

# AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424  
Meeting Room and Office – 100 San Luis Street, Avila Beach  
Telephone (805) 595-2664 FAX (805) 595-7623  
E-mail: avilacsd@gmail.com

## BOARD MEETING AGENDA 1:00 P.M. (Pacific Time) Tuesday, May 12th, 2020

**PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY. THE DISTRICT OFFICE WILL NOT BE OPEN TO THE PUBLIC.**

**PUBLIC MAY ACCESS VIA ZOOM MEETING OR PHONE.**

**ZOOM MEETING:** <https://us02web.zoom.us/j/85192956452>

**Meeting ID:** 851-9295-6452

**Password:** No Password Required.

**BY PHONE:** 1-669-900-9128

1. **CALL TO ORDER: 1:00 P.M.**
2. **ROLL CALL: Board Members:**
  - Pete Kelley, President
  - Lynn Helenius, Vice President
  - Ara Najarian, Director
  - Kristin Berry, Director
  - Howie Kennett, Director
3. **PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.
4. **INFORMATION AND DISCUSSION ITEMS**

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

  - A. County Reports
    1. SLO County Sheriff Department
    2. CalFire/County Fire Department

- B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

**5. CONSENT ITEMS:**

**These items are approved with one motion.** Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. March Meeting Minutes; April Board Meeting was Cancelled
- B. Monthly Financial Reviews for March and April
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Reports for March and April
- E. Weed Abatement Resolution No. 2020-02  
(Action Required: Consider Adopting Resolution No. 2020-02)

**6. DISCUSSION OF PULLED CONSENT ITEMS**

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

**7. BUSINESS ITEMS:** Items where Board action is called for.

- A. Public Hearing Relating to Water and Wastewater Rate Increase  
(Actions Required: Open Public Hearing; Receive Comments and any Protests; Close Public Hearing; Tabulate and Report Protests; Board Consideration of Resolution No. 2020-03 Adopting Updated Monthly Rates and Charges for Water and Sewer Services for Avila Beach CSD)
- B. Contract for CEQA Documentation Support for the Wastewater Collection and Treatment Projects (Action Required: Receive Report and Direct staff to execute the Agreement or Provide Other Direction to Staff)
- C. FY 2020/2021 Preliminary Budget  
(Action Required: Information Item. Receive Report and Provide Direct staff)

**8. COMMUNICATIONS/ CORESPONDENCE**

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

**9. Adjourn to next regularly scheduled meeting on June 9<sup>th</sup>, 2020.**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**MINUTES OF REGULAR MEETING  
Avila Beach Community Services District  
Tuesday, March 10th, 2020  
1:00 P.M.**

**1. CALL TO ORDER**

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present: Lynn Helenius  
Kristin Berry  
Pete Kelley

Board Members Absent: Ara Najarian  
Howie Kennett

Staff Present: Brad Hagemann, General Manager and District Engineer  
Kristi Dibbern, Accounting  
Mike Seitz, Legal Counsel

Staff Absent: Cara Aguiar, FRM

**3. PUBLIC COMMENTS - No Public Comments.**  
Unanimous votes due to number of directors' present.

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

Cal Fire: Battalion Chief Lee reported 35 calls for service, seventeen were medical related. One accident left a victim in critical care. The incident took place at the keyhole area at Pirate's Cove. Under the influence of alcohol, the victim fell, bounced off the rocks and landed in the ocean below. With rain on the way, Cal Fire is preparing fuel breaks between each canyon. San Luis Bay Estates was approved for a grant of \$230,000 for fire breaks to be completed this summer. Public safety officials are meeting regularly to ensure they are prepared for the upcoming fire season. Cal Fire is also actively training prior to summer.

Sheriff's Report: Sheriff Nelson reported 110 calls. No thefts, or burglaries were reported this month. Only 1 call for disturbances in Avila. No other calls required call outs.

**B. Conferences, Meetings and General Communications**

None reported

## **5. CONSENT ITEMS**

Vice President Helenius asked that staff include a comment in the utility bill that notifies customers to only use the customer shut-off valve and do not touch the water meters. Customers will be responsible for damages if their water meter is tampered with in any way. Water meters are property of the District's. President Kelley asked if the See Canyon Wells are functional to delivery water. GM Hagemann responded that the wells are far from functional and that the District would need to spend considerable resources to comply with the Water Rights permit and make the wells functional. President Kelley requested that staff provide an update at a future Board meeting. Director Helenius made a motion to approve Consent Items A through D. The motion was seconded by Director Berry and it passed with a roll call vote 3-0.

AYES: Lynn Helenius  
Kristin Berry  
Pete Kelley  
NOES: None  
ABSENT: Howie Kennett  
Ara Najarian

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

## 7. **BUSINESS ITEMS:**

**A. Consider Approval of Water and Sewer Rate Study and Draft Prop 218 Hearing Notice.** GM Hagemann summarized the staff report and stated staff recommendations the Board approve the Rate Study and recommended rate schedule; approve the Prop 218 Notice; and set Hearing date for May 12, 2020 at 1:00 PM. for the new water and wastewater rates. If the new rates are approved, they will go into effect July 1, 2020.

Director Berry made a motion to approve Resolution 2020-01. The motion was seconded by Director Kelley and it passed with a roll call vote 3-0.

AYES: Kristin Berry  
Pete Kelley  
Lynn Helenius  
NOES: None  
ABSENT: Howie Kennett  
Ara Najarian

## **B. Consider Adoption for Water Service Discontinuation Policy Consistent with SB 998, Resolution No. 2020-01**

GM Hagemann summarized the staff report and the new draft Policy No. 3039 "Discontinuance of Water Services" to comply with SB 998. Staff recommended the Board Adopt Resolution No. 2020-01 establishing Policy No. 3039.

Director Helenius made a motion to approve Resolution 2020-01. The motion was seconded by Director Berry and it passed with a roll call vote 3-0.

AYES: Lynn Helenius  
Kristin Berry  
Pete Kelley

NOES: None

ABSENT: Howie Kennett  
Ara Najarian

**C. Request from Avila Beach Farmers Market Association for electrical use by Farmers Market vendors for 2020.**

GM Hagemann summarized the staff report and noted for the past several years the District has agreed to allow the Avila Beach Farmers Market Association use power from District light poles to support vendors at the Market. There have not been any issues in past years with this practice. Staff recommended the Board direct the GM to sign the Memorandum for the 2020 Farmers Market season. The motion was by Director Helenius and seconded Director Kelley. It passed with a roll call vote 3-0.

AYES: Lynn Helenius  
Pete Kelley  
Kristin Berry

NOES: None

ABSENT: Howie Kennett  
Ara Najarian

**8. COMMUNICATIONS/CORRESPONDENCE**

9. **ADJOURNMENT:** The meeting was adjourned at 2:25 p.m.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, April 14th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE  
General Manager



**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**  
Post Office Box 309, Avila Beach, CA 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 12th, 2020

SUBJECT: Monthly Financial Review for March & April 2020

**Recommendation:**

Receive and file report.

**Overall Monthly Summary**

During the month of March, the District deposited \$93,898.98 and incurred \$90,065.16 in expenses (cash basis). Income for March included \$18,706.60 in County tax income, \$62,394.35 in monthly water and sewer fees. In April, the District deposited \$228,477.91 and incurred \$80,102.02 in expenses. County taxes deposited in April totaled \$135,004.43.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheets for March & April are provided for your information.

**Utility Service Billing**

The District billed approximately \$61,539.35 in water and sewer service charges in March. Customer Rate Assistance reduced billing charges to the District in the amount of \$855.00. In April the District billed \$68,042.86 in water and sewer service charges. The water and sewer billing is approximately 17% lower compared to last year due to “shelter in place” order as a result of the Covid-19 pandemic.

**Operation and Maintenance**

The Fluid Resource Management (FRM) Statements for March & April 2020 is included in this report.

Avila Beach Community Services District  
**Balance Sheet**  
As of March 31, 2020

	<u>Mar 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Cash Summary	
1005 · Customer Cash	30.00
1008 · Petty Cash	86.28
1010 · Pacific Premier Checking	975,459.97
1050 · LAIF	3,086,148.03
<b>Total 1000 · Cash Summary</b>	<u>4,061,724.28</u>
<b>Total Checking/Savings</b>	<u>4,061,724.28</u>
<b>Accounts Receivable</b>	
1200 · *Accounts Receivable	118,149.50
<b>Total Accounts Receivable</b>	<u>118,149.50</u>
<b>Other Current Assets</b>	
1250 · Receivables	
1255 · Interest Receivable	19,364.33
1270 · Taxes Receivable	9,530.07
1280 · Water & Sewer Billings	76,399.97
<b>Total 1250 · Receivables</b>	<u>105,294.37</u>
1400 · Prepaid Summary	
1410 · Prepaid Insurance	5,223.23
<b>Total 1400 · Prepaid Summary</b>	<u>5,223.23</u>
<b>Total Other Current Assets</b>	<u>110,517.60</u>
<b>Total Current Assets</b>	<u>4,290,391.38</u>
<b>Fixed Assets</b>	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
<b>Total 1605 · Office Equipment</b>	<u>0.00</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
<b>Total 1610 · Fixed Asset -Office &amp; Admin.</b>	<u>0.00</u>
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10



Avila Beach Community Services District  
**Balance Sheet**  
As of March 31, 2020

	<u>Mar 31, 20</u>
<b>1626 · Collection Assets</b>	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	<u>-497,174.62</u>
<b>Total 1626 · Collection Assets</b>	821,700.64
<b>1630 · Disposal Equipment</b>	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	<u>-264,042.83</u>
<b>Total 1630 · Disposal Equipment</b>	347,131.83
<b>1635 · Treatment Plant</b>	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	<u>-1,177,733.59</u>
<b>Total 1635 · Treatment Plant</b>	976,364.71
<b>1642 · Treatment Equipment</b>	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	<u>-704,848.55</u>
1642 · Treatment Equipment - Other	205,485.61
<b>Total 1642 · Treatment Equipment</b>	<u>588,047.60</u>
<b>Total 1620 · Fixed Assets - Sanitary</b>	2,793,558.88
<b>1650 · Fixed Assets - Water</b>	
<b>1652 · Equipment</b>	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	<u>-21,136.28</u>
<b>Total 1652 · Equipment</b>	0.00
<b>1656 · Distribution Assets</b>	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	<u>-657,239.98</u>
<b>Total 1656 · Distribution Assets</b>	<u>606,756.79</u>
<b>Total 1650 · Fixed Assets - Water</b>	606,756.79
<b>1680 · Structures - Fixed Asset</b>	
1681 · Structures GFAAG - Sani & FA	74,061.65
1682 · Gen / Fire Accum Dep	<u>-38,345.77</u>
<b>Total 1680 · Structures - Fixed Asset</b>	35,715.88
<b>1690 · Construction in Progress</b>	<u>66,397.23</u>
<b>Total 1600 · Fixed Assets &amp; Acc. Depr.</b>	<u>3,502,428.78</u>

Avila Beach Community Services District  
**Balance Sheet**  
As of March 31, 2020

	<u>Mar 31, 20</u>
Total Fixed Assets	3,502,428.78
Other Assets	
1800 · Deferred Outflows of Resources	<u>27,497.00</u>
Total Other Assets	<u>27,497.00</u>
<b>TOTAL ASSETS</b>	<b><u>7,820,317.16</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2100 · Accounts Payable	<u>55,158.45</u>
Total Accounts Payable	55,158.45
<b>Other Current Liabilities</b>	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	1,772.34
2260 · Vacation Payable	944.10
2262 · Sick Pay Accrued	274.60
2250 · PERS Liability	<u>342.36</u>
Total 2200 · Payroll Liabilities	3,333.40
2300 · Deposits Held	
2303 · Water Deposits Held	<u>4,610.00</u>
Total 2300 · Deposits Held	<u>4,610.00</u>
Total Other Current Liabilities	<u>7,943.40</u>
Total Current Liabilities	63,101.85
<b>Long Term Liabilities</b>	
2400 · Net Pension Liability	126,061.00
2500 · Deferred Inflows of Resources	<u>9,791.00</u>
Total Long Term Liabilities	<u>135,852.00</u>
Total Liabilities	198,953.85
<b>Equity</b>	
3000 · Opening Bal Equity	177,766.56
3900 · Retained Earnings	7,298,424.82
Net Income	<u>145,171.93</u>
Total Equity	<u>7,621,363.31</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>7,820,317.16</u></b>

Avila Beach Community Services District  
Profit & Loss  
March 2020

	<u>Mar 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4000 · Income Summary</b>	
4010 · Operating Revenue	62,394.35
4020 · Contract Services-Ambulance	2,288.77
4030 · County Taxes	18,706.60
4050 · Harbor Charges	
4052 · Front Street Lighting	238.00
4053 · WWTP O&M	17,477.00
	<u>17,715.00</u>
<b>Total 4050 · Harbor Charges</b>	<u>17,715.00</u>
<b>Total 4000 · Income Summary</b>	<u>101,104.72</u>
<b>Total Income</b>	<u>101,104.72</u>
<b>Gross Profit</b>	101,104.72
<b>Expense</b>	
<b>5100 · Merchant Credit Card Fees</b>	
5110 · Amex	13.50
5120 · Chase Paymentech	111.36
5140 · Invoice Cloud	337.53
	<u>462.39</u>
<b>Total 5100 · Merchant Credit Card Fees</b>	462.39
<b>5200 · Payroll Expenses</b>	
<b>5210 · Gross Wages</b>	
5211 · Regular Pay	2,738.85
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	294.50
	<u>3,033.35</u>
<b>Total 5210 · Gross Wages</b>	3,033.35
<b>5230 · Payroll Taxes</b>	52.69
<b>5240 · Health &amp; Medical Exp.</b>	
5242 · Health Ins / Other	600.00
	<u>600.00</u>
<b>Total 5240 · Health &amp; Medical Exp.</b>	600.00
<b>5250 · PERS Company Pd Expense</b>	
5256 · PERS Co Pd Kristi	171.18
	<u>171.18</u>
<b>Total 5250 · PERS Company Pd Expense</b>	171.18

Avila Beach Community Services District  
Profit & Loss  
March 2020

	<u>Mar 20</u>
5280 · Payroll Administration & Misc.	117.12
<b>Total 5200 · Payroll Expenses</b>	<b>3,974.34</b>
<b>6000 · Administrative Overheads</b>	
6102 · Accounting	1,290.00
6103 · Accounting Audit	980.00
6117 · Billing Software & Service	845.10
6120 · Dues & Subscriptions	28.92
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	16.10
6143 · Supplies, Office	88.83
<b>Total 6140 · Office Supplies &amp; Postage</b>	<b>104.93</b>
6149 · Rate Study	3,552.86
6150 · Rate Assistance	855.00
6170 · Website	200.00
<b>Total 6000 · Administrative Overheads</b>	<b>7,856.81</b>
<b>6500 · Operating Expenses</b>	
6503 · Chemicals	5,689.29
6505 · Contract Labor O & M	19,591.88
6506 · Contract Labor GM	6,380.00
6507 · Contract Labor Civil Engineer	7,032.50
6510 · Critical Spare Parts	348.30
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	8,033.11
6524 · Equip. Rep. & Maint. Avila Only	40.00
6520 · Equipment Repair & Maint. - Oth...	603.47
<b>Total 6520 · Equipment Repair &amp; Maint.</b>	<b>8,676.58</b>
6530 · Generator Maintenance	1,393.47
6535 · Insurance P/L	1,323.04
6540 · Lab Tests	3,580.00
6542 · Maintenance	392.00
6550 · Operating Supplies	697.96
6580 · Solids Handling	5,079.00
6585 · Telephone / Internet	526.46
6590 · Utilities	3,378.57
<b>Total 6500 · Operating Expenses</b>	<b>64,089.05</b>
<b>Total Expense</b>	<b>76,382.59</b>

Avila Beach Community Services District  
Profit & Loss  
March 2020

	<u>Mar 20</u>
Net Ordinary Income	24,722.13
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7220 · CIP Harbor	<u>14,900.00</u>
Total 7200 · Non-Operating Income	<u>14,900.00</u>
Total Other Income	14,900.00
Other Expense	
8200 · Non-Operating Expenses	
8210 · Capital Purchases in Prog Admin	
8212 · Gen Admin Capital Equipment Exp	<u>8,145.64</u>
Total 8210 · Capital Purchases in Prog Ad...	8,145.64
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245b · WWTP Phase I Design	<u>7,727.56</u>
Total 8245 · WWTP Improvement Project	7,727.56
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	<u>3,075.00</u>
Total 8246 · WW Swr Ln Rplmt San Migl	<u>3,075.00</u>
Total 8230 · Capital Purchases in Prog Sani	<u>10,802.56</u>
Total 8200 · Non-Operating Expenses	<u>18,948.20</u>
Total Other Expense	<u>18,948.20</u>
Net Other Income	<u>-4,048.20</u>
Net Income	<u><u>20,673.93</u></u>

# Avila Beach Community Services District

## Deposits by Fund

March 2020

04/08/20

Type	Date	Memo	Split	Amount	Balance
<b>General / Admin</b>					
Deposit	03/02/2020	James Hannon \$ 118.75 x 2, Laura Lee Waldorf \$ 10 Daniel Manuele \$ 95 Au...	1010 · Pacific Premier Che...	-522.50	-522.50
Deposit	03/12/2020	TCF FY20 FEB ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-2,530.56	-3,053.06
Deposit	03/12/2020	F:0895 A:0760 Avila Beach Imp # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-2,222.40	-5,275.46
Deposit	03/16/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-1,803.68	-7,079.14
Deposit	03/18/2020	S L Ambulance Contract Services	1010 · Pacific Premier Che...	-1,069.00	-8,148.14
Deposit	03/31/2020	S L Ambulance Contract Services	1010 · Pacific Premier Che...	-1,219.77	-9,367.91
Total General / Admin				-9,367.91	-9,367.91
<b>Lights</b>					
Deposit	03/12/2020	TCF FY20 FEB ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-180.75	-180.75
Deposit	03/12/2020	F:0895 A:0760 Avila Beach Imp # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-158.75	-339.50
Deposit	03/16/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-128.83	-468.33
Total Lights				-468.33	-468.33
<b>Sanitary</b>					
Deposit	03/01/2020	Sani Rec	1010 · Pacific Premier Che...	-127.00	-127.00
Deposit	03/01/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-127.00
Deposit	03/01/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-127.00
Deposit	03/01/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-127.00
Deposit	03/02/2020	Sani Rec	1010 · Pacific Premier Che...	-247.00	-374.00
Deposit	03/02/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-336.95
Deposit	03/02/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-336.95
Deposit	03/02/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.65	-337.60
Deposit	03/03/2020	Sani Rec	1010 · Pacific Premier Che...	-5,006.65	-5,344.25
Deposit	03/03/2020	Rate Assistance	1010 · Pacific Premier Che...	113.62	-5,230.63
Deposit	03/03/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-5,230.63
Deposit	03/03/2020	1/2 Other 2	1010 · Pacific Premier Che...	134.65	-5,095.98
Deposit	03/04/2020	Sani Rec	1010 · Pacific Premier Che...	-984.75	-6,080.73
Deposit	03/04/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-6,056.03
Deposit	03/04/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,056.03
Deposit	03/04/2020	1/2 Other 2	1010 · Pacific Premier Che...	-16.25	-6,072.28
Deposit	03/05/2020	Sani Rec	1010 · Pacific Premier Che...	-308.75	-6,381.03
Deposit	03/05/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-6,356.33
Deposit	03/05/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,356.33
Deposit	03/05/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-6,356.33
Deposit	03/06/2020	Sani Rec	1010 · Pacific Premier Che...	-820.57	-7,176.90
Deposit	03/06/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-7,164.55
Deposit	03/06/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-7,164.55
Deposit	03/06/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-7,164.55
Deposit	03/07/2020	Sani Rec	1010 · Pacific Premier Che...	-399.25	-7,563.80
Deposit	03/07/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-7,551.45
Deposit	03/07/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-7,551.45
Deposit	03/07/2020	1/2 Other 2	1010 · Pacific Premier Che...	-64.14	-7,615.59

**Avila Beach Community Services District**  
**Deposits by Fund**  
 March 2020

04/08/20

Type	Date	Memo	Split	Amount	Balance
Deposit	03/09/2020	Sani Rec	1010 · Pacific Premier Che...	-2,979.40	-10,594.99
Deposit	03/09/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-10,570.29
Deposit	03/09/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-10,570.29
Deposit	03/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-10,570.29
Deposit	03/10/2020	Sani Rec	1010 · Pacific Premier Che...	-1,938.78	-12,509.07
Deposit	03/10/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-12,472.02
Deposit	03/10/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-12,472.02
Deposit	03/10/2020	1/2 Other 2	1010 · Pacific Premier Che...	447.36	-12,024.66
Deposit	03/10/2020	Booked Separately 3/10/20 Community Park Restroom 1/30 - 2/26/20	1010 · Pacific Premier Che...	449.28	-11,575.38
Deposit	03/10/2020	Community Park Restrooms 1/30 - 2/26/20	1010 · Pacific Premier Che...	-449.28	-12,024.66
Deposit	03/11/2020	Sani Rec	1010 · Pacific Premier Che...	-10,467.86	-22,492.52
Deposit	03/11/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-22,480.17
Deposit	03/11/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-22,480.17
Deposit	03/11/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.52	-22,480.69
Deposit	03/12/2020	Sani Rec	1010 · Pacific Premier Che...	-1,000.74	-23,481.43
Deposit	03/12/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-23,481.43
Deposit	03/12/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-23,481.43
Deposit	03/12/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-23,481.43
Deposit	03/12/2020	TCF FY20 FEB ME - WASTE	1010 · Pacific Premier Che...	-3,605.82	-27,087.25
Deposit	03/12/2020	F:0895 A:0760 CURR SECURED TAX	1010 · Pacific Premier Che...	-3,165.26	-30,252.51
Deposit	03/13/2020	Sani Rec	1010 · Pacific Premier Che...	-247.00	-30,499.51
Deposit	03/13/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-30,499.51
Deposit	03/13/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-30,499.51
Deposit	03/13/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-30,499.51
Deposit	03/15/2020	Sani Rec	1010 · Pacific Premier Che...	-204.60	-30,704.11
Deposit	03/15/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-30,704.11
Deposit	03/15/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-30,704.11
Deposit	03/15/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-30,704.11
Deposit	03/16/2020	Sani Rec	1010 · Pacific Premier Che...	-123.50	-30,827.61
Deposit	03/16/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-30,827.61
Deposit	03/16/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-30,827.61
Deposit	03/16/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-30,827.61
Deposit	03/16/2020	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier Che...	-2,568.89	-33,396.50
Deposit	03/17/2020	Sani Rec	1010 · Pacific Premier Che...	-3,211.26	-36,607.76
Deposit	03/17/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-36,570.71
Deposit	03/17/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-36,570.71
Deposit	03/17/2020	1/2 Other 2	1010 · Pacific Premier Che...	62.40	-36,508.31
Deposit	03/18/2020	Sani Rec	1010 · Pacific Premier Che...	-4,904.21	-41,412.52
Deposit	03/18/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-41,375.47
Deposit	03/18/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-41,375.47
Deposit	03/18/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-41,375.47
Deposit	03/19/2020	Sani Rec	1010 · Pacific Premier Che...	-536.90	-41,912.37
Deposit	03/19/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-41,875.32
Deposit	03/19/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-41,875.32
Deposit	03/19/2020	1/2 Other 2	1010 · Pacific Premier Che...	9.75	-41,865.57
Deposit	03/20/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-42,050.82

**Avila Beach Community Services District**  
**Deposits by Fund**  
 March 2020

04/08/20

Type	Date	Memo	Split	Amount	Balance
Deposit	03/20/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-42,038.47
Deposit	03/20/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-42,038.47
Deposit	03/20/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-42,038.47
Deposit	03/22/2020	Sani Rec	1010 · Pacific Premier Che...	-148.20	-42,186.67
Deposit	03/22/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-42,186.67
Deposit	03/22/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-42,186.67
Deposit	03/22/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-42,186.67
Deposit	03/23/2020	Sani Rec	1010 · Pacific Premier Che...	-850.85	-43,037.52
Deposit	03/23/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-43,037.52
Deposit	03/23/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-43,037.52
Deposit	03/23/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-43,037.52
Deposit	03/24/2020	Sani Rec	1010 · Pacific Premier Che...	-247.00	-43,284.52
Deposit	03/24/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-43,259.82
Deposit	03/24/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-43,259.82
Deposit	03/24/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.65	-43,260.47
Deposit	03/27/2020	Sani Rec	1010 · Pacific Premier Che...	-626.55	-43,887.02
Deposit	03/27/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-43,874.67
Deposit	03/27/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-43,874.67
Deposit	03/27/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-43,874.67
Deposit	03/28/2020	Sani Rec	1010 · Pacific Premier Che...	-1,274.30	-45,148.97
Deposit	03/28/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-45,136.62
Deposit	03/28/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-45,136.62
Deposit	03/28/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-45,136.62
Deposit	03/29/2020	Sani Rec	1010 · Pacific Premier Che...	-65.25	-45,201.87
Deposit	03/29/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-45,201.87
Deposit	03/29/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-45,201.87
Deposit	03/29/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-45,201.87
Deposit	03/30/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-45,387.12
Deposit	03/30/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-45,362.42
Deposit	03/30/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-45,362.42
Deposit	03/30/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-45,362.42
Deposit	03/31/2020	Sani Rec	1010 · Pacific Premier Che...	-202.25	-45,564.67
Deposit	03/31/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-45,564.67
Deposit	03/31/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-45,564.67
Deposit	03/31/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-45,564.67
Total Sanitary				-45,564.67	-45,564.67
<b>Water</b>					
Deposit	03/01/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-171.00
Deposit	03/01/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-171.00
Deposit	03/01/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-171.00
Deposit	03/01/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-171.00
Deposit	03/02/2020	Water Rec	1010 · Pacific Premier Che...	-228.00	-399.00
Deposit	03/02/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-364.80
Deposit	03/02/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-364.80



Avila Beach Community Services District

Deposits by Fund

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Type	Date	Memo	Split	Amount	Balance
Deposit	03/02/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.60	-365.40
Deposit	03/03/2020	Water Rec	1010 · Pacific Premier Che...	-3,682.80	-4,048.20
Deposit	03/03/2020	Rate Assistance	1010 · Pacific Premier Che...	104.88	-3,943.32
Deposit	03/03/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-3,943.32
Deposit	03/03/2020	1/2 Other 2	1010 · Pacific Premier Che...	124.30	-3,819.02
Deposit	03/04/2020	Water Rec	1010 · Pacific Premier Che...	-946.20	-4,765.22
Deposit	03/04/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-4,742.42
Deposit	03/04/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-4,742.42
Deposit	03/04/2020	1/2 Other 2	1010 · Pacific Premier Che...	-15.00	-4,757.42
Deposit	03/05/2020	Water Rec	1010 · Pacific Premier Che...	-280.00	-5,037.42
Deposit	03/05/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-5,014.62
Deposit	03/05/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-5,014.62
Deposit	03/05/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-5,014.62
Deposit	03/06/2020	Water Rec	1010 · Pacific Premier Che...	-672.60	-5,687.22
Deposit	03/06/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-5,675.82
Deposit	03/06/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-5,675.82
Deposit	03/06/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-5,675.82
Deposit	03/07/2020	Water Rec	1010 · Pacific Premier Che...	-361.00	-6,036.82
Deposit	03/07/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-6,025.42
Deposit	03/07/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-6,025.42
Deposit	03/07/2020	1/2 Other 2	1010 · Pacific Premier Che...	-59.20	-6,084.62
Deposit	03/09/2020	Water Rec	1010 · Pacific Premier Che...	-2,708.45	-8,793.07
Deposit	03/09/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-8,770.27
Deposit	03/09/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-8,770.27
Deposit	03/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-8,770.27
Deposit	03/10/2020	Water Rec	1010 · Pacific Premier Che...	-3,735.40	-12,505.67
Deposit	03/10/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-12,471.47
Deposit	03/10/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-12,471.47
Deposit	03/10/2020	1/2 Other 2	1010 · Pacific Premier Che...	412.94	-12,058.53
Deposit	03/10/2020	Booked Separately 3/10/20 San Juan Park Irrigation 1/30 - 2/26/20	1010 · Pacific Premier Che...	1,208.40	-10,850.13
Deposit	03/10/2020	Booked Separately 3/10/20 Community Park Restroom 1/30 - 2/26/20	1010 · Pacific Premier Che...	307.80	-10,542.33
Deposit	03/10/2020	San Juan Irrigation 1/30 - 2/26/20	1010 · Pacific Premier Che...	-1,208.40	-11,750.73
Deposit	03/10/2020	Community Park Restrooms 1/30 - 2/26/20	1010 · Pacific Premier Che...	-307.80	-12,058.53
Deposit	03/11/2020	Water Rec	1010 · Pacific Premier Che...	-8,913.65	-20,972.18
Deposit	03/11/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-20,960.78
Deposit	03/11/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-20,960.78
Deposit	03/11/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.48	-20,961.26
Deposit	03/12/2020	Water Rec	1010 · Pacific Premier Che...	-838.30	-21,799.56
Deposit	03/12/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-21,799.56
Deposit	03/12/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-21,799.56
Deposit	03/12/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-21,799.56
Deposit	03/12/2020	TCF FY20 FEB ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-903.77	-22,703.33
Deposit	03/12/2020	F:0895 A:0760 Avila Beach Imp # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-793.72	-23,497.05
Deposit	03/13/2020	Water Rec	1010 · Pacific Premier Che...	-228.00	-23,725.05
Deposit	03/13/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-23,725.05
Deposit	03/13/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-23,725.05

**Avila Beach Community Services District**  
**Deposits by Fund**  
 March 2020

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Type	Date	Memo	Split	Amount	Balance
Deposit	03/13/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-23,725.05
Deposit	03/15/2020	Water Rec	1010 · Pacific Premier Che...	-182.40	-23,907.45
Deposit	03/15/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-23,907.45
Deposit	03/15/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-23,907.45
Deposit	03/15/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-23,907.45
Deposit	03/16/2020	Water Rec	1010 · Pacific Premier Che...	-114.00	-24,021.45
Deposit	03/16/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-24,021.45
Deposit	03/16/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-24,021.45
Deposit	03/16/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-24,021.45
Deposit	03/16/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-644.17	-24,665.62
Deposit	03/17/2020	Water Rec	1010 · Pacific Premier Che...	-3,804.15	-28,469.77
Deposit	03/17/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-28,435.57
Deposit	03/17/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-28,435.57
Deposit	03/17/2020	1/2 Other 2	1010 · Pacific Premier Che...	57.60	-28,377.97
Deposit	03/18/2020	Water Rec	1010 · Pacific Premier Che...	-4,354.80	-32,732.77
Deposit	03/18/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-32,698.57
Deposit	03/18/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-32,698.57
Deposit	03/18/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-32,698.57
Deposit	03/19/2020	Water Rec	1010 · Pacific Premier Che...	-456.00	-33,154.57
Deposit	03/19/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-33,120.37
Deposit	03/19/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-33,120.37
Deposit	03/19/2020	1/2 Other 2	1010 · Pacific Premier Che...	9.00	-33,111.37
Deposit	03/20/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-33,282.37
Deposit	03/20/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-33,270.97
Deposit	03/20/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-33,270.97
Deposit	03/20/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-33,270.97
Deposit	03/22/2020	Water Rec	1010 · Pacific Premier Che...	-136.80	-33,407.77
Deposit	03/22/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-33,407.77
Deposit	03/22/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-33,407.77
Deposit	03/22/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-33,407.77
Deposit	03/23/2020	Water Rec	1010 · Pacific Premier Che...	-802.75	-34,210.52
Deposit	03/23/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-34,210.52
Deposit	03/23/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-34,210.52
Deposit	03/23/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-34,210.52
Deposit	03/24/2020	Water Rec	1010 · Pacific Premier Che...	-333.00	-34,543.52
Deposit	03/24/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-34,520.72
Deposit	03/24/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-34,520.72
Deposit	03/24/2020	1/2 Other 2	1010 · Pacific Premier Che...	-0.60	-34,521.32
Deposit	03/27/2020	Water Rec	1010 · Pacific Premier Che...	-2,749.40	-37,270.72
Deposit	03/27/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-37,259.32
Deposit	03/27/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,259.32
Deposit	03/27/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,259.32
Deposit	03/28/2020	Water Rec	1010 · Pacific Premier Che...	-1,063.95	-38,323.27
Deposit	03/28/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-38,311.87
Deposit	03/28/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-38,311.87
Deposit	03/28/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-38,311.87

Avila Beach Community Services District

Deposits by Fund

March 2020

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Type	Date	Memo	Split	Amount	Balance
Deposit	03/29/2020	Water Rec	1010 · Pacific Premier Che...	-57.00	-38,368.87
Deposit	03/29/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-38,368.87
Deposit	03/29/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-38,368.87
Deposit	03/29/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-38,368.87
Deposit	03/30/2020	Water Rec	1010 · Pacific Premier Che...	-76.00	-38,444.87
Deposit	03/30/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-38,422.07
Deposit	03/30/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-38,422.07
Deposit	03/30/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-38,422.07
Deposit	03/31/2020	Water Rec	1010 · Pacific Premier Che...	-76.00	-38,498.07
Deposit	03/31/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-38,498.07
Deposit	03/31/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-38,498.07
Deposit	03/31/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-38,498.07
Total Water				-38,498.07	-38,498.07
<b>TOTAL</b>				<b>-93,898.98</b>	<b>-93,898.98</b>

