONTRACTORS ADVISORY COMMITTEE

SAN LUIS OBISPO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Friday, May 5, 2023 – 10:00 – 11:30 AM

County Government Center, Rm. D361

1055 Monterey Street, San Luis Obispo, CA 93408

For agenda packet attachments and more information: <https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/State-Water-Project-and-Subcontractors-Advisory-Co.aspx>

Chair: Ben Fine (Pismo Beach)

Vice Chair: Nola Engelskirger (CSA 16)

AGENDA

1. **CALL TO ORDER** – Roll Call & Quorum Count
2. **PUBLIC COMMENT** *(For matters within Committee's jurisdiction, not on agenda. Limited to 3 minutes each.)*
3. **MEETING MINUTES**
Staff Recommendation: Approve the Minutes from March 2023.
4. **SWP WATER STORAGE OPPORTUNITIES – Presentation**
Staff Recommendation: Informational Item Only.
5. **SCHEDULED DISCUSSION ITEMS**
 - A. District's Unsubscribed "Excess" Allocation
 - B. Supply Management Challenges & Opportunities, Technical Advisory Committee Concept
6. **SCHEDULED ACTION ITEMS** *(None)*
7. **REPORTS FROM THE DISTRICT**
 - A. Water Supply & Operations Report
Staff Recommendation: Informational Item Only.
7. **REPORTS FROM SUBCONTRACTORS** (FOR INFORMATION ONLY)
8. **FUTURE AGENDA ITEMS**
9. **DATE OF NEXT MEETING:** July 7, 2023, at 10:00 AM.
10. **ADJOURNMENT**

Attachments

1. Agenda Item 3 – Draft Minutes, March 2023
2. Agenda Item 7.A – Staff Report

CONTACT: Please contact SWSAC Secretary, Wes Thomson, with any questions: wthomson@co.slo.ca.us or (805) 781-5252.

All Americans with Disabilities Act (ADA) accommodations shall be promptly reviewed and resolved. Persons who require accommodations for any audio, visual or other disability to review an agenda, or to participate in the meeting per the ADA, are encouraged to request such accommodation 48 hours in advance of the meeting.

The purpose of the Committee is, "to monitor all aspects of this agreement and related agreements and to advise the governing bodies of District and Contractor on the functioning of this agreement and related agreements, and to recommend to the governing bodies of District and Contractor any modifications to said agreements that may, from time to time, be appropriate."
(Art. 31, Water Supply Agreement, 1992)

County Gov't Center, Rm. D361
San Luis Obispo, CA

**MINUTES OF THE
STATE WATER SUBCONTRACTORS ADVISORY COMMITTEE
MARCH 3, 2023
(DRAFT)**

Chair: Ben Fine
Vice Chair: Brad Hagemann (absent)
Secretary: Wes Thomson

The following minutes are listed as they were acted upon by the State Water Subcontractors Advisory Committee (SWSAC) and as listed on the Regular Meeting agenda for March 3, 2023, together with staff reports and related documents attached thereto and incorporated therein by reference.

1. CALL TO ORDER & ROLL CALL

Call to order at approx. 10:03 AM; quorum established (5 or more). Ben Fine presided as chair.

Subcontractors Present:

<u>Representative</u>	<u>Agency</u>	<u>*Notes</u>
Nola Engelskirger	CSA 16 Shandon	
Annie Secrest	County Ops Center	
Scott DeMello	Cuesta	
Greg Kwolek	Morro Bay	
Ben Fine	Pismo Beach	
Geoff English	San Miguelito MWC	
Wes Thomson	District (non- voting)	
Scott Buffaloe*	CMC	Not counted toward quorum; on board after "Item 3, Review of Last Meeting's Minutes."
Shirley Gibson*	Oceano CSD	Not counted toward quorum; on board after conclusion of "Item 4, Committee Action Items."

2. PUBLIC COMMENT

Geoff English announced that he was recently appointed as the first General Manager of the Central Coast Blue Regional Recycled Water Authority and will be leaving San Miguelito Mutual Water Company (SMMWC). SMMWC is in the process of recruiting a new GM.

3. REVIEW OF LAST MEETING'S MINUTES

Committee approved draft SWSAC minutes from November 2022 as distributed. Kwolek motioned to approve, Fine seconded; minutes approved with a simple verbal vote.

4. COMMITTEE ACTION ITEMS

A. Nominate and Approve the 2023 SWSAC Officers (Chair and Vice Chair).

English motioned to recommend Ben Fine as “Interim Chair” until Will Clemens (Ocean CSD) is appointed by BOS, and then, assuming Clemens is appointed, Clemens to become Chair. Kwolek seconded; motion passed with simple verbal vote. (None opposed or abstained.)

Fine motioned to recommend Nola Engelskirger (CSA 16) for Vice Chair; English seconded; motion passed on simple verbal vote. (None opposed or abstained.)

A. Approve the Proposed 2023 SWSAC Calendar. Fine motioned to recommend approval of the Proposed 2023 SWSAC Calendar; English seconded; motion passed on simple verbal vote. (None opposed or abstained.)

5. REPORTS FROM THE DISTRICT – for Information Only

A. Water Supply & Operations Report. Thomson reported on the current water supply and SWP allocation increase (as of 2/22/23, DWR’s allocation for SWP is 35%, or 8,750 AF for SLO County, or about twice the annual demand locally). Asked if there was any information on the potential for SWP allocations to increase further, Thomson indicated that he anticipates the allocation will increase. However, DWR is taking a conservative approach to the allocation to avoid having to reduce it later in the year because they were too optimistic about how much of the snowpack would translate into capturable runoff for the State Water Project.

Randy Diffenbaugh asked, if San Luis Reservoir (SLR) does spill, how much of the District’s water is at risk of spilling? Thomson responded, saying most of SLO County water is essentially overstored and at risk. Diffenbaugh continued, asking if there is any mechanism the District could use in the future to better protect, or utilize, the stored water? Thomson responded that the County is willing to work with the Subcontractors to investigate possible storage options and reiterated that SLR provides temporary storage (high risk), and the District/Subcontractors should not rely on it for long-term storage.

Diffenbaugh expressed interest in starting a conversation on storage management, considering the high risk of spill at SLR. English noted that San Miguelito is concerned about storage losses at SLR, and affirmed that it would be appropriate for the SWSAC to start talking about possible alternative options and using the new water management tools, and recommended adding this topic to a future agenda. Fine voiced support for that. Blaine Reely (County GSD) asked that future discussion on this topic include the potential for groundwater storage. Ballantyne affirmed the District’s commitment to working with the Subcontractors on improving supply management (using the new tools) and noted that it will be considering additional staff needed to advance these efforts.

Thomson suggested that more active management of the water supply should be considered, and that perhaps the next step is the formation of a technical subcommittee as a way for staff from the Subcontractors and District to collaborate on supply management. Another idea floated for consideration was to have the SWSAC simply meet more regularly, and Will Clemens voiced support, commenting that many of the SWSAC members would likely be on a technical subcommittee, and if so, this would be a way to minimize Brown Act compliance issues.

- B. Update on Contract Extension. Thomson briefly updated the group that the contract extension waiver was approved by the BOS in December. DWR had its 25 waivers to implement the extension amendment in January. It is now in effect and will be reflected in next year's billing cycle. Thomson went on to reiterate some of the updates resulting from the contract amendment.
- C. Update on Delta Conveyance Project. Thomson reported that DWR remains on track with schedule and budget and is processing comments on the Draft EIR with plans to issue a Final EIR in late 2023. We are in year 3 of 4 of the preliminary planning stage which means that the District has 2023 and 2024 to complete the effort. The District anticipates needing to decide on its long-term participation in mid-to-late 2024, or soon thereafter (decision timing TBD). DWR will be developing an updated cost-benefit analysis to support this decision.

Dan Heimel asked if this decision point for the County would mean that a Subcontractor would have to be "all in" or if it could have a portion of its Table A "in the DCP" and a portion "outside of it?" Thomson responded that the District must be either fully in or out with respect to its Table A – there isn't an option to be "partially in," so unless the District were to find an alternative arrangement, the District's full participation would impact all of its Table A. He noted two alternative ways for the District to still participate in DCP but at a reduced cost (and benefit) - (1) the District could consider permanently reducing its Table A, or (2) the District could consider developing a side agreement with another Contractor willing to share in the cost and benefit of the District's participation.

