AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail avilacsd@gmail.com

BOARD MEETING
11:00 AM Wednesday, June 12th, 2019
BOARD MEETING LOCATION
100 SAN LUIS STREET
AVILA BEACH, CALIFORNIA

1. **CALL TO ORDER: 11:00 A.M.**

2. **ROLL CALL: Board Members**:

Pete Kelley, President
Lynn Helenius, Vice President
Ara Najarian, Director
Kristin Berry, Director

3. **PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes.** State law does not allow Board action on items not appearing on the agenda.

4. **INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports
   1. SLO County Sheriff Department
   2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. **CONSENT ITEMS:**

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

A. Minutes of May 8th, 2019, Board Meeting
B. Monthly Financial Review for April
C. General Manager and District Engineer Report
D. Water and Wastewater Superintendent Reports for May

6. **DISCUSSION OF PULLED CONSENT ITEMS**

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. Annual Weed Abatement Program
(Action Required: Receive Report, Consider Adopting Resolution No. 2019-04 Ordering Abatement)

B. Special District Risk Management Authority Board of Directors Election
(Action Required: Review Candidate Qualifications and Consider Adopting Resolution Casting District Votes)

C. PUBLIC HEARING: Fiscal Year 2019/20 Budget
(Action Required: Receive Report, Open Public Hearing; Consider Adoption of Resolution No. 2019-05 Appropriations Limitations and Resolution No. 2019-06 Adopting a Final Fiscal Year 2019/20 Budget)

D. Fats, Oil and Grease Program Services Contract
(Action Required: Receive Report and Authorize Staff to Execute an FY 19/20 Fats, Oil and Grease Services Contract or Provide Other Direction to Staff)

E. Contract for Engineering Support for the San Miguel Street Sewer Replacement Project
(Action Required: Receive Report and Direct staff to execute the Agreement or Provide Other Direction to Staff)

F. Request for Preliminary Will Serve: 379 Second St. and 196 San Miguel Street (APN 076-217-026) (Action Required: Consider approval of Preliminary Intent to Serve)

G. Appointment of Director to fill vacancy on the District Board of Directors. (Action Required: Review applicants, if any, a make a recommendation to the Board of Supervisors)

8. **PUBLIC COMEENT ON CLOSED SESSION ITEMS**

9. **A. Legal Counsel Contract Review**
B. General Manager/District Engineer Contract Review

ADJOURN TO CLOSED SESSION

10. **REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION**

11. **COMMUNICATIONS/ COORESPONDENCE**

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

12. **Adjourn to <u>Special Meeting</u> scheduled on July 17thth, 2019.**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF REGULAR BOARD MEETING
Wednesday, May 8th 2019
11:00 A.M.

1. CALL TO ORDER

President Pete Kelley called the regular board meeting of the Board of Directors of the Avila Beach Community Services District, to order at 11:00 AM on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present:	Pete Kelley Lynn Helenius Kristin Berry
ABSENT:	Ara Najarian
Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Accounting Clerk Krista Young, Operations FRM Mike Seitz, Legal Counsel

3. PUBLIC COMMENTS:

None.

4. INFORMATION AND DISCUSSION ITEMS

Pismo Beach is hosting an ethics/conflict of interest training session focusing on Government Section 1090. The candidate application/nomination period is open May 6 – May 31, 2019 for vacant District Director Position.

Director Najarian arrived at 11:12 A.M.

A. County Reports

Sheriff Michael Manuele reported 143 calls for service. One suspicious circumstance in the Avila Park were an individual approached a 5 year-old child and the parent was concerned. A phone was stolen from a backpack at an event then $10,000 in fraudulent charges were made. Assault and battery occurred at an event. One person was pushed and the other was punched. This physical altercation resulted in an arrest. There was trespasser arrested at the Marre house; the suspect was arrested for trespassing, burglary, vandalism and possession of stolen property.

Cal Fire: Not present due to training obligations.

B. Reports on Conferences, Meetings and General Communications.

None.

5. CONSENT ITEMS:

Director Helenius asked about the sludge pump failing last month and how "rags" get through the system to plug the pump. GM Hagemann explained "rags" is a generic term for anything that gets down the sewer that is not a bio substance. Avila doesn't have a screening mechanism. Instead of screens the WWTP uses "Cutter pumps" in the influent wet well chop up "rags" so they can freely move through the treatment plant unit processes. GM Hagemann reported no permit violations or other compliance issues occurred this month.

Director Helenius asked if the District uses the information in the Avila Beach Master Plan when considering capital projects including the Wastewater Plant upgrades and the San Miguel Street Sewer Line Project. GM Hagemann confirmed that the Master Plan and any other more current documents are used when developing the scope of capital improvement projects.

A motion was made by Najarian to accept the Consent Items and seconded by Director Berry. It passed with a roll call vote 4-0.

AYES: Ara Najarian
Kristin Berry
Pete Kelley
Lynn Helenius

NOES: None
ABSENT: None

6. **DISCUSSION OF PULLED CONSENT ITEMS.**

None

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. **Weed Abatement Resolution No. 2019-03.** GM Hagemann explained to the Board and public that the first step in our annual weed abatement process is to adopt a Resolution declaring weeds a nuisance. Staff included a notification to clean up and abate weeds and trash in the May 1st utility bills. Staff recommended the board adopt Resolution No. 2019-03. Staff mentioned that Cal Fire will inspect properties within the Avila CSD boundaries between now and the June 12th Board meeting. Director Najarian made a motion to adopt Resolution No. 2019-03; Director Berry seconded the motion and it passed with a roll call vote 4-0.

AYES: Ara Najarian
Kristin Berry
Pete Kelley
Lynn Helenius

NOES: None
ABSENT: None

B. **Solid Waste Rate Increase Request**

GM Hagemann summarized the staff report noting that in late September of 2018 South County Sanitation Services (SCSS) requested a 13.36% rate increase. Several of the larger South County agencies retained Bill Statler to review the application (at SCSS's expense) to justify the rate

increase. After 5 months and 4 application revisions, Statler issued a report that supported a 10.06% rate increase as shown in the Base Rate Adjustment Application – 4th amended. Staff supports the application and recommends the Board authorize SCSS to initiate the Prop 218 process which will culminate in a hearing on or about July 10, 2019 at the Board's regularly scheduled meeting. Vice President Helenius made a motion to authorize South County Sanitation to initiate the 218 process; Director Berry seconded the motion and it passed with a roll call vote 4-0.

AYES: Lynn Helenius
Kristin Berry
Ara Najarian
Pete Kelley

NOES: None
ABSENT: None

C. FY 2019/2020 Preliminary Budget

GM Hagemann summarized the staff report noting that staff met with the District's Finance Committee on April 25, 2019 to review the preliminary budget. GM Hagemann referred to series of power point slides to summarize the proposed budget and highlight the Finance Committee's recommendations. VP Helenius reminded staff that a performance review of Accounting Clerk should be completed as part of the budget review process. She also requested that Staff research rate of pay and scope of services for contract Legal Counsel and General Manager/District Engineer in other neighboring special districts as part of the contract review process. Staff will post the formal public hearing notice in advance of the June 12th hearing date. Staff anticipates that the Board will consider adoption of the final FY 2019/20 budget at the Board's June 12th, 2019 meeting. The Board received the report and provided an opportunity for public comment on the Preliminary Budget. No public comment was provided and the Board directed staff to prepare the Final Draft of the FY 2019/20 for consideration at the June 12, 2019 Board meeting.

D. Contract for Cost of Services Study and Water and Sewer Rate Analysis

GM Hagemann noted that this item was originally considered at the April 2019 Board meeting. The Board asked staff to have the consultant include an analysis of the Connection Fees as part of the scope of work for the study. Increasing the scope added another 36 hours of work ($6,300). The total not to exceed contract amount is now $29,900. Staff recommended moving forward with the Cost of Services and Rate Study with Tuckfield and Associates. The motion was made by VP Helenius made a motion to award the professional services contract to Tuckfield and Associates; Director Najarian seconded the motion and the motion passed with a roll call vote 4-0.

AYES: Lynn Helenius
Ara Najarian
Pete Kelley
Kristin Berry

NOES: None
ABSENT: None

E. Contract for Engineering Support for the Wastewater Treatment Plant Improvement Project

GM Hagemann summarized the staff report noting that the CSD and the Harbor District approved moving forward with the WWTP Improvement Project at the March Joint Workshop. The District now needs to proceed with permitting and engineering designs. MKN & Associates provided a proposal for engineering and planning support services to get the project to the 30% design phase. The scope includes $31,000 for geotechnical work; up to $22,000 for electrical engineering support; and up to $5,500 for structural engineering support. Staff recommends awarding the contract to MKN & Associates for a not to exceed amount of $133,000. The Board discussed several aspects of the project including changes to power costs; the fact that the upgraded facility will produce a higher quality effluent; and the differences between this project and previously proposed Kennedy Jenks project. GM Hagemann responded to the questions and noted this project will provide treatment process redundancy, move the effluent closer to meeting recycled water standards and provide operational flexibility for repair and maintenance of the WWTP unit processes. Director Najarian made a motion to award the professional services contract to MKN and Associates, Director Berry seconded the motion and it passed with a roll call vote 4-0.

AYES:	Ara Najarian
	Kristin Berry
	Lynn Helenius
	Pete Kelley
NOES:	None
ABSENT:	None

8. COMMUNICATIONS. None

9. ADJOURNMENT: The meeting was adjourned at 12:46p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Wednesday, June 12th, 2019 at 11:00 a.m. at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12th, 2019

SUBJECT: Monthly Financial Review for May 2019

Recommendation:
Receive and file report.

Overall Monthly Summary

During the month of May, the District deposited $135,441.11 and incurred $69,379.24 in expenses (cash basis). Income in May included $53,655.35 in County tax income, $76,169.47 in monthly water and sewer fees and $73,882 in Connection Fees for the projects on Lots 8 and 9 on Avila Beach Drive. County tax income this time of year is relatively high while monthly expenses were typical.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheets for May are provided for your information.

Utility Service Billing

The District billed approximately $86,005.50 in water and sewer service charges in May. Customer Rate Assistance amounted in a reduction of billing charges to the District in the amount of $988.

Operation and Maintenance

The Fluid Resource Management (FRM) Statement for May 2019. The May Statement is significantly higher than a typical month due to the fact that approximately $56,000 of the Statement is for Capital Projects associated with the Primary Clarifier draining and repair project, the valve replacement project (completed when the primary clarifier was down/re-filling) and the Secondary Sedimentation Basin re-building project. In addition, the Statement includes several a-typical repair and maintenance projects and two emergency call-out repair projects.

Avila Beach Community Services District
Profit & Loss
May 2019

	May 19
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	76,169.47
4012 · Solid Waste Franchise Fee	2,785.49
4030 · County Taxes	53,655.35
Total 4000 · Income Summary	132,610.31
Total Income	132,610.31
Gross Profit	132,610.31
Expense	
5100 · Merchant Credit Card Fees TIB	292.29
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,221.50
5012 · Holiday Pay	160.74
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
Total 5210 · Gross Wages	3,382.24
5230 · Payroll Taxes	57.75
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	600.00
Total 5240 · Health & Medical Exp.	600.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	241.10
Total 5250 · PERS Company Pd Expense	241.10
5280 · Payroll Administration & Misc.	101.64
Total 5200 · Payroll Expenses	4,382.73
6000 · Administrative Overheads	
6102 · Accounting	660.00
6103 · Accounting Audit	250.00
6120 · Dues & Subscriptions	612.00
6135 · Legal	1,903.40
6140 · Office Supplies & Postage	
6141 · Billing Software & Service	29.54
6142 · Postage & Shipping	20.65
6140 · Office Supplies & Postage - Other	20.78
Total 6140 · Office Supplies & Postage	70.97
6150 · Rate Assistance	988.00
6170 · Website	200.00
Total 6000 · Administrative Overheads	4,684.37
6500 · Operating Expenses	
6503 · Chemicals	3,927.63

Avila Beach Community Services District
Profit & Loss
May 2019

	May 19
6505 · Contract Labor O & M	19,021.24
6506 · Contract Labor GM	7,670.00
6507 · Contract Labor Civil Engineer	3,330.00
6510 · Critical Spare Parts	6,739.77
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	447.16
6524 · Eqip. Rep. & Maint. Avila Only	40.00
Total 6520 · Equipment Repair & Maint.	487.16
6525 · Fat Oil & Grease (FOG)	608.25
6535 · Insurance P/L	1,323.04
6540 · Lab Tests	14,287.41
6542 · Maintenance	165.00
6550 · Operating Supplies	27.31
6555 · Permits & Fees	75.00
6580 · Solids Handling	3,585.00
6585 · Telephone / Internet	508.36
6590 · Utilities	3,277.30
Total 6500 · Operating Expenses	65,032.47
Total Expense	74,391.86
Net Ordinary Income	58,218.45
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7210 · Connection Fees	73,882.00
Total 7200 · Non-Operating Income	73,882.00
Total Other Income	73,882.00
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WW-10 WWTP Alt. Study	1,132.50
Total 8230 · Capital Purchases in Prog Sani	1,132.50
Total 8200 · Non-Operating Expenses	1,132.50
Total Other Expense	1,132.50
Net Other Income	72,749.50
Net Income	**130,967.95**

Avila Beach Community Services District
Balance Sheet
As of May 31, 2019

	May 31, 19	
ASSETS		
Current Assets		
Checking/Savings		
1000 · Cash Summary		
1005 · Customer Cash	213.75	
1008 · Petty Cash	86.28	
1010 · Pacific Premier Checking	872,980.26	
1050 · LAIF	3,030,370.43	
Total 1000 · Cash Summary		3,903,650.72
Total Checking/Savings		3,903,650.72
Accounts Receivable		
1200 · *Accounts Receivable		31,909.61
Total Accounts Receivable		31,909.61
Other Current Assets		
1250 · Receivables		
1255 · Interest Receivable	5,144.80	
1270 · Taxes Receivable	7,820.07	
1280 · Water & Sewer Billings	120,905.84	
Total 1250 · Receivables		133,870.71
1400 · Prepaid Summary		
1410 · Prepaid Insurance		1,323.13
Total 1400 · Prepaid Summary		1,323.13
Total Other Current Assets		135,193.84
Total Current Assets		4,070,754.17
Fixed Assets		
1600 · Fixed Assets & Acc. Depr.		
1605 · Office Equipment		
1606 · Copier Samsung 2012	8,233.58	
1609 · Office Equipment Accum Depr	-8,233.59	
Total 1605 · Office Equipment		-0.01
1610 · Fixed Asset -Office & Admin.		
1612 · Office Furniture cost	9,973.79	
1614 · Office Furniture Accum Dep.	-9,973.79	
Total 1610 · Fixed Asset -Office & Admin.		0.00
1620 · Fixed Assets - Sanitary		
1622 · Land	60,314.10	
1626 · Collection Assets		
1627 · Collection Assets Cost	1,318,875.26	
1628 · Collect Assets Accum Depr	-399,237.22	
Total 1626 · Collection Assets		919,638.04

Avila Beach Community Services District
Balance Sheet
As of May 31, 2019

	May 31, 19
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	523,122.64
1632 · Disposal Equip Accum Depr	-264,042.83
Total 1630 · Disposal Equipment	259,079.81
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,043,684.59
Total 1635 · Treatment Plant	1,110,413.71
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,000,455.00
1644 · Treatment Equip Accum Depr	-524,698.87
1642 · Treatment Equipment - Other	205,485.61
Total 1642 · Treatment Equipment	681,241.74
Total 1620 · Fixed Assets - Sanitary	3,030,687.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
Total 1652 · Equipment	0.00
1656 · Distribuation Assets	
1657 · Distribuation Assets Cost	1,140,860.50
1658 · Dist Assets Accum Depr	-590,709.56
Total 1656 · Distribuation Assets	550,150.94
Total 1650 · Fixed Assets - Water	550,150.94
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	29,810.00
1682 · Gen / Fire Accum Dep	-29,810.00
Total 1680 · Structures - Fixed Asset	0.00
1690 · Construction in Progress	123,333.82
Total 1600 · Fixed Assets & Acc. Depr.	3,704,172.15
Total Fixed Assets	3,704,172.15
Other Assets	
1800 · Deferred Outflows of Resources	31,212.00
Total Other Assets	31,212.00
TOTAL ASSETS	**7,806,138.32**

Avila Beach Community Services District
Balance Sheet
As of May 31, 2019

	May 31, 19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	54,714.97
Total Accounts Payable	54,714.97
Other Current Liabilities	
2200 · Payroll Liabilities	
2260 · Vacation Payable	557.75
2250 · PERS Liability	402.68
Total 2200 · Payroll Liabilities	960.43
2300 · Deposits Held	
2303 · Water Deposits Held	5,780.00
2305 · Connection Fees Held	0.01
Total 2300 · Deposits Held	5,780.01
Total Other Current Liabilities	6,740.44
Total Current Liabilities	61,455.41
Long Term Liabilities	
2400 · Net Pension Liability	136,401.00
2500 · Deferred Inflows of Resources	3,598.00
Total Long Term Liabilities	139,999.00
Total Liabilities	201,454.41
Equity	
3900 · Retained Earnings	7,188,677.85
Net Income	416,006.06
Total Equity	7,604,683.91
TOTAL LIABILITIES & EQUITY	**7,806,138.32**

Avila Beach Community Services District
Deposits by Fund
May 2019

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	05/14/2019	TCF FY 19 APR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-6,344.24	-6,344.24
Deposit	05/20/2019	$ 100 Laura Lee $ 100 Augie $ 200 Joe Horton $ 120 Eamon Lacey $ ...	1010 · Pacific Premier C...	-620.00	-6,964.24
Total General / Admin				-6,964.24	-6,964.24
Lights					
Deposit	05/14/2019	TCF FY 19 APR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-453.16	-453.16
Total Lights				-453.16	-453.16
Sanitary					
Deposit	05/01/2019	Sani Rec	1010 · Pacific Premier C...	-1,512.80	-1,512.80
Deposit	05/01/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-1,512.80
Deposit	05/01/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,512.80
Deposit	05/01/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-1,512.80
Deposit	05/03/2019	Sani Rec	1010 · Pacific Premier C...	-808.90	-2,321.70
Deposit	05/03/2019	Rate Assistance	1010 · Pacific Premier C...	35.62	-2,286.08
Deposit	05/03/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-2,286.08
Deposit	05/03/2019	1/2 Other 2	1010 · Pacific Premier C...	-381.25	-2,667.33
Deposit	05/07/2019	Sani Rec	1010 · Pacific Premier C...	-8,115.23	-10,782.56
Deposit	05/07/2019	Rate Assistance	1010 · Pacific Premier C...	83.12	-10,699.44
Deposit	05/07/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-10,699.44
Deposit	05/07/2019	1/2 Other 2	1010 · Pacific Premier C...	27.75	-10,671.69
Deposit	05/10/2019	Sani Rec	1010 · Pacific Premier C...	-1,586.10	-12,257.79
Deposit	05/10/2019	Rate Assistance	1010 · Pacific Premier C...	11.87	-12,245.92
Deposit	05/10/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-12,245.92
Deposit	05/10/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-12,245.92
Deposit	05/13/2019	Sani Rec	1010 · Pacific Premier C...	-5,497.70	-17,743.62
Deposit	05/13/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-17,743.62
Deposit	05/13/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-17,743.62
Deposit	05/13/2019	1/2 Other 2	1010 · Pacific Premier C...	71.25	-17,672.37
Deposit	05/14/2019	TCF FY 19 APR ME - WASTE	1010 · Pacific Premier C...	-44,592.15	-62,264.52
Deposit	05/15/2019	Sani Rec	1010 · Pacific Premier C...	-6,589.65	-68,854.17
Deposit	05/15/2019	Rate Assistance	1010 · Pacific Premier C...	23.75	-68,830.42
Deposit	05/15/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-68,830.42
Deposit	05/15/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-68,830.42
Deposit	05/16/2019	Community Park Restrooms 3/26 - 4/26/19	1010 · Pacific Premier C...	-698.88	-69,529.30
Deposit	05/17/2019	Sani Rec	1010 · Pacific Premier C...	-3,466.57	-72,995.87
Deposit	05/17/2019	Rate Assistance	1010 · Pacific Premier C...	118.75	-72,877.12
Deposit	05/17/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-72,877.12

Avila Beach Community Services District
Deposits by Fund
May 2019

Type	Date	Memo	Split	Amount	Balance
Deposit	05/17/2019	1/2 Other 2	1010 · Pacific Premier C...	-4.90	-72,882.02
Deposit	05/17/2019	ACH Booked separately 5/16/19 - Community Park Restrooms 3/26 - 4...	1010 · Pacific Premier C...	698.88	-72,183.14
Deposit	05/20/2019	Sani Rec	1010 · Pacific Premier C...	-4,153.18	-76,336.32
Deposit	05/20/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-76,336.32
Deposit	05/20/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-76,336.32
Deposit	05/20/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-76,336.32
Deposit	05/21/2019	Sani Rec	1010 · Pacific Premier C...	-5,545.67	-81,881.99
Deposit	05/21/2019	Rate Assistance	1010 · Pacific Premier C...	23.75	-81,858.24
Deposit	05/21/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-81,858.24
Deposit	05/21/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-81,858.24
Deposit	05/23/2019	Sani Rec	1010 · Pacific Premier C...	-673.79	-82,532.03
Deposit	05/23/2019	Rate Assistance	1010 · Pacific Premier C...	23.75	-82,508.28
Deposit	05/23/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-82,508.28
Deposit	05/23/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-82,508.28
Deposit	05/28/2019	Sani Rec	1010 · Pacific Premier C...	-1,563.45	-84,071.73
Deposit	05/28/2019	Rate Assistance	1010 · Pacific Premier C...	11.87	-84,059.86
Deposit	05/28/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-84,059.86
Deposit	05/28/2019	1/2 Other 2	1010 · Pacific Premier C...	-97.52	-84,157.38
Deposit	05/29/2019	Sani Rec	1010 · Pacific Premier C...	-339.85	-84,497.23
Deposit	05/29/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-84,497.23
Deposit	05/29/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-84,497.23
Deposit	05/29/2019	1/2 Other 2	1010 · Pacific Premier C...	-129.62	-84,626.85
Deposit	05/31/2019	$ 640.60 CC BALANCE ADJ CCs	1010 · Pacific Premier C...	-320.30	-84,947.15
Total Sanitary				-84,947.15	-84,947.15
Solid Waste					
Deposit	05/01/2019	Waste Connections Franchise Fee SW	1010 · Pacific Premier C...	-2,022.56	-2,022.56
Deposit	05/23/2019	Waste Connections Franchise Fee SW	1010 · Pacific Premier C...	-762.93	-2,785.49
Total Solid Waste				-2,785.49	-2,785.49
Water					
Deposit	05/01/2019	Water Rec	1010 · Pacific Premier C...	-1,333.80	-1,333.80
Deposit	05/01/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-1,333.80
Deposit	05/01/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-1,333.80
Deposit	05/01/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-1,333.80
Deposit	05/03/2019	Water Rec	1010 · Pacific Premier C...	-789.93	-2,123.73
Deposit	05/03/2019	Rate Assistance	1010 · Pacific Premier C...	35.63	-2,088.10
Deposit	05/03/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-2,088.10
Deposit	05/03/2019	1/2 Other 2	1010 · Pacific Premier C...	-381.25	-2,469.35