Avila Beach Community Services District  
Checks by Fund w/Accounts

March 2020

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Type	Date	Num	Name	Memo	Account	Amount	Balance	
<b>General / Admin</b>								
Check	03/03/2020	2621	Hagemann & Associates	Inv. 1086 3/3/2020 Feb 16th - Feb 29th, 2020	6506 · Contract Labor GM	3,117.50	3,117.50	
Check	03/04/2020	2624	Fedak & Brown, LLP	Audit FY 2019/20	6103 · Accounting Audit	200.00	3,317.50	
Check	03/04/2020	2627	Nikki Engle Bookkeeping	Inv. 2364 2/26/2020	6102 · Accounting	600.00	3,917.50	
Check	03/04/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	14.98	3,932.48	
Check	03/04/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	20.99	3,953.47	
Check	03/05/2020	EFT	Adobe.com	board packets	6120 · Dues & Subscriptions	14.99	3,968.46	
Check	03/05/2020		U.S. Postal Service	Amex	6142 · Postage & Shipping	16.10	3,984.56	
Check	03/05/2020		American Express Discount		5110 · Amex	13.50	3,998.06	
Check	03/06/2020		InvoiceCloud		5140 · Invoice Cloud	337.53	4,335.59	
Check	03/10/2020	2631	Creative Technologies, Inc.	Inv. 5112 Run Date: 11/4/19	6117 · Billing Software & Ser...	150.10	4,485.69	
Check	03/10/2020	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Maint. A...	40.00	4,525.69	
Check	03/10/2020		U.S. Postal Service	Prop 218 mailing	6149 · Rate Study	220.00	4,745.69	
Check	03/10/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.39	4,756.08	
Check	03/11/2020		Staples	Order # 9809879717	6143 · Supplies, Office	20.42	4,776.50	
Check	03/12/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	12.77	4,789.27	
Check	03/13/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	13.08	4,802.35	
Check	03/13/2020		Staples	Order # 9810162081 copy paper	6143 · Supplies, Office	68.41	4,870.76	
Check	03/18/2020		AmazonPrime	Amazon Prime membership	6120 · Dues & Subscriptions	13.93	4,884.69	
Check	03/20/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	12.16	4,896.85	
Check	03/23/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	26.99	4,923.84	
Check	03/23/2020	EFT	PG&E	100 San Luis St.	6590 · Utilities	182.70	5,106.54	
Check	03/24/2020	2635	Ultrex	Invoice 315178 3/17/2020 Konica Minolta C360i C...	8212 · Gen Admin Capital E...	8,145.64	13,252.18	
Check	03/24/2020	2636	Nikki Engle Bookkeeping	Inv. 2378 3/12/2020 Auditor Emails & General Boo...	6102 · Accounting	690.00	13,942.18	
Check	03/24/2020	2638	Coastline Cleaning Co.	Office Maintenance for Nov Inv. 2073	6542 · Maintenance	160.00	14,102.18	
Check	03/24/2020	2638	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and Debris	6542 · Maintenance	25.00	14,127.18	
Check	03/24/2020	2638	Coastline Cleaning Co.	Office Maintenance for Feb Cleaning	6542 · Maintenance	160.00	14,287.18	
Check	03/24/2020	2638	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and Debris	6542 · Maintenance	25.00	14,312.18	
Check	03/24/2020	2638	Coastline Cleaning Co.	Cleaning Supplies	6542 · Maintenance	22.00	14,334.18	
Check	03/24/2020	2641	Hagemann & Associates	General Manager Inv. 1088 3/23/2020 March 1st-1...	6506 · Contract Labor GM	3,262.50	17,596.68	
Check	03/25/2020		BALANCE ADJUSTMENT	adj to actual Cash balance	3000 · Opening Bal Equity	158.00	17,754.68	
Check	03/26/2020	EFT	Spectrum	Acct #: 8245100980033571	6585 · Telephone / Internet	214.95	17,969.63	
Check	03/31/2020	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	18,169.63	
Check	03/31/2020	2642	Creative Technologies, Inc.	Inv. 5395 Annual Tech Support Fee beginning Apri...	6117 · Billing Software & Ser...	695.00	18,864.63	
Check	03/31/2020	2644	Fedak & Brown, LLP	Audit FY 2019/20	6103 · Accounting Audit	780.00	19,644.63	
<b>Total General / Admin</b>							19,644.63	19,644.63
<b>Lights</b>								
Check	03/02/2020	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	491.41	491.41	
Check	03/02/2020	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	100.58	591.99	
Check	03/23/2020	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	343.72	935.71	
<b>Total Lights</b>							935.71	935.71
<b>Sanitary</b>								
Check	03/02/2020	2619	CCH Pool	Chlorine Tubz Inv. 2020-0215 & Inv. 2020-0216	6503 · Chemicals	408.33	408.33	
Check	03/02/2020	2619	CCH Pool	Supplies for WWTP (telescoping pole and net) Inv. ...	6550 · Operating Supplies	84.97	493.30	
Check	03/02/2020	2620	Speed's, Inc.	Inv. #62459 2/4/2020 Solids Handling	6580 · Solids Handling	1,345.00	1,838.30	
Check	03/02/2020	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.02	1,972.32	
Check	03/03/2020	2621	Hagemann & Associates	Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	1,885.00	3,857.32	
Check	03/04/2020	2622	Miners Ace Hardware	Supplies Account:126380	6550 · Operating Supplies	174.67	4,031.99	

Avila Beach Community Services District  
**Checks by Fund w/Accounts**

March 2020

04/08/20

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	03/04/2020	2623	Abalone Coast Analytical, Inc.	Statement 4879 3/2/2020	6540 · Lab Tests	3,580.00	7,611.99	
Check	03/04/2020	2625	USA Bluebook	Inv #148433 2/18/20 Customer # 916419	6550 · Operating Supplies	438.32	8,050.31	
Check	03/04/2020	2626	Brenntag Pacific, Inc.	Inv. 3116392 2/13/2020	6503 · Chemicals	851.83	8,902.14	
Check	03/04/2020	2626	Brenntag Pacific, Inc.	Inv. 3116393 2/20/2020	6503 · Chemicals	1,131.53	10,033.67	
Check	03/10/2020	2628	Michael Nunley & Assoc.	WWTP Design Inv #6738 3.3.2020	82456 · WWTP Phase I Des...	7,727.56	17,761.23	
Check	03/10/2020	2629	Garing, Taylor & Associates, Inc.	Inv. 16668 2/29/2020 San Miguel Street Sewer Lin...	82486 · WW Swr Ln Rplmt S...	3,075.00	20,836.23	
Check	03/10/2020	2630	Speed's, Inc.	Inv. #62554 Solids Handling 2/18/2020 Solids Ha...	6580 · Solids Handling	1,228.00	22,064.23	
Check	03/10/2020	2632	Tuckfield & Associates, Inc.	Rate Study Inv.570 2/29/2020	6149 · Rate Study	1,666.43	23,730.66	
Check	03/10/2020	2633	Brenntag Pacific, Inc.	Inv. 3116394 2/27/2020	6503 · Chemicals	1,146.35	24,877.01	
Check	03/14/2020	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Internet	23.50	24,900.51	
Check	03/18/2020	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	48.15	24,948.66	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	Feb 2020 Ops. Sanitary Inv. F19209	6505 · Contract Labor O & M	14,695.84	39,644.50	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	A19136 Supplies	6522 · Equip. Rep. & Maint...	319.85	39,964.35	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W18877 Recirculation Pumps	6522 · Equip. Rep. & Maint...	3,393.18	43,357.53	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W18903 Influent Lift Station Assembly Back Up Pu...	6522 · Equip. Rep. & Maint...	2,392.65	45,750.18	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W19007 CL Analyzer Cove	6522 · Equip. Rep. & Maint...	152.54	45,902.72	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W19010 Influent Lift Station Lifting Bail	6522 · Equip. Rep. & Maint...	314.00	46,216.72	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W19031 New Year's Day High Flows Sec Sed Alar...	6522 · Equip. Rep. & Maint...	620.18	46,836.90	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W19048 Comm. Fail, Response to Alarm	6522 · Equip. Rep. & Maint...	329.18	47,166.08	
Check	03/23/2020	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	1,837.76	49,003.84	
Check	03/23/2020	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	92.58	49,096.42	
Check	03/24/2020	2637	San Luis Powerhouse, Inc.	Inv. 42657 3/12/2020 Onan Generator Annual Ser...	6530 · Generator Maintenance	605.45	49,701.87	
Check	03/24/2020	2637	San Luis Powerhouse, Inc.	Inv. 42656 3/12/2020 Generac Generator Annual ...	6530 · Generator Maintenance	788.02	50,489.89	
Check	03/24/2020	2639	Brenntag Pacific, Inc.	Inv. 3124928 3/5/2020	6503 · Chemicals	1,075.36	51,565.25	
Check	03/24/2020	2639	Brenntag Pacific, Inc.	Inv. 3124929 3/12/2020	6503 · Chemicals	1,075.89	52,641.14	
Check	03/24/2020	2640	Speed's, Inc.	Inv. #62663 3/3/2020 Solids Handling	6580 · Solids Handling	1,278.00	53,919.14	
Check	03/24/2020	2640	Speed's, Inc.	Inv. 62714 3/17/2020 Solids Handling	6580 · Solids Handling	1,228.00	55,147.14	
Check	03/24/2020	2641	Hagemann & Associates	Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	1,740.00	56,887.14	
Check	03/30/2020	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	239.86	57,127.00	
Check	03/31/2020	2643	USA Bluebook	Inv #160723 3/2/2020 Customer # 916419	6522 · Equip. Rep. & Maint...	511.53	57,638.53	
Check	03/31/2020	ADJ	BALANCE ADJUSTMENT	\$ 728.75 CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	364.37	58,002.90	
Total Sanitary							58,002.90	58,002.90
<b>Solid Waste</b>								
Check	03/24/2020	2641	Hagemann & Associates	Civil Eng. Water System	6507 · Contract Labor Civil E...	1,377.50	1,377.50	
Total Solid Waste							1,377.50	1,377.50
<b>Water</b>								
Check	03/02/2020	2617	PG&E	Electricity to Utilities Inv. 0007891626-4	6590 · Utilities	45.71	45.71	
Check	03/02/2020	2618	Burt Industrial Supply, Inc.	2/18/2020 Inv. 73469	6510 · Critical Spare Parts	348.30	394.01	
Check	03/03/2020	2621	Hagemann & Associates	Civil Eng Water System	6507 · Contract Labor Civil E...	2,030.00	2,424.01	
Check	03/10/2020	2632	Tuckfield & Associates, Inc.	Rate Study Inv. 570 2/29/2020	6149 · Rate Study	1,666.43	4,090.44	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	Feb 2020 Ops. Water Inv. F19209	6505 · Contract Labor O & M	4,896.04	8,986.48	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W18869 Colony Drive Meter Work	6520 · Equipment Repair & ...	313.86	9,300.34	
Check	03/19/2020	2634	Fluid Resource Management, Inc.	W18900 Colony Drive Meter Work	6520 · Equipment Repair & ...	289.61	9,589.95	
Check	03/23/2020	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	150.09	9,740.04	
Check	03/31/2020	ADJ	BALANCE ADJUSTMENT	\$ 728.75 CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	364.38	10,104.42	
Total Water							10,104.42	10,104.42

Avila Beach Community Services District  
**Checks by Fund w/Accounts**

March 2020

04/08/20

Type	Date	Num	Name	Memo	Account	Amount	Balance
TOTAL						90,065.16	90,065.16

Avila Beach Community Services District  
**Balance Sheet**  
As of April 30, 2020

	Apr 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Cash Summary	
1008 · Petty Cash	86.28
1010 · Pacific Premier Checking	1,120,306.55
1050 · LAIF	3,101,680.08
<b>Total 1000 · Cash Summary</b>	4,222,072.91
<b>Total Checking/Savings</b>	4,222,072.91
<b>Accounts Receivable</b>	
1200 · *Accounts Receivable	117,879.50
<b>Total Accounts Receivable</b>	117,879.50
<b>Other Current Assets</b>	
1250 · Receivables	
1255 · Interest Receivable	19,364.33
1270 · Taxes Receivable	9,530.07
1280 · Water & Sewer Billings	72,839.21
<b>Total 1250 · Receivables</b>	101,733.61
1400 · Prepaid Summary	
1410 · Prepaid Insurance	3,900.19
<b>Total 1400 · Prepaid Summary</b>	3,900.19
<b>Total Other Current Assets</b>	105,633.80
<b>Total Current Assets</b>	4,445,586.21
<b>Fixed Assets</b>	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
<b>Total 1605 · Office Equipment</b>	0.00
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
<b>Total 1610 · Fixed Asset -Office &amp; Admin.</b>	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	

Avila Beach Community Services District  
**Balance Sheet**  
As of April 30, 2020

	<u>Apr 30, 20</u>
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-497,174.62
<b>Total 1626 · Collection Assets</b>	<b>821,700.64</b>
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-264,042.83
<b>Total 1630 · Disposal Equipment</b>	<b>347,131.83</b>
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,177,733.59
<b>Total 1635 · Treatment Plant</b>	<b>976,364.71</b>
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	-704,848.55
1642 · Treatment Equipment - Other	205,485.61
<b>Total 1642 · Treatment Equipment</b>	<b>588,047.60</b>
<b>Total 1620 · Fixed Assets - Sanitary</b>	<b>2,793,558.88</b>
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
<b>Total 1652 · Equipment</b>	<b>0.00</b>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	-657,239.98
<b>Total 1656 · Distribution Assets</b>	<b>606,756.79</b>
<b>Total 1650 · Fixed Assets - Water</b>	<b>606,756.79</b>
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	74,061.65
1682 · Gen / Fire Accum Dep	-38,345.77
<b>Total 1680 · Structures - Fixed Asset</b>	<b>35,715.88</b>
1690 · Construction in Progress	66,397.23
<b>Total 1600 · Fixed Assets &amp; Acc. Depr.</b>	<b>3,502,428.78</b>



Avila Beach Community Services District  
**Balance Sheet**  
As of April 30, 2020

	<u>Apr 30, 20</u>
Total Fixed Assets	3,502,428.78
Other Assets	
1800 · Deferred Outflows of Resources	27,497.00
Total Other Assets	27,497.00
<b>TOTAL ASSETS</b>	<b><u>7,975,511.99</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2100 · Accounts Payable	55,158.45
<b>Total Accounts Payable</b>	55,158.45
<b>Other Current Liabilities</b>	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	1,772.34
2260 · Vacation Payable	944.10
2262 · Sick Pay Accrued	274.60
2250 · PERS Liability	184.06
<b>Total 2200 · Payroll Liabilities</b>	3,175.10
2300 · Deposits Held	
2303 · Water Deposits Held	4,610.00
<b>Total 2300 · Deposits Held</b>	4,610.00
<b>Total Other Current Liabilities</b>	7,785.10
<b>Total Current Liabilities</b>	62,943.55
<b>Long Term Liabilities</b>	
2400 · Net Pension Liability	126,061.00
2500 · Deferred Inflows of Resources	9,791.00
<b>Total Long Term Liabilities</b>	135,852.00
<b>Total Liabilities</b>	198,795.55
<b>Equity</b>	
3000 · Opening Bal Equity	177,766.56
3900 · Retained Earnings	7,305,462.00
Net Income	293,487.88
<b>Total Equity</b>	7,776,716.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>7,975,511.99</u></b>

	<u>Apr 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4000 · Income Summary</b>	
4010 · Operating Revenue	55,725.23
4012 · Solid Waste Franchise Fee	2,103.49
4030 · County Taxes	135,004.43
4050 · Harbor Charges	
4052 · Front Street Lighting	245.00
4053 · WWTP O&M	22,376.00
	<u>22,621.00</u>
<b>Total 4050 · Harbor Charges</b>	22,621.00
4600 · Interest Income	15,532.05
	<u>230,986.20</u>
<b>Total 4000 · Income Summary</b>	230,986.20
<b>Total Income</b>	<u>230,986.20</u>
<b>Gross Profit</b>	230,986.20
<b>Expense</b>	
<b>5100 · Merchant Credit Card Fees</b>	
5110 · Amex	13.50
5120 · Chase Paymentech	116.43
5140 · Invoice Cloud	336.79
	<u>466.72</u>
<b>Total 5100 · Merchant Credit Card Fees</b>	466.72
<b>5200 · Payroll Expenses</b>	
<b>5210 · Gross Wages</b>	
5211 · Regular Pay	2,864.01
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
	<u>2,864.01</u>
<b>Total 5210 · Gross Wages</b>	2,864.01
5230 · Payroll Taxes	50.23
<b>5240 · Health &amp; Medical Exp.</b>	
5242 · Health Ins / Other	600.00
	<u>600.00</u>
<b>Total 5240 · Health &amp; Medical Exp.</b>	600.00
<b>5250 · PERS Company Pd Expense</b>	
5256 · PERS Co Pd Kristi	273.54
	<u>273.54</u>

Avila Beach Community Services District  
Profit & Loss  
April 2020

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	<b>Apr 20</b>
<b>Total 5250 · PERS Company Pd Expense</b>	273.54
<b>5280 · Payroll Administration &amp; Misc.</b>	104.12
<b>Total 5200 · Payroll Expenses</b>	3,891.90
<b>6000 · Administrative Overheads</b>	
<b>6102 · Accounting</b>	1,320.00
<b>6120 · Dues &amp; Subscriptions</b>	588.91
<b>6135 · Legal</b>	1,448.00
<b>6140 · Office Supplies &amp; Postage</b>	
<b>6142 · Postage &amp; Shipping</b>	483.10
<b>6143 · Supplies, Office</b>	7.19
<b>Total 6140 · Office Supplies &amp; Postage</b>	490.29
<b>6149 · Rate Study</b>	1,568.58
<b>6150 · Rate Assistance</b>	836.00
<b>6170 · Website</b>	200.00
<b>Total 6000 · Administrative Overheads</b>	6,451.78
<b>6500 · Operating Expenses</b>	
<b>6503 · Chemicals</b>	4,060.35
<b>6505 · Contract Labor O &amp; M</b>	19,591.88
<b>6506 · Contract Labor GM</b>	6,162.50
<b>6507 · Contract Labor Civil Engineer</b>	10,802.50
<b>6520 · Equipment Repair &amp; Maint.</b>	
<b>6522 · Equip. Rep. &amp; Maint-Avila &amp; HD</b>	11,399.51
<b>6524 · Equip. Rep. &amp; Maint. Avila Only</b>	40.00
<b>6520 · Equipment Repair &amp; Maint. - Oth...</b>	314.00
<b>Total 6520 · Equipment Repair &amp; Maint.</b>	11,753.51
<b>6530 · Generator Maintenance</b>	522.09
<b>6535 · Insurance P/L</b>	1,323.04
<b>6542 · Maintenance</b>	375.00
<b>6550 · Operating Supplies</b>	37.57
<b>6580 · Solids Handling</b>	1,278.00
<b>6585 · Telephone / Internet</b>	525.92
<b>6590 · Utilities</b>	3,504.19
<b>Total 6500 · Operating Expenses</b>	59,936.55
<b>Total Expense</b>	70,746.95
<b>Net Ordinary Income</b>	160,239.25

	<u>Apr 20</u>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
7200 · Non-Operating Income	
7220 · CIP Harbor	9,724.00
<b>Total 7200 · Non-Operating Income</b>	<u>9,724.00</u>
<b>Total Other Income</b>	9,724.00
<b>Other Expense</b>	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245b · WWTP Phase I Design	9,913.87
<b>Total 8245 · WWTP Improvement Project</b>	9,913.87
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	4,881.25
<b>Total 8246 · WW Swr Ln Rplmt San Migl</b>	<u>4,881.25</u>
<b>Total 8230 · Capital Purchases in Prog Sani</b>	<u>14,795.12</u>
<b>Total 8200 · Non-Operating Expenses</b>	<u>14,795.12</u>
<b>Total Other Expense</b>	<u>14,795.12</u>
<b>Net Other Income</b>	<u>-5,071.12</u>
<b>Net Income</b>	<u><u>155,168.13</u></u>

**Avila Beach Community Services District**  
**Deposits by Fund**

April 2020

05/06/20

Type	Date	Memo	Split	Amount	Balance
<b>General / Admin</b>					
Deposit	04/09/2020	TCF FY20 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-9,265.33	-9,265.33
Deposit	04/16/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-15,549.95	-24,815.28
Deposit	04/23/2020	Inv 4/16/20 F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lig...	1010 · Pacific Premier Che...	-1,015.53	-25,830.81
Deposit	04/23/2020	Inv 4/20/20 F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lig...	1010 · Pacific Premier Che...	-11,604.38	-37,435.19
Deposit	04/28/2020	Pd Cash Augie \$ 80 Laura Lee \$100 Daniel \$ 95 Laura Lee \$ 30	1010 · Pacific Premier Che...	-305.00	-37,740.19
Total General / Admin					
<b>Lights</b>					
Deposit	04/09/2020	TCF FY20 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-661.80	-661.80
Deposit	04/16/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-1,110.71	-1,772.51
Deposit	04/23/2020	Inv 4/16/20 F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lig...	1010 · Pacific Premier Che...	-72.54	-1,845.05
Deposit	04/23/2020	Inv 4/20/20 F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lig...	1010 · Pacific Premier Che...	-828.88	-2,673.93
Total Lights					
<b>Sanitary</b>					
Deposit	04/01/2020	Sani Rec	1010 · Pacific Premier Che...	-691.60	-691.60
Deposit	04/01/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-679.25
Deposit	04/01/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-679.25
Deposit	04/01/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-679.25
Deposit	04/02/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-864.50
Deposit	04/02/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-852.15
Deposit	04/02/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-852.15
Deposit	04/02/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-852.15
Deposit	04/02/2020	Community Park Restrooms 2/27 - 3/26/20	1010 · Pacific Premier Che...	-316.16	-1,168.31
Deposit	04/03/2020	Sani Rec	1010 · Pacific Premier Che...	-586.60	-1,754.91
Deposit	04/03/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-1,754.91
Deposit	04/03/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-1,754.91
Deposit	04/03/2020	1/2 Other 2	1010 · Pacific Premier Che...	16.38	-1,738.53
Deposit	04/05/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-1,923.78
Deposit	04/05/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-1,911.43
Deposit	04/05/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-1,911.43
Deposit	04/05/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-1,911.43
Deposit	04/06/2020	Sani Rec	1010 · Pacific Premier Che...	-741.00	-2,652.43
Deposit	04/06/2020	Rate Assistance	1010 · Pacific Premier Che...	61.75	-2,590.68
Deposit	04/06/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-2,590.68
Deposit	04/06/2020	1/2 Other 2	1010 · Pacific Premier Che...	2.60	-2,588.08
Deposit	04/07/2020	Sani Rec	1010 · Pacific Premier Che...	-7,239.34	-9,827.42
Deposit	04/07/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-9,790.37
Deposit	04/07/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-9,790.37
Deposit	04/07/2020	1/2 Other 2	1010 · Pacific Premier Che...	107.25	-9,683.12
Deposit	04/07/2020	4/2 ACH Booked separately Community Park Restroom 2/27 - 3/26/20	1010 · Pacific Premier Che...	316.16	-9,366.96
Deposit	04/08/2020	Sani Rec	1010 · Pacific Premier Che...	-873.60	-10,240.56
Deposit	04/08/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-10,228.21

**Avila Beach Community Services District  
Deposits by Fund**

April 2020

05/06/20

Type	Date	Memo	Split	Amount	Balance
Deposit	04/08/2020		1010 · Pacific Premier Che...	0.00	-10,228.21
Deposit	04/08/2020	1/2 Other 1	1010 · Pacific Premier Che...	8.97	-10,219.24
Deposit	04/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	-829.65	-11,048.89
Deposit	04/09/2020	Sani Rec	1010 · Pacific Premier Che...	0.00	-11,048.89
Deposit	04/09/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-11,048.89
Deposit	04/09/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-11,048.89
Deposit	04/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-11,048.89
Deposit	04/09/2020	TCF FY20 MAR ME - WASTE	1010 · Pacific Premier Che...	-12,199.89	-23,248.78
Deposit	04/10/2020	Sani Rec	1010 · Pacific Premier Che...	-722.15	-23,970.93
Deposit	04/10/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-23,946.23
Deposit	04/10/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-23,946.23
Deposit	04/10/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-23,946.23
Deposit	04/12/2020	Sani Rec	1010 · Pacific Premier Che...	-135.85	-24,082.08
Deposit	04/12/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-24,082.08
Deposit	04/12/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-24,082.08
Deposit	04/12/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-24,082.08
Deposit	04/13/2020	Sani Rec	1010 · Pacific Premier Che...	-4,722.47	-28,804.55
Deposit	04/13/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-28,767.50
Deposit	04/13/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-28,767.50
Deposit	04/13/2020	1/2 Other 2	1010 · Pacific Premier Che...	61.75	-28,705.75
Deposit	04/14/2020	Sani Rec	1010 · Pacific Premier Che...	-444.85	-29,150.60
Deposit	04/14/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-29,138.25
Deposit	04/14/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-29,138.25
Deposit	04/14/2020	1/2 Other 2	1010 · Pacific Premier Che...	29.64	-29,108.61
Deposit	04/15/2020	Sani Rec	1010 · Pacific Premier Che...	-123.50	-29,232.11
Deposit	04/15/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-29,232.11
Deposit	04/15/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-29,232.11
Deposit	04/15/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-29,232.11
Deposit	04/16/2020	Sani Rec	1010 · Pacific Premier Che...	-481.65	-29,713.76
Deposit	04/16/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-29,689.06
Deposit	04/16/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-29,689.06
Deposit	04/16/2020	1/2 Other 2	1010 · Pacific Premier Che...	-123.50	-29,812.56
Deposit	04/16/2020	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier Che...	-22,147.04	-51,959.60
Deposit	04/17/2020	Sani Rec	1010 · Pacific Premier Che...	-733.65	-52,693.25
Deposit	04/17/2020	Rate Assistance	1010 · Pacific Premier Che...	61.75	-52,631.50
Deposit	04/17/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-52,631.50
Deposit	04/17/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-52,631.50
Deposit	04/18/2020	Sani Rec	1010 · Pacific Premier Che...	-2,943.30	-55,574.80
Deposit	04/18/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-55,562.45
Deposit	04/18/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-55,562.45
Deposit	04/18/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-55,562.45
Deposit	04/19/2020	Sani Rec	1010 · Pacific Premier Che...	-149.70	-55,712.15
Deposit	04/19/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-55,712.15
Deposit	04/19/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-55,712.15
Deposit	04/19/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-55,712.15
Deposit	04/20/2020	Port San Luis Obispo Harbor District	1010 · Pacific Premier Che...	-14,900.00	-70,612.15
Deposit	04/20/2020	Port San Luis Obispo Harbor District	1010 · Pacific Premier Che...	-17,715.00	-88,327.15

**Avila Beach Community Services District**  
**Deposits by Fund**  
 April 2020

05/06/20

Type	Date	Memo	Split	Amount	Balance
Deposit	04/20/2020	Sani Rec	1010 · Pacific Premier Che...	-1,781.12	-90,108.27
Deposit	04/20/2020	Rate Assistance	1010 · Pacific Premier Che...	-93.86	-90,202.13
Deposit	04/20/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-90,202.13
Deposit	04/20/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-90,202.13
Deposit	04/21/2020	Sani Rec	1010 · Pacific Premier Che...	-185.25	-90,387.38
Deposit	04/21/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-90,375.03
Deposit	04/21/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-90,375.03
Deposit	04/21/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-90,375.03
Deposit	04/22/2020	Sani Rec	1010 · Pacific Premier Che...	-873.58	-91,248.61
Deposit	04/22/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-91,223.91
Deposit	04/22/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-91,223.91
Deposit	04/22/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-91,223.91
Deposit	04/23/2020	Inv 4/16/20 F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier Che...	-30,651.11	-121,875.02
Deposit	04/23/2020	Inv 4/20/20 F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Premier Che...	-16,527.56	-138,402.58
Deposit	04/23/2020	Sani Rec	1010 · Pacific Premier Che...	-123.50	-138,526.08
Deposit	04/23/2020	Rate Assistance	1010 · Pacific Premier Che...	24.70	-138,501.38
Deposit	04/23/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-138,501.38
Deposit	04/23/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-138,501.38
Deposit	04/25/2020	Sani Rec	1010 · Pacific Premier Che...	-86.45	-138,587.83
Deposit	04/25/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/25/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/25/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/26/2020	Sani Rec	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/26/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/26/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/26/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-138,587.83
Deposit	04/27/2020	Sani Rec	1010 · Pacific Premier Che...	-61.75	-138,649.58
Deposit	04/27/2020	Rate Assistance	1010 · Pacific Premier Che...	12.35	-138,637.23
Deposit	04/27/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-138,637.23
Deposit	04/27/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-138,637.23
Deposit	04/28/2020	Sani Rec	1010 · Pacific Premier Che...	-3,575.88	-142,213.11
Deposit	04/28/2020	Rate Assistance	1010 · Pacific Premier Che...	37.05	-142,176.06
Deposit	04/28/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-142,176.06
Deposit	04/28/2020	1/2 Other 2	1010 · Pacific Premier Che...	-67.08	-142,243.14
Deposit	04/29/2020	Sani Rec	1010 · Pacific Premier Che...	-1,137.85	-143,380.99
Deposit	04/29/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-143,380.99
Deposit	04/29/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-143,380.99
Deposit	04/29/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-143,380.99
Deposit	04/30/2020	Sani Rec	1010 · Pacific Premier Che...	-869.10	-144,250.09
Deposit	04/30/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-144,250.09
Deposit	04/30/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-144,250.09
Deposit	04/30/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-144,250.09
Deposit	04/30/2020	\$ 1,425.00 BALANCE ADJ Ccs	1010 · Pacific Premier Che...	-712.50	-144,962.59
Total Sanitary				-144,962.59	-144,962.59

**Avila Beach Community Services District**  
**Deposits by Fund**  
 April 2020

05/06/20

Type	Date	Memo	Split	Amount	Balance
<b>Solid Waste</b>					
Deposit	04/28/2020	Waste Connections Franchise Fee SW	1010 · Pacific Premier Che...	-2,103.49	-2,103.49
Total Solid Waste				-2,103.49	-2,103.49
<b>Water</b>					
Deposit	04/01/2020	Water Rec	1010 · Pacific Premier Che...	-828.40	-828.40
Deposit	04/01/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-817.00
Deposit	04/01/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-817.00
Deposit	04/01/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-817.00
Deposit	04/02/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-988.00
Deposit	04/02/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-976.60
Deposit	04/02/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-976.60
Deposit	04/02/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-976.60
Deposit	04/02/2020	San Juan Irrigation 2/27 - 3/26/20	1010 · Pacific Premier Che...	-410.40	-1,387.00
Deposit	04/02/2020	Community Park Restrooms 2/27 - 3/26/20	1010 · Pacific Premier Che...	-216.60	-1,603.60
Deposit	04/03/2020	Water Rec	1010 · Pacific Premier Che...	-615.60	-2,219.20
Deposit	04/03/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-2,219.20
Deposit	04/03/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-2,219.20
Deposit	04/03/2020	1/2 Other 2	1010 · Pacific Premier Che...	15.12	-2,204.08
Deposit	04/05/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-2,375.08
Deposit	04/05/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-2,363.68
Deposit	04/05/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-2,363.68
Deposit	04/05/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-2,363.68
Deposit	04/06/2020	Water Rec	1010 · Pacific Premier Che...	-687.80	-3,051.48
Deposit	04/06/2020	Rate Assistance	1010 · Pacific Premier Che...	57.00	-2,994.48
Deposit	04/06/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-2,994.48
Deposit	04/06/2020	1/2 Other 2	1010 · Pacific Premier Che...	2.40	-2,992.08
Deposit	04/07/2020	Water Rec	1010 · Pacific Premier Che...	-5,767.65	-8,759.73
Deposit	04/07/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-8,725.53
Deposit	04/07/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-8,725.53
Deposit	04/07/2020	1/2 Other 2	1010 · Pacific Premier Che...	99.00	-8,626.53
Deposit	04/07/2020	4/2 ACH Booked separately San Juan Park Irrigation 2/27 - 3/26/20	1010 · Pacific Premier Che...	410.40	-8,216.13
Deposit	04/07/2020	4/2 ACH Booked separately Community Park Restroom 2/27 - 3/26/20	1010 · Pacific Premier Che...	216.60	-7,999.53
Deposit	04/08/2020	Water Rec	1010 · Pacific Premier Che...	-1,265.40	-9,264.93
Deposit	04/08/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-9,253.53
Deposit	04/08/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-9,253.53
Deposit	04/08/2020	1/2 Other 2	1010 · Pacific Premier Che...	8.28	-9,245.25
Deposit	04/09/2020	Water Rec	1010 · Pacific Premier Che...	-748.60	-9,993.85
Deposit	04/09/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-9,993.85
Deposit	04/09/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-9,993.85
Deposit	04/09/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-9,993.85
Deposit	04/09/2020	TCF FY20 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-3,309.05	-13,302.90
Deposit	04/10/2020	Water Rec	1010 · Pacific Premier Che...	-627.00	-13,929.90
Deposit	04/10/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-13,907.10
Deposit	04/10/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-13,907.10



