



Avila Beach Community Services District

2019/20 Fiscal Year Budget

Presented to the Board of Directors

June 12, 2019

Peter Kelley, President
Lynn Helenius, Vice President
Ara Najarian
Kristin Berry

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2018/19 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/19	<u>\$ 800,000</u>
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LAIF - Account Balance

Beginning Balance	07/01/18	\$ 2,965,000
Transfer In/Out		\$ 0.00
Interest earned		\$ 65,000

<u>LAIF Approx Ending Balance</u>	06/30/19	<u>\$ 3,030,000</u>
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Reserve Account Balances

Water

Operating Reserve		\$ 365,685
Capaital Replacement Reserve		\$ 200,000
Emergency Capital Reserve		\$ 55,000
Rate Stabilization		\$ 60,000
Total Water		<u>\$ 680,685</u>

Wastewater

Operating Reserve		\$ 466,680
Capaital Replacement Reserve		\$ 1,500,000
Emergency Capital Reserve		\$ 155,000
Rate Stabilization		\$ 80,000
Total Wastewater		<u>\$ 2,201,680</u>

Unallocated General Reserves		\$ 147,635
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Total Approx Ending Balance	06/30/19	<u>\$ 3,830,000</u>
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**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
 Operations Maintenance Budget
 Combined Detail - Final
 Fiscal Year 2019/20
 (June 12, 2019)

Ordinary Income/Expense	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Income						
4010 · Operating Revenue	0	500,000	475,000	0		975,000
4012 · S W Franchise Fee					19,500	19,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4030 · County Taxes	469,000	175,000	0	16,000	0	660,000
4050 · Harbor Charges	0	50,000	0	1,200	0	51,200
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	75,000	0	0	0	0	75,000
Total Income	547,800	725,000	475,000	17,200	19,500	1,784,500
Expense						
5100 · Merch CC Fees TIB	4,800					4,800
5210 · Gross Wages	40,000	0	0	0	2,000	42,000
5230 · Payroll Taxes	950	0	0	0	0	950
5242 · Health Insurance	7,200	0	0	0	0	7,200
5254 · CalPERS Kathy	11,000	0	0	0	0	11,000
5256 · CalPERS Kristi	4,500	0	0	0	0	4,500
5260 · Work Comp Insurance	750	0	0	0	0	750
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	10,000	0	0	0	500	10,500
6103 · Accounting Audit	8,500	0	0	0	1,000	9,500
6120 · Dues & Subscriptions	6,000	500	650	0	0	7,150
6130 · LAFCo Fees	4,500	0	0	0	1,000	5,500
6135 · Legal	15,000	10,000	2,000	0	1,000	28,000
6140 · Office Supplies & Postage	8,200	1,000	1,000	0	0	10,200
6145 · Public Notices	1,000					1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	78,500	2,000	0	0	80,500
6505 · Contract Labor O & M	2,500	195,000	65,000	0	0	262,500
6506 · Contract Labor GM	55,500	0	0	0	2,000	57,500
6507 · Contract Labor District Engr	0	58,000	27,000	0	0	85,000
6510 · Critical Spare Parts	0	8,000	4,500	0	0	12,500
6515 · Engineering	0	7,500	5,000	0	0	12,500
6520 · Equip Repairs & Maintenance	3,000	45,000	15,000	3,000	0	66,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Final

Fiscal Year 2019/20
 (June 12, 2019)

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Combined						
6530 · Generator Maintenance		4,200		0		4,200
6535 · Insurance P/L	5,900	6,000	5,500	0	0	17,400
6540 · Lab Tests	0	45,000	2,000	0	0	47,000
6542 · Bldg Maintenance & Janitorial	2,500	0	0	0	0	2,500
6545 · Miscellaneous	0	48,000	0	0	0	48,000
6550 · Operating Supplies	0	3,500	5,000	0	0	8,500
6555 · Permits & Fees	0	8,500	4,500	0	0	13,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	2,500					2,500
6570 · Safety Gear	0	650	250	0	0	900
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		40,000				40,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	30,000	2,000	12,500	0	47,000
6802 · Lopez Water	0		115,000	0	0	115,000
6805 · State Water	0	0	160,000	0	0	160,000
6900 · Yard Improvements	0	0	500	0	0	500
Sub total Operating Expense	207,600	605,350	419,400	15,500	17,000	1,264,850
6600 · Cal Fire Contract Labor	216,000					
Total Expense	423,600	605,350	419,400	15,500	17,000	1,480,850
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses	0	100,000	40,000	0	0	1,620,850
Net Profit/ Loss	124,200	19,650	15,600	1,700	2,500	163,650