Avila Beach Community Services District
Deposits by Fund
May 2019

Type	Date	Memo	Split	Amount	Balance
Deposit	05/07/2019	Water Rec	1010 · Pacific Premier C...	-5,685.90	-8,155.25
Deposit	05/07/2019	Rate Assistance	1010 · Pacific Premier C...	83.13	-8,072.12
Deposit	05/07/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-8,072.12
Deposit	05/07/2019	1/2 Other 2	1010 · Pacific Premier C...	27.75	-8,044.37
Deposit	05/10/2019	Water Rec	1010 · Pacific Premier C...	-1,375.60	-9,419.97
Deposit	05/10/2019	Rate Assistance	1010 · Pacific Premier C...	11.88	-9,408.09
Deposit	05/10/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,408.09
Deposit	05/10/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-9,408.09
Deposit	05/13/2019	Water Rec	1010 · Pacific Premier C...	-6,114.50	-15,522.59
Deposit	05/13/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-15,522.59
Deposit	05/13/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-15,522.59
Deposit	05/13/2019	1/2 Other 2	1010 · Pacific Premier C...	71.25	-15,451.34
Deposit	05/14/2019	TCF FY 19 APR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-2,265.80	-17,717.14
Deposit	05/15/2019	Water Rec	1010 · Pacific Premier C...	-5,468.30	-23,185.44
Deposit	05/15/2019	Rate Assistance	1010 · Pacific Premier C...	23.75	-23,161.69
Deposit	05/15/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-23,161.69
Deposit	05/15/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-23,161.69
Deposit	05/16/2019	Community Park Restrooms 3/26 - 4/26/19	1010 · Pacific Premier C...	-478.80	-23,640.49
Deposit	05/16/2019	Front St Irrigation 3/26 - 4/26/19	1010 · Pacific Premier C...	-558.60	-24,199.09
Deposit	05/16/2019	San Juan Irrigation 3/26 - 4/26/19	1010 · Pacific Premier C...	-1,402.20	-25,601.29
Deposit	05/17/2019	Water Rec	1010 · Pacific Premier C...	-5,199.65	-30,800.94
Deposit	05/17/2019	Rate Assistance	1010 · Pacific Premier C...	118.75	-30,682.19
Deposit	05/17/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-30,682.19
Deposit	05/17/2019	1/2 Other 2	1010 · Pacific Premier C...	-4.90	-30,687.09
Deposit	05/17/2019	ACH Booked separately 5/16/19 - Community Park Restrooms 3/26 - 4...	1010 · Pacific Premier C...	478.80	-30,208.29
Deposit	05/17/2019	ACH Booked separately 5/16/19 - Front St Irrigation 3/26 - 4/26/19	1010 · Pacific Premier C...	558.60	-29,649.69
Deposit	05/17/2019	ACH Booked separately 5/16/19 - San Juan Park Irrigation 3/26 - 4/26/...	1010 · Pacific Premier C...	1,402.20	-28,247.49
Deposit	05/20/2019	Water Rec	1010 · Pacific Premier C...	-3,758.20	-32,005.69
Deposit	05/20/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-32,005.69
Deposit	05/20/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-32,005.69
Deposit	05/20/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-32,005.69
Deposit	05/21/2019	Water Rec	1010 · Pacific Premier C...	-4,845.00	-36,850.69
Deposit	05/21/2019	Rate Assistance	1010 · Pacific Premier C...	23.75	-36,826.94
Deposit	05/21/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-36,826.94
Deposit	05/21/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-36,826.94
Deposit	05/23/2019	Water Rec	1010 · Pacific Premier C...	-729.60	-37,556.54
Deposit	05/23/2019	Rate Assistance	1010 · Pacific Premier C...	23.75	-37,532.79
Deposit	05/23/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-37,532.79
Deposit	05/23/2019	1/2 Other 2	1010 · Pacific Premier C...	0.00	-37,532.79
Deposit	05/28/2019	Water Rec	1010 · Pacific Premier C...	-1,584.30	-39,117.09
Deposit	05/28/2019	Rate Assistance	1010 · Pacific Premier C...	11.88	-39,105.21

Avila Beach Community Services District
Deposits by Fund
May 2019

Type	Date	Memo	Split	Amount	Balance
Deposit	05/28/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-39,105.21
Deposit	05/28/2019	1/2 Other 2	1010 · Pacific Premier C...	-97.53	-39,202.74
Deposit	05/29/2019	Water Rec	1010 · Pacific Premier C...	-638.40	-39,841.14
Deposit	05/29/2019	Rate Assistance	1010 · Pacific Premier C...	0.00	-39,841.14
Deposit	05/29/2019	1/2 Other 1	1010 · Pacific Premier C...	0.00	-39,841.14
Deposit	05/29/2019	1/2 Other 2	1010 · Pacific Premier C...	-129.63	-39,970.77
Deposit	05/31/2019	$ 640.60 CC BALANCE ADJ CCs	1010 · Pacific Premier C...	-320.30	-40,291.07
Total Water				-40,291.07	-40,291.07
TOTAL				**-135,441.11**	**-135,441.11**

Avila Beach Community Services District
Checks by Fund w/Accounts
May 2019

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	05/02/2019		U.S. Postal Service		6142 · Postage & Shipping	19.35	19.35
Check	05/02/2019	EFT	Bankcard MTOT Disc		5100 · Merchant Credit Card Fe...	292.29	311.64
Check	05/03/2019	2334	Nikki Engle Bookkeeping	Inv. 2111 4/25/19	6102 · Accounting	220.00	531.64
Check	05/03/2019	2334	Nikki Engle Bookkeeping	Inv. 2117 5/1/19	6102 · Accounting	220.00	751.64
Check	05/03/2019	2337	California Rural Water Association	May 2019 -20 Membership Renewal	6120 · Dues & Subscriptions	612.00	1,363.64
Check	05/03/2019	2338	Hagemann & Associates	GM & District Engineer April 14th - April 28th 2019	6506 · Contract Labor GM	2,430.00	3,793.64
Check	05/05/2019	EFT	Adobe.com		6140 · Office Supplies & Postage	14.99	3,808.63
Check	05/06/2019	EFT	Public Employees Retirement System	Kristi 4/1 - 4/15/19	2250 · PERS Liability	185.02	3,993.65
Check	05/06/2019	EFT	Public Employees Retirement System	Kristi 4/1 - 4/15/19	5256 · PERS Co Pd Kristi	29.05	4,022.70
Check	05/06/2019	EFT	Public Employees Retirement System	Kristi 4/16 - 4/30/19	2250 · PERS Liability	205.12	4,227.82
Check	05/06/2019	EFT	Public Employees Retirement System	Kristi 4/16 - 4/30/19	5256 · PERS Co Pd Kristi	10.71	4,238.53
Check	05/10/2019	EFT	Cal Tec Computers	computer repairs	6524 · Eqip. Rep. & Maint. Avila...	40.00	4,278.53
Check	05/14/2019		U.S. Postal Service		6142 · Postage & Shipping	1.30	4,279.83
Check	05/20/2019	EFT	Charter	Acct #. 8245100980033571	6585 · Telephone / Internet	204.95	4,484.78
Check	05/29/2019	2345	Nikki Engle Bookkeeping	Inv. 2128 5/21/19	6102 · Accounting	220.00	4,704.78
Check	05/29/2019	2347	Fedak & Brown, LLP	Audit FY 2018/19 ending June 30th, 2019	6103 · Accounting Audit	250.00	4,954.78
Check	05/29/2019	2349	Creative Technologies, Inc.	Inv. 4675 Weed Abatement Notice	6141 · Billing Software & Service	29.54	4,984.32
Check	05/29/2019	2351	Hagemann & Associates	GM	6506 · Contract Labor GM	2,170.00	7,154.32
Check	05/29/2019	2352	Coastline Cleaning Co.	Office Maintenance Inv. 1954 5/9/19	6542 · Maintenance	165.00	7,319.32
Check	05/29/2019	2353	Shipsey & Seitz	Regular Meetings	6135 · Legal	345.00	7,664.32
Check	05/29/2019	2353	Shipsey & Seitz	General - Special Election Research & Cal Pers ...	6135 · Legal	1,558.40	9,222.72
Check	05/29/2019	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	9,422.72
Check	05/29/2019		Walmart	tablet cord	6140 · Office Supplies & Postage	5.79	9,428.51
Total General / Admin						9,428.51	9,428.51
Lights							
Check	05/06/2019	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	477.34	477.34
Check	05/06/2019	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	96.96	574.30
Check	05/24/2019	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	332.34	906.64
Total Lights						906.64	906.64
Sanitary							
Check	05/03/2019	2332	Michael Nunley & Assoc.	Inv # 5470 4/29/19 WWTP Alternative Study	8245 · WW-10 WWTP Alt. Study	1,132.50	1,132.50
Check	05/03/2019	2333	Brenntag Pacific, Inc.	Inv. #3015886 4/25/19	6503 · Chemicals	1,423.98	2,556.48
Check	05/03/2019	2335	USA Bluebook	Inv # 875858 4/23/19 Gloves	6522 · Equip. Rep. & Maint-Avil...	227.79	2,784.27
Check	05/03/2019	2336	Fluid Resource Management	F18144 Monthly O & M Sanitary	6505 · Contract Labor O & M	14,267.81	17,052.08
Check	05/03/2019	2338	Hagemann & Associates	Civil Engineering Sewer System	6506 · Contract Labor GM	2,170.00	19,222.08
Check	05/03/2019	2339	Miners Ace Hardware	WWTP Supplies	6550 · Operating Supplies	27.31	19,249.39
Check	05/03/2019	2340	Speed's, Inc.	Solids Handling Inv. 60543 4/16/19	6580 · Solids Handling	2,290.00	21,539.39
Check	05/06/2019		South County Sanitary Service	2 Yd Dumpster	6590 · Utilities	124.73	21,664.12
Check	05/07/2019	2341	Abalone Coast Analytical, Inc.	Statement 5/2/19 4596	6540 · Lab Tests	12,941.30	34,605.42
Check	05/08/2019	2342	Kusters Zima Corporation	Critical Spare Parts FFR Parts Customer Number...	6510 · Critical Spare Parts	6,739.77	41,345.19
Check	05/14/2019	EFT	AT&T	acct # 287272916182	6585 · Telephone / Internet	23.55	41,368.74
Check	05/18/2019	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	45.00	41,413.74
Check	05/21/2019		Charge Back	Charge Back	1280 · Water & Sewer Billings	57.00	41,470.74
Check	05/24/2019	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	86.48	41,557.22
Check	05/28/2019	EFT	PG&E	Waste Water Plant acct # 6380034236-0 3rd & ...	6590 · Utilities	2,159.45	43,716.67
Check	05/29/2019	2343	USA Bluebook	Sampling Tests	6522 · Equip. Rep. & Maint-Avil...	219.37	43,936.04
Check	05/29/2019	2343	USA Bluebook	Chlorine Tests	6540 · Lab Tests	1,009.58	44,945.62

Avila Beach Community Services District
Checks by Fund w/Accounts
May 2019

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	05/29/2019	2346	Speed's, Inc.	Solids Handling Inv. 606623 4/30/19	6580 · Solids Handling	1,295.00	46,240.62
Check	05/29/2019	2348	Wallace Group, Inc.	Fog Program Inv. #48244 5/13/19	6525 · Fat Oil & Grease (FOG)	608.25	46,848.87
Check	05/29/2019	2350	Brenntag Pacific, Inc.	Inv. #3024863 5/9/19	6503 · Chemicals	1,186.60	48,035.47
Check	05/29/2019	2350	Brenntag Pacific, Inc.	Inv. #3024861 5/2/19	6503 · Chemicals	1,317.05	49,352.52
Check	05/29/2019	2351	Hagemann & Associates	Sanitary System	6507 · Contract Labor Civil Engi...	2,430.00	51,782.52
Check	05/29/2019	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	234.86	52,017.38
Total Sanitary						52,017.38	52,017.38
Water							
Check	05/03/2019	2336	Fluid Resource Management	F18144 Monthly O & M Water	6505 · Contract Labor O & M	4,753.43	4,753.43
Check	05/03/2019	2338	Hagemann & Associates	Civil Engineering Water System	6506 · Contract Labor GM	900.00	5,653.43
Check	05/21/2019		Charge Back	Charge Back	1280 · Water & Sewer Billings	61.75	5,715.18
Check	05/29/2019	2343	USA Bluebook	Chlorine Tests	6540 · Lab Tests	336.53	6,051.71
Check	05/29/2019	2344	Mr. Backflow	Backflow testing Inv. 51951 5/20/19	6555 · Permits & Fees	75.00	6,126.71
Check	05/29/2019	2351	Hagemann & Associates	Water System	6507 · Contract Labor Civil Engi...	900.00	7,026.71
Total Water						7,026.71	7,026.71
TOTAL						**69,379.24**	**69,379.24**

FLUID RESOURCE MANAGEMENT

www.frm-ops.com CA Lic #937346
OPERATIONS . MAINTENANCE . MECHANICAL
2385 Precision Drive
Arroyo Grande, CA 93420

Phone # 805.597.7100 Fax # 805.597.7171

Statement

Date
6/1/19

California Certified Small Business #1120142

To:

Avila Beach Community Services District
P.O. Box 309
191 San Miguel Street
Avila Beach, CA 93424

Amount Due	Amount Enc.
$92,093.36	

Date	Transaction	Amount	Balance
05/31/19	348F11001 Monthly OPS/Maint- INV #F18334. Orig. Amount $19,021.24.	19,021.24	19,021.24
04/30/19	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A18169. Orig. Amount $10.64.	10.64	19,031.88
05/09/19	INV #A17813. Orig. Amount $63.84.	63.84	19,095.72
05/09/19	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A17814. Orig. Amount $3,588.27.	3,588.27	22,683.99
05/16/19	W17666 Secondary Sed Skimmer- INV #W17666. Orig. Amount $10,389.62.	10,389.62	33,073.61
05/10/19	W17883 Flow Study Data for Garing Taylor- INV #W17883. Orig. Amount $1,217.50.	1,217.50	34,291.11
04/30/19	W17920 Plug Valve Work- INV #W17920. Orig. Amount $10,670.16.	10,670.16	44,961.27
04/30/19	W17929 Primary Clarifier Maintenance- INV #W17929. Orig. Amount $10,376.12.	10,376.12	55,337.39
04/30/19	W17932 Primary Clarifier Mechanical Repai- INV #W17932. Orig. Amount $12,115.39.	12,115.39	67,452.78
	W17951 Primary Clarifier Service Disconne-		

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
58,921.05	33,172.31	0.00	0.00	0.00	$92,093.36

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Statement

Date
6/1/19

California Certified Small Business #1120142

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Avila Beach Community Services District
P.O. Box 309
191 San Miguel Street
Avila Beach, CA 93424

Amount Due	Amount Enc.
$92,093.36	

Date	Transaction	Amount	Balance
05/13/19	INV #W17951. Orig. Amount $2,829.50.	2,829.50	70,282.28
05/17/19	W18024 Influent Pump Repairs- INV #W18024. Orig. Amount $7,183.58.	7,183.58	77,465.86
05/13/19	W18025 Fire Tank Ladder Security Guard- INV #W18025. Orig. Amount $1,693.69.	1,693.69	79,159.55
05/14/19	W18099 Pump Two Plugged- INV #W18099. Orig. Amount $1,046.68.	1,046.68	80,206.23
05/15/19	W18124 Primary Sludge Pump Disconnect- INV #W18124. Orig. Amount $1,012.50.	1,012.50	81,218.73
05/23/19	W18125 Skimmer #1 Lid Installation- INV #W18125. Orig. Amount $3,696.76.	3,696.76	84,915.49
05/15/19	W18130 Influent LS Lid Repair- INV #W18130. Orig. Amount $618.29.	618.29	85,533.78
05/15/19	W18132 Recirculation Pump Redesing- INV #W18132. Orig. Amount $583.00.	583.00	86,116.78
05/15/19	W18133 Contactor Replacement- INV #W18133. Orig. Amount $3,428.75.	3,428.75	89,545.53
05/15/19	W18139 Overflow Pipe for FFR- INV #W18139. Orig. Amount $1,475.15.	1,475.15	91,020.68

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
58,921.05	33,172.31	0.00	0.00	0.00	$92,093.36

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Date
6/1/19

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Avila Beach Community Services District
P.O. Box 309
191 San Miguel Street
Avila Beach, CA 93424

Amount Due	Amount Enc.
$92,093.36	

Date	Transaction	Amount	Balance
05/15/19	W18178 Primary Sludge Pump Tripped-INV #W18178. Orig. Amount $392.50.	392.50	91,413.18
05/15/19	W18209 Influent Pump 2 Tripped-INV #W18209. Orig. Amount $314.00.	314.00	91,727.18
05/17/19	W18248 Lift Station Overflow Callout-INV #W18248. Orig. Amount $366.18.	366.18	92,093.36

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
58,921.05	33,172.31	0.00	0.00	0.00	$92,093.36

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: May 12, 2019

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee and Advisory Committee

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday, May 8, 2019, at the Arroyo Grande City Hall offices. The Meeting agenda and materials are attached to this report. As of this writing Lopez Lake remains at an elevation of 497 feet, 59% capacity and has approximately 29,300 acre feet of water in storage. Rain accumulation at the Lopez dam since July 1, 2018 is approximately 26.5 inches, an increase of 2 inches over the last 45 days. The State Department of Water Resources recently announced that State Water Project Table "A" water deliveries will be at 75% or higher.

Special All-Mailed Ballot Election to Fill Board Director Vacancy

The County Clerk-Recorder provided the attached letter notifying the District that no candidates filed Declarations of Candidacy for the vacant Board Director position at the end of the nomination period (May 31, 2019). Mr. Gong advised the District that the Board of Supervisor can appoint someone to the office on the date when the election would have been held, and requested the District for any recommendations for the appointment no later than July 31, 2019. Today's agenda includes a Business Item to provide a recommendation to the Board of Supervisors for the appointment, if the District has any qualified persons who are interested in filling the position.

2018 Consumer Confidence Report

The 2018 Consumer Confidence Report (CCR) is attached and also will be sent out via US mail later this week to the District water customers. The report provides the results of the water quality testing mandated by state and federal regulations.

Notice of Hearing Regarding Proposed Solid Waste Rate Increase

District garbage and recycling customers should have received the attached Notice of Public Hearing for the Proposed rate increase. The Hearing will be held as part of the July 17, 2019 Special District Board Meeting. The Regularly scheduled July 10, 2019, Board meeting has been cancelled due to lack of a quorum on that date.

ZONE 3
TECHNICAL ADVISORY COMMITTEE

Wednesday May 8, 2019
9:00 - 12:00 pm

ARROYO GRANDE CITY HALL
300 BRANCH STREET
2nd FLOOR CONFERENCE ROOM

Agenda

1. Announcements • Update on AG Creek Sub-basin and Groundwater Sustainability Plan (GSP)	**All**
2. General Operations and Water Report • Summary Notes - April • Monthly Operations Report - April • Lopez Dam Storage Projections	**Jill**
3. Cloudseeding Update • Meeting with Supervisors	**All**
4. Surplus Water Process and Requests	**Kristi/Jill**
5. Contract Changes Discussion • Sub-committee presentation	**Dan Heimel**
6. Future Agenda items? • Contract Changes • Stored State Water in Lopez - Evaporation • Emergency Action Plans/inundation maps • Strategy for use of District Reserves	**All**

Attachments:

A. Summary Notes – April
B. Lopez Monthly Operations Report - April
C. Lopez Reservoir Storage Projection Chart
D. Outline of Presentation on Contract Changes
E. CIP Update

Next Meeting Date: June 12, 2019

ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY April 10, 2019 (9:00-12:00 PM)

SUMMARY NOTES

Emphasis on Contract Changes Discussion

ARROYO GRANDE CITY HALL

Attendees: Shane Taylor (AG), Ben Fine (Pismo), Greg Ray (Grover Beach), Jim Garing, Paavo Ogren (OCSD), Brad Hagemann (ABCSD), Brian Talley, John Wallace, Dan Heimel (WSC), Jill Ogren (PW Dept).

1. Announcements –

- Goodman Easement update – Consent of landowner agreement was executed. Goodman's are now proceeding with planning department land use review process. Someone from TAC may come to planning meetings as applicant works on access road.
- Jill stated that the item on Cloudseeding (MND approval) has been scheduled for July 16th due to timing of discussions with BOS. Program cost annually is estimated at $300,000.
- Brian stated they had met with Supervisor Adam Hill and he was supportive of cloudseeding, next meeting is April 18th with Supervisor Compton.

2. General Operations and Water Supply Report –

- No comments on the March Summary Notes.
- Jill stated that there was an error on the February monthly ops report and a new one was sent out to all. March report is the end of water year summary. 91.7% of entitlement was used and 78% of surplus water.
- Storage projections chart was reviewed. We are at 59% now, anticipated level in November is 27,000 AF, LRRP will likely not be a needed this water year.
- Surplus water actuals are at 747 AF, generated by AG and CSA 12. Jill provided updated surplus water spreadsheet. Jill stated that this year Contractors are required per the contract to state how much surplus water they want to purchase. Question was asked why the cost was so different from last year? It is based on estimated maintenance and operations cost of the plant and pipeline. Finance will come to next TAC meeting to discuss how the cost of surplus water is calculated and requirements from the contract.
- Reviewed CIP Update
- Dan Heimel requested the full Spillway Assessment Report. Jill stated it is not available to the public until DSOD approves, District to send report to DSOD this month. The executive summary was previously sent to TAC in January 2019.

3. Contract Changes Discussion

- After a robust discussion it was determined that a subcommittee should meet separately to form TAC's ideas and concepts into amendments that could then be sent to agency counsels. Paavo Ogren (OCSD), Dan Heimel (WSC, Inc.), John Wallace (Ag rep) and Jill Ogren (PW staff) will meet again prior to next TAC meeting. See attached summary notes for discussion topics and initial ideas related to desired contract changes.