6. SCHEDULED DISCUSSION ITEMS

- A. Continued Discussion on Proposed Guidelines for Allocation of Emergency SWP Water. The transfer with CCWA was completed in early 2023, and the District is now able to exercise the option (coordinated with CCWA) to deliver up to 1,000 AF of its water above the 4,830 AF annual limit contracted. This option with CCWA does not have a time limit – it remains available to the District until the 1,000 AF total is reached. The District intends to use that capacity for meeting emergency needs within the County, and the draft policy document provides details on the qualifying criteria and priorities proposed for the use and allocation of the District's emergency supply. Clemens reiterated Oceano's continued opposition to the existing guidelines. Committee members expressed a preference to continue working towards developing a policy document that has full support among the Subcontractors now that we are not facing the urgency of the drought situation. Fine recommended that this topic be set aside for a future meeting when there is time to go into greater detail and have an extended discussion.
- B. Continued Discussion on District's Excess ("Unsubscribed") Allocation. Thomson discussed the letter that was sent to the Subcontractors and the table within that illustrated how much drought buffer the Subcontractors would need to get their full allocation under a "20% allocation" scenario with DWR assuming a future where the District does not have the excess allocation. Ballantyne requested a staff-level response from the Subcontractors by April 30th to let the District know of their intended plans for requesting additional drought buffer.

7. FUTURE AGENDA ITEMS

- (1) Alternative storage or supply management options to San Luis Reservoir that would minimize risk of spill – options may include (but not limited to) storing in existing reservoirs, investing in new storage projects, transfer/exchanges, and groundwater storage projects.

(2) Further discussion on the proposed guidelines for allocation of emergency SWP water.

8. DATE OF NEXT MEETING

SWSAC's next regular meeting is scheduled for May 5, 2023, at 10:00 AM.

9. ADJOURNMENT

Fine adjourned the meeting at approximately 11:07 AM.

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DRAFT MINUTES BY: JT / WT

2023 STATE WATER DELIVERY REPORT (DRAFT)

-- Actual deliveries thru Mar 2023 --

Current SWP "Table A" allocation (per DWR, 4/20/2023) = 100%
 For the District's 25,000 AF contract, this equates to >> **25,000 AF**

DELIVERIES TO SUBCONTRACTORS (2023)

AGENCY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SHANDON TO CSA 16	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CHORRO V. TO CMC	31.5	28.7	34.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	95.0
County Ops	33.4	30.4	37.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	100.8
Cuesta	15.9	14.5	17.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	48.0
City of Morro Bay	81.3	72.5	75.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	229.3
LOPEZ TO City of Pismo Beach	97.1	92.2	89.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	278.5
Oceano CSD	62.5	62.5	62.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	187.5
San Miguelito MWC	7.9	2.7	4.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.8
Avila Beach CSD	4.8	4.7	4.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	13.8
Avila Valley MWC	1.0	0.5	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.5
San Luis Coastal USD	0.10	0.26	0.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.44
TOTAL	335.4	308.8	326.2	0.0	0.0	0.0	0.0	0	0	0	0	0	970.4

Notes: 1. Deliveries based on CCWA monthly delivery reporting and subcontractor request.

2. All delivery values reported are in volumetric units of acre-feet (AF).

SUBCONTRACTOR DELIVERY REQUEST SCHEDULE^{1,2}

AGENCY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SHANDON TO CSA 16	0	0	0	0	0	0	0	0	0	0	0	0	0
CHORRO V. TO CMC	33	33	33	33	33	33	33	33	33	33	33	33	396
County Ops	35	35	35	35	35	35	35	35	35	35	35	35	420
Cuesta	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	200
City of Morro Bay	100	100	100	100	100	100	100	100	100	100	100	100	1200
LOPEZ TO City of Pismo Beach	103.3	103.3	103.3	0	0	0	0	0	0	0	0	0	310
Oceano CSD	62.5	62.5	62.5	0	0	0	0	0	0	0	0	0	187.5
San Miguelito MWC	7	7	8	8	8	8	8	8	7	7	7	7	90
Avila Beach CSD	5	5	6	6	6	6	6	7	6	6	6	5	70
Avila Valley MWC	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	2.0	20
San Luis Coastal USD	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6
TOTAL	364	364	366	201	201	201	201	202	200	200	199	199	2899

Notes: 1. Assumes District can supply 100% of requested delivery, to meet requests that exceed current DWR allocation.

2. Updated schedule reflects mid-year revisions requested by Pismo and OCSD; changes effective 4/1/2023.

NOTICE TO STATE WATER PROJECT CONTRACTORS**Date:** 4/20/2023**Number:** 23-08**Subject:** Increase of State Water Project 2023 Allocation to 100 Percent**From:**

A handwritten signature in blue ink that reads "Ted Craddock".

Ted Craddock
Deputy Director, State Water Project
Department of Water Resources

We are pleased to announce that the wet winter and near-record snowpack in the Sierra Nevadas combined with careful operations management will allow the Department of Water Resources (DWR) to increase the State Water Project (SWP) allocation from 75 to 100 percent of SWP contractors' Maximum Annual Table A amounts.

In determining available SWP supplies, DWR has considered several factors including SWP contractors' projected 2023 demands, existing storage in SWP conservation facilities, estimates of future runoff, SWP operational and regulatory requirements from the federal Endangered Species Act and California Endangered Species Act, and water rights obligations under the State Water Resources Control Board's authority. DWR may revise the SWP allocation if warranted depending on the rest of the year's hydrologic conditions and available SWP water supplies.

DWR will utilize the 100 percent water delivery schedules submitted by the Contractors in October 2022 (as part of initial requests), including any subsequent updates that may have been provided to DWR. If a contractor foresees any changes to their water delivery schedule, please communicate such changes to DWR in a timely manner.

With the 2023 SWP allocation above 40 percent, according to the "Draft Guidelines for State Water Project Allocation for Human Health and Safety Need Pursuant to Article 18a of Water Supply Contracts," dated March, 28, 2022, SWP contractors with a 2022 *SWP HH&S balance* shall schedule a portion of their 2023 Table A allocation as payback to DWR of their 2022 *SWP HH&S balance*.

If you have any questions or need additional information, please contact John Leahigh, Assistant Division Manager, Water Management, SWP Division of Operations and Maintenance, at (916) 902-9876.

Attachment A: Updated 2023 SWP Allocation Table

Attachment A
2023 STATE WATER PROJECT ALLOCATION

Updated
4/20/2023

SWP Contractors	Maximum Table A Amount (Acre-Feet)	Initial Table A Request Amount (Acre-Feet)	Approved Table A Allocation (Acre-Feet)	Approved Allocation as a Percentage of Initial Request
	(1)	(2)	(3)	(4) = (3)/(2)
<u>FEATHER RIVER</u>				
County of Butte	27,500	27,500	27,500	100%
Plumas County FC&WCD	2,700	2,700	2,700	100%
City of Yuba City	9,600	9,600	9,600	100%
Subtotal	39,800	39,800	39,800	
<u>NORTH BAY</u>				
Napa County FC&WCD	29,025	29,025	29,025	100%
Solano County WA	47,756	47,756	47,756	100%
Subtotal	76,781	76,781	76,781	
<u>SOUTH BAY</u>				
Alameda County FC&WCD, Zone 7	80,619	80,619	80,619	100%
Alameda County WD	42,000	42,000	42,000	100%
Santa Clara Valley WD	100,000	100,000	100,000	100%
Subtotal	222,619	222,619	222,619	
<u>SAN JOAQUIN VALLEY</u>				
Oak Flat WD	5,700	5,700	5,700	100%
County of Kings	9,305	9,305	9,305	100%
Dudley Ridge WD	41,350	41,350	41,350	100%
Empire West Side ID	3,000	3,000	3,000	100%
Kern County WA	982,730	982,730	982,730	100%
Tulare Lake Basin WSD	87,471	87,471	87,471	100%
Subtotal	1,129,556	1,129,556	1,129,556	
<u>CENTRAL COASTAL</u>				
San Luis Obispo County FC&WCD	25,000	25,000	25,000	100%
Santa Barbara County FC&WCD	45,486	45,486	45,486	100%
Subtotal	70,486	70,486	70,486	
<u>SOUTHERN CALIFORNIA</u>				
Antelope Valley-East Kern WA	144,844	144,844	144,844	100%
Santa Clarita Valley WA	95,200	95,200	95,200	100%
Coachella Valley WD	138,350	138,350	138,350	100%
Crestline-Lake Arrowhead WA	5,800	5,800	5,800	100%
Desert WA	55,750	55,750	55,750	100%
Littlerock Creek ID	2,300	2,300	2,300	100%
Metropolitan WDSC	1,911,500	1,911,500	1,911,500	100%
Mojave WA	89,800	89,800	89,800	100%
Palmdale WD	21,300	21,300	21,300	100%
San Bernardino Valley MWD	102,600	102,600	102,600	100%
San Gabriel Valley MWD	28,800	28,800	28,800	100%
San Geronio Pass WA	17,300	17,300	17,300	100%
Ventura County WPD	20,000	20,000	20,000	100%
Subtotal	2,633,544	2,633,544	2,633,544	
TOTAL	4,172,786	4,172,786	4,172,786	100%

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 9, 2023

SUBJECT: Resolution No. 2023-05, Authorizing staff to open banking accounts with Five Star Bank and designating authorized signers for the accounts

Recommendation:

Adopt Resolution No. 2023-05 to open accounts at Five Star Bank

Discussion:

The Avila Beach Community Services District has been banking with Pacific Premier since September of 2017, when Pacific Premier purchased Heritage Oaks Bank. Service with Pacific Premier has been good, but fees have been on the increase and customer service has been on the decline. In October 2022, Five Star Bank sent a proposal to the District outlining their services, fees and experience in supporting Special District's. Five Star's proposal is attached to this Staff Report. Our timing was not good to change banks last fall, but now we have time and motivation to recommend that the Board move our District banking accounts to Five Star.