**Avila Beach Community Services District  
Deposits by Fund**

April 2020

05/06/20

Type	Date	Memo	Split	Amount	Balance
Deposit	04/10/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-13,907.10
Deposit	04/12/2020	Water Rec	1010 · Pacific Premier Che...	-125.40	-14,032.50
Deposit	04/12/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-14,032.50
Deposit	04/12/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-14,032.50
Deposit	04/12/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-14,032.50
Deposit	04/13/2020	Water Rec	1010 · Pacific Premier Che...	-5,791.25	-19,823.75
Deposit	04/13/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-19,789.55
Deposit	04/13/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-19,789.55
Deposit	04/13/2020	1/2 Other 2	1010 · Pacific Premier Che...	57.00	-19,732.55
Deposit	04/14/2020	Water Rec	1010 · Pacific Premier Che...	-364.80	-20,097.35
Deposit	04/14/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-20,085.95
Deposit	04/14/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-20,085.95
Deposit	04/14/2020	1/2 Other 2	1010 · Pacific Premier Che...	27.36	-20,058.59
Deposit	04/15/2020	Water Rec	1010 · Pacific Premier Che...	-114.00	-20,172.59
Deposit	04/15/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-20,172.59
Deposit	04/15/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-20,172.59
Deposit	04/15/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-20,172.59
Deposit	04/16/2020	Water Rec	1010 · Pacific Premier Che...	-485.85	-20,658.44
Deposit	04/16/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-20,635.64
Deposit	04/16/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-20,635.64
Deposit	04/16/2020	1/2 Other 2	1010 · Pacific Premier Che...	-114.00	-20,749.64
Deposit	04/16/2020	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier Che...	-5,553.55	-26,303.19
Deposit	04/17/2020	Water Rec	1010 · Pacific Premier Che...	-444.60	-26,747.79
Deposit	04/17/2020	Rate Assistance	1010 · Pacific Premier Che...	57.00	-26,690.79
Deposit	04/17/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-26,690.79
Deposit	04/17/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-26,690.79
Deposit	04/18/2020	Water Rec	1010 · Pacific Premier Che...	-2,957.35	-29,648.14
Deposit	04/18/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-29,636.74
Deposit	04/18/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-29,636.74
Deposit	04/18/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-29,636.74
Deposit	04/19/2020	Water Rec	1010 · Pacific Premier Che...	-228.00	-29,864.74
Deposit	04/19/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-29,864.74
Deposit	04/19/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-29,864.74
Deposit	04/19/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-29,864.74
Deposit	04/20/2020	Water Rec	1010 · Pacific Premier Che...	-2,009.60	-31,874.34
Deposit	04/20/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-31,874.34
Deposit	04/20/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-31,874.34
Deposit	04/20/2020	1/2 Other 2	1010 · Pacific Premier Che...	-86.64	-31,960.98
Deposit	04/21/2020	Water Rec	1010 · Pacific Premier Che...	-171.00	-32,131.98
Deposit	04/21/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-32,120.58
Deposit	04/21/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-32,120.58
Deposit	04/21/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-32,120.58
Deposit	04/22/2020	Water Rec	1010 · Pacific Premier Che...	-742.10	-32,862.68
Deposit	04/22/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-32,839.88
Deposit	04/22/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-32,839.88
Deposit	04/22/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-32,839.88

**Avila Beach Community Services District**  
**Deposits by Fund**  
 April 2020

05/06/20

Type	Date	Memo	Split	Amount	Balance
Deposit	04/23/2020	Inv 4/16/20 F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lig...	1010 · Pacific Premier Che...	-362.69	-33,202.57
Deposit	04/23/2020	Inv 4/20/20 F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25, Lig...	1010 · Pacific Premier Che...	-4,144.42	-37,346.99
Deposit	04/23/2020	Water Rec	1010 · Pacific Premier Che...	-114.00	-37,460.99
Deposit	04/23/2020	Rate Assistance	1010 · Pacific Premier Che...	22.80	-37,438.19
Deposit	04/23/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,438.19
Deposit	04/23/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,438.19
Deposit	04/25/2020	Water Rec	1010 · Pacific Premier Che...	-79.80	-37,517.99
Deposit	04/25/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-37,517.99
Deposit	04/25/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,517.99
Deposit	04/25/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,517.99
Deposit	04/26/2020	Water Rec	1010 · Pacific Premier Che...	-114.00	-37,631.99
Deposit	04/26/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-37,631.99
Deposit	04/26/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,631.99
Deposit	04/26/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,631.99
Deposit	04/27/2020	Water Rec	1010 · Pacific Premier Che...	-57.00	-37,688.99
Deposit	04/27/2020	Rate Assistance	1010 · Pacific Premier Che...	11.40	-37,677.59
Deposit	04/27/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-37,677.59
Deposit	04/27/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-37,677.59
Deposit	04/28/2020	Water Rec	1010 · Pacific Premier Che...	-892.70	-38,570.29
Deposit	04/28/2020	Rate Assistance	1010 · Pacific Premier Che...	34.20	-38,536.09
Deposit	04/28/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-38,536.09
Deposit	04/28/2020	1/2 Other 2	1010 · Pacific Premier Che...	-61.92	-38,598.01
Deposit	04/29/2020	Water Rec	1010 · Pacific Premier Che...	-1,037.40	-39,635.41
Deposit	04/29/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-39,635.41
Deposit	04/29/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-39,635.41
Deposit	04/29/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-39,635.41
Deposit	04/30/2020	Water Rec	1010 · Pacific Premier Che...	-649.80	-40,285.21
Deposit	04/30/2020	Rate Assistance	1010 · Pacific Premier Che...	0.00	-40,285.21
Deposit	04/30/2020	1/2 Other 1	1010 · Pacific Premier Che...	0.00	-40,285.21
Deposit	04/30/2020	1/2 Other 2	1010 · Pacific Premier Che...	0.00	-40,285.21
Deposit	04/30/2020	\$ 1,425.00 BALANCE ADJ CCs	1010 · Pacific Premier Che...	-712.50	-40,997.71
Total Water				-40,997.71	-40,997.71
<b>TOTAL</b>				<b>-228,477.91</b>	<b>-228,477.91</b>

Avila Beach Community Services District  
**Checks by Fund w/Accounts**  
 April 2020

05/06/20

Type	Date	Num	Name	Memo	Account	Amount	Balance	
General / Admin								
Check	04/01/2020		U.S. Postal Service	500 stamped & addressed envelopes Prop 218 ma...	6142 · Postage & Shipping	333.00	333.00	
Check	04/01/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	17.35	350.35	
Check	04/03/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	18.27	368.62	
Check	04/05/2020	EFT	Adobe.com		6120 · Dues & Subscriptions	14.99	383.61	
Check	04/06/2020	2645	Coastline Cleaning Co.	Office Maintenance for March Cleaning	6542 · Maintenance	165.00	548.61	
Check	04/06/2020	2645	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and Debris	6542 · Maintenance	25.00	573.61	
Check	04/06/2020	2646	Hagemann & Associates	General Manager March 15th - 28th, 2020 inv. 108...	6506 · Contract Labor GM	2,610.00	3,183.61	
Check	04/06/2020		American Express Discount	Amex	5110 · Amex	13.50	3,197.11	
Check	04/07/2020		InvoiceCloud		5140 · Invoice Cloud	336.79	3,533.90	
Check	04/08/2020		Staples		6143 · Supplies, Office	7.19	3,541.09	
Check	04/10/2020		Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Maint. A...	40.00	3,581.09	
Check	04/13/2020	EFT	Public Employees Retirement System	Kristi 3/1 - 3/15/20	2250 · PERS Liability	162.90	3,743.99	
Check	04/13/2020	EFT	Public Employees Retirement System	Kristi 3/1 - 3/15/20	5256 · PERS Co Pd Kristi	37.35	3,781.34	
Check	04/13/2020	EFT	Public Employees Retirement System	Kristi 3/16 - 3/31/20	2250 · PERS Liability	179.46	3,960.80	
Check	04/13/2020	EFT	Public Employees Retirement System	Kristi 3/16 - 3/31/20	5256 · PERS Co Pd Kristi	39.00	3,999.80	
Check	04/13/2020	EFT	Public Employees Retirement System	Kristi 4/1 - 4/15/20	2250 · PERS Liability	173.94	4,173.74	
Check	04/13/2020	EFT	Public Employees Retirement System	Kristi 4/1 - 4/15/20	5256 · PERS Co Pd Kristi	18.19	4,191.93	
Check	04/13/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.56	4,202.49	
Check	04/14/2020	2655	Hagemann & Associates	Contract GM March 29th- April 11th, 2020 Inv. 1090	6506 · Contract Labor GM	1,595.00	5,797.49	
Check	04/15/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	15.56	5,813.05	
Check	04/15/2020		BALANCE ADJUSTMENT	adj beg balance to LAIF bank statement balance	4600 · Interest Income	0.05	5,813.10	
Check	04/17/2020		Zoom		6120 · Dues & Subscriptions	14.99	5,828.09	
Check	04/20/2020	2661	California Rural Water Association	May 2020-21 Membership Renewal	6120 · Dues & Subscriptions	545.00	6,373.09	
Check	04/20/2020	EFT	AmazonPrime	Amazon Prime membership	6120 · Dues & Subscriptions	13.93	6,387.02	
Check	04/22/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	14.69	6,401.71	
Check	04/22/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	29.47	6,431.18	
Check	04/22/2020	2663	Creative Technologies, Inc.	Inv. 5478 4/16/2020 Customer Number 849 Run D...	6142 · Postage & Shipping	150.10	6,581.28	
Check	04/22/2020	2664	Nikki Engle Bookkeeping	Inv. 2406 4/15/2020	6102 · Accounting	780.00	7,361.28	
Check	04/22/2020	2665	Nikki Engle Bookkeeping	Inv. 2382 3/25/2020	6102 · Accounting	540.00	7,901.28	
Check	04/23/2020	EFT	PG&E	100 San Luis St.	6590 · Utilities	193.45	8,094.73	
Check	04/27/2020	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Internet	214.95	8,309.68	
Check	04/27/2020	2666	Michael W. Seitz, Attorney at Law	Rate Schedule Meetings	6149 · Rate Study	468.00	8,777.68	
Check	04/27/2020	2666	Michael W. Seitz, Attorney at Law	Attendance Regular Meetings	6135 · Legal	504.00	9,281.68	
Check	04/27/2020	2666	Michael W. Seitz, Attorney at Law	Law Library	6135 · Legal	80.00	9,361.68	
Check	04/27/2020	2666	Michael W. Seitz, Attorney at Law	Rate Schedule Prop 218	6149 · Rate Study	108.00	9,469.68	
Check	04/27/2020	2666	Michael W. Seitz, Attorney at Law	Prep Attendance Regular Meetings	6135 · Legal	784.00	10,253.68	
Check	04/27/2020	2666	Michael W. Seitz, Attorney at Law	Law Library	6135 · Legal	80.00	10,333.68	
Check	04/27/2020	2668	Coastline Cleaning Co.	Office Maintenance Inv. 2112 for April	6542 · Maintenance	165.00	10,498.68	
Check	04/27/2020	2668	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and Debris	6542 · Maintenance	20.00	10,518.68	
Check	04/28/2020	2669	Hagemann & Associates	Inv. 1091 4/28/2020 April 12th - 25th, 2020	6506 · Contract Labor GM	1,957.50	12,476.18	
Check	04/29/2020	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	12,676.18	
Check	04/29/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.53	12,686.71	
Total General / Admin							12,686.71	12,686.71
Lights								
Check	04/03/2020	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	100.58	100.58	
Check	04/03/2020	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	491.44	592.02	
Check	04/23/2020	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	328.91	920.93	

Avila Beach Community Services District  
**Checks by Fund w/Accounts**

April 2020

05/06/20

Type	Date	Num	Name	Memo	Account	Amount	Balance
Total Lights							
<b>Sanitary</b>							
Check	04/02/2020	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.02	920.93
Check	04/06/2020	2646	Hagemann & Associates	Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	1,377.50	1,511.52
Check	04/06/2020	2647	Brenntag Pacific, Inc.	Inv. 3124930 3/19/2020	6503 · Chemicals	1,032.45	2,543.97
Check	04/06/2020	2648	Miners Ace Hardware	Supplies Account:126380 3/31/2020	6522 · Equip. Rep. & Maint...	163.24	2,707.21
Check	04/07/2020	2649	Speed's, Inc.	Inv. #62800 3/31/2020 Solids Handling	6580 · Solids Handling	1,278.00	3,985.21
Check	04/07/2020	2650	CCH Pool	Chlorine Tubes Inv. 2020-0381	6503 · Chemicals	4,171.20	4,171.20
Check	04/07/2020	2650	CCH Pool	Supplies for WWTP (Algae Brush Inv. 2020-0381	6550 · Operating Supplies	37.57	4,208.77
Check	04/07/2020	2651	Tuckfield & Associates, Inc.	Rate Study Inv.581 4/7/2020	6149 · Rate Study	496.29	4,705.06
Check	04/07/2020	2652	San Luis Powerhouse, Inc.	Inv. 45483 3/19/2020 WWTP Generator	6530 · Generator Maintenance	522.09	5,227.15
Check	04/07/2020	2653	Michael Nunley & Assoc.	WWTP Design Inv #6861 4/1/2020	82450 · WWTP Phase I Des...	9,160.68	14,387.83
Check	04/07/2020	2654	Hollenbeck Consulting	Inv. 2019-003 #002 Engineering Support Services ...	82450 · WWTP Phase I Des...	753.19	15,141.02
Check	04/14/2020	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Internet	23.50	15,164.52
Check	04/14/2020	2655	Hagemann & Associates	Civil Engineering Sanitary	6507 · Contract Labor Civil E...	2,102.50	17,267.02
Check	04/14/2020	2656	Santa Maria FAMCON Pipe & Supply	Inv. #S100026465.001 4/10/2020	6522 · Equip. Rep. & Maint...	114.43	17,381.45
Check	04/14/2020	2657	Brenntag Pacific, Inc.	Inv. 3136317 4/2/2020	6503 · Chemicals	686.55	18,068.00
Check	04/14/2020	2657	Brenntag Pacific, Inc.	Inv. 3124931 3/26/2020	6503 · Chemicals	815.79	18,883.79
Check	04/14/2020	2658	Garing, Taylor & Associates, Inc.	Inv. 16733 3/31/2020	82460 · WW Swr Ln Rplmt S...	4,881.25	23,765.04
Check	04/14/2020	2659	Port San Luis Harbor District	Statement ACSD 4/1/2020 Outfall Line Moorings	6522 · Equip. Rep. & Maint...	425.01	24,190.05
Check	04/14/2020	2660	Fluid Resource Management	Inv. F19318 Monthly O & M Sanitary	6505 · Contract Labor O & M	14,695.84	38,885.89
Check	04/14/2020	2660	Fluid Resource Management	Inv. A19278 Chemicals	6503 · Chemicals	85.11	38,971.00
Check	04/14/2020	2660	Fluid Resource Management	Inv. W18791 Lift Station Repair	6522 · Equip. Rep. & Maint...	1,838.10	40,809.10
Check	04/14/2020	2660	Fluid Resource Management	Inv. W18791 Lift Station Repair	6505 · Equipment Repair & ...	314.00	41,123.10
Check	04/16/2020	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	48.15	41,171.25
Check	04/22/2020	2662	Multi. W Systems	Inv. 32030547 4/13/2020 Myers 4V50M4-23 Subm...	6522 · Equip. Rep. & Maint...	8,868.73	50,029.98
Check	04/23/2020	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	2,011.91	52,041.89
Check	04/23/2020	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	85.61	52,127.50
Check	04/27/2020	2667	Brenntag Pacific, Inc.	Inv. 3136320 4/9/2020	6503 · Chemicals	627.23	52,754.73
Check	04/27/2020	2667	Brenntag Pacific, Inc.	Inv. 3136321 4/16/2020	6503 · Chemicals	627.23	53,381.96
Check	04/28/2020	2669	Hagemann & Associates	Civil Engineering Sanitary System	6507 · Contract Labor Civil E...	2,175.00	55,556.96
Check	04/29/2020	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	239.32	55,796.28
Total Sanitary							
<b>Water</b>							
Check	04/06/2020	2646	Hagemann & Associates	Civil Eng. Water System	6507 · Contract Labor Civil E...	1,595.00	1,595.00
Check	04/07/2020	2651	Tuckfield & Associates, Inc.	Rate Study Inv. 581	6149 · Rate Study	496.29	2,091.29
Check	04/14/2020	2655	Hagemann & Associates	Civil Engineering Water	6507 · Contract Labor Civil E...	1,885.00	3,976.29
Check	04/14/2020	2660	Fluid Resource Management	Inv. F19318 Monthly O & M Water	6505 · Contract Labor O & M	4,896.04	8,872.33
Check	04/23/2020	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	158.27	9,030.60
Check	04/28/2020	2669	Hagemann & Associates	Civil Engineering Water System	6507 · Contract Labor Civil E...	1,667.50	10,698.10
Total Water							
<b>TOTAL</b>						<b>80,102.02</b>	<b>80,102.02</b>



# FLUID RESOURCE MANAGEMENT

www.frm-ops.com CA Lic #937346  
 OPERATIONS . MAINTENANCE . MECHANICAL  
 2385 Precision Drive  
 Arroyo Grande, CA 93420

# Statement

Date
3/31/20

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:  
 Avila Beach Community Services District  
 P.O. Box 309  
 100 San Luis Street  
 Avila Beach, CA 93424

Amount Due	Amount Enc.
\$21,829.09	

Date	Transaction	Amount	Balance		
03/31/20	348F11001 Monthly OPS/Maint- INV #F19318. Orig. Amount \$19,591.88.	19,591.88	19,591.88		
03/26/20	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A19278. Orig. Amount \$85.11.	85.11	19,676.99		
03/26/20	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A19239. Orig. Amount \$1,838.10.	1,838.10	21,515.09		
03/20/20	W18791 Lift Station 1 antenna repair- INV #W18791. Orig. Amount \$314.00.	314.00	21,829.09		
<b>CURRENT</b>	<b>1-30 DAYS PAST DUE</b>	<b>31-60 DAYS PAST DUE</b>	<b>61-90 DAYS PAST DUE</b>	<b>OVER 90 DAYS PAST DUE</b>	<b>Amount Due</b>
<b>21,829.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$21,829.09</b>



# FLUID RESOURCE MANAGEMENT

www.frm-ops.com CA Lic #937346  
 OPERATIONS . MAINTENANCE . MECHANICAL  
 2385 Precision Drive  
 Arroyo Grande, CA 93420

# Statement

Date
4/30/20

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142
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To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

Amount Due	Amount Enc.
\$30,476.66	


Date	Transaction	Amount	Balance
04/30/20	348F11001 Monthly OPS/Maint- INV #F19391. Orig. Amount \$19,591.88.	19,591.88	19,591.88
03/31/20	W19027 Lift Station Back Up Pump Overhaul- INV #W19027. Orig. Amount \$5,056.51.	5,056.51	24,648.39
03/31/20	W19081 Tank Mixer Diagnosis- INV #W19081. Orig. Amount \$1,326.50.	1,326.50	25,974.89
03/31/20	W19099 Secondary Sed Pit Pump #1- INV #W19099. Orig. Amount \$1,657.65.	1,657.65	27,632.54
03/31/20	W19129 Pump Install Sec. Sed. Pit- INV #W19129. Orig. Amount \$1,780.68.	1,780.68	29,413.22
03/31/20	W19139 Scum Pit Lid- INV #W19139. Orig. Amount \$693.00.	693.00	30,106.22
04/27/20	W19213 Mixer Contactor Replacement- INV #W19213. Orig. Amount \$56.44.	56.44	30,162.66
04/30/20	W19330 Low Voltage Power Fail- INV #W19330. Orig. Amount \$314.00.	314.00	30,476.66

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
30,476.66	0.00	0.00	0.00	0.00	\$30,476.66

**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**  
Post Office Box 309, Avila Beach, CA. 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 12, 2020

SUBJECT: General Manager/District Engineer Report

**District Operations Under the COVID 19 Pandemic**

Staff is happy to report that operations have been going relatively smoothly since the County and State implemented stay at home orders. FRM staff implemented procedures to minimize direct contact with internal staff and customers and have been practicing social distancing procedures when direct contact is needed, such as field work coordination. Kristi and I have continued to generally operate under “split shifts”, where Kristi is in the office in the morning through early afternoon and I come in late morning through late afternoon. We have conducted our monthly Operations Coordination meetings via tele-conference. The remainder of our routine meetings such as, the Zone 3 Technical Advisory Committee, State Water Subcontractors meeting and Zone 3 Contract Revision Subcommittee has been conducted via Zoom or Microsoft Team.

**Zone 3 Technical Advisory Committee and Advisory Committee**

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday, March 11th, 2020, at the Arroyo Grande City Hall offices. The Agenda packet for the meeting is attached to this report. The TAC also met on Wednesday April 8<sup>th</sup> via computer (“Gotomeeting”) and teleconference. The agenda packet for that meeting is also attached to the report. As of this writing Lopez Lake is at an elevation of 491 feet, is at 52% of capacity and has approximately 25,575 acre feet of water in storage (300 AF more than a couple months ago). The rain we received in late March brought the total up to 16 inches, which is about 80% of normal. The key topic for the TAC is working through the proposed changes to the Zone 3 Water Contract that will provide for each contractor to store their surplus water in their own individual “buckets” rather than storing all surplus water in a common “bucket”. I have volunteered to participate on a contract review sub-committee that will provide specific contract change recommendations to the full TAC Committee.

**Development Projects Status**

Hunter Project – The Hunter project, on the corner of First St and San Antonia Street, has completed a majority of their water and sewer connection work. District staff assisted with shutting down the water main in First Street in order for the contractor to abandon and relocate the fire hydrant on First Street and install two new 2” water service connections. We also shut down the water main on San Antonio Street to repair a water service connection and install a water new connection that support the project. Several new sewer laterals have also been installed and a new manhole will be installed on San Antonia Street.

Colony Drive Projects – We have several houses in progress on Colony Drive that have needed District staff support. The most significant was the relocation of a feed pipe for a fire hydrant located on Avila Beach Drive. The water main line and valve for the hydrant is located on Colony Drive and runs through a District utility easement to Avila Beach Drive.





**ZONE 3  
TECHNICAL ADVISORY COMMITTEE  
AGENDA**

**Wednesday March 11, 2020  
9:00 - 11:00 am**

**ARROYO GRANDE CITY HALL  
300 BRANCH STREET  
2<sup>nd</sup> FLOOR CONFERENCE ROOM**

**Agenda**

<b>1. Announcements</b>	<b>All</b>
<b>2. General Operations and Water Report</b> <ul style="list-style-type: none"> <li>• Summary Notes - February</li> <li>• Monthly Operations Report - February</li> <li>• Lopez Dam Storage Projections - February</li> </ul>	<b>J. Ogren</b>
<b>3. Capital Improvement Projects Update</b> <ul style="list-style-type: none"> <li>• Terminal Reservoir Geotech</li> </ul>	<b>J. Ogren</b>
<b>4. Estimated Surplus Water for 20/21</b>	<b>J. Ogren</b>
<b>5. Contract Changes Update</b> <ul style="list-style-type: none"> <li>• Advisory Committee Update</li> <li>• Legal Language Changes</li> </ul>	<b>D. Heimel</b>
<b>6. Future Agenda items?</b> <ul style="list-style-type: none"> <li>• AG Creek GSP Grant/Groundwater Modeling Updates</li> <li>• Cloudseeding Updates</li> <li>• Stored State Water in Lopez - Evaporation</li> <li>• LAFCO Boundary</li> </ul>	<b>All</b>

**Attachments:**

- A. Summary Notes – February
- B. Lopez Monthly Operations Report – February
- C. Lopez Reservoir Storage Projection Chart – February
- D. CIP Update
- E. WY 19-20 Estimated Surplus Water Calculations

*Next Meeting Date: April 8, 2020*





## ZONE 3

### TECHNICAL ADVISORY COMMITTEE

WEDNESDAY February 5, 2020 (9:00-11:00 AM)

#### SUMMARY NOTES - DRAFT

#### ARROYO GRANDE CITY HALL

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Attendees: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Brandon Shea (Pismo), Greg Ray (Grover Beach), Jim Garing, Brad Hagemann (ABCSD), Vard Ikeda, John Wallace, Dan Heimel (WSC Inc.), Jill Ogren (PW Dept), Danny Mann (LWTP), Jenny Williamson (LWTP).

#### 1. Announcements –

- Jill Ogren announced Mark Chiamonte as the new Public Works Utilities Division Manager.
- Ben Fine announced City of Pismo Beach is closing escrow on February 6<sup>th</sup> for Central Coast Blue property.

#### 2. General Operations and Water Supply Report –

- Danny Mann, Water System Worker at Lopez WTP, reported that the Lake Elev. = 490.90 ft, Storage = 25,501 AF @ 52% capacity. Downstream releases are at 2.197 MGD (instantaneous reading); WTP at 3.832 MGD; SWP at 0.7 MGD. Rainfall to date 8.94 inches.
- No comment on January Summary Notes.
- Jill Ogren reviewed the Monthly Operations Report. Oceano currently using their Surplus with 281.8 AF being used. Pismo has used all their initial Surplus water and purchased an additional 127 AF of Surplus water. The monthly numbers had not been received yet from DWR for State Water. **Jill will send out a new Monthly Operations Report as soon as the updated State Water delivery numbers are received.**
- Jill noted an error for the December Monthly Operations Report. Downstream releases were reported at 86 AF and were corrected to 265.7 AF. The correction will be reflected in the End of the Year Monthly Operations Report to go out at the end of the water year.
- Jill reviewed the Storage Projections Chart. Clarification was provided concerning the differences between Predicted Storage, Actual Storage and Storage Projection.

#### 3. Proposed FY 20/21 Budget –

- Jill distributed the Flood Control Zone 3 proposed budget booklet for FY 20/21.
- Jill announced Kristi Smith will be working with each agency's finance department during the month of February to review the proposed budget for any revisions needing to be made. The proposal will be submitted to the Advisory Committee on March 19<sup>th</sup> for endorsement.
- Jill announced that District Designated Reserves were discussed and approved the Advisory Committee meeting in January and they are shown on page iii of the proposed budget booklet reflecting the discussion TAC had in January concerning what amounts would be allocated to projects.

#### 4. AG Creek Instream Studies –

- Jill discussed proposed releases. A contract will be presented to the Board of Supervisors within the next two months for H.T. Harvey, the current contractor for the HCP. The contract will be for the instream studies in support of the HCP. Based on the contract, releases will be scheduled to take place at different times of the year.
- Jill discussed working with Dick Tzou on the AG Creek Groundwater Sustainability Plan and coordination in how to integrate groundwater data collection into the modeling done for the reservoir. Mr. Tzou believes the task can be placed into the AG Creek GSP to be partially grant funded or used

as part of the funds match. Further discussions are to take place as coordination for the scheduled releases develop.

## 5. Contract Changes Update –

- Jill briefly discussed the January 16<sup>th</sup> Advisory Committee meeting presentation of the contract changes.
- Keith Miller (PW Envr Div Mngr) told Jill he doesn't believe it is necessary to dial in the legal language before starting in on CEQA.
- Discussed possibly hiring someone to work on the legal language before moving on to CEQA. Jill noted Dan Heimel expressed interest in tackling the project.
- Dan noted that the language in its current form covers about 80% of the contract's concept. Dan reviewed the key provisions needed to proceed with specific changes to the contract's language and then start translating the work previously after TAC decides what approach or prioritization needs to take place on those provisions.
- Dan Heimel noted there will still be flexibility for Downstream Releases based on the modeling TAC has agreed to.
- The Districts ability to reduce entitlements will remain unchanged, but the Districts ability to take water out of storage to meet other legal requirements is being added.
- District Initiated Exchanges was included in the contract to provide the mechanism to maintain deliveries to non-state water agencies when the Lopez plant goes down for a short period of time. Agencies are required to first request that the district must put this exchange together before the option can be put into action.
- It was asked if an agency would be bringing down the excess allocation to be stored behind Lopez. Jill Ogren stated there is no capacity in the pipeline to bring down District Excess Allocation for storage behind Lopez unless existing State Water Contractors were not using their capacity for their own SWP allocation. The District does not have capacity related to the excess allocation.
- Discussion took place in creating a subcommittee consisting of at least a State Water representative, a non-State Water representative and a District representative. Jill emphasized that the subcommittee would need to make the contract changes a top priority and be present at all meetings to discuss those changes.
- Dan Heimel discussed the Evaporation Accounting Methodology and asked TAC if they would like to be proactive at the beginning of the water year or retroactive at the end of the water year. **TAC agreed to be retroactive.**

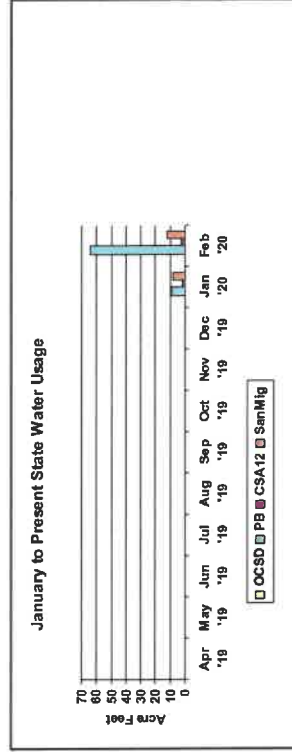
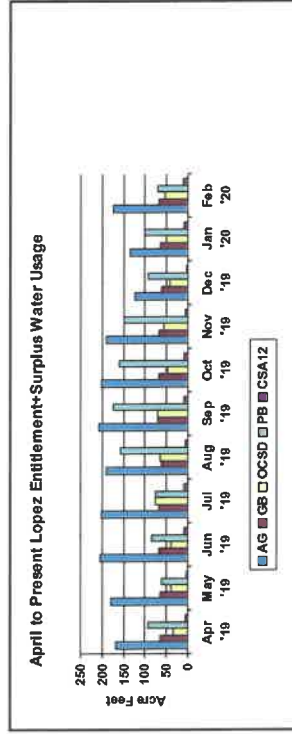
## 6. Agenda Items Next month –

- AG Creek GSP Grant/Groundwater Modeling Updates
- Cloudseeding Updates
- Stored State Water in Lopez - Evaporation
- LAFCO Boundary

**Next meeting March 11, 2020**

# San Luis Obispo County Flood Control and Water District Zone 3 - Lopez Project - Monthly Operations Report February, 2020

Contractor	Lopez Water Deliveries										State Water Deliveries							
	Enti.	Surplus Water Declared	Surplus Requested Available Water	Total Available Water	Entitlement		Surplus		April to Present		Annual Request	Usage	% of Annual Request	Change in Storage	Usage	% of Annual Request	SWP Deliveries	Total Water Deliveries This Month
					Usage	%	Usage	%	Usage	%								
Arroyo Grande	2290	378.00	0.00	2290.00	175.44	7.7%	0.00	0.0%	1982.61	86.6%	0.00	0.0%		0.00	0.0%		175.44	
Oceano CSD	303	50.00	400.00	703.00	0.00	0.0%	13.6%	303.00	100.0%	273.28	68.3%	576.28	82.0%				54.48	
Grover Beach	800	132.00	20.00	820.00	67.33	8.4%	0.0%	723.22	90.4%	0.00	0.0%	723.22	88.2%	73.43	6.6%		67.33	
Pismo Beach	892	147.00	327.00	1219.00	0.00	0.0%	21.7%	892.00	100.0%	327.00	100.0%	1219.00	100.0%	3.88	14.4%		135.34	
CSA 12	245	40.00	0.00	245.00	10.76	4.4%	0.0%	79.15	32.3%	0.00	0.0%	79.15	32.3%	19.83	15.6%		12.82	
San Miguelito																		
<b>Total</b>	<b>4530</b>	<b>747.00</b>	<b>747.00</b>	<b>5277.00</b>	<b>253.53</b>	<b>5.6%</b>	<b>16.8%</b>	<b>3979.98</b>	<b>87.9%</b>	<b>600.28</b>	<b>80.4%</b>	<b>4580.26</b>	<b>86.8%</b>	<b>1501</b>	<b>78.39</b>	<b>5.2%</b>	<b>66</b>	<b>1495.11</b>



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

\*"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

**Comments:**

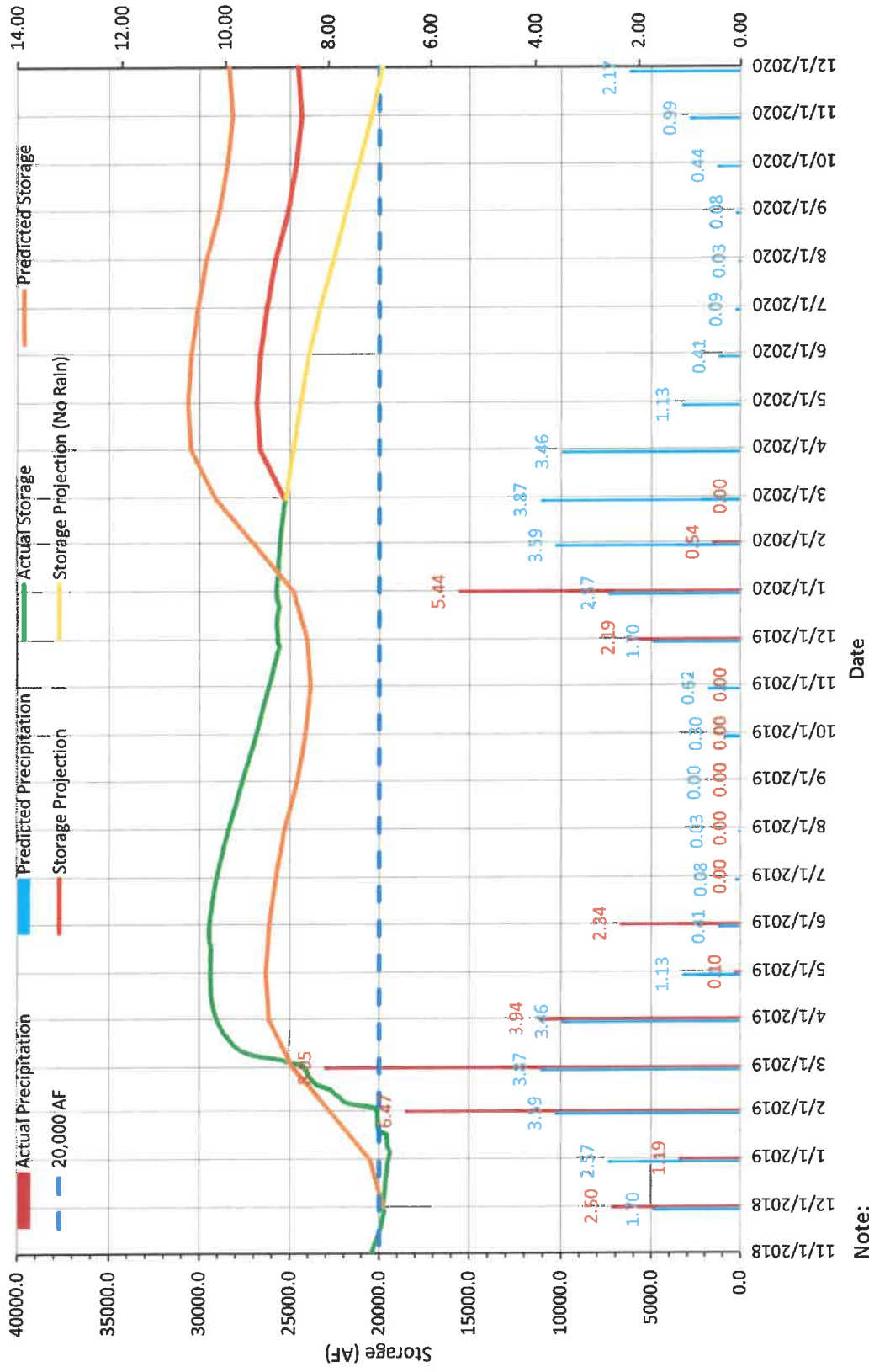
Available Surplus Water is shown and as designated per BOS May 14, 2019 Declaration of Surplus Water. Beginning with July 2019 report, Surplus Water Requested is amount purchased by each agency. Surplus Water used is based on Surplus Water Requested.

1) Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.8 AF delivered to Canyon Crest was added to Oceano's water usage this month and 1.8 AF was subtracted from Arroyo Grande's usage this month.

On 2/7/2020 Pismo requested the remaining 127 AF of surplus water in addition up to 90 AF of Oceano's surplus water if needed for February and March of 2020.

Lopez Dam Operations	This Month	Year to Date	Difference (feet)	% Full
Lake Elevation (full at 522.37 feet)	490.44		-31.93	
Storage (full at 49200 acre feet)	25220		51.3%	
Rainfall	0	8.94		
Downstream Release (4200 acre feet/year)	195.18	2528.76		
Spillage (acre feet)	0	0.00		

# LOPEZ RESERVOIR STORAGE PROJECTION



**Note:**

1. Storage projection is based on predicted rainfall from longrangeweather.com, historic inflow based on predicted rainfall, 18-19 downstream release requests, and municipal usage.

**Lopez Water - Estimated Surplus Water for 2019/2020 by Contract**

(as of 03.13.2020)

A	B	C	D	E	F	G	H	I	J	K
2019-20 Water Available Per Contract	Entitlement	Surplus Available Per Contract	Surplus Requested <sup>4</sup>	Total Available	Actual Deliveries April 2019-Feb 2020		Estimated Deliveries <sup>1</sup>		Estimated Surplus by Contract available in 20-21	
					Entitlement	Surplus	March 2020	Total Deliveries thru WY 2019/20	Surplus Generated Unused Entitlement	Surplus Available Total Surplus by percent of Entitlement
Arroyo Grande	2,290	378	0	2,290	1,983	0	124	2,107	183	931
Pismo Beach <sup>2</sup>	892	147	327	1,219	892	327	0	1,219	0	363
Grover Beach	800	132	20	820	723	0	57	780	20	325
Oceano CSD	303	50	400	703	300	273	0	573	0	123
CSA 12	245	40	245	245	79	0	3	82	163	100
<b>Sub Totals</b>	<b>4,530</b>	<b>747</b>	<b>747</b>	<b>5,277</b>	<b>3,977</b>	<b>600</b>	<b>184</b>	<b>4,761</b>	<b>366</b>	<b>1,841</b>
Downstream	4,200				2,529		196	2,725	1,475	0
<b>Total</b>	<b>8,730</b>				<b>6,506</b>	<b>600</b>	<b>380</b>	<b>7,486</b>	<b>1,841</b>	<b>1,841</b>

**NOTES**

1. March 2020 usage estimated based on March 2019 usage, up to maximum available
2. Includes subcontract for 92 AF from CSA12
3. Surplus water as declared on 5/14/2019 at BOS
4. Surplus Requested/Purchased by each Agency

**CALCULATIONS**

Columns A-E from BOS 5.15-2019 Surplus Water Declaration

Columns F-I actual and projected water deliveries for water year 19/20

Columns J-K surplus water calculations per Water Supply Contracts

Fund: Flood Control Zone 3  
 Purpose: To calculate unit cost of surplus water  
 Date of Preparat 3/3/2020  
 Total Estimated: TBD  
 Cost per AF calc: Proposed treatment and delivery costs divided by FCZ 3 Entitlement

Calculating Surplus Water	
Proposed Costs for 2020/21	Flood Control Zone 3 Entitlement (AF)
Unit B-Part 1	13,103.00
Unit B-Part 2	21,275.00
Unit C	14,890.00
Unit D	16,250.00
Unit E	25,366.00
Unit F	16,007.00
Unit G	10,860.00
Unit H	15,935.00
Unit I	22,435.00
Unit J	17,338.00
<b>Total</b>	<b>173,459.00</b>
	<b>4,530</b>
	<b>\$ 38.29</b>

Contractor	Surplus Available Total Surplus by percent of Entitlement	Surplus Requested/Purchased	Estimated Cost per AF	Cost of Surplus Water
Arroyo Grande	931	\$ 38.29	\$ 35,634.62	
Pismo Beach <sup>2</sup>	363	\$ 38.29	\$ 13,880.23	
Grover Beach	325	\$ 38.29	\$ 12,449.21	
Oceano CSD	123	\$ 38.29	\$ 4,716.04	
CSA 12	100	\$ 38.29	\$ 3,813.71	
<b>Total</b>	<b>1,841</b>		<b>\$ 70,493.80</b>	





## ZONE 3 Lopez Project

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San Luis Obispo County Flood Control and Water Conservation District

**TO:** Zone 3 Advisory Committee

**FROM:** David Spiegel, PE

**DATE:** March 19, 2020

**SUBJECT:** Zone 3 Projects Update

### **Project Updates:**

- Spillway Assessment (No Change)
  - DSOD is reviewing assessments on a priority basis and will update the District on their progress
  - Geotechnical and structural testing will be scheduled following DSOD approval of assessment and recommendations
- Structural Assessment of Terminal Reservoir Dam (No Change)
  - The Consultant Yeh and Associates has been contracted to do the geotechnical work on the dam
  - The permit application was submitted to DSOD
  - DSOD requesting additional Geotech testing which will increase costs
  - Preparing report on options for TAC
- Fault Zone Risk Assessment for Dam Left Abutment (No Change)
  - Received one quote at \$39,000
- Lopez WTP Safety Upgrades (No Change)
  - Determining options for membrane building safety upgrades
- Domestic Tank Repairs ~\$15,000
  - Should be completed by end of April
- Cathodic Protection Survey
  - Cathodic Protection Report completed
  - Develop scope/estimates/quotes for repairs
- Equipment Storage Building (No Change)
  - Scoping new location
  - One quote received, ~\$69,000.00 for the building



## ZONE 3 Lopez Project

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San Luis Obispo County Flood Control and Water Conservation District

### Upcoming Projects:

- Terminal Dam Monument Survey
- Ammonia Analyzer #2
- Improved Boat Access

### Completed Projects

- Lopez Dam and Terminal Dam Hazard Classification
  - DSOD approved the inundation maps
  - Approved maps and Emergency Action Plans sent to CAL OES
  - Distributed to all required parties
- Replaced Leach Field System at WTP
- Replaced sludge bed #1 underdrain system
- Rebuild membrane feed pump
- Repairs to Terminal Dam Spillway

# ZONE 3 TECHNICAL ADVISORY COMMITTEE

Wednesday April 8, 2020

9:00 - 11:00 am

**Due to COVID19 Meeting Protocols**  
**we will be teleconferencing via phone or GoTo Meeting**



Phone line: [+1 \(872\) 240-3212](tel:+1(872)240-3212)

Access Code: 871-704-141

OR

Webinar: <https://global.gotomeeting.com/join/871704141>

## Agenda

<b>1. Announcements</b>	<b>All</b>
<b>2. General Operations and Water Report</b> <ul style="list-style-type: none"><li>• Summary Notes - March</li><li>• Monthly Operations Report – March</li><li>• Lopez Dam Storage Projections - March</li></ul>	<b>J. Ogren</b>
<b>3. Cloudseeding Update</b>	<b>J. Ogren</b>
<b>4. Terminal Reservoir De-Commissioning</b>	<b>J. Ogren</b>
<b>5. Actual Surplus Water for 20/21</b> <ul style="list-style-type: none"><li>• BOS May 2020</li></ul>	<b>J. Ogren</b>
<b>6. Contract Changes Update</b>	<b>D. Heimel</b>
<b>7. Future Agenda items?</b> <ul style="list-style-type: none"><li>• AG Creek GSP Grant/Groundwater Modeling Updates</li><li>• Cloudseeding Updates</li><li>• Stored State Water in Lopez - Evaporation</li><li>• LAFCO Boundary</li></ul>	<b>All</b>

Attachments:

- A. Summary Notes – March
- B. Lopez Monthly Operations Report – March
- C. Lopez Reservoir Storage Projection Chart – March
- D. WY 19-20 Actual Surplus Water Calculations

*Next Meeting Date: May13, 2020*





## ZONE 3

### TECHNICAL ADVISORY COMMITTEE

WEDNESDAY March 11, 2020 (9:00-11:00 AM)

#### SUMMARY NOTES - DRAFT

#### ARROYO GRANDE CITY HALL

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Attendees: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Greg Ray (Grover Beach), Jim Garing, Will Clemens (OCSD), Brad Hagemann (ABCSD), Vard Ikeda, Dan Heimel (WSC Inc.), Jill Ogren (PW Dept), Desiree Bravo (PW Dept), Brian McClean (LWTP), Jenny Williamson (LWTP).

#### 1. Announcements –

- Jill Ogren announced our first cloudseeding effort was on March 10<sup>th</sup>, contract for this year ends April 15<sup>th</sup>.
- Jim Garing announced his ranch is for sale in Arroyo Grande and plans to move to Prescott, Arizona.
- Jill Ogren introduced Desiree Bravo, Public Works Utility Engineer, who has taken over several Zone 3 projects from David Spiegel.
- Ben Fine announced a joint meeting of the city councils at the South County Regional Center in Arroyo Grande on March 31<sup>st</sup> at 6:00pm to receive information on Central Coast Blue and provide direction on how to proceed with the MOA.

#### 2. General Operations and Water Supply Report –

- Brian McLean, Water System Worker at Lopez WTP, reported that the Lake Elev. = 490.38 ft, Storage = 25,185 AF @ 51% capacity. Downstream releases are at 2.18 MGD (instantaneous reading); WTP at 3.8 MGD; SWP at 0.74 MGD. Rainfall to date 10.51 inches.
- No comment on February Summary Notes.
- Jill Ogren reviewed the Monthly Operations Report. Pismo has purchased additional Surplus water from Oceano's remaining Surplus. Pismo received 64.43 AF of State Water for the month of February and will receive Oceano's remaining unused Surplus water in the month of March.
- Jill Ogren reviewed the Storage Projections Chart and discussed the discrepancies between predicted and actual precipitation received.

#### 3. Capital Improvement Projects Update –

- Jill Ogren discussed the improvement projects, and many have not made much progress. Jill provided updates on the Terminal Reservoir Dam. The estimate for the geological investigation assessment increased from \$90,000 to an estimated \$200,000. In addition, DSOD is wanting a work plan and a mitigation plan. **Jill asked TAC what direction they would want to go with the Terminal Dam Geotech assessment, TAC made the decision to take a proposal to pursue decommissioning of the Terminal Reservoir to the Advisory Committee for approval.**
- Jill Ogren stated she has the Inundation Map and an Emergency Flood and Evacuation brochure ready however there is a public outreach plan since this could be a significant news item. **TAC requested pdf copies of the Inundation Maps. Jill stated she will send large copies of the map for the agencies to have and include several brochure copies to provide to the public when the District is ready to launch this on the website.** An interactive map already exists on the DWR website.
- Domestic tank repairs are estimated to be completed by the end of April.
- Cathodic Protection Survey report has been completed and the report confirms repairs need to be made. Next steps are to develop scope of work, cost estimates and quotes for repairs. Unit 2 of the Distribution has no Cathodic Protection and it was advised to install protection. Shane Taylor offered GMC Electric as a contractor for further Cathodic Protection needs due to prolonged issues with the

current contractor.

#### **4. Estimated Surplus Water for 20/21 –**

- Jill discussed the Estimated Surplus Water chart and stated costs for surplus water will be \$38.29 per AF. Jill explained the estimated costs for each contractor were figured by taking the cost for surplus water and multiplying by the surplus available per contractor.
- Jim Garing asked if the downstream releases were lower than usual this year because of the work that was done in AG Creek, Jill confirmed that was a factor.
- Jill announced the estimated surplus water will be presented to the Advisory Committee on March 19<sup>th</sup>. Once numbers are received for the month of March, a board letter will then be drafted announcing the declaration of Surplus Water for 20/21 to the Board of Supervisors on May 12<sup>th</sup>. Afterward Agencies will need to request a quantity of Surplus water to purchase.

#### **5. Contract Changes Update –**

- Dan HeimeI announced a sub-committee has been created to tackle the contract changes and met a little over a week ago. Sub-committee has come to a consensus on general concepts to be changed that were consistent with the changes TAC wished to make. Next step will require each person to go through the contract to make red line edits and bring those edits to the next designated meeting for discussion to put into one document to be presented to TAC.
- Vard Ikeda asked what the timeframe was for the changes, Jill Ogren stated that the edits needed to be made by March 20<sup>th</sup>.
- Jill Ogren spoke with Katie Drexhage from Environmental regarding the HCP, Purchasing would not allow sole sourcing with HT Harvey for the instream studies. Two additional bids were sent out and Stillwater came in \$30,000 less. Contract is being drafted for Stillwater for \$65,000. Due to the purchase being under the limit, approval is not needed from Board of Supervisors. Instream studies can take up to a year as those studies need to include the effects of each season.

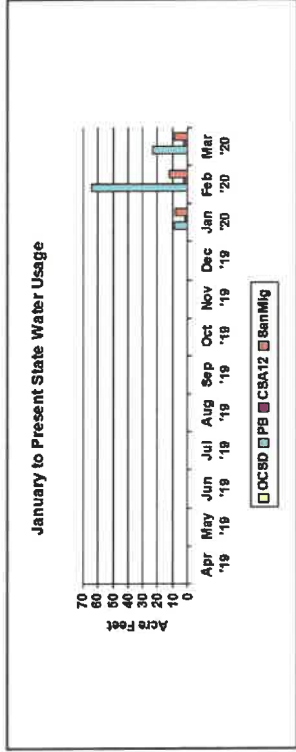
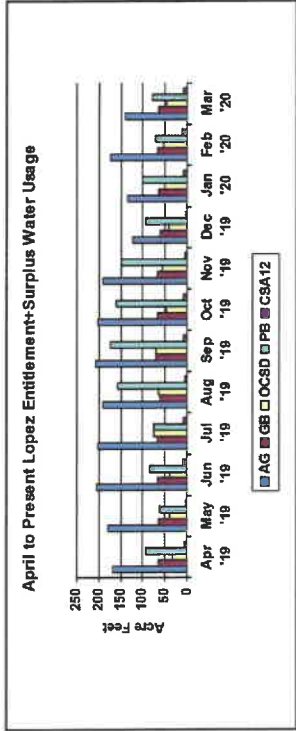
#### **6. Agenda Items Next month –**

- AG Creek GSP Grant/Groundwater Modeling Updates
- Cloudseeding Updates
- Stored State Water in Lopez - Evaporation
- LAFCO Boundary

**Next Meeting April 8, 2020**

# San Luis Obispo County Flood Control and Water District Zone 3 - Lopez Project - Monthly Operations Report March, 2020

Contractor	Lopez Water Deliveries										State Water Deliveries													
	This Month					April to Present					This Month			January to Present		Total Water Deliveries This Month								
	Enti.	Surplus Water Declared	Surplus Requested	Total Available Water	Entitlement	Usage	%	Surplus	Usage	%	Entitlement	Usage	%	Surplus	Usage		%	Annual Request	Usage	% of Annual Request	Change in Storage	Usage	% of Annual Request	SWP Deliveries
Arroyo Grande	2290	378.00	0.00	2290.00	139.74	6.1%	0.00	0.0%	2122.35	92.7%	2122.35	0.00	0.0%	2122.35	92.7%		227	0.00	0.0%		0.00	0.0%		139.74
Oceano CSD	303	50.00	321.35	624.35	0.00	0.0%	48.07	15.0%	303.00	100.0%	321.35	100.0%	100.0%	624.35	100.0%		1120	23.84	2.1%		97.27	8.7%		64
Grover Beach	800	132.00	20.00	820.00	64.00	8.0%	0.00	0.0%	787.22	98.4%	787.22	0.00	0.0%	787.22	96.0%		27	3.04	7.6%		5.92	21.9%		102.49
Pismo Beach	892	147.00	405.65	1297.65	0.00	0.0%	78.65	19.4%	892.00	100.0%	405.65	100.0%	100.0%	1297.65	100.0%		127	9.26	7.3%		29.09	22.9%		9.26
CSA 12	245	40.00	0.00	245.00	7.19	2.9%	0.00	0.0%	86.34	35.2%	86.34	0.00	0.0%	86.34	35.2%		1501	35.14	2.3%		132.28	8.8%		372.79
<b>San Miguelito</b>	<b>4530</b>	<b>747.00</b>	<b>747.00</b>	<b>5277.00</b>	<b>210.93</b>	<b>4.7%</b>	<b>126.72</b>	<b>17.0%</b>	<b>4190.91</b>	<b>92.5%</b>	<b>4917.91</b>	<b>727.00</b>	<b>97.3%</b>	<b>4917.91</b>	<b>93.2%</b>									<b>1459.97</b>
<b>Total</b>																								



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

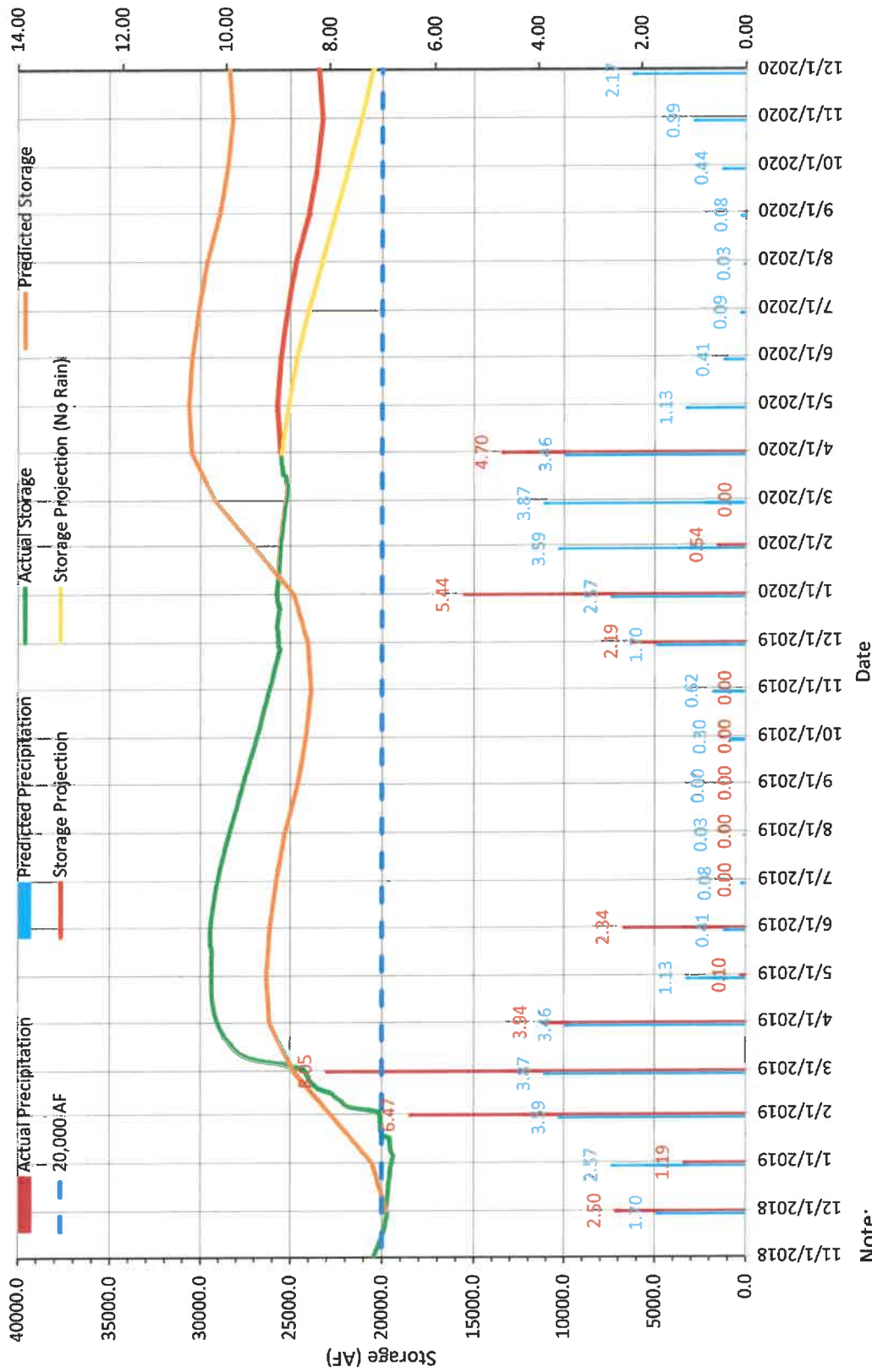
\*Year to Date\* is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Lopez Dam Operations	This Month	Year to Date
Lake Elevation (full at 522.37 feet)	490.87	-31.50
Storage (full at 49200 acre feet)	25472	51.8%
Rainfall	5.37	14.31
Downstream Release (4200 acre feet/year)	207.46	2736.22
Spillage (acre feet)	0	0.00

Comments:  
Available Surplus Water is shown and as designated per BOS May 14, 2019 Declaration of Surplus Water. Beginning with July 2019 report, Surplus Water Requested is amount purchased by each agency. Surplus Water used is based on Surplus Water Requested.  
1) Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.5 AF delivered to Canyon Crest was added to Oceano's water usage this month and 1.5 AF was subtracted from Arroyo Grande's usage this month.

On 2/7/2020 Pismo requested the remaining 127 AF of surplus water (SurW) in addition up to 90 AF of Oceano's SurW if needed for March, 2020. In March, Pismo used 78.65 AF of Oceano's remaining SurW.  
Pismo Surplus = 200 AF (original) + 127AF (Total remaining SurW) + 78.65 (Oceano's remaining SurW Requested) = 405.65 AF.

# LOPEZ RESERVOIR STORAGE PROJECTION



Note:  
 1. Storage projection is based on predicted rainfall from longrangeweather.com, historic inflow based on predicted rainfall, 18-19 downstream release requests, and municipal usage.

*Lopez Water - Surplus Water Available in 2020/2021 by Contract*

A	B	C	D	E	F	G	H	J
2019 -2020 Water Available Per Contract								
Contractor	Entitlement	Surplus <sup>2</sup>	Total Available	Actual Deliveries April 2019-Mar 2020	Surplus <sup>3</sup>	Total Deliveries thru WY 2018/19	Surplus Generated Unused Entitlement	Surplus Available by Contract
Arroyo Grande	2,290	0	2,290	2,122	0	2,122	168	911
Pismo Beach <sup>1</sup>	892	321	1,213	892	406	1,298	0	355
Grover Beach	800	197	997	787	0	787	13	318
Oceano CSD	303	75	378	303	321	624	0	121
CSA 12	245	60	305	86	0	86	159	98
<b>Sub Totals</b>	<b>4,530</b>	<b>653</b>	<b>5,183</b>	<b>4,191</b>		<b>4,436</b>	<b>339</b>	<b>1,803</b>
Downstream	<b>4,200</b>			<b>2,736</b>		<b>2,736</b>	<b>1,464</b>	<b>0</b>
<b>Total</b>	<b>8,730</b>			<b>6,927</b>		<b>8,239</b>	<b>1,803</b>	<b>1,803</b>

**NOTES**

1. Includes subcontract for 92 AF from CSA12
2. Surplus water as declared on 5/14/2019 at BOS
3. Surplus Requested/Purchased by each Agency

**CALCULATIONS**

Columns A-D from BOS 5.14.2019 Surplus Water Declaration  
 Columns E-G actual water deliveries for water year 19/20  
 Columns H-J surplus water calculations per Water Supply Contracts

Contractor	Surplus Available Total Surplus by percent of Entitlement	Cost per AF	Cost of Surplus Water
Arroyo Grande	911 \$	38.29	\$ 34,893.69
Pismo Beach	355 \$	38.29	\$ 13,591.63
Grover Beach	318 \$	38.29	\$ 12,190.36
Oceano CSD	121 \$	38.29	\$ 4,617.98
CSA 12	98 \$	38.29	\$ 3,734.42
<b>Total</b>	<b>1,803</b>		<b>\$ 69,028.06</b>







April 8, 2020

Avila Beach Community Services District  
100 San Luis Street  
Avila Beach, CA 93424

**SUBJECT: MARCH 2020 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT  
WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

**WASTEWATER TREATMENT PLANT**

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

Guide rail brackets for the secondary sed pumps were repaired and the secondary sed pumps were replaced.

Staff performed a hydraulic study on the recirculation pumps, FFR feed pumps and transfer pumps. Pressures were found to be outside the original design parameter. Additional pressure gauges will be installed, and results will be provided to the District.

Staff fabricated and installed a UV cover for the chlorine analyzers.

**WATER SYSTEM**

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed.

The contactor for the tank mixer was replaced.

**COMPLIANCE RECORD AND PLANT PERFORMANCE**

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,  
**FLUID RESOURCE MANAGEMENT**



Carinna Butler  
Operations Manager

**ATTACHMENTS**

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2018-2020)
- ABCSD Monthly Total WWTP Effluent Flow (2018-2020)
- Port San Luis Monthly Total Flow (2018-2020)
- Monthly Average Influent BOD (2018-2020)
- Monthly Average Effluent BOD (2018-2020)
- Monthly Water Purchased from Lopez (2018-2020)
- ABCSD Monthly Water Sold (2018-2020)



# Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month  
Annual report due January 30

Month: MARCH 2020

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.055542	92	39			<0.02
2	0.044211	80	31			<0.02
3	0.039089	83	27	2	<2	<0.02
4	0.041173	91	29			<0.02
5	0.041312	80	29	<2	<2	<0.02
6	0.044038	87	31			<0.02
7	0.056271	88	39			<0.02
8	0.054845	88	38			<0.02
9	0.039119	68	27			<0.02
10	0.058948	128	41	2	<2	<0.02
11	0.060590	90	43			<0.02
12	0.052001	92	36	<2	<2	<0.02
13	0.046390	85	32			<0.02
14	0.056915	91	40			<0.02
15	0.054631	128	35			<0.02
16	0.066277	95	46			<0.02
17	0.052333	90	37	<2	<2	<0.02
18	0.039523	70	28			<0.02
19	0.037851	63	26	<2	<2	<0.02
20	0.033441	102	23			<0.02
21	0.034139	69	24			<0.02
22	0.041776	80	29			<0.02
23	0.045135	70	31			<0.02
24	0.035675	75	25	<2	<2	<0.02
25	0.035467	72	25			<0.02
26	0.033797	77	24	<2	<2	<0.02
27	0.031878	71	22			<0.02
28	0.035329	76	25			<0.02
29	0.032726	68	23			<0.02
30	0.031455	67	22			<0.02
31	0.028082	103	20	<2	<2	<0.02
Min	0.028082	63	20	<2	<2	<0.02
Mean	0.043870	84	31	<2	<2	<0.02
Max	0.066277	128	46	2	<2	<0.02
Total	1.359959	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received	
Date	Volume (Gallons)
	N/A

Sludge Removal	
Date	Gallons
3/3/20	4,500
3/17/20	4,800

SIGNATURE: \_\_\_\_\_

PRINTED NAME: Carinna Butler

Effluent and Influent Monitoring					
Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
3/1/20	38	25	443	336	
3/5/20	35	19	344	176	
3/8/20	35	19	338	203	
3/12/20	29	18	261	187	2.2 DNQ
3/15/20	29	24	379	102	
3/19/20	38	17	335	225	
3/22/20	28	14	814	508	
3/26/20	20	13	253	166	
3/29/20	23	17	424	392	
Min	20	13	253	102	2.2 DNQ
Mean	31	18	399	255	2.2 DNQ
Max	38	25	814	508	2.2 DNQ
BOD Removal: 92.3%			TSS Removal: 92.8%		

Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
3/5/20	<0.1	19.3	6.8	64
3/12/20	<0.1	22.5	6.8	64
3/19/20	<0.1	20.8	6.8	62
3/26/20	<0.1	14.2	7.0	60
Min	<0.1	14.2	6.8	60
Mean	<0.1	19.2	6.9	63
Max	<0.1	22.5	7.0	64

Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

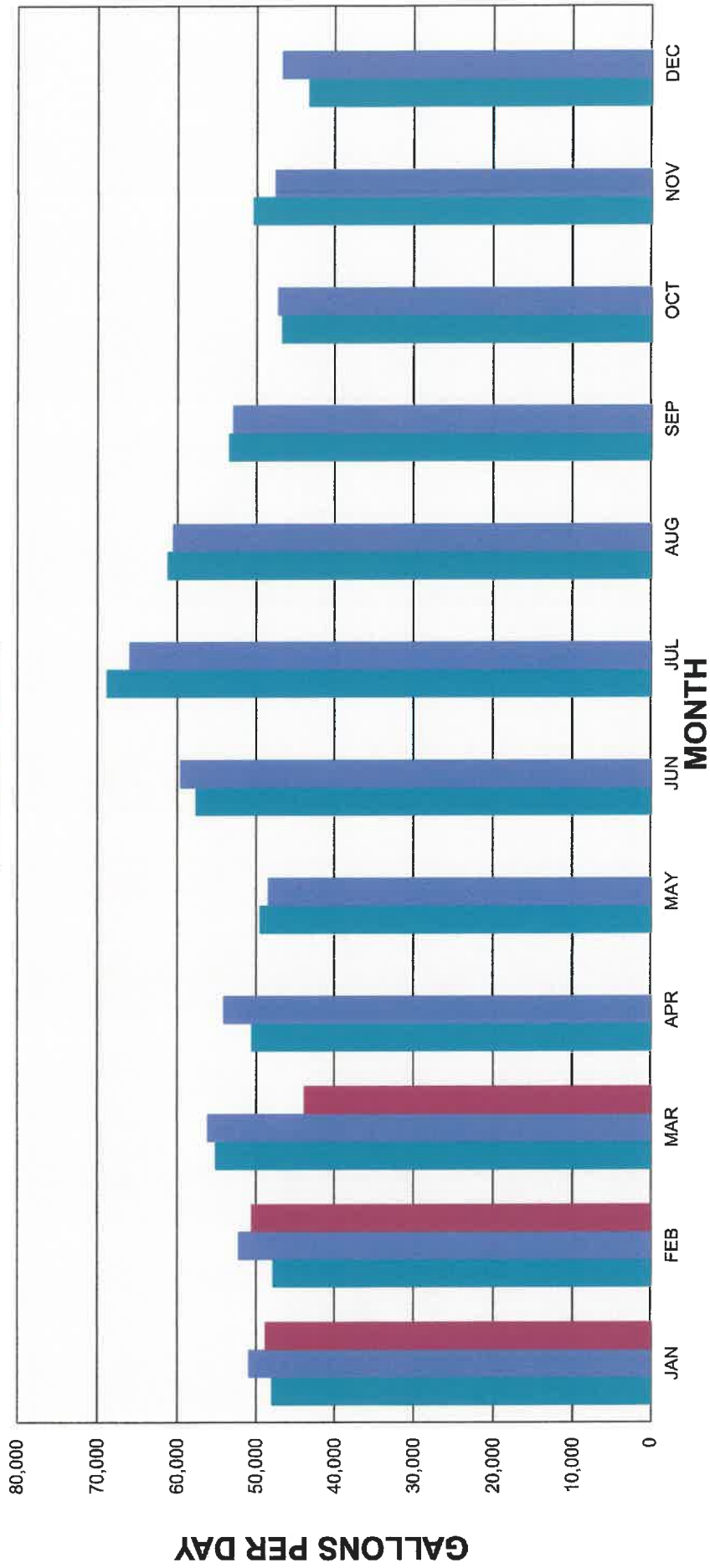
DATE: \_\_\_\_\_

TITLE: FRM Operations Manager



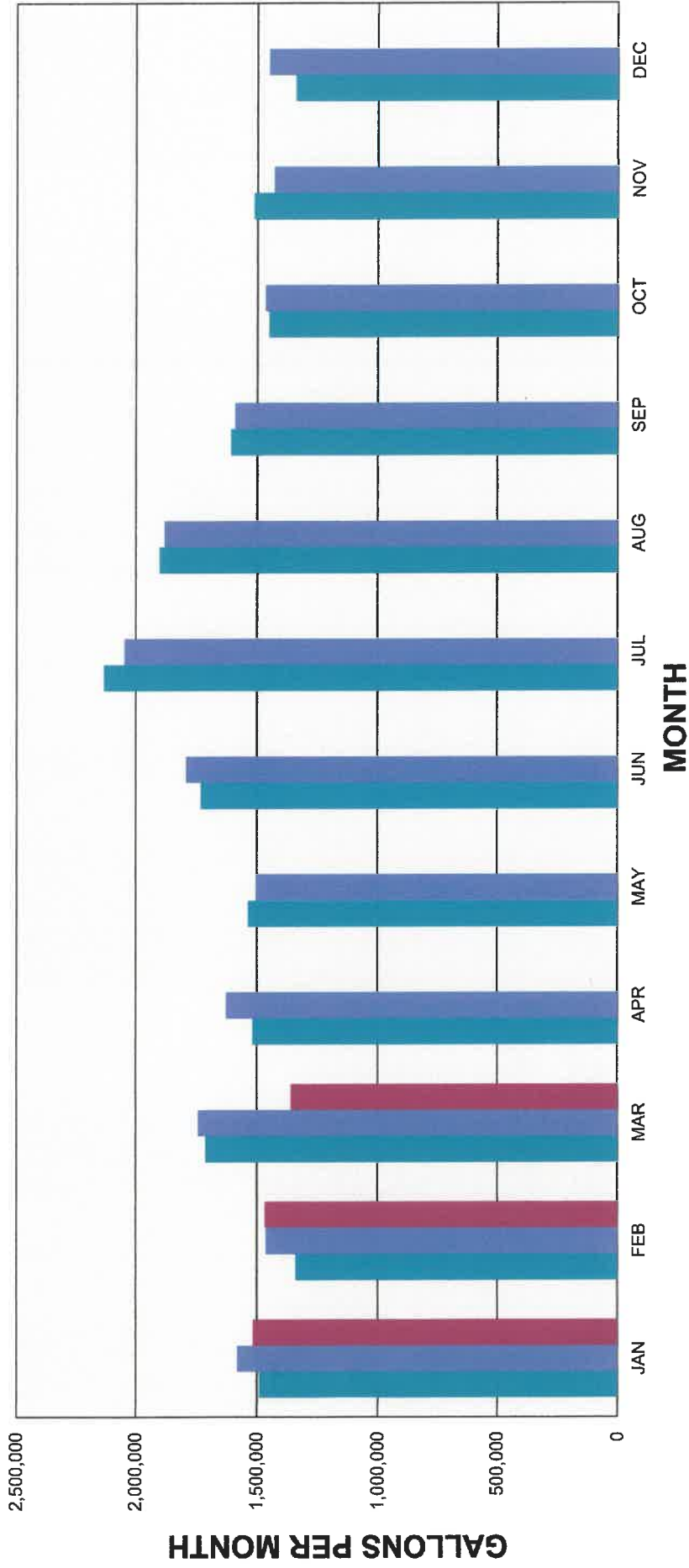
# ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2018 - 2020)