4. Agenda Items Next month –

- Contract Changes (subcommittee meeting reports)
- Emergency Action Plan/Inundation Maps - Draft Review
- Strategy for use of District Reserves

Next meeting May 8, 2019 *Summary Notes Prepared by Jill Ogren*

Summary Notes of Zone 3 Contract Change Discussion
April 10, 2019

Purpose: *Provide ability to store water during droughts; keep more water behind the dam; encourage conservation; provide for multiple year water planning.*

Summary of OCSD's Proposed Changes

- Stored Lopez Water
  - Unused Entitlements and Surplus Water purchased but unused is available for storage by the agencies
  - Only surplus water available each year will be from unused downstream releases since unused entitlements can be stored
  - No storage for downstream releases proposed
  - No storage limits, other than Contracting agencies pro-rata % share of the project
  - Subject to losses (i.e. evaporation or potential spill)

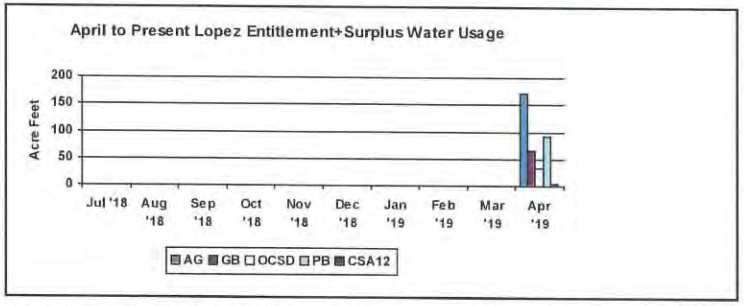
- Stored State Water
  - District Initiated Exchanges
    - Included to provide mechanism for delivery of State Water to Zone 3 Contractors during Lopez Project shutdowns
    - Intent would be to return water as quickly as possible thru exchanges
    - Not subject to losses (i.e. evaporation or potential spill) because it is returned quickly
  - Agency Initiated Exchanges
    - SWP Contractors would request additional SWP water and "store" via an in-lieu exchange of Lopez water.
    - Subject to losses (i.e. evaporation or potential spill)

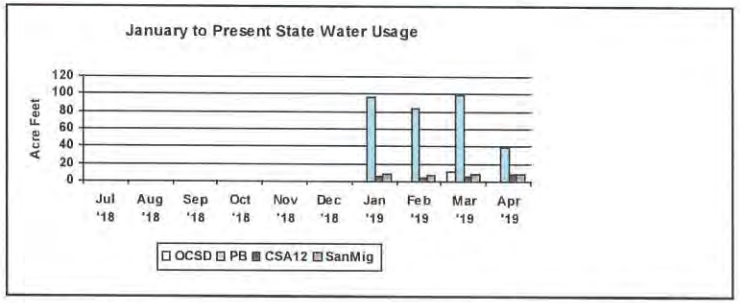
Discussion Topics/Direction to the Subcommittee to investigate

- Incorporate provisions from the latest proposed changes to the LRRP into these contract changes
  - Does this trigger EIR?
  - Transition from Entitlement to Inflow (Cayucos) Model at pre-defined levels of un-allocated water ie. when amount of unallocated water is two times the safe yield?
    - Inflow model allocated inflow to the reservoir based on entitlement percentages
  - Modified language related to delivery capacity limitations to allow flexibility w/o impacting other agencies
  - Potential storage rights for downstream releases - up to 1 to 2 years of water
  - No storage limits, but if storage impacts other agencies ability to store water it is lost
  - Hierarchy of water lost during spills (e.g. stored SWP first, stored Lopez, etc.)

San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
April, 2019

	Lopez Water Deliveries												State Water Deliveries								
				This Month				April to Present						This Month				January to Present			
Contractor	Entl.	Surplus	Total	Entitlement Usage	Entitlement %	Surplus Usage	Surplus %	Entitlement Usage	Entitlement %	Surplus Usage	Surplus %	Total Usage	Total %	Annual Request	Usage	% of Annual Request	SWP Deliveries	Change in Storage	Usage	% of Annual Request	SWP Deliveries	Total Water Deliveries This Month
Arroyo Grande	2290	378.00	2668.00	169.75	7.4%	0.00	0.0%	169.75	7.4%	0.00	0.0%	169.75	6.4%									169.75
Oceano CSD	303	50.00	353.00	33.79	11.2%	0.00	0.0%	33.79	11.2%	0.00	0.0%	33.79	9.6%	227	0.00	0.0%			10.98	4.8%		33.79
Grover Beach	800	132.00	932.00	64.13	8.0%	0.00	0.0%	64.13	8.0%	0.00	0.0%	64.13	6.9%									64.13
Pismo Beach	892	147.00	1039.00	91.50	10.3%	0.00	0.0%	91.50	10.3%	0.00	0.0%	91.50	8.8%	1120	39.00	3.5%			317.55	28.4%		130.5
CSA 12	245	40.00	285.00	4.41	1.8%	0.00	0.0%	4.41	1.8%	0.00	0.0%	4.41	1.5%	27	8.20	30.4%			23.98	88.8%		12.61
San Miguelito														127	8.47	6.7%			30.97	24.4%		8.47
Total	**4530**	**747.00**	**5277.00**	**363.58**	**8.0%**	**0.00**	**0.0%**	**363.58**	**8.0%**	**0.00**	**0.0%**	**363.58**	**6.9%**	**1501**	**55.67**	**3.7%**			**383.48**	**25.5%**	**205.00**	**419.25**
														Last Month Stored State Water					This Month Stored State Water		**1209.04**	





Note Deliveries are in acre feet One acre foot = 325, 850 gallons or 43, 560 cubic feet Safe yield is 8,730 acre feet

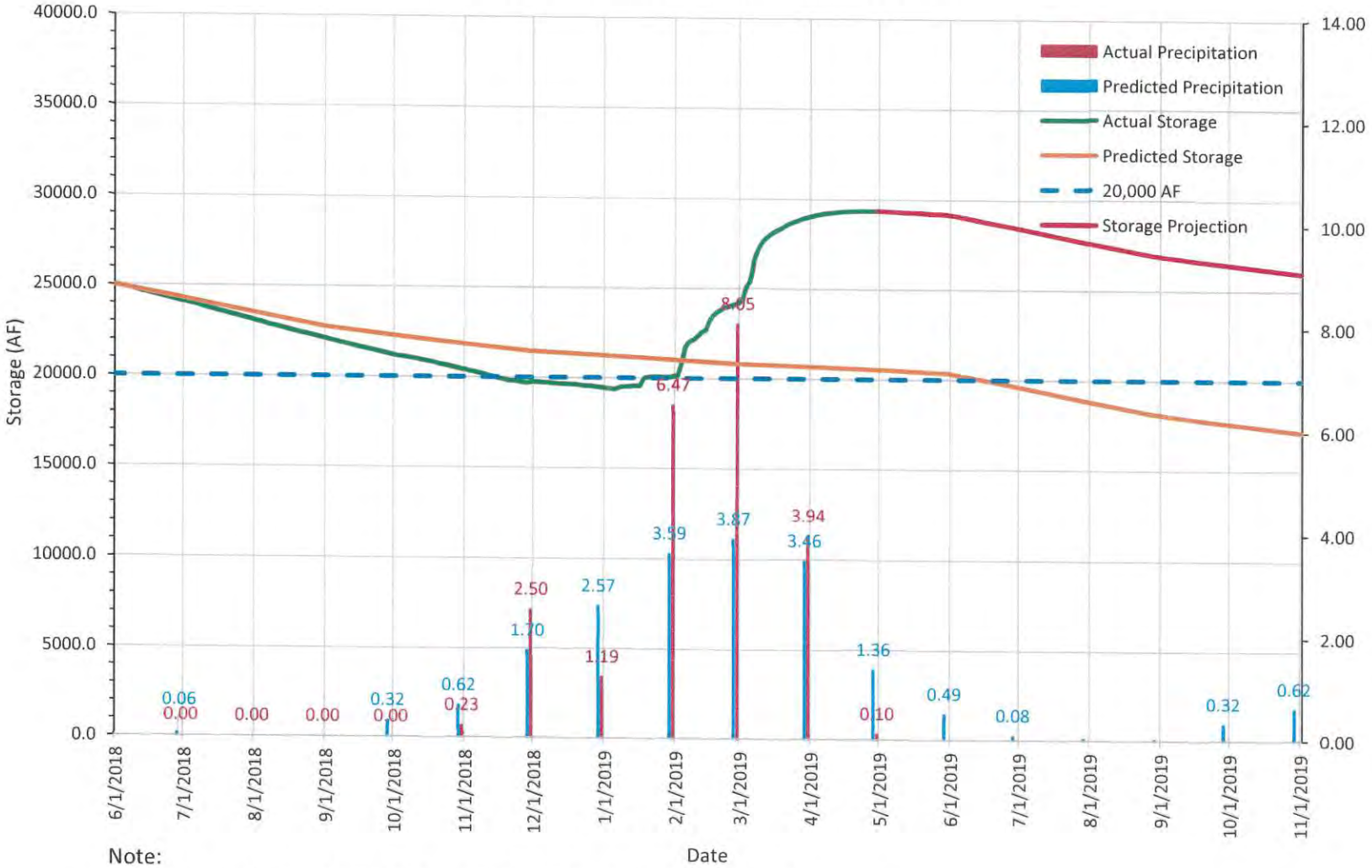
Lopez Dam Operations	This Month	Year to Date		
Lake Elevation (full at 522.37 feet)	497.12		Difference (feet)	-25.25
Storage (full at 49200 acre feet)	29366		% Full	59.7%
Rainfall	0.16	26.27		
Downstream Release (4200 acre feet/year)	173.39	173.39		
Spillage (acre feet)	0	0.00		

"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Comments: Surplus water shown is pending BOS May 14, 2019 Declaration of Surplus Water

1) Oceano supplied State Water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.76 AF delivered to Canyon Crest was added to Oceano's State Water usage this month and 1.76 AF was subtracted from Arroyo Grande's usage this month.

LOPEZ RESERVOIR STORAGE PROJECTION



Note:

1. Storage projection is based on predicted rainfall from longrangeweather.com, historic inflow based on predicted rainfall, 18-19 downstream release requests, and municipal usage.
2. Municipal Usage is based on 2010-2017 average monthly deliveries.

Outline for Zone 3 Contract Changes Presentation

An outline of Zone 3 Contract changes discussion topics for the May 8, 2019 Zone 3 TAC meeting is provided below.

Related Initiatives

1. 2020 UWMP Update and Water Shortage Contingency Plan
2. Arroyo Grande Valley GSP
3. Water Rights Permit
    a. Need to better understand re-diversions
    b. Direct diversion vs. diversion to storage
4. HCP

Objective 1- Create individual agency storage in Lopez Reservoir

- Provide ability to preserve water for future droughts
- Improve flexibility of multi-year water resource planning
- Provide incentive for agencies to preserve water in the reservoir

Proposed Approaches

1. Stored Lopez Water
2. Stored SWP Water
    a. District Initiated Exchanges
    b. Agency Initiated Exchanges

Objective 2- Update Low Reservoir Response Plan (LRRP) so that allocated water is based on inflow under low reservoir situations

Current LRRP Issues

Proposed Storage and Inflow Approach

a. Entering the LRRP- Initial Allocations
b. Allocations while in the LRRP- Subsequent Allocations
c. Exiting the LRRP- Retained Allocations

Objective 3- Integrate the LRRP into the Zone 3 Contracts

Objective 4- Address concerns regarding delivery limitations in the Zone 3 Contracts

Objective 5- Clarify Surplus Water costs and procedures

ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE

DATE: May 8, 2019

SUBJECT: Zone 3 Projects Update

Project Updates:

- Spillway Assessment
  - GEI's Assessment Report sent to DSOD (May 6, 2019)

- Lopez Dam and Terminal Dam Hazard Classification
  - Inundation maps and changes memo in progress
  - Emergency Action Plans in preparation for submittal by 5/31/19

- Structural Assessment of Terminal Reservoir Dam – (No Change)
  - Geological testing budgeted for 19/20

- Fault Zone Risk Assessment for Dam Left Abutment
  - TAC requested a risk assessment after initial study
  - Budgeted for 19/20

- Lopez WTP Safety Upgrades
  - Membrane building upgrades budgeted in 19/20

- Domestic and Fire Tank
  - Domestic Tank Repairs to be completed first
  - Options and costs for alternatives for Fire tank repair in preparation

- Rebuild Membrane Feed Pumps (1 per year) (No Change)
  - Second pump is being scheduled for removal and rebuilding in the Fall after high demands subside

- Lopez Leach Field Replacement
  - Contract to be awarded ~ $ 40,000

ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

Upcoming Projects (Requested FY 2018/19):

- Cathodic Protection Survey – Need additional quote
- Ammonia Analyzer installation – moved to next FY,getting new vendor
- Improved Boat Access
- Equipment Storage – (No Change)
    - On hold pending Terminal Reservoir Dam geotechnical investigation

Completed Projects

- Existing Bypass Pipeline Condition Assessment
- Sludge Bed Cleanout Repair – 4 total
- Turnout SCADA Project
- Sludge Repair on Bed 4A
- Pressure Transducers
- Turnout Flow Meters
- Static Mixer
- Lopez WTP Safety Upgrades
    - Safety Railings and Catwalks installed

COUNTY OF SAN LUIS OBISPO
OFFICE OF THE CLERK/RECORDER
Tommy Gong - *County Clerk Recorder*
Elaina Cano – *Assistant County Clerk Recorder*
Melanie Foster – *Administrative Services Officer*

June 3, 2019

District Secretary
Avila Beach CSD
PO Box 309
Avila Beach CA 93424

Dear District Secretary:

At the close of the nomination period for the August 27, 2019 Special Election it was determined that no candidates filed Declarations of Candidacy for the vacant position to be filled on your district's governing board. Therefore , an election will not be held in your district for this position.

Pursuant to Elections Code Section 10515, if no person has filed a Declaration of Candidacy for any office, the Board of Supervisors shall appoint any person to the office who is qualified on the date when the election would have been held.

If your district has any recommendations for this/these appointment(s), please notify our office in writing no later than July 31, 2019, so it may be presented to the Board of Supervisors.

After the Board of Supervisors has made the appointment(s), our office will send out the Certificate of App ointment and Oath of Office forms to this/these candidate(s).

Please feel free to contact our office by phone at 781 -5080 or by email tgong@co.slo.ca.us if you have questions concerning this matter. Thank you.

Sincerely,

Tommy Gong
County Clerk-Recorder

2018 Consumer Confidence Report

Water System Name: **Avila Beach Community Services District** Report Date: **May 29, 2019**

We test the drinking water quality for many constituents as required by state and federal regulations. This report shows the results of our monitoring for the period of January 1 to December 31, 2018 and may include earlier monitoring data.

Este informe contiene información muy importante sobre su agua para beber. Favor de comunicarse Avila Beach CSD a PO Box 309, Avila Beach, CA 93424, (805) 595-2664 para asistirlo en español.

这份报告含有关于您的饮用水的重要讯息。请用以下地址和电话联系 Avila Beach CSD 以获得中文的帮助: PO Box 309, Avila Beach, CA 93424, (805) 595-2664.

Ang pag-uulat na ito ay naglalaman ng mahalagang impormasyon tungkol sa inyong inuming tubig. Mangyaring makipag-ugnayan sa Avila Beach CSD, PO Box 309, Avila Beach, CA 93424 o tumawag sa (805) 595-2664 para matulungan sa wikang Tagalog.

Báo cáo này chứa thông tin quan trọng về nước uống của bạn. Xin vui lòng liên hệ Avila Beach CSD tại PO Box 309, Avila Beach, CA 93424, (805) 595-2664 để được hỗ trợ giúp bằng tiếng Việt.

Tsab ntawv no muaj cov ntsiab lus tseem ceeb txog koj cov dej haus. Thov hu rau Avila Beach CSD ntawm PO Box 309, Avila Beach, CA 93424, (805) 595-2664 rau kev pab hauv lus Askiv.

Type of water source(s) in use: **Surface Water**

Name & general location of source(s): **Lopez Lake Water Supply Project and Central Coast Water Authority (CCWA) Polonio Pass Water Treatment Plant.**

Drinking Water Source Assessment information: **A source assessment was performed in 2001; Lopez Lake and Lopez Terminal Reservoir were found to be the most vulnerable to wastewater generation at the Lopez Recreation Area, livestock near the reservoirs, and a roadway that bisects the Terminal Reservoir. To date, these activities have not adversely impacted the WTP treated water quality. A copy of the assessment can be found at the San Luis Obispo County Public Works Department website or by contacting the Water Quality Laboratory at (805) 781-5111. Information on the State Water Project (CCWA) can be found at www.water.ca.gov/swp.**

Time and place of regularly scheduled board meetings for public participation: **Regular meetings are held on the second Wednesday of each month at 11am at the Avila Beach CSD office at 100 San Luis Street.**

For more information, contact: **Avila Beach CSD** Phone: **(805) 595-2664**

TERMS USED IN THIS REPORT

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency (U.S. EPA).

Public Health Goal (PHG): The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Primary Drinking Water Standards (PDWS): MCLs and MRDLs for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.

Secondary Drinking Water Standards (SDWS): MCLs for contaminants that affect taste, odor, or appearance of the drinking water. Contaminants with SDWSs do not affect the health at the MCL levels.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

Regulatory Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Variances and Exemptions: Permissions from the State Water Resources Control Board (State Board) to exceed an MCL or not comply with a treatment technique under certain conditions.

Level 1 Assessment: A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

Level 2 Assessment: A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an *E. coli* MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

ND: not detectable at testing limit
ppm: parts per million or milligrams per liter (mg/L)
ppb: parts per billion or micrograms per liter (µg/L)
ppt: parts per trillion or nanograms per liter (ng/L)
ppq: parts per quadrillion or picogram per liter (pg/L)
pCi/L: picocuries per liter (a measure of radiation)

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- *Microbial contaminants*, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- *Inorganic contaminants*, such as salts and metals, that can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- *Pesticides and herbicides*, that may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- *Organic chemical contaminants*, including synthetic and volatile organic chemicals, that are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, agricultural application, and septic systems.
- *Radioactive contaminants*, that can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the U.S. EPA and the State Board prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. The U.S. Food and Drug Administration regulations and California law also establish limits for contaminants in bottled water that provide the same protection for public health.

Tables 1, 2, 3, 4, 5, and 6 list all of the drinking water contaminants that were detected during the most recent sampling for the constituent. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. The State Board allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data, though representative of the water quality, are more than one year old. Any violation of an AL, MCL, MRDL, or TT is asterisked. Additional information regarding the violation is provided later in this report.

TABLE 1 – SAMPLING RESULTS SHOWING THE DETECTION OF COLIFORM BACTERIA

Microbiological Contaminants (complete if bacteria detected)	Highest No. of Detections	No. of Months in Violation	MCL	MCLG	Typical Source of Bacteria
Total Coliform Bacteria (state Total Coliform Rule)	(In a month)	0	1 positive monthly sample	0	Naturally present in the environment
Fecal Coliform or *E. coli* (state Total Coliform Rule)	(In the year)	0	A routine sample and a repeat sample are total coliform positive, and one of these is also fecal coliform or *E. coli* positive		Human and animal fecal waste
E. coli (federal Revised Total Coliform Rule)	(In the year)	0	(a)	0	Human and animal fecal waste

(a) Routine and repeat samples are total coliform-positive and either is *E. coli*-positive or system fails to take repeat samples following *E. coli*-positive routine sample or system fails to analyze total coliform-positive repeat sample for *E. coli*.

TABLE 2 – SAMPLING RESULTS SHOWING THE DETECTION OF LEAD AND COPPER

Lead and Copper (complete if lead or copper detected in the last sample set)	Sample Date	No. of Samples Collected	90th Percentile Level Detected	No. Sites Exceeding AL	AL	PHG	No. of Schools Requesting Lead Sampling	Typical Source of Contaminant
Lead (ppb)	N/A	N/A	N/A	N/A	15	0.2	0 (No schools within service area)	Internal corrosion of household water plumbing systems; discharges from industrial manufacturers; erosion of natural deposits
Copper (ppm)	7/20/17 7/21/17 7/28/17 9/1/17	10	0.295	0	1.3	0.3	Not applicable	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

TABLE 3 – SAMPLING RESULTS FOR SODIUM AND HARDNESS						
Chemical or Constituent (and reporting units)	**Sample Date**	**Level Detected**	**Range of Detections**	**MCL**	**PHG (MCLG)**	**Typical Source of Contaminant**
Lopez Lake WSP Sodium (ppm)	2018	30	N/A	None	None	Salt present in the water and is generally naturally occurring
CCWA Polonio Pass Sodium (ppm)	2018	40	40	None	None	Salt present in the water and is generally naturally occurring
Lopez Lake WSP Hardness (ppm)	2018	410	390 – 430	None	None	Sum of polyvalent cations present in the water, generally magnesium and calcium, and are usually naturally occurring
CCWA Polonio Pass Hardness (ppm)	2018	96	62 – 140	None	None	Sum of polyvalent cations present in the water, generally magnesium and calcium, and are usually naturally occurring

TABLE 4 – DETECTION OF CONTAMINANTS WITH A PRIMARY DRINKING WATER STANDARD						
Chemical or Constituent (and reporting units)	**Sample Date**	**Level Detected**	**Range of Detections**	**MCL [MRDL]**	**PHG (MCLG) [MRDLG]**	**Typical Source of Contaminant**
Lopez Lake WSP Aluminum (ppm)	2018	0.015	ND – 0.021	1	0.6	Erosion of natural deposits; residue from some surface water treatment processes
CCWA Polonio Pass Aluminum (ppm)	2018	0.058	0.095	1	0.6	Erosion of natural deposits; residue from some surface water treatment processes
Lopez Lake WSP Antimony	2018	2.2	2.2	6	1	Discharge from petroleum refineries; fire retardants; ceramics; electronics; solder
Lopez Lake WSP Arsenic (ppb)	2018	3.9	2.9 – 4.7	10	0.004	Erosion of natural deposits; runoff from orchards; glass and electronics production wastes
Lopez Lake WSP Barium (ppm)	2018	0.026	N/A	1	2	Discharge of oil drilling wastes and from metal refineries; erosion of natural deposits
Lopez Lake WSP Chlorine (ppm)	2018	2.48	1.98 – 3.30	[4.0 (as Cl_2)]	[4 (as Cl_2)]	Drinking water disinfectant added for treatment
CCWA Polonio Pass Total Chlorine Residual (ppm)	2018	2.32	1.76 – 3.2	[4.0 (as Cl_2)]	[4 (as Cl_2)]	Drinking water disinfectant added for treatment
Lopez Lake WSP Chlorite (ppm)	2018	0.60	0.40 – 0.78	1.0	0.05	Byproduct of drinking water disinfection
Lopez Lake WSP Chlorate (ppb)	2018	496	322 – 957	NL = 800	N/A	Byproduct of drinking water disinfection
Lopez Lake WSP Chlorine Dioxide (ppb)	2018	275	170 – 500	[800 (as ClO_2)]	[800 (as ClO_2)]	Drinking water disinfectant added for treatment
Lopez Lake WSP Copper (ppm)	2018	0.029	N/A	(AL=1.3)	0.3	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Lopez Lake WSP Fluoride (ppm)	2018	0.326	N/A	2.0	1	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Lopez Lake WSP Gross Alpha Particle Activity (pCi/L)	2013	1.51	1.42 – 1.59	15	(0)	Erosion of natural deposits
CCWA Polonio Pass Heterotrophic Plate Count (CFU/mL)	2018	0	0 – 1	TT	N/A	Naturally present in the environment
CCWA Polonio Pass Total Organic Carbon (TOC)	2018	2.1	1.6 – 3.2	TT	N/A	Various natural and man-made sources

TABLE 4 – DETECTION OF CONTAMINANTS WITH A PRIMARY DRINKING WATER STANDARD, CONT'D

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL [MRDL]	PHG (MCLG) [MRDLG]	Typical Source of Contaminant
Lopez Lake WSP Total Trihalomethanes (ppb)	2018	38.5	26.9 – 45.5	80	N/A	Byproduct of drinking water disinfection
CCWA Polonio Pass Total Trihalomethanes (ppb)	2018	39	27 – 50	80	N/A	Byproduct of drinking water disinfection
Avila Beach CSD – San Miguel Street Total Trihalomethanes (ppb)	2018	37.25	28 – 60	80	N/A	Byproduct of drinking water disinfection
Avila Beach CSD – San Juan Park Total Trihalomethanes (ppb)	2018	34.6	27 – 57	80	N/A	Byproduct of drinking water disinfection
Lopez Lake WSP Haloacetic Acids (ppb)	2018	21.3	16.9 – 27.7	60	N/A	Byproduct of drinking water disinfection
CCWA Polonio Pass Haloacetic Acids (ppb)	2018	10	8.3 – 12	60	N/A	Byproduct of drinking water disinfection
Avila Beach CSD – San Miguel Street Haloacetic Acids (ppb)	2018	26.75	20 – 33	60	N/A	Byproduct of drinking water disinfection
Avila Beach CSD – San Juan Park Haloacetic Acids (ppb)	2018	26.25	20 – 33	60	N/A	Byproduct of drinking water disinfection

TABLE 5 – DETECTION OF CONTAMINANTS WITH A SECONDARY DRINKING WATER STANDARD

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	SMCL	PHG (MCLG)	Typical Source of Contaminant
Lopez Lake WSP Aluminum (ppb)	2018	15	ND – 21	200	N/A	Erosion of natural deposits; residual from some surface water treatment processes
Lopez Lake WSP Chloride (ppm)	2018	36	N/A	500	N/A	Runoff/leaching from natural deposits; seawater influence
CCWA Polonio Pass Chloride (ppm)	2018	81	39 – 140	500	N/A	Runoff/leaching from natural deposits; seawater influence
Lopez Lake WSP Color (CU)	2018	3	N/A	15	N/A	Naturally-occurring organic materials
Lopez Lake SWP Copper (ppm)	2018	0.029	N/A	1.0	N/A	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Lopez Lake WSP Odor – Threshold* (TON)	**2018**	**2.2**	**1.0 – 4.0**	**3**	**N/A**	**Naturally-occurring organic materials**
CCWA Polonio Pass Odor – Threshold (TON)	2018	2	2	3	N/A	Naturally-occurring organic materials
Lopez Lake WSP Specific Conductance (µS/cm)	2018	800	N/A	1,600	N/A	Substances that form ions when in water; seawater influence
CCWA Polonio Pass Specific Conductance (µS/cm)	2018	481	294 – 592	1,600	N/A	Substances that form ions when in water; seawater influence
Lopez Lake WSP Sulfate (ppm)	2018	140	N/A	500	N/A	Runoff/leaching from natural deposits; industrial wastes
CCWA Polonio Pass Sulfate (ppm)	2018	55	55	500	N/A	Runoff/leaching from natural deposits; industrial wastes
Lopez Lake WSP Total Dissolved Solids – TDS (ppm)	2018	490	N/A	1,000	N/A	Runoff/leaching from natural deposits

TABLE 5 – DETECTION OF CONTAMINANTS WITH A SECONDARY DRINKING WATER STANDARD, CONT'D						
Chemical or Constituent (and reporting units)	**Sample Date**	**Level Detected**	**Range of Detections**	**SMCL**	**PHG (MCLG)**	Typical Source of Contaminant
CCWA Polonio Pass Total Dissolved Solids – TDS (ppm)	2018	220	220	1,000	N/A	Runoff/leaching from natural deposits
CCWA Polonio Pass Turbidity (NTU)	2018	0.05	ND – 0.12	5	N/A	Soil runoff

TABLE 6 – DETECTION OF UNREGULATED CONTAMINANTS					
Chemical or Constituent (and reporting units)	**Sample Date**	**Level Detected**	**Range of Detections**	**Notification Level**	**Health Effects Language**
CCWA Ppolonio Pass Hexavalent Chromium (ppm)	2018	0.058	0.058	[1]	Some people who drink water containing hexavalent chromium in excess of the MCL over many years may have an increased risk of getting cancer.
CCWA Polonio Pass 2-Methylisoborneol (ng/L)	2018	0.4	ND – 1	N/A	None.
CCWA Polonio Pass Potassium (ppm)	2018	1.8	1.8	N/A	None.