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Budget
 Fiscal Year 2019/20
 June 12, 2019

Administrative/General Ordinary Income/Expense	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		3,800	
4030 · County Taxes	225,000	230,000		469,000	
4050 · Harbor Charges	0	0		0	
4070 · Late Charge Penalty	0	0		0	
4600 · Interest Income	30,000	60,000	Higher Interest Rates	75,000	LAIF Interest
Total Income	258,800	293,800		547,800	
Expense					
5100 · Merchant CC Fees TIB	4,800	4,800		4,800	
5210 · Gross Wages	40,000	40,000		40,000	5% Salary Increase
5230 · Payroll Taxes	1,200	900		950	
5242 · Health Insurance	8,400	7,500		7,200	\$600 monthly stipend
5254 · CalPERS Kathy	12,000	11,000		11,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,000	4,200		4,500	
5260 · Work Comp Insurance	700	820		750	SDRMA
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing
6102 · Accounting Labor	12,000	10,000		10,000	Contract Controller
6103 · Accounting Audit	9,500	9,000		8,500	
6104 · Administrative Transfer		0			
6120 · Dues & Subscriptions	5,500	5,500		6,000	CSDA and USA Membership
6130 · LAFCo Fees	5,500	5,150		4,500	
6135 · Legal	15,000	10,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	7,500	8,000		8,200	
6145 · Public Notices	1,000	300		1,000	
6150 · Rate Assistance	0	0		0	
6160 · Training	2,500	1,200		2,500	
6165 · Travel	1,000	0		1,000	
6170 · Webpage Host & Support	2,400	2,600		2,800	Streamline
6505 · Contract Labor Admin	2,500	2,200		2,500	Haz Mat Annual Fee
6506 · Contract Labor GM	54,000	52,000		55,500	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	3,000		3,000	Copier & IT Support/Back-up
6535 · Insurance	5,000	5,100		5,900	SDRMA
6542 · Bldg Maint & Janitorial	2,000	2,200		2,500	
6567 · Bldg Repairs	2,500	2,000		2,500	Admin Office
6585 · Telephone & Internet	3,000	2,500		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,000		2,500	Admin Office, Electrical
SubTotal Admin Expenses	209,000	193,470		207,600	
6600 · Cal Fire Contract Labor	190,000	208,000		216,000	Cal Fire Contract Services
Total Admin Expense	399,000	401,470		423,600	

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2019/20

Sanitary	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	506,000	500,000		500,000	No Rate Increase
4007 · Harbor Charges	50,000	60,000		50,000	
4009 · County Taxes	275,000	275,000		175,000	Transfer from General as Needed
Total Income	<u>831,000</u>	<u>835,000</u>		<u>725,000</u>	
Expense					
6120 · Dues & Subscriptions	500	450		500	Underground Service Alert
6135 · Legal	20,000	2,000		10,000	WWTP Upgrade Project
6140 · Office Supplies & Postage	1,000	500		1,000	
6150 · Rate Assistance	3,500	4,500		0	Fund w/Franchise Fees
6165 · Travel	1,000	500		1,000	
6503 · Chemicals	70,000	75,000		78,500	Anticipate 5% Increase
6505 · Contract Labor O&M	185,000	185,000		195,000	Anticipates 5% increase
6507 · Contract Labor District Engr	54,000	54,000		58,000	Anticipate 10% Increase WWTP Project
6510 · Critical Spare Parts	7,500	7,500		8,000	Anticipate 5% Increase
6515 · Engineering	7,500	6,500		7,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	35,000	55,000	major repairs	45,000	Age of equipment
6525 · Fat Oil & Grease Program	6,000	5,200		5,000	Contract program
6530 · Generator Maintenance	4,000	3,700		4,200	Added Generator
6535 · Insurance	5,500	5,500		6,000	10% Rate Increase
6540 · Lab Tests	42,000	42,000		45,000	
6545 · Misc - Benthic Monitoring	0	0		48,000	Once every five years
6550 · Operating Supplies	5,500	3,500		3,500	
6555 · Permits & Fees	9,500	8,500		8,500	

