

**MINUTES OF REGULAR MEETING  
Avila Beach Community Services District  
Tuesday, October 12th, 2021  
1:00 P.M.**

**ZOOM MEETING: 411 178 7571**

**Meeting ID: <https://us02web.zoom.us/j/4111787571>**

**BY PHONE: 1-669-900-9128**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present via Zoom: None

Board Members Present in Person: Pete Kelley  
Howie Kennett  
Kristin Berry

Board Members Absent: Lynn Helenius  
Ara Najarian

Staff Present: Brad Hagemann, General Manager and District Engineer  
Kristi Dibbern, Accounting  
Carinna Butler, FRM

**3. PUBLIC COMMENTS – No Public Comment.**

Lynn Helenius joined the meeting at 1:02 PM in person.  
Ara Najarian joined the meeting at 1:05 PM via Zoom.

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

**Sheriff's Report:** Lt. Stuart MacDonald reported 132 calls for service this month. There were: 9 disturbances, 1 assault, one burglary, three thefts, 2 suspicious circumstances reported, no phone scams and 3 vandalisms. The Sheriff's proactive efforts include 25 enforcements stops and 9 preventative patrol activities. The burglary reported was discounted as the victim's articles were simply misplaced. An arrest was made in conjunction with multiple vandalisms in the area. The sheriff's office is hoping the multiple vandalisms will cease since this perpetrator is now in custody.

**Cal Fire:** Battalion Chief Paul Lee stated that there were 50 calls for service this month. Cal Fire has sent resources to the Northern California fires including the Alisal fire. All grant funding has been used for the Squire Canyon Fire Safe Project. The project scope included building a fire break all the way to Price Canyon. Chief Lee reminded everyone to ensure the address on your residence is visible so emergency responders can see your street address from any direction.

**B. Conferences, Meetings and General Communications.** President Kelley mentioned that he and VP Helenius attended a tour of the Tank Farm Site with AVAC representatives and Chevron representatives. The tours were conducted by Chevron, to provide an overview of the conceptual development plan for the former Tank Farm site.

## **5. CONSENT ITEMS**

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Lynn Helenius  
Kristin Berry  
Howie Kennett  
Ara Najarian  
Pete Kelley  
NOES: None  
ABSENT: None

**6. DISCUSSION OF PULLED CONSENT ITEMS: None**

## **7. BUSINESS ITEMS:**

**A. Resolution No 2021-06 Authorizing Remote Teleconferencing Meetings.** GM Brad Hagemann summarized the Staff Report and the purpose of Resolution No. 2021-16. The Resolution authorizes remote teleconference meetings of the legislative bodies of the Avila Beach Community Services District for the period of October 12, 2021 through November 12, 2021. The motion was made by Director Berry to pass Resolution No. 2021-06. It was seconded by Director Kennett and passed with a roll call vote 5-0.

AYES: Kristin Berry  
Howie Kennett  
Ara Najarian  
Lynn Helenius  
Pete Kelley  
NOES: None  
ABSENT: None

**B. Review of the District's Existing Water Shortage Response and Management Plan (Plan).** GM Hagemann summarized the Staff Report and the existing Plan. After an much discussion and opportunity for public comments and questions, the Board directed staff to bring the item back at the next Board meeting for further discussion and an opportunity to make changes to the Plan.

**ANNOUNCEMENT OF CLOSED SESSION ITEM:**

Performance Evaluation Pursuant to Government Code Section 54957(b) (1) Title: General Manager/ District Engineer Contract Review.

**PUBLIC COMMENT ON CLOSED SESSION ITEM:**

None

**ADJOURN TO CLOSED SESSION**

The meeting was adjourned to closed session at 2:25 PM

**RETURN TO OPEN SESSION**

The meeting was reconvened to open session at 2:40 PM

**REPORT ACTION TAKEN ON CLOSED SESSION ITEM**

Legal Counsel Shannon DeNatale Boyd reported that the General Manager received a rating of between Commendable and Exceeds Expectations. The Personnel Committee will meet with General Manager, Brad Hagemann prior to the next Board meeting regarding General Manager/District Engineer Contract Review.

**COMMUNICATIONS/CORRESPONDENCE.**

None

**ADJOURNMENT:** The meeting was adjourned at 2:45 P.M.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, November 9th, 2021, at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

  
Brad Hagemann, PE  
General Manager