Staff has checked referrals from other District's and agencies that have moved their banking accounts to Five Star and all of them provide excellent referrals. Agencies including Oceano CSD, Heritage Ranch CSD, Mission Hills CSD, Santa Ynez CSD and Nipomo CSD have all provide excellent referrals for Five Star.

Although not specifically required by Five Star Bank, staff believes it is prudent for the District adopt a formal resolution that identifies the District's intension to open banking accounts with Five Star and also identify the authorized signers. The attached Resolution and letter formalizes and completes this process.

RESOLUTION NO. 2023 – 05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
AUTHORIZING STAFF TO OPEN BANKING ACCOUNTS WITH FIVE STAR BANK AND
AUTHORIZING SIGNATORS FOR THE ACCOUNTS**

WHEREAS, the Avila Beach Community Services District (herein “District”) is a Special District with active powers that include Water, Sewer, Solid Waste, Street Lighting and Fire Protection; and

WHEREAS, the District wishes to establish District banking accounts with Five Star Bank; and

WHEREAS, the purpose of this Resolution is to indicate the current authorized signers for the District’s bank accounts at Five Star Bank; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Avila Beach Community Services District as follows:

The following District Officers and staff are authorized signers who may sign and transact on the District bank accounts at FIVE STAR BANK:

<u>Title</u>	<u>Name</u>
President	Mr. Peter Kelley
Vice President	Mr. Ara Najarian
Director	Mr. John Janowicz
Director	Ms. Kristin Berry
Director	Mr. Howie Kennett
General Manager	Mr. Brad Hagemann

PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 9th day of May, 2023 on the following roll call vote:

ON MOTION of _____, seconded by Director _____
and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing resolution is hereby adopted this 9th day of May, 2023

Pete Kelley

ATTEST:

Brad Hagemann, Secretary to the Board of Directors



October 19, 2022

Mr. Brad Hagemann, General Manager
Avila Beach Community Services District
100 San Luis St.
Avila Beach, CA 93424

Dear Mr. Hagemann,

I hope this finds you well! Thank you for the opportunity to present this proposal to the Avila Beach Community Services District.

We believe that you deserve nothing less than outstanding customer service, reliability, competitive pricing, efficient means of managing your accounts electronically and direct access to a team of qualified banking professionals. We are keenly knowledgeable with special districts and municipalities, the statutes that pertain to public funds and who also have the experience of having managed at a public entity. We have the experience, expertise and hands on approach that sets us apart. And we are the only bank in California to provide scholarships to districts like yours for the CSDA General Manager Summit each year.

We believe Five Star Bank is the perfect partner for the Avila Beach Community Services District. As a sign of our partnership, Five Star Bank is offering the District:

- **All your checking accounts free of all charges - We are offering as many checking accounts as you need with no fees.**
- **A public money market account with a 2.00% interest rate - Excess liquid cash could be deposited into a collateralized money market account that pays 2%. Interest is paid monthly on the 1st of the month. This helps to maximize your earnings while having the funds only a balance transfer away from your checking account. Transfers can be completed online 24 hours a day, 7 days a week.**

These accounts will include the following:

- **Free checking accounts with ability to write checks**
- **Free online banking with online transfer capability between accounts**
- **Free ACH capability (requires credit approval)**
- **Free Wire Transfer capability**
- **Free Remote Deposit Capture w/free scanner provided**
- **Free Mobile Deposit**
- **Free Bill Pay**

- Five Star Bank will also provide your initial order of checks, deposit slips, and endorsement stamps at no charge.

Five Star Bank also can provide all the financing to meet the District's needs including refinancing existing loans, new equipment & vehicles, buildings, infrastructure, lines of credit as well as pension obligation bonds. We also can offer rewards credit cards for purchasing and merchant services to accept payments by credit card in person, online or by phone.

This opportunity to partner with you is very important to our Bank and, as always, we will take every measure possible to ensure your success. I can assure you that I will personally oversee the entire transition, we will provide your staff with all the necessary training they need and provide you with designated backup personnel as well. We will be your partner every step of the way, from pre-conversion through conversion and implementation.

Please let me know if we can discuss the opportunity in greater detail and plan the next steps to move forward. Thank you once again for considering this proposal. We look forward to the chance to build a long, sustainable future with the Avila Beach Community Services District!

Sincerely,

Jerry Legg



Jerry Legg, CTP
SVP/Government Banking Manager

t: 916-640-1512 | m: 916-471-9977

e: jlegg@fivestarb.com

a: 2240 Douglas Blvd., Suite 100
Roseville, CA 95661



AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 9th, 2023

SUBJECT: Consider Adoption of the FY 2023-24 Annual Budget including: Resolutions No.'s 2023-06, a Resolution for Determination of Appropriation Limitation for the FY 2023-24 and Resolution No. 2023-07 Adopting the FY 2023-24 Budget.

Recommendation:

1. Receive Staff Report and Board Comment on the Proposed FY 2023/24 Budget
2. Open Public Hearing and Receive any Public Comment
3. Close the Public Hearing
4. Consider any further changes to the proposed budget
5. Adopt as Final, the Proposed Budget for FY 2023-24, by adopting Resolution Nos. 2023-06 and 2023-07, or if necessary, continue this item to a date certain for further consideration.

Discussion:

Each year the District prepares and adopts an operating and capital projects budget for the coming Fiscal Year. The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In late 2019 the Board retained a consultant to prepare a Cost of Services and Rate Study. In May 2020, the Board concluded the Prop 218 Hearing process and adopted a 5-year rate schedule included a maximum 3% increase in both water and wastewater revenues each year through FY 2024/25.

Staff presented the FY 2023/24 Preliminary Budget to the Board at the April 18, 2023, Board meeting. The Board reviewed the estimated FY 2022/23 year end revenues and expenses; the projected FY 2023/24 revenues and expenses; and the proposed FY 2023/24 Capital Improvement Program.

The Board reviewed the Preliminary Budget and provided an opportunity for public comment at the April 18, 2023, Board meeting. After careful consideration and discussion, the Board directed staff to prepare the Draft Final Budget to include a 3% increase in the water and sewer rates in accordance with the 2020 Rate Study. The Board directed staff to prepare the Draft Final FY 2023/24 budget and public notice and schedule the hearing for May 9th, 2023, Regular Board meeting.

Attached is the Draft Final FY 2023/24 Budget for the Board's review and approval. The Draft Final budget anticipates:

- A 3% increase in the Water and Sewer revenues consistent with the 2020 Rate Study
- 3% increase in county tax revenue;
- Increase in interest revenue from \$15,000 to \$50,000;
- Little or no Connection Fee revenue;
- 12% increase in utility expenses and 5% – 10% 6% increase in other O&M expenses;
- Cal Fire Annual Contract increase from \$215,000 to \$235,000.

The Capital Improvement Program budget anticipates:

- The annual WWTP Project loan payment of \$206,000. The Harbor District will reimburse the CSD for 33% of the loan payment (approximately \$68,000 per year);
- A project to update and integrate the WWTP SCADA system (\$150,000);
- Installation of an Automated Meter Reading (AMR) System (\$150,000); and
- A project to repair the fascia and paint the exterior of the District Admin building (\$25,000)

Following staff's presentation/summary of the Final Draft Budget, the Board should open the public hearing, receive public comment, close the public hearing, consider any further changes and then consider adoption of Resolution No. 2023-06, (which increases the District's Appropriation Limitations) and Resolution No. 2023-07 which formally adopts the FY 2023/24 District Budget.