■ 2018 ■ 2019 ■ 2020



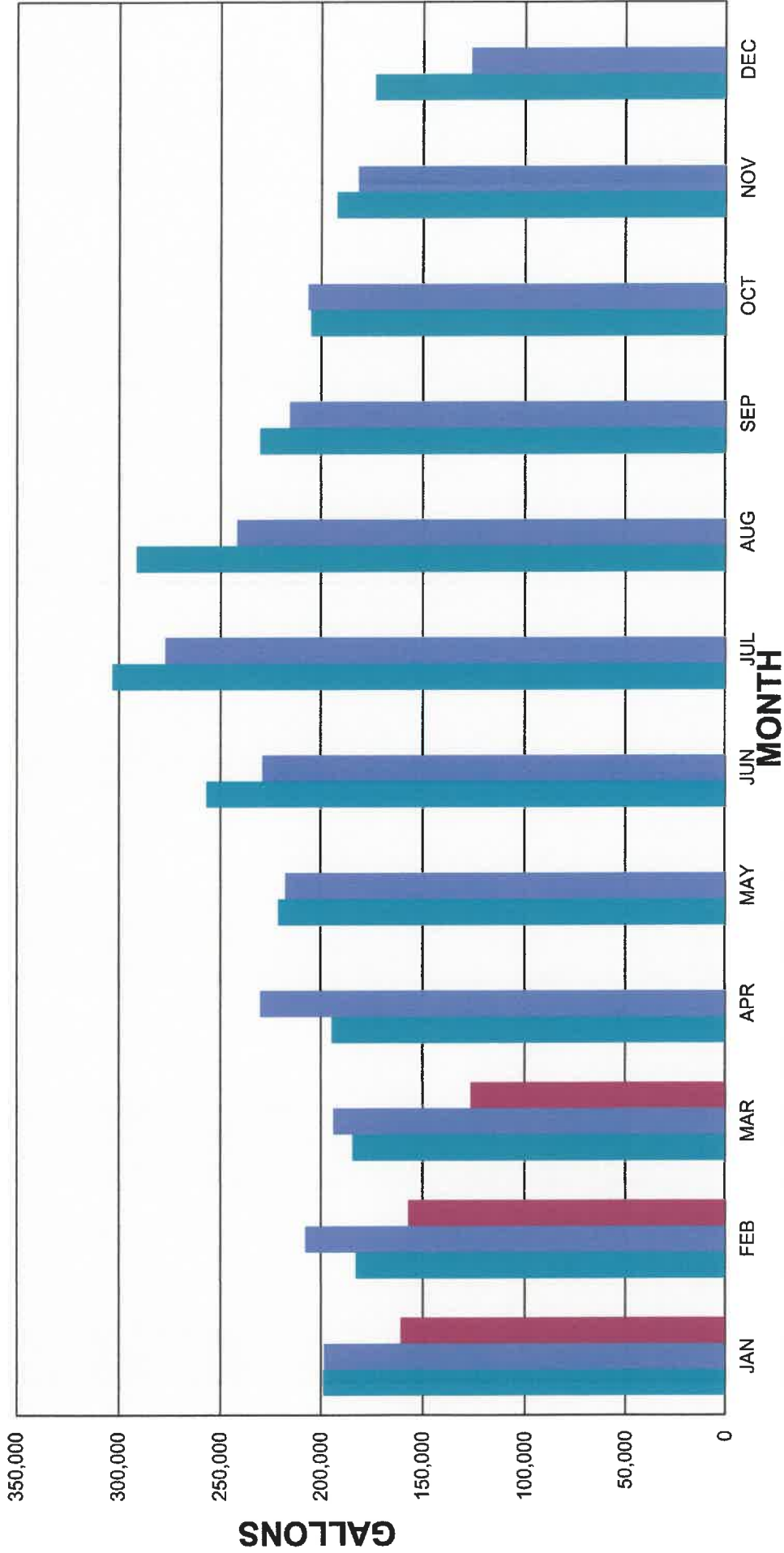
# ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2018 - 2020)

■ 2018 ■ 2019 ■ 2020

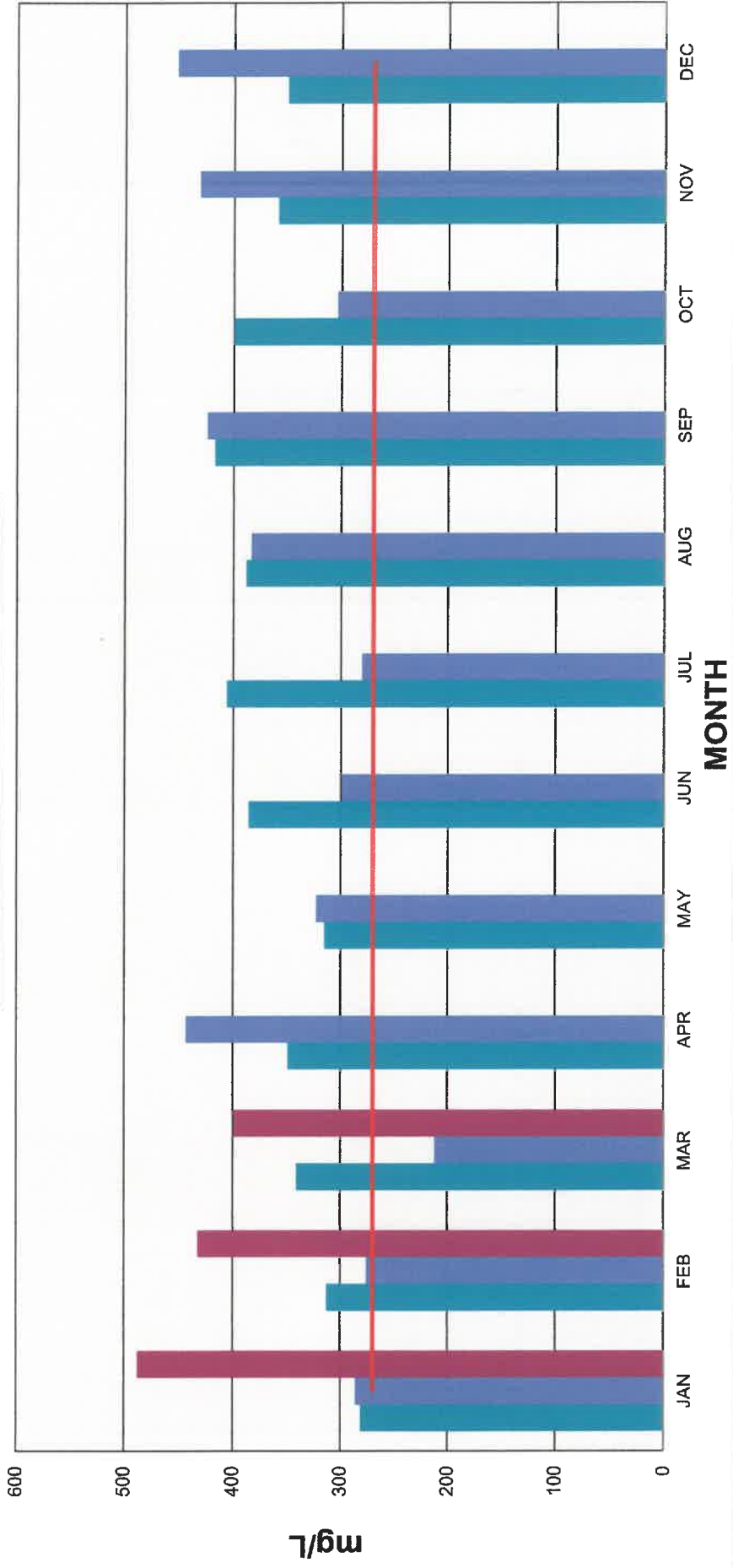


# PORT SAN LUIS MONTHLY TOTAL FLOW (2018 - 2020)

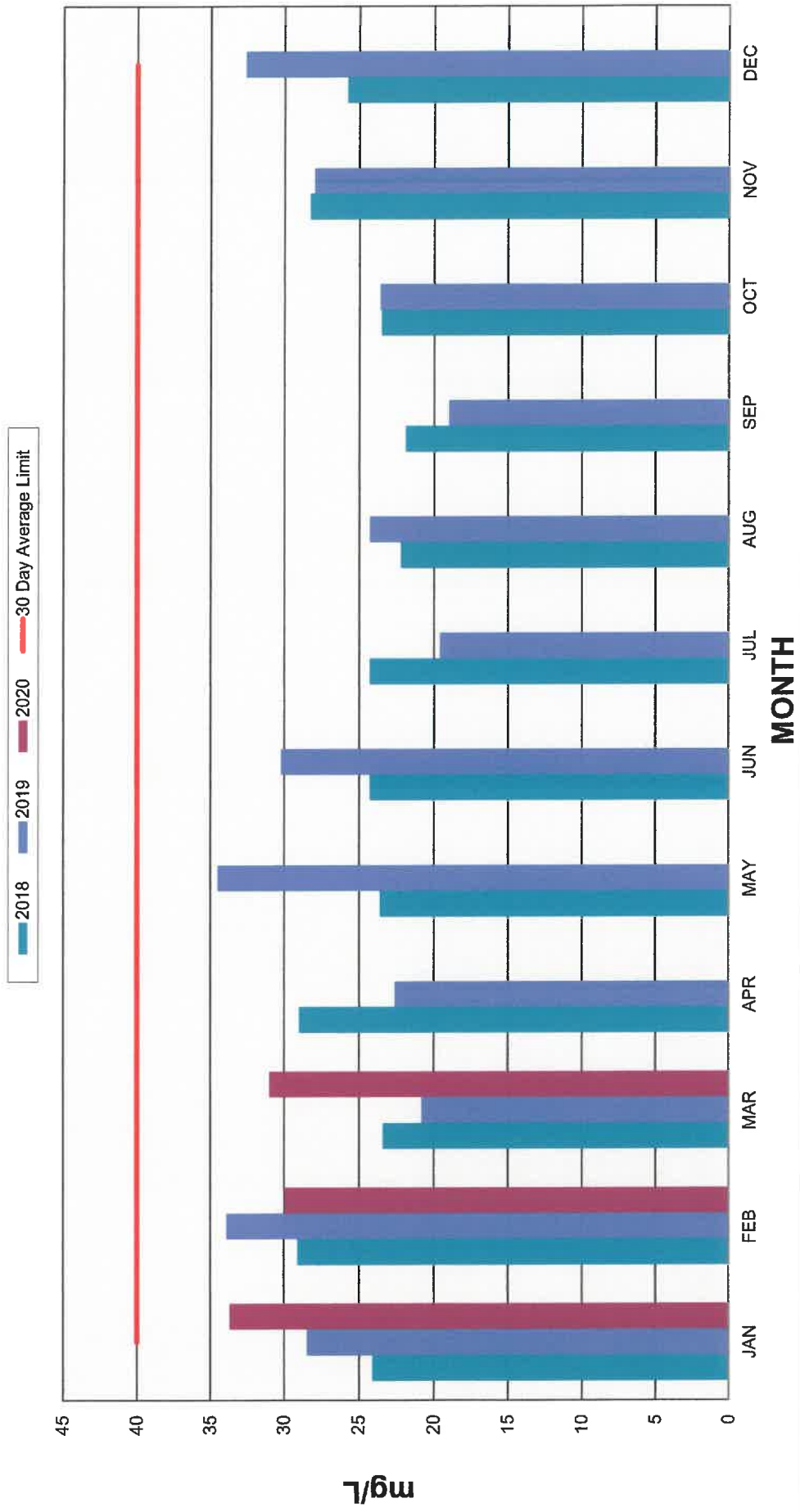
■ 2018 ■ 2019 ■ 2020



# ABCSD MONTHLY AVERAGE INFLUENT BOD (2018 - 2020)

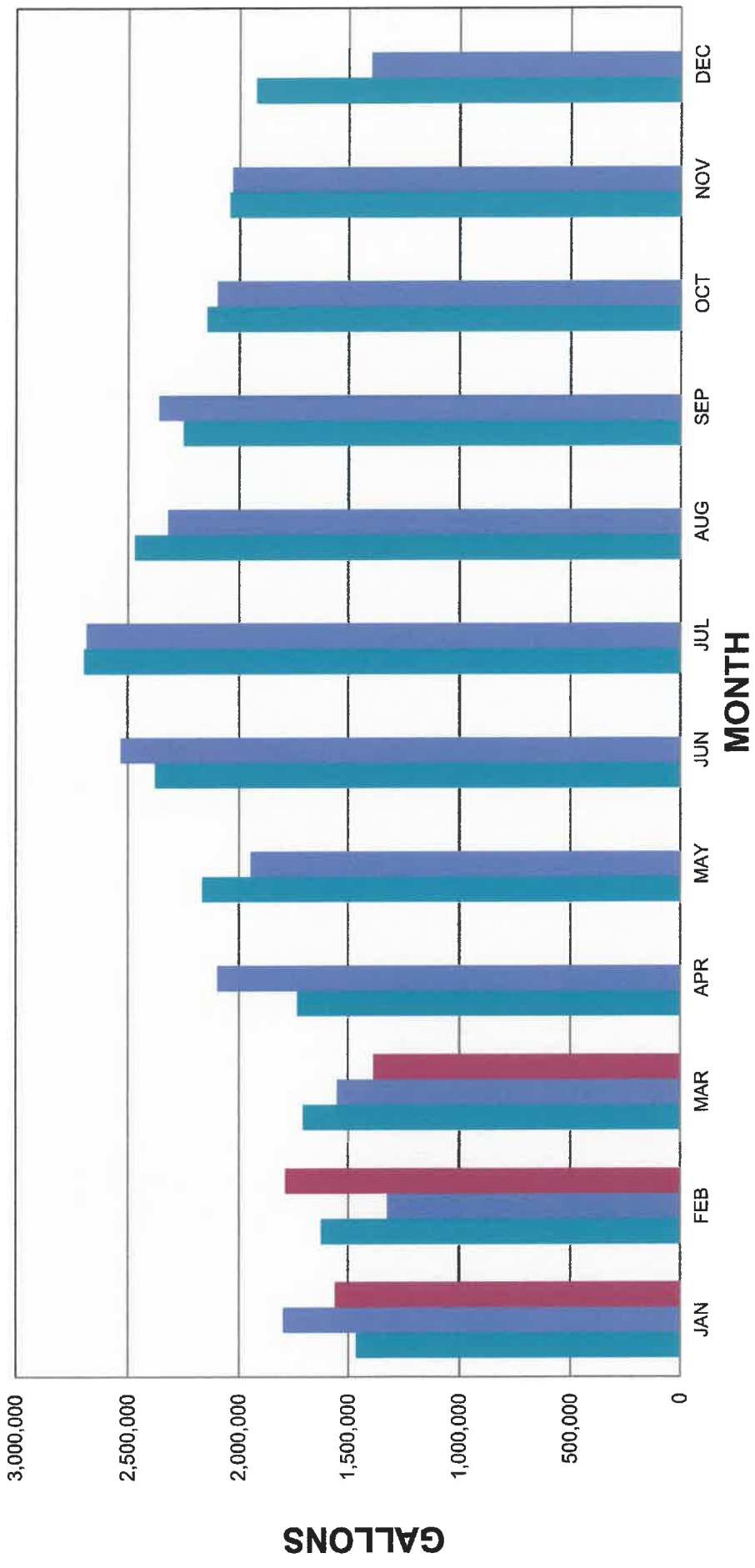


# ABCSD MONTHLY AVERAGE EFFLUENT BOD (2018 - 2020)



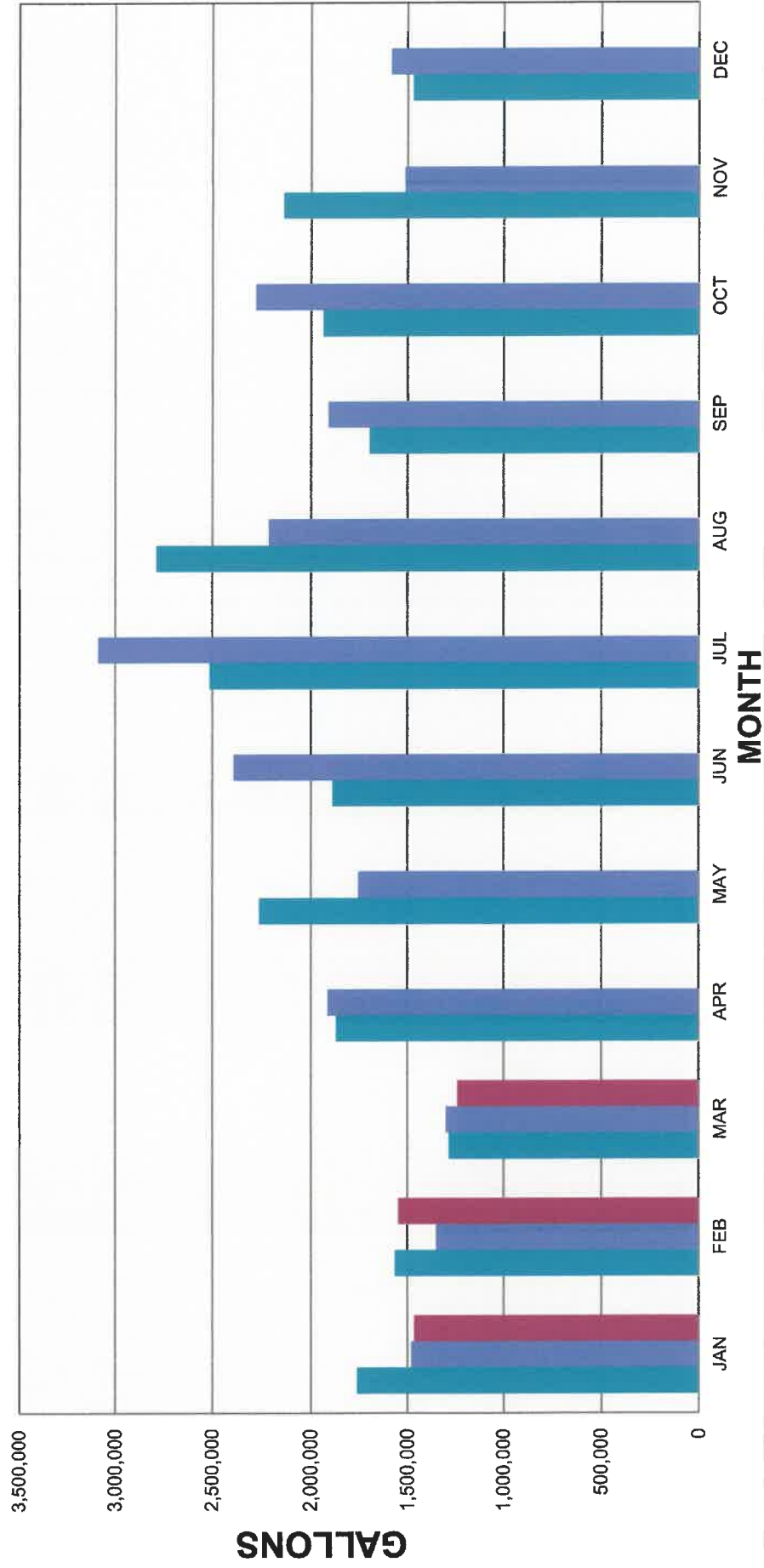
# ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2018 - 2020)

■ 2018
 ■ 2019
 ■ 2020



# ABCSD MONTHLY WATER SOLD (2018 - 2020)

■ 2018 ■ 2019 ■ 2020









May 5, 2020

Avila Beach Community Services District  
100 San Luis Street  
Avila Beach, CA 93424

**SUBJECT: APRIL 2020 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT  
WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

**WASTEWATER TREATMENT PLANT**

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

Staff responded to a power loss callout and found connections in the enclosed junction boxes bad to the lighting and receptacles to the mechanical room. Staff repaired the connections and put the system back into service.

**WATER SYSTEM**

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed.

Staff coordinated with onsite contractors and the District on assisting with the mainline shutdowns and post work sampling.

Staff has been performing the annual maintenance on the valves and hydrants.

**COMPLIANCE RECORD AND PLANT PERFORMANCE**

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Staff compiled the data to complete the Annual Volumetric Report as required by the Recycled Water Order and submitted the report on behalf of the District.

Sincerely,

**FLUID RESOURCE MANAGEMENT**



Carinna Butler  
Operations Manager

**ATTACHMENTS**

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2018-2020)
- ABCSD Monthly Total WWTP Effluent Flow (2018-2020)
- Port San Luis Monthly Total Flow (2018-2020)
- Monthly Average Influent BOD (2018-2020)
- Monthly Average Effluent BOD (2018-2020)
- Monthly Water Purchased from Lopez (2018-2020)
- ABCSD Monthly Water Sold (2018-2020)



# Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month  
Annual report due January 30

Month: APRIL 2020

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.028958	65	20			<0.02
2	0.027436	60	19	<2	<2	<0.02
3	0.028596	80	20			<0.02
4	0.030430	69	21			<0.02
5	0.033302	76	21			<0.02
6	0.033194	65	23			<0.02
7	0.029260	75	20	<2	<2	<0.02
8	0.028983	68	20			<0.02
9	0.040457	79	28	2	<2	<0.02
10	0.034801	76	24			<0.02
11	0.031679	73	22			<0.02
12	0.028574	66	20			<0.02
13	0.029148	68	20			<0.02
14	0.028606	90	20	<2	<2	<0.02
15	0.027584	71	19			<0.02
16	0.028612	65	20	<2	<2	<0.02
17	0.026776	84	19			<0.02
18	0.029481	71	21			<0.02
19	0.029790	67	21			<0.02
20	0.026231	66	18			<0.02
21	0.025966	65	18	<2	<2	<0.02
22	0.028055	62	20			<0.02
23	0.027774	85	19	<2	<2	<0.02
24	0.028907	79	20			<0.02
25	0.031159	70	22			<0.02
26	0.033853	75	24			<0.02
27	0.031014	70	22			<0.02
28	0.028142	78	20	<2	<2	<0.02
29	0.029111	77	20			<0.02
30	0.032512	99	23			
31						
Min	0.025966	60	18	<2	<2	<0.02
Mean	0.029946	73	21	<2	<2	<0.02
Max	0.040457	99	28	2	<2	<0.02
Total	0.898391	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Date	Volume (Gallons)
	N/A

Date	Gallons
4/28/20	4,800

### Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
4/2/20	28	15	406	292	
4/5/20	16	15	358	308	
4/8/20	19	10	201	203	
4/12/20	15	14	213	177	
4/16/20	21	13	422	360	<5
4/19/20	17	14	169	378	
4/23/20	17	16	296	316	
4/26/20	16	14	312	229	
4/30/20					
Min	15	10	169	177	<5
Mean	19	14	297	283	<5
Max	28	16	422	378	<5
BOD Removal: 93.7%			TSS Removal: 95.1%		

### Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
4/2/20	<0.1	19.3	6.9	64
4/8/20	<0.1	22.4	7.0	61
4/16/20	<0.1	16.6	7.0	64
4/23/20	<0.1	15.4	7.0	66
4/30/20				
Min	<0.1	15.4	6.9	61.0
Mean	<0.1	18.4	7.0	63.8
Max	<0.1	22.4	7.0	66.0

### Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: \_\_\_\_\_

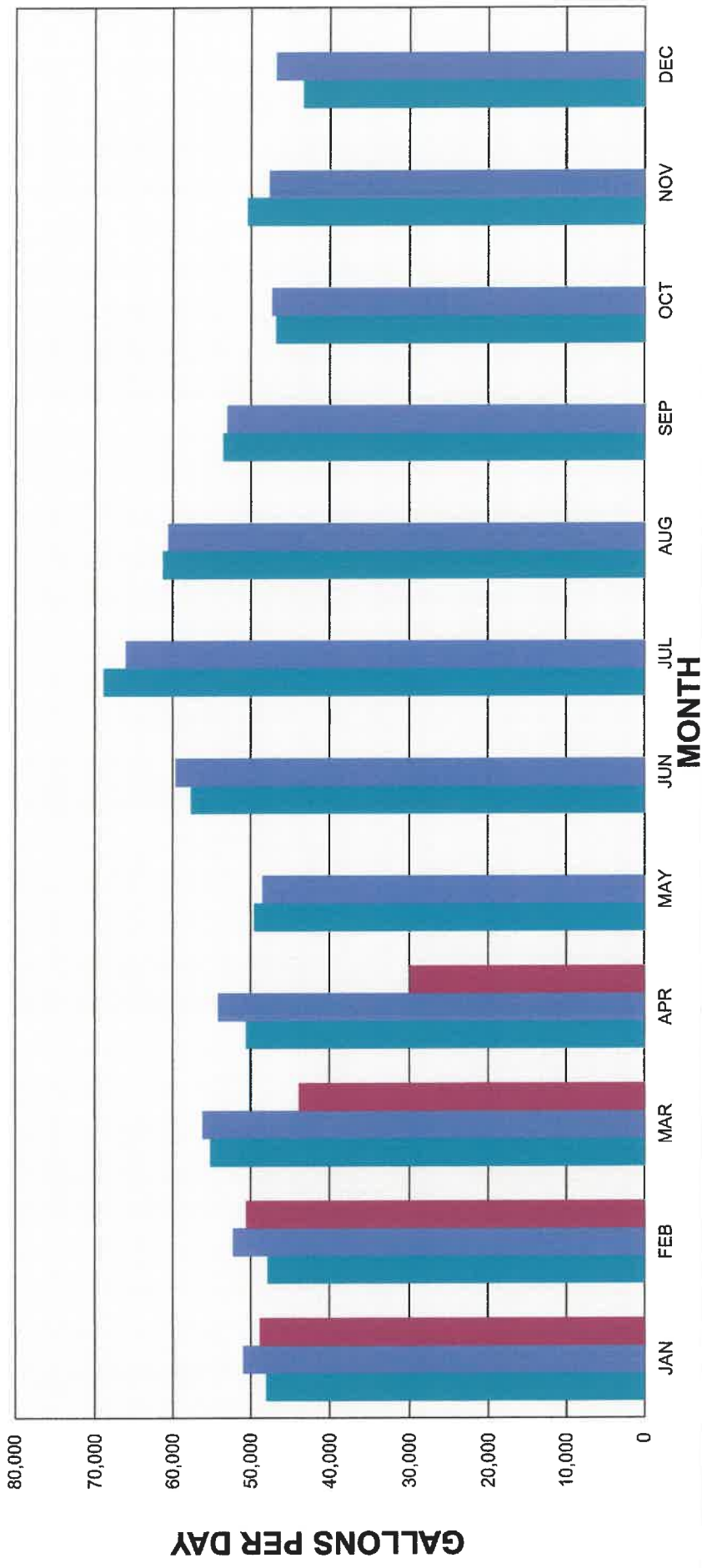
DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

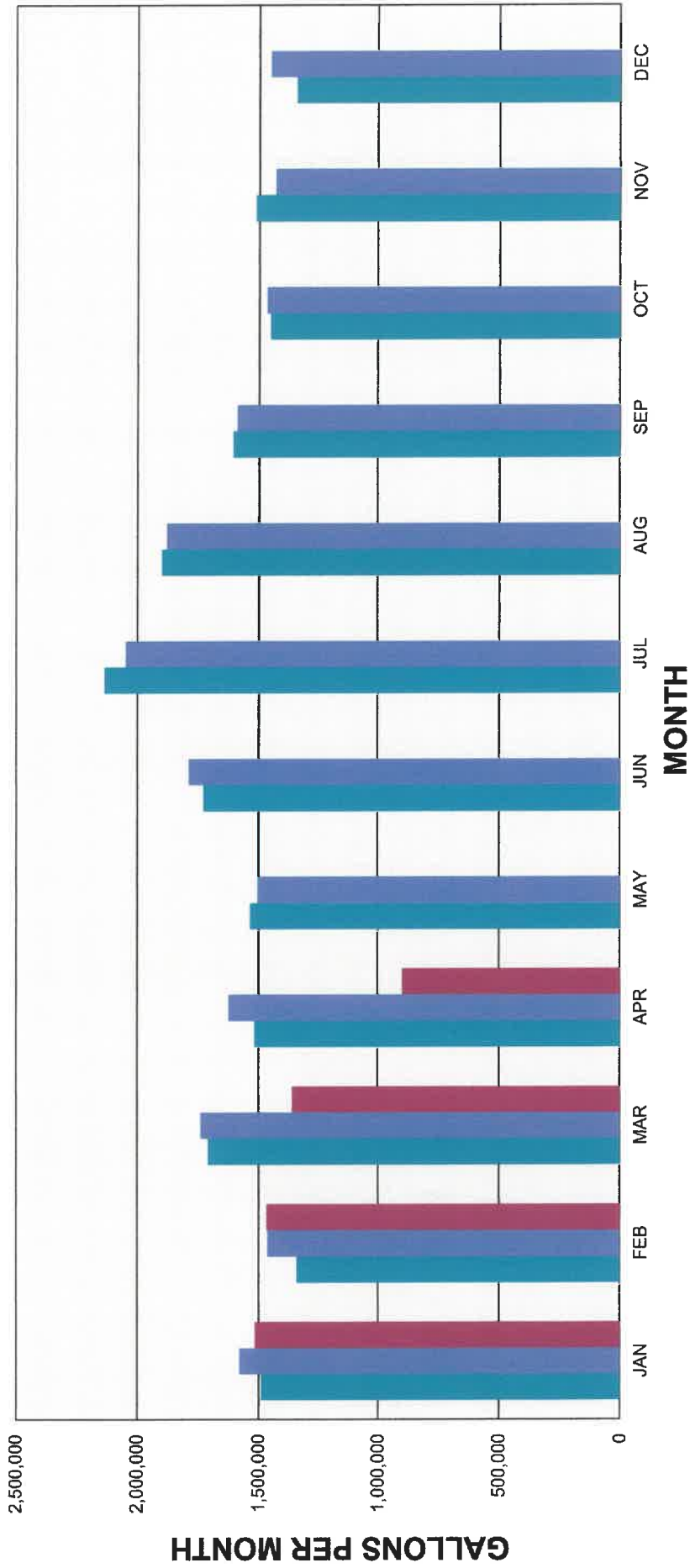
# ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2018 - 2020)