**Any violation of an MCL, MRDL, or TT is asterisked. Additional information regarding the violation is provided later in this report.*
[1]There is currently no MCL for hexavalent chromium. The previous MCL of 0.010mg/L was withdrawn on September 11, 2017.
[2]The MRDL for chlorine is based on a running annual average of distribution system samples.

Additional General Information on Drinking Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (1-800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. U.S. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Avila Beach CSD is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you do so, you may wish to collect the flushed water and reuse it for another beneficial purpose, such as watering plants. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline (1-800-426-4791) or at http://www.epa.gov/lead.

Threshold odor was found at levels that exceeded the secondary MCL (Maximum Contaminant Level) standards. The secondary MCLs were set to protect you against unpleasant aesthetics effects (e.g., color, taste, and odor) and the staining of plumbing fixtures (e.g., tubs and sinks) and clothing while washing. The high levels were likely due to naturally-occurring organic materials.

Notice of Public Hearing Regarding
Proposed Solid Waste Rate Increase

Property Owners and Tenants - Customers:

This notice is intended to inform you that the Avila Beach Community Services District (the "CSD") will hold a special meeting regarding rate increases (the "Proposed Rate Increase") proposed by South County Sanitary Service (the "Garbage Company") for properties and customers receiving solid waste, recycling, and green waste services within the CSD. The Proposed Rate Increase will be considered by the CSD at the date, time, and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The Date, Time, and Place of the Public Hearing;
- The Reason for the Proposed Rate Increase; and
- The Basis for the Proposed Rate Increase; and
- The Majority Protest Procedures.

NOTICE OF PUBLIC HEARING

The Public Hearing for the Proposed Rate Increase within the District limits will be held on:

Date: July 17, 2019 **Time:** 11:00 AM

Place: Avila Beach CSD Boardroom located at 100 San Luis Street, Avila Beach, CA

At the Public Hearing, the Avila Beach CSD will consider all public comment in support of and in opposition to the Proposed Rate Increase and whether or not a Majority Protest exists pursuant to the California Constitution (as described below). If approved, the Proposed Rate Increase would become effective on July 1, 2019.

Reason for the Proposed Rate Increase

The Proposed Rate Increase (amounting to an increase of 10.06 percent for solid waste, recycling, and green waste services) is necessary for the Garbage Company to continue to provide safe, environmentally sound, and reliable solid waste, recycling, and green waste collection, transportation and disposal or processing services to the citizens of the District. Several factors have contributed to these increased costs, including, but not limited to: the rising costs associated with the processing of recycling material, increased costs associated with purchase, operation and fuel for vehicles, increased labor costs, and costs associated with the implementation of an Organics Program mandated by California Assembly Bill 1826 (AB 1826). AB 1826 requires local jurisdictions to develop a program to divert organic waste from landfills to an authorized composting facility. Organic waste is food waste, green waste, landscape and pruning waste, and nonhazardous wood waste.

Basis of the Proposed Rate Increase

The total Proposed Rate Increase of 10.06 percent is based on the following cost increases incurred by the Garbage Company:

1. 4.4 percent of the Proposed Rate Increase is based on increased vehicle costs that include costs for new equipment, maintenance of vehicle fleets to stay current with the California Air Resources Board rules and regulations, fuel, and increased labor costs.
2. -3.92 percent of the Proposed Rate is savings based on the net result of improvements in the cost of operations.
3. 3.1 percent of the Proposed Rate Increase is based on the implementation of an Organics Program mandated by the State of California.
4. 6.48 percent of the Proposed Rate Increase is related to the cost to process recyclable materials.

In addition, commencing on January 1, 2020 and January 1, 2021, rates shall be increased based on the following:

1. Increases, if any, in the Consumer Price Index (CPI) for Bureau of Labor Statistics' Consumer Price Index for Urban Consumers based on the All U.S. City Average, Bureau of Labor Statistics for the month of June 2019 for January 1, 2020 and June 2020 for January 1, 2021.
2. Increases of 0.85 percent on January 1, 2020 and 0.82 percent for January 1, 2021 for increases in the cost of landfill disposal.

A copy of the 2019 Base Year Rate Adjustment Application, which provides additional information on the proposed rate increases, is available at the Avila Beach CSD Boardroom located at 100 San Luis St. Avila Beach, CA.

How Do I Protest the Proposed Rate Increase?

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Increase to the Clerk of the Board before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste, recycling, and green waste services within the District limits. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving services;
  or
- A tenant(s) whose name appears on the Garbage Company's records as the customer of record for the corresponding parcel receiving solid waste, recycling, and green waste services within the District limits (tenant-customer).

A valid written protest must contain a statement that you protest the Proposed Rate Increase, the address or Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste, recycling, and green waste services, and a signature by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the Proposed Rate Increase subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing by the Clerk of the Board before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate increase may be mailed to:

Avila Beach CSD
Attn: Clerk of the Board
100 San Luis Street, Avila Beach, CA 93424

Written protests may also be personally delivered to the Clerk of the Board at Avila Beach CSD Boardroom located at 100 San Luis St. Avila Beach, CA.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste, recycling, and green waste services within the District limits, then the District will not adjust/increase the rates for the services.

SOUTH COUNTY SANITARY SERVICES, INC. - AVILA BEACH CSD
EFFECTIVE JULY 1, 2019

Service Description	Pickups Per Week	Current Monthly Rate Effective 1/1/19	Proposed Base Year Rate Increase %	Proposed Monthly Rate Effective 7/1/2019
RESIDENTIAL:				
32 Gallon Waste Wheeler	1	$17.27	10.06%	**$19.01**
64 Gallon Waste Wheeler	1	$28.53	10.06%	**$31.40**
96 Gallon Waste Wheeler	1	$39.79	10.06%	**$43.79**
Residential customers must use the waste wheelers provided by the garbage company.				
APARTMENTS, TRIPLEX, DUPLEX				
Rates are the same as commercial rates (below).				
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	$88.87	10.06%	**$97.81**
1 yd dumpster	2	$127.87	10.06%	**$140.73**
1 yd dumpster	3	$168.95	10.06%	**$185.95**
1 yd dumpster	4	$207.95	10.06%	**$228.87**
1 yd dumpster	5	$251.23	10.06%	**$276.50**
1 yd dumpster	6	$292.41	10.06%	**$321.83**
1 yd dumpster	7	$389.85	10.06%	**$429.07**
1.5 yd dumpster	1	$106.13	10.06%	**$116.81**
1.5 yd dumpster	2	$162.35	10.06%	**$178.68**

1.5 yd dumpster	3	$218.82	10.06%	**$240.83**
1.5 yd dumpster	4	$305.38	10.06%	**$336.10**
1.5 yd dumpster	5	$372.51	10.06%	**$409.98**
1.5 yd dumpster	6	$443.99	10.06%	**$488.66**
1.5 yd dumpster	7	$587.01	10.06%	**$646.06**
2 yd dumpster	1	$114.79	10.06%	**$126.34**
2 yd dumpster	2	$188.40	10.06%	**$207.35**
2 yd dumpster	3	$268.48	10.06%	**$295.49**
2 yd dumpster	4	$392.07	10.06%	**$431.51**
2 yd dumpster	5	$480.92	10.06%	**$529.30**
2 yd dumpster	6	$573.97	10.06%	**$631.71**
2 yd dumpster	7	$786.17	10.06%	**$865.26**
3 yd dumpster	1	$136.42	10.06%	**$150.14**
3 yd dumpster	2	$255.51	10.06%	**$281.21**
3 yd dumpster	3	$357.35	10.06%	**$393.30**
3 yd dumpster	4	$636.68	10.06%	**$700.73**
3 yd dumpster	5	$755.88	10.06%	**$831.92**
3 yd dumpster	6	$883.62	10.06%	**$972.51**
3 yd dumpster	7	$1,217.14	10.06%	**$1,339.58**
4 yd dumpster	1	$197.05	10.06%	**$216.87**
4 yd dumpster	2	$296.79	10.06%	**$326.65**
4 yd dumpster	3	$426.65	10.06%	**$469.57**
4 yd dumpster	4	$669.29	10.06%	**$736.62**
4 yd dumpster	5	$829.45	10.06%	**$912.89**
4 yd dumpster	6	$942.16	10.06%	**$1,036.94**
4 yd dumpster	7	$1,464.09	10.06%	**$1,611.38**
The rates shown above include the monthly container rental fee.				
The rates are the same for bins and garwoods, when volume is identical. Bins and garwoods are types of containers used for recycling.				
COMMERCIAL GARBAGE CANS - ALL AREAS:				
1 Can *	1	$25.62	10.06%	**$28.20**
2 Cans *	2	$68.67	10.06%	**$75.58**
3 Cans *	1	$53.36	10.06%	**$58.73**
3 Cans *	2	$76.77	10.06%	**$84.49**
3 Cans *	3	$110.46	10.06%	**$121.57**
3 Cans *	4	$173.91	10.06%	**$191.41**
3 Cans *	5	$204.82	10.06%	**$225.42**
4 Cans *	7	$297.64	10.06%	**$327.58**
* Maximum volume and weight per garbage can : 33 gallons / 80 pounds				

MISCELLANEOUS CHARGES - ALL CUSTOMERS:				
Overstacked Garbage & extra bags Minimum/unit	each	$4.89	10.06%	**$5.38**
Overstacked Greenwaste & extra bags Minimum/unit	each	$5.65	10.06%	**$6.22**
Overstacked Blue Bin & extra bags Minimum/unit	each	$2.45	10.06%	**$2.70**
In yard service (per can or commodity) IN ADDITION TO STANDARD GARBAGE RATES	per month	$12.20	10.06%	**$13.43**
Monthly charge for additional 96-gallon green waste service	per month	$5.65	10.06%	**$6.21**
Monthly charge for additional 32, 64 or 96-gallon recycle service	per month	$2.82	10.06%	**$3.10**
Extended Vacation Service	per month	$14.01	10.06%	**$15.41**
Waste wheeler cleaning	each time	$18.21	10.06%	**$20.04**
Trip charge	each time	$29.34	10.06%	**$32.29**
Non-payment downsize service	each time	$29.34	10.06%	**$32.29**
Non-payment redeliver waste wheeler	each time	$29.34	10.06%	**$32.29**
Non-payment reconnect service	each time	$27.69	10.06%	**$30.48**
Small item pickup (TV, toilet)	each	$28.63	10.06%	**$31.51**
Appliance pickup-residential	each	$40.37	10.06%	**$44.43**

The Garbage Company
4388 Old Santa Fe Road
San Luis Obispo, CA 93401

PRESORTED
STANDARD
U.S. POSTAGE PAID
CENTRAL COAST
PRINTING

000001 * 0000060

AVILA BEACH COMMUNITY
SERVICE DISTRICT
PO BOX 309
AVILA BEACH, CA 93424-0309

Garbage extras on your scheduled pickup day	per yard	$10.31	10.06%	**$11.35**
Garbage extras -NOT ON YOUR SCHEDULED PICKUP DAY	per yard	$28.43	10.06%	**$31.29**
Commercial Waste Wheeler rent	per month	$0.00	10.06%	**$0.00**
Re-deliver bin on stopped acct	each time	$35.00	10.06%	**$38.52**
Compactors	per ton	$0.00	10.06%	**$0.00**
Sunday Service (in additional to garbage service level)	per month	$61.10	10.06%	**$67.25**
Recycle bin rental	per month	$6.80	10.06%	**$7.48**
Stand by time	per hour	$60.00	10.06%	**$66.04**
Lock Charges	per month	$6.80	10.06%	**$7.48**
Clean Up Week	per item	$10.00	10.06%	**$11.01**
Extra bin cleaning		$54.61	10.06%	**$60.10**
Damage/Destruction of bins or waste wheelers	replacement/repair at market price			
Larger than residential appliance or glass, glass doors, or plate glass	By quote only			
Short Term Dumpsters:				
Delivery & Pickup-Bin		$35.00	10.06%	**$38.52**
Delivery & Pickup-Waste Wheeler		$12.20	10.06%	**$13.43**
Rental	Per Day	$2.59	10.06%	**$2.85**
Empties	Per Yard	$28.43	10.06%	**$31.29**
Mattress:				
Twin	Each	$15.89	10.06%	**$17.49**
Double	Each	$15.89	10.06%	**$17.49**
Queen	Each	$15.89	10.06%	**$17.49**
King	Each	$15.89	10.06%	**$17.49**

ADDITIONAL INFORMATION ALL CUSTOMERS:

Late Fees are imposed for residential customers over 30 days delinquent and commercial customers over 30 days delinquent. The fee is 1.5% per month of the outstanding charge, with a minimum fee of $5.00. No prior notice is required, as this late fee policy is stated at the bottom of every bill.

Any additional recycling services are charged out at 50% of the garbage rate.

June 5, 2019

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

SUBJECT: MAY 2019 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,
FLUID RESOURCE MANAGEMENT

Krista Ackermann Young
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2017-2019)
- ABCSD Monthly Total WWTP Effluent Flow (2017-2019)
- Port San Luis Monthly Total Flow (2017-2019)
- Monthly Average Influent BOD (2017-2019)
- Monthly Average Effluent BOD (2017-2019)
- Monthly Water Purchased From Lopez (2017-2019)
- ABCSD Monthly Water Sold (2017-2019)

California Regional Water Quality Control Board, Central Coast Region

Monthly report due last day of following month
Annual report due January 30

Avila Beach CSD Wastewater Treatment Facility

DISCHARGER SELF-MONITORING
ORDER R3-2017-0025
NPDES CA0047830
WDID 3 400101001

Month: MAY 2019

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.037066	84	26			<0.02
2	0.040383	79	28	<2	<2	<0.02
3	0.050574	90	35			<0.02
4	0.060656	104	42			<0.02
5	0.057015	103	39			<0.02
6	0.040335	87	28			<0.02
7	0.036841	69	26	<2	<2	<0.02
8	0.035033	82	24			<0.02
9	0.037256	80	26	<2	<2	<0.02
10	0.047994	91	29			<0.02
11	0.059691	97	42			<0.02
12	0.061065	97	42			<0.02
13	0.040989	84	29			<0.02
14	0.037084	76	26	<2	<2	<0.02
15	0.035991	72	25			<0.02
16	0.044755	91	31			<0.02
17	0.048662	96	34			<0.02
18	0.061160	100	43			<0.02
19	0.063470	104	44			<0.02
20	0.047376	91	33			<0.02
21	0.041395	86	29	<2	<2	<0.02
22	0.042147	94	29			<0.02
23	0.041082	84	29	<2	<2	<0.02
24	0.056460	108	39			<0.02
25	0.068045	113	47			<0.02
26	0.072148	105	50			<0.02
27	0.064348	112	45			<0.02
28	0.041279	86	29	<2	<2	<0.02
29	0.040318	75	28			<0.02
30	0.043028	80	30	2	<2	<0.02
31	0.050627	102	35			<0.02
Min	0.035033	69	24	<2	<2	<0.02
Mean	0.048525	91	34	<2	<2	<0.02
Max	0.072148	113	50	2	<2	<0.02
Total	1.504273	*Effluent daily (dry weather) flow NTE 0.2 MGD (mean).*				

Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
5/2/19	36	15	377	316	1.8 DNQ
5/5/19	25	21	298	84	
5/9/19	30	24	336	254	
5/12/19	41	31	281	146	
5/16/19	30	21	257	340	
5/19/19	41	34	399	428	
5/23/19	27	22	396	316	
5/26/19	46	38	238	204	
5/30/19					
5/31/19					
Min	25	15	238	84	1.8 DNQ
Mean	34.5	25.8	322.8	261.0	1.8 DNQ
Max	46	38	399	428	1.8 DNQ
BOD Removal: 89.3%			TSS Removal: 90.1%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
5/9/19	<0.1	23.5	6.1	63
5/16/19	<0.1	27.7	6.5	69
5/23/19	<0.1	30.5	6.5	68
5/30/19	0.2	27.2	6.4	70
Min	<0.1	23.5	6.1	63
Mean	<0.1	27.2	6.4	67.5
Max	0.2	30.5	6.5	70

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/ 100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

