

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, March 10th, 2020
1:00 P.M.**

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present: Lynn Helenius
Kristin Berry
Pete Kelley

Board Members Absent: Ara Najarian
Howie Kennett

Staff Present: Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Accounting
Mike Seitz, Legal Counsel

Staff Absent: Cara Aguiar, FRM

**3. PUBLIC COMMENTS - No Public Comments.
Unanimous votes due to number of directors' present.**

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Cal Fire: Battalion Chief Lee reported 35 calls for service, seventeen were medical related. One accident left a victim in critical care. The incident took place at the keyhole area at Pirate's Cove. Under the influence of alcohol, the victim fell, bounced off the rocks and landed in the ocean below. With rain on the way, Cal Fire is preparing fuel breaks between each canyon. San Luis Bay Estates was approved for a grant of \$230,000 for fire breaks to be completed this summer. Public safety officials are meeting regularly to ensure they are prepared for the upcoming fire season. Cal Fire is also actively training prior to summer.

Sheriff's Report: Sheriff Nelson reported 110 calls. No thefts, or burglaries were reported this month. Only 1 call for disturbances in Avila. No other calls required call outs.

B. Conferences, Meetings and General Communications

None reported

5. CONSENT ITEMS

Vice President Helenius asked that staff include a comment in the utility bill that notifies customers to only use the customer shut-off valve and do not touch the water meters. Customers will be responsible for damages if their water meter is tampered with in any way. Water meters are property of the District's. President Kelley asked if the See Canyon Wells are functional to delivery water. GM Hagemann responded that the wells are far from functional and that the District would need to spend considerable resources to comply with the Water Rights permit and make the wells functional. President Kelley requested that staff provide an update at a future Board meeting. Director Helenius made a motion to approve Consent Items A through D. The motion was seconded by Director Berry and it passed with a roll call vote 3-0.

AYES: Lynn Helenius
Kristin Berry
Pete Kelley
NOES: None
ABSENT: Howie Kennett
Ara Najarian

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

7. **BUSINESS ITEMS:**

A. **Consider Approval of Water and Sewer Rate Study and Draft Prop 218 Hearing Notice.** GM Hagemann summarized the staff report and stated staff recommendations the Board approve the Rate Study and recommended rate schedule; approve the Prop 218 Notice; and set Hearing date for May 12, 2020 at 1:00 PM. for the new water and wastewater rates. If the new rates are approved, they will go into effect July 1, 2020.

Director Berry made a motion to approve Resolution 2020-01. The motion was seconded by Director Kelley and it passed with a roll call vote 3-0.

AYES: Kristin Berry
Pete Kelley
Lynn Helenius
NOES: None
ABSENT: Howie Kennett
Ara Najarian

B. **Consider Adoption for Water Service Discontinuation Policy Consistent with SB 998, Resolution No. 2020-01**

GM Hagemann summarized the staff report and the new draft Policy No. 3039 "Discontinuance of Water Services" to comply with SB 998. Staff recommended the Board Adopt Resolution No. 2020-01 establishing Policy No. 3039.

Director Helenius made a motion to approve Resolution 2020-01. The motion was seconded by Director Berry and it passed with a roll call vote 3-0.

AYES: Lynn Helenius
Kristin Berry
Pete Kelley
NOES: None
ABSENT: Howie Kennett
Ara Najarian

C. Request from Avila Beach Farmers Market Association for electrical use by Farmers Market vendors for 2020.

GM Hagemann summarized the staff report and noted for the past several years the District has agreed to allow the Avila Beach Farmers Market Association use power from District light poles to support vendors at the Market. There have not been any issues in past years with this practice. Staff recommended the Board direct the GM to sign the Memorandum for the 2020 Farmers Market season. The motion was by Director Helenius and seconded Director Kelley. It passed with a roll call vote 3-0.

AYES: Lynn Helenius
Pete Kelley
Kristin Berry
NOES: None
ABSENT: Howie Kennett
Ara Najarian

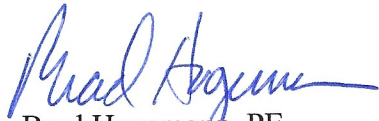
8. COMMUNICATIONS/CORRESPONDENCE

9. ADJOURNMENT: The meeting was adjourned at 2:25 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, April 14th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE
General Manager