MINUTES OF SPECIAL BOARD OF DIRECTORS' MEETING
Avila Beach Community Services District
Tuesday, Sept. 16th, 2025
1:00 P.M.

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:04 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present	Pete Kelley
	Kristin Berry
	Howie Kennett
Board Members Present via Zoom:	None
Board Members Absent:	Ara Najarian
	John Janowicz
Staff Present:	Brad Hagemann, General Manager
	Kristi Dibbern, Office Manager
Operations:	Shawn Powell, Chief Plant Operator
Legal Counsel via Zoom:	Craig Parton from Price, Postal, & Parma

3. PUBLIC COMMENTS - None

4. INFORMATION AND DISCUSSION ITEMS

GM Hagemann noted the Lake Lopez Habitat Conservation Plan is to be submitted by 10/1/2025.

A. County Reports

Cal Fire: No Report.

Sheriff's Report: GM Hagemann read the statistics report provided by the sheriff's office. Twenty-eight calls for service were reported during the month of August. Two assault and battery were reported. Nine disturbances, 1 mail fraud, 1 suspicious circumstance, 4 enforcement stops, and 15 preventative patrol stops were reported.

5. PUBLIC COMMENT ON CLOSED SESSION ITEM

None.

6A. CLOSED SESSION

The Board convened to Closed Session at 1:12 PM to discuss the following items:
A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION.

The Board returned to the regular session at 1:25 PM. No reportable action was taken by the Board of Directors during the closed session.

7. CONSENT ITEMS:

After Board discussion and no public comment, Director Janowicz made a motion to approve the Consent Items. Director Berry seconded the motion, and it passed with a roll call vote 3-0.

AYES	John Janowicz
	Kristin Berry
	Pete Kelley
NOES:	None
ABSENT:	Ara Najarian
	Howie Kennett

8. PULLED CONSENT ITEMS: None

9. BUSINESS ITEMS:

9A. Consider Approval and Authorization of the Avila Beach CSD Cross Connection Control Plan (CCCP); Resolution No. 2025-05.

GM Hagemann summarized the Staff Report noting that California adopted new regulations requiring public water systems to adopt a Cross Connection Control Plan. Staff prepared and submitted a draft CCCP to the Department of Drinking Water (DDW). DDW approved the Cross Connection Control Plan with a condition that the District adopt a formal Board Resolution for the CCCP.

Director Berry made a motion to adopt Resolution No. 2025-05 adopting a new Cross Connection Control Plan. Director Janowicz seconded the motion, and it passed with a roll call vote 3-0.

AYES:	Kristin Berry
	John Janowicz
	Pete Kelley
NOES:	None
ABSENT:	Ara Najarian
	Howie Kennett

9B. Preliminary Will Serve for Auxiliary Dwelling Unit (ADU) at 257 First Street, Avila Beach
GM Hagemann summarized the Staff Report, concluding that the District has adequate water to serve the proposed ADU.
After Board discussion and an opportunity for public comment, Director Janowicz made a motion to approve a Will Serve for the proposed ADU at 257 First Street. Director Berry seconded the motion, and it passed with a roll call vote 3-0.

AYES:	John Janowicz
	Kristin Berry
	Pete Kelley
NOES:	None
ABSENT:	Ara Najarian
	Howie Kennett

9C. Election of LAFCO Special District Alternate Member.

GM Hagemann summarized the Staff Report and recommended the Board select one candidate for the LAFCO Special District Alternate Member. The candidates include, Owen Davis, San Miguel Community Services District, John Joyce, Nipomo Community Services District & Justin Smith, Cayucos Community Services District. After Board discussion and an opportunity for public comment, the Board selected John Joyce by acclamation and directed the GM to complete the ballot and send it to LAFCO.

10. Communications and Correspondence.

ADJOURNMENT: The meeting was adjourned at approximately 2:09 PM.

These minutes are not official nor are they a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann

Brad Hagemann, PE
General Manager