Attachments:

1. Resolution No. 2023-06
2. Resolution No. 2023-07
3. Final Draft of the FY 2023-24 Budget

**AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2023-06**

**A RESOLUTION FOR DETERMINATION OF
APPROPRIATION LIMITATION FOR THE
2023-2024 FISCAL YEAR
AND
REQUESTING DISTRIBUTION OF
SPECIAL DISTRICT AUGMENTATION FUNDS**

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in either the California Per Capita Personal Income or the change in the local assessment roll due to local residential construction; and

WHEREAS, the State Department of Finance has determined that the percent change in the California Per Capita Personal Income (CPCPI) is **1.0444** and the percent change in the population (POP) of the unincorporated areas of San Luis Obispo County is **-0.77** and,

WHEREAS, the appropriation, subject to limitation (estimated net tax proceeds excluding Augmentation Funds) has been determined to be **\$7,001,283**; and

WHEREAS, the appropriation limit exceeds the appropriation subject to limitation; and,

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows:

$$1.0444 \times 0.9965 = 1.0363$$

2. That the 2023-2024 Appropriation Limit is and is determined as follows:

2022-2023 Limitation		<u>\$ 7,001,283</u>
2023-2024 Ratio of Change	X	<u>1.0363</u>
2023-2024 Appropriation Limitation		<u>\$ 7,255,836</u>

3. That the Appropriation Limitation (**\$7,255,836**) exceeds the Appropriation subject to Limitation (\$478,389) by \$6,777,447.

4. No further adjustment to the 2023-2024 Appropriation Limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceeds from Taxes" used to finance mandates in fiscal year 2023-2024.

5. That the County of San Luis Obispo distribute to the District, the District's share of the Special District's Augmentation Funds, if any, as determined by the Board of Supervisors.

Upon motion of Director _____, seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 9th day of May, 2023.

Peter Kelley, President

ATTEST:

Secretary to the Board of Directors

**AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2023-07**

A RESOLUTION ADOPTING THE 2023-2024 FISCAL YEAR BUDGET

WHEREAS, The District is required, pursuant to state codes to designate a custodian for its monies; and,

WHEREAS, such custodianship requires that proper methods be used for the acquisition and disbursement of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2023-2024 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of directors, Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed budget entitled, "Avila Beach Community Services District 2023/24 Fiscal Year Budget," be adopted as submitted or amended.
2. That the budget be administered as established by past policies and practices.

ON MOTION of Director _____ seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing resolution is hereby adopted this 9th day of May 2023.

Peter Kelley, President

ATTEST:

Secretary to the Board of Directors



Avila Beach Community Services District

2023/24 Fiscal Year Budget

Presented to the Board of Directors

May 9, 2023

Peter Kelley, President
Ara Najarian, Vice President
Kristin Berry
Howie Kennett
John Janowitz

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2022/23 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/23	<u>\$ 930,000</u>
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LAIF - Account Balance

Beginning Balance	07/01/22	\$ 3,889,000
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Transfer In/Out		\$ 0.00
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Interest earned		\$ 50,000
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<u>LAIF Approx Ending Balance</u>	06/30/23	<u>\$ 3,939,000</u>
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Reserve Account Balances

Water

Operating Reserve		\$ 375,000
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Capital Replacement Reserve		\$ 225,000
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Emergency Capital Reserve		\$ 75,000
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Rate Stabilization		\$ 75,000
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	Total Water	<u>\$ 750,000</u>
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Wastewater

Operating Reserve		\$ 475,000
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Capital Replacement Reserve		\$ 1,500,000
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Emergency Capital Reserve		\$ 175,000
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Rate Stabilization		\$ 85,000
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	Total Wastewater	<u>\$ 2,235,000</u>
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Unallocated General Reserves		\$ 954,000
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Total Approx Ending Balance	06/30/23	<u><u>\$ 4,869,000</u></u>
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**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
 Operations Maintenance Budget
 Combined Detail - Draft

Fiscal Year 2023/24
 (May 9, 2023)

Ordinary Income/Expense	Combined Income	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
4010 · Operating Revenue	0	460,000	475,000	0	0	0	935,000
4012 · S W Franchise Fee						27,000	27,000
4020 · Ambulance Franchise Fee	4,500	0	0	0	0	0	4,500
4030 · County Taxes	470,000	200,000	100,000	15,000	0	0	785,000
4050 · Harbor O & M Reimbursement	0	100,000	0	1,000	0	0	101,000
4100 · Misc Income	0	0	0	0	0	0	0
4600 · Interest Income	50,000	0	0	0	0	0	50,000
Total Income	524,500	760,000	575,000	16,000	27,000	0	1,902,500
Expense							
5100 · Merch CC Fees TIB	7,500	0	0	0	0	0	7,500
5210 · Gross Wages	50,000	0	0	0	0	2,000	52,000
5230 · Payroll Taxes	1,000	0	0	0	0	0	1,000
5242 · Health Insurance	9,600	0	0	0	0	0	9,600
5254 · CaIPERS Kathy	16,000	0	0	0	0	0	16,000
5256 · CaIPERS Kristi	5,000	0	0	0	0	0	5,000
5260 · Work Comp Insurance	1,300	0	0	0	0	0	1,300
5280 · Payroll Admin & Misc	1,500	0	0	0	0	0	1,500
6102 · Accounting	15,500	0	0	0	0	500	16,000
6103 · Accounting Audit	10,000	0	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	9,500	500	1,000	0	0	0	11,000
6130 · LAFCo Fees	6,000	0	0	0	0	1,000	7,000
6135 · Legal	15,000	5,000	2,000	0	0	5,000	27,000
6140 · Office Supplies & Postage	7,000	1,000	1,000	0	0	0	9,000
6145 · Public Notices	1,000	0	0	0	0	0	1,000
6150 · Rate Assistance	0	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	0	2,000
6170 · Web Site	3,000	0	0	0	0	0	3,000
6503 · Chemicals	0	55,000	2,000	0	0	0	57,000
6505 · Contract Labor O & M	4,000	240,000	70,000	0	0	0	314,000
6506 · Contract Labor GM	55,000	0	0	0	0	3,000	58,000
6507 · Contract Labor District Engr	0	55,000	25,000	0	0	0	80,000
6510 · Critical Spare Parts	0	6,000	4,000	0	0	0	10,000
6515 · Engineering	0	3,500	5,000	0	0	0	8,500
6520 · Equip Repairs & Maintenance	3,000	90,000	12,000	3,000	0	0	108,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	0	5,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Draft

Fiscal Year 2023/24
(May 9, 2023)

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Combined						
6530 · Generator Maintenance		7,000		0	0	7,000
6535 · Insurance P/L	8,500	8,000	8,000	0	0	24,500
6540 · Lab Tests	0	65,000	2,000	0	0	67,000
6542 · Bldg Maintenance & Janitorial	5,000	0	0	0	0	5,000
6545 · Miscellaneous	0	0	2,000	0	0	2,000
6550 · Operating Supplies	0	5,000	3,000	0	0	8,000
6555 · Permits & Fees	0	13,000	5,000	0	0	18,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	2,000	0	0	7,000
6567 · Bldg Repairs	17,000					17,000
6570 · Safety Gear	0	1,000	500	0	0	1,500
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		30,000		0	0	30,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	55,000	3,000	12,500	0	73,000
6591 · Yard Maintenance		3,500				
6802 · Lopez Water	0		160,000	0	0	160,000
6805 · State Water	0	0	205,000	0	0	205,000
6900 · Yard Improvements	0	0	1,000	0	0	1,000
Sub total Operating Expense	260,400	659,500	515,000	15,500	22,000	1,468,900
6600 · Cal Fire Contract Labor	235,000					
Total Expense	495,400	659,500	515,000	15,500	22,000	1,707,400
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses	0	100,000	40,000	0	0	1,847,400
Net Profit/ Loss	29,100	500	20,000	500	5,000	55,100