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2019/20

Sanitary	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
6565 · Regulatory Permit Compliance	15,000	5,000		5,000	As Needed
6570 · Safety Gear	650	450		650	Gloves/Safety gear
6575 · Small Tools	500	350		500	
6580 · Solids Handling	35,000	38,000		40,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,200		4,500	SCADA line & plant line
6590 · Utilities	25,000	28,000		30,000	Electricity for WWTP
Sub Total Operating Expense	538,150	535,350		605,350	
6104 · Administrative Transfer	179,550	180,662			
Total Operating Expense	717,700	716,012		605,350	
170 · Fixed Assets Depreciation	100,474	100,000		100,000	
Net Income/ Expense	12,826	18,989		19,650	
Other Income					
7210 · Connection Fees Paid	60,000	30,000		60,000	

Notes:

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Budget
 Fiscal Year 2019/20

Water	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	477,500	476,000		475,000	No Rate Increase
4009 · County Taxes	85,000	75,000		0	Xfer As Needed
Total Income	<u>562,500</u>	<u>551,000</u>		<u>475,000</u>	
Expense					
6120 · Dues & Subscriptions	650	600		650	Rural Water Assc
6135 · Legal	2,000	1,000		2,000	
6140 · Office Supplies & Postage	1,200	1,000		1,000	
6150 · Rate Assistance	3500	4,700		0	Fund w/Franchise Fees
6503 · Chemicals	2,000	1,500		2,000	
6505 · Contract Labor O & M	65,000	65,000		65,000	Contract Operations
6507 · Contract Labor District Engineer	27,000	27,000		27,000	Contract District Engineer
6510 · Critical Spare Parts	5,500	4,500		4,500	
6515 · Engineering	15,000	1,500		5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	22,000		15,000	
6535 · Insurance P/L	5,000	4,800		5,500	
6540 · Lab Tests	2,000	1,800		2,000	
6545 · Miscellaneous					
6550 · Operating Supplies	5,000	2,300		5,000	
6555 · Permits & Fees	4,500	4,000		4,500	Anticipates slight increase
6560 · Plan Checks	2,000	1,500		1,000	Consultant Support As Needed
6565 · Regulatory Permit Comp	2,500	1,000		1,000	Contract as needed
6570 · Safety Gear	250	125		250	
6575 · Small Tools	500	250		500	
6590 · Utilities	2,000	1,800		2,000	
6591 · Yard Improvements	500	500		500	

Avila Beach Community Services District
Water Budget
 Fiscal Year 2019/20

Water	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
6805 · State Water	125,000	160,000		160,000	
6802 · Lopez Water	110,000	105,000		115,000	<i>Includes Drought Buffer Cost</i>
Sub Total Operating Expense	<u>396,100</u>	<u>411,875</u>		<u>419,400</u>	
Total Operating Expense	<u>396,100</u>	<u>411,875</u>		<u>419,400</u>	
1600 · Fixed Assets Depreciation	30,000	29,680		40,000	
Net Income/ Expense	136,400	109,445		15,600	
Other Income					
7210 · Connection Fees Paid	40,000	14,000		40,000	

Notes:

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
 Street Light Budget
 Fiscal Year 2019/20

Light Ordinary Income/Expense	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Income					
4010 · Operating Revenue	0	0		0	
4030 · County Taxes	16,000	15,500		16,000	
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income					
Total Income	<u>17,200</u>	<u>16,700</u>		<u>17,200</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	4,000	2,000		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0	0		0	
6567 · Repairs	0	0		0	
6590 · Utilities	12,500	12,500		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>16,500</u>	<u>14,500</u>		<u>15,500</u>	
6104 · Administrative Transfer	0				
Total Operating Expense	<u>16,500</u>	<u>14,500</u>		<u>15,500</u>	
Net Income/ Expense	700	2,200		1,700	

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District

Solid Waste Budget

Fiscal Year 2019/20

	18/19 Budget	18/19 Projected	18/19 Comments	19/20 Proposed Budget	19/20 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,500	18,000		19,500	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>17,500</u>	<u>18,000</u>		<u>19,500</u>	
Expense					
5210 · Gross Wages				2,000	
6102 · Accounting	0			500	
6103 · Accounting Audit				1,000	
6130 · LAFCO Fees				1,000	
6135 · Legal	0			1,000	
6150 · Rate Assistance				9,500	
6506 · Contract Labor GM	0			2,000	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>0</u>			<u>17,000</u>	
Total Operating Expense					
Net Income/ Expense	<u>17,500</u>	<u>18,000</u>		<u>2,500</u>	