2018 2019 2020



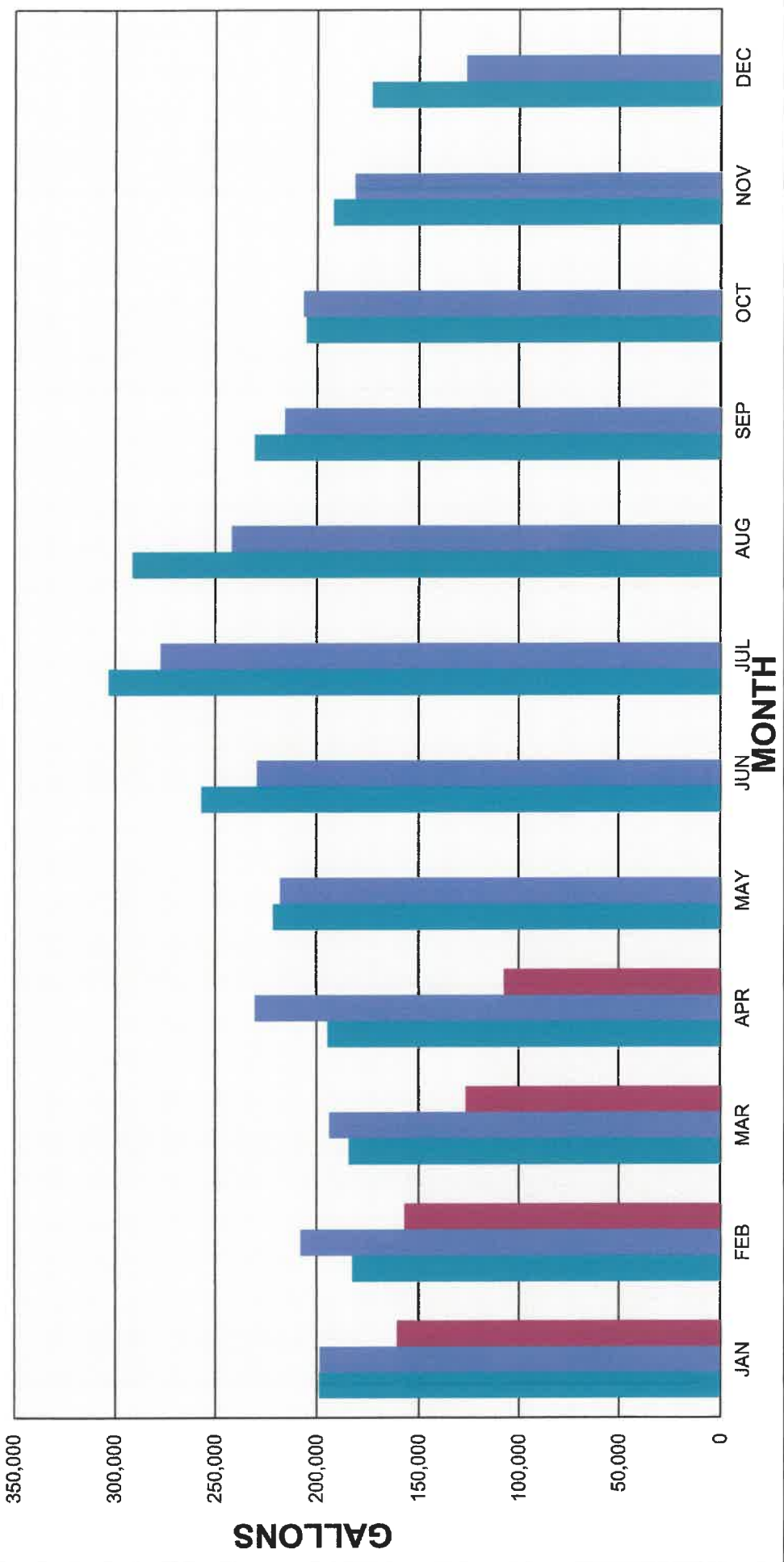
# ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2018 - 2020)

■ 2018 ■ 2019 ■ 2020



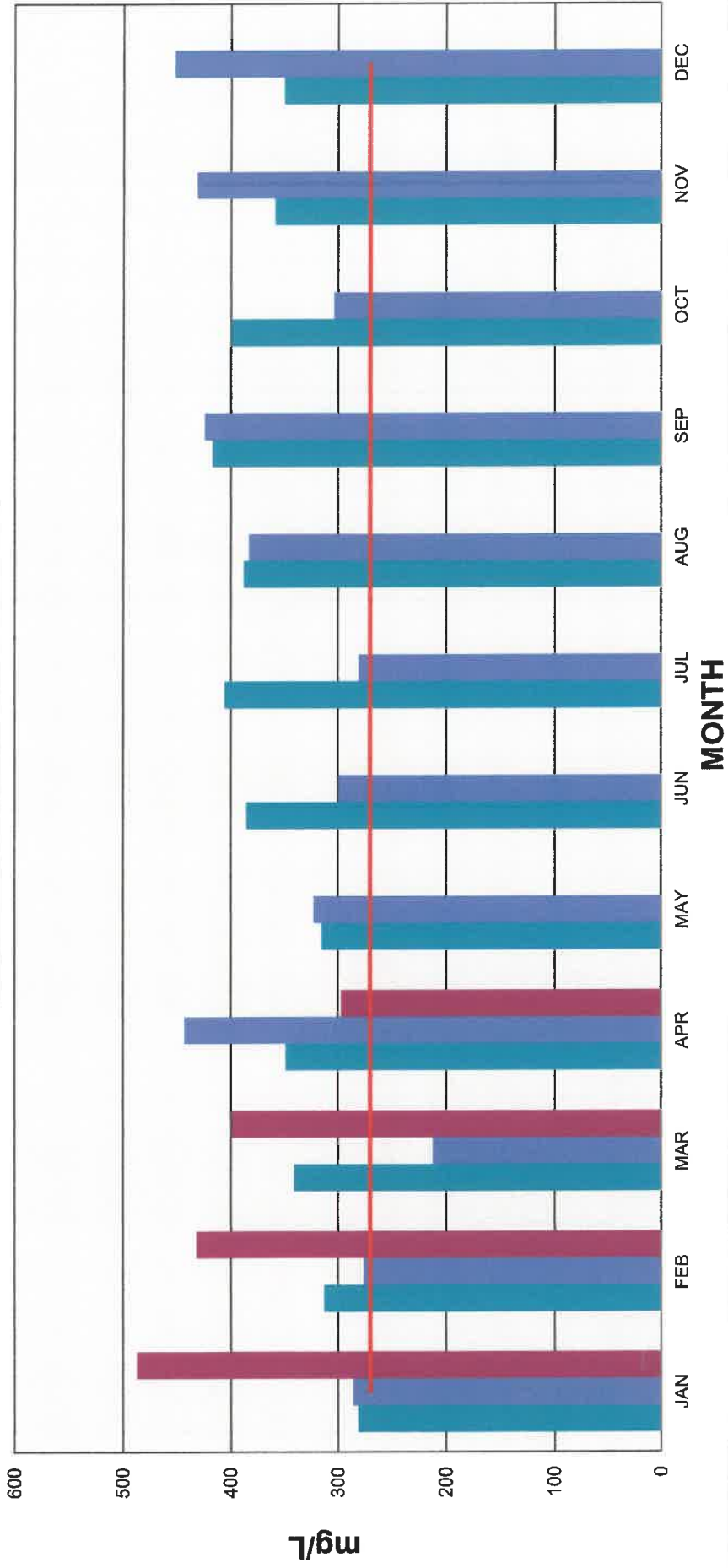
# PORT SAN LUIS MONTHLY TOTAL FLOW (2018 - 2020)

■ 2018   
 ■ 2019   
 ■ 2020



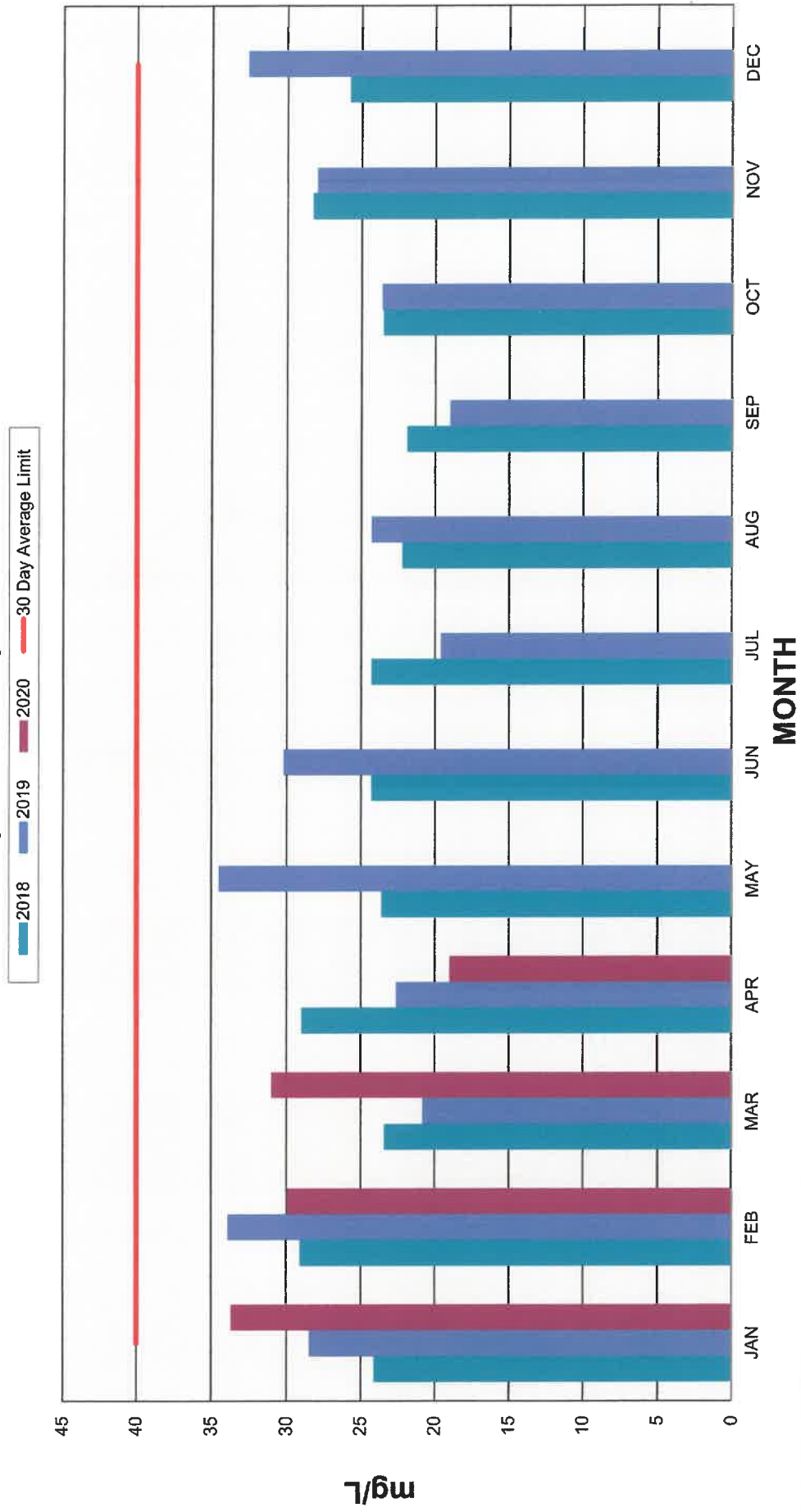
# ABCSD MONTHLY AVERAGE INFLUENT BOD (2018 - 2020)

2018 2019 2020 WWTP Design



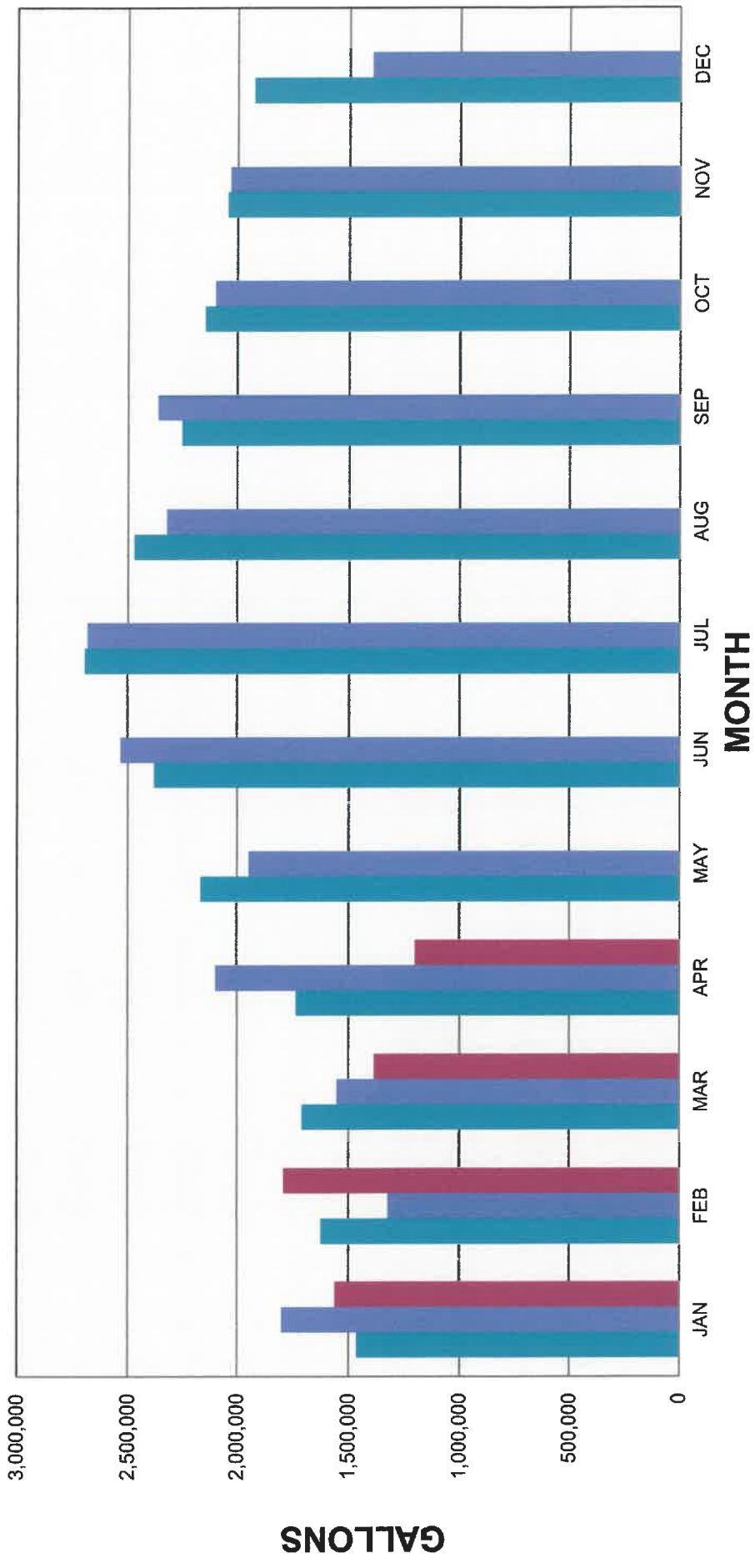


# ABCSD MONTHLY AVERAGE EFFLUENT BOD (2018 - 2020)



# ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2018 - 2020)

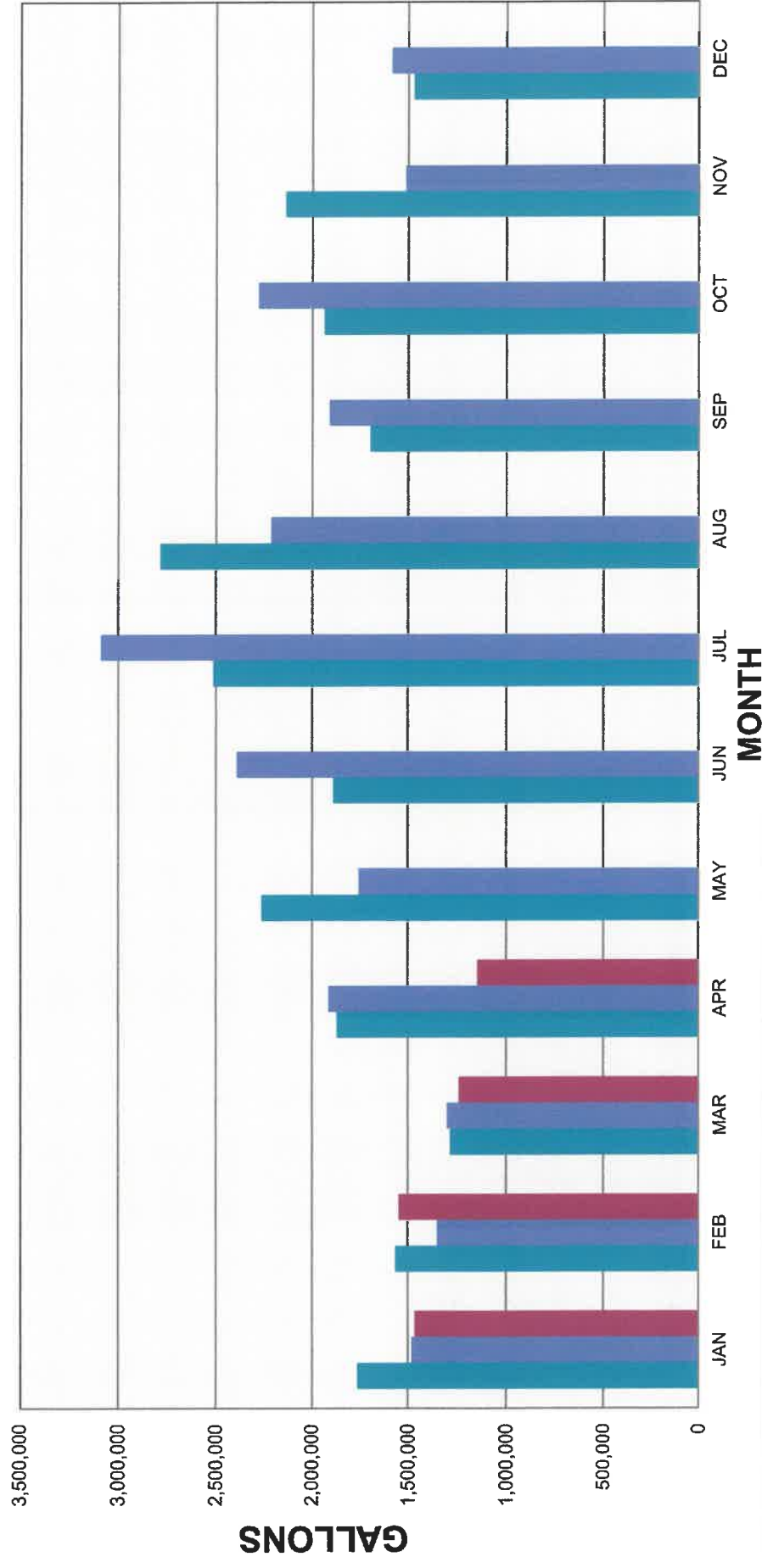
2018 2019 2020





# ABCSD MONTHLY WATER SOLD (2018 - 2020)

■ 2018 ■ 2019 ■ 2020






**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 12<sup>th</sup>, 2020

SUBJECT: 2020 Annual Weed Abatement Program.

Recommendation:

Adopt Resolution No. 2020-02 Declaring Weeds, Dry Grass and Trash to be a Nuisance and provide for Abatement. Set June 9<sup>th</sup>, 2020, as the Public Hearing to hear any objections to the required clearance and to coordinate with CAL Fire for their participation.

Discussion:

Each year the District coordinates an Annual Weed Abatement Program in the community to ensure that weeds, dry grass and trash are cleaned up and do not pose a fire hazard. Typically, property owners take steps to clean up trash and provide proper weed abatement. However, even after an initial request, several parcels in town typically require posting and cleanup. Most property owners comply with the posting and clean up the posted lots in a timely manner. Attached to this staff report are the Weed Abatement Notification sent out with the April 29, water and sewer bill and Resolution No. 2020-02.

**AVILA BEACH COMMUNITY SERVICES DISTRICT**

**RESOLUTION No. 2020-02**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT DECLARING WEEDS, DRY GRASS, AND TRASH TO BE A NUISANCE AND THREAT TO PUBLIC SAFETY AND PROVIDING FOR ABATEMENT**

**WHEREAS**, there exists on certain lots and parcels of real property within the District, weeds, dry grass, brush, litter and other flammable material which endanger the public safety;

**WHEREAS**, The Board of Directors finds these conditions constitute a public nuisance and safety hazard and deem that these conditions should be abated;

**WHEREAS**, pursuant to law, notice shall be given to destroy and remove, and clear, dry weeds, grass brush, litter, trash and other flammable materials on certain lots and parcels of land within the District, and a hearing where concerns about such matters will be heard is hereby set for **9th day of June at 1:00 P.M. at the Avila Beach Community Services District meeting place at 100 San Luis Street, Avila Beach CA 93424,**

**WHEREAS**, the Fire Chief of CAL FIRE is hereby designated as the person referred to in the Health and Safety code 14890, to abate these conditions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Fire Chief is hereby directed to post notice and send written notice to property owners where the conditions described above exists.

**ON MOTION** of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 12<sup>th</sup> day of May 2020.

\_\_\_\_\_  
Peter Kelley, President

\_\_\_\_\_  
Attest: Brad Hagemann, PE  
General Manager

# **WEED ABATEMENT TIME**

**It is once again time for the Fire Department to inspect for fire dangers that may exist in our community.**

**Please take a moment to insure your property is safe from fire hazards.**

**For questions contact the District office at:**

**[avilacsd@gmail.com](mailto:avilacsd@gmail.com)**

**805-595-2664**




# AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

## MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 12, 2020

SUBJECT: Public Hearing Relating to Water and Wastewater Rate Increase

### Recommendations:

1. Receive Staff Presentation
2. Open Public Hearing; receive public testimony
3. Close Public Hearing
4. Tabulate any protests received in accordance with the Proposition 218 process for increasing charges for water and sewer services: Report results
5. Adopt Resolution No 2020-03, if majority protest is not received.

### Background/Discussion:

In May 2019, the Avila Beach Community Services District (District) retained Tuckfield and Associates to prepare a Cost of Services and Water and Wastewater Rate Study Report (Study). The Finance Committee initially met on October 29, 2019 to discuss the preliminary findings and recommendations of the Study. The Study preliminary findings indicated that a moderate 3% revenue increase each year over the next five years should adequately fund the anticipated Water and Sewer operations and maintenance and capital improvement program expenses. However, due to the fundamental changes in the proposed rate structure, the Committee members were concerned with how the new rates would be distributed over the various users. The Committee requested staff and the consultant prepare additional information and analysis and schedule another Committee meeting.

The Finance Committee met again on Thursday December 5<sup>th</sup>, 2019 and on January 9<sup>th</sup>, 2020 to discuss the analysis and all three rate options. At the conclusion of the January 9<sup>th</sup> meeting the Committee recommended the full Board consider Water Option 2 and Wastewater Option 2 as their preferred alternative.

At the January 14, 2020, Board meeting, Mr. Tuckfield provided a detailed presentation on purpose and details of the Study, the Water and Wastewater Financial Plans and the rate designs.

At the conclusion of the January 14, presentation and discussion, the Board directed Mr. Tuckfield to:

- Final the Report with a recommendation for implementing Water Rate Option 2 and Wastewater Rate Option 2;
- Assist staff with the preparation of the draft Prop 218 Hearing Notice, implementing the above noted rate schedule; and
- Bring the above items back for formal approval at the March 10, 2020 Board meeting.

At the March 10, 2020, Board meeting, the Board approved the Study and directed staff to issue the Prop 218 Hearing Notice establishing May 12, 2020, as the public hearing date for the new Water and Wastewater rates. If the new rates are approved, they will go in to effect July 1, 2020.

Over the last six months the District has completed a very comprehensive Water and Wastewater Cost of Services and Rate Study. The results of the Study and the Board analysis and deliberation have been presented to the Board and public in several Board meetings. As a result, the Board directed staff to issue the Prop 218 Hearing Notice to all the District customers and property owners of property being served by the District.

Staff provided the required notice (attached) of the proposed rate increase to all District customers and property owners in a mailing sent on March 18, 2020. This is in addition to notices being posted in the District window and bulletin board located outside the post office, as well as on the District's website. As of May 6<sup>th</sup>, 2020, the District has 371 service connections and has received one written protest.

The schedule for process is as follows:

1. March 10<sup>th</sup>, 2020- Board approval of Rate Study and Prop 218 Hearing Notice for water and sewer service rate increase. (completed)
2. March 18<sup>th</sup>, 2020 – Notice mailed to customers and owners of all affected properties (completed)
3. May 12, 2020 – Public Hearing and consider adoption of resolution and adoption of new rates
4. July 1<sup>st</sup>, 2020 – New rates in effect.
5. August 1<sup>st</sup> 2020- New rates will be reflected on the utility billing for the month of July.

The Board should conduct the required public hearing and receive any further written protests against the proposed rate increases. Staff will tabulate those objections and report results after the close of the public hearing.

Resolution No. 2020-03 and the Prop 218 Hearing Notice are attached to this Staff Report. Protests letters that have been received prior to the preparation of this Staff Report are on file in the District office. The complete Rate Study is on file in the District office, as well as, being posted on the District's web site.



**AVILA BEACH COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2020 -03  
MONTHLY RATES AND CHARGES**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT  
ADOPTING MONTHLY RATES AND CHARGES FOR WATER AND SEWER SERVICE**

**WHEREAS**, it is a major responsibility of the Avila Beach Community Services District (“District”) to:

- A. Operate and maintain its water production and distribution facilities so as to provide adequate water service and fire protection to District water customers;
- B. Maintain adequate levels of revenue, equitably collected from District water customers, to meet the District’s financial commitments including operation, maintenance, replacement and administrative costs of District’s water production and distribution facilities, including contractual commitments for State Water and Lopez Water;
- C. Operate and maintain its wastewater facilities so as to provide adequate wastewater treatment services to District’s wastewater customers;
- D. Maintain equitable levels of revenue equitably collected from District wastewater customers, to meet the District’s financial commitments including the operation, maintenance, replacement and administrative costs of District wastewater collection and treatment facilities; and

**WHEREAS**, Water Code §71616 provides:

§ 71616. Fixing of rates; revenues

A district, so far as practicable, shall fix such rates for water in the district, and in each improvement district therein, as will result in revenues which will:

- (a) Pay the operating expenses of the district and the improvement district.
- (b) Provide for repairs and depreciation of works.
- (c) Provide a reasonable surplus for improvements, extensions, and enlargements.
- (d) Pay the interest on any bonded debt.
- (e) Provide a sinking or other fund for the payment of the principal of such bonded debt as it becomes due.
- (f) Repay advances, together with interest at a rate not to exceed the interest value of money to the district, made from the district to an improvement district; and.

**WHEREAS**, the District has extensively reviewed its revenue requirements in meeting its operating and capital improvement needs for water and sewer services as well as rate structure options in appropriately allocating costs among customers, including a comprehensive analysis by Tuckfield and Associates and numerous meetings and hearings by the Finance Committee and Board since October 2019; and

**WHEREAS**, the Board received a final report on March 10, 2020 regarding water and wastewater rates (herein “Report”) that includes an analysis of both the water and wastewater operating rates and charges for the District’s Water and Sewer Divisions as provided in Water Code §71616. The intent of the Report is to assess the District’s revenue requirements and to provide an

evaluation of the equity of the District's current rate structure and the relationship (nexus) between the rates charged and the services provided. The Report further identifies a rate structure that enables the District to meet revenue requirements for water and wastewater operations including the District's contractual commitments for State Water and Lopez Water while maintaining fairness and equity among existing and future rate payers; and

**WHEREAS**, the Report and other related documents have been available for public inspection at the District office and posted on its web site; and

**WHEREAS**, based upon facts, analysis and public testimony presented and considered by the Board, it hereby finds that:

- A. The public meetings adopting this Resolution have been properly noticed pursuant to Government Code Section 54954.2 (The Brown Act);
- B. Notice has been provided as required by law including California Constitution Article XIII (D) (6); and
- C. On May 12, 2020, the District conducted a public hearing on the proposed rates and charges and to consider written protests.
- D. A majority of customers or owners of identified parcels and accounts have not submitted written protests against the proposed rates or charges.
- E. The rates and charges imposed by this Resolution upon any parcel or customer as an incident of property ownership within the District, do not exceed the estimated reasonable and proportional cost of providing the services; and
- F. The rates and charges established by this Resolution are imposed as an incident of requesting or using District water and wastewater treatment services.
- G. The water rate structure approved by this Resolution is implemented, in part, to achieve the goals of Section 2, Article X of the California Constitution and Section 100 of the California Water Code related to water conservation.
- H. The District's customers benefit from the logical, long-range approach to financing of public services.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED**, by the Board of Directors of the District as follows:

**Section 1.** Authority.

This Resolution is enacted pursuant to Government Code §§ 61100(a) and (b), 61115, and 61123 and Water Code §71616.

**Section 2.** Existing District Monthly Water Rates and Charges are repealed in their entirety and replaced with the Monthly Rates and Charges referenced in Exhibit "A", attached hereto and incorporated into this Resolution by reference.

**Section 3.** Existing District Monthly Sewer Rates and Charges are repealed in their entirety and replaced with the Monthly Rates and Charges referenced in Exhibit “A”, attached hereto and incorporated into this Resolution by reference.

**Section 4.** Use of Revenues.

The revenue from the rates and charges imposed by this Resolution shall not be used for any purpose other than that for which the fee or charge is imposed.

**Section 5.** Incorporation of Recitals

The Recitals are true and correct and incorporated herein by this reference. The Recitals and referenced reports and studies contained therein constitute and support the findings of the District in support of the rates and charges adopted by this Resolution.

**Section 6.** Inconsistency.

To the extent that the terms of provision of this Resolution may be inconsistent or in conflict with the terms or conditions of any prior District Ordinances, Motions, Resolutions, Rules, or Regulations governing the same subject matter thereof, then such inconsistent and conflicting provisions of prior Ordinances, Motions, Resolutions, Rules, and Regulations are hereby repealed.

**Section 7.** Effect of Repeal on Past Actions and Obligations.

This Resolution does not affect prosecutions for violations committed prior to the effective date of this Resolution, does not waive any fee or penalty due and unpaid on the effective date of this Resolution.

**Section 8.** CEQA Findings.

The Board of Directors of the District finds that the fees and charges adopted by this Resolution are exempt from the California Environmental Quality Act pursuant to Public Resources Code § 21080(b)(8) and CEQA Guidelines Section 15273. The District General Manager is directed to prepare and file an appropriate notice of exemption.

**Section 9.** Severance Clause.

If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Resolution. The Governing Board of the District hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsection, sentence, clause or phrase be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

**Section 10.** Effect of Headings in Resolution.

Title, division, part, chapter, article, and section headings contained herein do not in any manner affect the scope, meaning, or intent of the provisions of this Resolution.

**Section 11. Effective Date.**

This Resolution shall become effective immediately. The Rates and Charges adopted by this Resolution shall become effective as of July 1, 2020.

Adopted by the Board of Directors of the Avila Beach Community Services District on this 12<sup>th</sup> day of May 2020 by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Peter Kelley, Vice President  
Avila Beach Community Services District  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brad Hagemann  
Secretary to the Board

\_\_\_\_\_  
Michael Seitz  
District Legal Counsel



## NOTICE OF PUBLIC HEARING AVILA BEACH COMMUNITY SERVICES DISTRICT

### PROPOSED WATER AND SEWER SERVICE RATE INCREASES

A public hearing on proposed rate increases for water and sewer services provided by the Avila Beach Community Services District will be held on:

**DATE:** May 12, 2020  
**TIME:** 1:00 PM  
**PLACE:** District Meeting Room  
100 San Luis Street,  
Avila Beach, CA 93424

The hearing will cover proposed rate increases for the next five years for water and sewer services. This Notice is provided to all property owners and customers who currently receive either of these services from the District. If adopted, the proposed rate increases will become effective July 1, 2020 and each year thereafter in 2021, 2022, 2023 and 2024, subject to the District Board confirmation.

#### **Multi-year approach to setting rates**

In May 2019 the District retained Tuckfield and Associates to conduct a comprehensive Water and Wastewater Rate Study (Study) for the District's water and wastewater enterprise systems. The major components of the Study consist of developing forward-looking financial plans for each enterprise, performing analyses to determine the cost of providing service and designing updated water and wastewater rates for implementation. The Study applied a five-year approach to rate-setting in order to meet long-term infrastructure repair and improvement needs, as well as, delivering day-to-day services. The five-year approach will prepare the District for the future, allow for smaller incremental annual rate increases and avoid significant unexpected rate increases.

The District is proposing rate increases for the next five years. It is important to note that if subsequent annual reviews of revenues and expenses show that future rate increases are not needed or can be adopted at lower amounts, the Board of Directors can postpone or adopt a smaller increase. However, the Board cannot approve rate increases beyond those proposed in this notice without additional studies and notices to all its customers.

#### **What are the Proposed Rate Increases?**

Analysis of the Water and Wastewater revenues and revenue requirements of the respective Financial Plans indicated that revenue increases of 3% per year beginning July 1, 2020 and each July 1 thereafter are required to meet the projected revenue requirements. The impacts of the 3% revenue increases to the Water and Sewer Rates are detailed below.

#### **Water Rates**

The recommended water rates include modifying the current rate structure such that the monthly customer fixed charge is retained but decreased 16% from the current fixed charge. Additionally, the current two-tiered variable charge is modified such that customers will now pay for the water they actually use in the first tier, as well as, in the second tier. The current structure charges customers that use between 0 – 5 units of water the same fixed charge regardless of the water consumed. The District

Board believes the proposed rate structure is consistent with State and Federal guidelines, more equitable to customers and provides a greater incentive for water conservation. The proposed Fixed and Variable charges for the water system for the next five years are provided below.

