

**MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING**  
**Avila Beach Community Services District**  
**Tuesday, August 8th, 2023**  
**1:00 P.M.**

**ZOOM MEETING: 411 178 7571**

**Meeting ID: <https://us02web.zoom.us/j/4111787571>**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:15 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present

Pete Kelley  
Howie Kennett  
John Janowicz

Board Members Absent:

Kristin Berry  
Ara Najarian

Staff Present:

Brad Hagemann, General Manager and District Engineer  
Kristi Dibbern, Office Manager

FRM Operations:

Jeff Cedillos, FRM Operations

Legal Counsel:

Not Present

**3. PUBLIC COMMENTS**

No Public Comment.

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

**Sheriff's Report:** Sheriff MacDonald reported 44 calls for service last month. Four thefts, four vandalisms, nine enforcement stops, and 14 preventive patrol stops. Six suspicious circumstances were investigated, as well.

**Cal Fire:** Chief Lee reported 56 calls for service this month, 26 were medically related. The Fire Safety Council awarded about \$600,000 in grant money to our area for clearing fire breaks and maintaining roads. Chief Lee mentioned it is peak fire season. At this time the County of San Luis is highly staffed with fire prevention professionals including 2 helitankers in Paso and two fixed wing DC10s located in Santa Maria.

**B. Conferences, Meetings and General Communications.** General Manager Hagemann reported a CSDA Chapter meeting will be held on October 26th. More details to follow.

**5. CONSENT ITEMS**

Director Janowicz brought to the staff's attention that he was marked absent at the June meeting. He was in fact present. The minutes will be corrected. Director Janowicz made a motion to approve the Consent Items. It was seconded by Director Kennett and passed with a roll call vote 3-0.

AYES:        John Janowicz  
               Howie Kennett  
               Pete Kelley

NOES:        None

ABSENT:     Kristin Berry  
               Ara Najarian

**6.     DISCUSSION OF PULLED CONSENT ITEMS: None**

**7.     BUSINESS ITEMS:**

**A. Declare generator, valves & piping as surplus property.** GM Hagemann summarized the staff report, noting that the District needed to purchase a larger back-up diesel generator to support emergency operations at the WWTP and the old generator has been temporarily located at the water tank site. The Board directed staff to declare the equipment as surplus and to proceed with disposal of the equipment through a government equipment surplus organization.

**B. Site Visit to Wastewater Treatment Plant at 2850 Avila Beach Drive.**

The Board members and several members of the public re-convened the meeting at the WWTP to review the progress of the MBR construction project. No action was taken.

**COMMUNICATIONS/CORRESPONDENCE.**

None

**ADJOURNMENT:** The meeting was adjourned at 2:45 PM

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE  
General Manager