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Administrative Fund

Avila Beach Community Services District
Admin FY2023/24 Budget
May 9, 2023

Administrative/General Ordinary Income/Expense	22/23 Budget	22/23 Projected	22/23 Comments	23/24 Proposed Budget	23/24 Comments
Income					
4010 · Operating Revenue	0	0			
4020 · Contract Services Ambulance	4,000	4,500		4,500	
4030 · County Taxes	460,000	470,000		470,000	
4050 · Harbor Charges	0				
4070 · Late Charge Penalty	0				
4600 · Interest Income	11,000	50,000	Interest Rates Increasing	50,000	Interest Rates Increasing
Total Income	475,000	524,500		524,500	
Expense					
5100 · Merchant CC Fees TIB	6,500	7,000		7,500	
5210 · Gross Wages	43,000	48,000		50,000	5% Salary Increase
5230 · Payroll Taxes	1,000	950		1,000	
5242 · Health Insurance	9,600	9,600		9,600	\$800 monthly stipend
5254 · CalPERS Kathy	15,000	15,000		16,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	5,000	4,500		5,000	EE Unfunded Liability
5260 · Work Comp Insurance	1,300	1,300		1,300	
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing Fees
6102 · Accounting Labor	15,000	15,000		15,500	Contract Controller
6103 · Accounting Audit	10,000	9,500		10,000	
6120 · Dues & Subscriptions	9,000	9,000		9,500	CSDA and USA Membership
6130 · LAFCo Fees	5,600	5,600		6,000	
6135 · Legal	15,000	5,600	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	7,000	6,500		7,000	
6145 · Public Notices	1,000	500		1,000	
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Funded from SW Revenue
6160 · Training	2,500	1,000		2,500	Required Director Training
6165 · Travel	1,000	500		1,000	
6170 · Webpage Host & Support	2,800	2,800		3,000	Streamline
6505 · Contract Labor Admin	4,000	3,000	Haz Mat Annual Fee	4,000	Haz Mat Annual Fee
6506 · Contract Labor GM	55,000	55,000		55,000	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	2,800		3,000	Copier & IT Support/Back-up
6535 · Insurance	8,000	8,000		8,500	
6542 · Bldg Maint & Janitorial	5,000	5,000	Pest Control issues	5,000	
6567 · Bldg Repairs	17,000	4,500		17,000	Adm Office Repairs
6585 · Telephone & Internet	3,000	2,800		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,300		2,500	Admin Office, Electrical
SubTotal Admin Expenses	249,300	227,250		260,400	
6600 · Cal Fire Contract Labor	215,000	225,000		235,000	Cal Fire Contract Services
Total Admin Expense	464,300	452,250		495,400	

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2023/24
 May 9, 2023

Sanitary	22/23 Budget	22/23 Projected	22/23 Comments	23/24 Proposed Budget	23/24 Comments
Income					
4003 · Operating Revenue	460,000	450,000		460,000	Assumes 3% rate increase
4050 · Harbor O & M Reimbursement	65,000	125,000	Influent strength	100,000	
4030 · County Taxes	200,000	200,000		200,000	Transfer from General as Needed
Total Income	<u>725,000</u>	<u>775,000</u>		<u>760,000</u>	
Expense					
6120 · Dues & Subscriptions	500	500		500	Underground Service Alert
6135 · Legal	15,000	8,000		5,000	WWTP Upgrade Project
6140 · Office Supplies & Postage	1,000	1,000		1,000	
6150 · Rate Assistance				0	Fund w/Franchise Fees
6165 · Travel	1,000	1,000		1,000	
6503 · Chemicals	75,000	50,000		55,000	
6505 · Contract Labor O&M	200,000	190,000		240,000	Anticipates 20% increase (MBR)
6507 · Contract Labor District Engr	60,000	50,000		55,000	Support to WWTP Project
6510 · Critical Spare Parts	5,000	5,200		6,000	
6515 · Engineering	3,500	3,000		3,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	80,000	100,000		90,000	Age of equipment
6525 · Fat Oil & Grease Program	5,000	4,000		5,000	Contract program
6530 · Generator Maintenance	7,000	6,000		7,000	
6535 · Insurance	7,500	8,000		8,000	
6540 · Lab Tests	52,000	55,000		65,000	MBR Testing
6502 · Misc - Benthic Monitoring					Once every five years
6550 · Operating Supplies	4,000	5,000		5,000	
6555 · Permits & Fees	12,000	12,000		13,000	Anticipates 10% Increase

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2023/24
 May 9, 2023

	22/23		22/23 Comments	23/24		23/24 Comments
	Budget	Projected		Budget	Proposed	
Sanitary						
6565 · Regulatory Permit Compliance	5,000	5,000		5,000	As Needed	
6570 · Safety Gear	1,000	750		1,000	Gloves/Safety gear	
6575 · Small Tools	500	500		500		
6580 · Solids Handling	37,000	30,000		30,000	Bio Solids Transport & Disposal	
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line	
6590 · Utilities	40,000	40,000		55,000	MBR Unit	
6591 · Yard Maintenance	3,500	3,500		3,500	Landscape Maintenance at WWTP	
Sub Total Operating Expense	620,000	582,450		659,500		
Total Operating Expense	620,000	582,450		659,500		
170 · Fixed Assets Depreciation	100,000	100,000		100,000		
Net Income/ Expense	5,000	92,550		500		
Other Income						
7210 · Connection Fees Paid	60,000	0		0		
7220 · SL HD CIP Reimbursement		150,000		100,000		

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Budget
Fiscal Year 2023/24
 May 9, 2023

Water	22/23		22/23 Comments	23/24	
	Budget	Projected		Budget	Proposed Budget
Income					
4003 · Operating Revenue	465,000	470,000		475,000	Assumes 3% increase
4009 · County Taxes	100,000	100,000		100,000	As Needed
Total Income	<u>565,000</u>	<u>570,000</u>		<u>575,000</u>	
Expense					
6120 · Dues & Subscriptions	1000	600		1000	Rural Water Assc
6135 · Legal	2,000	2,000		2,000	
6140 · Office Supplies & Postage	1,000	1,000		1,000	
6549 · Rate Study				0	No Rate Study
6150 · Rate Assistance	0	0		0	Fund w/Franchise Fees
6503 · Chemicals	2,000	2,000		2,000	
6505 · Contract Labor O &M	65,000	63,000		70,000	Contract Operations
6507 · Contract Labor District Engr	25,000	25,000		25,000	Contract District Engineer
6510 · Critical Spare Parts	4,000	3,500		4,000	
6515 · Engineering	5,000	1,500		5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	10,000		12,000	
6535 · Insurance P/L	8,000	8,000		8,000	
6540 · Lab Tests	2,000	1,800		2,000	
6542 · Maintenance	2000	2,000		2000	
6550 · Operating Supplies	4,000	2,300		3,000	
6555 · Permits & Fees	4,000	4,500		5,000	
6560 · Plan Checks	1,000	1,000		1,000	Consultant Support As Needed
6565 · Regulatory Permit Compliance	1,000	1,500		2,000	Contract as needed
6570 · Safety Gear	500	125		500	
6575 · Small Tools	500	250		500	
6590 · Utilities	3,000	2,500		3,000	Slight increase
6591 · Yard Improvements	1,000	500		1,000	

Avila Beach Community Services District
Water Budget
 Fiscal Year 2023/24
 May 9, 2023

Water	22/23 Budget	22/23 Projected	22/23 Comments	23/24 Proposed Budget	23/24 Comments
6805 - State Water	205,000	180,000		205,000	Anticipates 10% Increase
6802 - Lopez Water	153,000	155,000		160,000	
Sub Total Operating Expense	505,000	468,075		515,000	
Total Operating Expense	505,000	468,075		515,000	
Net Income/ Expense	30,000	72,245		60,000	
Other Income					
7210 - Connection Fees Paid	40,000	35,000		40,000	
Other Expenses					
1600 - Fixed Assets Depreciation	30,000	29,680		40,000	
8200 - Capital Replacement Transfer				80,000	
Net Net Income/ Expense				-20,000	

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Budget
 Fiscal Year 2023/24
 May 9, 2023

23/24

	22/23 Budget	22/23 Projected	22/23 Comments		Proposed Budget	23/24 Comments
Ordinary Income/Expense						
Income						
4012 · Solid Waste Franchise Fees	22,000	26,000			27,000	Franchise Fee
4070 · Late Charge Penalty	0	0			0	
4100 · Misc Income	0	0			0	
Total Income	<u>22,000</u>	<u>26,000</u>			<u>27,000</u>	
Expense						
5210 · Gross Wages	2,000	2,000			2,000	
6102 · Accounting	500	500			500	
6103 · Accounting Audit	1,000	1,000			1,000	
6130 · LAFCO Fees	1,000	1,000			1,000	
6135 · Legal	5,000	6,000			5,000	SB 1383 costs
6150 · Rate Assistance	9,500	9,500			9,500	
6506 · Contract Labor GM	2,000	2,000			3,000	SB 1383 costs
6542 · Maintenance	0				0	
6543 · Management	0				0	
6545 · Miscellaneous	0				0	
6550 · Operating Supplies	0				0	
6567 · Repairs	0				0	
Sub Total Operating Expense	<u>21,000</u>	<u>22,000</u>			<u>22,000</u>	
Total Operating Expense	<u>21,000</u>	<u>22,000</u>			<u>22,000</u>	
Net Income/ Expense	1,000	4,000			5,000	