### Proposed Water Fixed and Variable Charges

	Current Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
<b>Fixed Charges</b>		<b>Fixed Charge (\$ per month)</b>				
All Customers	\$57.00	\$47.88	\$49.32	\$50.80	\$52.33	\$53.90
		<b>Variable Charge (\$ per HCF)</b>				
<b>All Customers</b>						
Tier 1 - 0 to 5 units	\$0.00	\$4.05	\$4.18	\$4.31	\$4.44	\$4.58
Tier 2 - Over 5 units	\$11.40	\$11.67	\$12.02	\$12.39	\$12.77	\$13.16

### Comparison of Current Single-family Residential Monthly Water Bill with Proposed Bill Using July 1, 2020 Water Rates

Description	Use (HCF)	Current Bill			Proposed FY 20-21 Bill				
		Service Charge	Volume Charge	Current Bill	Service Charge	Volume Charge	Proposed Bill	Dollar Difference	Percent Change
	0	\$57.00	\$0.00	\$57.00	\$47.88	\$0.00	\$47.88	(\$9.12)	-16.0%
	1	\$57.00	\$0.00	\$57.00	\$47.88	\$4.05	\$51.93	(\$5.07)	-8.9%
Median	2	\$57.00	\$0.00	\$57.00	\$47.88	\$8.10	\$55.98	(\$1.02)	-1.8%
Average	3	\$57.00	\$0.00	\$57.00	\$47.88	\$12.15	\$60.03	\$3.03	5.3%
	4	\$57.00	\$0.00	\$57.00	\$47.88	\$16.20	\$64.08	\$7.08	12.4%
	5	\$57.00	\$0.00	\$57.00	\$47.88	\$20.25	\$68.13	\$11.13	19.5%
	10	\$57.00	\$57.00	\$114.00	\$47.88	\$78.60	\$126.48	\$12.48	10.9%
	15	\$57.00	\$114.00	\$171.00	\$47.88	\$136.95	\$184.83	\$13.83	8.1%
	20	\$57.00	\$171.00	\$228.00	\$47.88	\$195.30	\$243.18	\$15.18	6.7%

### Wastewater Rates

The goal of the wastewater rate design is to achieve fairness while ensuring that each customer class (Single-Family, Multi-family, Commercial, Hotels, Restaurants and Industrial) pays its fair share of the costs for the collection, treatment and disposal of their wastewater. Similar to other utility rate structures, there is a fixed and variable component of the wastewater rates. The monthly fixed charge for all customers will be \$9.50. The volume charge will be based on the customer class and ranges from \$13.07 per unit of water used for multifamily to \$39.25 per unit of water used for restaurants. The range in the cost per unit is based on the relative costs to treat the wastewater generated from the varying classes. The current and proposed wastewater fixed and variable charges are shown in the table below.

## Proposed Wastewater Fixed and Variable Charges

Classification	Current July 1, 2017	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per month)						
All Customers	\$61.75	\$9.50	\$9.79	\$10.08	\$10.38	\$10.69
Variable Charge (\$ per HCF)						
<b>Single-family</b>						
0 to 5 HCF	\$0.00	\$13.46	\$13.86	\$14.28	\$14.71	\$15.15
Over 5 HCF	12.35	13.46	13.86	14.28	14.71	15.15
<b>Multifamily</b>						
0 to 5 HCF	0.00	13.07	13.46	13.86	14.28	14.71
Over 5 HCF	13.05	13.07	13.46	13.86	14.28	14.71
<b>Commercial</b>						
0 to 5 HCF	0.00	16.41	16.90	17.41	17.93	18.47
Over 5 HCF	16.64	16.41	16.90	17.41	17.93	18.47
<b>Hotels</b>						
0 to 5 HCF	0.00	18.13	18.67	19.23	19.81	20.40
Over 5 HCF	16.64	18.13	18.67	19.23	19.81	20.40
<b>Restaurants</b>						
0 to 5 HCF	0.00	39.25	40.43	41.64	42.89	44.18
Over 5 HCF	17.78	39.25	40.43	41.64	42.89	44.18
<b>Industrial</b>						
0 to 5 HCF	0.00	14.98	15.43	15.89	16.37	16.86
Over 5 HCF	\$18.98	\$14.98	\$15.43	\$15.89	\$16.37	\$16.86

### Comparison of Current Single-family Residential Monthly Wastewater Bill with Proposed Bill Using July 1, 2020 Wastewater Rates

Water Use	Current Bill			Proposed FY 20-21 Bill				
	Service Charge	Volume Charge	Current Bill	Service Charge	Volume Charge	Proposed Bill	Dollar Difference	Percent Change
0	\$61.75	\$0.00	\$61.75	\$9.50	\$0.00	\$9.50	(\$52.25)	-84.6%
1	\$61.75	\$0.00	\$61.75	\$9.50	\$13.46	\$22.96	(\$38.79)	-62.8%
2	\$61.75	\$0.00	\$61.75	\$9.50	\$26.92	\$36.42	(\$25.33)	-41.0%
3	\$61.75	\$0.00	\$61.75	\$9.50	\$40.38	\$49.88	(\$11.87)	-19.2%
4	\$61.75	\$0.00	\$61.75	\$9.50	\$53.84	\$63.34	\$1.59	2.6%
5	\$61.75	\$0.00	\$61.75	\$9.50	\$67.30	\$76.80	\$15.05	24.4%
10	\$61.75	\$61.75	\$123.50	\$9.50	\$134.60	\$144.10	\$20.60	16.7%
15	\$61.75	\$123.50	\$185.25	\$9.50	\$201.90	\$211.40	\$26.15	14.1%
20	\$61.75	\$185.25	\$247.00	\$9.50	\$269.20	\$278.70	\$31.70	12.8%

### Combined Water and Sewer Bill

The table below provides a comparison of the combined water and wastewater monthly bill for a Single-Family Residence (SFR) at various levels of water consumption. For an SFR customer using the average consumption of 3 units of water (2,245 gallons) per month, the bill will decrease from \$118.75 to \$109.91.



**Combined Single-family Residential Monthly Water and Wastewater Bill  
at Current and Proposed July 1, 2020 Water and Wastewater Rates**

Water Use	Current Bill			Proposed FY 20-21 Bill				
	Service Charge	Volume Charge	Current Bill	Service Charge	Volume Charge	Proposed Bill	Dollar Difference	Percent Change
0	\$118.75	\$0.00	\$118.75	\$57.38	\$0.00	\$57.38	(\$61.37)	-51.7%
1	\$118.75	\$0.00	\$118.75	\$57.38	\$17.51	\$74.89	(\$43.86)	-36.9%
2	\$118.75	\$0.00	\$118.75	\$57.38	\$35.02	\$92.40	(\$26.35)	-22.2%
3	\$118.75	\$0.00	\$118.75	\$57.38	\$52.53	\$109.91	(\$8.84)	-7.4%
4	\$118.75	\$0.00	\$118.75	\$57.38	\$70.04	\$127.42	\$8.67	7.3%
5	\$118.75	\$0.00	\$118.75	\$57.38	\$87.55	\$144.93	\$26.18	22.0%
10	\$118.75	\$118.75	\$237.50	\$57.38	\$213.20	\$270.58	\$33.08	13.9%
15	\$118.75	\$237.50	\$356.25	\$57.38	\$338.85	\$396.23	\$39.98	11.2%
20	\$118.75	\$356.25	\$475.00	\$57.38	\$464.50	\$521.88	\$46.88	9.9%

**How can I find out more about the proposed rate increases?**

The District has placed all of the key agenda reports, studies and presentations related to the proposed rate increase on its web site at [www.avilabeachcsd.org](http://www.avilabeachcsd.org). Additionally, you can contact us by phone at 805.595.2664 or email at [avilacsd@gmail.com](mailto:avilacsd@gmail.com).

**How do I protest the proposed water or sewer rate increases?**

Under Proposition 218, if you are the owner of record for a parcel or parcels or a tenant directly liable for payment of the fees subject to the proposed rate increases, you may submit a written protest against the proposed rate increase for water or sewer. If written protests are filed by a majority of the affected customers, the applicable rate increase will not be imposed. For a protest to be valid, it must: be in writing and received by the General Manager at or before the Public Hearing either by mail or personal delivery at 100 San Luis Street, Avila Beach, CA, 93424; specifically state which rate is being protested (water, sewer or both); contain the service address; and be signed by either the account holder or the property owner of the service address.

**If you should have questions, please contact the District Office at [avilacsd@gmail.com](mailto:avilacsd@gmail.com) or (805) 595-2664.**



**AVILA BEACH  
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: May 12, 2020

SUBJECT: Award Contract to Retain Oliveria Environmental Consulting to Provide Support Services for Preparation of California Environmental Quality Act (CEQA) Document (Mitigated Negative Declaration) for the WWTP Redundancy Project and the First Street Sewage Lift Station Force Main Relocation Project

**Recommendation:**

Staff recommends that the Board authorize the General Manager to award a contract to Oliveria Environmental Consulting for preparation of CEQA Documents for the WWTP Redundancy Project and the First Street Lift Station Force Main Relocation Project.

**Funding:**

The District's approved FY 2019-20 Capital Improvement Program budget includes funding for the WWTP Improvement Project and the San Miguel Street Sewer Line project (aka Force Main Relocation Project).

**Discussion:**

After discussing the scope of work with County Planning staff and the District's design consultants, staff requested Oliveria Environmental Consulting (OEC) to develop a proposal for preparation of CEQA analysis and documents needed to complete the permitting process for the subject wastewater projects. Staff determined that it would appropriate and most effective for the District if the CEQA analysis for both of the wastewater projects was conducted using one CEQA document and subsequent Board approval and certification.

OEC has the experience and expertise to conduct the field analysis and prepare the documents needed to complete the project permitting process. OEC has worked with several local cities and Community Service Districts providing CEQA compliance field work and analysis. Staff is still working with the County Planning Department to refine the complete scope of work for the CEQA analysis but the Scope of Services and estimated budget outlined in OEC's proposal appear to cover the project needs.

Staff recommends the Board authorize staff to award a contract to OEC for the scope of work outlined in the attached proposal for an amount not to exceed \$13,655.



3155 Rose Avenue  
San Luis Obispo, CA 93401  
(805) 234-7393; jeffo@olive-env.com  
www.olive-env.com

April 15, 2020

Brad Hagemann, General Manager  
Avila Beach Community Services District  
191 San Miguel Street  
Avila Beach, CA 93424

**Subject: Proposal for Providing Environmental Review Services for the Force Main Realignment and Wastewater Treatment Plant Redundancy Projects in the Community of Avila Beach, CA**

Dear Brad:

Thank you for the opportunity to assist the Avila Beach Community Services District (ABCSD) with environmental review services related to the proposed ABCSD Force Main Realignment and Wastewater Treatment Plant Redundancy Projects, located in the community of Avila Beach, San Luis Obispo County, CA. In response to your request, Oliveira Environmental Consulting, LLC (OEC) is pleased to submit this proposal to provide environmental review services for the proposed projects.

With a career spanning more than 18 years in both the private consulting and public agency sectors, and direct experience providing years of project permitting and environmental review assistance for multiple public infrastructure projects in San Luis Obispo County, OEC is uniquely qualified to manage the environmental review process for the proposed projects.

## EXPERIENCE AND QUALIFICATIONS

### OEC Qualifications

The consultant team will be managed by Oliveira Environmental Consulting, LLC. OEC's Principal-in-Charge is Jeff Oliveira. Jeff will be responsible for quality control and the overall work program, as well as the preparation of the environmental determination (Mitigated Negative Declaration, MND) analysis and will have the overall responsibility of coordinating the consultant team and executing the day-to-day work effort.

OEC brings extensive experience in environmental impact analysis, public infrastructure planning, permitting, project site constraints assessment, natural resource management, urban/rural planning, cultural resource management, multi-discipline team management and jurisdictional agency permit coordination. This includes extensive experience in CEQA compliance, NEPA determinations and Federal/State grant funding agency coordination, as well as land use planning and agency coordination and a background in archaeological and historic

resources, biology, botany, municipal and capital improvement planning, wildlife management, and ecology. This experience also includes the management of complex coastal development projects and coordination with local government and California Coastal Commission staff.

As the founder and Principal Environmental Planner for OEC, Jeff Oliveira has over 18 years of professional experience between the private consulting and public agency sectors managing and writing a multitude of environmental impact analysis and land use studies for a wide variety of projects. With extensive experience in the direction and preparation of CEQA determinations, Jeff has the ability to utilize extensive public outreach, multidisciplinary technical expertise and interagency coordination to guide projects through a complex permitting process, including multi-year CEQA compliance projects.

As the project manager for multiple CEQA determinations both as a private consultant and as an Environmental Resource Specialist for the County of San Luis Obispo Planning and Building Department, Jeff has direct experience working closely with local agency staff on multifaceted environmental determinations.

In addition, Jeff has direct experience working for Community Service Districts in San Luis Obispo County. Recently, Jeff also managed the complicated after-the-fact Coastal Development Permit application and review process for the San Simeon CSD Wastewater Treatment Plant. This experience also includes project management support and environmental review for CSD water treatment projects.

As a coordinator and panelist for the semi-annual AEP CEQA Workshop series for over 13 years and as a guest lecturer for the Cal Poly State University Department of Environmental Management and Protection, Jeff has a demonstrated commitment to monitoring the evolution of CEQA legislation, training and environmental education.

As the former manager of the Cultural Resources program for the County of San Luis Obispo Planning Department and Chairman of the City of San Luis Obispo Cultural Heritage Committee, Jeff has demonstrated strong leadership in the role of cultural resource conservation, land use planning, and a commitment to archaeological, Native American and historic resource management. Jeff's County experience also includes the implementation and management of the County's SB 18 program and associated Native American consultation management, as well as performing the final review of all CEQA determinations for major grading projects.

## OEC Project Experience

### San Simeon Community Services District Planning and Environmental Review Services

Oliveira Environmental Consulting LLC currently provides planning and environmental review services for the San Simeon Community Services District (SSCSD) on an as-needed basis. As an extension of staff, Mr. Oliveira assists with the pre-design project planning for various community improvement and infrastructure projects, provides project coordination with jurisdictional permitting agencies and prepares permit applications as needed, coordinates the preparation of technical project reports and provides environmental impact analysis and CEQA/NEPA determinations for various projects. The following is a brief example of pertinent and representative services provided to date:

*San Simeon CSD Community Water Tank Project Mitigated Negative Declaration (MND):*



This project includes installation of two new water storage tanks at 400,000 gallons each, for a total water storage capacity of 800,000 gallons. Each new water tank would be approximately 24 feet tall and have a diameter of 57 feet total. The new water tanks would provide increased water storage capacity which would satisfy fire flow concerns discussed in the 2018 SSCSD Water System Master Plan. The project will also include infrastructure

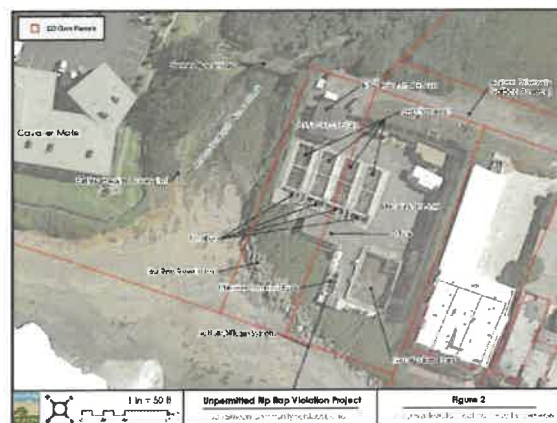
improvements for community water transmission. The new water tanks will be located on the Hearst Ranch, which is currently under a Conservation Easement. The project will require a new easement from the Hearst Ranch Corporation, and will need to comply with the requirements of the existing Conservation Easement. The environmental impact analysis included a detailed assessment of the project site archaeological resources through coordination of the Phase I Surface Survey for the site and coordination of the project AB52 tribal consultation requirements. The MND also included a detailed analysis of biological resources, including seasonally timed rare plant surveys, and visual resources including coordination of photosimulations to assess the potential for aesthetic impacts related to views from established scenic corridors (i.e., Highway 1)

*San Simeon CSD Wastewater Reclamation Project:*

The project consists of the addition of a wastewater reclamation component to the existing San Simeon CSD wastewater treatment facility. The project includes the addition of Amiad Filtration and Hypox Disinfection units, two 2,500 gallon storage tanks and associated infrastructure to the existing facility, totaling 684 square feet. The project will be located completely within the existing wastewater treatment facility and will not result in an increase in treatment capacity. The reclaimed water will be available for the community as an alternative for landscape irrigation specifically excluding domestic and agricultural use. Under the direction of Mr. Oliveira, OEC prepared a Notice of Exemption for this project pursuant to CEQA.

*San Simeon CSD Wastewater Treatment Plant Unpermitted Rip Rap Project CDP:*

Mr. Oliveira assisted the SSCSD with the management of this permitting process, including addressing Coastal Commission information requirements and permit processing. This project includes the response to the on-going Coastal Commission violation case concerning the unpermitted installation at the existing community WWTP. The project was approved at the September 2017 Coastal Commission Hearing with a recommendation for approval of the requested Coastal Development Permit and closure of the existing





Notice of Violation case. Since the approval hearing, Mr. Oliveira has been assisting the SSCSD with the management of the required implementation of the resulting Special Conditions, including eventual relocation of the community WWTP.

### City of Pismo Beach South Silver Shoals Subdivision Development Project Mitigated Negative Declaration.



Under the direction of Mr. Oliveira, OEC managed and prepared the Mitigated Negative Declaration for a subdivision project for the City of Pismo Beach. This included assisting the City with staff report and public hearing support. The South Silver Shoals Subdivision project includes a request for a Coastal Development Permit, Conditional Use Permit and a Vesting Tract Map (VTTM 3043) for development of a 3.7-acre vacant parcel into a residential subdivision

consisting of 9 custom home lots ranging in size from 5,100 square feet to 8,640 square feet and 10 town home lots ranging in size from 2,627 square feet to 4,507 square feet. OEC prepared a peer review and field verification of previous biological assessments of the site and provided coordination with the technical reports prepared for the project including landscape plans, site remediation, bluff top erosion, City LCP policy requirements, noise analysis, and a visual impact study and photo simulations. In addition to preparation of the project MND, Mr. Oliveira assisted with the response to issues raised during the subsequent appeal of the project to the Coastal Commission.

### City of San Luis Obispo Land Use and Circulation Element Update EIR

Recently, OEC was selected to manage the Background Report and EIR for the City's Land Use and Circulation Element Update, representing a critical step in updating the City's General Plan ([www.slo2035.com](http://www.slo2035.com)). The Land Use element designates the general location and intensity of housing, business, industry, open space, education, public buildings and grounds, waste disposal facilities, and other land uses. It helps guide future development and preserves environmental resources. The Circulation Element includes goals and policies relating to how people, products and visitors move around San Luis Obispo. This includes cars, bicycles, pedestrians, air transportation, as well as public transportation such as buses and shuttles.



Under the direction of Mr. Oliveira, OEC managed the publication of a comprehensive Background Report for the City, which includes a detailed summary of the existing environmental and municipal resources within the City and served as a detailed environmental settings document incorporated into the programmatic EIR. Mr. Oliveira managed and was the

principal author of the EIR for this project, certified by the City Council in October 2014, which included an unparalleled public outreach component and included a comprehensive review of the impacts associated with the City's growth policies into the year 2035. This project highlights OEC's extensive experience in programmatic environmental impact analysis for the development of future projects upon implementation of the General Plan Update.

### City of Soledad 8th and Monterey Street Multi-Family Residential, General Plan and Zoning Amendment Mitigated Negative Declaration



This project consisted of the preparation of a Mitigated Negative Declaration for a General Plan Land Use Map Amendment and related rezoning and proposed development for an approximately 2.8-acre vacant subject parcel. The General Plan amendment would change the land use designation from "Medium Density Residential (7 -12 units per acre)" to "High Density Residential (13-20 units per acre);" the corresponding zoning map amendment would rezone the site from the current R-2 Medium

Density Multi-family Residential District (7-12 units per acre) to the R-3 High Density Multi-family Residential District (13 - 22 units per acre). The rezoning would increase the maximum residential development potential on the site from 33 units, under the current R-2 District, to 61 units under the R-3 District. Under the direction of Mr. Oliveira, OEC prepared and published the MND for this project, including a detailed analysis of traffic and circulation (i.e., railroad) impacts, noise impacts, and land use conflict impacts.

## PROJECT UNDERSTANDING

Based on our previous discussions and details from the project files our understanding of the proposed Force Main Realignment and Wastewater Treatment Plant Redundancy Projects include the following details:

### Force Main Realignment Project

The proposed project consists of water line realignment at two primary locations in the Community of Avila Beach. Phase I, consisting of the re-routing of the Sanitary Sewer Force Main, is a linear site beginning at the north side of Avila Beach Drive approximately 100-feet south of the WWTP and extending south past Beach Colony Lane and turning southwest through the Port San Luis Parking lot, terminating at First Street. Phase 2 as described below would be located at the Avila Beach Drive/Beach Colony Lane/San Miguel Street intersection, extending across Avila Beach Drive to the existing WWTP.

Phase I of the proposed Force Main Realignment Project consists of the re-routing of the Sanitary Sewer Force Main from the existing lift station located at First Street, through the Avila Beach Public Parking Lot and continuing to a newly constructed manhole on Avila Beach Drive via a water and sewer easement at the existing Beach Colony Lane residential development. Phase 2 of the project will also include replacement of a section of gravity main at San Miguel Street and continuing to the existing treatment plant across the intersection on the north side of Avila Beach Drive.

It is our understanding that the project would consist of jack and bore construction technology, with minimal open trenching proposed. This scope of work assumes that at a minimum, realignment activity near San Luis Creek, the Bob Jones Trail and the crossing of the existing drainage parallel to Beach Colony Drive would be completed using jack and bore tunneling.

### Wastewater Treatment Plant Redundancy Project

According to studies commissioned by the ABCSD, the existing WWTP is anticipated to receive higher peak flows than designed for in the near future and is currently receiving higher loadings (wastewater strength) than originally designed for, due to reduced water usage from water conservation efforts. As such, the proposed project includes improvements at the influent lift station and added treatment capacity to allow for operational flexibility and adequate process redundancy. The full project would be located entirely within the existing footprint of the community WWTP. The proposed project includes the following elements:

#### Influent Lift Station Improvements:

- Increase the size of the two existing submersible pumps from 5 horsepower (hp) to 7.5 hp;
- Replace existing variable frequency drives to accommodate the new influent pumps and;
- Replace coated ductile iron piping and valves, as needed;
- Recoat the influent wet well, as needed; and
- Install new electrical panels, wiring, and instrumentation, as needed to accommodate new pumps.

#### Install Side Stream Organic Loading Redundancy Treatment System:

- Install a packaged Membrane Bioreactor (MBR) treatment plant;
- Associated system piping, electrical, and controls integration; and
- Associated site-work including possible retaining wall, earthen fill, and concrete slab.

The recommended improvements will provide process redundancy under existing and future conditions. The lift station improvements will provide the capacity needed to handle future peak hour flows. The side-stream MBR treatment system will allow for operational flexibility and will produce a higher quality treated effluent.

All improvements will occur within the existing WWTP site and no additional land or easements are anticipated to be required. Excavation requirements will be minimal, and will be limited to trenches located in existing disturbed areas for the installation of the 4- to 6-inch diameter pipelines. The sidestream package MBR treatment plant will be installed within a portion of the

footprint of an existing drying bed. Imported fill will be used to bring the elevation up to at least match the elevation of the existing WWTP unit processes.

## SCOPE OF SERVICES

The following scope of work provides a brief outline of the environmental review tasks proposed for the projects discussed above, which will be combined into a single environmental determination due to the timing of project implementation, similar nature of their environmental impacts and guidance from County of San Luis Obispo Planning Department staff:

### **Task 1: Final Project Design Input, Project Kickoff and Work Scope Refinement**

Within one week from notification of scope approval, OEC's project manager will organize and attend a meeting and/or conference call with the ABCSD and project engineer to discuss final project design changes and any early up-front input that may help to avoid permitting and environmental issues that could result in project delays or complications. The purpose of this discussion will be to review the project and proposed construction details. We will use this meeting as an opportunity to review all of the conditions of the project such as likely environmental impacts, project site footprint, vegetation removal, details of the permitting process and requirements of the project site Conservation Easement, and to receive any other available information not already transmitted. This will give the team an opportunity to finalize project designs.

The meeting will also help solidify communication protocols and to affirm clear lines of communication between the ABCSD, regulatory agency staff and the OEC team. Based on the results of the kickoff meeting, we would be available to re-examine the proposed work program and make any revisions that the ABCSD may deem appropriate.

### **Task 2: Biological Resource Analysis**

Because it has been determined that the Force Main Realignment Project will be located in proximity to San Luis Creek and the planned realignment will cross the existing drainage parallel to Beach Colony Drive, potential impacts to biological resources could result. As such, OEC proposes to include a detailed analysis of biological resources as a component of the environmental determination (i.e., Mitigated Negative Declaration).

In order to be as efficient as possible, the biological investigation will not include a stand-alone report. Rather, the biological investigation will be included as part of the analysis of the MND under the Biological Resources Section and supporting documentation/research will be included as attachments to the MND.

The biological investigation will be prepared by OEC team biologist and senior project manager Kevin Merk (Kevin Merk Associates, LLC), and will begin with literature review and background research. Once this initial phase is complete, a reconnaissance biological field survey will be conducted. These efforts will be synthesized into the MND itself. The following is a detailed discussion of the proposed technical approach to preparing the biological analysis.



### Literature Review and Agency Consultation.

Prior to commencement of field studies, resources such as previous reports prepared for the project, USGS topographic maps, and soils maps will be reviewed. In particular, OEC team biologist and senior project manager Kevin Merk will coordinate background literature review including a search of the most recent version of element records tracked by the California Department of Fish and Wildlife's (CDFW's) California Natural Diversity Database (CNDDDB). This database search will be conducted to account for special-status species and sensitive habitats tracked by CDFW with potential to occur within proximity of the project sites. Habitat requirements and the nearest occurrence to the project sites will aid in assessing the potential for tracked elements to occur on-site. Given our past work on recently completed projects in the area, we will also rely on Mr. Merk's in-house compilation of special status species observations to supplement this inquiry. A literature search of California Native Plant Society's Inventory of Rare and Endangered Plants of California (CNPS 2001, as updated online) will be conducted to account for other special-status species not tracked by CNDDDB with potential to occur in the vicinity of the proposed project site. The CNDDDB Special Animals List will also be referenced.

As feasible, agency consultation will also be performed prior to initiation of field surveys to confirm the approach (i.e., whether full protocol-level surveys are required or if a detailed habitat assessment may be performed instead) in assessing the presence or absence of listed species and jurisdictional waters.

### Biological Field Survey.

The project biology team will conduct a site visit to determine the extent and nature of biological resources on the project sites, and ground-truth the information contained in background documents. The project sites will be walked over to identify and record all biological resources observed on-site. Points of interest will be marked using a GPS unit capable of sub-meter accuracy. Updated photographs of the project sites will be taken. To be consistent with all pertinent site reconnaissance methods as well as those developed by USFWS and CDFW, observed plant and wildlife species will be recorded and habitats will be classified using appropriate classification systems and mapped onto site specific aerial photography, and updates to existing maps and tables will be completed as warranted. Unknown plant taxa observed in the field will be collected and brought to the laboratory for further identification. This task does not include detailed protocol surveys for special status species such as the California red-legged frog.

### Task 3: California Environmental Quality Act (CEQA) Compliance.

Because the proposed projects are considered to be an act by a public agency with the potential to result in an environmental impact, they are considered to be a "project" and will require environmental impact analysis in accordance with CEQA.

The likely paths to CEQA compliance will be preparation of a Mitigated Negative Declaration.

The State CEQA Guidelines define the trigger for requiring the level of CEQA review needed. Section 15063(a) of the CEQA Guidelines requires that, "Following preliminary review, the Lead Agency shall conduct an Initial Study to determine if the project may have a significant effect on

the environment.” If, as a result of the Initial Study, the Lead Agency finds that there is evidence that any aspect of the proposed project may cause a significant but mitigable environmental effect, the Lead Agency shall further find that a Mitigated Negative Declaration (MND) is warranted to analyze environmental impacts. However, if on the basis of the Initial Study, the Lead Agency finds that the proposed project will not cause a significant effect on the environment, either as proposed or as modified to include the mitigation measures identified in the Initial Study, a CEQA Exemption would be filed.

However, based on our understanding of the projects and the requirements of the lead and responsible agencies involved, the proposed project would likely have the potential to result in impacts (e.g., biological, archaeological, and construction impacts) that would require mitigation to be reduced to less than significant levels. As such, for the purpose of this scope of work, we propose to include the preparation of a Mitigated Negative Declaration (MND).

The following discussion provides a scope for meeting the CEQA requirements for preparation of a MND.

#### Technical Approach to Environmental Issues.

The MND will be prepared in accordance with the California Environmental Quality Act (CEQA), and the State CEQA Guidelines. According to the CEQA Guidelines, if there are no adverse effects, or if the potential effect can be reduced to a level that is less than significant through project revisions, a Negative Declaration or MND can be adopted (§21080).

A MND is a type of Negative Declaration that allows the Lead Agency to revise the project prior to circulating the environmental document for public review. The statute provides that MNDs may be used,

*“when the initial study has identified potentially significant effects on the environment, but (1) revisions in the project plans or proposals made by, or agreed to by, the applicant before the proposed negative declaration and initial study are released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effect on the environment would occur, and (2) there is no substantial evidence in light of the whole record before the public agency that the project, as revised, may have a significant effect on the environment” (§21064.5).*

The prerequisites for adopting a MND include:

- Making a good faith effort to determine whether there is substantial evidence that the project would result in any significant environmental effect.
- Incorporating effective revisions or mitigation measures into the project to alleviate potential significant effects prior to circulating the draft Negative Declaration for public review.
- Evidence in the record to support the agency's determination that there will be no significant effect as a result of the project.

The MND will provide a qualitative analysis of the impact areas identified as having potentially significant impacts and needing a greater level of analysis (e.g., biological impacts,

archaeological impacts and construction impacts). The analysis for the remainder of the impact issue areas will be incorporated into the MND under the assumption that they will be considered “Less Than Significant”. The analysis for these impact areas and any studies prepared in support of the initial CEQA determination will be peer reviewed for quality and consistency, any technical reports prepared for these issue areas (e.g., geotechnical report) will be independently peer reviewed and updated as necessary.

Based on this approach OEC is pleased to provide the following services intended to fulfill the environmental review tasks necessary to finalize the environmental review process:

1. Review of existing documents prepared for the project (including, but not limited to the project designs, technical reports prepared for the project, project permit applications and jurisdictional agency stipulations, similar CEQA determinations from other agencies, County General Plan and Zoning Code, exemplary staff reports, project maps, digital and GIS files, etc.);
2. Coordination and communication between the ABCSD, project team members and consultants, jurisdictional agencies, as well as other agencies, consultants and organizations involved in the project to ensure timely completion of project milestones;
3. Project environmental review (includes coordination and communication with the ABCSD and jurisdictional agencies to determine any up-front needs for CEQA determinations and land use permits, and preparation of the appropriate CEQA environmental determinations [assuming to be a Mitigated Negative Declaration]); coordination with jurisdictional agencies to determine Responsible Agency concerns and issues to ensure a comprehensive environmental review and to ensure the CEQA determination meets their needs. Project CEQA determination will focus on key impact issue areas discussed above. This will include the preparation of the Initial Study, preparation of a Mitigated Negative Declaration and preparation of a Mitigation Monitoring and Reporting Program (MMRP) per CEQA Guideline requirements. This effort will also include the preparation of the required CEQA Notice of Intent/Notice of Availability and Notice of Completion forms and submittal to the State Clearinghouse to assist the ABCSD with the project noticing and filing requirements under CEQA. It is our assumption that all documents will be submitted electronically to the ABCSD.

Document printing costs are anticipated to be covered by the ABCSD, with OEC assistance available on a Time and Materials basis in accordance with the OEC fee schedule.

In addition, this task will include assisting staff with the tribal consultation requirements under CEQA as stipulated under AB52. This includes submittal of the Local Government Tribal Consultation List Request through the Native American Heritage Commission, drafting of a consultation invitation letter to applicable tribal representatives (assuming staff will send the letters as needed), and assisting with consultation if needed;

4. Project management duties. This includes attendance at up to 2 meetings, communication with ABCSD staff and jurisdictional agencies, project team members,

response to comments and questions as applicable, a site visit to tour the project location and assess any environmental constraints, establishing timetables for milestone completion, etc.

### Optional Tasks

In addition to the tasks discussed above, additional technical reporting may be requested or required by other agencies. In the event that further technical studies are required, OEC will be prepared to supply the necessary reports. In addition, in the event that one or both projects trigger the need for County/Coastal Development Permitting, OEC will be prepared to assist the ABCSD with the required permitting process as needed. Optional Tasks are not included in the attached cost estimate and would be performed on a time and materials basis in accordance with the OEC standard fee schedule, and any subcontractor work would be billed at a cost plus 15% rate.

Oliveira Environmental Consulting LLC will prepare all of the necessary project management and environmental review tasks outlined above in accordance with this proposed scope of services for a fee not to exceed \$13,655.

Please refer to the cost estimate table below for more information. It should be noted that this cost is based on the following assumptions:

- No extraordinary or undeveloped issues are associated with the projects that would suggest an effort greater than that described above;
- Any original graphics requested will be based on existing data supplied by either the ABCSD or their consultants;
- The projects will not result in the removal of an obstacle to community growth or result in growth inducing impacts either directly or indirectly;
- Jack and bore construction technology will be used to the extent feasible, avoiding open trenching through sensitive environmental resources and will avoid impacts to any drainages and/or creeks that will be crossed as a result of the projects;
- All required document printing costs will be covered by the ABCSD, with OEC assistance available on a Time and Materials basis;
- All documents will be submitted to the client in an electronic format;

The proposed scope of services and associated costs are fully negotiable to meet the needs of the Avila Beach CSD depending on the final project designs and the anticipated level of ABCSD staff support that will be used to assist project completion. OEC invites any comments on this scope of work and will make changes as requested. Mileage will be billed at the standard Federal rate allowed by the IRS for the current year.