Influent Brine Received

Date	Volume (Gallons)
	N/A

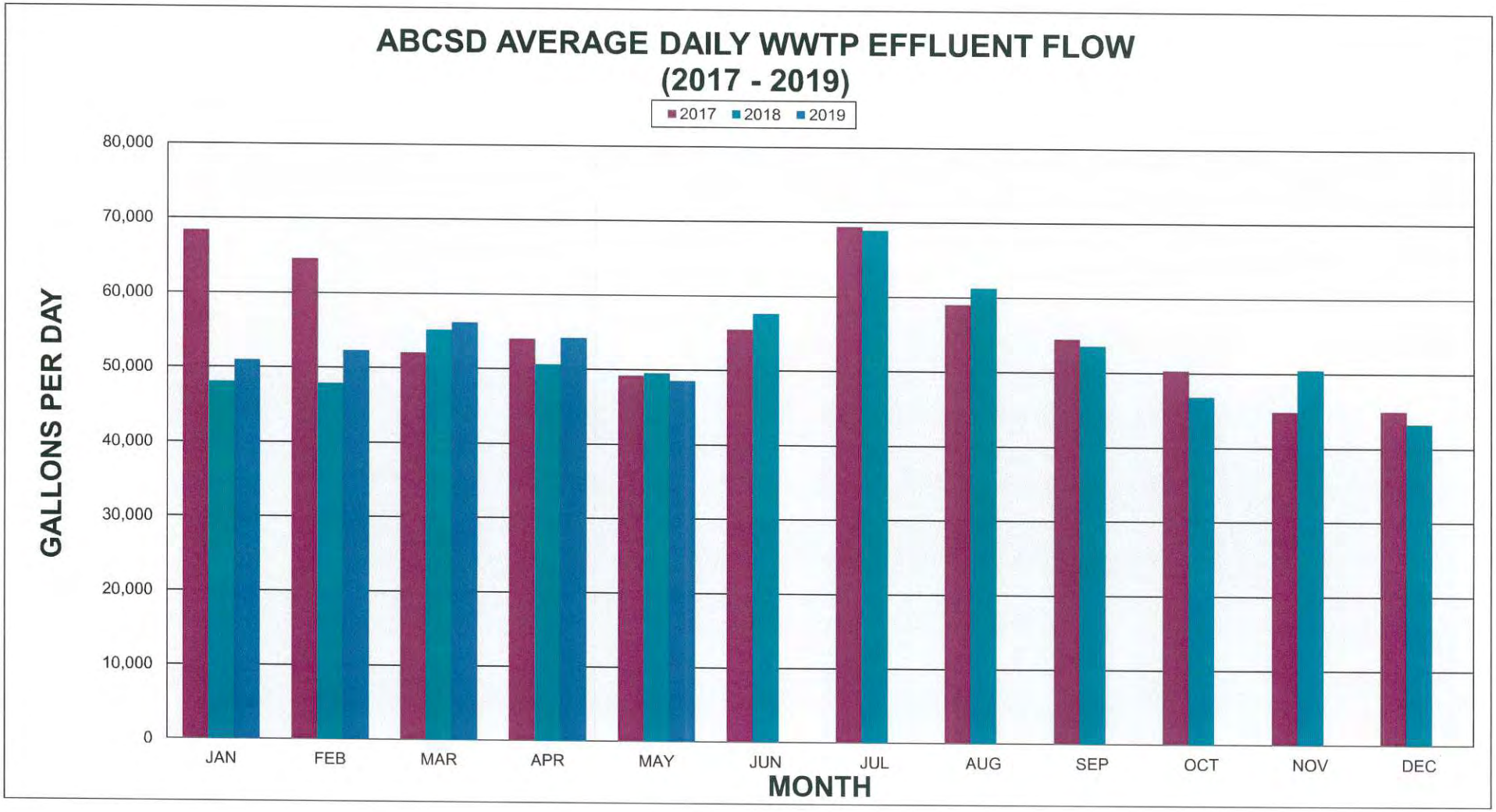
Sludge Removal

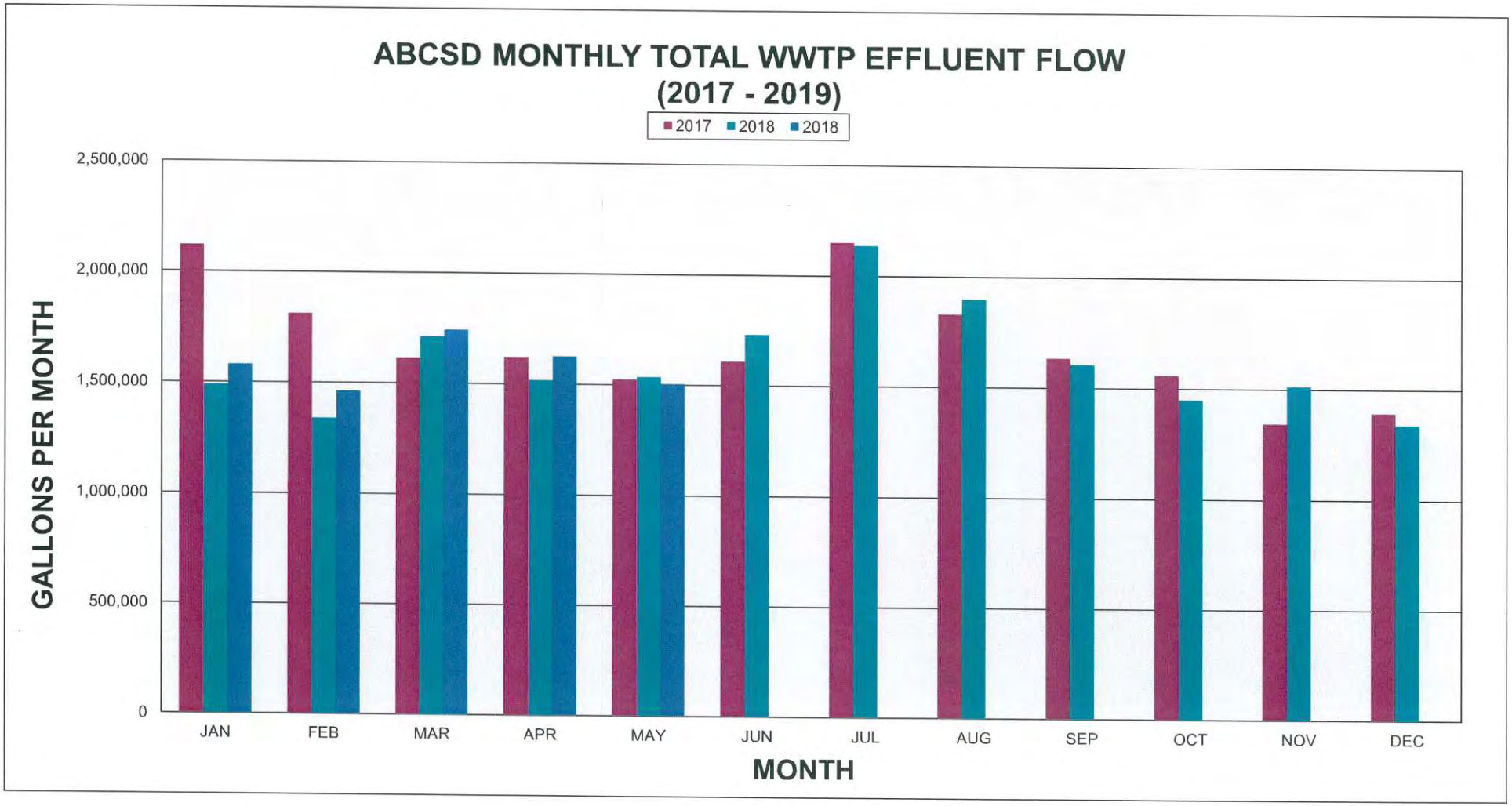
Date	Gallons
5/14/19	4,500
5/28/19	4,500

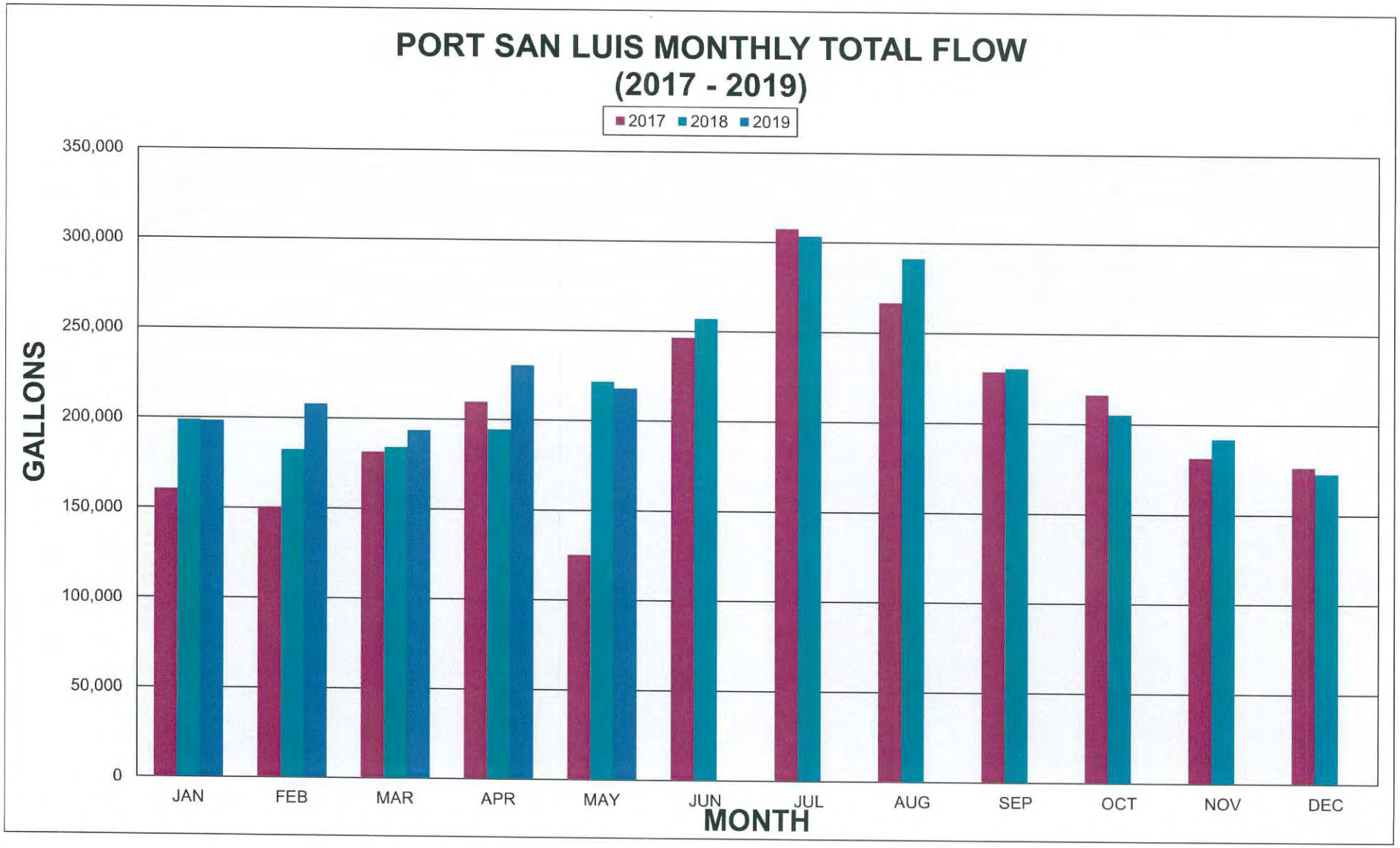
I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

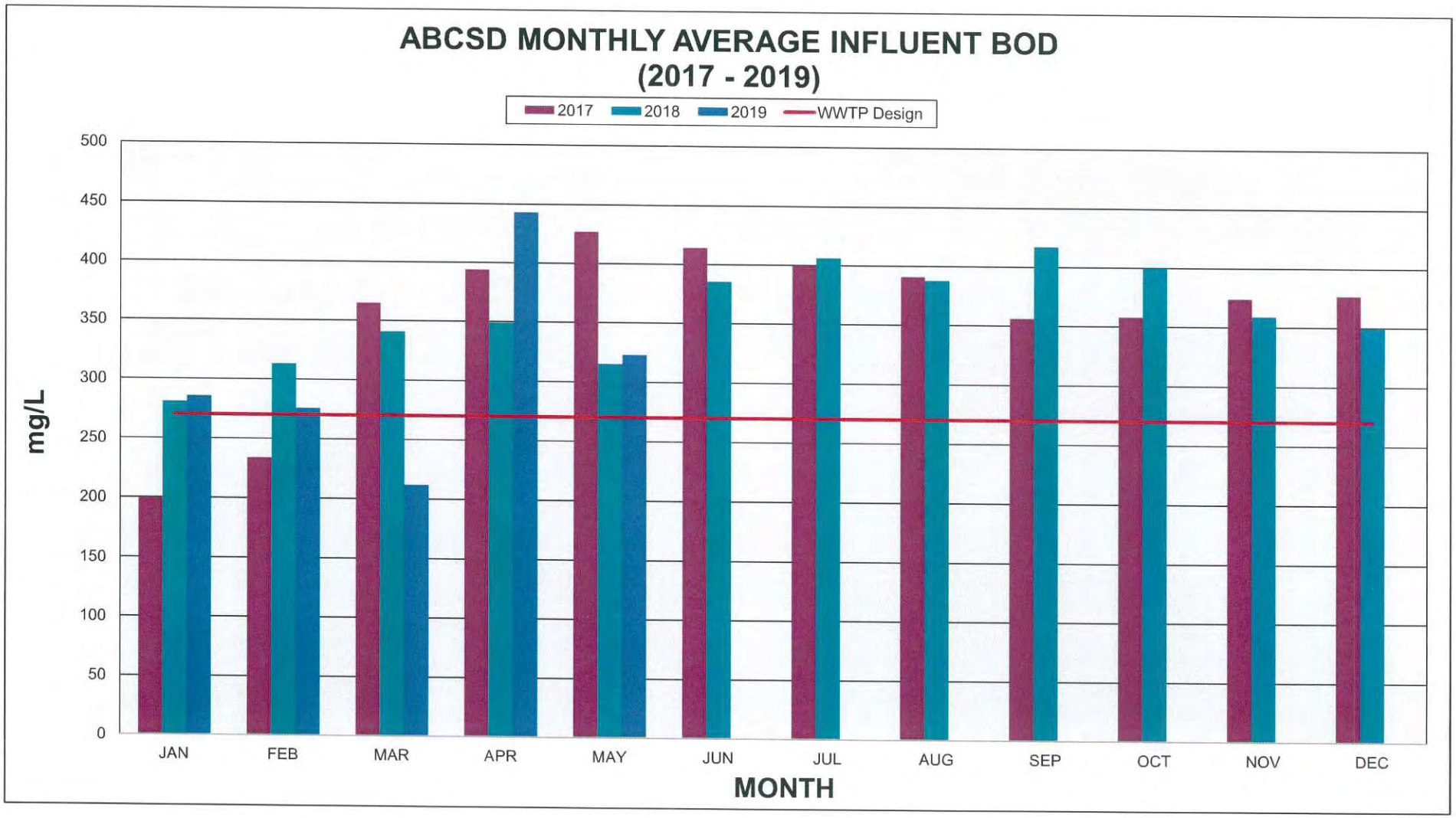
SIGNATURE: _____ DATE: _____

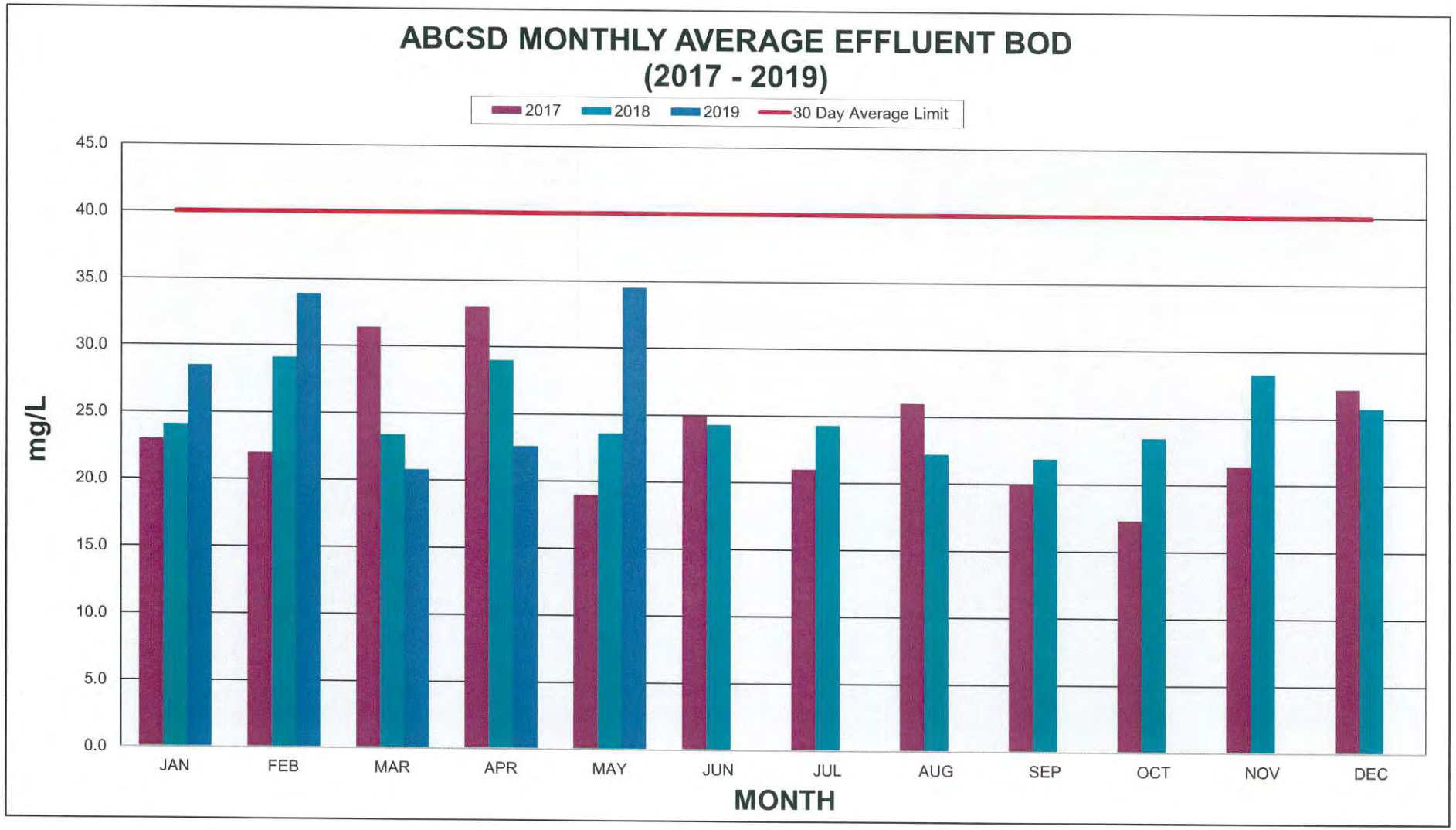
PRINTED NAME: _____ TITLE: _____

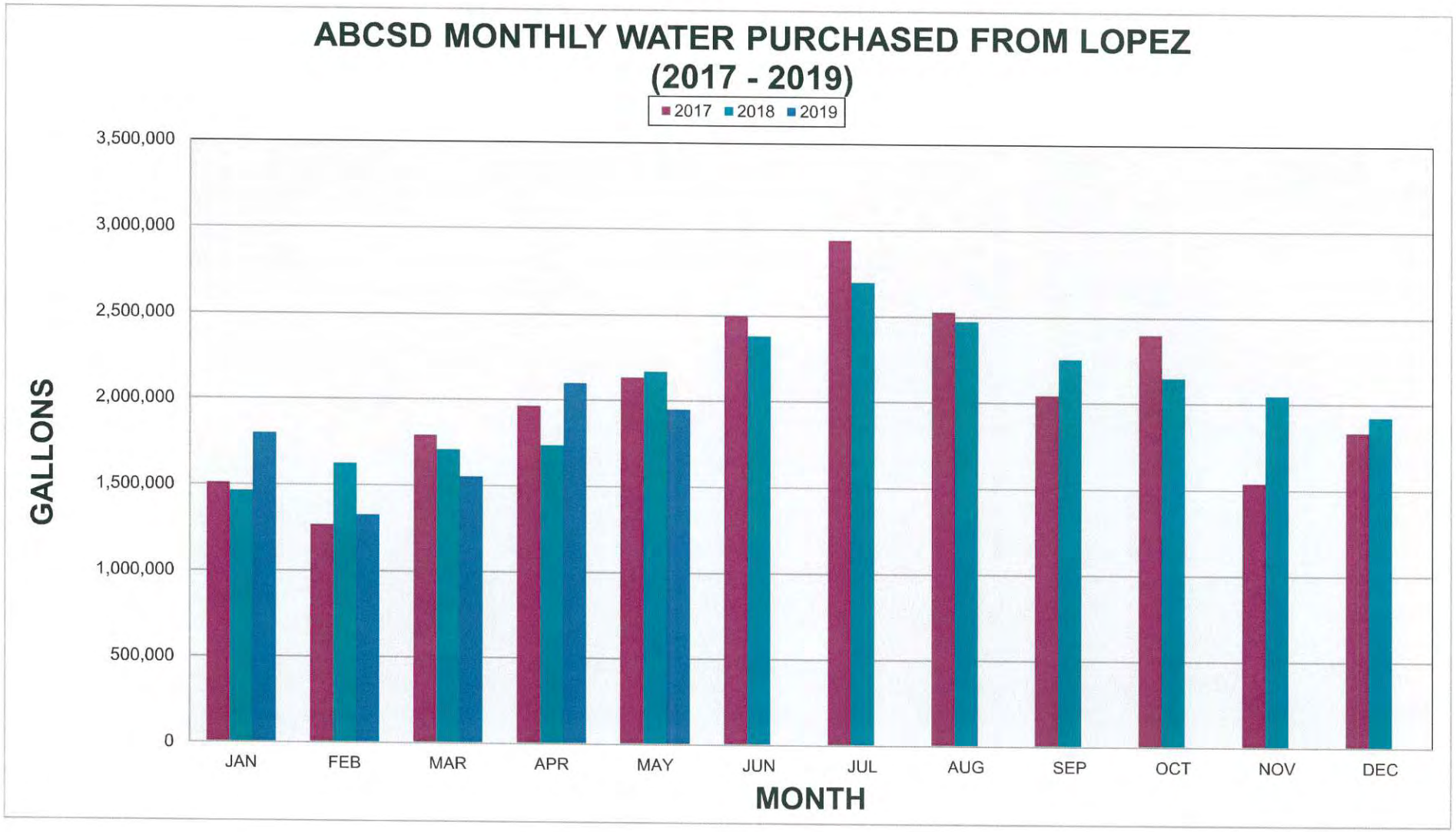

ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW
(2017 - 2019)
2017
2018
2019
GALLONS PER DAY
80,000
70,000
60,000
50,000
40,000
30,000
20,000
10,000
0
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH

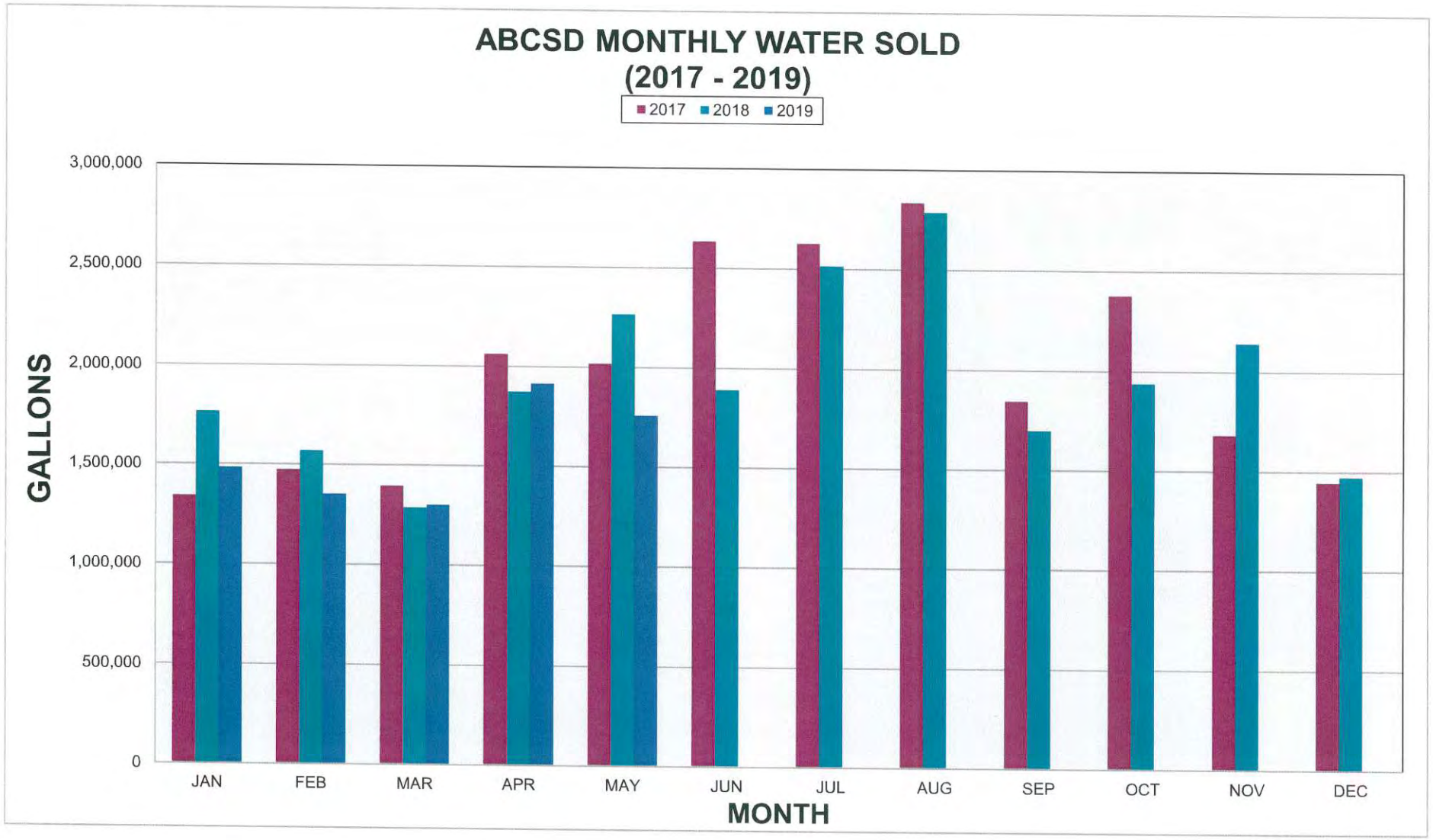

ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW
(2017 - 2019)
2017
2018
2018
GALLONS PER MONTH
2,500,000
2,000,000
1,500,000
1,000,000
500,000
0
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH


PORT SAN LUIS MONTHLY TOTAL FLOW
(2017 - 2019)
2017
2018
2019
GALLONS
350,000
300,000
250,000
200,000
150,000
100,000
50,000
0
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH


ABCSD MONTHLY AVERAGE INFLUENT BOD
(2017 - 2019)
2017
2018
2019
WWTP Design
500
450
400
350
300
250
200
150
100
50
0
mg/L
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH


ABCSD MONTHLY AVERAGE EFFLUENT BOD
(2017 - 2019)
2017
2018
2019
30 Day Average Limit
45.0
40.0
35.0
30.0
25.0
20.0
15.0
10.0
5.0
0.0
mg/L
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH


ABCSD MONTHLY WATER PURCHASED FROM LOPEZ
(2017 - 2019)
2017
2018
2019
GALLONS
3,500,000
3,000,000
2,500,000
2,000,000
1,500,000
1,000,000
500,000
0
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH


ABCSD MONTHLY WATER SOLD
(2017 - 2019)
2017
2018
2019
3,000,000
2,500,000
2,000,000
1,500,000
1,000,000
500,000
0
GALLONS
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
MONTH

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12, 2019

SUBJECT: Public Hearing; 2019 Weed Abatement Program – Resolution No 2019-04

Recommendation:
Receive Report and open the public hearing for any objections to the postings of properties needing abatement. After considering any objections, adopt Resolution 2019-04

Funding:
Affected property owners will bear the cost of clearing their lots. The District includes the cost of administering this program as part of the General Fund.