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
Street Light Budget
Fiscal Year 2023/24
 May 9, 2023

Light Ordinary Income/Expense	22/23 Budget	22/23 Projected	22/23 Comments	23/24 Proposed Budget	23/24 Comments
Income					
4010 · Operating Revenue	0			0	
4030 · County Taxes	15,000	15,000		15,000	
4050 · Harbor Charges	1,000	1,000		1,000	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income					
Total Income	<u>16,000</u>	<u>16,000</u>		<u>16,000</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	3,000	2,500		3,000	
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>15,500</u>	<u>14,500</u>		<u>15,500</u>	
6104 · Administrative Transfer	0			0	
Total Operating Expense	<u>15,500</u>	<u>14,500</u>		<u>15,500</u>	
Net Income/Expense	500	1,500		500	

Repairs to Dist. Owned lights as needed

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Water and Sewer Rates

Proposed Water Fixed and Variable Charges

	Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per month)						
All Customers		\$47.88	\$47.88	\$49.32	\$50.80	\$52.33
Variable Charge (\$ per HCF)						
All Customers						
Tier 1 - 0 to 5 units		\$4.05	\$4.05	\$4.18	\$4.31	\$4.44
Tier 2 - Over 5 units		\$11.67	\$11.67	\$12.02	\$12.39	\$12.77

Proposed Wastewater Fixed and Variable Charges

	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per HCF)					
All Customers	\$9.50	\$9.50	\$9.79	\$10.08	\$10.38
Variable Charge (\$ per HCF)					
Single-family					
0 to 5 HCF	\$13.46	\$13.46	\$13.86	\$14.28	\$14.71
Over 5 HCF	13.46	13.46	13.86	14.28	14.71
Multifamily					
0 to 5 HCF	13.07	13.07	13.46	13.86	14.28
Over 5 HCF	13.07	13.07	13.46	13.86	14.28
Commercial					
0 to 5 HCF	16.41	16.41	16.90	17.41	17.93
Over 5 HCF	16.41	16.41	16.90	17.41	17.93
Hotels					
0 to 5 HCF	18.13	18.13	18.67	19.23	19.81
Over 5 HCF	18.13	18.13	18.67	19.23	19.81
Restaurants					
0 to 5 HCF	39.25	39.25	40.43	41.64	42.89
Over 5 HCF	39.25	39.25	40.43	41.64	42.89
Industrial					
0 to 5 HCF	14.98	14.98	15.43	15.89	16.37
Over 5 HCF	\$14.98	\$14.98	\$15.43	\$15.89	\$16.37

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

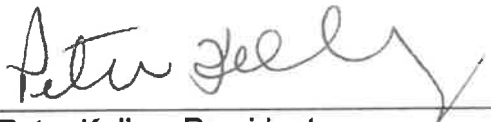
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



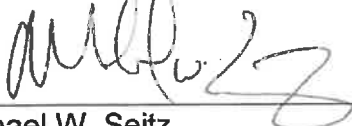
Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

AVILA BEACH COMMUNITY SERVICES DISTRICT
 Water and Wastewater Capacity Charge Analysis
 Water Fee Classification and Calculation of Maximum Fee

EXHIBIT 10
 Preliminary Draft: Do Not Cite / Distribute.

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,321	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,517	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$11,168	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,856
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,755	\$24,982
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,991	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,715	\$44,931
If Serving Meals add (per seat):	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,923.77	2.67	\$23,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,011	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,856
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**:				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. For ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

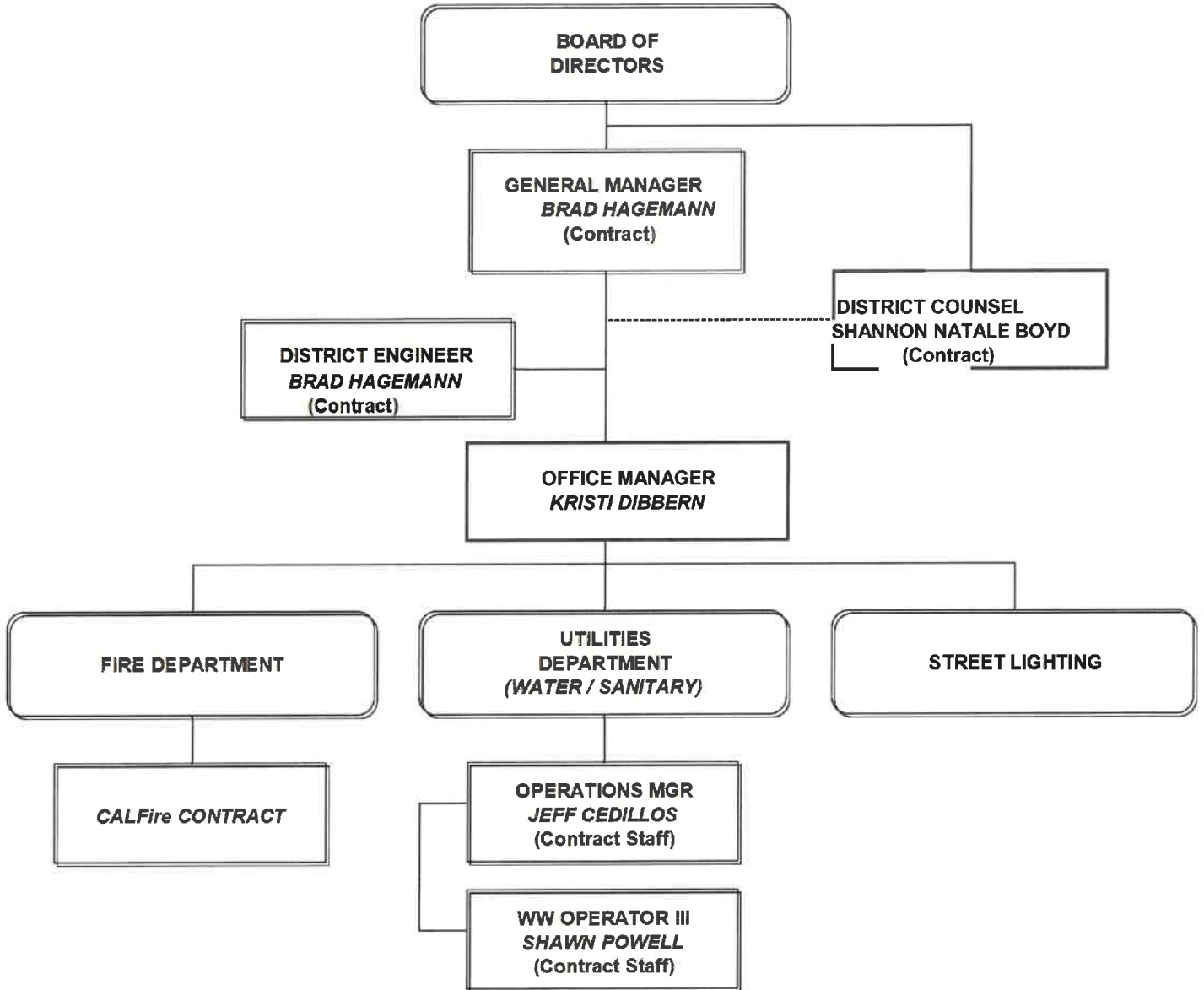
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced; based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage; based upon \$3,229.74 per acre foot of water used, marked by **

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2023/24 Organization Chart



**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

**Compensation
Effective 7/1/23**

**2023/24 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/23**

	GRADE 5		GRADE 7		GRADE 9	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
STEP 1	19.09	20.04	22.78	23.92	31.24	32.80
STEP 2	20.24	21.25	24.15	25.35	33.11	34.77
STEP 3	21.45	22.52	25.60	26.88	35.10	36.86
STEP 4	22.74	23.87	27.13	28.49	37.21	39.07
STEP 5	24.10	25.31	28.76	30.20	39.44	41.41
STEP 6	25.55	26.82	30.48	32.01	41.81	43.90

DEPARTMENT
Administration

Billing Clerk

Accountant/Controller

Office Manager

STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 Increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT (This table includes 3% COLA)**

Yearly on July 1, all employees will be eligible for a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2023-24 Fiscal Year Budget**

Capital Equipment/Projects

2023/24 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(May 9, 2023)