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2019/20 Budget

ABCSO ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/19

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	\$11.40	\$12.35	5 UNITS	\$57.00	\$61.75	\$118.75
MULTI-FAMILY	\$11.40	\$13.05	5 UNITS	\$57.00	\$65.25	\$122.25
RESTAURANTS	\$11.40	\$17.78	5 UNITS	\$57.00	\$88.90	\$145.90
COMMERCIAL/PUBLIC	\$11.40	\$16.64	5 UNITS	\$57.00	\$83.20	\$140.20
INDUSTRIAL/LAUNDRY	\$11.40	\$18.98	5 UNITS	\$57.00	\$94.90	\$151.90

Water Rate increase 0%

Sewer Rate Increase 0%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

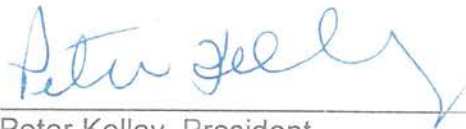
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,651	\$2,063
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add.	\$25,815.10	3.60	\$18,587	\$23,226
If Serving Meals add (per seat)	\$956.11	0.13	\$688	\$860
Laundry (per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meat Market (per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building (per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office (per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant (per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments: (per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

¹ ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is

² For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09

³ Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or if larger (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add	\$5,297.09	3.60	\$33,765	\$44,931
if Serving Meals add (per seat)	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meal Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger (per 1,000 square feet)	\$470.85	0.32	\$3,021	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1 ABCSD currently refers to the Capacity Fee as a Hookup Fee. However NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
 2 For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B or C of this section.
 3 Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

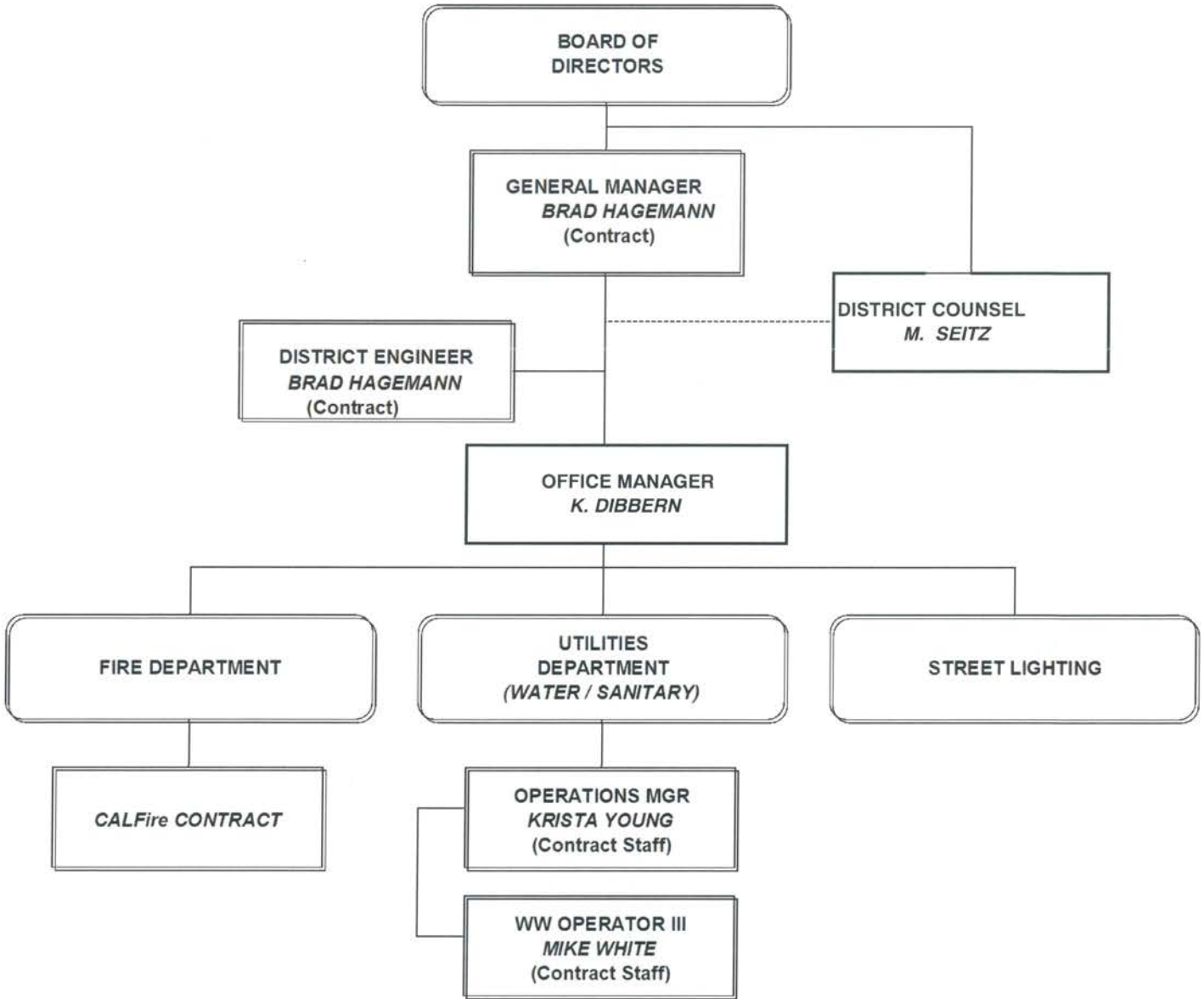
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2019/20 Organization Chart