Discussion:
Each year the District implements the annual weed abatement program in the community. On May 8th, 2019 the Board adopted Resolution No. 2019-03 Declaring Weeds, Dry Grass and Trash to be a nuisance. This was the first step in a three step program to ensure property owners clean up trash and weeds that may pose a fire hazard. This Resolution is the second step.

On May 19th, Fire Department staff surveyed the District and posted those properties that needed weed abatement and/or cleanup. Those property owners have also been notified via US mail and/or telephone contact. It is now appropriate for the Board to consider any objections by the owners of the properties that were posted. If no protests are received staff recommends the Board adopt Resolution No. 2019-04 finding no objections to the abatement. Adoption of this resolution will provide for the District's clearing of any remaining parcels within the District that may present a fire hazard or nuisance that have not yet been cleared. If objections are received, extensions may be granted to allow the property owner to remove weeds through a private contractor.

Attached to this report is a listing of properties that have been posted. Several of the parcels posted have already been cleared and staff anticipates all will be cleared by the owners. Re-inspections will commence following today's meeting.

As a final (third) step in the weed abatement process, if any parcels need to be cleared by the District, the cost of that work will be attached to the property owners tax bill after consideration of a future resolution to do so.

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2019-04

RESOLUTION FINDING NO OBJECTIONS TO WEEDS AND RUBBISH ABATEMENT PROCEEDINGS AND ORDERING THE ABATEMENT OF THE NUISANCES.

WHERES, a time was set for the hearing before the Board of Directors of the Avila Beach Community Services District of objections from the public to the proposed removal of trash and weeks from various lots and parcels within the District, as described in Resolution No. 2019-03, previously adopted; and it appearing that no persons have come forward to object to the proposal, or if the they did appear, that their objections were heard, and that the President has declared the hearing closed;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

1. That any objections to said proposal were heard and resolved:

2. That the District has jurisdiction to proceed to perform the work of removal;

3. That the Fire Department is ordered to abate the nuisance referred to in Resolution 2019-04 on the lots and parcels described in Exhibit A, attached hereto;

NOW, THEREFORE BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the AVILA BEACH COMMUNITY SERVICES DISTRICT, as follows:

Upon motion by Director _____, seconded by Director _____, on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby passed and adopted this 12th day of June, 2019.

ATTEST:

_____

BRAD HAGEMANN

General Manager and Secretary to the Board

_____

PETE KELLEY

President of the Board of Directors

ABCSD Weed Abatment Log

2019

Parcel Number	Comments	Owner	Address	Date Inspected	Letter Sent	Re-inpect
076-201-077	Mow	Deline	Across ABD before curve	5/17/2019		
076-201-181	Mow Along Creek	Deline	Across ABD before curve	5/17/2019		
076-201-181	Mow Along Creek	Deline	Across ABD before curve	5/17/2019		
076-201-062	Mow Along Road	Deline	SL street & ABD	5/17/2019		
076-216-014	Mow Empty Lot	John Gardener	498 Front Strt.	5/17/2019		
076-213-009	Mow Along Prking Lot.	Harbor District	Harbor Prkng Lot	5/17/2019		
076-215-007	Mow	Chris	Empty Lot by P.O.	5/17/2019		
076-222-010	Mow	?	214 Front	5/17/2019		
076-222-011	Mow	?	208 Front	5/17/2019		
076-224-007	Mow Along Road	Chynthia Thacker	196 Front St.	5/17/2019		
076-225-001	Mow Along Front St.	County or H. District	Along Road	5/17/2019		
076-222-006	Mow on Constrn. Site	Hunter	Crnr of 1st & San Antnio	5/17/2019		
076-221-005	Mow Behind Bldg.	Fire Station	100 San Luis Strt	5/17/2019		
076-213-016	Mow Lot	Letter Sent to RE Agent	51 San Luis	5/17/2019		
076-217-005	Mow Along Road	Nolte	157 San Luis St.	5/17/2019		
076-221-003	Mow Along San. Luis St.	Garris	Behind Fire Stn.	5/17/2019		
076-223-018	Mow Along San Rafael St.	Rossi	San Rafael Street	5/17/2019		

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12, 2019

SUBJECT: Special District Risk Management Authority Board of Director Election

Recommendation:

Review candidate qualifications and Adopt Resolution Casting District Votes For Three Candidates

Discussion:

The Avila Beach CSD is a member of Special Districts' Risk Management Authority (SDRMA) and is entitled to vote for members of the SDRMA Board of Directors. Three seats on the SDRMA Board of Directors are currently up for election. Five candidates met the qualification requirements and submitted nomination documents in accordance with SDRMA policy. Statements of Qualifications are included in the Board packets for review prior to casting the District votes.

The Board members should consider the qualifications of each candidate and then adopt the Resolution casting the District votes for the three preferred candidates.

SDRMA
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

SDRMA'S BOARD OF DIRECTORS
ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2019.

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-10 Establishing Guidelines for Director Elections. The Election Committee confirmed that five (5) candidates met the qualification requirements and those names are included on the Official Election Ballot.

Enclosed is the Official Election Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.

2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Ballot at a public meeting. **Ballots containing more than three (3) candidate selections will be considered invalid and not counted.**

3. The signed Official Election Ballot MUST be sealed and **received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019 to the address below.** A self-addressed, stamped envelope is enclosed. Faxes or electronic transmissions are NOT acceptable.

   Special District Risk Management Authority
   Election Committee
   1112 "I" Street, Suite 300
   Sacramento, California 95814

4. The four-year terms for newly elected Directors will begin on January 1, 2020 and terminate on December 31, 2023.

5. Important balloting and election dates are:

August 21, 2019:	**Deadline for members to return the signed Official Election Ballot**
August 22, 2019:	Ballots are opened and counted
August 23, 2019:	Election results are announced, and candidates notified
September 25, 2019:	Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Anaheim at the CSDA Annual Conference
November 6-7, 2019:	Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)
January 2020:	Newly elected Directors are seated, and Board officer elections are held

If you have any questions regarding the election and balloting process, please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan

District/Agency Groveland Community Services District (GCSD)

Work Address P.O. Box 350, Groveland, CA 95321

Work Phone (209) 962-7161 Home Phone (408) 398-4731

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member. I would like to be elected to a second term because:

1. As a board member of Groveland CSD, I am particularly aware of the great value that smaller districts get from SDRMA, and I'd like to continue to do my part to make sure that this important agency continues to operate smoothly and stably into the indefinite future.
2. The insurance market in California (and nationwide) is going through a period of rapid change. The Board and staff are engaged in a major re-evaluation of SDRMA's approach to fulfilling its mission of providing cost-effective risk management services to it members. I believe that it is important to maintain Board continuity in this effort.
3. SDRMA Board members are either board members ("electeds") or employees of a member agency. I think there is value in having a balance between elected and employee Board members. The Board seats that are NOT up for election are currently 3 employees / 1 elected. I'd like to make sure the new Board has at least 2 elected members.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board Member since 2016. This year (2019), I serve as Secretary. During our "no CEO" period in late 2017 - early 2018, I was a member of the ad hoc Personnel Committee. I am also a member of the Alliance Executive Council, and a backup member of the Legislative Committee.

2. Groveland CSD Board Member since I was appointed in June 2013. For the years 2014-2018, I served as Board President. (We finally implemented mandatory rotation of the office in 2019).

3. Member of the Board of Southside Community Connections, a local nonprofit in Groveland that provides educational, social, and recreational services to seniors, as well as free transportation to those who cannot drive.

4. Board Member (currently Treasurer) of Pine Cone Performers, a local choral and acting group, since 2010.

5. Back during my work life, I was a corporate representative on an IEEE standards committee concerned with wireless networking. It was very educational being on a committee where the members had widely differing (competing) goals.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

History: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry, first as an engineering manager, later as a business unit manager. Now retired (so I have plenty of time).

Skills, etc.: Very familiar with financial reports, cost accounting, quantitative analysis. Working knowledge of modern computer and communications technology. Managed distributed organizations with up to 150 technical people and up to $120M in annual sales. Pretty good at listening to different views, and helping to achieve consensus (or, at least, compromise).

What is your overall vision for SDRMA? (Response Required)

Well, obviously I support our (newly revised) vision statement: "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". In order to achieve this vision, I believe the key issues are:

1. Maintain long term financial stability. This includes ensuring that there is a fair allocation of cost versus risk across the pool membership.

2. Continue to retain / acquire highly qualified staff, and ensure that this is a desireable place to work.

3. Remember who are our target clientele, which in my opinion are small to mid-sized districts with limited options for insurance.

4. In light of ever-evolving California workers-compensation law, expand risk-management training even further than we now provide.

5. Maintain good relations with our re-insurers (who insulate us from catastrophe). In the long run, explore the possibility of joining a "captive" re-insurer to improve stability.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Robert J Swan Date 4-24-2019

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool

District/Agency Honey Lake Valley Resource Conservation District

Work Address USDA Service Center 170 Russell Avenue, Suite C Susanville, CA 96130

Work Phone 530-257-7271 ext 100 Home Phone 530-310-0232

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district, working together with the other SDRMA Board Members, to ensure relevant—affordable solutions are available to all size special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I am currently serving my fifth (5th) consecutive term as Chairman of the Board of a special district. I served two (2) yrs. on a Technical Advisory Committee for the prevention of violence against schools K-12. I served one (1) term on an elementary school board. I am currently serving my second (2nd) consecutive term on CSDA's committee for Professional Development. I am currently serving my sixth (6th) consecutive term on the board of a Regional Water Management Group. I am currently serving my second (2nd) consecutive term on CSDA's committee for Member Services. I am currently serving as a member of the County's Civil Grand Jury.

I have attended and completed the California School Board Association's New Board Member Training. I have Certificates of Completion from CSDA for General Manager Evaluation, Exercising Legislative Authority and Achieving Transparency. I attended and completed CSDA's Extraordinary Leader training. I attended and completed CSDA's Special District Leadership Academy and I have received CSDA's Recognition in Special District Governance certificate.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

My experience with special districts and governance, belief in the importance of quality governing policies, the ability to work effectively with the other board members and staff and a desire to give back to SDRMA and its membership will be what I bring to the SDRMA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

For SDRMA to continually advance as an industry leader providing affordable solutions for special districts of any size enabling them to be effective within the communities they serve.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4-26-19

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Patrick K. O'Rourke, MPA/CFRM

District/Agency Redwood Region Economic Development Commission (RREDC)

Work Address 520 E Street Eureka, CA 95501

Work Phone 707-445-9651 Home Phone 707-726-6700

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have considerable interest, knowledge, and experience in board leadership; board service; and board governance/policy development & oversight in for-profits, nonprofits, a joint powers authority/SDRMA member organization, and as an elected city councilman. I also have considerable experience (as a top-level executive board leader and manager) in organizational risk management and risk mitigation/prevention. I would like to share my knowledge, skills, abilities, and experience in service to SDRMA members, via my service on SDRMA's board of directors. I believe that my knowledge, experience, and dedication to excellence and implementation of best practices in governance and policy development/oversight will serve SDRMA well, and will assist SDRMA in maintaining its "Excellence" accreditation via the California Association of Joint Powers Authorities (CAJPA).

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Having served in board leadership roles (25+ years in for-profit entities; 25+ years in nonprofit & private/public foundations; and 2+ years in a Joint Powers Authority [SDRMA member organization]), I am well-versed and experienced in board governance; policy development; financial statement analysis and budget review; executive management search/selection, oversight and evaluation; organizational risk management/mitigation; litigation oversight; and best practices in organizational governance. At SDRMA member organization, Redwood Region Economic Development Commission (RREDC), I have served as 2019 Immediate Past Chair; 2018 Board Chair; 2017 Vice Chair; Chair of Executive Committee; and Member of the Loan Committee. I have in-depth knowledge of policy governance (Culver, et al.); I am an advocate for transparency & best practices; and I am knowledgeable & experienced in California's Ralph M. Brown Act and Roberts Rules of Order. I have also served in board governance and board leadership roles in several nonprofit organizations and in both public and private foundations, including as Board Chair (12+ years) and in President & Vice President roles. I have also Chaired Search/Selection committees; Public Relations committees; Fund Development committees; and Finance/Audit committees.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Besides holding a Master of Public Affairs degree, with a specialty in nonprofit management; having completed all coursework and written/oral exams (all except dissertation) for a PhD in Mass Communication, with a specialty in public relations and a cognate in organizational communication management, I have several other directly-relevant skills/talents/experience including: I am expertly adept at executive-level relationship development and stewardship, and have served as an organizational & industry advocate and liaison working closely with community organizations, local/county/state elected officials, and public/private entities/organizations and foundations. I am expertly adept at financial and operational analysis, and at asset/portfolio management and risk mitigation. I have taught for-credit university courses in corporate leadership; in entrepreneurial leadership research and practice; as well as having published peer-reviewed academic research on leadership in public relations.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA would be for SDRMA to continue to add value to its members; operate with the highest ethical practices and transparency; continue in providing excellence in service, education, safety and compliance training; help members to mitigate and reduce risk; provide expedient claims review and response; provide members with state-of-the-art education and information; educate members to minimize losses/risk in member workplaces; and to continue to provide members with comprehensive coverage for property/liability, workers comp, and health benefits.

I would envision SDRMA management and staff enjoying a quality of life that will ensure their happiness and continue an atmosphere of dedicated service to SDRMA members. I would also envision that SDRMA will continue to operate with efficiencies that minimize costs/expenses, continue to enable SDRMA to maintain competitive premium rates, and (when possible) lower organizational and member costs. I would also envision a governing board that embraces and employs best governing practices in all areas of policy development; executive management oversight; financial review/audit; and in investing and spreading portfolio assets to minimize portfolio investment risks and maximize return on investments. Finally, I would envision SDRMA, and its management team/staff, operating in ways that will continue to earn accreditation "Excellence" from the California Association of Joint Powers Authorities (CAJPA).

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 3/25/~~1955~~ 2019

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson
District/Agency Herlong Public Utility District
Work Address 447-855 Plumas St., P o Box 115, Herlong, CA 96113
Work Phone (530) 827-3150 Cell Phone (530) 310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 30 plus years' experience in accounting and auditing.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limit revenue and staff. My education and experience give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board for two years, and currently the Vice-President. I have served on CSDA's Audit and Financial Committee's for 6 years; I have served on the SDLF Board; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 15 years; and UC Davis Equine Board. In the past 25 years, I have learn that there is no "I" in Board and it can be very rewarding to be part of a team that makes a difference for others.

As part of my many duties working with Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first Policies for HPUD. I have administered the financial portion of 2 large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on a 4.2 million grant from California for new infrastructure for the small District HPUD absorb through LAFCo in 2017. I am also the primary administrator of a federal contract for utility services with the Federal Bureau of Prison and the US Army.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelor's Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for almost 15 years and have over 30 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance course work through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I am in the processes of getting my small District re-certified for their District of Transparency and hope one day to attain our District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also our small District consolidated another small District into our District. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and to continue communicating and listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would like to continue education and rewards for no claims and explore avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Sandy Seifert-Raffelson Date 4/16/19

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* James (Jim) M. Hamlin

District/Agency Burney Water District

Work Address 20222 Hudson St. Burney, Ca. 96013

Work Phone (530) 335-3582 Cell Phone

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Hope to serve and help with decisions being made to both strengthen SDRMA and move into new areas. Our districts are facing new challenges constantly.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

See Next

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

September 1972 until January 2014, owned and operated a Insurance brokerage Sold business and retired.

Board Member of Mayers Memorial Hospital Districr From 1990 until 2014
Served on the Associal of Hospital Districts for six years.

Served on the board of Burney Water District the previous six years. Current Serving on Mayers Memorial Hospital Financial Board.

What is your overall vision for SDRMA? (Response Required)

SDRMA Board must be strong and protect the concerns of their members. Need to have a listening ear for the districts that are represented. Need to use caution when jumping into new areas, not jepordise their strong programs and beliefs for new programs.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M Hamlin Date 3-27-2019

SDRMA
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

OFFICIAL 2019 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

☐ **BOB SWAN** (INCUMBENT)
Board Member, Groveland Community Services District

☐ **JESSE D. CLAYPOOL**
Board Chair, Honey Lake Valley Resource Conservation District

☐ **PATRICK K. O'ROURKE, MPA/CFRM**
Board Member, Redwood Region Economic Development Commission

☐ **SANDY SEIFERT- RAFFELSON** (INCUMBENT)
Finance Manager/Treasurer, Herlong Public Utility District

☐ **JAMES (Jim) M. HAMLIN**
Board President, Burney Water District

ADOPTED this ____ day of _____, 2019 by the Avila Beach Community Services District at a public meeting by the following votes:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

ATTEST: APPROVED:

_____ _____

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12, 2019

SUBJECT: Consider Adoption of the FY 2019-20 Annual Budget including: Resolutions No.'s 2019-05, a Resolution for Determination of Appropriation Limitation for the FY 2019-20 and Resolution No. 2019-06 Adopting the FY 2019-20 Budget.

Recommendation:

1. Receive Staff Report and Board Comment on the Proposed FY 2019/20 Budget
2. Open Public Hearing and Receive any Public Comment
3. Close the Public Hearing
4. Consider any further changes to the proposed budget
5. Adopt as Final, the Proposed Budget for FY 2019-20, by adopting Resolution Nos. 2019-05 and 2019-06, or if necessary, continue this item to a date certain for further consideration.

Funding:
As presented in the Proposed Budget

Discussion:
Each year the District prepares and after a Public Hearing, adopts an operating and capital projects budget for the coming Fiscal Year.

The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In June 2014, the Board adopted a five year rate schedule that included increasing the water rates by no more than 10% and the sewer rates by no more than 25% on July 1st of each year through July 1, 2018.

No rate adjustments can be made until the Board completes an updated Cost of Services and Rate Study analysis. The Draft FY 2019/20 Budget assumes no rates changes will be implemented during FY 2019/20. The current minimum monthly residential rates for up to 5 units of water are $57.00 and $61.75 for sewer (at total of $118.75 per month). Staff anticipates conducting a Cost of Services and Rate Analysis in 2019 to establish proposed rate schedules that can be implemented as part of the FY 2020/21 budget.

Staff met with the Finance Committee on April 25, 2019 to review the FY 2019/20 Preliminary Budget. The Committee reviewed the estimated FY 2018/19 year end revenues and expenses; the projected FY 2019/20 revenues and expenses; and the proposed Capital Improvement Program. On May 8, 2019, the Board reviewed the Preliminary Draft Budget and provided an opportunity for public comment.

The Board agreed with the Finance Committees recommendation's and directed staff to prepare the Final Draft of the FY 2019/20 Budget and publish a Notice of Public Hearing for the June 12, 2019 Board meeting. A Public Hearing Notice for the budget adoption was published on May 30, 2019 in the San Luis Tribune.

Attached is the Draft Final FY 2019/20 budget. The budget anticipates:

- No water or sewer rate increases;
- 6% increase in county tax revenue;
- $45,000 increase in interest income;
- 4 - 5% increase in most O & M expenses; and
- Relatively large increase in the Sanitary Capital Improvement Program budget to fund the first year of the WWTP Improvement Project.

Following staff's presentation/summary of the Final Draft Budget, the Board should open the public hearing, receive public comment, close the public hearing, consider any further changes and then consider adoption of Resolution No. 2019-05, (which increases the District's Appropriation Limitations) and Resolution No. 2019-06 which formally adopts the FY 2019/20 District Budget. Alternatively, the Board may direct staff to make changes to the Final Draft Budget and bring it back for Board consideration.

AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2019-05

A RESOLUTION FOR DETERMINATION OF APPROPRIATION LIMITATION FOR THE 2019-2020 FISCAL YEAR AND REQUESTING DISTRIBUTION OF SPECIAL DISTRICT AUGMENTATION FUNDS

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in either the California Per Capita Personal Income or the change in the local assessment roll due to local residential construction; and

WHEREAS, the State Department of Finance has determined that the percent change in the California Per Capita Personal Income (CPCPI) is **1.0385** and the percent change in the population (POP) of the unincorporated areas of San Luis Obispo County is **0.54** and,

WHEREAS, the appropriation, subject to limitation (estimated net tax proceeds excluding Augmentation Funds) has been determined to be **$5,812,450**; and

WHEREAS, the appropriation limit exceeds the appropriation subject to limitation; and,

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows:

   1.0385 X 1.0054 = 1.0441

2. That the 2019-2020 appropriation limit is and is determined as follows:

2018-2019 Limitation		$ 5,812,450
2019-2020 Ratio of Change	X	1.0441
2019-2020 Appropriation Limitation		$ 6,068,825

3. That the Appropriation Limitation ($6,068,825) exceeds the Appropriation subject to Limitation ($478,389) by $5,590,436.

4. No further adjustment to the 2019-2020 appropriation limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceeds from Taxes" used to finance mandates in fiscal year 2019-2020.

5. That the County of San Luis Obispo distribute to the District, the District's share of the Special District's Augmentation Funds, if any, as determined by the Board of Supervisors.

Upon motion of Director _____, seconded by Director_____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution is hereby adopted this 12th day of June, 2019.

_____
Peter Kelley, President

ATTEST:

_____
Secretary to the Board of Directors

AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2019-06

A RESOLUTION ADOPTING THE 2019-2020 FISCAL YEAR BUDGET

WHEREAS, The District is required, pursuant to state codes to designate a custodian for its monies; and,

WHEREAS, such custodianship requires that proper methods be used for the acquisition and disbursement of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2019-2020 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of directors, Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed budget entitled, "Avila Beach Community Services District 2019/20 Fiscal Year Budget," be adopted as submitted or amended.

2. That the budget be administered as established by past policies and practices.

ON MOTION of Director_____seconded by Director_____, and on the following roll call vote to wit:

AYES:
NOES:
ABSENT:

The foregoing resolution is hereby adopted this 12th day of June, 2019.

