

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, July 14th, 2020
1:00 P.M.**

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE
BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA
TELECONFERENCE AND/OR ELECTRONICALLY.**

**BOARD MEETING
1:00 P.M. (Pacific Time) Tuesday, July 14th, 2020**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: None

Board Members Present: Pete Kelley
 Howie Kennett
 Kristin Berry

Board Members Absent: Ara Najarian
 Lynn Helenius

Staff Present: Brad Hagemann, General Manager and District Engineer
 Kristi Dibbern, Accounting

Staff Present via Zoom: Mike Seitz, Legal Counsel
 Carina Butler, FRM

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Cal Fire: Battalion Chief Lee reported via email that Cal Fire responded to 55 calls service, 22 were medically related. Call volumes are 60% above average due to a high number of visitors on

the Central Coast. Chief Lee reminded the Board and public to complete vegetation management by 10 A.M.

Sheriff's Report: Sheriff Nelson reported via Zoom, that his office responded to 236 calls for service compared to 180 last year. No assaults or batteries were reported. Seven calls for burglaries were reported, including credit cards being stolen, as well as eight suspicious circumstances.

Director Najarian joined the meeting at 1:09 P.M.

B. Conferences, Meetings and General Communications.

GM Hageman asked if any board members are interested in an informational "virtual tour" of what an MBR (Membrane Bioreactor) modular WWTP does and how it operates. Several Board members expressed an interest in a virtual tour.

5. CONSENT ITEMS

GM Hagemann reported that the MBR (Membrane Bioreactor) request for proposals is posted on the website. Bids close Wednesday, July 22nd at 3:00 P.M.

Director Najarian made a motion to approve the Consent Items. The motion was seconded by Director Berry and it passed with a roll call vote 4-0.

AYES: Ara Najarian
 Kristin Berry
 Howie Kennett
 Pete Kelley
NOES: None
ABSENT: Lynn Helenius

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Resolution No. 2020-07 Consolidation of District Election. GM Hagemann explained that Resolution No. 2020-07 requests Consolidation of the District's General Election with the Statewide General Election to be held on November 3, 2020. As the Board will recall, by having the County coordinate and consolidate our election with other agencies, the overall cost is greatly reduced. Director Najarian made a motion to approve consolidating the general election by adopting Resolution 2020-07. The motion was seconded by Director Berry and it passed with a roll call vote 4-0.

AYES: Ara Najarian
 Kristin Berry
 Pete Kelley
 Howie Kennett
NOES: None
ABSENT: Lynn Helenius

B. Fats, Oil and Grease (FOG) Program Services Contract. GM Hagemann introduced the item and reminded the Board that Wallace Group has historically provided FOG program services for the District. They continue to provide FOG services to several local municipalities. Wallace Group has done a commendable job on the program to date and staff recommends retaining Wallace Group to provide FOG program services for FY 2020-21, for an amount not to exceed \$5,000. Director Kennett made the motion to award the FOG (Fats, Oils, & Grease) Contract to Wallace Group for a not to exceed amount of \$5,000. The motion was seconded by President Kelley and it passed with a roll call vote 4-0.

AYES: Howie Kennett
 Pete Kelley
 Kristin Berry
 Ara Najarian
NOES: None
ABSENT: Lynn Helenius

**8. Public Comment on Closed Session.
 NO PUBLIC COMMENT.**

9. The Board convened to closed session to discuss the following items:
 A. General Manager/District Engineer Contract Review
 B. Legal Counsel Contract Review

10. Report on Closed Session/ Announcement of Action.
The Board directed Legal Counsel to prepare a letter regarding the General Manager/District Engineer's Contract & submit to the Board President for signature.

Legal Counsel will retire in December of 2020. The Board directed the General Manager to search for new legal representation as soon as possible.

COMMUNICATIONS/CORRESPONDENCE.
None.

ADJOURNMENT: The meeting was adjourned at 2:30 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, September 8th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach. There will not be a Board Meeting in August.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE
General Manager