**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

**Compensation
Effective 7/1/19**

2019/20 Fiscal Year Budget
 Avila Beach Community Services District

Proposed Pay Grades and Related Steps
 for Permanent Employees
 To Be Effective 7/1/19

	GRADE 4 Existing 4.0% *	GRADE 5 Existing 4.0% *	GRADE 7 Existing 4.0% *	GRADE 9 Existing 4.0% *
STEP 1	14.47 15.05	17.30 17.99	20.46 21.28	28.32 29.45
STEP 2	15.50 16.12	18.90 19.66	22.03 22.91	29.89 31.09
STEP 3	15.94 16.58	20.46 21.28	23.58 24.52	31.18 32.43
STEP 4	17.30 17.99	22.03 22.91	25.22 26.23	33.05 34.37
STEP 5	18.90 19.66	23.58 24.52	26.79 27.86	34.69 36.08
STEP 6	20.22 21.03	25.23 26.24	28.67 29.81	37.12 38.60

DEPARTMENT

Administration Clerk Typist Accounting Clerk Admin Secretary Office Manager

STEP PARAMETERS

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2019-20 Fiscal Year Budget**

Capital Equipment/Projects

**2019/20 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(June 12, 2019)**

Item Description	Total 5 Years				
	2019/20 1	2020/21 2	2021/22 3	2022/23 4	2023/24 5
General/Administration					
ADM-1 General Administrative Capital Equipment (New Copier in 2019)	\$ 9,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Subtotal:	\$ 9,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Water					
W-2019/20 - 1 Water System Meter/Valve Replacement	\$ 100,000	\$ 75,000	\$ 50,000		
W-2019/20 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future Water Tank #2 Maintenance or Replace		\$ 150,000	\$ 75,000		
W-Future Lopez Booster Pumps	\$ 0.00	\$ 50,000	\$ 75,000		
W-Future Re-Coat Water Tank #1	\$ 0.00	\$ -	\$ 100,000	\$ 150,000	
Subtotal:	\$ 125,000	\$ 300,000	\$ 325,000	\$ 175,000	\$ 25,000
Wastewater					
WWTP Upgrade - 1 WWTP 2ndary Treatment Redundancy	\$ 250,000	\$ 1,500,000	\$ 750,000	\$ 0.00	\$ 0.00
WW - 2019/20 - 2 Brine Receiving Facilities	\$ 60,000	\$ 15,000	\$ 0.00	\$ 0.00	\$ 0.00
WW - 2019/20 - 3 San Miguel Street Sewer Line Replacement	\$ 125,000	\$ 400,000	\$ 50,000		
WW - 2019/20 - 4 Wastewater Collection Line Repair (As Needed)	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
WW -2019/20 -5 Miscellaneous Wastewater Projects (As Needed)	\$ 25,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW - F2 Chlorination System Improvements	\$ 0	\$ 50,000			
WW- F3 First Street Sewer Line Replacement	\$ 0	\$ 0	\$ 50,000	\$ 200,000	\$ 0
WW- F5 Front Street Sewer Line Replacement	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 100,000
Subtotal:	\$ 475,000	\$ 2,040,000	\$ 925,000	\$ 375,000	\$ 125,000
Street Lighting					
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Subtotal:	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Total Capital Equipment / Projects by Fiscal year:	\$ 617,000	\$ 2,350,500	\$ 1,260,500	\$ 560,500	\$ 160,500
Total 5-Year Capital Equipment / Projects	\$ 4,949,000				

KEY

- W-F#= FUTURE WATER -
- WW#= WASTEWATER
- WW-F#= FUTURE WASTEWATER -