_____
Peter Kelley, President

ATTEST:

_____
Secretary to the Board of Directors

Avila Beach Community Services District

2019/20 Fiscal Year Budget

Presented to the Board of Directors

June 12, 2019

Peter Kelley, President
Lynn Helenius, Vice President
Ara Najarian
Kristin Berry

Proposed by:

Brad Hagemann
General Manager/District Engineer

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2018/19 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/19	**$**	**800,000**

LAIF - Account Balance

Beginning Balance	07/01/18	$	2,965,000
Transfer In/Out		$	0.00
Interest earned		$	65,000
LAIF Approx Ending Balance	06/30/19	**$**	**3,030,000**

Reserve Account Balances

Water			
Operating Reserve		$	365,685
Capaital Replacement Reserve		$	200,000
Emergency Capital Reserve		$	55,000
Rate Stabilization		$	60,000
	Total Water	$	680,685
Wastewater			
Operating Reserve		$	466,680
Capaital Replacement Reserve		$	1,500,000
Emergency Capital Reserve		$	155,000
Rate Stabilization		$	80,000
	Total Wastewater	$	2,201,680
Unallocated General Reserves		$	147,635
Total Approx Ending Balance	06/30/19	**$**	**3,830,000**

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Budget Summary

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Final
Fiscal Year 2019/20
(June 12, 2019)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Ordinary Income/Expense						
Income						
4010 · Operating Revenue	0	500,000	475,000	0		975,000
4012 · S W Franchise Fee					19,500	19,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4030 · County Taxes	469,000	175,000	0	16,000	0	660,000
4050 · Harbor Charges	0	50,000	0	1,200	0	51,200
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	75,000	0	0	0	0	75,000
Total Income	547,800	725,000	475,000	17,200	19,500	1,784,500
Expense						
5100 · Merch CC Fees TIB	4,800					4,800
5210 · Gross Wages	40,000	0	0	0	2,000	42,000
5230 · Payroll Taxes	950	0	0	0	0	950
5242 · Health Insurance	7,200	0	0	0	0	7,200
5254 · CalPERS Kathy	11,000	0	0	0	0	11,000
5256 · CalPERS Kristi	4,500	0	0	0	0	4,500
5260 · Work Comp Insurance	750	0	0	0	0	750
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	10,000	0	0	0	500	10,500
6103 · Accounting Audit	8,500	0	0	0	1,000	9,500
6120 · Dues & Subscriptions	6,000	500	650	0	0	7,150
6130 · LAFCo Fees	4,500	0	0	0	1,000	5,500
6135 · Legal	15,000	10,000	2,000	0	1,000	28,000
6140 · Office Supplies & Postage	8,200	1,000	1,000	0	0	10,200
6145 · Public Notices	1,000			0	0	1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0		0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	78,500	2,000	0	0	80,500
6505 · Contract Labor O & M	2,500	195,000	65,000	0		262,500
6506 · Contract Labor GM	55,500	0	0	0	2,000	57,500
6507 · Contract Labor District Engr	0	58,000	27,000	0	0	85,000
6510 · Critical Spare Parts	0	8,000	4,500	0	0	12,500
6515 · Engineering	0	7,500	5,000	0	0	12,500
6520 · Equip Repairs & Maintenance	3,000	45,000	15,000	3,000	0	66,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Final
Fiscal Year 2019/20
(June 12, 2019)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6530 · Generator Maintenance		4,200		0	0	4,200
6535 · Insurance P/L	5,900	6,000	5,500	0	0	17,400
6540 · Lab Tests	0	45,000	2,000	0	0	47,000
6542 · Bldg Maintenance & Janitorial	2,500	0	0	0	0	2,500
6545 · Miscellaneous	0	48,000	0	0	0	48,000
6550 · Operating Supplies	0	3,500	5,000	0	0	8,500
6555 · Permits & Fees	0	8,500	4,500	0	0	13,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	2,500					2,500
6570 · Safety Gear	0	650	250	0	0	900
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		40,000		0	0	40,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	30,000	2,000	12,500	0	47,000
6802 · Lopez Water	0		115,000	0	0	115,000
6805 · State Water	0	0	160,000	0	0	160,000
6900 · Yard Improvements	0	0	500	0	0	500
Sub total Operating Expense	207,600	605,350	419,400	15,500	17,000	1,264,850
6600 · Cal Fire Contract Labor	216,000					
Total Expense	423,600	605,350	419,400	15,500	17,000	1,480,850
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses						1,620,850
Net Profit/ Loss	124,200	19,650	15,600	1,700	2,500	163,650

Updated: 5/1/19

Avila Beach Community Services District
2019-20 Fiscal Year Budget

General/Administrative Fund

Avila Beach Community Services District

Admin/General Budget

Fiscal Year 2019/20

June 12, 2019

Administrative/General	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		3,800	
4030 · County Taxes	225,000	230,000		469,000	
4050 · Harbor Charges	0	0		0	
4070 · Late Charge Penality	0	0		0	
4600 · Interest Income	30,000	60,000	Higher Interest Rates	75,000	LAIF interest
Total Income	258,800	293,800		547,800	
Expense					
5100 · Merchant CC Fees TIB	4,800	4,800		4,800	
5210 · Gross Wages	40,000	40,000		40,000	5% Salary Increase
5230 · Payroll Taxes	1,200	900		950	
5242 · Health Insurance	8,400	7,500		7,200	$600 monthly stipend
5254 · CalPERS Kathy	12,000	11,000		11,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,000	4,200		4,500	
5260 · Work Comp Insurance	700	820		750	SDRMA
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing
6102 · Accounting Labor	12,000	10,000		10,000	Contract Controller
6103 · Accounting Audit	9,500	9,000		8,500	
6104 · Administrative Transfer		0			
6120 · Dues & Subscriptions	5,500	5,500		6,000	CSDA and USA Membership
6130 · LAFCo Fees	5,500	5,150		4,500	
6135 · Legal	15,000	10,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	7,500	8,000		8,200	
6145 · Public Notices	1,000	300		1,000	
6150 · Rate Assistance	0	0		0	
6160 · Training	2,500	1,200		2,500	
6165 · Travel	1,000	0		1,000	
6170 - Webpage Host & Support	2,400	2,600		2,800	Streamline
6505 · Contract Labor Admin	2,500	2,200		2,500	Haz Mat Annual Fee
6506 · Contract Labor GM	54,000	52,000		55,500	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	3,000		3,000	Copier & IT Support/Back-up
6535 · Insurance	5,000	5,100		5,900	SDRMA
6542 · Bldg Maint & Janitorial	2,000	2,200		2,500	
6567 · Bldg Repairs	2,500	2,000		2,500	Admin Office
6585 · Telephone & Internet	3,000	2,500		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,000		2,500	Admin Office, Electrical
SubTotal Admin Expenses	209,000	193,470		207,600	
6600 · Cal Fire Contract Labor	190,000	208,000		216,000	Cal Fire Contract Services
Total Admin Expense	399,000	401,470		423,600	

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Sanitary Fund

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2019/20

Sanitary	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	506,000	500,000		500,000	No Rate Increase
4007 · Harbor Charges	50,000	60,000		50,000	
4009 · County Taxes	275,000	275,000		175,000	Transfer from General as Needed
Total Income	831,000	835,000		725,000	
Expense					
6120 · Dues & Subscriptions	500	450		500	Underground Service Alert
6135 · Legal	20,000	2,000		10,000	WWTP Upgrade Project
6140 · Office Supplies & Postage	1,000	500		1,000	
6150 · Rate Assistance	3,500	4,500		0	Fund w/Franchise Fees
6165 · Travel	1,000	500		1,000	
6503 · Chemicals	70,000	75,000		78,500	Anticipate 5% Increase
6505 · Contract Labor O&M	185,000	185,000		195,000	*Anticipates 5% increase*
6507 · Contract Labor District Engr	54,000	54,000		58,000	Anticipate 10% Increase WWTP Project
6510 · Critical Spare Parts	7,500	7,500		8,000	Anticipate 5% Increase
6515 · Engineering	7,500	6,500		7,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	35,000	55,000	major repairs	45,000	Age of equipment
6525 · Fat Oil & Grease Program	6,000	5,200		5,000	Contract program
6530 · Generator Maintenance	4,000	3,700		4,200	Added Generator
6535 · Insurance	5,500	5,500		6,000	10% Rate Increase
6540 · Lab Tests	42,000	42,000		45,000	
6545 · Misc - Benthic Monitoring	0	0		48,000	Once every five years
6550 · Operating Supplies	5,500	3,500		3,500	
6555 · Permits & Fees	9,500	8,500		8,500	

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2019/20

Sanitary	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
6565 · Regulatory Permit Compliance	15,000	5,000		5,000	As Needed
6570 · Safety Gear	650	450		650	Gloves/Safety gear
6575 · Small Tools	500	350		500	
6580 · Solids Handling	35,000	38,000		40,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,200		4,500	SCADA line & plant line
6590 · Utilities	25,000	28,000		30,000	Electricity for WWTP
Sub Total Operating Expense	538,150	535,350		605,350	
6104 · Administrative Transfer	179,550	180,662			
Total Operating Expense	717,700	716,012		605,350	
170 · Fixed Assets Depreciation	100,474	100,000		100,000	
Net Income/ Expense	12,826	18,989		19,650	
Other Income					
7210 · Connection Fees Paid	60,000	30,000		60,000	

Notes:

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Water Fund

Avila Beach Community Services District
Water Budget
Fiscal Year 2019/20

Water	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	477,500	476,000		475,000	No Rate Increase
4009 · County Taxes	85,000	75,000		0	*Xfer As Needed*
Total Income	562,500	551,000		475,000	
Expense					
6120 · Dues & Subscriptions	650	600		650	Rural Water Assc
6135 · Legal	2,000	1,000		2,000	
6140 · Office Supplies & Postag	1,200	1,000		1,000	
6150 · Rate Assistance	3500	4,700		0	Fund w/Franchise Fees
6503 · Chemicals	2,000	1,500		2,000	
6505 · Contract Labor O &M	65,000	65,000		65,000	Contract Operations
6507 · Contract Labor District E	27,000	27,000		27,000	Contract District Engineer
6510 · Critical Spare Parts	5,500	4,500		4,500	
6515 · Engineering	15,000	1,500		5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	22,000		15,000	
6535 · Insurance P/L	5,000	4,800		5,500	
6540 · Lab Tests	2,000	1,800		2,000	
6545 · Miscellaneous					
6550 · Operating Supplies	5,000	2,300		5,000	
6555 · Permits & Fees	4,500	4,000		4,500	Anticipates slight increase
6560 · Plan Checks	2,000	1,500		1,000	Consultant Support As Needed
6565 · Regulatory Permit Comp	2,500	1,000		1,000	Contract as needed
6570 · Safety Gear	250	125		250	
6575 · Small Tools	500	250		500	
6590 · Utilities	2,000	1,800		2,000	
6591 · Yard Improvements	500	500		500	

Avila Beach Community Services District

Water Budget

Fiscal Year 2019/20

Water	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
6805 · State Water	125,000	160,000		160,000	*Includes Drought Buffer Cost*
6802 · Lopez Water	110,000	105,000		115,000	
Sub Total Operating Expense	396,100	411,875		419,400	
Total Operating Expense	396,100	411,875		419,400	
1600 · Fixed Assets Depreciatic	30,000	29,680		40,000	
Net Income/ Expense	**136,400**	**109,445**		**15,600**	
Other Income					
7210 · Connection Fees Paid	40,000	14,000		40,000	

Notes:

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Street Lighting Fund

Avila Beach Community Services District
Street Light Budget
Fiscal Year 2019/20

Light	18/19 Budget		18/19 Projected		18/19 Comments	19/20 Proposed Budget		19/20 Comments
Ordinary Income/Expense								
Income								
4010 · Operating Revenue	0		0			0		
4030 · County Taxes	16,000		15,500			16,000		
4050 · Harbor Charges	1,200		1,200			1,200		
4070 · Late Charge Penality	0		0			0		
4100 · Misc Income								
Total Income	17,200		16,700			17,200		
Expense								
5200 · Payroll Expenses								
5210 · Gross Wages	0		0			0		
Total 5200 · Payroll Expenses	0		0			0		
5230 · Payroll Taxes								
503M · Medicare	0		0			0		
Total 5230 · Payroll Taxes	0		0			0		
6542 · Maintenance	4,000		2,000			3,000		Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0					0		
6567 · Repairs	0					0		
6590 · Utilities	12,500		12,500			12,500		
Town Lights		7,200		7,200			7,200	
Front Street		5,300		5,300			5,300	
Sub Total Operating Expense	16,500		14,500			15,500		
6104 · Administrative Transfer	0							
Total Operating Expense	16,500		14,500			15,500		
Net Income/ Expense	**700**		**2,200**			**1,700**		

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Budget
Fiscal Year 2019/20

Solid Waste	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,500	18,000		19,500	*Franchise Fee*
4070 · Late Charge Penality	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	17,500	18,000		19,500	
Expense					
5210 · Gross Wages				2,000	
6102 · Accounting	0			500	
6103 · Accounting Audit				1,000	
6130 · LAFCO Fees				1,000	
6135 · Legal	0			1,000	
6150 · Rate Assistance				9,500	
6506 · Contract Labor GM	0			2,000	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	0			17,000	
Total Operating Expense					
Net Income/ Expense	**17,500**	**18,000**		**2,500**	

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2019/20 Budget

ABCSD ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/19

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	$11.40	$12.35	5 UNITS	$57.00	$61.75	$118.75
MULTI-FAMILY	$11.40	$13.05	5 UNITS	$57.00	$65.25	$122.25
RESTAURANTS	$11.40	$17.78	5 UNITS	$57.00	$88.90	$145.90
COMMERCIAL/PUBLIC	$11.40	$16.64	5 UNITS	$57.00	$83.20	$140.20
INDUSTRIAL/LAUNDRY	$11.40	$18.98	5 UNITS	$57.00	$94.90	$151.90

Water Rate increase 0%
Sewer Rate Increase 0%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.

2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.

3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None

Peter Kelley, President
Avila Beach Community Services District

ATTEST:

John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:

Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee[1,2]	Equivalence to a 2-Bedroom SFR Unit[3]	Scenario 1 Updated Capacity Fee Based on 2-Bedroom Equivalency	Scenario 2 Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	$4,780.57	0.67	$3,442	$4,301
Two Bedroom	$7,170.86	1.00	$5,163	$6,452
Three Bedroom	$9,561.15	1.33	$6,884	$8,602
Four Bedroom	$11,951.43	1.67	$8,605	$10,753
Multi Dwelling				
One Bedroom	$3,824.46	0.53	$2,754	$3,441
Two Bedroom	$5,736.69	0.80	$4,130	$5,161
Three Bedroom	$7,648.92	1.07	$5,507	$6,882
Mobile Home	$4,780.57	0.67	$3,442	$4,301
Barber Shop (per chair)	$1,912.23	0.27	$1,377	$1,720
Beauty Shop (per chair)	$2,390.29	0.33	$1,721	$2,151
Dentist Office (per chair)	$14,341.72	2.00	$10,326	$12,903
Department Store (per employee)	$764.89	0.11	$551	$688
or, if larger, (per 1,000 square feet)	$2,292.92	0.32	$1,651	$2,063
Drug Store	$9,561.15	1.33	$6,884	$8,602
w/Fountain Service add:	$25,815.10	3.60	$18,587	$23,226
If Serving Meals add (per seat)	$956.11	0.13	$688	$860
Laundry				
(per Standard washing machine)	$19,122.29	2.67	$13,768	$17,205
Meat Market				
(per 1,000 square feet of floor area)	$956.11	0.13	$688	$860
Motel or Hotel (per room)	$2,390.29	0.33	$1,721	$2,151
Office Building				
(per employee)	$478.06	0.07	$344	$430
or, if larger. (per 1,000 square feet)	$2,294.68	0.32	$1,652	$2,065
Physicians Office				
(per examining room)	$3,824.46	0.53	$2,754	$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	$382.45	0.05	$275	$344
Theatre (per seat)	$57.37	0.01	$41	$52
Other non water intensive establishments				
(per 500 gallons per day)	$9,561.15	1.33	$6,884	$8,602
Boarding School, Elem (per student)	$1,434.17	0.20	$1,033	$1,290
Boarding School, Senior (per student)	$1,912.23	0.27	$1,377	$1,720
Church (per seat)	$57.37	0.01	$41	$52
Country Club (per member)	$478.06	0.07	$344	$430
Civic Club (per member)	$57.37	0.01	$41	$52
Elementary School (per student)	$305.96	0.04	$220	$275
Nursing Homes (per bed)	$2,868.34	0.40	$2,065	$2,581
Rooming House (per resident)	$1,912.23	0.27	$1,377	$1,720
Summer Camps (per resident or camper)	$1,147.34	0.16	$826	$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by $17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee[1,2]	Equivalence to a 2-Bedroom SFR Unit[3]	Scenario 1 Updated Capacity Fee Based on 2-Bedroom Equivalency	Scenario 2 Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	$980.94	0.67	$6,253	$8,320
Two Bedroom	$1,471.41	1.00	$9,379	$12,481
Three Bedroom	$1,961.88	1.33	$12,505	$16,641
Four Bedroom	$2,452.35	1.67	$15,632	$20,801
Multi Dwelling*				
One Bedroom	$784.75	0.53	$5,002	$6,656
Two Bedroom	$1,177.13	0.80	$7,503	$9,985
Three Bedroom	$1,569.51	1.07	$10,004	$13,313
Mobile Home*	$980.94	0.67	$6,253	$8,320
Barber Shop** (per chair)	$392.38	0.27	$2,501	$3,328
Beauty Shop** (per chair)	$490.47	0.33	$3,126	$4,160
Dentist Office** (per chair)	$2,942.83	2.00	$18,758	$24,962
Department Store (per employee)	$156.95	0.11	$1,000	$1,331
or, if larger, (per 1,000 square feet)	$470.49	0.32	$2,999	$3,991
Drug Store**	$1,961.88	1.33	$12,505	$16,641
w/Fountain Service add:	$5,297.09	3.60	$33,765	$44,931
if Serving Meals add (per seat)	$196.19	0.13	$1,251	$1,664
Laundry** (per Standard washing machine)	$3,923.77	2.67	$25,011	$33,282
Meat Market** (per 1,000 square feet of floor area)	$196.19	0.13	$1,251	$1,664
Motel or Hotel (per room)	$490.47	0.33	$3,126	$4,160
Office Building**				
(per employee)	$98.09	0.07	$625	$832
or, if larger (per 1,000 square feet)	$470.85	0.32	$3,001	$3,994
Physicians Office** (per examining room)	$784.75	0.53	$5,002	$6,656
Restaurant** (per seat at 20 gallons per day per seat)	$78.48	0.05	$500	$666
Theatre** (per seat)	$11.77	0.01	$75	$100
Other non water intensive establishments** (per 500 gallons per day)	$1,961.88	1.33	$12,505	$16,641
Boarding School, Elem (per student)	$294.28	0.20	$1,876	$2,496
Boarding School, Senior (per student)	$392.38	0.27	$2,501	$3,328
Church (per seat)	$11.77	0.01	$75	$100
Country Club (per member)	$98.09	0.07	$625	$832
Civic Club** (per member)	$11.77	0.01	$75	$100
Elementary School (per student)	$62.78	0.04	$400	$533
Nursing Homes (per bed)	$588.57	0.40	$3,752	$4,992
Rooming House (per resident)	$392.38	0.27	$2,501	$3,328
Summer Camps (per resident or camper)	$235.43	0.16	$1,501	$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

The following notes are applicable to the existing capacity fees:

A. Uses in which a ration of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon $1,987.54 per acre foot annual water use.

*B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon $2,208.38 per acre foot of water used, marked by *.*

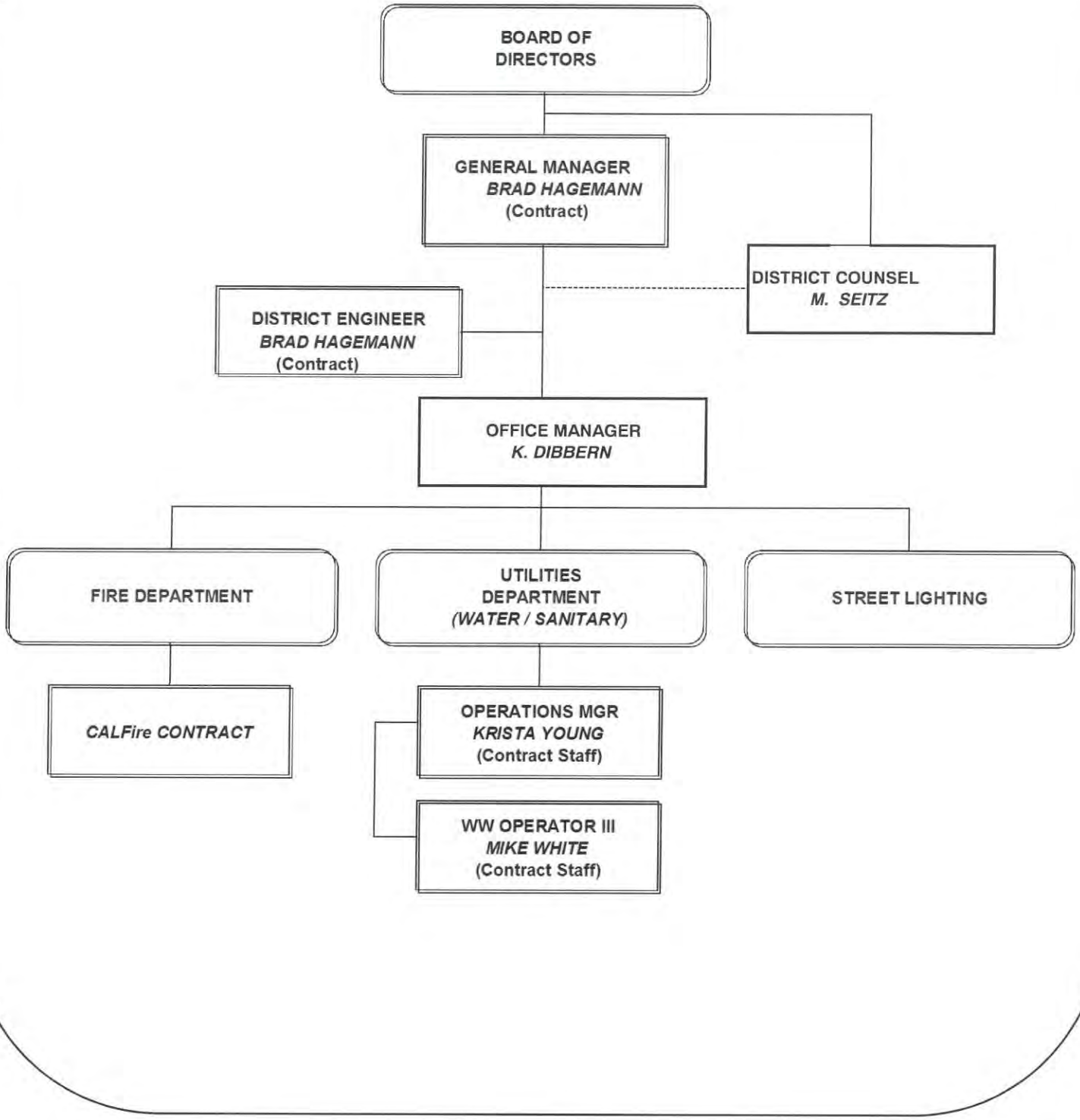
*C. Uses in which essentially 100% of the water used is converted to sewage, based upon $3,229.74 per acre foot of water used, marked by **.*