Item Description	Total 5 Years	2023/24	2024/25	2025/26	2026/27	2027/28
		1	2	3	4	5
General/Administration						
ADM-1 General/Administrative Capital Improvements	\$ 55,000	\$ 25,000	\$ 15,000	\$ 0.00	\$ 15,000	\$ 0.00
Subtotal:	\$ 55,000	\$ 25,000	\$ 15,000	\$ 0.00	\$ 15,000	\$ 0.00
Water						
W-2022/23 - 1 Water System Meter/Valve Replacement	\$ 200,000	\$ 150,000	\$ 50,000	\$ 0.00	\$ 0.00	\$ 0.00
W-2022/23 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-2022/23 - 3 Re-Coat/Maintain Water Tank #1	\$ 175,000	\$ 0.00	\$ 150,000	\$ 25,000		
W-Future Water Tank #2 Maintenance or Replace	\$ 175,000	\$ 0.00	\$ 100,000	\$ 75,000		
W-Future Develop Well Water Source	\$ 75,000	\$ 0.00	\$ 0.00	\$ 75,000		
Subtotal:	\$ 750,000	\$ 175,000	\$ 225,000	\$ 225,000	\$ 100,000	\$ 25,000
Wastewater						
WW- 2022/23-1 WWTP Improvements/Redundancy Project (loan payment)	\$ 1,095,000	\$ 210,000	\$ 210,000	\$ 225,000	\$ 225,000	\$ 225,000
WW- 2022/23-2 WWTP SCADA Upgrade	\$ 225,000	\$ 150,000	\$ 50,000	\$ 25,000		
WW - 2022/23 - 3 Wastewater Collection Line Repair (As Needed)	\$ 115,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
WW -2022/23 -4 Miscellaneous Wastewater Projects (As Needed)	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
WW- F1 Brine Receiving Facilities	\$ 75,000	\$ 0	\$ 0	\$ 60,000	\$ 15,000	\$ 0.00
WW- F3 First Street Sewer Line Replacement	\$ 250,000	\$ 0	\$ 0		\$ 50,000	\$ 200,000
WW- F5 Front Street Sewer Line Replacement	\$ 0.00	\$ 0	\$ 0			
Subtotal:	\$ 2,010,000	\$ 425,000	\$ 335,000	\$ 385,000	\$ 385,000	\$ 500,000
Street Lighting						
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Subtotal:	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Total Capital Equipment / Projects by Fiscal year:		\$ 632,500	\$ 582,500	\$ 617,500	\$ 487,500	\$ 532,500
Total 5-Year Capital Equipment / Projects	\$ 2,852,500					

KEY

- W-F#= FUTURE WATER -
- WW#= WASTEWATER
- WW-F#= FUTURE WASTEWATER -

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 9, 2023

SUBJECT: General Counsel Contract Review

Recommendation:

Receive Staff Report and Provide Direction to Staff

Discussion:

At the December 2020, Board meeting, the Board selected Price, Postel and Parma, LLP to become the new General Counsel for the District. In January 2021, the parties executed the attached Legal Services Agreement. The District's By-Laws recommend that the Board review the Legal Services Agreement annually in May or June.

The purpose of this item is to provide the Board an opportunity to review the Legal Services Agreement and the provide feedback and/or direction to Price, Postel and Parma staff and District staff regarding the Legal Services Agreement.

Legal Counsel work directly for the District Board of Directors, but they also work collaboratively with District staff. From staff's perspective, legal counsel at Price, Postel and Parma have been very thorough and very practical in providing legal review of documents, policies and plans. Over the last few years, PP&P staff has made significant contributions to the District's Water Conservation Plan, our response to SB 1383 and preparation of the related documents and updates to the District's By-Laws to name a few.

Staff does not recommend any changes to the Legal Services Agreement.

Attachment

1. Legal Services Agreement between ABCSD and Price, Postel and Parma, dated January 27, 2021

**LEGAL SERVICES AGREEMENT BETWEEN THE
AVILA BEACH COMMUNITY SERVICES DISTRICT, AND
TIMOTHY M. CARY AND PRICE, POSTEL & PARMA LLP**

This Legal Services Agreement (hereinafter "the Agreement") is entered into by and between the AVILA BEACH COMMUNITY SERVICES DISTRICT (hereinafter "ABCSD" or "the District") and TIMOTHY M. CARY and PRICE, POSTEL & PARMA LLP (hereinafter collectively "ATTORNEY"). Timothy M. Cary personally will serve as the General Counsel for ABCSD. ABCSD and ATTORNEY are hereinafter collectively referred to as "the Parties". This Agreement is intended to authorize ABCSD to pay from any available funds fees and costs associated with legal services furnished by ATTORNEY in accordance with the terms and provisions of this Agreement. The Parties intend this Agreement to be effective from January 1, 2021 and continue until terminated by either Party.

Now, therefore, ABCSD and ATTORNEY agree as follows:

1. ATTORNEY will provide legal services to ABCSD as ABCSD's ATTORNEY upon ABCSD's request. Legal services shall be provided only as requested by ABCSD and according to ABCSD's direction, subject to the exercise of ATTORNEY's professional judgment. ATTORNEY will provide primary legal services to advise the Board and the District concerning matters including but not limited to those related to the administration of the ABCSD, Board meeting issues, personnel matters, litigation, contracts, claims, labor negotiations and general legal matters, judicial, arbitration, mediation, or negotiation proceedings, and labor negotiations, and including the following services, and including but not limited to the following:
 - a. Review and edit draft Board meeting agendas,
 - b. Conduct telephone conferences with the General Manager and District Staff to prepare for Board of Directors meetings.
 - c. Advise the Board and the General Manager regarding Brown Act requirements,
 - d. Attend meetings of the District Board of Directors as requested.
 - e. Draft and/or review ordinances, resolutions, contracts and leases.
 - f. Conduct telephone conferences with the General Manager and District staff regarding District matters as needed.
 - g. Defend or prosecute actions in court or before administrative agencies on behalf of the District.
 - h. Render written opinions to the Board of Directors and/or General Manager.
 - i. Attend meetings other than District Board meetings as requested by the Board of Directors or General Manager.
 - j. Render legal services relating to other extraordinary or complicated matters as requested by the District.

2. ABCSD will communicate requests for the provision of legal services for particular matters in writing or electronically when possible, or orally or telephonically when necessary or advisable. ATTORNEY will endeavor to confirm assignments in writing or electronically, whether such assignments are given in writing, electronically, orally, telephonically, or otherwise. By approving this Agreement, the Board hereby authorizes and directs ATTORNEY to engage in the activities and tasks on behalf of ABCSD as agreed to by ATTORNEY and ABCSD.

3. ATTORNEY at all times in the performance of the Agreement is an agent of the Board and an independent contractor, and not an employee of ABCSD. ATTORNEY shall at all times hold himself ready to perform District duties pursuant to this Agreement. However, it is understood that ATTORNEY is free to engage in full-time private practice and it will be necessary to provide adequate notice to ATTORNEY of the need for services referenced in paragraph 1.
4. ATTORNEY's fees are calculated on a straight hourly basis, in minimum .1 hour increments (6 minutes), according to the hourly rates as set forth below:

Practice Area	Individual Attorney	Hourly Rate	Travel Rate
District General Counsel; Public Agency/ Municipal Law	Timothy M. Cary	\$230/hour for General Services	\$75/hour for travel
Back-up for the District General Counsel	Shannon D. Boyd	\$230/hour for General Services	\$75/hour for travel
E-Documents and Public Records Act	Cary, Boyd, Zick, Harrington, Christian	\$230/hour	\$75/hour for travel
Taxes and Fees, Prop. 218, Assessments	Cary, Boyd, Amspoker	\$265/hour	\$90/ hour for travel
Eminent Domain	Amspoker, Zick, Harrington, Christian	\$295	\$100/ hour for travel
Labor and Employment	Cary, Boyd, Fassett, Harrington, Christian	\$230	\$75/hour for travel
Litigation	Cary, Boyd, Fassett, Parton, Manion, Metzinger, Harrington, Christian	\$295	\$100/ hour for travel
Contracts and Transactions	Cary, Boyd, Manion, Harrington	\$230	\$75/hour for travel
Construction Law, Contracts and Claims	Cary, Boyd, Manion, Zick, Harrington	\$265	\$90/ hour for travel
Insurance, Liability and Tort Claims	Cary, Boyd, Fassett, Christian	\$265	\$90/ hour for travel
Land Use/ Development	Amspoker, Zick, Christian	\$265	\$90/ hour for travel
Public Finance	Cary, Boyd, Fassett	\$265	\$90/ hour for travel
Environmental and Energy	Amspoker, Manion, Parton, Christian	\$265	\$90/ hour for travel
Water Rights and Water Law	Amspoker, Manion, Christian	\$265	\$90/ hour for travel

ATTORNEY will bill for paralegal time at the rate of \$150 per hour, senior law clerks at the rate of \$175 per hour, junior law clerks at the rate of \$150 per hour and document clerks at the rate of \$75 per hour.