Thank you for considering Oliveira Environmental Consulting, LLC for this assignment. If you have any questions about this scope of services or cost, please feel free to contact me anytime at 805-234-7393 (jeffo@olive-env.com). To authorize this scope of work, please sign and return a copy of this letter to Oliveira Environmental Consulting LLC.

Sincerely,



**Jeff Oliveira, Principal Environmental Planner**  
Oliveira Environmental Consulting

*Scope of Work Authorized by:*

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*Name, Title*

*Date*

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
**Force Main Realignment and WWTP Redundancy Projects MND**

**PROJECT COSTS**

TASKS	Total Cost	Labor Hours	OEC LABOR				
			Principal \$110/hour	Senior PM \$95/hour	Asst. PM \$85/hour	Graphics \$75/hour	Admin. \$65/hour
<b>OEC LABOR</b>							
<b>ABCSD Force Main Realignment and WWTP Redundancy Projects MND</b>							
<b>1. Final Project Design Input, Project Kickoff and Work Scope Refinement</b>	\$850	8	6	2			
<b>2. Biological Resource Analysis (See Additional Costs Below)</b>							
<b>3. Environmental Review</b>							
Detailed Impact Analysis							
<i>Biological Resources</i>	\$600	6	2	4			
<i>Cultural Resources</i>	\$1,210	12	6	4	2		
Other Impact Issue Area Analysis	\$3,390	38	8	6	16	6	2
Preparation of Noticing Forms	\$690	8	2		4		2
AB52 Coordination	\$1,050	10	8		2		
MMRP	\$540	6	2		2	2	
Project Management	\$1,100	10	10				
<b>OEC LABOR SUBTOTAL</b>	<b>\$9,430</b>	<b>98</b>	<b>44</b>	<b>16</b>	<b>26</b>	<b>8</b>	<b>4</b>
<b>ADDITIONAL COSTS</b>							
Biological Resource Analysis (Kevin Merk Associates, LLC)	\$4,100						
Supplies, Travel and Miscellaneous Expenses	\$75						
General & Administrative	\$50						
<b>Subtotal Additional Costs:</b>	<b>\$4,225</b>						
<b>TOTAL COST (OEC LABOR + ADDITIONAL COSTS)</b>	<b>\$13,655</b>						

OPTIONAL TASKS	Total Cost	Labor Hours	OEC LABOR				
			Principal \$110/hr	Senior PM \$95/hour	Asst. PM \$85/hr	Graphics \$75/hour	Admin. \$65/hour
Document Printing (Assumes ABCSD Coverage of Printing Cost, Plus T/M for OEC Assistance)	TBD	TBD	To be billed on a Time and Materials basis, plus ABCSD coverage of printing costs.				

**AVILA BEACH**  
**COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

**MEMORANDUM**

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: May 12, 2020

SUBJECT: Presentation and Review of Preliminary FY 2020-21 District Budget

Recommendation:

1. Receive and provide comments on the Preliminary FY 2020/21 Budget
2. Advertise two weeks in advance for a public hearing and anticipated adoption of the Final Budget on June 9<sup>th</sup>, 2020.

Funding:

Revenues and Expenditures for FY 2020-21 are to be administered in accordance with the adopted budget.

Discussion:

Each year the District prepares and adopts an operating and capital projects budget for the coming Fiscal Year. The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In late 2019 the Board retained a consultant to prepare a Cost of Services and Rate Study. In March 2020, the Board approved the Rate Study and directed staff to issue a Prop 218 Hearing Notice May 12, 2020, to adopt new water and wastewater rates. If the new rates are adopted, they will be effective July 1, 2020. This Preliminary budget anticipates the new rates will be adopted (resulting in a 3% increase in both water and wastewater revenues). However, the Preliminary budget also factors in the potential negative revenue impacts due to the on-going COVID-19 pandemic.

Staff met with the Finance Committee on April 28, 2020 to review the FY 2020/21 Preliminary Budget. The Committee reviewed the estimated FY 2019/20 year end revenues and expenses; the projected FY 2020/21 revenues and expenses; and the proposed FY 2020/21 Capital Improvement Program.

The Finance Committee provided the following recommendations for the full Board's consideration:

- The Committee was concerned with last year's increase in the Cal Fire contract (14%) and directed staff to reach out to Cal Fire to get an estimated contract amount for FY 2020/21. Cal Fire responded and advised that the District should anticipate an 8%



increase (\$18,000 for a total of \$234,000) in the FY 2020/21 Cal Fire Budget. Staff has included this increase in the Preliminary Budget. Cal Fire stated that the increase was due to salary and benefit increases for Cal Fire firefighting classifications.

- The Committee also stated that they believe it is in the District's best interest to extend the Operations and Maintenance Contract with Fluid Resources Management for another year, effective through October 31, 2021. The draft FY 2020/21 budget assumes a 4% cost of living increase in accordance with the existing contract terms.
- The Committee also recommended the Board conduct a contract review for both the General Manager/District Engineer and the District's Legal Counsel as part of the June or July 2020 Board meeting.
- The Committee directed staff reconnect with the California Special Districts Association Foundation to obtain an updated quote for the WWTP Redundancy Project loan. The most recent loan rates for a \$3.0 million loan were 3.4% for 20 years that resulted in annual installment payments of approximately \$140,000 for the CSD and \$70,000 for the Harbor District. Staff has contacted the CSDA Executive Director and will provide an update at the Board meeting.

Attached is the Preliminary FY 2020/21 budget for the Board's review and comment. The draft budget anticipates:

- Implementation of a revised water or sewer rate schedule that includes fixed fees and variable cost fees based on the number of units of water used;
- The new rate schedule was designed to provide a 3% increase in both water and wastewater revenues. However, staff has tempered that anticipated revenue increase with the possibility of decreased revenue due to the impacts from the COVID-19 pandemic;
- 5% increase in county tax revenue;
- 4 - 5% increase in most O & M expenses;
- Connection fee revenue of approximately \$75,000; and
- The District obtaining a loan for the WWTP project in late summer or early fall of 2020 that will result in an annual loan payment of approximately \$100,000 in FY 2020/21 and \$140,000 in future fiscal years.

Staff will present an overview of the projected FY 2020/21 year-end budget figures and the preliminary FY 2020/21 operating budget and capital projects budget at our May 12, 2020 (slides attached to staff report). Staff anticipates that the Board will consider adoption of the final FY 2020/21 budget at the Board's June 9<sup>th</sup>, 2020, Board meeting.

A formal Public Hearing Notice for the budget adoption will be published at least two weeks in advance of the June 9<sup>th</sup>, 2020 hearing date.



Avila Beach Community Services District

Preliminary

**Draft**

**2020/21 Fiscal Year Budget**

Presented to the Board of Directors

May 12, 2020

Peter Kelley, President  
Lynn Helenius, Vice President  
Ara Najarian  
Kristin Berry  
Howie Kennett

Proposed by:

Brad Hagemann  
General Manager/District Engineer

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Fund Balances**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
**Cash Account Balances**  
**Estimated FY 2019/20 Ending Balances**

**General Checking - Pacific Premier**

Approx Ending Balance	06/30/20	<b><u>\$ 1,000,000</u></b>
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**LAIF - Account Balance**

Beginning Balance	07/01/19	\$ 3,030,370
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Transfer In/Out		\$ 0.00
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Interest earned		\$ 70,950
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<b><u>LAIF Approx Ending Balance</u></b>	06/30/20	<b><u>\$ 3,101,320</u></b>
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**Reserve Account Balances**

**Water**

Operating Reserve		\$ 365,685
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Capaital Replacement Reserve		\$ 200,000
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Emergency Capital Reserve		\$ 55,000
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Rate Stabilization		\$ 60,000
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	Total Water	<u>\$ 680,685</u>
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**Wastewater**

Operating Reserve		\$ 466,680
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Capaital Replacement Reserve		\$ 1,500,000
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Emergency Capital Reserve		\$ 155,000
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Rate Stabilization		\$ 80,000
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	Total Wastewater	<u>\$ 2,201,680</u>
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Unallocated General Reserves		\$ 218,955
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<b>Total Approx Ending Balance</b>	06/30/20	<b><u><u>\$ 4,101,320</u></u></b>
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**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Budget Summary**

Avila Beach Community Services District  
 Operations Maintenance Budget  
 Combined Detail - Draft

Fiscal Year 2020/21  
 (May 12, 2020)

Ordinary Income/Expense	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
<b>Income</b>						
4010 · Operating Revenue	0	450,000	425,000	0		875,000
4012 · S W Franchise Fee					17,500	17,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4030 · County Taxes	404,000	180,000	90,000	16,000	0	690,000
4050 · Harbor O & M Reimbursement	0	65,000	0	1,200	0	66,200
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	65,000	0	0	0	0	65,000
<b>Total Income</b>	<b>472,800</b>	<b>695,000</b>	<b>515,000</b>	<b>17,200</b>	<b>17,500</b>	<b>1,717,500</b>
<b>Expense</b>						
5100 · Merch CC Fees TIB	6,000	0	0	0		6,000
5210 · Gross Wages	40,000	0	0	0	2,000	42,000
5230 · Payroll Taxes	950	0	0	0	0	950
5242 · Health Insurance	8,400	0	0	0	0	8,400
5254 · CalPERS Kathy	12,000	0	0	0	0	12,000
5256 · CalPERS Kristi	4,500	0	0	0	0	4,500
5260 · Work Comp Insurance	1,200	0	0	0	0	1,200
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	15,000	0	0	0	500	15,500
6103 · Accounting Audit	10,000	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	6,500	500	650	0	0	7,650
6130 · LAFCo Fees	7,500	0	0	0	1,000	8,500
6135 · Legal	15,000	10,000	2,000	0	1,000	28,000
6140 · Office Supplies & Postage	8,000	1,000	1,000	0	0	10,000
6145 · Public Notices	1,000	0	0	0	0	1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	78,500	2,000	0	0	80,500
6505 · Contract Labor O & M	5,000	197,000	65,000	0	0	267,000
6506 · Contract Labor GM	58,000	0	0	0	2,000	60,000
6507 · Contract Labor District Engr	0	58,000	27,000	0	0	85,000
6510 · Critical Spare Parts	0	8,000	4,000	0	0	12,000
6515 · Engineering	0	7,500	5,000	0	0	12,500
6520 · Equip Repairs & Maintenance	3,000	60,000	15,000	3,000	0	81,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000

Avila Beach Community Services District  
 Operations Maintenance Budget  
 Combined Detail - Draft

Fiscal Year 2020/21  
 (May 12, 2020)

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
<b>Combined</b>						
6530 · Generator Maintenance		10,000		0		10,000
6535 · Insurance P/L	8,000	7,800	6,500	0	0	22,300
6540 · Lab Tests	0	45,000	2,000	0	0	47,000
6542 · Bldg Maintenance & Janitorial	2,500	0	0	0	0	2,500
6545 · Miscellaneous	0	0	0	0	0	0
6550 · Operating Supplies	0	3,500	4,000	0	0	7,500
6555 · Permits & Fees	0	9,500	4,500	0	0	14,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	2,500					2,500
6570 · Safety Gear	0	1,000	250	0	0	1,250
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		40,000				40,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	30,000	2,500	12,500	0	47,500
6802 · Lopez Water	0		121,000	0	0	121,000
6805 · State Water	0	0	190,000	0	0	190,000
6900 · Yard Improvements	0	0	1,000	0	0	1,000
<b>Sub total Operating Expense</b>	<b>228,350</b>	<b>583,300</b>	<b>455,900</b>	<b>15,500</b>	<b>17,000</b>	<b>1,300,050</b>
<b>6600 · Cal Fire Contract Labor</b>	<b>234,000</b>					
<b>Total Expense</b>	<b>462,350</b>	<b>583,300</b>	<b>455,900</b>	<b>15,500</b>	<b>17,000</b>	<b>1,534,050</b>
<b>8050 · Fixed Assets Depreciation</b>	<b>0</b>	<b>100,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>140,000</b>
<b>Total Expenses</b>	<b>0</b>	<b>100,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>1,674,050</b>
<b>Net Profit/ Loss</b>	<b>10,450</b>	<b>11,700</b>	<b>19,100</b>	<b>1,700</b>	<b>500</b>	<b>43,450</b>

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**General/Administrative Fund**

Avila Beach Community Services District  
Admin/General Budget

Fiscal Year 2020/21  
May 12, 2020

Administrative/General Ordinary Income/Expense	19/20 Budget	19/20 Projected	19/20 Comments	20/21 Proposed Budget	20/21 Comments
<b>Income</b>					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800			3,800	
4030 · County Taxes	369,000			404,000	
4050 · Harbor Charges	0			0	
4070 · Late Charge Penalty	0			0	
4600 · Interest Income	75,000	70,000		65,000	LAIIF interest lower
<b>Total Income</b>	<b>447,800</b>	<b>70,000</b>		<b>472,800</b>	
<b>Expense</b>					
5100 · Merchant CC Fees TIB	4,800	6,000		6,000	
5210 · Gross Wages	40,000	38,000		40,000	3% Salary Increase
5230 · Payroll Taxes	950	900		950	
5242 · Health Insurance	7,200	7,000		8,400	\$700 monthly stipend
5254 · CalPERS Kathy	11,000	10,000		12,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,500	3,750		4,500	Assume increase
5260 · Work Comp Insurance	750	875		1,200	Assume 30% Increase
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing
6102 · Accounting Labor	10,000	14,000	Increased workload per auditor	15,000	Contract Controller
6103 · Accounting Audit	8,500	10,000		10,000	
6120 · Dues & Subscriptions	6,000	6,200		6,500	CSDA and USA Membership
6130 · LAFCo Fees	4,500	7,000		7,500	
6135 · Legal	15,000	10,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	8,200	5,000		8,000	
6145 · Public Notices	1,000	500		1,000	
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Funded from SW Revenue
6160 · Training	2,500	700		2,500	
6165 · Travel	1,000	500		1,000	
6170 · Webpage Host & Support	2,800	2,500		2,800	Streamline
6505 · Contract Labor Admin	2,500	2,500	Haz Mat Annual Fee	5,000	Haz Mat Annual Fee
6506 · Contract Labor GM	55,500	55,600		58,000	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	2,800		3,000	Copier & IT Support/Back-up
6535 · Insurance	5,900	5,200		8,000	SDRMA Increase
6542 · Bldg Maint & Janitorial	2,500	2,500		2,500	
6567 · Bldg Repairs	2,500	750		2,500	Admin Office
6585 · Telephone & Internet	3,000	2,800		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,300		2,500	Admin Office, Electrical
<b>SubTotal Admin Expenses</b>	<b>207,600</b>	<b>198,875</b>		<b>228,350</b>	
6600 · Cal Fire Contract Labor	216,000	216,000		234,000	Cal Fire Contract Services
<b>Total Admin Expense</b>	<b>423,600</b>	<b>414,875</b>		<b>462,350</b>	



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Sanitary Fund**

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2020/21

May 12, 2020

Sanitary	19/20		20/21		20/21 Comments
	Budget	Projected	Proposed Budget	Budget	
<b>Income</b>					
4003 · Operating Revenue	500,000	430,000	450,000	3%	Increase of Projected Revenue
4050 · Harbor O & M Reimbursement	50,000	65,000	65,000		
4030 · County Taxes	175,000	200,000	180,000		Transfer from General as Needed
<b>Total Income</b>	<u>725,000</u>	<u>695,000</u>	<u>695,000</u>		
<b>Expense</b>					
6120 · Dues & Subscriptions	500	500	500		Underground Service Alert
6135 · Legal	10,000	8,000	10,000		WWTP Upgrade Project
6140 · Office Supplies & Postage	1,000	1,000	1,000		
6149 · Rate Study	15,000	15,000	0		No Rate Study
6150 · Rate Assistance			0		Fund w/Franchise Fees
6165 · Travel	1,000	1,000	1,000		
6503 · Chemicals	78,500	74,000	78,500		Anticipate 5% Increase
6505 · Contract Labor O&M	195,000	190,000	197,000		Anticipates 3% increase
6507 · Contract Labor District Engr	58,000	53,000	58,000		Anticipate 10% Increase WWTP Project
6510 · Critical Spare Parts	8,000	5,000	8,000		
6515 · Engineering	7,500	3,000	7,500		Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	45,000	82,000	60,000		Age of equipment
6525 · Fat Oil & Grease Program	5,000	4,000	5,000		Contract program
6530 · Generator Maintenance	4,200	10,000	10,000		Added Generator
6535 · Insurance	6,000	6,000	7,800		Anticipates 30% Rate Increase
6540 · Lab Tests	45,000	40,000	45,000		Anticipate 10% Increase
6502 · Misc - Benthic Monitoring	48,000	48,000			Once every five years
6550 · Operating Supplies	3,500	3,500	3,500		
6555 · Permits & Fees	8,500	9,000	9,500		Anticipates 5% Increase

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2020/21

May 12, 2020

Sanitary	19/20		19/20 Comments	20/21	
	Budget	Projected		Proposed Budget	Comments
6565 · Regulatory Permit Compliance	5,000	2,000		5,000	As Needed
6570 · Safety Gear	650	1,000		1,000	Gloves/Safety gear
6575 · Small Tools	500	500		500	
6580 · Solids Handling	40,000	35,000		40,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line
6590 · Utilities	30,000	29,000		30,000	Electricity for WWTP
6591 · Yard Maintenance	2,500	2,500		2,500	Landscape Maintenance at WWTP
<b>Sub Total Operating Expense</b>	<b>622,850</b>	<b>627,000</b>		<b>585,800</b>	
<b>Total Operating Expense</b>	<b>622,850</b>	<b>627,000</b>		<b>585,800</b>	
<b>170 · Fixed Assets Depreciation</b>	<b>100,474</b>	<b>100,000</b>		<b>100,000</b>	
<b>Net Income/ Expense</b>	<b>1,676</b>	<b>-32,000</b>		<b>9,200</b>	
<b>Other Income</b>					
7210 · Connection Fees Paid	60,000	70,000		60,000	
7220 · SL HD CIP Reimbursement		80000		100000	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water Fund**

**Avila Beach Community Services District**  
**Water Budget**  
 Fiscal Year 2020/21

Water	19/20		19/20 Comments	20/21		20/21 Comments
	Budget	Projected		Budget	Proposed Budget	
<b>Income</b>						
4003 · Operating Revenue	477,500	420,000	Revenue down 20%	425,000	3% Rate Increase of Projected	
4009 · County Taxes	85,000	85,000		90,000	As Needed	
<b>Total Income</b>	<u>562,500</u>	<u>505,000</u>		<u>515,000</u>		
<b>Expense</b>						
6120 · Dues & Subscriptions	650	600		650	Rural Water Assc	
6135 · Legal	2,000	1,000		2,000		
6140 · Office Supplies & Postage	1,000	1,000		1,000		
6549 · Rate Study	15,000	15,000		0	No Rate Study	
6150 · Rate Assistance	0	0		0	Fund w/Franchise Fees	
<b>6503 · Chemicals</b>	2,000	2,000		2,000		
<b>6505 · Contract Labor O &amp;M</b>	65,000	63,000		65,000	Contract Operations	
<b>6507 · Contract Labor District Engr</b>	27,000	25,500		27,000	Contract District Engineer	
<b>6510 · Critical Spare Parts</b>	4,500	3,500		4,000		
<b>6515 · Engineering</b>	5,000	1,500		5,000	Contract as needed Non-CIP	
<b>6520 · Equip Repairs &amp; Maint</b>	15,000	10,250		15,000		
<b>6535 · Insurance P/L</b>	5,500	5,000		6,500	Anticipate big increase	
<b>6540 · Lab Tests</b>	2,000	1,800		2,000		
<b>6545 · Miscellaneous</b>						
<b>6550 · Operating Supplies</b>	5,000	2,300		4,000		
<b>6555 · Permits &amp; Fees</b>	4,500	4,000		4,500	Anticipates slight increase	
<b>6560 · Plan Checks</b>	1,000	1,000		1,000	Consultant Support As Needed	
<b>6565 · Regulatory Permit Compliance</b>	1,000	1,000		1,000	Contract as needed	
<b>6570 · Safety Gear</b>	250	125		250		
<b>6575 · Small Tools</b>	500	250		500		
<b>6590 · Utilities</b>	2,000	2,000		2,500	Slight increase	
<b>6591 · Yard Improvements</b>	500	500		1,000		

**Avila Beach Community Services District**  
**Water Budget**  
 Fiscal Year 2020/21

Water	19/20 Budget	19/20 Projected	19/20 Comments	20/21 Proposed Budget	20/21 Comments
6805 · State Water	160,000	170,000		190,000	<i>Anticipates 10% Increase</i>
6802 · Lopez Water	115,000	110,000		121,000	<i>Anticipates 10% Increase</i>
<b>Sub Total Operating Expense</b>	<b>434,400</b>	<b>421,325</b>		<b>455,900</b>	
<b>Total Operating Expense</b>	<b>434,400</b>	<b>421,325</b>		<b>455,900</b>	
<b>Net Income/ Expense</b>	<b>98,100</b>	<b>53,995</b>		<b>59,100</b>	
<b>Other Income</b>					
7210 · Connection Fees Paid	40,000	35,000		40,000	
<b>Other Expenses</b>					
1600 · Fixed Assets Depreciation	30,000	29,680		40,000	
8200 · Capital Replacement Transfer				80,000	
<b>Net Net Income/ Expense</b>				<b>-20,900</b>	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Street Lighting Fund**

Avila Beach Community Services District  
 Street Light Budget  
 Fiscal Year 2020/21  
May 12, 2020

Light	19/20 Budget	19/20 Projected	19/20 Comments	20/21 Proposed Budget	20/21 Comments
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4010 · Operating Revenue	0			0	
4030 · County Taxes	16,000	16,000		16,000	
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income					
<b>Total Income</b>	<u>17,200</u>	<u>17,200</u>		<u>17,200</u>	
<b>Expense</b>					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
<b>Total 5200 · Payroll Expenses</b>	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
<b>Total 5230 · Payroll Taxes</b>	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	4,000	3,000		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
<b>Sub Total Operating Expense</b>	<u>16,500</u>	<u>15,000</u>		<u>15,500</u>	
6104 · Administrative Transfer	0				
<b>Total Operating Expense</b>	<u>16,500</u>	<u>15,000</u>		<u>15,500</u>	
<b>Net Income/ Expense</b>	<b>700</b>	<b>2,200</b>		<b>1,700</b>	



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Solid Waste Fund**

Avila Beach Community Services District  
**Solid Waste Budget**

Fiscal Year 2020/21

May 12, 2020

20/21

	19/20 Budget	19/20 Projected	19/20 Comments	Proposed Budget	20/21 Comments
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4012 · Solid Waste Franchise Fees	19,500	17,500		17,500	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
<b>Total Income</b>	<u>19,500</u>	<u>17,500</u>		<u>17,500</u>	
<b>Expense</b>					
5210 · Gross Wages	2,000	2,000		2,000	
6102 · Accounting	500	500		500	
6103 · Accounting Audit	1,000	1,000		1,000	
6130 · LAFCO Fees	1,000	1,000		1,000	
6135 · Legal	1,000	1,000		1,000	
6150 · Rate Assistance	9,500	9,500		9,500	
6506 · Contract Labor GM	2,000	2,000		2,000	
6542 · Maintenance	0	0		0	
6543 · Management	0	0		0	
6545 · Miscellaneous	0	0		0	
6550 · Operating Supplies	0	0		0	
6567 · Repairs	0	0		0	
<b>Sub Total Operating Expense</b>	<u>17,000</u>	<u>17,000</u>		<u>17,000</u>	
<b>Total Operating Expense</b>					
<b>Net Income/ Expense</b>	<b>19,500</b>	<b>500</b>		<b>500</b>	

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water and Sewer Rates**

## Proposed Water Fixed and Variable Charges

	Current Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
<b>Fixed Charges</b>	Fixed Charge (\$ per month)					
All Customers	\$57.00	\$47.88	\$49.32	\$50.80	\$52.33	\$53.90
	Variable Charge (\$ per HCF)					
<b>All Customers</b>						
Tier 1 - 0 to 5 units	\$0.00	\$4.05	\$4.18	\$4.31	\$4.44	\$4.58
Tier 2 - Over 5 units	\$11.40	\$11.67	\$12.02	\$12.39	\$12.77	\$13.16

## Proposed Wastewater Fixed and Variable Charges

Classification	Current July 1, 2017	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
	Fixed Charge (\$ per month)					
All Customers	\$61.75	\$9.50	\$9.79	\$10.08	\$10.38	\$10.69
	Variable Charge (\$ per HCF)					
<b>Single-family</b>						
0 to 5 HCF	\$0.00	\$13.46	\$13.86	\$14.28	\$14.71	\$15.15
Over 5 HCF	12.35	13.46	13.86	14.28	14.71	15.15
<b>Multifamily</b>						
0 to 5 HCF	0.00	13.07	13.46	13.86	14.28	14.71
Over 5 HCF	13.05	13.07	13.46	13.86	14.28	14.71
<b>Commercial</b>						
0 to 5 HCF	0.00	16.41	16.90	17.41	17.93	18.47
Over 5 HCF	16.64	16.41	16.90	17.41	17.93	18.47
<b>Hotels</b>						
0 to 5 HCF	0.00	18.13	18.67	19.23	19.81	20.40
Over 5 HCF	16.64	18.13	18.67	19.23	19.81	20.40
<b>Restaurants</b>						
0 to 5 HCF	0.00	39.25	40.43	41.64	42.89	44.18
Over 5 HCF	17.78	39.25	40.43	41.64	42.89	44.18
<b>Industrial</b>						
0 to 5 HCF	0.00	14.98	15.43	15.89	16.37	16.86
Over 5 HCF	\$18.98	\$14.98	\$15.43	\$15.89	\$16.37	\$16.86

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water and Sewer Capacity Fees**

**RESOLUTION NO. 2013- 08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
AVILA BEACH COMMUNITY SERVICES DISTRICT  
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

**WHEREAS**, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

**WHEREAS**, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

**WHEREAS**, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

**WHEREAS**, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

**WHEREAS**, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

**WHEREAS**, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

**PASSED AND ADOPTED** by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

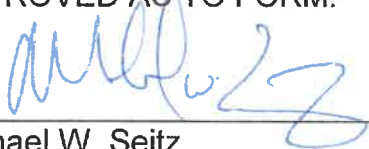
ABSTAIN: None

  
\_\_\_\_\_  
Peter Kelley, President  
Avila Beach Community Services District

ATTEST:

  
\_\_\_\_\_  
John Wallace  
District General Manager and  
Secretary to the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael W. Seitz  
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee <sup>1,2</sup>	Equivalence to a 2-Bedroom SFR Unit <sup>3</sup>	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,325	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,567	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$11,768	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.



**UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:**

Type of Use	Existing Water Capacity Fee <sup>1,2</sup>	Equivalence to a 2-Bedroom SFR Unit <sup>3</sup>	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,756	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,745	\$44,931
if Serving Meals add (per seat)	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,001	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by \*
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by \*\*.

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**District Organization Chart**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
*FY 2020/21 Organization Chart*

**BOARD OF DIRECTORS**

**GENERAL MANAGER**  
*BRAD HAGEMANN*  
(Contract)

**DISTRICT COUNSEL**  
*M. SEITZ*

**DISTRICT ENGINEER**  
*BRAD HAGEMANN*  
(Contract)

**OFFICE MANAGER**  
*K. DIBBERN*

**FIRE DEPARTMENT**

**UTILITIES DEPARTMENT**  
*(WATER / SANITARY)*

**STREET LIGHTING**

*CALFire CONTRACT*

**OPERATIONS MGR**  
*CARINNA BUTLER*  
(Contract Staff)

**WW OPERATOR III**  
*MIKE WHITE*  
(Contract Staff)

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Compensation  
Effective 7/1/20**

**2020/21 Fiscal Year Budget  
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps  
for Permanent Employees  
To Be Effective 7/1/20**

	GRADE 4	GRADE 5	GRADE 7	GRADE 9
STEP 1	15.05	17.99	21.48	29.45
STEP 2	15.95	19.07	22.77	31.22
STEP 3	16.91	20.21	24.13	33.09
STEP 4	17.92	21.43	25.58	35.08
STEP 5	19.00	22.71	27.12	37.18
STEP 6	20.14	24.07	28.75	39.41
<b>DEPARTMENT</b>	Clerk Typist	Accounting Clerk	Admin Secretary	Office Manager

**STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP**

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.  
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.  
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.  
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.  
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.  
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

**\*COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Capital Equipment/Projects**

**2020/21 Fiscal Year Budget  
Avila Beach Community Services District  
Capital Improvement Program  
(May 12, 2020)**

Item Description	Total 5 Years	Fiscal Year				
		2020/21 1	2021/22 2	2022/23 3	2023/24 4	2024/25 5
<b>General/Administration</b>						
ADIM-1 General Administrative Capital Equipment	\$ 17,000	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
<b>Subtotal:</b>	<b>\$ 17,000</b>	<b>\$ 5,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Water</b>						
W-2020/21 - 1 Water System Meter/Valve Replacement	\$ 225,000	\$ 0	\$ 100,000	\$ 75,000	\$ 50,000	
W-2020/21 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future Water Tank #2 Maintenance or Replace	\$ 225,000	\$ 0.00	\$ 150,000	\$ 75,000		
W-Future Lopez Booster Pumps	\$ 125,000	\$ 0.00	\$ 50,000	\$ 75,000		
W-Future Re-Coat Water Tank #1	\$ 275,000	\$ 0.00	\$ -	\$ 125,000	\$ 150,000	
<b>Subtotal:</b>	<b>\$ 975,000</b>	<b>\$ 25,000</b>	<b>\$ 325,000</b>	<b>\$ 375,000</b>	<b>\$ 225,000</b>	<b>\$ 25,000</b>
<b>Wastewater</b>						
WWTP Upgrade - 1 WWTP 2ndary Treatment Redundancy	\$ 2,480,000	\$ 230,000	\$ 1,500,000	\$ 750,000	\$ 0.00	\$ 0.00
WWW - 2020/21-2 San Miguel Street Sewer Line Replacement	\$ 275,000	\$ 150,000	\$ 125,000	\$ 0.00		
WWW - 2020/21 -3 Wastewater Collection Line Repair (As Needed)	\$ 115,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
WWW -2020/21 -4 Miscellaneous Wastewater Projects (As Needed)	\$ 225,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 100,000	
WWW - F1 Brine Receiving Facilities	\$ 75,000	\$ 0	\$ 60,000	\$ 15,000	\$ 0.00	\$ 0.00
WWW- F3 First Street Sewer Line Replacement	\$ 250,000	\$ 0	\$ 0	\$ 50,000	\$ 200,000	\$ 0
WWW- F5 Front Street Sewer Line Replacement	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 100,000
<b>Subtotal:</b>	<b>\$ 3,570,000</b>	<b>\$ 420,000</b>	<b>\$ 1,760,000</b>	<b>\$ 890,000</b>	<b>\$ 375,000</b>	<b>\$ 125,000</b>
<b>Street Lighting</b>						
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 37,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
<b>Subtotal:</b>	<b>\$ 37,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>Total Capital Equipment / Projects by Fiscal year:</b>		\$ 457,500	\$ 2,095,500	\$ 1,275,500	\$ 610,500	\$ 160,500
<b>Total 5-Year Capital Equipment / Projects</b>	<b>\$ 4,599,500</b>					

**KEY**

- W-F# FUTURE WATER -
- WWW# WASTEWATER
- WWW-F# FUTURE WASTEWATER -

# FY 2020/21 Preliminary Budget

Board Meeting – May 12, 2020



## FY 19/20 Revenue

- Budget Income: \$1,784,500
- Projected Income: \$1,650,000 (**\$134,500**)

## FY 19/20 Expenses

- Budget Expense: \$1,481,000
- Projected Expense: \$1,480,000

## FY 19/20 Capital Improvement Program

- Budget: \$ 400,000
- Projected Expense: \$ 250,000 **\$150,000**



# FY 2020/21 Preliminary Budget

Board Meeting - May 12, 2020



## • FY 20/21 O&M Projected Revenue

### Major Sources

- County Tax - \$690,000 5% Increase
- Water Revenue - \$425,000
- Sanitary Revenue - \$450,000
- Other Revenue - \$150,000  
(Harbor, Franchise, Interest)

**O&M Revenue \$1,715,000**

# FY 2020/21 Preliminary Budget

Board Meeting- May 12, 2020



## FY 20/21 Other Revenue

- Connection Fees - \$75,000 – 100,000

Connection Fees Dedicated to Funding  
Capital Improvement Projects

# FY 2020/21 Preliminary Budget

Board Meeting- May 12, 2020



- FY 20/21 Estimated O & M Expenses
  - Admin \$ 225,000
  - Fire Contract \$ 234,000
  - Sanitary \$ 585,000
  - Water \$ 455,000
  - Lights & Garbage \$ 32,500
- O&M Expense \$ 1,530,000

# FY 2020/21 Preliminary Budget

Board Meeting- May 12, 2020



## FY 20/21 Capital Improvement Program

- Water: \$ 25,000
- Sanitary: \$ 415,000
- Admin & Lighting: \$ 16,000
- Total: \$ 457,000

# FY 2020/21 Preliminary Budget

Board Meeting- May 12, 2020



## FY 20/21 Projected Profit/Loss

O &M Revenue	\$ 1,715,000
O&M Expense	\$ <1,530,000>
Gross Profit	\$ 185,000
Capital Program	\$ <450,000>
Connection Fees	\$ 100,000
Harbor Dist CIP Reimburse	\$ 100,000
Net Projected P/L	\$ <65,000>
Funding From Reserves	\$ 65,000