Avila Beach Community Services District
2019-20 Fiscal Year Budget

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2019/20 Organization Chart



Avila Beach Community Services District
2019-20 Fiscal Year Budget

Compensation
Effective 7/1/19

2019/20 Fiscal Year Budget
Avila Beach Community Services District

Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/19

	GRADE 4		GRADE 5		GRADE 7		GRADE 9	
	Existing	4.0% *	Existing	4.0% *	Existing	4.0% *	Existing	4.0% *
STEP 1	14.47	*15.05*	17.30	*17.99*	20.46	*21.28*	28.32	*29.45*
STEP 2	15.50	*16.12*	18.90	*19.66*	22.03	*22.91*	29.89	*31.09*
STEP 3	15.94	*16.58*	20.46	*21.28*	23.58	*24.52*	31.18	*32.43*
STEP 4	17.30	*17.99*	22.03	*22.91*	25.22	*26.23*	33.05	*34.37*
STEP 5	18.90	*19.66*	23.58	*24.52*	26.79	*27.86*	34.69	*36.08*
STEP 6	20.22	*21.03*	25.23	*26.24*	28.67	*29.81*	37.12	*38.60*
DEPARTMENT								
Administration	Clerk Typist		Accounting Clerk		Admin Secretary		Office Manager	

STEP PARAMETERS
Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**
Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

Avila Beach Community Services District
2019-20 Fiscal Year Budget

Capital Equipment/Projects

2019/20 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(June 12, 2019)

	Item Description	Total 5 Years	2019/20 1	2020/21 2	2021/22 3	2022/23 4	2023/24 5
	General/Administration						
ADM-1	General Administrative Capital Equipment (New Copier in 2019)	$ 21,500	$ 9,500	$ 3,000	$ 3,000	$ 3,000	$ 3,000
	Subtotal:	**$ 21,500**	**$ 9,500**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**
	Water						
W-2019/20 - 1	Water System Meter/Valve Replacement	$ 225,000	$ 100,000	$ 75,000	$ 50,000		
W-2019/20 - 2	Misc Water Line Replacement/Repair (As Needed)	$ 125,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
W-Future	Water Tank #2 Maintenance or Replace	$ 225,000		$ 150,000	$ 75,000		
W-Future	Lopez Booster Pumps	$ 125,000	$ 0.00	$ 50,000	$ 75,000		
W-Future	Re-Coat Water Tank #1	$ 250,000	$ 0.00	$ -	$ 100,000	$ 150,000	
	Subtotal:	**$ 950,000**	**$ 125,000**	**$ 300,000**	**$ 325,000**	**$ 175,000**	**$ 25,000**
	Wastewater						
WWTP Upgrade - 1	WWTP 2ndary Treatment Redundancy	$ 2,500,000	$ 250,000	$ 1,500,000	$ 750,000	$ 0.00	$ 0.00
WW - 2019/20 -2	Brine Receiving Facilities	$ 75,000	$ 60,000	$ 15,000	$ 0.00	$ 0.00	$ 0.00
WW- 2019/20 -3	San Miguel Street Sewer Line Replacement	$ 575,000	$ 125,000	$ 400,000	$ 50,000		
WW - 2019/20 -4	Wastewater Collection Line Repair (As Needed)	$ 115,000	$ 15,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
WW -2019/20 -5	Miscellaneous Wastewater Projects (As Needed)	$ 225,000	$ 25,000	$ 50,000	$ 50,000	$ 100,000	
WW - F2	Chlorination System Improvements	$ 50,000	0	$ 50,000			
WW- F3	First Street Sewer Line Replacement	$ 250,000	0	0	50,000	200,000	0
WW- F5	Front Street Sewer Line Replacement	$ 150,000	0	0	0	$ 50,000	$ 100,000
	Subtotal:	**$ 3,940,000**	**$ 475,000**	**$ 2,040,000**	**$ 925,000**	**$ 375,000**	**$ 125,000**
	Street Lighting						
L-1	Repair or Replace Lights and Electrical Systems (As Needed)	$ 37,500	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 7,500
	Subtotal:	**$ 37,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**
	Total Capital Equipment / Projects by Fiscal year:		**$ 617,000**	**$ 2,350,500**	**$ 1,260,500**	**$ 560,500**	**$ 160,500**
	Total 5-Year Capital Equipment / Projects	**$ 4,949,000**					

KEY

W-F#= FUTURE WATER -
WW#= WASTEWATER
WW-F#= FUTURE WASTEWATER -

THE Newspaper of the Central Coast
TRIBUNE

735 Tank Farm Road, Suite 220 • Post Office Box 112 • San Luis Obispo, California 93406-0112 • (805) 783-7625

In The Superior Court of The State of California
In and for the County of San Luis Obispo

AD #4236541
AVILA BEACH CSD

STATE OF CALIFORNIA
ss.
County of San Luis Obispo

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen and not interested in the above entitled matter; I am now, and at all times embraced in the publication herein mentioned was, the principal clerk of the printers and publishers of THE TRIBUNE, a newspaper of general Circulation, printed and published daily at the City of San Luis Obispo in the above named county and state; that notice at which the annexed clippings is a true copy, was published in the above-named newspaper and not in any supplement thereof – on the following dates to wit; MAY 30, 2019 that said newspaper was duly and regularly ascertained and established a newspaper of general circulation by Decree entered in the Superior Court of San Luis Obispo County, State of California, on June 9, 1952, Case #19139 under the Government Code of the State of California.

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Jane E. Durand
(Signature of Principal Clerk)
DATE: MAY 30, 2019
AD COST: $104.06

NOTICE OF PUBLIC HEARING
AVILA BEACH COMMUNITY SERVICES DISTRICT

ADOPTION OF FISCAL YEAR 2019/2020 BUDGET

DATE: June 12, 2019
TIME 11:00 AM
PLACE: District Meeting Room
100 San Luis Street,
Avila Beach, CA 93422

PLEASE TAKE NOTICE:

1. The District has prepared a proposed final Budget for Fiscal Year 2019/20. The Budget is available for inspection, during regular District business hours, at the District office located at 100 San Luis Street, Avila Beach, California.
2. On June 12, 2019, at 11:00 AM, the District's Board of Directors will meet to consider the adoption of the final Budget.
3. At the time and place specified in this Notice any person may appear to be heard regarding any item in the Budget, including the addition of other items.
4. The public hearing may be continued from time to time.

If you should have questions, please contact the District Office at **avilacsd@gmail.com or (805) 595-2664**.

May 30, 2019 4236541

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12, 2019

SUBJECT: Fats, Oils and Grease (FOG) Program Services, Consider Awarding a Contract to Wallace Group Consulting Engineers

Recommendation:
Staff recommends the Board authorize staff to enter in to an agreement with Wallace Group to provide FOG Program Services for FY 2019-20.

Funding:
The FY 2019-20 proposed Budget includes a $6,000 line item to fund the District's on-going Fats, Oils and Grease Program Services.

Discussion:
The District's wastewater collection system Sanitary Sewer Management Plan requires the District to implement an active FOG program to minimize sanitary sewer overflows caused by or exacerbated by accumulated FOG in the collection system. The scope of services for the program generally includes:

- Routine inspection of restaurant's grease control devices
- Issuance of Permits to the restaurants
- Assistance with public outreach and enforcement (if needed)
- Preparation of monthly status reports

Wallace Group has historically provided FOG program services for the District and they provide FOG services to several local municipalities including City of Arroyo Grande, City of Grover Beach and the City of Buellton. Wallace Group has done a commendable job on the program to date and staff recommends retaining Wallace Group to provide FOG program services for FY 2019-20 in accordance with their attached proposal for an amount not to exceed $5,300.

May 6, 2019

Brad Hagemann
Avila Beach Community Services District
PO Box 309
Avila Beach, California 93424

Subject: FOG Control Services

Dear Mr. Hagemann:

Wallace Group appreciates the opportunity to provide you with our proposal for Public Works Administration services for the above referenced project. Based on our discussion, the following Scope of Services has been prepared for your consideration:

PROJECT UNDERSTANDING

The Avila Beach CSD (District) requires regulatory compliance services for administration and inspection for their existing FOG Program. The District's FOG Program consists of permitting, semi-annual inspections, and follow-up on non-compliance with approximately 13 food service establishments (FSEs). The District requested Wallace Group to prepare a proposal for the management of the FOG Control program for the 2019/2020 Fiscal year.

SCOPE OF SERVICES

FOG Program Management

Wallace Group will perform FOG permitting, inspections, and re-inspections for the District's FSEs for the 2019/2020 fiscal year upon notification from the District to start work and receipt of a signed notice-to-proceed.

The FOG Program is an element of the District's Sewer System Management Plan (SSMP) which is a requirement of the Statewide General Waste Discharge Requirement 2006-0003-DWQ enacted by the State Water Resources Control Board. The FOG program will include:

1. Semi-annual inspection of approximately 13 FSEs.
2. Performance of re-inspections when needed to assist in FSE compliance.
3. Assistance with enforcements of significant violations.
4. Re-permitting of all FSEs enrolled in the FOG Program.
5. Permitting of new FSEs that opened for business in 2019/2020 fiscal year and removal from the FOG Program of those FSEs that have closed.
6. Issuance of monthly FOG program status reports.

Deliverables:

- Electronic copies of all inspection reports (PDF format)
- Electronic copies of FOG inspection procedure updates as applicable
- Electronic copies of all permit applications and permits issued (PDF format)
- Monthly reporting of FOG Inspection program status (PDF format)
- Electronic copies of updated outreach materials provided to FSEs as applicable (PDF format)
- Electronic copies of updated outreach materials for residential FOG education as applicable (Word format)
- Electronic copies of updated FOG Inspection Procedures (PDF format)

SCHEDULE

FOG Inspections will be conducted at 6-month intervals with re-inspections occurring based on the status of each FSE's compliance status. All FSE FOG Permits will be issued for a 3-year period.

WALLACE GROUP

CIVIL AND TRANSPORTATION ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING / GIS SOLUTIONS
WATER RESOURCES

WALLACE GROUP
A California S Corporation
612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

WALLACE GROUP®

TO BE PROVIDED BY THE CLIENT

- Verification of current list of FSE's.

PROJECT FEES

FOG Program Management
Due to the variability of FSEs, and re-inspections during the year, Wallace Group will perform the services denoted in the proposed Scope of Services on a time and materials basis. For budgeting purposes, our preliminary estimate is that our fees will be $5,300. These estimates reflect the cost for program administration and to have one (1) inspector perform each inspection and re-inspection. These services will be invoiced monthly on an accrued basis in accordance with the attached Schedule of Fees (Exhibit A). Reimbursables are included in the time and materials estimated fee amount stated above.

Cost Breakdown

Task	Estimated Cost
Project Management	$340
Bi-Annual Inspections	$2,450
Re-inspections	$1,150
Permitting	$760
End of Month Reports	$450
Reimbursables	$150
Total	$5,300

At your request, additional services to the Scope of Services will be performed by Wallace Group following the signature of our Contract Amendment or the initiation of a new contract.

TERMS AND CONDITIONS

In order to convey a clear understanding of the matters related to our mutual responsibilities regarding this proposal, the attached Standard Terms and Conditions (Exhibit B) are considered a part of our proposal agreement. If this proposal meets with your approval, please sign where indicated and return one original to our office, which will serve as our notice-to-proceed.

We want to thank you for this opportunity to present our proposal for professional services. If you would like to discuss this proposal in greater detail, please feel free to contact me or Glenn Rider.

Sincerely,
WALLACE GROUP, a California Corporation

Bill Callahan
Senior Environmental Compliance Specialist
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Attachments
kc: PP19-6688, 2017, std
Exhibit A
Exhibit B

TERMS AND CONDITIONS ACCEPTED:

_____
Signature

_____
Printed Name

_____
Title

_____
Date

THIS PROPOSAL IS VALID FOR 60 DAYS FROM THE DATE OF THIS DOCUMENT.

Exhibit A

Standard Billing Rates

WALLACE GROUP®

Engineering, Design & Support Services:

Assistant Designer/Technician	$ 70
Designer/Technician I - IV	$ 75 - $105
Senior Designer I - III	$138 - $148
GIS Technical Specialist	$130
Senior GIS Technical Specialist	$145
Associate Engineer I - II	$ 95 - $105
Engineer I - IV	$140 - $155
Senior Engineer I - III	$160 - $170
Director	$175
Principal Engineer	$190
Principal	$195

Surveying Services:

Associate Survey Technician	$ 85
One-Person Survey Crew	$160
Two-Person Survey Crew	$195
Three-Person Survey Crew	$272
Survey Technician I - IV	$115 - $139
Land Surveyor I - III	$145 - $155
Senior Land Surveyor I - III	$160 - $170
Director	$175

Support Services:

Office Assistant	$ 60
Project Assistant I - III	$ 75 - $ 85

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of $300 an hour. As authorized in advance by the Client, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- delivery/copy services
- sub-consultant services
- mileage (per IRS rates)
- agency fees
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis in accordance with this Fee Schedule. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

Right to Revisions:

Wallace Group reserves the right to revise this Schedule of Fees on an annual basis, personnel classifications may be added as necessary.

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12, 2019

SUBJECT: Consider Awarding a Contract to Garing, Taylor and Associates (GTA) for Phase II of the Design Alternatives for the San Miguel Sewer Project.

Recommendation:
Staff recommends the Board authorize staff to enter in to an agreement with Garing Taylor and Associates to provide Design Alternatives and Cost Estimates for the San Miguel Street Sewer Line Replacement Project

Funding:
The FY 2019-20 proposed Capital Improvement Budget includes a $125,000 line item to fund the engineering design and first year construction for the San Miguel Street sewer line replacement project. At this point the CIP budget includes $575,000 for the total estimated project cost.

Discussion:
In December 2018 the Board awarded a contract to Garing, Taylor and Associates to conduct an evaluation of the San Miguel Street sewer line that included flow testing, inflow and infiltration evaluation, smoke testing and video inspections. GTA also provided a physical evaluation of the sewer line and manholes, area water use and lift-station data. Phase II of this preliminary engineering work is to study and provide schematic level design options and associated cost estimates.

At staff's request GTA provided the attached proposal for completion of the Phase II work. The deliverable associated with this scope of work will include a Technical Memo summarizing the options, schematic-level drawing/mark-ups over the existing District sewer atlas plans and associated cost estimates. This information will provide a basis for the appropriate scope of work for the San Miguel Street sewer line repair project. Phase III of this project will be to award a professional services contract for preparation of plans and specifications, bid documents and assistance with awarding a construction contract for the project.

GTA has done a good job on this project to date and staff recommends awarding the Phase II contract to GTA in accordance with their attached proposal for an amount not to exceed $9,000.

June 3, 2019 GTA Project No. 18-743.002

Mr. Brad Hagemann, PE
General Manager
Avila Beach Community Services District
Address: 191 San Miguel St, Avila Beach, CA 93424
Phone: (805) 595-2664
hagemann.associates@gmail.com

Subject: **Phase 2 – Design Alternatives and Cost Estimates**
San Miguel Ave Sewer Replacement
Avila Beach, California

Dear Mr. Hagemann,

Thank you for requesting a proposal from Garing, Taylor & Associates, Inc. (GTA) for engineering services for the above-reference project. We look forward to being of continued service.

Based on the study conducted by GTA, FRM and Mainline, between December 21, 2018 and March 1, 2019, which included flow monitoring, smoke testing and video inspections, our visual observations and inspection of water-use and lift-station data, GTA recommended the District pursue schematic design and cost estimates for potential alternatives to the originally proposed 900 +/- lineal feet of sewer main replacement. These alternatives could possibly alleviate the immediate and longer term concerns identified in the first-phase study, as well as those for which the original sewer main replacement project was intended.

Based on the above, and per our recent conversations, GTA is pleased to offer the following services:

1. **Design Alternatives and Cost Estimates**

   GTA will study and provide schematic level design exhibits and narratives (as applicable) with associated cost estimates for the following potential improvements:

   a. Supplemental force main Front Street lift station, through public parking lot to Beach Colony. Explore possible routes all the way to the Avila Beach Drive crossing.
   b. Increasing the size of specific segments of the San Miguel Avenue Gravity Sewer.
   c. Increasing the slope of specific segments of the San Miguel Avenue Gravity Sewer.
   d. Incremental up-sizing and/or slope increases for remaining segments of San Miguel Avenue Gravity Sewer.
   e. Improvements to existing infrastructure (manholes, Avila Beach Drive Crossing, etc.) which must occur in any proposed improvement project.
   f. Discussion of potential Front Street Lift Station Modifications, including trimming impellers, installing VFD's, etc.

   The deliverable associated with this scope of work will include a summary memo, schematic-level drawings/markups over existing sewer atlas plans and cost estimates with appropriate contingencies for this very preliminary level of design. GTA will assist the District's General Manager with verbiage and exhibits for a staff report, and provide our recommend course of action and alternatives.

   Estimated Fee (T&M): $9,000.00

Assumptions and Exclusions

1. Topographic and boundary surveys are excluded.

Terms of Services and Compensation

GTA will perform those services based on the terms of the Master Services Agreement between Avila Beach Community Services District and Garing, Taylor & Associates, Inc. Billing and payment will be per the terms of said agreement. Work will commence upon receipt of this executed proposal. This proposal shall be valid for 60 days from the date hereof.

Once again, thank you for requesting a proposal from Garing, Taylor & Associates, Inc.

Most Sincerely,
Garing, Taylor & Associates, Inc.

Ronald G. Reilly, PE, QSD
Vice President / Principal

ACCEPTED

I have read the above, and the attached Exhibit A – Standard Provisions of Agreement (10/1/06 revision) incorporated herein by reference, and agree to the terms and conditions set forth in this proposal.

CLIENT:

_____ _____

Mr. Bradley Hagemann or ABCSD Representative Date

FEE SCHEDULE
JANUARY 1, 2019

Fee charges by GARING, TAYLOR & ASSOCIATES, INC. depend on the person or persons performing the work.

CLASSIFICATION	RATE
OFFICE	
Principal Engineer	170.00
Principal Surveyor	150.00
Land Surveyor	140.00
Survey Technician/Assistant	90.00
Senior Civil Engineer	150.00
Civil Engineer	135.00
Project Manager	115.00
Project Coordinator	115.00
CAD Designer	95.00
Office Manager/Accounting	80.00
Administrative Assistant I	50.00
FIELD	
Survey Crew	205.00/385.00*
3-Man Survey Crew	275.00

The above fees include office and field equipment and vehicles. Travel time may be charged for projects located at a significant distance from our office. Any costs for postage, shipping, courier services, photocopies, blueprints, telephone and fax charges, filing fees, current mileage charges as set by the Internal Revenue Service, recording fees, outside professional services, special equipment and other miscellaneous charges are additional unless stated otherwise by agreement.

Prevailing wage rates for field personnel will be Prevailing Wage* billed at the highest rate shown. Prevailing wage billing rates subject to changes in wage determinations by California Division of Labor and Federal Wage Rates.

OVERTIME

Authorized overtime is charged at one and one-half the normal rate and/or as otherwise provided by state and federal law.

EXPERT WITNESS/DEPOSITIONS

Expert Witness Court Appearances and Depositions are billed at a doubled (2X) rate.

Billings shall be paid monthly. Billings unpaid after 30 days will have a service charge of 0.83% per month (10% per year) added.

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: June 12, 2019

SUBJECT: Preliminary Intent to Serve Request: Rourke Properties and Danny Sullivan, 379 Second Street and 196 San Miguel Street, APN: 076-217-026

Recommendation:
Receive Staff Report; Conditionally Approve the Preliminary Intent to Serve Request

Funding:

The applicant provided check # 2872 in the amount of $1,000 for the application processing fee as described in Resolution No. 97-2 for processing an "Intent to Serve" letter review.

Discussion:

Attached for Board consideration is a request dated May 30, 2019 from Mr. Danny Sullivan, project co-owner with Mr. John Rourke of Rourke Properties, for a "Preliminary Intent to Serve" for a sub-division Planned Unit Development on an existing lot that abuts 379 Second Street and 196 San Miguel Street, APN 076-217-026. According to the application materials, the project proponents are requesting the County to approve a Planned Unit Development that will divide the existing lot in to four separate lots. The existing lot has a two bedroom SFR at 196 San Miguel Street and a Triplex unit that currently has a total of five bedrooms. As proposed, the finished PUD will include converting the Second Street Triplex to a 3-bedroom SFR; a new 2-bedroom SFR off Second Street; a new 1-bedroom SFR; and a new 2-bedroom SFR on San Miguel Street. The completed PUD will include a total of eight bedrooms, one additional bedroom than the existing condition. The project will be completed in 2 phases and new water meters will be installed for each of the new units.

Staff recommends approval of Preliminary Will Serve Application. The impacts to the District water and sewer system are minimal, since the completed project will only be adding one additional bedroom. In addition, the applicant may be required to upgrade the sewer connection infrastructure in this area. The applicant has started the PUD approval process with the County Planning and Building Department and they anticipate it may take 6 – 9 months to complete the process. Once the County approval process is complete, staff will calculate the estimated Connection Fees and appropriate credits for the project.

AVILA BEACH COMMUNITY SERVICES DISTRICT
APPLICATION FOR
PRELIMINARY WILL SERVE LETTER

1. **Owner Name:** DANNY SULLIVAN
2. **Business Address:** 1075 COURT ST #207, SLO CA 93401
3. **Mailing Address:** P.O. BOX 16001, SLO CA 93406
4. **Phone Number:** 805 704 3335
5. **Agent's Name(Architect or Engineer):** MICHAEL HODGE
6. **Mailing Address:** 351 SAN MIGUEL, SLO CA 93405
7. **Phone Number:** 805-215-8753
8. **Assessor's Parcel Number(APN) of lot(s) to be served:** 076-217-026
9. **Project's Location:** 379 2nd St, 196 SAN MIGUEL, AVILA BEACH, CA 93424
10. **San Luis Obispo County Planning Department/Tract Development No.:** C018-0149
11. **Number of Residential Units:** 4 **Number of Bedrooms:** 8
12. **Type of Use:**
    - ☑ Single Family Residence o Duplex o Triplex o Multi-Family
    - ☑ Subdivision
    - ☐ Commercial
    - ☐ Multi-use *(Project Description)* _____
      Type _____
    - ☐ Remodel: *(Project Description)* _____
13. **Applications for multi-use projects, commercial projects, projects that exceed two (2) residential units, or multi-family projects will not be approved until the following have been submitted to the District for its review:**
    a. **Two (2) separate sets of site plans that show the approximate square footage of each unit, the site topography and an estimate of the number of water fixtures to serve each unit in the project; and**
    b. **An engineer or architect's estimate of monthly water and sewer and demand (in gallons per month) for the project.** SEE ATTACHED 275 GALLONS/DAY/PERSON
14. **The Applicant agrees that in accordance with generally accepted construction practices, Applicant shall assume sole and complete responsibility for the condition of the job site during the course of the project, including the safety of**

persons and property; that this requirement shall apply continuously and not be limited to normal working hours; and the Applicant shall defend, indemnify, and hold the District and District's agents, employees and consultants harmless from any and all claims, demands, damages, costs, expenses (including attorney's fees) judgements or liabilities arising out of the performance or attempted performance of the work on this project; except those claims, demands, damages, costs, expenses (including attorney's fees) judgements or liabilities resulting from the negligence or willful misconduct of the District.

Nothing in the foregoing indemnity provision shall be construed to require Applicant to indemnify District against any responsibility or liability or contravention of Civil Code §2782.

The undersigned acknowledges receipt of the Avila Beach Community Services District Application for District Service Policy and Guidelines (attached).

Date 5/30/19

(Must be signed by owner or owner's agent)

DANNY SULLIVAN

Print name