ABCSD will reimburse ATTORNEY for reasonable costs, fees, and expenses incurred in providing legal services to ABCSD. These shall include, but not be limited to, court filing fees, court reporter and transcription services, outside postage, outside reprographics and copying, translation services and demonstrative exhibits, expert witness fees, or other costs that are a necessary and reasonable part of providing legal services to ABCSD. ABCSD shall reimburse such costs as they are submitted to ABCSD by ATTORNEY.

ATTORNEY will bill for ATTORNEY travel time as set forth above. This includes travel for Board Meetings as well as necessary meetings at the ABCSD offices. Mileage will be charged at the standard IRS mileage rate in addition to the reduced hourly rate. ABCSD will reimburse ATTORNEY for the actual cost of travel including air travel, lodging and meals, parking and related miscellaneous expenses.

5. ATTORNEY will send ABCSD monthly statements for fees and costs incurred. Each statement will be due and payable within thirty days of mailing. ATTORNEY will provide a statement within 45 days of the end of each month in which services are rendered. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be identified by item and amount.
6. ABCSD shall send payment to ATTORNEY for billed fees and expenses as soon as reasonably practicable after receiving the statement. Should ATTORNEY not receive payment in full within 30 days of the mailing date, ATTORNEY shall charge simple interest at the rate of twelve percent (12%) per annum on the balance for all overdue amounts, until paid.
7. The hourly rates for legal services referenced in paragraph 4 shall be subject to a 3% annual increase, commencing January 1, 2022.
8. ATTORNEY has, and shall maintain, professional liability insurance in the amount of not less than \$1,000,000.00 per occurrence, and \$5,000,000.00 aggregate.
9. ABCSD agrees to cooperate with ATTORNEY, to keep ATTORNEY fully informed of any information or developments that may come to ABCSD's attention and that may be pertinent to any matter in which ATTORNEY is representing or advising ABCSD. ABCSD also agrees to abide by this Agreement and to cooperate with and assist ATTORNEY in all matters related to ATTORNEY's representation of ABCSD, including but not limited to providing necessary information and documents and having ABCSD personnel appear when necessary.
10. ATTORNEY will take reasonable steps to keep ABCSD informed about significant developments relating to the representation, including promptly complying with reasonable requests for information and/or for copies of significant documents when necessary to keep ABCSD reasonably informed.
11. On ATTORNEY's recommendation and the authorization of either the Board of Directors or the General Manager, ATTORNEY may retain Special Counsel to associate with

District legal counsel where the nature of the matter warrants the need for Special Counsel's expertise.

12. ABCSD may terminate this Agreement at any time. ATTORNEY may withdraw with ABCSD's consent, for good cause or as permitted by law. Good cause includes, without limitation, ABCSD's breach of this Agreement, ABCSD's refusal to cooperate on a material matter, or any fact or circumstance that would reasonably constitute good cause for withdrawal or otherwise provide grounds for withdrawal under the law or the Rules of Professional Conduct governing attorneys in California.
13. When ATTORNEY's services conclude, all unpaid charges based on legal services provided and expenses incurred by ATTORNEY prior to the effective date of the termination, will immediately become due and payable. After services conclude, ATTORNEY will refund any portion of any advance deposits that has not been earned, and upon ABCSD's request, will deliver ABCSD's files and property in ATTORNEY's possession, whether or not ABCSD has paid for all services.
14. ATTORNEY will have a lien for all unpaid legal fees and costs on all claims or causes of action that are the subject of ATTORNEY'S representation of ABCSD under this contract. ABCSD agrees that ATTORNEY'S lien automatically attaches to any award or recovery ABCSD may obtain whether by settlement, arbitration award, jury verdict, court judgment or other order.
15. After services conclude, ATTORNEY will, upon ABCSD's request, deliver the legally required files to ABCSD, along with any funds or property of ABCSD's in ATTORNEY's possession. If ABCSD requests the files, ATTORNEY will retain a copy of the file at the ABCSD's expense. If ABCSD does not request the files, ATTORNEY will retain the files for a period of five (5) years after the representation ends. If ABCSD does not request delivery of the files before the end of the five (5) year period, ATTORNEY will have no further obligation to retain the files and may, at ATTORNEY's discretion, destroy the files without further notice to ABCSD. At any point during the five (5) year period, ABCSD may request delivery of the files. ABCSD will be responsible for the cost of transporting any stored files to a new location.
16. **ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THIS CONTRACT, OR THE BREACH THEREOF, SHALL BE SETTLED BY BINDING ARBITRATION ADMINISTERED IN ACCORDANCE WITH THE AMERICAN ARBITRATION ASSOCIATION'S GUIDELINES FOR COMMERCIAL ARBITRATION RULES. JUDGMENT ON THE AWARD RENDERED BY THE ARBITRATOR(S) MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.**

P.K. _____ ABCSD INITIALS _____ ATTORNEY INITIALS

17. Claims shall be heard by a single arbitrator. ATTORNEY shall provide ABCSD with three (3) proposed arbitrators, from which ABCSD shall choose one (1) arbitrator to hear the

dispute. The place of arbitration shall be in San Luis Obispo County, California. The arbitration shall be governed by the laws of the State of California. Depositions shall be limited to a maximum of 2 per party and shall be held within 30 days of the making of a request. Additional depositions may be scheduled only with the permission of the arbitrator, and for good cause shown. Each deposition shall be limited to a maximum of 4 hours duration. Hearings will take place pursuant to the standard procedures of the Commercial Arbitration Rules that contemplate in person hearings.

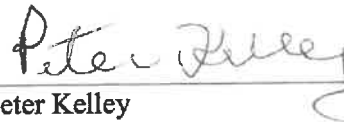
18. Arbitration hearings shall take place within 180 days of filing for arbitration and awards shall be rendered within 60 days. The Arbitrator shall agree to these limits prior to accepting appointment. Each party shall bear its own costs and expenses and an equal share of the arbitrators' and administrative fees of arbitration. The parties agree that failure or refusal of a party to pay its required share of the deposits for arbitrator compensation or administrative charges shall constitute a waiver by that party of the right to present evidence or cross-examine witness. In such event, the other party shall be required to present evidence and legal argument as the arbitrator may require for the making of an award. Such waiver shall not allow for a default judgment against the non-paying party in the absence of evidence presented as provided for above.
19. If any provision of the Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.
20. ATTORNEY makes no promises or guarantees about any matter or about the outcome of any matter. Any comments by ATTORNEY (before or after the effective date of this Agreement) about any matter or the potential outcome of any matter are expressions of opinion only, are not intended as promises or guarantees, and shall not be deemed to be promises or guarantees. Similarly, any estimate of fees given by ATTORNEY shall not be a limitation on fees or a guarantee that fees and costs will not exceed the amount of the estimate. Actual fees may vary significantly from any estimates given.
21. All notices, letters or other communications, electronic or otherwise, authorized or required by the Agreement shall be deemed transmitted, served and effective for all purposes on the date they are reduced to writing, deposited in the United States mail, postage prepaid, and by electronic mail, addressed as follows below. In addition, ATTORNEY will send any notices to the then-current ABCSD Board President.

Timothy M. Cary PRICE, POSTEL & PARMA LLP 200 East Carrillo Street, Suite 400 Santa Barbara, CA 93103 tcary@ppplaw.com	Brad Hagemann General Manager Avila Beach Community Services District 100 San Luis Street Avila Beach, CA 93424 hagemann.associates@gmail.com
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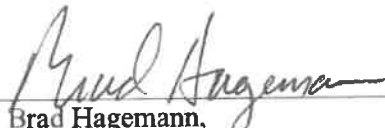
THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. IF MORE THAN ONE ABCSD SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLIGATIONS UNDER THIS AGREEMENT. THE ABCSD SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

Timothy M. Cary Price, Postel & Parma, LLP 200 East Carrillo Street, Suite 400 Santa Barbara, CA 93103	Peter Kelley Avila Beach Community Services District 100 San Luis Street Avila Beach, CA 93424
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DATED: _____


Peter Kelley
BOARD PRESIDENT,
AVILA BEACH COMMUNITY
SERVICES DISTRICT

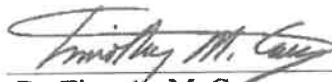
DATED: 1/27/2021


Brad Hagemann,
GENERAL MANAGER,
AVILA BEACH COMMUNITY
SERVICES DISTRICT

REPRESENTATION ACCEPTED

TIMOTHY M. CARY
PRICE, POSTEL & PARMA

DATED: _____


By Timothy M. Cary
ATTORNEY

